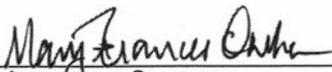


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Mary Frances Oneha
PRINT NAME AND TITLE

1/21/2026
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **WAIMANALO HEALTH CENTER**

Issue Date: **01/20/2026**

Status: **Compliant**

Hawaii Tax#: ██████████
New Hawaii Tax#: ██████████
FEIN/SSN#: ██████████
UI#: XXXXXXXX1330
DCCA FILE#: 74565

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waimānalo Health Center

(Typed Name of Individual or Organization)



(Signature)

01/19/2026

(Date)

Mary Frances Oneha, APRN, PhD, FAAN / Chief Executive Officer

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Waimānalo Health Center (WHC) WHC is a community-based non-profit 501(c)3 corporation incorporated in 1989 and located in Waimānalo on the windward side of the island of O`ahu. As its mission states, “Waimānalo Health Center is rooted in Native Hawaiian values and devoted to improving the health and wellness of all people, regardless of ability to pay, by providing comprehensive primary and preventive health care services of the highest quality.” WHC became a Federally Qualified Health Center (FQHC) in 1994.

The Waimānalo Health Center offers a wide range of services:

- **Medical Care:** Physicians and Advanced Practice Registered Nurses provide patients with routine and preventive health care.
- **Behavioral Health:** Through individualized therapy and group classes, Licensed Clinical Psychologists assist patients with anxiety and depression, chronic pain, chronic disease management, smoking cessation, stress and anger management and recovery from trauma and abuse.

- **Dental:** Routine and preventive screening along with emergency dental care are provided at WHC by four Dentists, three Dental Hygienists, and a dental residency program.
- **Vision:** Comprehensive eye exams, preventive vision care, diagnosis and treatment of eye diseases, and optical dispensing are provided by an Optometrist through this clinic.
- **Nutrition:** Medical nutrition therapy is provided by a Registered Dietitian. Preventive health classes include cooking demonstrations, grocery store tours and weight management. WIC services are also available for families which include breastfeeding support and education provided by Certified Lactation Consultants.
- **Native Hawaiian Healing:** Ma'ioia department provides lomilomi and lā'au lapa'au services to patients in primary care. Plants for these services and a Hānai A Plant program are grown and harvested from the Māla Ho'ōla, a 6,905 square foot cultural healing garden with over 400 plants.
- **Care Coordination:** Patients with the most complex health and socioeconomic needs are managed by a Registered Nurse Care Coordinator that provides individualized care planning.
- **Outreach & Eligibility:** Outreach and eligibility workers help reduce barriers to care and assist patients with health insurance eligibility, acquiring prescription medication, transportation, assistance with housing, rent, and applications for food stamps and financial assistance.
- **Pharmacy:** Opened in 2020 to fill prescriptions and provide over-the-counter medications, medication counseling and education, and immunizations. The pharmacy also provides a mail order prescription service.
- **Youth Mentoring:** Kū I Ka Māna, a youth mentoring program, provides an environment for youth to learn about themselves, build character, stay in school, graduate high school, and move on to post-secondary education.
- **Mobile Medicine:** Delivers medical and support services to houseless individuals and families in Ko'olaupoko in order to reduce emergency visits and hospitalizations and establish individuals with medical insurance and a patient centered healthcare home.
- **School-Based Health Services:** Delivers clinical services available for the Waimānalo Intermediate and Elementary School students. Services include behavioral health, medical care, and non-urgent nursing care needs to include well-child visits, physicals, and immunizations. Telehealth may be utilized for access to provider services.
- **Dr. Charman J. Akina Memorial Scholarship:** Administered by the Hawai'i Community Foundation and established by WHC and the generosity of foundation donors in memory of Dr. Akina for his countless volunteer hours to help the Waimānalo community and for his impactful service to WHC. The scholarship is open to residents of Waimānalo with demonstrated financial need to attend an accredited two or four year, not for profit institution within the U.S. as an undergraduate, with a 2.7 GPA. Preference is given to KIKM program participants.

Waimānalo Health Center was awarded recognition by the National Committee for Quality Assurance as a Patient Centered Medical Home Level 3 (PCMH-3), the highest

achievable recognition for a healthcare provider. WHC is the first community health center on O`ahu to be awarded this distinction. This PCMH-3 recognition acknowledges the quality work that WHC provides as WHC passed all elements of this achievement with 100% satisfaction.

2. The goals and objectives related to the request;

The Mobile Medical Unit will deliver “clinic-grade” primary care and behavioral health services to expand equitable access to persons experiencing homelessness, strengthen school-based health services, and ensure health care access resiliency within the community.

The program will serve Waimānalo and its surrounding Windward communities where Native Hawaiians experience significant social and health disparities, including homelessness. Rising demand for primary and preventive care, coupled with Medicaid cuts, ACA subsidy rollbacks, high housing costs, and provider shortages, underscores the urgent need for tech forward innovative solutions to ensure access to equitable medical care.

Access to the mobile medical clinic will address high-cost houseless patients that utilized the emergency room or were hospitalized, reduce barriers to care and address social determinants of health factors such as transportation, food insecurity, insurance gaps, and housing. WHC also aims to layer in and diversify its existing provider coverage to serve within the mobile medical clinic when and where possible. We learned that providers who have been serving houseless persons found restored meaning and purpose in their work as a “healer” serving patients directly where they are at. The pace of care and sense of autonomy enabled the WHC “street medicine” providers to balance their self-care needs while delivering high-quality care outside of rigid clinic structures.

Overarching goals of the mobile medical program is to conduct community outreach and engagement, identify and address social drivers of health that may be barriers to care for houseless persons, assist houseless persons in establishing a medical home by assigning a primary care provider, mitigate emergency room and hospitalization use through timely post-ER/hospitalization patient encounters and delivering primary follow up services, and provide primary care services at schools.

The outcome measures of the program are the following:

- Engage at minimum 5 to 7 outreach partners at schools, churches, community houseless fairs, and shelters and build rapport and trust amongst schools and houseless populations.
- Secure at minimum 3 formal agreements in the first year, with more to follow in succeeding years, at fixed community partner locations for the mobile medical clinic to deliver services to those who are houseless.

- Identify patients registered through the mobile medical clinic, identify and address at least 3 to 4 SDOH barriers such as transportation, housing, health insurance, food support, and primary care needs during mobile clinic encounters.
- Register houseless persons as patients at the WHC, assign more than 50% of the registered patients to a PCP, and schedule appointments for initial and follow-up appointments, as needed.
- Identify 5 or more high-cost post emergency room visit or post hospitalization patients that utilized the mobile medical clinic.
- Improve the number of patient encounters with identified high-cost patients and number of referrals to care management by 5%, post hospitalization and post-ER visits, to mitigate potential ER and hospital re-admissions over the program period.
- Register a minimum of 20% of the 357 students enrolled at Waimānalo Elementary and Intermediate School (WEIS) and provide school-based primary care and behavioral health services as needed.

3. The public purpose and need to be served;

Access to quality primary and preventive health care results in improved health status of a community and enhances the quality of life for its residents. There are a number of key factors that contribute to the health needs of the Waimānalo community:

- Shortage of Healthcare Providers

The Waimānalo community is a federally designated Health Professions Shortage Area (HPSA). In addition, WHC is the only health provider in the Ko'olaupoko area with the FQHC designation, seeing all patients regardless of ability to pay. As the only dental provider in Waimānalo, WHC's HPSA score for dental is 20. In addition, WHC's HPSA score for mental health is 22. WHC specializes in providing comprehensive care to the uninsured and underinsured in the community.

Historically, WHC's target population is quite complex with a plethora of social service and health needs.

- Increased Demand for Services

WHC has experienced a steady increase in patients with 24% increase in patient visits in the 10-year span from 2010 through 2020. With 4,195 patients through 20,760 visits in 2010 to 4,942 patients through 25,744 patients in 2020. The uninsured rates were 31% in 2010 and improved to 15% in 2020 through changes to Medicaid. WHC anticipates uninsured and under-insured rates will return to 2010 levels with the current changes.

In 2024, the most recent year data is available, WHC saw 6,484 patients through 33,451 patient visits with 10% uninsured. This is a 54.6% increase in patients and 61% increase in patient visits from 2020.

- Vulnerable Populations Served

Due to its large proportion of Native Hawaiian residents, Waimānalo has a federal designation as a Medically Underserved Population. In addition to the socioeconomic challenges and barriers to health care prevalent with the population served, chronic diseases are overwhelmingly represented in the Native Hawaiian population. Specifically, Native Hawaiians have higher rates of diabetes and obesity than other ethnic groups in Hawai'i. Also, in comparison to other ethnic groups, Native Hawaiians have high rates of depression and substance abuse.

WHC's Board of Directors and key leadership recognize that the most vulnerable populations will remain underserved if actions are not taken to expand WHC's ability to provide quality care that optimizes health outcomes. Since 2010, the WHC strategic plans have called for meeting increasing community needs by building expanded infrastructure, and accordingly, overall organizational capacity.

4. Describe the target population to be served; and

Native Hawaiians have high rates of being overweight and obese (72.4% of adults), compared to the State rate of 58.4%. The concerning rates for adults are mirrored in the youth population, with 31.2% of Native Hawaiian public middle school children reported to be overweight or obese, and 38.9% of public high school students, as compared to students across Hawai'i at 26.2% and 30.8% respectively¹.

The prevalence of diabetes in Native Hawaiian adults is 13.7%, compared to 9.4% for the State. There is an increase from prior years specifically for Native Hawaiians, as in 2014, the prevalence was 12.8% for Native Hawaiians and 9.7% in the State. Native Hawaiians are on an upward trend with a 7% increase in Native Hawaiian adults diagnosed with diabetes, while the State showed a decrease of 3%.

High rates of tobacco use also contributes to the health disparities amongst Native Hawaiians. Native Hawaiians have high rates of tobacco use with 17.2% of current smokers, compared to the State rate of 12.2%. This shows improvement over the past years, down from 2014 rates of 27% for Native Hawaiians and 14.1% for the State. Similarly, there are higher rates of pregnant Native Hawaiian women smoking 3 months before (17.1%), during (8.1%), and 3-6 months after pregnancy (9.2%), Comparatively, the State rates of smoking for pregnant and postpartum women are significantly lower, smoking 3 months before (9.6%), during (3%), and 3-6 months after pregnancy (4.1%).

High blood pressure also contributes to the health disparities amongst Native Hawaiians, with 34.9% of Native Hawaiian adults with high blood pressure, compared to 27.4% in the State. Showing an upward trend similar to diabetes, the prevalence of high blood pressure in Native Hawaiians in 2013 was 29.7%, while the State prevalence was

¹ Office of Hawaiian Affairs, Native Hawaiian Health Fact Sheet 2022. Available from: <https://ohadatabook.com/Volume%20IV-Health%20Status.pdf>

28.5%. 18% increase for Native Hawaiians over the past decade, while the State prevalence has decreased by 4%.

In addition to the high prevalence of chronic diseases, substance abuse prevention and treatment is a need. In 2019, alcohol or marijuana use in high schools among Native Hawaiians was 40.8%, significantly higher than the State rate of 28.9%. Similarly, 50.5% of Native Hawaiian youth reported using illicit drugs, higher than the State rate of 39%.

The mental health needs for Native Hawaiians are also dire. 15.3% of Native Hawaiian adults have been diagnosed with depressive disorder, higher than the State rate of 12.8%.

While 33.8% of Native Hawaiian youth reported experiencing depression in the past 12 months, 12.2% attempted suicide and 15.9% made a suicide plan.

The 2024 Point in Time Count demonstrates a decrease in those that are houseless over time (since 2019), however, Region 4 (Waimanalo – Kaneohe) has remained stable between 170 (2023) and 173 (2024). WHC served 383 in 2023 and 380 in 2024. The average age of an unsheltered individual in Region 4 is 47, single male, and Native Hawaiian or Pacific Islander.

5. Describe the geographic coverage.

Waimānalo Health Center primarily serves the underserved geographic area of Waimānalo on the Windward side of the island of O‘ahu, nestled between the Ko‘olau Mountains to the south and the Pacific Ocean to the north, and along the only two-lane highway through the community. WHC’s entire service area stretches along the northeastern coast of windward O‘ahu, or Ko‘olaupoko, from Makapu‘u Point to Kualoa State Park. There are three man-made tunnels through the Ko‘olau mountains that windward O‘ahu residents use to access downtown Honolulu; otherwise, individuals would have to traverse around the mountain range via the southeast tip of Windward O‘ahu, or Makapu‘u, or via the North Shore of the northern tip of Windward O‘ahu through Ko‘olauloa. The Ko‘olaupoko area consists of many white sand beaches and several lush valleys that extend inland to the steep face of the Ko‘olau pali, or cliff. The area includes the towns of Waimānalo (96795), Kailua (96734), and Kāne‘ohe (96744), with an estimated population of 118,732.²

Although WHC serves patients representing all areas of the island, community-based efforts focus on the large Native Hawaiian population of Waimānalo. This area includes 7,249 Waimānalo residents³ who are Native Hawaiian or part-Hawaiian, approximately 66% of the population of Waimānalo. Waimānalo represents one of the most concentrated areas of Hawaiians in the state. Although this number reflects individuals who reside in the area, many more who reside in

² US Census Bureau. 2020. Available from:

<https://data.census.gov/table/DECENNIALDHC2020.P1?q=population%2096734%2096744%2096795>

³ Office of Hawaiian Affairs, Wiki Native Hawaiian Data Book. POP-08. Available from: https://www.ohadatabook.com/fr_wiki.23.html

neighboring communities consider Waimānalo their home and have special cultural and family ties to Waimānalo.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Program Scope of Services

- Primary preventative care and behavioral health care services
- Low-acuity urgent care for minor infections, rashes, and uncomplicated wound conditions
- Screening and prevention depression screening, hypertension, and diabetes
- Chronic disease management
- Medication management
- Immunizations
- Sports Physicals
- Well-Child Visits
- Enabling support services in benefit navigation, care management and coordination, SDOH screening, and patient education.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Timeline for the proposed project will include:

Quarter 1 – Program Launch

- Conduct community outreach and education with community partners to secure formal agreements.
- Formalize internal WHC employee briefings and create Team Channels for regular communications, review and revise workflows, data collection expectations for tracking and report purposes, and documentation.
- Build trust and rapport with targeted populations.
- Procure and secure delivery of the mobile medical unit.
- Schedule appointments in alignment with targeted goals, objectives, and outcomes

Quarter 2 – Maintaining Services

- Deliver primary preventive care and behavioral health services to meet or exceed targeted goals, objectives, and outcomes
- Track, collect, and report on the status of the mobile medical clinic and services delivered.

Quarter 3 – Sustain Initiatives

- Conduct quality reviews, risk management and patient safety audit.
- Continue program activities meeting or exceeding targeted goals, objectives, and outcomes.

Quarter 4 - Evaluation

- Prepare and submit project evaluation report

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Waimānalo Health Center's programs and projects are monitored through WHC's comprehensive quality assurance program. The Quality Improvement & Quality Assurance (QI/QA) Plan is an ongoing plan designed to monitor and evaluate clinical and programmatic services and their delivery objectively and systematically. It provides a framework to monitor, evaluate, and improve the services, programs, and functions of WHC. The QA/QI Plan is approved by the Board of Directors on an annual basis. The systematic process of the QA/QI Plan reviews the way services or functions are executed and the results of this work.

The objectives of WHC's QA/QI Plan includes:

- Design effective processes to meet the needs of patients consistent with the mission, vision, goals and plans of the organization.
- Collect data to monitor existing processes, identify services utilization patterns and opportunities for improvement, identify changes that will lead to and sustain improvement.
- Aggregate and analyze data on an ongoing basis and identify changes that will lead to improved performance and reduction in errors.
- Achieve improved performance and sustain the improvement throughout the organization.
- Promote collaboration at all levels of the organization and an organizational culture focused on performance.
- Educate leaders and staff regarding responsibilities and effective participation in performance improvement activities.

The evaluation plan for the proposed program follows the guidelines and protocols of the QA/QI Plan and is administered by the Chief Operations Officer. The program evaluation plan defines the output and outcome measures including the numerator and denominator; program activities that support successful outcomes; position responsible for tracking and reporting; timelines of events and reporting period and the data collection method. WHC receives and obtains external reviews to assure an independent assessment of quality of care and organizational effectiveness is being measured.

The Waimānalo Health Center also conforms to other state and federal guidelines for

project grants as they relate to operating and financial activities as described in the previous sections.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Performance Evaluation and Measures of Effectiveness

- **Number of Mobile Clinic Days and Onsite Service Hours Delivered:** Documented, reliable service delivery up to 3 mobile clinic days per week, 4 to 5-hour blocks, and minimal cancellations.
- **Total Targeted Encounters Per Day:** Achieve sustained program-defined encounter targets per day as per expected outcomes.
- **Number of Unique Patients Served and Total Number of Patient Encounters:** Completed, documented unique patients and patient encounters that received health care services from the mobile medical clinic.
- **Number of Appointments Kept, No-Shows, and Cancellations:** Documented number of appointments kept, cancellations or no-shows.
- **Number of Closed-Loop Referrals:** Documented number of referrals to completed scheduled referrals.
- **One Annual Audit:** Adherence to WHC clinical protocols, documentation standards, risk management, and safety policies.
- **Number of SDOH Barriers Identified and Completed Enabling Services:** SDOH identified and number of documented completed support services delivered
- **Immunization Delivery:** Number of immunizations delivered at the mobile medical clinic in each quarter of the program period.
- **Number of Follow-Up Appointments Kept Post ER and Post-Hospitalization**
- **Provider Retention and Insight Survey:** 80% or more providers serving on the mobile medical clinic report reduced emotional fatigue and positive experiences serving on the mobile medical unit within the community.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))

e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Requested 90% of the anticipated funding in Quarter 1 for the procurement, delivery, and launch of the mobile medical clinic and 10% of the balance of the funding in Quarter 4 for a total grant award of \$550,000.00

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$495,000	\$0	\$0	\$55,000	\$550,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

The WHC will continue to seek funding from other sources to ensure equitable access to health care and sustainability and longevity of the mobile medical program.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

WHC has not been granted any state or federal tax credits within the past three years and does not anticipate applying for any for this capital project.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

The Waimānalo Health Center has received numerous government contracts and grants for operational program funding during the last three fiscal year including:

- U.S. Department of Health and Human Services, 330e Consolidated Health Centers - Base and Behavioral Health Expansion Grant
- U.S. Department of Interior, Office of Native Hawaiian Relations, Native Hawaiian Climate Resilience Program
- U.S. Congressionally Directed Spending for Construction Projects
- Hawai'i Department of Health, Breast & Cervical Cancer Early Detection Programs
- Hawai'i Department of Health, Special Supplemental Nutrition Program for Women, Infants & Children (WIC)
- Hawai'i Department of Health, Breastfeeding Peer Counselor Services (BFPC)
- Hawai'i Department of Health, Comprehensive Primary Care Services
- Hawai'i Department of Health, Med-Quest Eligibility
- Hawai'i Department of Health, Grants-In-Aid
- Hawai'i Department of Human Services, Office of Youth Services

- City & County of Honolulu, Department of Community Services, Grants-In-Aid
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

Waimānalo Health Center’s **unrestricted** current assets as of December 31, 2025, are \$12,963,960. This amount is from all cash accounts and receivables less an allowance for bad debt.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Waimānalo Health Center has a commitment to care unique in the Ko‘olaupoko area. No other providers in this service area can provide the level of care for the population being served. Waimānalo Health Center has participated in contracts with the State of Hawai‘i for over 20 years meeting performance goals and improving patient care outcomes. As a Federally Qualified Health Center (FQHC), WHC has successfully met the federal requirements with administrative, governance, fiscal and clinical components since 1994. The federal and state contracts listed below target the medically underserved and disadvantaged populations including the large number of Native Hawaiians that reside in the Waimānalo area.

As a community-based health center in the community with Native Hawaiian and community-minded providers and employees, the culturally appropriate and holistic approach facilitates utilization of services and addresses these barriers in effective ways. Upon recruitment, the Waimānalo Health Center seeks employees who are community-minded in providing services in a rural setting with an underserved population. Many employees are also respectable community members and have already established trust with the community, particularly the homeless population.

- **Health Center Cluster** – Provide services to the Waimānalo community as a Federally Qualified Health Center under Section 330 of the Public Health Services Act. As an FQHC, WHC provides a critical component to the health care safety net providing care to patients regardless of their insurance status or ability to pay.

Contracting Agency: U.S. Department of Health and Human Services
 Health Resources and Service Administration
 Contact Information: 5600 Fishers Ln
 Rockville, MD, 20852-1750

- **Comprehensive Primary Care Services** – Provide primary care services to the uninsured population. The overall goal of the primary care program is to provide quality primary medical care which is affordable, culturally appropriate, and acceptable to the uninsured population of Waimānalo and neighboring communities.

Contracting Agency: Department of Health, State of Hawai`i
 Contact Information: 3652 Kilauea Avenue
 Honolulu, HI 96816

- **Women, Infants, Children** – Provide nutrition counseling and breastfeeding support to pregnant women, infants and children under five years of age.

Contracting Agency: Department of Health, State of Hawai`i
 Contact Information: Kīna`u Hale
 1250 Punchbowl Street
 Honolulu, HI 96813

As a community-based health center in the community with Native Hawaiian and community-minded providers and employees, the culturally appropriate and holistic approach facilitates utilization of services and addresses these barriers in effective ways.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Waimānalo Health Center provides services through five sites.

- Hale Ola ‘Akahi, 41-1347 Kalaniana‘ole Hwy, Waimānalo, HI 96795
- Hale Ola ‘Alua, 41-1295 Kalaniana‘ole Hwy, Waimānalo, HI 96795
- Hale Ola ‘Akolu Luluku, 45-600 Kamehameha Hwy, Kāne‘ohe, HI 96744
- Hale Ola ‘Ahā at WEIS, 41-1330 Kalaniana‘ole Hwy, Waimānalo, HI 96795
- Mobile Van, 41-1347 Kalanian‘aole Hwy, Waimanalo, HI 96795

Hale Ola ‘Akahi is WHC’s original site and home to dental services, eligibility, Hō‘olu‘olu Clinic, WIC, and administration.

Hale Ola ‘Alua is the newest medical facility that opened in 2019. This two-story facility houses most patient services including medical services, behavioral health, vision, integrated cultural healing, nutrition, community services, and pharmacy.

Hale Ola ‘Akolu Luluku provides dental care, and opened in 2023 to meet the high demand for oral health services throughout Ko‘olaupoko.

All three properties are highly visible from the main highway and accessible to the community. They are on the bus lines with ample parking at each site.

Hale Ola 'Ahā at Waimānalo Elementary and Intermediate School (WEIS) opened in January 2025 and is a school-based health clinic that provides medical and behavioral health services to WEIS students.

The Mobile Van is the vehicle that currently delivers health and supportive services to those that are houseless in Ko'olaupoko. It is a utility van with medical and hygiene supplies. This vehicle is not equipped with an exam room or private space for behavioral health visits.

The facilities meet ADA requirements including wheel-chair accessible buildings and bathrooms. WHC contracts a cleaning company to clean the facilities on a daily basis. WHC's 24/7 security system is maintained internally and includes surveillance camera equipment and panic buttons.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Waimānalo Health Center makes every effort to hire the most qualified and highly skilled personnel who are community driven and who possess values that aligned with those of the WHC's mission. Upon hire, new employee orientation includes training on confidentiality and privacy, compliance and ethics, and bloodborne pathogens. All employees are required to meet core competencies and mandatory training necessary to meet clinic standards and protocols and state and federal regulatory requirements.

The staffing positions that will be partially supported under the award during the program period is the Nurse Practitioner and Medical Assistant. All other medical, administrative, and executive positions indicated below and their time and efforts will be supported through the WHC.

Rotating physicians and behavioral health providers serving in the mobile medical program is supervised by the Chief Medical Officer and Director of Behavioral Health, respectively. Each member of the mobile medical team is an employee of the WHC and receives an employee evaluation of 3 months, 12 months, and annually thereafter. Employee evaluations include job performance evaluations and performance goals for the year.

Accountable: The Waimānalo Health Center Chief Operations Officer (COO) is accountable and oversees the program in consultation with the Chief Executive Officer (CEO) and Chief Medical Officer (CMO). The COO role has ultimate ownership of ensuring the program objectives are met or exceeded on time and for reporting purposes.

Responsible: Responsibility for delivering services is assigned to a designated mobile medical clinic team including a Rotating Physician (when available), Advanced Practice Nurse Practitioner, Registered Nurse, Psychologists (Behavioral Health Care Provider), Medical Assistant, and Outreach & Education Worker. Providers delivering care are licensed, credentialed, and privileged to practice within their scope of services under the WHC.

The Rotating Physician and Advanced Practice Registered Nurse/Nurse Practitioner will deliver and document primary care services as provided within their scope of services and prescribe medications as applicable.

Psychologists will screen for depression and provide mental health services, as applicable.

Registered Nurse and a Medical Assistant will engage outreach partners, confirm and schedule patient visits and targets per day, stock supplies, snacks, and ensure registration and charts documentation are ready for clinic visits. Primary care services support patient needs and delivers care within the licensed scope of work.

The Outreach & Education Worker will register patients and screen patients for social determinants of health needs such as transportation, medical insurance, food, and housing. This position is also responsible for coordinating enabling support services, referrals to care management, and related support services.

Consultation: Consultation with the responsible, designated mobile medical clinic team will be provided by WHC leadership and employees and their staffing offices in Front Office Registration, Billing, Risk and Compliance on Patient Safety, IT, EHR/EPM and Community Partners through existing WHC workflows and engagements.

Informed: Briefings will be held to inform WHC Leadership, All Staff, and Community Partners through existing and regular processes and engagements.

The designated mobile medical clinic team will deliver primary and preventative care and behavioral health services. With a deep understanding of the community the team is experienced on serving persons experiencing homelessness and school-based health services. The team is valued for their soft character qualities in humility, respect, and aloha for their responsibility with community. This well-coordinated team will work in the necessary 3-member team for purposes of safety, quality, and operation effectiveness.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The Waimānalo Health Center is governed by a Board of Directors, 51% of which must be users of the facility and many of which come from the Waimānalo community. The Chief Executive Officer oversees all functions of the organization and is ultimately responsible for all consultants and contractors of the facility. Please see the Waimānalo Health Center's organizational chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The annual salary ranges for the highest paid employees are as follows:

- Chief Medical Officer \$250,000 – 300,000
- Chief Executive Officer \$225,000– 250,000
- Dental Director \$225,000– 250,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable. No pending litigation or outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Waimānalo Health Center does not possess any licensure or accreditation relevant to this request. However, WHC is a Federally Qualified Health Center, non-profit 501(c)(3) incorporated in the State of Hawai'i and registered with the State of Hawai'i Department of Commerce and Consumer Affairs.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable. The proposed funding will not support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but

Funding from the State of Hawai'i is instrumental in maintaining uninterrupted delivery of essential services. With lessons learned from previous government shutdowns, ongoing threats to the safety net as well as the impacts of the COVID-19 pandemic, WHC has already implemented long-term sustainability planning that it continues to adjust and re-evaluate to ensure access to its vital services are maintained.

WHC's multi-pronged approach includes:

- Diversification of Revenue – WHC has worked to strengthen its financial portfolio and build a robust and comprehensive approach to its revenue stream whereas WHC does not rely on one revenue source to sustain its operation.
- Public-Private Partnerships – WHC pursues a variety of grant funding and donations including government agencies, private foundations, individual donors and businesses. WHC has also strategically improved its fundraising capacity with multiple grant managers throughout the organization with the ability to pursue grant funds effectively.
- Cost Containment Strategies – WHC continues to periodically review ways to reduce operational costs throughout the organization through streamlining internal processes, data-informed decision making, etc.
- Optimized Payments - WHC has worked to maximize reimbursements including strengthening its billing and claims management.
- Retention and Development of Workforce – In order to provide continuity of care, WHC invests in the retaining and developing its employees through staff training, employee wellness and apprenticeships.
- Expanded Community Partnerships – By sharing resources and building outreach infrastructure, WHC collaborates with other organizations to optimize health outcomes for the targeted communities.
- Advocacy Networks – WHC continues to collaborate with partners in various levels of government and throughout the local and national health networks to promote and strengthen support of access to care for vulnerable communities.

(b) Not received by the applicant thereafter.

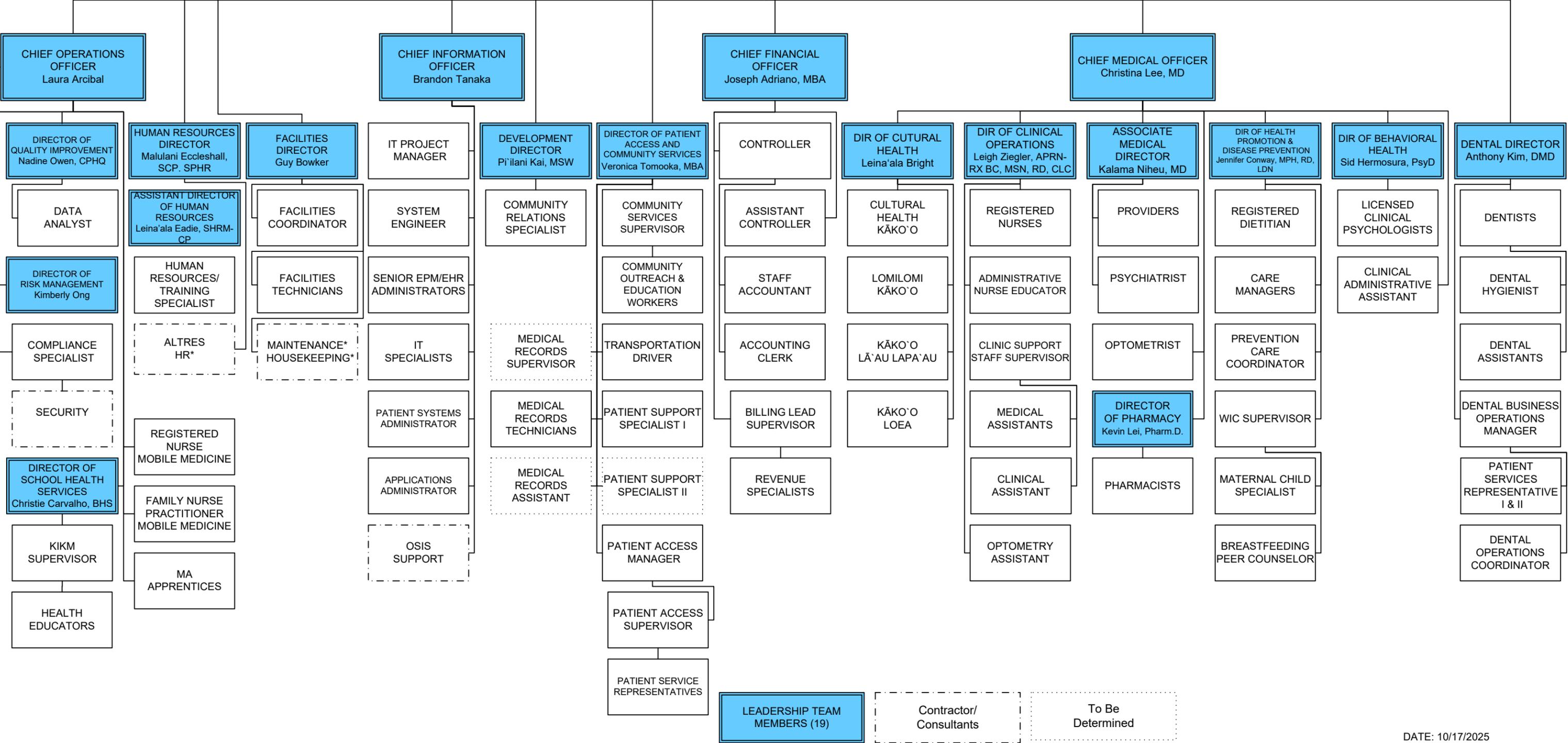
If the State of Hawai'i does not support the proposed funding, WHC will continue with its plan to strategically secure resources both from the public and private sector. Without support from the State of Hawai'i, some essential services may be suspended or altered until other sources of funding are secured or until original funding is resumed.

Ultimately, without support WHC would not be able to provide its quality services to the underserved community of Waimānalo and the Ko'olaupoko corridor. Particularly, WHC would not be able to meet increased demand for services.

BOARD OF DIRECTORS
 President Russ Awakuni, Vice President Justin Lam, 2nd Vice President Catherine Sato, Treasurer Jeff Gilbreath, Secretary Julie Mijo,
 Directors: Mailelauli'i Ah Sam Vickery, Shannon Alivado, Kathy Conner, Claudia Diaz, Renee Kama, Sandra Maenani McAulton,
 Deborah Smith, Bill Spencer, Kelsi Tanaka, Jim Wood

CHIEF EXECUTIVE OFFICER
 Mary Frances Oneha, APRN, PhD

EXECUTIVE SECRETARY/
 ANALYST



BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Waimānalo Health Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Procure a fully electric mobile medical unit	1.00	\$395,000.00	\$ 395,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 395,000.00	

JUSTIFICATION/COMMENTS:

Ensure sustainable, equitable health care access via a clinic-grade fully electric mobile medical motor vehicle

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Waimānalo Health Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS			N/A			
LAND ACQUISITION			N/A			
DESIGN			N/A			
CONSTRUCTION			N/A			
EQUIPMENT			N/A			
TOTAL:			N/A			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Waimanalo Health Center

Contracts Total: \$21,409,012.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	330e Consolidated Health Centers - Base and Expansions 33	03/01/2018-02/28/2019	Department of Health & Human Services	US	\$2,506,188.00
2	330e Consolidated Health Centers - Base and Expansions 33	03/01/2019-02/28/2020	Department of Health & Human Services	US	\$2,031,688.00
3	330e Consolidated Health Centers - Base and Expansions 33	03/01/2021-02/28/2022	Department of Health & Human Services	US	\$2,143,938.00
4	330e Consolidated Health Centers - Base and Expansions 33	03/01/2022 - 02/28/2023	Department of Health & Human Services	US	\$2,310,938.00
5	330e Consolidated Health Centers - Base and Expansions 33	03/01/2023-02/28/2024	Department of Health & Human Services	US	\$1,733,204.00
6	330e Consolidated Health Centers - Health Center Infrastructure - 3R	09/15/2021 - 09/14/2024	Department of Health & Human Services	US	\$553,911.00
7	330e Consolidated Health Centers - American Rescue Plan Act Funding for Health Centers - 3Q	04/01/2021 - 03/31/2023	Department of Health & Human Services	US	\$1,229,875.00
8	330e Consolidated Health Centers - American Rescue Plan Act Funding for Health Centers - 3Q	04/01/2021 - 03/31/2023	Department of Health & Human Services	US	\$65,500.00
9	FY2023 Expanding COVID-19 Vaccination - PPP and Health Care Enhancement Act - 3V	12/01/2022 - 5/31/2023	Department of Health & Human Services	US	\$98,023.00
10	FY2023 Expanding COVID-19 Vaccination - PPP and Health Care Enhancement Act - 3V	12/1/2022 - 12/31/2023	Department of Health & Human Services	US	\$27,500.00
11	FY23 Bridge Access Program - American Rescue Plan Act of 2021 - 3W	09/01/2023 - 12/31/2024	Department of Health & Human Services	US	\$24,303.00

12	HRSA Health Infrastructure Improvement Award	9/30/2018 - 03/31/2019	Department of Health & Human Services	US	\$757,721.00
13	HRSA Expanding Capacity for COVID Testing - PPP and Health Care Enhancement Act - 3P	05/01/2020 - 04/30/2021	Department of Health & Human Services	US	\$171,844.00
14	HRSA CARES Act Funding - 3M	04/01/2020 - 03/31/2021	Department of Health & Human Services	US	\$584,870.00
15	FY 2020 Coronavirus Supplemental Funding for Health Centers - 3L	03/15/2020 - 03/14/2021	Department of Health & Human Services	US	\$53,844.00
16	Congressionally Directed Spending for Construction Projects	09/30/2023 - 09/29/2023	Department of Health & Human Services	US	\$2,000,000.00
17	State of Hawaii: Contract for Goods, Services, Design and Construction	05/01/2021 - 04/30/2022	Department of Community Services	State	\$250,000.00
18	Breast & Cervical Cancer Early Detection Programs	06/30/2018 - 06/29/2019	Department of Health	State	\$50,000.00
19	Breast & Cervical Cancer Early Detection Programs	06/30/2021 - 06/29/2022	Department of Health	State	\$45,000.00
20	Breast & Cervical Cancer Early Detection Programs	06/30/2019 - 06/29/2020	Department of Health	State	\$50,000.00
21	Breast & Cervical Cancer Early Detection Programs	06/30/2020 - 06/29/2021	Department of Health	State	\$38,000.00
22	Breast & Cervical Cancer Early Detection Programs	06/30/2022 - 06/29/2023	Department of Health	State	\$38,000.00
23	Breast & Cervical Cancer Early Detection Programs	06/30/2023 - 06/29/2024	Department of Health	State	\$35,000.00
24	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2021 - 09/30/2022	Department of Health	State	\$146,700.00
25	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2018 - 09/30/2019	Department of Health	State	\$183,000.00
26	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2019 - 09/30/2020	Department of Health	State	\$183,000.00
27	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2020 - 9/30/2021	Department of Health	State	\$146,700.00

28	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2022 - 09/30/2023	Department of Health	State	\$146,700.00
29	Special Supplemental Nutrition Program for Women, Infants & Children (WIC)	10/01/2024 - 9/30/2024	Department of Health	State	\$194,000.00
30	Breastfeeding Peer Counselor Services (BFPC)	10/01/2021 - 09/30/2022	Department of Health	State	\$50,870.00
31	Breastfeeding Peer Counselor Services (BFPC)	10/01/2018 - 09/30/2019	Department of Health	State	\$41,420.00
32	Breastfeeding Peer Counselor Services (BFPC)	10/01/2019 - 09/30/2020	Department of Health	State	\$59,112.00
33	Breastfeeding Peer Counselor Services (BFPC)	10/01/2020 - 9/30/2021	Department of Health	State	\$57,870.00
34	Breastfeeding Peer Counselor Services (BFPC)	10/01/2022 - 09/30/2023	Department of Health	State	\$50,870.00
35	Breastfeeding Peer Counselor Services (BFPC)	10/01/2024 - 9/30/2024	Department of Health	State	\$50,870.00
36	Comprehensive Primary Care Services	07/01/2019 - 06/30/2025	Department of Health	State	\$200,000.00
37	Office of Youth Services	07/01/2021 - 06/30/2023	Department of Human Services	State	\$50,000.00
38	Office of Youth Services	07/01/2023 - 06/30/2025	Department of Human Services	State	\$50,000.00
39	Med-Quest Eligibility	07/01/2018 - 06/30/2019	Department of Health	State	\$26,310.00
40	Med-Quest Eligibility	07/01/2019 - 06/30/2020	Department of Health	State	\$26,310.00
41	Med-Quest Eligibility	07/01/2020 - 06/30/2021	Department of Health	State	\$26,310.00
42	Med-Quest Eligibility	07/01/2021 - 06/30/2022	Department of Health	State	\$26,310.00
43	Med-Quest Eligibility	07/01/2022 - 06/30/2023	Department of Health	State	\$31,592.00

44	Med-Quest Eligibility	07/01/2023 - 06/30/2024	Department of Health	State	\$32,768.00
45	Perinatal Support Services	07/01/2018 - 06/30/2019	Department of Health	State	\$40,000.00
46	Perinatal Support Services	07/01/2019 - 06/30/2020	Department of Health	State	\$40,000.00
47	Perinatal Support Services	07/01/2020 - 06/30/2021	Department of Health	State	\$36,000.00
48	Grants-In-Aid Capital Project	02/15/2017 - 06/30/2022	Department of Health	State	\$500,000.00
49	Grants-In-Aid Capital Project	03/09/2018 - 06/30/2022	Department of Health	State	\$1,000,000.00
50	Grants-In-Aid - Patient Centered Health Care Home Expanded Facility Elevator	12/01/2017 - 05/31/2019	Department of Community Services	City & County of Honolulu	\$125,000.00
51	Grants-In-Aid Farmers Market	10/01/2021 - 09/30/2022	Department of Community Services	City & County of Honolulu	\$187,953.00
52	State of Hawaii: Expansion of Comprehensive Health Services	10/01/2022 - 09/30/2023	Department of Community Services	City & County of Honolulu	\$200,000.00
53	State of Hawaii: Contract for Health and Human Services	02/01/2023 - 07/01/2025	Department of Community Services	State	\$500,000.00
54	State of Hawaii: Support Expansion of Health Education	12/01/2023 - 11/30/2024	Department of Community Services	City & County of Honolulu	\$200,000.00
55					