

BIOGRAPHICAL SKETCH

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NAME: Tammy Ho

eRA COMMONS USER NAME (credential, e.g., agency login): TAMMYHO

GOV. MSG. NO. 668

POSITION TITLE: Director, Academic Affairs

EDUCATION/TRAINING (*Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.*)

INSTITUTION AND LOCATION	DEGREE (if applicable)	Completion Date MM/YYYY	FIELD OF STUDY
University of Hawaii, Honolulu, HI	BBA	1983	
Hawaii Pacific University, Honolulu, HI	MBA	2002	

A. Personal Statement

With more than 20 years of experience in Research Administration, my background includes pre/post-award development and implementation of grants, directing and consolidating two community hospital Institutional Review Boards, writing policies and procedures for the hospital IRBs, informed consent writing guidance, clear understanding of the complexities of multiple IRB's, negotiating clinical trial agreements with Clinical Research Organizations and Pharmaceutical companies, a member of the Data Safety Monitoring Board, and an appointed advisor to the University's Financial Conflict of Interest Board and a member of the Committee on Human Subjects, University of Hawaii. Most recently I had an opportunity to work on submitting a new primary care residency program for The Queen's Medical Center that was recently approved.

B. Positions, Scientific Appointments, and Honors

1983–1987	Contracts Specialist, Northwestern University, Chicago, IL
1987–1992	Grants Specialist, Hawaii Pacific Health, Honolulu, HI
1992–1995	Accounting Manager, Hawaii Pacific Health, Honolulu, HI
1995–1997	Institutional Review Board Manager, Hawaii Pacific Health Research Institute, Honolulu, HI
1997–1999	Director of Research Support Services, Hawaii Pacific Health, Honolulu, HI
1999–2000	Director of Research Services, St. Francis Medical Center, Honolulu, HI
2000–2001	Research Administrator, Office of Biomedical Research, University of Hawaii, Honolulu, HI
2001–2005	Research Administrator, Clinical Research Center/Clinical Center of Research Excellence, University of Hawaii, Honolulu, HI
2006–2023	Director, Grants Development Office, John A. Burns School of Medicine, University of Hawaii, Honolulu, HI
2023–present	Director, Academic Affairs, The Queen's Medical Center

Other Experiences and Professional Memberships

1992–Present	Member, Society of Research Administrators
2000–2008	Founding Member and Board of Director, Hawaii Cord Blood Bank
2007–2023	Member, University of Hawaii Financial Conflict of Interest
2010–2023	Member, Data Safety Monitoring Board

2011-2023 Member, University of Hawaii Committee on Human Subjects

Honors

1992 Kapi'olani Health, Outstanding Corporate Employee of the Month
1997 Kapi'olani Medical Center for Women and Children - YWCA Leader Luncheon Honoree
2012 Research Corporation of the University of Hawaii - Employee of the Year Honoree
2017 Research Corporation of the University of Hawaii – Team Employees of the Year Award

C. Selected Peer-Reviewed Publications

1. Medina L, Easa D, **Ho T**, Nelson C, Mor J, Grandinetti A, Busch J. The University of Hawaii Clinical Research Center. Eighth RCMI International Symposium on Health Disparities. Honolulu, Hawaii, December 8-13, 2002.
2. Kim K, Easa D, **Ho T**, Medina L. The Role of a Research Subjects Advocate (RSA) in the Clinical Research Center (CRC). Eighth RCMI International Symposium on Health Disparities. Honolulu, Hawaii, December 8-13, 2002.
3. Easa D, Kim K, Kato K, **Ho T**, Balaraman V, Medina L, Hammatt Z, Shomaker TS. The Research Subject Advocate at the University of Hawaii Clinical Research Center: An Added Resource for Protection of Human Subjects. Hawaii Medical Journal 2006; 65; 50-53.