



GOV. MSG. NO. 646

# JARRETT K. MACHADO

## Summary

Self-motivated Operations Manager successful in collaborating with consultants, area leaders, and employees to streamline and strengthen processes and control costs. Highly organized and detailed collaborator with solid record of accomplishment in meeting and exceeding business targets. In-depth knowledge of operational and budget management techniques. I grew up on Kane'ohe bay diving, fishing, paddling, and surfing as well as practicing sustainable agriculture. All of this has given me a well rounded background in environmental science.

## Skills

- Plant care
- Integrated Pest Management
- Landscape Maintenance
- Landscape Installation
- Problem solving
- Team coordination
- Mentoring
- Working independently or under direction
- Remaining calm in the face of hostility
- Data Management
- Interpersonal communication
- State champion: Kaneohe outrigger canoe club

## Experience

Kahaluu neighborhood board | Hawaii  
2nd vice chair  
07/2023 - Current

- Represent Kahaluu subdistrict 3
- Keep time for questions and comments
- Stand in as chair when necessary

Koolau Landscaping | Waimanalo, USA  
Operations Manager  
02/2021 - 02/2023

- Oversee maintenance/install teams to reach objectives
- Run logistics for materials and manpower
- Correspondence with clients and management
- Team training on all levels
- Recruiting team members

Hapa Landscaping | Waimanalo, USA  
Maintenance Manager  
01/2019 - 02/2021

- Oversee maintenance operations
- Correspondence with clients and ownership
- Daily reports and time log for crews

Hoomaluhia Botanical Garden | Kaneohe, USA  
Nursery Worker 1  
01/2017 - 01/2019

- Take care of 400+ acre botanical garden with 4 team members
- Operate heavy machinery
- Tree trimming
- Pest control

Titlow Hill Country Farms | Willow Creek, USA  
Co-Owner/Production Manager  
08/2014 - 12/2016

- Developed the skills necessary to manage a team of laborers with diverse temperaments, attitudes, and skill sets
- Acquired an in-depth understanding of the operational processes involved in organizing and running an organic farm.
- Developed an exceptional foundation of knowledge regarding organic gardening practices

State Department of Agriculture |

Honolulu, USA

**Field Inspector**

08/2008 - 08/2014

- Farm, packing house and facility inspections.
- Organic certifications
- Maintained Hawaii Coffee database.
- Maintained professional correspondence with variety of farmers and businesses.

## **Education and Training**

Windward Community College | Kaneohe, HI

**Plant Biotechnology Certificate and Sustainable Agriculture Degree**

08/2025

Youth Challenge Academy | Kapolei, HI

**High School Diploma**

01/2001

## **References**

- Kamuela Alesna, Rigger Supervisor Pearl Harbor, [REDACTED]
- Mike Mazzone, Owner, Statewide General Contracting, [REDACTED]
- Davelyn Martin, President, David's Custom Roofing, [REDACTED]