

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Kathleen McGilvray, CEO
PRINT NAME AND TITLE

1/20/2020
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

See Page 3

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See Page 4

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See Page 4



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: YWCA OF HAWAI'I ISLAND

DBA/Trade Name: YWCA OF HAWAI'I ISLAND

Issue Date: 01/21/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#: [REDACTED]

FEIN/SSN#: [REDACTED]

UI#: XXXXXX0212

DCCA FILE#: 2073

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

YWCA of Hawaii Island
(Typed Name of Individual or Organization)


(Signature) 1/20/26
(Date)

Kathleen McGilvray
(Typed Name) CEO
(Title)

Section I – Certification	1- 4
1. Certification of Good Standing	
2. Declaration Statement	
3. Public Purpose	
Section II - Background and Summary	7
1. Brief Description of applicant’s background	
2. Goals and Objectives related to the request	
3. Public Purpose – detailed	
4. Target Population	
5. Geographic Coverage	
Section III – Service, Summary and Outcomes	15
1. Scope of Work, Tasks and Responsibilities	
2. Annual Timeline for accomplishing the results or outcomes of service	
3. Quality Assurance and evaluation plans	
4. Measurements of effectiveness	
Section IV – Financials	19
1. Budget	
2. Quarterly Funding Request	
3. Other Funding Sources	
4. Federal and State Tax Credits	
5. Federal, State, and County Government Contracts, Grants and Grant-In Aid	
6. Unrestricted Current Assets	
Section V – Experience and Capability	26
1. Necessary Skills	
2. Facilities	
Section VI – Personnel: Project Organization and Staffing	28
1. Proposed Staffing, Staff Qualification, Supervision and Training	
2. Organization Chart	
3. Compensation	
Section VII – Other	30
1. Litigation	
2. Licensure or Accreditation	
3. Private Educational Institutions	
4. Future Stability Plan	

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The **YWCA of Hawai'i Island** is a long-standing, community-based nonprofit organization dedicated to improving the health, safety, and economic stability of individuals and families across Hawai'i Island. Guided by its mission to eliminate racism, empower women, and promote peace, justice, freedom, and dignity for all, the YWCA delivers essential human services that address critical gaps in family stability, personal safety, and workforce participation—particularly for low- and moderate-income households.

Healthy Families Hawai'i

The YWCA operates the Healthy Families Hawai'i program for East Hawai'i, providing voluntary, evidence-based home visiting services to families during pregnancy and early childhood. This program supports parents and caregivers in building strong, nurturing family environments that promote child health, safety, and overall family well-being. Through regular home visits, families receive parenting support, developmental screenings, and connections to healthcare and community-based services. Healthy Families Hawai'i plays a vital preventive role in reducing child abuse and neglect, strengthening family resilience, and improving long-term outcomes for children and parents.

Sexual Assault Support Services (SASS) Program

The YWCA is the sole provider of Sexual Assault Support Services on Hawai'i Island, serving survivors of sexual violence of all ages, genders, and backgrounds. Services include 24-hour crisis response, advocacy, counseling, accompaniment, and assistance navigating medical, legal, and social service systems. Complementing this work, the YWCA operates the island's Sexual Assault Nurse Examiner (SANE) program, providing trauma-informed forensic medical examinations in coordination with healthcare and law enforcement partners. These programs are critical to survivor safety, healing, and access to justice, ensuring survivors receive compassionate, confidential, and culturally responsive care during moments of acute crisis.

Child Care Services

The YWCA provides licensed childcare services that are essential to workforce participation and economic stability for families in East Hawai'i. Access to reliable and affordable childcare is a significant barrier to employment in Hawai'i County, particularly for low- and moderate-income households and single-parent families.

The YWCA’s developmentally-based childcare program offers a **safe, nurturing, and consistent care environment** for children while parents and caregivers are working, seeking employment, or participating in workforce-related activities. By ensuring children are cared for by trained staff in a secure setting, the program enables parents to maintain employment, reduce work disruptions, and remain attached to the workforce.

As a licensed and accredited provider, the YWCA connects families to public and private child care subsidies and financial assistance, helping to reduce cost burdens and increase access for working families. These services directly support workforce retention, household income stability, and economic self-sufficiency, while ensuring children’s health, safety, and emotional well-being are prioritized.

Our entire human service agency collaborates with other community agencies in partnership to support our work and refer out to specialized services when needed. With a 100+ history, the YWCAs legacy continues to work in the community to provide services to all ages and stages of life.

2. The goals and objectives related to the request;

The proposed parking and repaving project is a critical infrastructure investment that supports the long-term redevelopment of the **YWCA of Hawai’i Island** campus and enables the organization to consolidate programs, improve safety, and strengthen service delivery for Hawai’i Island families.

Goal 1: Ensure the Safety of Children, Families, Staff, and Community Members

Objective 1.1: Repair and repave deteriorated campus roadways and parking areas to eliminate uneven surfaces, potholes, and tripping hazards that pose safety risks to pedestrians and drivers.

Objective 1.2: Redesign parking, ingress, and egress patterns to create safer and more efficient drop-off and pick-up areas for children, reducing vehicle congestion during peak program hours.

Objective 1.3: Improve visibility and organization through clear striping, signage, and designated pedestrian pathways to protect young children and individuals accessing YWCA programs.

Objective 1.4: Ensure unobstructed access for emergency vehicles by improving circulation routes and parking layout in compliance with safety standards.

Goal 2: Create the Infrastructure Necessary for Program Consolidation on the YWCA Campus

Objective 2.1: Upgrade parking and internal roadways to support the consolidation of all YWCA programs and staff onto the campus, eliminating reliance on leased off-site office space.

Objective 2.2: Provide sufficient, well-designed parking capacity to accommodate staff, families, volunteers, and community partners accessing multiple programs at a centralized location.

Objective 2.3: Align campus circulation improvements with the long-range master plan to ensure the site can safely support expanded facilities and increased program activity.

Goal 3: Improve Operational Efficiency and Stewardship of Public Funds

Objective 3.1: Reduce long-term operating costs by enabling program and staff consolidation, resulting in savings previously dedicated to leased office space and related expenses.

Objective 3.2: Invest in durable, owned infrastructure that supports predictable operating costs and responsible stewardship of state capital funds.

Objective 3.3: Improve staff efficiency by reducing travel between sites and creating a centralized, accessible campus supported by safe and functional parking and access routes.

Goal 4: Strengthen Program Coordination and Integrated Service Delivery

Objective 4.1: Support co-location of Healthy Families Hawai'i, Sexual Assault Support Services, the Sexual Assault Nurse Examiner (SANE) program, and Child Care services by ensuring safe and reliable campus access for all program participants.

Objective 4.2: Facilitate cross-program coordination and collaboration by enabling staff and clients to move safely and efficiently throughout the campus.

Objective 4.3: Enhance the client experience by reducing barriers related to parking availability, congestion, and safety concerns.

Goal 5: Contribute to Downtown Hilo Revitalization and Long-Term Community Benefit

Objective 5.1: Improve the appearance, safety, and functionality of a historically significant property owned by the YWCA since 1926, reinforcing its role as a stable and trusted community institution.

Objective 5.2: Support the YWCA's long-range campus redevelopment plan, positioning the organization to serve future generations while contributing to the revitalization of downtown Hilo.

Objective 5.3: Ensure that the campus continues to be a safe, accessible, and welcoming space for families, staff, and community members for decades to come.

Proposed Use of Funds

Grant funds will be used to implement critical site infrastructure improvements at the **YWCA of Hawai'i Island** campus to ensure safety, accessibility, and long-term functionality. Specifically, funds will support:

- Site preparation necessary to support the YWCA campus for the next 100 years of service
- Improvements to campus entrances and egress to enhance safety for vehicles and pedestrians
- Redesign of traffic flow within drop-off and pick-up areas to reduce congestion and improve child safety and emergency vehicle access

- Repaving of unsafe, uneven, and deteriorated parking and roadway areas
- Updated striping, signage, and wayfinding to clearly define traffic patterns, pedestrian pathways, and emergency access routes

These improvements are essential to creating a safe, well-organized campus that supports program consolidation, workforce participation, and coordinated service delivery.

Project Readiness and Timeline

The project is shovel-ready. Demolition and site preparation activities will begin in May of 2026 to allow paving and circulation improvements to begin immediately upon receipt of grant funding. Project timelines may be adjusted based on funding availability, contractor scheduling, and construction sequencing; however, the YWCA is prepared to proceed as soon as funds are awarded.

3. The public purpose and need to be served;

The proposed parking and site improvement project serves a clear public purpose by addressing critical safety, accessibility, and infrastructure needs at the **YWCA of Hawai'i Island** campus in downtown Hilo. The YWCA campus is a long-standing community asset that has provided essential human services to Hawai'i Island residents for more than 100 years. Ensuring that this property remains safe, accessible, and functional is necessary to protect the public, support workforce participation, and sustain vital services relied upon by the community.

The YWCA campus at 145 Ululani Street is centrally located and accessible by public and private transportation, serving individuals and families from across East Hawai'i and beyond. The property is wholly owned by the YWCA, a unique and strategic position that allows for long-term planning and responsible investment in infrastructure that benefits the public. However, the current condition of campus roadways and parking areas presents significant safety concerns. Deteriorated pavement, uneven surfaces, insufficient parking capacity, and poorly defined traffic patterns create hazards for pedestrians and vehicles, particularly during peak drop-off and pick-up periods when children, families, staff, and community members are present.

The need for this project was identified through a comprehensive strategic planning process undertaken by the YWCA's Board of Directors as the organization prepared for its second century of service. As part of this effort, the YWCA engaged Fleming & Associates to develop a long-range conceptual master plan for the campus. The plan envisions consolidating programs, improving safety and security, and modernizing facilities to better serve community needs. Safe and functional parking, entrances, and internal circulation were identified as urgent prerequisites to achieving these goals.

The YWCA campus currently supports multiple public-facing services that require safe and reliable access, including childcare that enables parents to participate in the workforce, Healthy Families Hawai'i services that support new parents and reduce family stress, and the island's

only sexual assault crisis response and forensic nursing services. Inadequate parking and unsafe traffic flow directly impede access to these essential services and increase risk for clients, staff, and first responders.

Improving parking and internal roadways serves the public by:

- Enhancing pedestrian and vehicle safety through repaving, clear signage, and designated circulation routes
- Reducing congestion and improving traffic flow during peak service hours
- Ensuring safe and reliable access for emergency and service vehicles
- Supporting consolidation of services on a single campus, reducing operating costs and improving coordination
- Preserving a historic, centrally located community asset that contributes to downtown Hilo's vitality

This project represents a responsible investment in public infrastructure that protects community members, strengthens access to essential services, and supports long-term economic and social stability. By addressing longstanding safety and access issues, the YWCA will be able to continue serving Hawai'i Island residents for generations to come while contributing to the revitalization and resilience of the downtown Hilo community.

4. Describe the target population to be served; and

The **YWCA of Hawai'i Island** serves individuals and families across Hawai'i Island who face economic instability, family stress, trauma, and barriers to safety and workforce participation. The primary populations served include working families with young children, new parents in need of early support, and survivors of sexual violence who require immediate and long-term assistance. These populations represent some of the most vulnerable members of the community and rely on accessible, safe, and coordinated services.

Working Families and Caregivers

The YWCA supports working families who depend on reliable, safe care for their children in order to maintain employment, seek work, or stabilize household income. Child care is provided as essential workforce-supporting infrastructure, particularly for low- and moderate-income households and single-parent families. Based on income data collected by the YWCA, **generally more than 70% of families served have household incomes below free and reduced lunch thresholds**, demonstrating significant economic need. A large portion of families served are **single-mother, female-headed households**, aligning directly with the YWCA's mission to empower women and promote family self-sufficiency.

Families Served Through Healthy Families Hawai'i

Through the Healthy Families Hawai'i program, the YWCA serves new parents and caregivers during pregnancy and the first three years of a child's life who are experiencing stressors such as economic hardship, isolation, health challenges, or past trauma. Families voluntarily participate to receive in-home support focused on strengthening parent-child relationships, reducing family stress, and improving safety and stability. Services include developmental screenings, screenings for family violence and postpartum depression, and connections to healthcare and social services. These families often face multiple risk factors and benefit from early, coordinated intervention that supports long-term family well-being.

Survivors of Sexual Violence and Their Support Systems

The YWCA is the sole provider of sexual assault crisis services on Hawai'i Island, serving survivors of sexual violence of all ages, genders, and backgrounds. Survivors and their families access the YWCA's 24-hour crisis hotline, advocacy, trauma-informed forensic medical examinations, and ongoing counseling services. Many survivors face economic instability, housing insecurity, and safety concerns in the aftermath of assault. Timely access to confidential, trauma-informed services is essential to their recovery, safety, and ability to move forward.

Communities Experiencing Trauma and Disruption

Hawai'i Island has experienced significant collective trauma in recent years, including Hurricane Lane, housing displacement caused by lava inundation, and the COVID-19 pandemic. These events have intensified economic hardship, housing instability, and family stress across the community. The YWCA serves families and individuals affected by these disruptions by providing consistent, accessible services delivered through a trauma-informed lens that promotes stability, resilience, and recovery.

By serving working families, new parents, survivors of sexual violence, and individuals impacted by economic and environmental disruptions, the YWCA addresses a critical public need.

Ensuring safe access to its campus and services allows the organization to continue supporting community safety, workforce participation, family stability, and long-term resilience for Hawai'i Island residents.

5. Describe the geographic coverage.

Our programs are located at our owned 1.4-acre campus at 145 Ululani Street in Downtown Hilo, we serve families from the entire island. YWCA serves as the only rape crisis center on the island, serving citizens across the entire county. The property has been the YWCA's since 1929 when a collection of concerned citizens purchased it as a permanent home for our organization, see attached Deed.

D E E D

THIS INDENTURE made and executed this 3rd day of July, A. D. 1929 by and between THE REALTY INVESTMENT COMPANY, LIMITED, an Hawaiian corporation having its principal place of business and office in Hilo, Hawaii, hereinafter called the GRANTOR, and THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF HILO, HAWAII, an eleemosynary corporation having its principal place of business and office in Hilo aforesaid, hereinafter called the GRANTEE,

W I T N E S S E T H:

That the said Grantor, for and in consideration of the sum of TEN THOUSAND DOLLARS (\$10,000.00) to it in hand paid by the said Grantee, the receipt whereof is hereby acknowledged, has sold and, by these presents, does hereby bargain, sell, assign, convey and transfer unto the said Grantee, its successors and assigns, all of that certain piece or parcel of land situate on the mauka side of Kinoole Street in Hilo aforesaid, and more particularly described as follows:

"Beginning at the East corner of this lot on the West side of Kinoole Street and marked by a X cut in sidewalk, the coordinates of said point of beginning referred to the Gov't Survey Trig. Station "Halai" being 2716.21 feet North and 2779.60 feet East and running by true azimuths:-

1. 58° 55' 00" - 125.00 feet along remainder of Wetmore and Deacon property, owned by The Realty Investment Co., Ltd., to 1" iron pipe;
2. 328° 55' 00" - 170.19 feet along same to 1" iron pipe;
3. 59° 25' 00" - 195.62 feet along same to 1" iron pipe;
4. 148° 15' 30" - 202.91 feet along the East side of Ululani Street to 1" iron pipe;
5. 242° 10' 40" - 323.49 feet along lot owned by the Trustees B.P.O.E. Lodge #759 to a X cut in sidewalk at the West side of Kinoole Street;
6. 328° 55' 00" - 16.00 feet along the West side of Kinoole Street to point of beginning.

Containing an area of 41423 Square Feet."

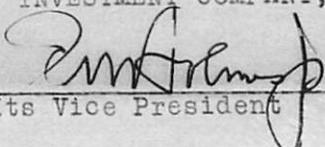
TOGETHER with all and singular the rights, tenements, privileges, appurtenances and hereditaments thereto belonging or in any wise appertaining.

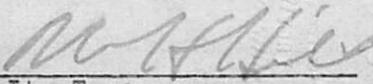
TO HAVE AND TO HOLD the same, together with the appurtenances, unto the said Grantee, its successors and assigns, in fee simple forever.

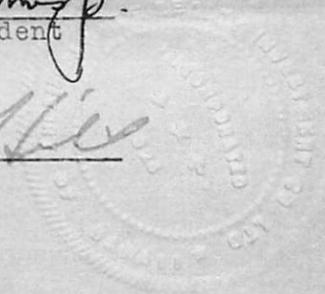
And for the consideration aforesaid the said Grantor hereby covenants and agrees to and with the said Grantee, its successors and assigns, that it, the said Grantor, is well seized of an estate in fee simple in and to the property hereinabove described; that it has good right and lawful authority to sell and convey the same as aforesaid; that the said property is free and clear of all encumbrances of every kind and nature, and that the said Grantor will forever warrant and defend the title to the premises hereby conveyed unto the said Grantee, its successors and assigns against the lawful claims of all persons.

IN WITNESS WHEREOF the said Grantor has caused these presents to be executed by its proper officers thereunto duly authorized upon the day and year first above written.

THE REALTY INVESTMENT COMPANY, LIMITED,

By 
Its Vice President

By 
Its Treasurer



III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work for this project includes renovation and reconfiguration of the existing parking lot, creation of a new ingress and egress, repaving of deteriorated surfaces, and installation of improved signage and pedestrian pathways. The redesigned circulation plan will introduce a new entrance from Ululani Street, allowing for a controlled, one-way traffic flow through the property. This configuration will reduce congestion, minimize traffic backups, and create a safer drop-off experience before vehicles exit onto Kino’ole Street. Emergency access routes will be clearly defined to ensure safe and timely access for first responders.

The YWCA is requesting **\$654,700 in GIA Capital Improvement Program funds** to complete these improvements, which are foundational to campus safety and long-term functionality. Upon completion, the project will result in **45 properly configured parking spaces**, clearly marked pedestrian pathways, improved traffic flow, and significantly reduced safety hazards.

Expected results and outcomes include:

- Improved safety for children, families, staff, and visitors
- Reduced traffic congestion during peak service hours
- Elimination of trip hazards and pavement failures
- Clearly defined vehicular and pedestrian circulation
- Improved emergency access and site functionality

Measures of effectiveness will include successful completion of repaving and circulation improvements in accordance with the approved site plan, increased parking capacity, improved traffic flow, and a reduction in safety risks associated with deteriorated pavement and congestion.

By addressing long-standing infrastructure deficiencies and redesigning the parking and traffic circulation system, the YWCA demonstrates responsible stewardship of public funds and a strong commitment to the safety and well-being of all who rely on its services. This project ensures that the campus can safely support essential programs and remain a trusted community asset for generations to come.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The proposed timeline for the parking and paving construction is 11/1/26 – 3/30/27. The civil design is completed. Parking and paving construction will commence following demolition.

Milestones	Start Date	Completed Date	Funding Source (GIA/Other)	Projected Expenditure	Status
Parking Improvement	11/1/2026	3/30/2027	GIA 2026	\$654,700	Scheduled

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The YWCA has a long-standing reputation for program and project management within its 100+ year history. Every program has multiple funding streams, federal, state, private donors all requiring their own unique management and many of the funding streams are short-term, project specific defined outputs and outcomes.

Each program has its own program director, all answering to the Chief Executive Officer to demonstrate the program's overall effectiveness and contribute to the organization's success. While the Program Directors are responsible for the day-to-day operations of the program and ensuring compliance to the contractual scope of work, the Finance Department works with each program to ensure compliance to good accounting practices and fiscal responsibilities as contractual obligations.

All of our fiscal and program staff are well aware of State, County and Federal fiscal requirements and are constantly keeping abreast of changes. The Board has retained Fleming and Associates to design and facilitate the new parking plan.. Utilizing their expertise, we will put together a team to carry out the project on time and on budget.

YWCA and our construction partners will monitor the project to ensure the project will be completed to their specifications. In advance of the award, Fleming and Associates is designing the plan so that the project is ready to go upon funding.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The YWCA of Hawai'i Island will report the following measures of effectiveness to the State agency administering the GIA funds. These measures provide objective standards for assessing successful completion and public benefit of the project. Measures may be adjusted if the level of appropriation differs from the amount requested.

1. Completion of Capital Improvements

- Completion of parking lot renovation, repaving, and reconfiguration in accordance with the approved site plan and scope of work.
- Verification through contractor completion reports and final inspection approvals.

2. Improved Site Safety Conditions

- Elimination of existing pavement hazards, including potholes, uneven surfaces, and deteriorated areas identified prior to construction.
- Confirmation through post-construction site inspections.

3. Enhanced Traffic Flow and Circulation

- Implementation of a new ingress from Ululani Street and defined egress to Kino'ole Street, resulting in a one-way traffic flow through the campus.
- Measured by completion of striping, signage, and traffic control features as outlined in the site plan.

4. Increased and Clearly Defined Parking Capacity

- Creation of **45 clearly marked parking spaces**, including designated pedestrian pathways and loading/drop-off areas.
- Verified through post-construction site documentation.

5. Improved Pedestrian Safety

- Installation of clearly marked pedestrian walkways, signage, and visibility improvements separating pedestrian and vehicle traffic.
- Confirmed through visual inspection and site walk-throughs.

6. Emergency Access Readiness

- Clearly defined and unobstructed access routes for emergency and service vehicles.
- Verified through site design compliance and coordination with emergency access requirements.

7. Project Readiness and Timely Completion

- Initiation of construction activities upon availability of funds and completion within the anticipated construction timeframe, subject to contractor availability and permitting.
- Measured through project schedules and progress reports.

8. Long-Term Infrastructure Sustainability

- Completion of durable improvements designed to reduce future maintenance needs and extend the useful life of campus infrastructure.
- Documented through materials specifications and final construction reports.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$0	\$400,000	\$254,700	\$654,700

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

Not Applicable

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not Applicable

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

A listing of Federal, State and County Government contracts and grants are listed by funding source on page 10 and below.

Please note in the chart below, several grants span multiple years. Other grant sources for FY 26 are pending.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: YWCA of Hawaii Island

Contracts Total: 8,821,254

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/Honolulu/Kauai)	CONTRACT VALUE
1	State of Hawaii Dept. of Health - MIEHV	7/1/2026-6/30/202	Dept of Health	State/Federal	945,001
2	State of Hawaii Dept. of Health - MIEHV	7/1/2025-6/30/202	Dept of Health	State/Federal	1,005,547
3	State of Hawaii Dept. of Health - MIEHV	7/1/2023-6/30/202	Dept of Health	State/Federal	1,086,000
4	State of Hawaii Dept. of Health - MIEHV	7/1/2022-6/30/202	Dept of Health	State/Federal	1,046,279
5	State of Hawaii Dept. of Health - MIEHV	7/1/2021-6/30/202	Dept of Health	State/Federal	1,174,702
8	Sex Assault Treatment Services	7/1/2025-6/30/202	Kapiolani Medical Center for Women & Childr	State	512,777
9	Sex Assault Treatment Services	7/1/2023-6/30/202	Kapiolani Medical Center for Women & Childr	State	565,000
##	Sex Assault Treatment Services	7/1/2022-6/30/202	Kapiolani Medical Center for Women & Childr	State	498,730
11	Sex Assault Treatment Services	7/1/2021-6/30/202	Kapiolani Medical Center for Women & Childr	State	477,532
##	Sex Assault Treatment Services - ARPA	7/1/2024-9/30/202	Department of Human Services	State	57,001
##	Victims of Crime Act (VOCA)	7/1/2023-6/30/202	Office of the Prosecuting Attorney	County	50,000
##	Victims of Crime Act (VOCA)	7/1/2022-6/30/202	Office of the Prosecuting Attorney	County	73,000
##	Victims of Crime Act (VOCA)	7/1/2021-6/30/202	Office of the Prosecuting Attorney	County	50,000
##	Nonprofits Grants Program	7/1/2025-6/30/202	County of Hawaii	County	50,000
##	Nonprofits Grants Program	7/1/2023-6/30/202	County of Hawaii	County	50,000
##	Nonprofits Grants Program	7/1/2022-6/30/202	County of Hawaii	County	80,000
##	Sex Assault Nurse Examiner	7/1/2025-6/30/202	Hawaii Police Department	County/Federal	57,450
##	Sex Assault Nurse Examiner	7/1/2023-6/30/202	Hawaii Police Department	County/Federal	55,000
##	Sex Assault Nurse Examiner	7/1/2022-6/30/202	Hawaii Police Department	County/Federal	55,000
##	Sex Assault Nurse Examiner	7/1/2021-6/30/202	Hawaii Police Department	County/Federal	55,000
##	Childcare Stabilization	2/25/2022-3/31/20	Department of Human Services	Federal	877,235
##					
##					
##					

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The unrestricted current assets as of December 31, 2025, were \$1,474,400.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

App

YWCA of Hawaii Island, CIP

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	654,700			
TOTAL (A+B+C+D+E)	654,700			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested		Signature of Authorized Official _____ Date _____		
(c) Total County Funds Requested		Name and Title (Please type or print) _____		
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	654,700			

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: ____YWCA of Hawaii Island, CIP____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: _____YWCA of Hawaii Island, CIP

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			654700			
EQUIPMENT						
TOTAL:			654,700			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: YWCA of Hawaii Island, CIP

Contracts Total: 8,821,254

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	State of Hawaii Dept. of Health - MIEHV	7/1/2026-6/30/2027	Dept of Health	State/Federal	945,001
2	State of Hawaii Dept. of Health - MIEHV	7/1/2025-6/30/2026	Dept of Health	State/Federal	1,005,547
3	State of Hawaii Dept. of Health - MIEHV	7/1/2023-6/30/2025	Dept of Health	State/Federal	1,086,000
4	State of Hawaii Dept. of Health - MIEHV	7/1/2022-6/30/2024	Dept of Health	State/Federal	1,046,279
5	State of Hawaii Dept. of Health - MIEHV	7/1/2021-6/30/2023	Dept of Health	State/Federal	1,174,702
8	Sex Assault Treatment Services	7/1/2025-6/30/2026	Kapiolani Medical Center for Women & Children	State	512,777
9	Sex Assault Treatment Services	7/1/2023-6/30/2025	Kapiolani Medical Center for Women & Children	State	565,000
10	Sex Assault Treatment Services	7/1/2022-6/30/2024	Kapiolani Medical Center for Women & Children	State	498,730
11	Sex Assault Treatment Services	7/1/2021-6/30/2023	Kapiolani Medical Center for Women & Children	State	477,532
15	Sex Assault Treatment Services - ARPA	7/1/2024-9/30/2025	Department of Human Services	State	57,001
16	Victims of Crime Act (VOCA)	7/1/2023-6/30/2025	Office of the Prosecuting Attorney	County	50,000
17	Victims of Crime Act (VOCA)	7/1/2022-6/30/2024	Office of the Prosecuting Attorney	County	73,000
18	Victims of Crime Act (VOCA)	7/1/2021-6/30/2023	Office of the Prosecuting Attorney	County	50,000
21	Nonprofits Grants Program	7/1/2025-6/30/2026	County of Hawaii	County	50,000
22	Nonprofits Grants Program	7/1/2023-6/30/2025	County of Hawaii	County	50,000
23	Nonprofits Grants Program	7/1/2022-6/30/2023	County of Hawaii	County	80,000
26	Sex Assault Nurse Examiner	7/1/2025-6/30/2026	Hawaii Police Department	County/Federal	57,450
27	Sex Assault Nurse Examiner	7/1/2023-6/30/2025	Hawaii Police Department	County/Federal	55,000
28	Sex Assault Nurse Examiner	7/1/2022-6/30/2024	Hawaii Police Department	County/Federal	55,000
29	Sex Assault Nurse Examiner	7/1/2021-6/30/2023	Hawaii Police Department	County/Federal	55,000
33	Childcare Stabilization	2/25/2022-3/31/2023	Department of Human Services	Federal	877,235
34					
35					
36					

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The YWCA of Hawaii Island has the skills, abilities and knowledge to carry out the work in this request. We have over a century of service on Hawaii Island and are seeking funding to create a facility to support us for 100 years more. We have a committed Board, experienced and excellent leadership, extensive experience in performing work, superior staff and we have rich, multigenerational relationships.

This project will be spearheaded by the Chief Executive Officer, Kathleen McGilvray, with oversight by the YWCA of Hawaii Island's Board of Directors. The Board of Directors has a diverse mix of women with various kinds of experience that brings them to the table. The Board of Directors has committees to support various activities within the organization and each committee draws on community members to support those activities, either as a regular member of the committee or as an ad hoc member, and sometimes just by invitation to learn more about the mechanics of the project.

Our Board of Directors has a facilities committee leading this project's governance. This committee consists of members who have been involved with facilities development or repairs, an electrician, a former contractor and engineer and have also brought in subject matter experts from the community to help further define processes. The Facilities Committee has retained Fleming and Associates as consultants to provide professional Architectural and Engineering design services for this phase, entitlements and demolition. They will facilitate and oversee the compliance, design, bid and construction (demolition) process.

Additionally, our campaign leaders are Toby Taniguchi, Jennifer Zelko-Schleuter, Ashley Kierkiewicz, Ross Wilson, Sue Lee Loy, Linda Clifford, Cary Boeddeker and Sandy Tokuuke, led by Chair, Tim Richards.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate their adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Our 1.4-acre campus on the corner of Haili and Ululani Street is just above the Palace Theater and the Tsunami Zone, with a view of downtown Hilo. It is easy to access from the bus or on foot, just a short walk from the farmers market.

The campus has two aging pools on it and three buildings, the cottage, multipurpose building and the pool lanai building, which is not able to be used. Services for children are in multiple locations, the cottage and the multipurpose building. The cottage has been in use since 1926, we believe it was moved to the campus and was in use before then. Originally it was a home for women. Younger children are in our multipurpose building, in an area that was formerly administrative offices. Although the buildings are adequate, we know that the children would be better served at one location, with a commercial kitchen, with an area for pickups and drop offs, with spaces designed for children, rather than originally designed for adults. This would also make the former administrative building available for offices, allowing us to reduce rented space. This project allows us to redesign our parking to allow for safer entrance and exit from our revised facilities for all the families we support on Hawaii Island. Since many of our services overlap, we believe our reach will be extended and our families better served.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The YWCA of Hawaii Island is governed by a board of local community leaders and supervises the Chief Executive Officer who leads the organization. The board is organized into the following committees, executive, finance, facilities, fund development, governance, and nominating.

The YWCA of Hawaii Island will implement the project with leadership from the community volunteers on the board, who lend their experience and expertise to the organization.

Kathleen McGilvray, Chief Executive Officer, BS Management, Honors Certificate, Career Development Facilitator Instructor (CDFI)

Ms. McGilvray has been the organization's leader since 2013. With the board she has been conducting the campus redesign, is securing funding and will supervise the planning and construction. She has been in nonprofit and program management for 22 years in Hawaii County as the Hawaii County Workforce Investment Board Director, supervising education and training programs for out of school youth and unemployed adults and was the Hawaii County Branch Director for Goodwill Industries supervising education and training program for people with barriers to employment such as long term unemployed, out of school youth, people with disabilities, immigrant populations and retail operations. She is a past president and member of Zonta Club of Hilo for 18 years and Rotary Club of Hilo for 11 years.

Ms. McGilvray will be supported by the organization's finance function, which is managed in partnership with Accumulus Advisors, an external firm specializing in nonprofit financial management and compliance for the past two years. Accumulus Advisors provides experienced financial professionals who support organizational financial planning, accounting operations, and fiscal oversight, including preparation of financial reports and grant invoices. In collaboration with YWCA's internal finance department, Accumulus Advisors plans and directs accounting activities and ensures fiscal compliance, while YWCA staff oversee daily deposit and accounts payable processing. This shared supervision model strengthens internal controls, provides ongoing training and administrative direction, and ensures that financial operations supporting the proposed services are managed with appropriate expertise, accountability, and capacity to sustain the request.

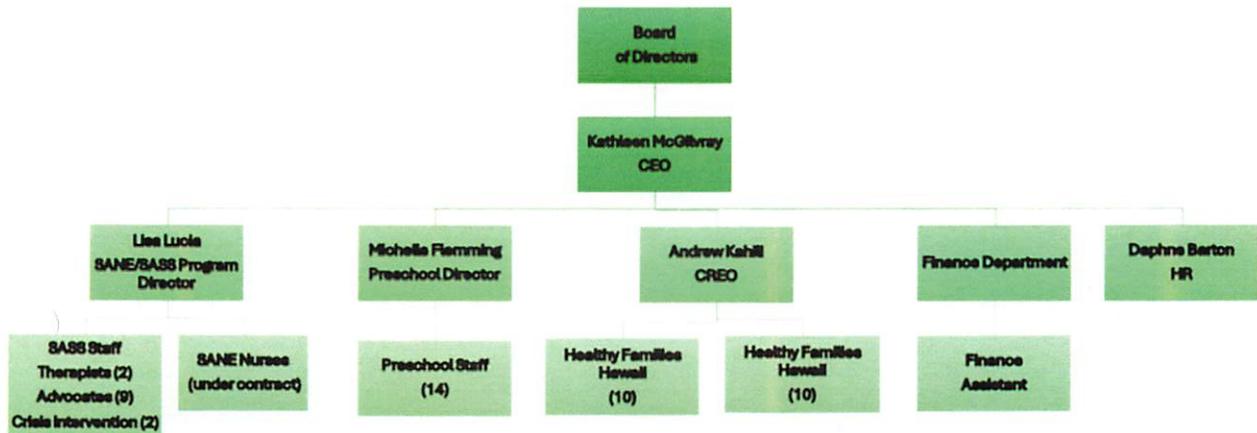
The CEO reports directly to the board of directors which is made up of community leaders from a variety of experiences. The board has retained Fleming and Associates and EPI to assist with

the design and demolition preparation areas of this project, through the bid process for construction (demolition).

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

YWCA of Hawaii Island



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chief Executive Officer \$95,000

Community Relations and Events Officer \$76,000

Therapist \$72,300