



STATE OF HAWAI'I | KA MOKU'ĀINA O HAWAI'I
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>

TESTIMONY
OF
BONNIE KAHAKUI, ADMINISTRATOR
STATE PROCUREMENT OFFICE

TO THE HOUSE COMMITTEE
ON
LABOR

February 10, 2026, 9:30 am

HOUSE BILL 1663
RELATING TO REIMBURSEMENT OF PUBLIC OFFICERS AND EMPLOYEES

Chair Sayama, Vice Chair Lee, and members of the committee, thank you for the opportunity to submit testimony on House Bill 1663. The State Procurement Office (SPO) appreciates the intent of the bill and provides comments.

Comments

The State Executive Branch travel procedures require an approved Statement of Completed Travel, supported by expenditure details and any related receipts, to be submitted upon completion of travel for any approved reimbursement. Requiring the State or County to pay within thirty (30) calendar days would only apply if the employee submits all required documentation in a timely manner.

Recommendations

The SPO recommends the following revisions to Section 1, Page 3, lines 8-21, and Page 4, lines 1-17:

"(g) Whenever an officer or employee affirmatively agrees to loan the State or a county the money for travel costs pursuant to subsection (b), the State or county shall reimburse the officer or employee within thirty calendar days after the officer or employee submits an approved statement of completed travel or similar document **with detailed expenditure and related receipts.** [~~provided that the officer or employee shall have the opportunity to submit an approved statement of completed travel for any~~]

~~approved travel cost the officer or employee has already incurred prior to the date of travel.]~~

If the State or county is unable to reimburse the officer or employee within thirty calendar days of when the officer or employee submits an approved statement of completed travel or similar document, the State or county shall pay interest, as determined by the Comptroller ~~of~~ per cent of the total amount owed to the officer or employee until the loan is fully reimbursed. ~~[Interest shall be compounded every thirty days.]~~

(h) Whenever an officer or employee affirmatively agrees to loan the State or county the money in accordance with subsection (b) and in the event the officer's or employee's approved travel is canceled, or if the officer or employee can no longer participate in the approved travel through no fault of their own, the officer or employee shall attempt to obtain a complete refund on all approved travel costs from the vendor. However, if a vendor refund is not available, then the officer or employee shall be entitled to reimbursement from the State or a county with detailed expenditure and related receipts on the authorized portion of the travel only. If the officer or employee receives only a partial refund on the approved total cost from the vendor, then the officer or employee shall be entitled to reimbursement from the State or a county based, excluding any personal deviation costs, on the difference between the approved total cost of the travel and the amount reimbursed by the vendor with detailed expenditures and related receipts."

Pursuant to Section 103-10, HRS, the comptroller issues a memorandum that outlines the Quarterly Interest Rate for Late Vendor Payments (see attached).

Thank you for the opportunity to submit testimony on this measure.

Attachment: [Comptroller's Memoranda 2025-26 – Quarterly Interest Rate for Late Vendor Payments](#)

JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA



KEITH A. REGAN
COMPTROLLER
KA LUNA HO'OMALU HANA LAULĀ

MEOH-LENG SILLIMAN
DEPUTY COMPTROLLER
KA HOPE LUNA HO'OMALU HANA LAULĀ

STATE OF HAWAI'I | KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWÉ LAULĀ
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

December 2, 2025

COMPTROLLER'S MEMORANDUM NO. 2025-26

TO: Department Heads

FROM: Keith A. Regan, Comptroller 

SUBJECT: Quarterly Interest Rate for Late Vendor Payments

Pursuant to Section 103-10 of the Hawai'i Revised Statutes, the interest rate for obligations related to goods delivered or services performed that are unpaid after 30 days is equal to the prime rate for each calendar quarter plus two percent. The interest rate is adjusted quarterly using the prime rate as posted in the Wall Street Journal on the first business day of the month preceding the calendar quarter.

This memorandum is to inform you that the interest rate beginning January 1, 2026 and ending March 31, 2026, will be 9.00% per annum.

Interest due to vendors is automatically calculated if the payment is made in excess of 30 days from the Aging Start Date. The interest calculation is as follows:

Interest Due = (Daily Rate of Interest) X (Days in Excess of 30) X (Payment Amount)

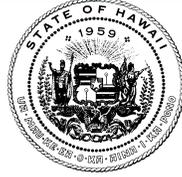
Daily Rate of Interest = Current Interest Rate / 365 days

Days in Excess of 30 = Number of days starting from the day after the Aging Start Date up to and including the Date of the Check.

We will inform you of the effective interest rate at the beginning of each calendar quarter.

JOSH B. GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



STACEY A. ALDRICH
STATE LIBRARIAN
Ke Po'o Hale Waihona Puke Moku'aina

STATE OF HAWAII
HAWAII STATE PUBLIC LIBRARY SYSTEM
'OIHANA HALE WAIHONA PUKE AUPUNI O KA MOKU'AINA O HAWAII
OFFICE OF THE STATE LIBRARIAN
44 MERCHANT STREET
HONOLULU, HAWAII 96813
(808) 586-3704

House Committee on Labor
February 10, 2026, 9:30 a.m.
State Capitol, Room 309

HB 1663 – Relating to Reimbursement of Public Officers and Employees

To: Rep. Jackson D. Sayama, Chair
Rep. Mike Lee, Vice Chair
Members of the House Committee on Labor

The Hawai'i State Public Library System (HSPLS) **offers comments** regarding HB1663 which requires the State or county to reimburse an officer or employee for work-related travel costs that the officer or employee loaned to the State or county within thirty calendar days of submitting an approved Statement of Completed Travel, pay interest on a loan not reimbursed within thirty days, requires requesting of refund from a travel vendor for travel not taken, and entitles officer or employee to seek reimbursement if a travel vendor offers no or partial refund.

The HSPLS fiscal office attempts to reimburse employees for work-related travel quickly. Sometimes, however, reimbursements can take longer than one month due to:

- An incomplete Statement of Completed Travel is submitted by the employee. The short-staffed fiscal office is sometimes waiting weeks for missing documentation from the traveler; and
- After auditing the Statement of Completed Travel for accuracy, it may take DAGS Accounting approximately 1-2 weeks to process a paper reimbursement check to the employee.

Thank you for the opportunity to testify on HB1663 and for your continued support of the Hawai'i State Public Library System.



The House Committee on Labor
February 10, 2026
Room 309
9:30 AM

RE: **HB 1663, Relating to Reimbursement of Public Officers and Employees**

Attention: Chair Jackson D. Sayama, Vice Chair Mike Lee, Members of the
Committee

The University of Hawaii Professional Assembly (UHPA), the exclusive bargaining representative for all University of Hawai'i faculty members across Hawai'i's statewide 10-campus system, **supports HB 1663.**

Faculty members frequently incur significant personal expenses for official research and professional development travel, effectively providing interest-free loans to the State while often facing unreasonable administrative delays in repayment. This bill addresses these inefficiencies by establishing a mandatory 30-day timeline for reimbursement and imposing interest penalties on the employer for failing to meet that deadline. Furthermore, we specifically appreciate the provisions protecting employees from financial loss when travel is canceled due to unforeseen circumstances, ensuring they are reimbursed for non-refundable costs. These statutory protections provide necessary accountability and supplement the travel provisions currently found in our collective bargaining agreement.

UHPA supports the passage of HB 1663.

Respectfully submitted,

Christian L. Fern
Executive Director
University of Hawaii Professional Assembly



UNITED PUBLIC WORKERS

AFSCME Local 646, AFL-CIO

**HOUSE OF REPRESENTATIVES
THE THIRTY-THIRD LEGISLATURE
REGULAR SESSION OF 2026**

COMMITTEE ON LABOR
Rep. Jackson D. Sayama, Chair
Rep. Mike Lee, Vice Chair

Tuesday, February 10, 2026, 9:30 AM
Conference Room 309 & Videoconference

Re: Testimony on HB1663 – RELATING TO REIMBURSEMENT OF PUBLIC OFFICERS AND EMPLOYEES

Chair Sayama, Vice Chair Lee, and Members of the Committee:

The United Public Workers, AFSCME Local 646, AFL-CIO (“UPW”) is the exclusive bargaining representative for approximately 14,000 public employees, which includes blue collar, non-supervisory employees in Bargaining Unit 1 and institutional, health, and correctional employees in Bargaining Unit 10, in the State of Hawaii and various counties.

UPW **strongly supports** HB1663, which requires the State or a county to reimburse an officer or employee for work-related travel costs that the officer or employee loaned to the State or a county within thirty calendar days of submitting an approved Statement of Completed Travel. This measure also requires the State or a county to pay interest on a loan not reimbursed within thirty days until the loan is fully reimbursed.

Due to the type of work UPW members perform, which typically involves the use of state or county-owned vehicles, there are only a handful of job classifications that, under certain conditions, are authorized to receive mileage reimbursement. While those members rarely experience issues with receiving their mileage reimbursement within thirty calendar days, we understand that many public employees are not as fortunate.

Given the current provisions in the Hawaii Revised Statutes regarding the recovery of indebtedness (when an employee is overpaid), we believe that this bill provides public employees reciprocal rights when they are not paid what they are owed.

Mahalo for this opportunity to testify in support of this measure.

HEADQUARTERS

1426 North School Street
Honolulu, Hawaii 96817-1914
Phone 808.847.2631

HAWAII

362 East Lanikaula Street
Hilo, Hawaii 96720-4336
Phone 808.961.3424

KAUAI

2970 Kele Street, Suite 213
Lihue, Hawaii 96766-1803
Phone 808.245.2412

MAUI

841 Kolu Street
Wailuku, Hawaii 96793-1436
Phone 808.244.0815

1.866.454.4166

Toll Free - *Molokai/Lanai only*



HAWAII GOVERNMENT EMPLOYEES ASSOCIATION
AFSCME Local 152, AFL-CIO

RANDY PERREIRA, Executive Director • Tel: 808.543.0011 • Fax: 808.528.0922

The Thirty-Third Legislature, State of Hawaii
The House of Representatives
Committee on Labor

Testimony by
Hawaii Government Employees Association

February 10, 2026

H.B. 1663 — RELATING TO REIMBURSEMENT OF PUBLIC OFFICERS AND EMPLOYEES.

The Hawaii Government Employees Association, AFSCME Local 152, AFL-CIO strongly supports the purpose and intent of H.B. 1663, which requires the State or a county to reimburse an officer or employee for work-related travel costs that the officer or employee loaned to the State or a county within thirty calendar days of submitting an approved Statement of Completed Travel, and requires the State or a county to pay interest on a loan not reimbursed within thirty days until the loan is fully reimbursed.

Many of our members take approved work-related travel to accomplish and fulfill their duties and responsibilities. This travel consists of flying inter-island, out-of-state, or using their personal vehicle to travel within an island. To purchase the necessary plane tickets, lodging, and transportation, among others, many of our members cover the cost and will later be reimbursed by the respective jurisdiction. Depending on the type and duration of the official travel – the total cost can easily exceed \$1000. Our members put this cost on their credit cards which they accrue interest for and must pay, or they charge their checking accounts which leaves a temporary hole. We will be frequently notified by our members about the untimely or pending reimbursement – often citing that they at least wait two to three months, after submitting for reimbursement once their travel is complete, to receive their compensation.

We find that this measure is appropriate and fair as it codifies a 30-day reimbursement timeline and provides a remedy for employees who do not get reimbursed within the timeframe. Furthermore, it allows for the opportunity for an employee to submit for reimbursement before their travel, since procuring airfare and lodging often takes place months before the employee's travel. This is especially necessary for employees who accrue and pay interest on their credit cards due to these travel cost.

Thank you for the opportunity to provide testimony in strong support of H.B. 1663.

Respectfully submitted,

Randy Perreira
Executive Director