

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 Richard J. Taaffe, CEO 1/27/2026  
AUTHORIZED SIGNATURE      PRINT NAME AND TITLE      DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** WEST HAWAII COMMUNITY HEALTH CENTER, INC.

**DBA/Trade Name:** HAWAII ISLAND COMMUNITY HEALTH CENTER

**Issue Date:** 01/13/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
New Hawaii Tax#: [REDACTED]  
FEIN/SSN#: [REDACTED]  
UI#: XXXXXX8072  
DCCA FILE#: 206368

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



**STATE OF HAWAI'I**  
**Grant in Aid – Capital Request**

**West Hawai'i Community Health Center (WHCHC)**  
dba  
**Hawai'i Island Community Health Center (HICHC)**

***PROPOSAL: Hawai'i Island School Based Health Center Program***

January 23, 2026

Hawaii Island Community Health Center  
Request to State of Hawaii: School-Based Health Center Program

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## CERTIFICATION

### **Hawai'i Compliance Express Certificate**

*See attached*

### **Declaration Statement**

*See attached*

### **Public Purpose**

Pursuant to Section 42F-102, Hawai'i Revised Statutes (HRS), Hawai'i Island Community Health Center (HICHC) affirms that the State of Hawai'i Grant-in-Aid funds requested for program support of its School-Based Health Center Program will be expended solely for a public purpose.

HICHC's School-Based Health Centers provide essential, accessible, and preventive primary and behavioral healthcare services to students attending public schools on Hawai'i Island, regardless of insurance status or ability to pay. These services directly support the health, safety, and academic success of children and adolescents by reducing barriers to care, improving health outcomes, decreasing absenteeism, and promoting early identification and intervention for physical, mental, and emotional health needs.

The use of Grant-in-Aid funds will advance the public interest by strengthening Hawai'i's public health infrastructure, supporting youth wellness, and addressing health disparities among underserved and at-risk populations. All funds will be used in compliance with Section 42F-102, HRS, and will not provide private benefit beyond what is incidental to the achievement of these public purposes. HICHC certifies that the requested funds are necessary and appropriate to carry out the public purposes described herein and that expenditures will be subject to proper oversight, accountability, and reporting in accordance with State of Hawai'i requirements.

## BACKGROUND AND SUMMARY

### **Project Summary**

Hawai'i Island Community Health Center respectfully submits this Grant-in-Aid (GIA) proposal to the State of Hawai'i to support the continuation of its School-Based Health Center (SBHC) program, which delivers essential primary and behavioral health services to students in public schools across Hawai'i Island. Established in 2018 and expanded to serve 14 schools, the SBHC program reduces barriers to care by providing healthcare services directly on campus, particularly for students in rural and economically disadvantaged communities with high rates of free and reduced-price lunch participation.

HICHC is requesting \$370,100 in GIA funding to support critical personnel costs necessary to sustain SBHC programming. These funds will allow HICHC to maintain a dedicated multidisciplinary team that provides direct student services, care coordination, health education, behavioral health support, and program oversight. As several time-limited funding sources conclude, GIA support is essential to prevent service disruption and ensure continuity of care for students who rely on school-based access to healthcare.

Through continued investment by the State of Hawai'i, HICHC's SBHC program will remain embedded within school communities, supporting student health, improving attendance and academic readiness, and strengthening connections between schools, families, and the healthcare system. This proposal reflects HICHC's commitment to advancing health equity for keiki and to serving as a trusted public health partner to the State and Department of Education.

### **Applicant's Background**

HICHC is the primary care safety-net health system for Hawai'i County and a federally designated Federally Qualified Health Center (FQHC) dedicated to promoting lifelong health and wellness through a comprehensive, fully integrated model of care. HICHC provides essential primary care access for residents who would otherwise face significant barriers to care due to geography, workforce shortages, transportation challenges, and cost. HICHC serves approximately 40,000 patients annually across 20 ZIP Codes spanning the regions of North and South Kona, Ka'u, Puna, and Hilo through 14 health center locations, including 14 School-Based Health Centers, ensuring continuity of care for rural, high-risk, and medically underserved communities.

As an FQHC, HICHC plays a vital role in Hawai'i County's healthcare infrastructure by delivering comprehensive, team-based, patient-centered care regardless of a patient's ability to pay. HICHC integrates primary medical care with behavioral health, substance use treatment, dental, reproductive and perinatal services, alongside enabling services such as care coordination, insurance enrollment, WIC nutrition services, language access, referrals, and affordable in-house pharmacy services. This integrated safety-net model ensures that patients, many of whom rely on Medicaid or are uninsured, receive culturally responsive, coordinated care that addresses both clinical needs and social determinants of health.

HICHC's School-Based Health Center program began in 2018 with the establishment of its first SBHC site in the rural community of Hōnaunau in South Kona. Recognizing the critical need to reduce access barriers for keiki, particularly in geographically isolated and underserved areas, HICHC intentionally embedded primary care services within school settings to meet students where they are. With sustained support from federal, county, and private foundation grants, HICHC has successfully expanded this model over time and now operates SBHCs serving 14 public schools across Hawai'i Island, with 3,000 students registered for our SBHC clinics. These SBHCs provide students with timely access to primary medical care, behavioral health services, care coordination,

and preventive services, strengthening academic success, improving health outcomes, and reducing avoidable emergency department utilization.

HICHC has a long-standing record of financial stability, organizational strength, and clinical excellence that reflects the essential role FQHCs play in advancing public health outcomes. In 2022, HICHC received four federal HRSA Quality Recognition Awards, including the National Quality Leader in Behavioral Health Award, ranking its Behavioral Health Department in the top 1–2% of all FQHCs nationally for clinical quality performance. HICHC also received the Quality Health Leader Award – Bronze, placing the organization in the top 21–30% of FQHCs nationwide for overall clinical quality measures, as well as the Advancing Health Information Technology for Quality Award for optimizing health IT, expanding telehealth, strengthening interoperability, and improving the collection and use of social determinants of health data. Collectively, these recognitions underscore HICHC’s capacity to serve as Hawai‘i County’s trusted healthcare safety net and to deliver high-quality, integrated care across the island.

### **Goals & Objectives Related to Request**

HICHC’s School-Based Health Center program was established to reduce longstanding barriers to care for keiki by delivering essential health services directly within school settings. While the program has been successfully launched and expanded through time-limited federal, county, and private foundation grants, several of these funding streams are now ending. Grant-in-Aid (GIA) support is critical at this juncture to sustain SBHC operations and prevent service disruption for students who rely on school-based access to primary and behavioral health care. Continued GIA investment will allow HICHC to maintain a trusted healthcare presence in schools and continue serving students outside the walls of traditional clinic settings.

The overarching goal of this request is to ensure continuity, stability, and accessibility of school-based healthcare services across Hawai‘i Island, particularly in rural and underserved communities. By remaining embedded in schools, HICHC can proactively address health needs before they escalate into crises, reduce absenteeism related to untreated physical or behavioral health conditions, and strengthen connections between students, families, schools, and the broader healthcare system. GIA support will enable HICHC to preserve the infrastructure, staffing, and partnerships necessary to deliver coordinated, culturally responsive care where students spend most of their day.

Through sustained school-based services, HICHC’s SBHC program will achieve the following key outcomes:

- Maintain uninterrupted access to primary and behavioral health care for students who face geographic, transportation, or financial barriers to clinic-based services.
- Improve student health, attendance, and academic readiness by addressing physical and mental health needs early and consistently within the school environment.
- Reduce avoidable emergency department utilization by providing timely preventive care, behavioral health intervention, and care coordination on campus.

- Strengthen early identification and response to behavioral health concerns, including anxiety, depression, and trauma-related needs among youth.
- Enhance care coordination between schools, families, and healthcare providers, ensuring students are connected to ongoing services beyond the school setting when needed.

### **Public Purpose and Need to be Served**

The target population for Hawai'i Island Community Health Center's School-Based Health Center program is students attending public schools across Hawai'i Island, with a particular focus on schools with high rates of free and reduced-price lunch. These students often experience economic hardship, geographic isolation, and limited access to primary and behavioral health services. Many face significant barriers to care, including transportation challenges, limited local healthcare resources, and financial constraints, placing them at higher risk for unmet health needs, preventable illnesses, and untreated behavioral health concerns.

The compelling need for the SBHC program is rooted in these persistent disparities and the unique challenges of Hawai'i Island's rural communities. Students in North and South Kona, Hilo, Puna, and Ka'u often must travel long distances to access clinic-based care, which can result in missed school days and delayed treatment. By embedding health services directly within schools, HICHC ensures that students receive timely, culturally responsive, and coordinated care where they spend the majority of their day. This approach addresses both immediate healthcare needs and the social determinants of health that impact academic performance, emotional well-being, and long-term health outcomes.

HICHC's SBHC program is uniquely positioned to meet these needs due to its extensive experience delivering integrated primary and behavioral health services in rural and underserved areas. By maintaining a presence in schools across the island, HICHC helps reduce barriers to care, supports early identification and intervention for health and behavioral concerns, and strengthens the connection between families, schools, and the healthcare system. Continued GIA support is essential to sustaining this critical program and ensuring equitable access to healthcare for Hawai'i Island's most vulnerable students.

### **Target Population to be Served**

The target population served by HICHC's School-Based Health Center program is students enrolled in public schools across Hawai'i Island with a demonstrated high level of economic need. HICHC has intentionally prioritized schools with elevated rates of students qualifying for free and reduced-price lunch, recognizing this as a key indicator of financial hardship and increased risk for unmet health needs. Many of these students face compounded barriers to care, including limited access to transportation, workforce shortages in rural areas, and household economic instability.

By embedding health services directly within these school communities, HICHC ensures equitable access to primary and behavioral health care for students who are most likely to experience health

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disparities. The SBHC program serves keiki and 'ōpio who are disproportionately impacted by poverty, chronic stress, and untreated physical and mental health conditions, providing culturally responsive, school-centered care that supports student health, attendance, and academic success.

### **Geographic Coverage**

The geographic area to be served by the School-Based Health Center program includes the regions of North Kona, South Kona, Hilo, Puna, and Ka'ū. These areas encompass both rural and geographically isolated communities where students and families experience significant barriers to accessing timely healthcare services. By maintaining a presence within schools across these regions, HICHC ensures equitable access to primary and behavioral health care for students regardless of location, transportation availability, or ability to pay.

## **SERVICE SUMMARY AND OUTCOMES**

### **Scope of Work, Tasks, Responsibilities**

HICHC's School-Based Health Center program provides comprehensive, student-centered health services delivered directly on school campuses. The scope of work includes the delivery of primary medical care, preventive health screenings, behavioral health assessment and short-term intervention, health education, and care coordination services tailored to the needs of students. SBHC staff collaborate closely with school personnel, families, and community partners to identify health concerns early, address barriers to care, and support student well-being in a safe, accessible, and culturally responsive environment.

Program responsibilities include conducting health assessments, managing acute and chronic conditions, providing behavioral health support, coordinating referrals to specialty and higher levels of care, and connecting students and families to insurance coverage and community-based resources. Through these services, the SBHC program promotes improved health outcomes, increased school attendance, and enhanced academic readiness by ensuring students receive timely care without leaving campus or disrupting the school day.

### **Quality Assurance**

HICHC maintains rigorous quality assurance and compliance standards to ensure that services delivered through its SBHC program meet the highest levels of clinical excellence and patient safety. All care provided in school-based settings is held to the same standards, policies, and clinical protocols as care delivered in HICHC's fixed clinic sites, ensuring consistency, quality, and accountability across all service locations.

SBHC operations are fully integrated into HICHC's organizational quality management framework and are conducted in compliance with all applicable Federal Tort Claims Act (FTCA) rules and regulations. SBHC sites adhere to federal, state, and organizational requirements related to

Hawaii Island Community Health Center  
Request to State of Hawaii: School-Based Health Center Program

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credentialing and privileging, risk management, infection control, documentation, privacy, and patient safety. Through continuous quality improvement processes, performance monitoring, and oversight by HICHC’s clinical leadership, the SBHC program ensures that students receive safe, effective, and culturally responsive care that meets or exceeds established healthcare standards.

**Measures of Effectiveness to be Reported to the State**

HICHC’s SBHC program seeks to close the gap on many of the healthcare concerns facing keiki and teens on Hawai’i Island including access to a medical home and primary care provider, access to behavioral health support for depression, suicidal ideation, conduct disorders, substance use, etc., access to regular dental care, and family supports for insurance enrollment, health literacy, social service referrals, etc. Supporting students with school-based health centers has also been demonstrated to decrease absenteeism and thus improve educational outcomes.

HICHC will provide the state with the following quantitative data upon completion of the funded grant period. Note that the Services Summaries will include additional categories of care – those listed below are a sample.

**SBHC Program Utilization by School**

School	Enrollment	# Student Registrations	# Student Patients	# Student Visits

**SBHC Program Services Summary**

*(Note: students may be seen for multiple concerns over multiple visits)*

Behavioral Health	# Student Patients	# Student Visits
Substance Use		
Mood Disorders		
Conduct Disorders		

Medical Health	Student Patients	Student Visits
Well-Child Care		
Vaccinations (by type)		
Illness		
Injury		

Dental Health	Student Patients	Student Visits
Preventive Care		

Enabling Services	Student Patients	Student Visits
Insurance Enrollment		
Language Interpretation		
Specialty Referrals		
Case Management		

The SBHC program will additionally provide qualitative data including:

- School administration assessment of impact on absenteeism and student outcomes
- Family satisfaction with healthcare, services, and accessibility
- Program-identified challenges and opportunities regarding school and public health
- Highlights (de-identified) of critical successes and impact of student, family, school, and community life

## FINANCIAL

### Budget

*See attached*

### Anticipated Quarterly Funding Request

Q1	Q2	Q3	Q4	Total Grant
\$92,525	\$92,525	\$92,525	\$92,525	\$370,100

### Other Sources of Funding

HICHC utilizes every available opportunity to maximize program billing through its School-Based Health Center (SBHC) program, including billing Medicaid, and other third-party payers for eligible primary and behavioral health services. Despite these efforts, the SBHC program provides a substantial amount of essential nonbillable services, such as care coordination, case management, outreach, health education, and family engagement, that are critical to student health and academic success.

Because of the scope and importance of these nonbillable services, the SBHC program cannot achieve full financial sustainability through billable revenue alone. Continued support through public and private funding, including Grant-in-Aid resources, is therefore essential to maintain program operations, ensure access to care for students in high-need schools, and sustain the program's comprehensive, school-based model of care.

### All State and Federal Tax Credits in the Past 3 Years

N/A

### All State/Federal/County Grants for the Past 3 Years

*See attached*

### Unrestricted Current Assets as of 12/31/2025

\$12,400,000 Unrestricted Assets

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## EXPERIENCE AND CAPABILITY

### Necessary Skills and Experience

HICHC attests that it possesses the organizational capacity, professional expertise, and operational experience necessary to successfully administer and sustain a comprehensive School-Based Health Center program. As a federally designated Federally Qualified Health Center (FQHC) and Hawai'i County's primary healthcare safety-net provider, HICHC has a demonstrated track record of delivering high-quality, integrated primary and behavioral health services in both clinic-based and community-based settings.

Since launching its first SBHC in 2018, HICHC has developed the infrastructure, staffing model, clinical protocols, compliance systems, and partnerships required to operate SBHCs effectively within public schools across Hawai'i Island. The organization maintains rigorous standards for credentialing, supervision, quality assurance, data reporting, and fiscal oversight, ensuring that school-based services meet the same level of excellence as care delivered in fixed clinic sites. Through experienced leadership, multidisciplinary teams, and strong collaboration with the Department of Education and community partners, HICHC has proven its ability to manage complex programs and deliver reliable, culturally responsive healthcare services to students in rural and underserved communities.

### Facilities

HICHC provides and supports its services at the following locations:

#### Schools Served by Mobile Health Unit

- Hōlualoa Elementary School, 76-5957 Mamalahoa Highway, Holualoa, HI 96725
- Ho'okena Elementary School, 86-4355 Mamalahoa Highway, Captain Cook, HI 96704
- Kahakai Elementary School, 76147 Royal Poinciana Drive, Kailua Kona, HI 96740
- Kealakehe High School, 74-5000 Puohulihuli Street, Kailua Kona, HI 96740
- Konawaena Elementary School, 81-901 Onouli Road, Kealakekua, HI 96750
- Waikōloa Elementary and Middle School, 68-1730 Ho'oko Street, Waikōloa, HI 96738

#### Schools Served on On-Campus Clinics

- Hōnaunau Elementary School, 83-5360 Mamalahoa Highway, Captain Cook, HI 96704
- Prince Jonah Kūhiō Kalaniana'ole Elementary and Intermediate School, 27-330 Old Māmalahoa Highway, Pāpa'ikou, HI 96781
- Ha'aheo Elementary, 27-330 Old Māmalahoa Highway, Pāpa'ikou, HI 96781
- Kealakehe Elementary School, 74-5118 Kealakaa Street, Kailua Kona, HI 96740
- Kealakehe Intermediate School, 74-5062 Onipaa Street, Kailua Kona, HI 96740
- Keonepoko Elementary School, 15890 Kahakai Boulevard, Pahoa, HI 96778
- Konawaena Middle School, 81-1045 Konawaena School Road, Kealakekua, HI 96750
- Konawaena High School, 81-1043 Konawaena School Road, Kealakekua, HI 96750

Hawaii Island Community Health Center  
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HICHC Administrative and Clinical Sites

- Administrative Office Kona; 75-5751 Kuakini Hwy., STE 230, Kailua-Kona, HI 96740
- Administrative Office Hilo; 450 Kilauea Ave, STE 105, Hilo, HI 96720
- Kuakini Family Medical; 75-5751 Kuakini Hwy., STE 101A, Kaulua-Kona, HI 96740
- Hilo Family Dental Center; 1257 Kilauea Ave., STE 100, Hilo, HI 96720
- Hilo Women's Health Center; 73 Puuhonu Pl., Hilo, HI 96720
- Kea`au Family Health and Dental; 16-192 Pili Mua St., Kea`au, HI 96749
- Pahoa Women and Children's Health Center; 15-2866 Pahoa Village Road, Pahoa, HI 96778
- Waikoloa Family Dental; 68-1845 Waikoloa Rd., STE 205, Waikoloa, HI 96738
- Kealakekua Family Health; 81-980 Halekii St., STE 107, Kealakekua, HI 96750
- Hilo Family Health Center; 1178 Kinoole Ave, Hilo, HI 96720
- Mobile Clinic; 92 Paradise Mauka Cir, Ocean View, HI 96737
- Wailuku Family Health Center; 305 Wailuku Dr., STE 2A, Hilo, HI 96720
- Kealakehe Family Medical & Dental; 74-5214 Keanalehu Dr., Kailua Kona, HI 96740
- Pahoa Family Health Center; 15-2866 Pahoa Village Rd., Pahoa, HI 96778
- Ka`u Family Health & Dental; 95-5583 Mamalahoa Hwy., Naalehu, HI 96772
- Waikoloa Family Medical; 68-1845 Waikoloa Rd., STE 207, Waikoloa HI 96738

## PERSONNEL: PROJECT ORGANIZATION AND STAFFING

### **Proposed Staffing, Staffing Qualifications, Supervision and Training**

The HICHC School-Based Health Center (SBHC) program is supported by a multidisciplinary team with the qualifications and experience necessary to deliver high-quality, school-based healthcare services. Core SBHC staffing includes 1.0 FTE Program Director, 1.0 FTE Program Manager, 1.0 FTE Data Analyst, 2.0 FTE Registered Nurses (RNs), 6.0 FTE Behavioral Health (BH) Patient Navigators, 4.0 FTE Community Health Educators, 1.0 FTE Medical Assistant, and 1.0 FTE Patient Service Representative.

This team works collaboratively to provide direct services, care coordination, health education, data monitoring, and administrative support, on a rotating schedule, at all schools across SBHC sites. In addition to dedicated SBHC staff, HICHC rotates licensed and credentialed medical and behavioral health providers across all SBHC locations as part of the organization's commitment to ensuring students have access to comprehensive primary and behavioral health care in school settings. All providers delivering care in SBHCs meet the same credentialing, privileging, and licensure standards required for HICHC's fixed clinic sites, ensuring consistency in clinical quality and scope of practice. Clinical services are delivered in accordance with HICHC policies, evidence-based protocols, and FQHC standards of care. All student health information is recorded in HICHCs electronic health record system (EPIC) and this information can be immediately accessed by medical staff at the school-based sites and in all HICHC clinics across Hawai'i Island.

SBHC staff operate within HICHC's established supervision and quality oversight structure. The SBHC Program Director is supervised by HICHC's Vice President of Nursing & Clinical Operations and is responsible for overall program leadership, compliance, and performance. All SBHC staff participate in mandatory annual training, including clinical competencies, HIPAA and patient confidentiality, child and adolescent health, behavioral health, cultural humility, trauma-informed care, emergency preparedness, and organizational policies and procedures. Through ongoing supervision, professional development, and continuous quality improvement, HICHC ensures that SBHC staff are well-prepared to deliver safe, effective, and culturally responsive care to students across Hawai'i Island.

### **Organization Chart**

*See attached*

### **Compensation**

President/CEO -- \$275,000; CFO --\$250,000; Physicians --\$254,615

## **OTHER**

### **Litigation**

There is no pending litigation against West Hawai'i Community Health Center (dba) Hawai'i Island Community Health Center or any of the Center's staff.

### **Licensure of Accreditation**

West Hawai'i Community Health Center (dba) Hawai'i Island Community Health Center has all required licenses needed to conduct medical practice.

### **Private Education Institutions**

Not applicable.

### **Future Sustainability**

HICHC is committed to the long-term sustainability of its School-Based Health Center (SBHC) program and has intentionally designed the program to leverage multiple funding sources. A core component of HICHC's sustainability strategy is the generation of billable revenue through Medicaid, Medicare, and other third-party payers for eligible primary medical and behavioral health services delivered in school-based settings. As an FQHC, HICHC has infrastructure, billing systems, and compliance capacity in place to maximize appropriate reimbursement and ensure fiscal accountability.

However, HICHC recognizes that SBHC programs, by design, provide a significant volume of essential enabling services that are not reimbursable, including care coordination, case management, outreach, family engagement, and collaboration with school personnel. These services are critical to student success and health outcomes but limit the program's ability to achieve full financial sustainability through billable revenue alone. As a result, HICHC does not anticipate the SBHC program becoming self-sustaining solely through clinical reimbursement.

To address this gap, HICHC will continue to pursue a diversified sustainability model that includes public funding, philanthropic investment, and strategic partnerships with key stakeholders such as the State of Hawai'i, Department of Education, counties, and private foundations. Continued Grant-in-Aid support is essential to maintaining stable SBHC operations, preserving access to care for students in high-need schools, and ensuring that HICHC can remain embedded in school communities to deliver preventive, coordinated, and equitable healthcare services over time.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

App West Hawaii Community Health Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	370,100			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>370,100</b>			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>370,100</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	370,100	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <i>DIANE PAUTZ</i>                      Name (Please type or print)                 </div> <div style="text-align: center;">                     808-326-3883                      Phone                 </div> </div>		
(b) Total Federal Funds Requested		<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <i>DIANE PAUTZ CFO</i>                      Signature of Authorized Officer                 </div> <div style="text-align: center;">                     1/23/26                      Date                 </div> </div>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
<b>TOTAL BUDGET</b>	<b>370,100</b>	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <i>DIANE PAUTZ CFO</i>                      Name and Title (Please type or print)                 </div> </div>		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

West Hawaii Community Health Center dba Hawaii Island Community Health Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director	1	\$107,400.00	25.00%	\$ 26,850.00
Program Manager	1	\$76,000.00	25.00%	\$ 19,000.00
Data Analyst	1	\$100,000.00	25.00%	\$ 25,000.00
RN	1	\$105,000.00	50.00%	\$ 52,500.00
RN	1	\$105,000.00	50.00%	\$ 52,500.00
Behavioral Health Patient Navigator	1	\$65,000.00	100.00%	\$ 65,000.00
Behavioral Health Patient Navigator	1	\$65,500.00	100.00%	\$ 65,500.00
Behavioral Health Patient Navigator	1	\$55,000.00	25.00%	\$ 13,750.00
Behavioral Health Patient Navigator	1	\$55,000.00	25.00%	\$ 13,750.00
Behavioral Health Patient Navigator	1	\$50,000.00	0.00%	\$ -
Behavioral Health Patient Navigator	1	\$50,000.00	0.00%	\$ -
Community Health Educator	1	\$50,000.00	25.00%	\$ 12,500.00
Community Health Educator	1	\$50,000.00	25.00%	\$ 12,500.00
Community Health Educator	1	\$50,000.00	0.00%	\$ -
Community Health Educator	1	\$50,000.00	0.00%	\$ -
Medical Assistant	1	\$45,000.00	25.00%	\$ 11,250.00
Patient Services Representative	1	\$45,000.00	0.00%	\$ -
<b>TOTAL:</b>				<b>370,100.00</b>

HICHC is requesting a portion of personnel costs to help support the program.

**West Hawaii Community Health Center (dba) Hawaii Island Community Health Center**

**Government Grants & Contracts**

<b>FEDERAL AWARDS</b>			
<b>Award Number</b>	<b>Grant Title</b>	<b>Award Amount</b>	<b>Grant Period</b>
HRSA (H80CS06640)	Health Center Program	\$3,791,184 (annually)	01/01/2022 to 12/31/2025
HRSA-20-031 (GA1RH39618)	Rural Opioid Response Program (RCORP)	\$1,000,000	09/01/2020 to 08/31/2023
HRSA (D0455121)	Rural Health Care Services Outreach Grant Program	\$1,000,000	08/01/2025 thru 07/31/29
HRSA-21-093 (H2ECS45530)	School Based Health Center Services	\$200,000 (annually)	05/01/2022 thru 04/30/2025
HRSA-21-114 (C8ECS44749)	Health Center Infrastructure Support	\$1,423,973	09/15/2021 to 09/14/2024
HRSA (H8F40645)	American Rescue Plan Act Funding for Health Centers	\$6,624,875	04/01/21 thru 03/31/25
HRSA (H8G48599)	FY 2023 Expanding COVID- 19 Vaccination	\$394,933	12/01/22 thru 05/31/23

<b>STATE AWARDS</b>			
<b>Award Number</b>	<b>Grant Title</b>	<b>Award Amount</b>	<b>Grant Period</b>
TBD	ACT 310	\$1,400,000	12/01/2025 thru 12/01/2026
DOH-VHPP	Viral HEP Prevention Program	\$14,999 annually	04/01/22 thru 03/30/23
DOH-Q22001303	HERO - HEP Prevention	\$14,999 annually	04/01/22 thru 03/30/25
DOH WIC Services: HTH-560-WIC 17- 01	WIC - Women Infant Children	\$234,000 annually	10/01/2017 to present
State GIA Log NO: 18-197	CIP – Kealakekua Health Center Expansion	\$925,000	01/08/2018 to 06/30/2022

DOH-CHC- RFADP17- 1701	Cancer Screening	\$45,000	04/25/2022 to 06/29/2022
DOH-Reproductive Health	East Hawaii - Family Planning	\$500,000	Present
State of Hawaii CIP GIA	Keaau Health Center Design	\$400,000	Present
State of Hawaii CIP GIA	Naalehu Workforce Housing A&E	\$500,000	Present
<b>COUNTY OF HAWAII AWARDS</b>			
<b>Award Number</b>	<b>Grant Title</b>	<b>Award Amount</b>	<b>Grant Period</b>
COH FY 2022-23	Outreach to Vulnerable Populations	\$45,000	07/01/2022 to 06/30/2023
COH FY 2021-22	Dental Expansion	\$12,000	07/01/2022 to 06/30/2023
COH FY 2021-22	Street Med Outreach	\$9,000	07/01/2022 to 06/30/2023
COH FY 2021-22	Outreach to Vulnerable Populations	\$12,000	07/01/2022 to 06/30/2023

