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## A BILL FOR AN ACT

RELATING TO PUBLIC MEETINGS.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1 SECTION 1. The legislature recognizes that the core  
2 purpose of public meeting agendas is to inform the public of the  
3 specific matters to be addressed by government agencies, thereby  
4 ensuring transparency and promoting civic participation.

5 The legislature finds that current agency practice often  
6 places extensive administrative and procedural provisions,  
7 including quorum requirements, rules governing remote  
8 participation, and testimony procedures, before the substantive  
9 agenda items. This practice requires members of the public to  
10 review several pages of introductory text before determining a  
11 meeting's relevance. The legislature believes that this lengthy  
12 structural arrangement creates an unnecessary barrier to public  
13 review and disproportionately affects individuals with  
14 disabilities, including persons having mobility impairments and  
15 persons using screen reading software, who must navigate  
16 excessive non-substantive text to access the core content.  
17 Crucial information regarding reasonable accommodation



1 instructions is often obscured, sometimes appearing on the final  
2 page of lengthy documents. This may prevent persons with  
3 disabilities from requesting necessary assistance in a timely  
4 manner.

5 The legislature finds that simplifying the structure of  
6 public meeting notices by prioritizing substantive content and  
7 accommodation instructions will ensure that the most critical  
8 information is immediately available to all members of the  
9 public. This will promote equitable access and open government.

10 Accordingly, the purpose of this Act is to require certain  
11 information to appear at the beginning of notices for public  
12 meetings.

13 SECTION 2. Section 92-7, Hawaii Revised Statutes, is  
14 amended by amending subsection (a) to read as follows:

15 "(a) The board shall give written public notice of any  
16 regular, special, emergency, or rescheduled meeting, or any  
17 executive meeting when anticipated in advance. The beginning of  
18 the notice shall include an agenda that lists all of the items  
19 to be considered at the forthcoming meeting; the date, time, and  
20 place of the meeting; a statement of where the board packet, as  
21 described in section 92-7.5, may be viewed in person and the



1     location of the board packet on the internet; the board's  
2     electronic and postal contact information for submission of  
3     testimony before the meeting; instructions on how to request an  
4     auxiliary aid or service or an accommodation due to a  
5     disability, including a response deadline, if one is provided,  
6     that is reasonable; and in the case of an executive meeting, the  
7     purpose shall be stated. If an item to be considered is the  
8     proposed adoption, amendment, or repeal of administrative rules,  
9     an agenda meets the requirements for public notice pursuant to  
10    this section if it contains a statement on the topic of the  
11    proposed rules or a general description of the subjects  
12    involved, as described in section 91-3(a)(1)(A), and a statement  
13    of when and where the proposed rules may be viewed in person and  
14    on the Internet as provided in section 91-2.6. The means  
15    specified by this section shall be the only means required for  
16    giving notice under this part notwithstanding any law to the  
17    contrary."

18           SECTION 3. This Act does not affect rights and duties that  
19    matured, penalties that were incurred, and proceedings that were  
20    begun before its effective date.



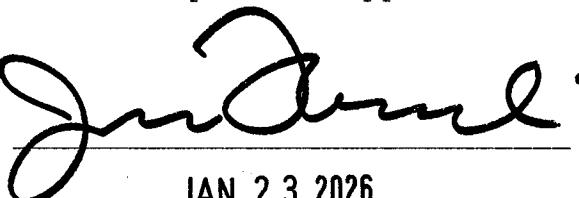
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1 SECTION 4. New statutory material is underscored.

2 SECTION 5. This Act shall take effect upon its approval.

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INTRODUCED BY:

  
JAN 23 2026



# H.B. NO. 1999

**Report Title:**

Public Agencies; Meetings; Notices; Disabilities; Readability

**Description:**

Requires certain information to appear at the beginning of notices for public meetings.

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

