



KEY SKILLS: Experience in accounting and bookkeeping, staff and leadership management, financial management, grants administration and compliance, fund development, facilities management, planning and marketing, operations management, data analysis, and community relations.
Clifton Strengths: Futuristic, Strategic, Learner, Responsibility, and Arranger

WORK EXPERIENCE:

Chief Financial Officer *April '25 – Present*
Ko'olauloa Health Center *Hau'ula and Kahuku, Hawaii*
Oversee the financial operations of KHC's activities. Assist the CEO in developing, maintaining, and executing financial policies and procedures. Oversee grant accounting, budget preparation, and the planning and management of fiscal services. Responsible for key operational areas including human resources, payroll, billing, and overall administrative support. Ensure alignment of financial and operational practices with organizational goals and compliance requirements. The financial platform is QuickBooks.

Financial Analyst *July '24 – July '25*
Associate and Interim Executive Director *August '18 – July '24*
Chief Financial Officer *August '12 – August '18*
Accounting Assistant/Front Desk Supervisor *May '11 – August '2012*
Lanai Community Health Center *Lanai City, Hawaii*
I began at Lāna'i Community Health Center as an Accounting Assistant, handling accounts payable/receivable, financial reports, front desk supervision, and billing support including insurance claims and denials. I was later promoted to CFO, where I led all financial operations including grant reporting, budgeting, forecasting, and compliance with federal, state, and private funders. I also implemented new programs, secured funding, tracked financial and clinical performance measures, and provided oversight of the front desk and billing teams. In addition, I trained the incoming CFO, led the middle management team, supported the Executive Director, and continued to oversee financial and operational performance. The financial platform was QuickBooks and Oracle NetSuite.

EDUCATION: *Pursuing CPA Exam – passed REG exam and studying for the other three*

Master of Business Administration
University of Phoenix *Online*
Graduation Date: June 2015 *Cum. GPA 3.6*

Bachelor of Science in Business Administration in Accounting
Hawaii Pacific University *Honolulu, Hawaii*
Graduation date: May 2006 *Cum. GPA: 3.4*
National Society of Accountants Scholarship 2003 recipient
HPU Ho'omau Scholarship recipient

Associate in Applied Science Degree in Accounting
Heald College *Honolulu, Hawaii*
Graduation date: April 2003 *Cum GPA: 3.9*
Heald College Merit Scholarship and Holiday Scholarship

High School Diploma
Lanai High & Elementary School *Lanai City, Hawaii*
Graduation date: June 2001 *Magna Cum Laude*

CINDYLOU FIGUERRES

INDEPENDENT BUSINESS:

Cindylou Figuerres, LLC
Income Tax Preparer
Bookkeeper

Lanai City, Hawaii
January '21 – Present
July '20 – Present

COMMUNITY RELATIONS:

Lanai Federal Credit Union
Chairman of the Board
Board of Director

Lanai City, Hawaii
2019-Present
2012 – 2019

Lanai Cancer Fund Advisory Board
Board of Director

Lanai City, Hawaii
2020-Present

Lanai Community Association
Board of Director

Lanai City, Hawaii
2021 – 2024

Maui Economic Opportunity, Inc,
Board of Director – Lanai Representative

Lanai City, Hawaii
2021 – 2023

Lanai Chamber of Commerce
Board Chair
Board Treasurer
Board of Director

Lanai City, Hawaii
2020-2021
2016-2020
2015-2016

REFERENCES:

Charity Texeira Figuerres
Manager
Lanai Federal Credit Union
[REDACTED]

Barbara Lucas
Owner
Pele's Other Garden
[REDACTED]

Ella Yumol
Grocery Store Manager
Pulama Lanai
[REDACTED]