

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Cindy Yee, Chief Financial Officer  
PRINT NAME AND TITLE

1/23/2026

DATE





STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** **Waianae District Comprehensive Health and Hospital Board, Incorporated**

**DBA/Trade Name:** **WAIANAE COAST COMPREHENSIVE HEALTH CENTER**

**Issue Date:** **01/05/2026**

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: XXXXXX1247

DCCA FILE#: 308985

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



## **Declaration Statement**

Waianae District Comprehensive Health and Hospital Board, Incorporated dba Waianae Coast Comprehensive Health Center (WCCHC) maintains compliancy with the "Standards for the award of grants and subsidies" under Section 42F-103, Hawaii Revised Statutes. WCCHC is approved by the Department of Health and Human Services & Health Resources and Services Administration to operate as a Federally Qualified Health Center; has been incorporated since May 6, 1969 and was designated as a nonprofit organization by the Internal Revenue Service in January 25, 1972. WCCHC adheres to a discrimination policy committed to promoting workplace inclusion in all demographic areas and prohibits discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, and disability. WCCHC agrees to use state funds only for the established activities of the grant awarded and will not use state funds for entertainment or lobbying activities. WCCHC will grant full access to our records, reports, files, and other related documents for the purposes of monitoring, measuring of effectiveness, and ensuring the proper expenditure of the grant. WCCHC attests to having bylaws and policies that describe the manner in which the activities awarded by the grant shall be conducted or provided. WCCHC has a governing board of 20 members who have no material conflict of interest and serve without compensation.

## **Public Purpose**

The Wai'anae Coast Comprehensive Health Center (WCCHC) is the only federally qualified health center exclusively dedicated to serving the communities of West O'ahu. For more than five decades, WCCHC has delivered comprehensive, community-based healthcare services to residents of Makaha, Mā'ili, Wai'anae, Nānākuli, Kapolei, 'Ewa, and Waipahu—areas with some of the highest concentrations of low-income, medically underserved, and immigrant families in Hawai'i.

Medicaid is the cornerstone of healthcare access for WCCHC's patient population. Fifty-seven percent of WCCHC patients—more than 20,500 individuals—depend on Medicaid as their primary source of health coverage. For these patients, uninterrupted Medicaid enrollment is essential to accessing primary care, behavioral health services, preventive screenings, medications, and ongoing management of chronic conditions. Interruptions in coverage, even for short periods, can result in delayed treatment, deteriorating health outcomes, increased emergency department utilization, and higher public healthcare costs.

Beginning in 2027, anticipated changes to Medicaid application and redetermination requirements are expected to significantly increase the risk of coverage loss for many WCCHC patients. Approximately 5,800 adult patients ages 19–64—nearly one-third of WCCHC’s Medicaid population—are especially vulnerable due to income instability, frequent changes in employment or household status, limited English proficiency, reduced digital access, and increasingly complex administrative requirements. Without proactive, hands-on assistance by eligibility workers, many eligible individuals face the risk of losing coverage for procedural or documentation-related reasons rather than actual ineligibility.

These challenges will disproportionately impact safety-net providers such as WCCHC that serve rural, geographically isolated, and high-need communities. While insurance coverage losses are expected to rise, the demand for healthcare services will remain constant. As a result, federally qualified health centers will continue to provide care regardless of insurance status, absorbing increased uncompensated care costs and operational strain.

Investment in WCCHC’s Medicaid Readiness Plan is therefore essential to protecting healthcare access for West O’ahu residents. Grant-in-Aid Operational funding will support proactive Medicaid outreach, eligibility screening, enrollment assistance, and redetermination support—ensuring patients maintain continuous coverage and uninterrupted access to essential health services.

This investment fulfills a clear public need by strengthening Hawai‘i’s healthcare safety net, preventing avoidable coverage loss, reducing unnecessary emergency department use, and safeguarding the long-term health and well-being of medically underserved individuals and families across West O’ahu.

*Cindy Yee*

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Cindy Yee, Chief Financial Officer

1/23/2026

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Date

# Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

## **I. Certification – Please attach immediately after cover page**

### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

See attached.

### **2. Declaration Statement**

See attached.

### **3. Public Purpose**

See attached.

## **II. Background and Summary**

### **1. Brief Description of the Applicant's Background**

The Waianae Coast Comprehensive Health Center (WCCHC), established in 1972, opened its doors with one doctor and five staff. This past year, WCCHC proudly celebrated its 53rd anniversary as the oldest and second largest of 14 community health centers in Hawaii and the largest private employer on the Waianae Coast. WCCHC currently employs over 655 staff who work throughout its main campus in Waianae and eight satellite clinics in Makaha, Waianae, Nanakuli, Kapolei, Ewa, and Waipahu, six school-based sites on the Waianae Coast, and at various other program sites throughout West Oahu.

WCCHC is a vital safety-net health provider serving the medically underserved in West Oahu. In 2024, WCCHC served 36,048 patients with the majority being Native Hawaiian (49%), followed by Asian and other Pacific Islanders (29%), and Caucasians (12%). Data shows that 65% of patients are at 100% of the federal poverty level or below, 4% are uninsured, and 57% received coverage under Med-QUEST, Hawaii's Medicaid program. Of the total number of patients served, 4% were identified as homeless.

WCCHC's services include 24-hour emergency care, laboratory and imaging services; primary care (adult medicine, family practice, pediatric health, women's health); specialty services (dermatology, endocrinology, general surgery, nephrology, obstetrics/gynecology, ophthalmology, orthopedics, osteopathic manipulation, podiatry, vascular care, wound care); walk-in clinics; school-based health clinics; behavioral health (substance abuse treatment and pain management); dental; vision; pharmacy; social services (case management, homeless outreach, transportation, patient assistance services); women, infants, & children (WIC) program; health promotion services (nutrition counseling, integrative weight management, food distributions, keiki and kupuna pantries, farmers' markets, food subscription programs, tobacco & vaping cessation program, and community wellness programs); Native Hawaiian Healing (lomilomi, lā'au lapa'au, ho'oponopono, cultural workshops) and many more.

WCCHC is proud to also serve as a training hub for its education and workforce development arm, Ka 'Ike Ola, preparing the next generation of healthcare professionals. Through Ka 'Ike Ola, WCCHC offers a comprehensive continuum of training programs, including a Medical School, residencies in Family Medicine, Behavioral Health (Psychology Internship & Fellowship), Nurse Practitioner, and Pediatric Dentistry.

WCCHC also provides training opportunities for Community Health Workers, Patient Service Representatives, Medical Assistants, Social Workers, Licensed Practical Nurse, Bachelor of Nursing, Doctor of Nursing Practice, as well as partnerships with local universities for clinical rotations and internships. Additionally, WCCHC hosts medical, nursing, dental, pharmacy, psychology, public health and health administration students for rural and community health practicums. Together, these programs are intentionally designed to grow our own workforce—nurturing healthcare professionals from the community, for the community—while equipping them with the skills, cultural humility, and real-world experience needed to serve underserved populations with compassion and excellence.

WCCHC fulfills its mission by delivering high-quality healthcare services to those who seek care, regardless of their ability to pay, and by actively working to improve the overall health and well-being of our community.

## **2. Goals and Objectives Related to the Request**

For more than 53 years, the Waianae Coast Comprehensive Health Center (WCCHC) has provided comprehensive healthcare services to the people of West O'ahu, serving as a critical safety-net provider for medically underserved communities regardless of ability to pay.

Beginning in January 2027, Medicaid policy changes enacted under H.R.1, the *One Big Beautiful Bill*, will place thousands of WCCHC patients at heightened risk of losing health coverage—not due to ineligibility, but because of new administrative, reporting, and workforce requirements. Adults, ages 19-64, enrolled through the Affordable Care Act (ACA) Medicaid Expansion will be required to complete eligibility redeterminations every six months and meet mandatory work or community engagement requirements of at least 80 hours per month. Failure to comply or properly document these requirements may result in coverage termination.

H.R.1 also significantly shortens Medicaid retroactive coverage periods, reducing coverage from 90 days to 60 days for most beneficiaries and to just 30 days for adults covered under the ACA Medicaid Expansion. These changes will increase gaps in coverage, delay care, and shift a greater share of already-delivered services to uncompensated care—placing additional financial strain on safety-net providers like WCCHC that operate with limited margins.

These impacts will be most severe for patients facing language barriers, limited digital access, unstable employment, or difficulty navigating complex administrative systems.

Approximately 57% of WCCHC's patients rely on Medicaid for health insurance, and WCCHC estimates that nearly 5,800 patients across West O'ahu may be affected. Coverage disruptions threaten continuity of care, access to medications, preventive services, and chronic disease management.

To address these challenges and protect access to care, WCCHC seeks operational funding to implement a comprehensive Medicaid Readiness Plan. The plan's objectives are to reduce preventable coverage loss, support timely Medicaid enrollment and redetermination, minimize uncompensated care, and ensure patients across West O'ahu maintain continuous access to essential healthcare services.

### **WCCHC is requesting operational funding for following components:**

#### **❖ Development of a Dedicated West Oahu Social Service Resource Hub at the Waianae Mall**

WCCHC will convert existing office space at the Wai'anae Mall into a centralized, dedicated West Oahu Social Services Resource Hub to support Medicaid eligibility, enrollment, and redetermination—particularly for adults ages 19–64 affected by new H.R.1 requirements—and to expedite enrollment in response to shortened retroactive coverage periods for all Medicaid beneficiaries.

The West Oahu Social Services Resource Hub will be staffed by trained eligibility workers and equipped with secure computer workstations, scanners, phones and will have direct connectivity to the State of Hawai'i Med-QUEST Division. Staff will assist community members—both patients and non-patients—with Medicaid applications, redeterminations, documentation uploads, work or community engagement reporting, and exemption screening.

This expansion builds on WCCHC's existing Patient Assistance Services located adjacent to this space at our Waiola Clinic and increases capacity ahead of 2027 Medicaid policy changes. Located at the Wai'anae Mall, this Resource Hub offers a familiar, transit-accessible setting that ensures convenient and equitable access for the community.

Operational funding is requested to support lease costs of this space to sustain this dedicated Resource Hub, enabling individuals to maintain coverage, avoid disruptions in care, and access critical support services regardless of WCCHC patient status.

#### **❖ Personnel to Expand Medicaid Enrollment and Redetermination Support Capacity**

WCCHC will expand Patient Assistance Services Department staffing to strengthen Medicaid enrollment and redetermination support across West O'ahu. This personnel investment will increase WCCHC's capacity to provide timely, culturally responsive,

and community-based eligibility assistance—ensuring patients remain insured, connected to care, and supported through the upcoming Medicaid changes.

- **11 FTE Eligibility Workers** to provide Medicaid eligibility, enrollment, redetermination, and documentation assistance through kiosks located at all WCCHC clinics, mobile clinic outreach activities, pop-up enrollment events, and community outreach events.
- **0.25 FTE Associate Program Director of Care Enabling** to oversee the expanded plan implementation, supervise eligibility workers, plan and coordinate outreach activities, and manage performance monitoring, evaluation, and reporting.
- **0.25 FTE Data Support Specialist** to manage Medicaid-related data, including oversight of enrollment and redetermination software, data compilation, dashboard development, and reporting infrastructure to better and proactively identify, monitor, and track individuals impacted by Medicaid eligibility and renewal changes.
- **1 FTE Community Health Services Transportation Driver** to ensure reliable transportation for eligibility workers staffing clinic kiosks, mobile clinics outreach activities, pop-up enrollment events, and community outreach events throughout West O‘ahu.

#### ❖ **Medicaid Enrollment & Redetermination Tracking Technology**

WCCHC will leverage and implement technology-driven artificial intelligence solutions that proactively identify patients at risk of Medicaid coverage loss and support timely enrollment, renewal, and retention efforts.

- **Point-of-Care Data Analytics & Artificial Intelligence Tools**

WCCHC will partner with Foresight Health Solution to use data analytics and artificial intelligence tools to strengthen Medicaid enrollment, renewal, and retention across West O‘ahu. These tools will analyze patient eligibility and enrollment data to help WCCHC prevent avoidable Medicaid coverage loss.

The analysis will identify patients who are currently enrolled in Medicaid, those who appear eligible but are not enrolled, and common reasons patients have lost coverage in the past. Factors such as enrollment processes, demographics, social needs, and health conditions will be reviewed to better understand barriers to maintaining coverage.

Foresight’s AI-based risk model will also help identify patients who are most at risk of losing Medicaid coverage or experiencing difficulty with re-enrollment. This information will allow WCCHC to focus outreach on high-risk patients, provide targeted enrollment support, and use staff time more efficiently—helping patients maintain continuous coverage and access to care.

- **Patient Enrollment, Redetermination & Coverage Management Software**

WCCHC will invest in PointCare, a patient enrollment and coverage management software system that supports real-time Medicaid eligibility tracking, enrollment status monitoring, and reporting for both Medicaid-insured and uninsured patients. PointCare's proprietary platform identifies coverage changes and delivers routine reports to WCCHC's Patient Assistance Services team, enabling timely intervention when patients lose coverage or are at risk of disenrollment. This technology allows staff to monitor eligibility, redetermination, and renewal deadlines, conduct early and targeted outreach to prevent coverage lapses, and support continuity of care by minimizing avoidable gaps in coverage.

- **Automated Patient Outreach & Appointment Notification Software**

WCCHC will also utilize PointCare's automated patient outreach and notification functionality to send timely text message alerts to patients who have been disenrolled from Medicaid or are approaching renewal deadlines. These alerts prompt immediate contact with the health center for reapplication support or documentation assistance. This proactive communication enables rapid patient follow-up, strengthens continuity of care, and reduces coverage disruptions—particularly for high-risk and hard-to-reach populations across West O'ahu.

- ❖ **Computer Equipment and Mobile Connectivity**

WCCHC will invest in stationary and mobile computer equipment and mobile connectivity to strengthen real-time Medicaid eligibility assistance at the West O'ahu Social Services Resource Hub and during community-based outreach and enrollment events.

- **Computer Workstations** equipped with scanners to fully equip the West O'ahu Social Services Resource Hub, enabling real-time Medicaid eligibility assistance, document uploads, and direct application connection to the State of Hawai'i Med-QUEST Division.
- **Laptops & Mobile Wi-Fi (MiFi) units** to support eligibility workers with real-time Medicaid enrollment and redetermination assistance at community outreach events, mobile clinic events, pop-up clinics, and other trusted events across West O'ahu,

- ❖ **Community Health Services Vehicle**

WCCHC will utilize a Community Health Services Vehicle to transport eligibility workers to community outreach events, enrollment pop-ups at beaches, churches, and community partners sites, and mobile clinic sites across West O'ahu. This vehicle will support field-based Medicaid enrollment and re-enrollment for hard-to-reach individuals facing transportation, language, housing, and access barriers.

## ❖ Patient Education Outreach Materials and Events

WCCHC will implement a comprehensive communication and outreach strategy to ensure patients thoroughly understand upcoming Medicaid changes and can successfully maintain coverage.

- **Distribution of printed education materials** at outreach events and across every patient touchpoint within WCCHC clinics, explaining new Medicaid application and determination requirements, exemption criteria, work or community engagement mandates, documentation requirements, and key timelines using a “No Wrong Door” approach.
- **Deployment of wayfinding and outreach materials**—such as flag banners, A-frames, table signage, and booth displays—to increase visibility of Medicaid assistance services at WCCHC clinics and community-based outreach events.
- **Vendor fees and event-related costs** to support community outreach activities, including booth fees, permits, lights, and logistical support required for participation in large-scale community events.
  - **Planned Outreach Locations:**
    - Wai‘anae Coast Schools' Events & Ohana nNights
    - WCCHC Mobile Clinic Events
    - Pop Up Clinics at Local Churches, Beaches and Community Organizations
    - Ka Makana Ali‘i Shopping Center Farmers Market
    - Child & Family Services Events
    - Filipino Community Center Events & Fiesta
    - Hispanic Heritage Health Fair
    - Hoopili Health Fair & Farmers Market
    - Other community events across West O‘ahu

These investments will enable WCCHC to respond timely and effectively to Medicaid policy changes, protect coverage for thousands of patients, reduce avoidable gaps in care, and preserve access to essential healthcare services across West O‘ahu.

### 3. Public Purpose and Need to Be Served

The Waianae Coast Comprehensive Health Center (WCCHC) is the only federally qualified health center solely dedicated to serving the people of West O‘ahu. For more than 53 years, WCCHC has provided comprehensive, community-based healthcare services to residents of Makaha, Mā‘ili, Wai‘anae, Nānākuli, Kapolei, ‘Ewa, and Waipahu—communities with high concentrations of low-income, medically underserved, and immigrant families who rely heavily on Medicaid for access to care.

Medicaid is the primary source of health coverage for *57% of WCCHC’s patients, representing 20,547 individuals across West O‘ahu*. For these individuals and families, continuous Medicaid coverage is essential to maintaining access to primary care, behavioral health, preventive services, and chronic disease management. Even brief

gaps in coverage can lead to delayed care, worsening health conditions, increased reliance on emergency departments, and higher overall public healthcare costs.

Looking ahead, anticipated Medicaid application and redetermination changes in 2027 place a significant portion of WCCHC's patient population at risk of losing coverage. *Approximately 5,800 adult patients ages 19–64 (28.4% of WCCHC's Medicaid population)* are particularly vulnerable due to income volatility, changes in household composition, language barriers, limited digital access, and increasingly complex renewal requirements. Without targeted, hands-on assistance, many otherwise eligible patients risk losing coverage for administrative reasons rather than true ineligibility.

These policy changes will disproportionately impact safety-net providers particularly federally qualified health centers like WCCHC serving rural and geographically isolated communities. While coverage losses are expected to increase, the demand for care will not decline. As a result, financial and operational pressures will shift to safety-net providers like WCCHC, which continue to deliver care regardless of a patient's insurance status.

Investing in WCCHC's Medicaid Readiness Plan is therefore critical to preventing avoidable coverage loss and protecting access to care for medically underserved individuals and families. Dedicated resources will support proactive outreach, eligibility screening, application assistance, and redetermination support—helping patients maintain continuous coverage and uninterrupted access to essential health services.

This investment serves a clear public purpose by strengthening the healthcare safety net in West O'ahu, improving health outcomes, reducing avoidable emergency department utilization, and supporting the long-term health and well-being of the community.

#### **4. Target Population to be Served**

The Wai'anae Coast is a medically underserved community of 49,879 residents. More than one-third of residents are low-income, including approximately 18,812 individuals who meet federal low-income criteria, according to the Health Resources and Services Administration (HRSA) GeoCare Navigator. Long-standing economic hardship, geographic isolation, and limited access to healthcare resources have contributed to persistent health disparities, higher rates of chronic disease, and poorer health outcomes among Wai'anae Coast residents.

The State of Hawaii Primary Care Needs Assessment Data Book Tracker states the following:

- 22.4% of the population has an annual income less than 100% of the federal poverty level, the highest in the City (8.7%) and second highest in the State (9.9%);

- 34.3% of Waianae households are receiving SNAP/Cash or other forms of public assistance, the highest rate in the City (9.7%) and the second highest in the State (11.1%);
- The average per capita income is \$21,084, making it the lowest in the City (\$35,202) and the third lowest in the State (\$34,035);
- 55.0% of the children in households are receiving assistance, the highest in the City (22.4%) and the second highest in the State (25.3%);
- 7.2% of adults aged 25 and older do not have a high school diploma, the second highest in the City (8.3%) and the State (8.2%).

These economic and educational barriers are closely linked to higher rates of chronic disease, delayed care, and reliance on safety-net services.

As a federally qualified health center and trusted safety-net provider, Waianae Coast Comprehensive Health Center (WCCHC) delivers care to 36,048 patients annually through a comprehensive healthcare network across West O‘ahu. WCCHC operates a main campus in Wai‘anae; eight satellite clinics in Makaha, Wai‘anae, Nānākuli, Kapolei, ‘Ewa, and Waipahu; six school-based health centers along the Wai‘anae Coast; three mobile clinics; and a 24-hour emergency department. Our integrated network ensures that medically underserved individuals and families—many of whom face barriers related to cost, transportation, language access, and provider availability—can access timely, culturally responsive, and comprehensive healthcare services close to where they live, learn, and work.

Within these highly vulnerable service areas, Medicaid is the primary source of health coverage for 57% of WCCHC patients, representing 20,629 individuals across West O‘ahu. Sixty-four percent of WCCHC’s Medicaid population resides on the Wai‘anae Coast, with an additional 27% living in Kapolei, ‘Ewa, and Waipahu, reflecting a heavy concentration of Medicaid-dependent patients in communities facing the greatest economic and access barriers. For these patients, continuous Medicaid coverage is essential to maintaining access to primary care, behavioral health services, preventive care, medications, and chronic disease management.

*Approximately 5,800 adult Medicaid patients ages 19–64 (28.4% of WCCHC’s Medicaid population) are subject to new Medicaid eligibility and renewal requirements. These individuals face heightened risk of coverage loss due to increased administrative, reporting, and workforce-related requirements—particularly patients with limited English proficiency, unstable employment, limited digital access, housing insecurity, or difficulty navigating complex eligibility systems.*

Compounding these challenges, H.R.1 significantly shortens Medicaid retroactive coverage periods, reducing coverage from 90 days to 60 days for most beneficiaries and to just 30 days for adults covered under the ACA Medicaid Expansion. These changes will increase gaps in coverage, delay care, and shift a greater share of already-delivered services to uncompensated care—placing additional financial strain on safety-net providers like WCCHC that operate with limited margins. Even brief disruptions in

Medicaid coverage threaten continuity of care and increase the risk of delayed treatment, worsening health conditions, and avoidable emergency department utilization.

## **5. Geographic Coverage**

The Waianae Coast Comprehensive Health Center (WCCHC) primarily serves the Waianae Coast, where approximately 64% of our patient population resides. Our secondary service areas include Kapolei, 'Ewa, and Waipahu, which together account for approximately 27% of our patients.

As West O'ahu continues to grow—particularly in Kapolei and Ewa, widely recognized as Hawai'i's "second city"—WCCHC is committed to expanding services to meet the evolving needs of this rapidly developing region. We are dedicated to implementing a robust and comprehensive Medicaid readiness plan to help preserve health coverage for the most vulnerable individuals and families across West O'ahu, ensuring continuity of care during eligibility changes and beyond.

## **III. Service Summary and Outcomes**

### **1. Scope of Work, Tasks, and Responsibilities**

WCCHC will implement a comprehensive Medicaid Readiness Plan to support continuous Medicaid enrollment, redetermination, and coverage retention for patients across West O'ahu in response to upcoming Medicaid changes under H.R. 1, including new administrative and work requirements for Medicaid adult beneficiaries (19-64) and shortened retroactive coverage periods for all beneficiaries.

### **Leadership and Program Oversight**

WCCHC's Vice President will provide executive oversight and strategic direction for the Medicaid Readiness Plan, ensuring alignment with organizational priorities, funding requirements, and systemwide implementation. WCCHC's Chief Nursing Officer (CNO) will oversee operational integration across clinical teams and lead implementation of WCCHC's "no wrong door" approach, embedding Medicaid education, referral, and enrollment support into routine patient care across all clinics.

### **Coordination and Implementation**

WCCHC will establish a multidisciplinary Medicaid Readiness Task Force composed of representatives from clinical leadership, clinical operations, ambulatory nursing, community health services, communications, and business development. The Task Force will coordinate planning, implementation, and monitoring of Medicaid readiness activities, ensuring consistent messaging, efficient workflows, and cross-department alignment.

## **Program Operations and Staffing**

The Associate Program Director of Care-Enabling Services will provide direct operational oversight of the Patient Assistance Services program, including supervision of Eligibility Workers and management of staffing, scheduling, and deployment across clinic-based and community-based settings.

A Data Support Specialist will support the Patient Assistance Services team by managing Medicaid eligibility, enrollment, and redetermination data; maintaining dashboards and reports; and supporting the use of data analytics and artificial intelligence tools to identify patients at risk of coverage loss. The Data Support Specialist will help translate data insights into actionable outreach lists and workflow improvements, enabling Eligibility Workers to prioritize high-risk patients and deploy resources more efficiently.

A Community Health Services Transportation Driver will support field-based enrollment activities by transporting Eligibility Workers, equipment, and materials to community outreach events, enrollment pop-ups at churches, beaches, community partner sites, mobile clinic locations, and other events across West O'ahu.

## **Direct Services and Outreach Activities**

Through the Patient Assistance Services program, Eligibility Workers will provide hands-on Medicaid education, eligibility screening, enrollment, renewal, and redetermination assistance. WCCHC will leverage technology-driven data analytics and artificial intelligence software—supported by a Data Support Specialist—to proactively identify patients at risk of Medicaid coverage loss and support timely enrollment, renewal, and retention efforts.

These technology-enabled insights will allow Eligibility Workers to prioritize outreach to high-risk patients and deliver targeted, timely assistance. Eligibility workers will also assist at enrollment kiosks at all WCCHC clinics, the West O'ahu Social Services Hub, community events, and pop-up enrollment sites in partnership with trusted community organizations.

Outreach strategies will include targeted text messaging, social media engagement, and culturally responsive communication approaches to reach high-risk and hard-to-reach populations. Eligibility Workers will coordinate closely with WCCHC's Mobile Clinic team and homeless outreach teams to engage individuals experiencing homelessness and others least likely to access clinic-based services.

## 2. Projected Annual Timeline

TYPE	PROJECT TIMELINE	IMPLEMENTATION TIMELINE
PERSONNEL	<ul style="list-style-type: none"> <li>● <b>Patient Assistance Services Department</b> <ul style="list-style-type: none"> <li>▪ Associate Program Director of Care Enabling Services (0.25 FTE)</li> <li>▪ Eligibility Workers (11 FTE)</li> <li>▪ Data Support Specialist (0.25 FTE)</li> <li>▪ Community Health Services Transportation Driver (1 FTE)</li> </ul> </li> </ul>	July 2026 & continuing year-round
SPACE	<ul style="list-style-type: none"> <li>● <b>Lease for a dedicated Social Service Resource Hub at Waianae Mall</b></li> </ul>	October 2026 & continuing year-round
EQUIPMENT	<ul style="list-style-type: none"> <li>● <b>Computers Workstations</b></li> <li>● <b>Laptops &amp; Mifis</b></li> </ul>	July 2026 & continuing year-round
SOFTWARE	<ul style="list-style-type: none"> <li>● <b>Point-of-Care Data Analytics &amp; Artificial Intelligence Tools</b> (Foresight Health Solution)</li> <li>● <b>Patient Enrollment, Redetermination &amp; Coverage Management Software</b> (PointCare)</li> <li>● <b>Automated Appointment Reminder System</b> (PointCare)</li> </ul>	July 2026 & continuing year-round
VEHICLE	<ul style="list-style-type: none"> <li>● <b>Community Health Services Transportation Vehicle (wheelchair accessible)</b></li> </ul>	July 2026 & continuing year-round
OUTREACH MATERIALS & EVENTS	<ul style="list-style-type: none"> <li>● <b>Brochures &amp; Outreach Materials</b></li> <li>● <b>Signage (Flag Banners, A-frames)</b></li> <li>● <b>Vendor Fees (For outreach events, pop up clinics at churches, beaches, and at community partners, etc.)</b></li> </ul>	July 2026 & continuing year-round

*See attached for a detailed proposal.*

## 3. Quality Assurance and Evaluation Plans

WCCHC maintains an active and robust quality improvement, compliance, and project oversight infrastructure to ensure accountability, effectiveness, and the successful implementation of both capital and programmatic initiatives.

At the forefront of this work is WCCHC's Community Health Services Department's Patient Assistance Service Program, a long-standing care-enabling team that provides critical non-clinical support services to patients and families. These services include assistance with applications and re-enrollment for Medicaid, SNAP, Section 8 housing assistance, and other public benefits; transportation to and from the health center; homeless outreach; and case management. This team has extensive experience reaching WCCHC's most vulnerable populations and played a critical role in supporting patients through the COVID-19 Public Health Emergency and subsequent Medicaid and benefits "unwinding," demonstrating its capacity to manage complex eligibility transitions and evolving regulatory requirements.

Complementing this work, WCCHC maintains a comprehensive quality improvement and compliance framework that reflects an integrated, multidisciplinary approach across the organization. Quality and performance improvement activities engage medical providers, clinical and non-clinical leadership, mid-management, and program managers through established committees and leadership structures, including: the Peer Review Committee; Quality Improvement Committee; Compliance and Risk Management Committees; Adult Medicine, Pediatrics, Family Medicine, and Women's Health Specialty Committees; Disaster Preparedness Committee; Health and Safety Committee; Clinical Leadership Team; and the Executive Leadership Team.

Oversight of organizational performance and continuous improvement is further strengthened through regular review and accountability processes involving the Quality Improvement Committee, Executive Leadership Team, and WCCHC's Board of Directors. Together, these structures ensure that capital investments and service expansions are implemented as planned, aligned with patient and community needs, and compliant with all regulatory and funding requirements.

#### **4. Measure(s) of Effectiveness**

The effectiveness of this project will be measured by WCCHC's ability to maintain continuous health insurance coverage for approximately 5,800 adult patients ages 19–64 who are at risk of losing Medicaid coverage due to federal HR1 policy changes coming in 2027. The goal is to ensure patients remain enrolled in Medicaid under the new eligibility and renewal requirements or successfully transition to other forms of health insurance.

**Key performance indicators (KPIs) will include:**

##### **❖ *Insurance Coverage Continuity***

- Percentage of adult patients (ages 19–64) who are impacted by the H.R.1 changes coming in 2027, remain continuously enrolled in Medicaid or maintain health insurance annually
- Reduction in the number of uninsured patients served at WCCHC networks of clinics.

### ❖ **Enrollment and Re-Enrollment Outcomes**

- Number of patients assisted with Medicaid and other health insurance applications or renewals through the West Oahu Social Services Enrollment Center and other outreach efforts.
- Successful Medicaid re-enrollment rate during eligibility redetermination periods

### ❖ **Retroactive Coverage & Uncompensated Care Mitigation**

- Percentage of Medicaid-eligible patients assisted within the new retroactive coverage timeframes (30 days for ACA Expansion adults; 60 days for other beneficiaries) following loss of coverage or eligibility change.
- Reduction in uncompensated care charges attributable to retroactive coverage limitations, measured by comparing pre- and post-H.R.1 implementation trends for services delivered outside allowable retroactive coverage periods.
- Average time from coverage loss notification to application submission, demonstrating WCCHC's ability to rapidly intervene and minimize coverage gaps under shortened timelines.

WCCHC will monitor these indicators using our artificial intelligence Medicaid application and redetermination software and electronic health records, patient assistance service data, and insurance enrollment tracking systems to evaluate the project's impact on maintaining coverage, improving access to care, and strengthening continuity of comprehensive healthcare services for Medicaid beneficiaries across West O'ahu.

## **IV. Financial**

### **1. Budget**

WCCHC is requesting \$1,150,000 to support our patients and the broader West O'ahu community in preparation for the upcoming HR-1 Medicaid enrollment and redetermination changes coming in 2027 and including shortened retroactive coverage periods that increase the risk of coverage gaps and delayed care.

As the only federally qualified health center solely dedicated to serving West O'ahu, WCCHC is committed to maintaining uninterrupted access to comprehensive healthcare services for medically underserved individuals and families during this critical transition. The upcoming Medicaid enrollment and redetermination changes are expected to create significant administrative and coverage challenges—particularly for low-income, immigrant, and working-class families who already face barriers related to language access, digital access and literacy, transportation, and system navigation.

This investment will allow WCCHC to proactively strengthen infrastructure, increase staffing, and community-based support systems to ensure patients remain insured, connected to care, and supported through complex eligibility changes—while minimizing disruptions to care and avoidable lapses in coverage.

**The requested funds are allocated as follows:**

❖ **\$713,500 - Personnel to Expand Medicaid Enrollment and Redetermination Support Capacity**

Funds will expand WCCHC's Patient Assistance Services Program team by supporting key personnel essential to fulfill our Medicaid readiness plan, including an Associate Program of Care Enabling Services, Eligibility Workers, a Community Health Services Transportation Driver, and a Data Support Specialist. These positions will strengthen WCCHC's capacity to deliver Medicaid enrollment, renewal, and redetermination assistance across clinics, eligibility kiosks, pop-up clinics, and community-based outreach sites. Together, this team will improve care coordination, hand-on field-based enrollment efforts, enhance data tracking and reporting, and ensure timely, patient-centered assistance for individuals and families particularly facing transportation, language, and access barriers.

❖ **\$185,000 – Medicaid Enrollment & Redetermination Tracking Software**

Funds will be used to implement technology-driven Medicaid enrollment, renewal, and retention tools that proactively identify patients at risk of coverage loss and enable timely intervention.

WCCHC will leverage data analytics and artificial intelligence to monitor Medicaid eligibility status, identify patients who appear eligible but are not enrolled, and detect common causes of disenrollment. These tools will stratify patients by risk level, allowing staff to prioritize outreach to individuals most likely to lose coverage and deploy enrollment support resources more efficiently.

The investment also supports real-time eligibility tracking, redetermination and renewal deadline monitoring, and automated text message outreach to patients who are approaching renewal deadlines or have been disenrolled. These text alerts prompt immediate contact with the health center for reapplication or documentation assistance, enabling early follow-up, reducing coverage gaps, and strengthening continuity of care for Medicaid-insured and uninsured patients across West O'ahu.

❖ **\$100,000 – Develop a Dedicated West Oahu Social Service Resource Hub at the Waianae Mall**

Funds will support lease costs to convert office space into a dedicated West O'ahu Social Services Resource Hub at the Wai'anae Mall, providing a

centralized and accessible location where community members can walk in to receive assistance from Eligibility Workers with Medicaid enrollment and redetermination. The Hub will include computer stations and scanners, allowing community members to scan required documents and securely connect with the State of Hawai'i Med-QUEST system for real-time application submission and redetermination support.

❖ **\$75,000 - Community Health Services Vehicle**

Funds will support the purchase of one van to transport Eligibility Workers to clinic-based enrollment kiosks, community outreach events, pop-up clinics at beaches and churches, partner-hosted sites, homeless outreach activities, and mobile clinic events across the Wai'anae Coast and greater West O'ahu.

❖ **\$65,500 - Computer Equipment and Mobile Connectivity**

Funds will support the purchase of desktop computers, laptops, scanners, and mobile Wi-Fi (MiFi) units to equip Eligibility Workers at clinic-based kiosks, the West O'ahu Social Services Resource Hub at the Wai'anae Mall, and community outreach events. This equipment will support real-time Medicaid eligibility screening, application submission, document scanning, and direct connectivity to the Hawai'i State Medicaid (Med-QUEST) system—ensuring timely enrollment, redetermination, and uninterrupted access to care.

❖ **\$11,000 for Patient Education Outreach Materials and Events**

Funds will support the development and distribution of patient education materials and community outreach activities to promote Medicaid enrollment and re-enrollment. This includes the production of brochures and printed materials, participation in community events, and on-site patient education at WCCHC clinics and trusted community-based locations to increase awareness, understanding, and timely action related to Medicaid coverage.

These investments will enable WCCHC to support all Medicaid beneficiaries—particularly Medicaid expansion adults—in maintaining continuous health insurance coverage; strengthen Medicaid redetermination and re-enrollment efforts ahead of anticipated 2027 policy changes; and mitigate the impact of H.R.1 provisions that significantly shorten Medicaid retroactive coverage periods. By reducing coverage gaps, preventing delays in care, and limiting the shift of already-delivered services to uncompensated care, these investments will help ensure continued access to comprehensive, coordinated healthcare services for underserved individuals and families across West O'ahu.

*Detailed budget forms are attached.*

## 2. Anticipated Quarterly Funding for FY 2027

The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$287,500	\$287,500	\$287,500	\$287,500	\$1,150,000

## 3. Source of Funding Seeking for FY 2027

WCCHC is committed to pursuing additional funding opportunities for our Medicaid Readiness Plan through federal, state, and city programs, as well as grants, to ensure continuity of coverage and access to comprehensive healthcare services across West O'ahu.

## 4. State and Federal Tax Credits

WCCHC is not, and will not, be pursuing tax credits for any current capital projects.

## 5. Prior Three Years and FY 2027 Program Funding

WCCHC did not receive any funding for our Medicaid Readiness Plan.

## 6. Balance of Unrestricted Current Assets as of December 31, 2025

As of October 31, 2025, WCCHC had \$25 million in unrestricted current assets. The federal Health Resources and Services Administration (HRSA), the agency overseeing the community health center program under which WCCHC is funded, expects a health center to maintain cash on hand to cover an equivalent of two months of operating expenses.

# **V. Experience and Capability**

## 1. Necessary Skills and Experience

WCCHC is a nonprofit, federally qualified health center that has served the West O'ahu community for 53 years. Over five decades, WCCHC has steadily expanded both its physical campus and health service offerings, demonstrating strong institutional capacity to plan, manage, and responsibly steward financial resources and complex operational initiatives.

This work is supported by a highly experienced and tenured executive leadership team, in partnership with WCCHC's Community Health Services Department and its Patient Assistance Services program, which has operated for more than four decades and brings deep expertise in delivering care-enabling services. These services include case management, homeless outreach, language access services, and direct assistance with

Medicaid enrollment and redetermination, SNAP applications, Section 8 housing applications, sliding fee scale program enrollment, and advance care planning.

Importantly, this team has direct, hands-on experience navigating the COVID-19 Medicaid unwinding period, during which staff supported thousands of patients in successfully renewing Medicaid coverage after several years of continuous enrollment without renewals. This experience required rapid scaling of outreach, patient education, documentation support, and coordination with the State of Hawai'i Med-QUEST Division.

Together, this established leadership, infrastructure, and frontline expertise positioned WCCHC to effectively implement its Medicaid Readiness Plan and ensure continuity of coverage for patients facing upcoming eligibility and renewal changes.

## 2. **Facilities**

Waianae Coast Comprehensive Health Center (WCCHC) operates a network of clinics strategically located throughout West O'ahu to ensure accessible, community-based healthcare services for medically underserved populations. WCCHC's facilities include a main campus in Wai'anae and eight satellite clinics located in Mākaha, Wai'anae, Nānākuli, Kapolei, 'Ewa, and Waipahu.

### **WCCHC's satellite clinic locations include:**

- **Mākaha** at Hoa 'Āina O Mākaha
- **Wai'anae** at Wai'anae Mall and Tamura Super Market
- **Nānākuli** at Nānākuli Village Center
- **Kapolei** at Kapolei Medical Park
- **'Ewa** at Child & Family Service
- **Waipahu** at the Filipino Community Center

In addition, WCCHC operates **six school-based health centers** along the Wai'anae Coast to provide convenient access to care for students and families. These sites are located at:

- Wai'anae High School
- Wai'anae Intermediate School
- Wai'anae Elementary School
- Kamaile Academy Public Charter School
- Nānākuli High & Intermediate School
- Nānāikapono Elementary School

WCCHC's main campus in Wai'anae serves as the organization's central hub and offers a comprehensive range of healthcare services. These include a 24-hour emergency department, imaging and laboratory services, primary care clinics, specialty clinics, behavioral health services, dental services, an on-site pharmacy, case management

and outreach services, the WIC program, health promotion and research offices, a dining facility, the Native Hawaiian Healing Center, an outdoor amphitheater, and administrative and information technology offices.

Relevant to this request, WCCHC currently operates the Waiola Walk-In Clinic at the Wai'anae Mall, which includes a Patient Assistance Services kiosk that supports patients with Medicaid applications and redeterminations, SNAP, Section 8, sliding fee scale enrollment, advance care directives, and other public benefit programs. Adjacent to this clinic space are WCCHC office spaces. WCCHC plans to convert this newly available space into a centralized West Oahu Social Services Resource Hub to significantly expand eligibility, enrollment, and redetermination capacity. The center will increase staffing of trained Eligibility Workers to provide in-person assistance with Medicaid enrollment and six-month renewals, documentation uploads, exemption screening, work or community engagement reporting, and other public benefit applications. This expansion will strengthen WCCHC's ability to respond to anticipated increases in demand resulting from upcoming Medicaid policy changes and ensure continued access to coverage and care for vulnerable individuals and families across West O'ahu.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

WCCHC's Vice President—a long-tenured leader and former Chief Community Health Services Officer with deep institutional knowledge—will provide executive oversight and strategic direction for WCCHC's Medicaid Readiness Plan. In this role, she oversees WCCHC's Community Health Services Department, the health center's care-enabling services arm, and works in close collaboration with the Chief Nursing Officer (CNO), who oversees clinical operations. Together, they will lead the Medicaid Readiness Task Force to implement a comprehensive, coordinated Medicaid Readiness Plan across WCCHC's network of clinics throughout West O'ahu and in community-based settings. The CNO, in partnership with clinical operations leadership, will support clinic-based workflows that integrate Medicaid readiness activities into routine patient care, ensuring seamless coordination between clinical services and eligibility support.

The Medicaid Readiness Task Force will be a multidisciplinary team composed of middle management and frontline leaders from clinical leadership, clinical operations, navigation center, ambulatory nursing, communications, business development, and community health services. This cross-functional structure ensures coordinated planning, clear communication, and consistent implementation of Medicaid readiness strategies across all service areas.

The Medicaid Readiness Team will ensure that a “*no wrong door*” approach is fully implemented, enabling patients and families to access Medicaid information, eligibility assistance, and enrollment support regardless of where they enter the health center system or engage with WCCHC services.

WCCHC will leverage technology-driven data analytics and artificial intelligence software to proactively identify patients at risk of Medicaid coverage loss and to support timely enrollment, renewal, and retention efforts.

WCCHC's Associate Program Director of Care-Enabling Services will provide direct operational oversight of Eligibility Workers and manage scheduling, staffing, and participation in outreach activities across West O'ahu.

WCCHC's Data Support Specialist will support the Patient Assistance Services team by managing Medicaid eligibility, enrollment, and redetermination data; maintaining dashboards and reports; and supporting the use of data analytics and artificial intelligence tools to identify patients at risk of coverage loss. The Data Support Specialist will help translate data insights into actionable outreach lists and workflow improvements, enabling Eligibility Workers to prioritize high-risk patients and deploy resources more efficiently.

WCCHC's Community Health Services Transportation Driver will support these efforts by transporting Eligibility Workers, equipment, and materials to community outreach events, pop-up clinics at churches, beaches, and community partner sites, mobile clinic locations, and other trusted neighborhood settings.

WCCHC's Community Health Services Department, through its Patient Assistance Services program, will lead hands-on Medicaid education, eligibility assistance, enrollment, and redetermination activities. Eligibility Workers will provide direct, culturally responsive support to patients and families both within clinic settings and through community-based outreach sites. Outreach efforts will include expanded participation in community events across West O'ahu, pop-up clinics hosted at churches, beaches, and community partner locations, targeted text messaging, social media engagement, and other culturally responsive communication strategies. WCCHC will also conduct targeted outreach to individuals experiencing homelessness and other hard-to-reach populations through coordinated visits with WCCHC's Mobile Clinic, ensuring access to Medicaid education and enrollment support in community-based settings.

## 2. Organization Chart

See attached for the organizational chart.

## 3. Compensation

Position	Salary
President/Chief Executive Officer	\$360,000 - \$440,000
Chief Medical Officer	\$330,000 - \$400,000
Emergency Department Director	\$320,000 - \$390,000

## **VII. Other**

### **1. Litigation**

WCCHC has no pending litigations or outstanding judgments against the agency.

### **2. Licensure or Accreditation**

Eligibility Workers supporting WCCHC's Medicaid Readiness initiative are not required to hold a healthcare license in order to assist patients with Medicaid enrollment, redetermination, and re-enrollment activities. However, all Eligibility Workers receive comprehensive training in Medicaid and Med-QUEST eligibility requirements, application processes, documentation standards, confidentiality, and patient navigation to ensure accurate, compliant, and patient-centered assistance.

In addition, WCCHC's Medicaid Readiness Team is supported by a multidisciplinary group of licensed healthcare professionals, including Licensed Social Workers, Licensed Nurses, and Licensed Medical Doctors & Nurse Practitioners. These licensed professionals provide clinical oversight, guidance, and coordination to ensure that Medicaid eligibility and enrollment efforts are fully integrated with patients' clinical care needs, support continuity of care, and align with regulatory and ethical standards.

### **3. Private Educational Institutions**

WCCHC is a federally qualified community health center. Funding will not support or benefit a sectarian or non-sectarian private education institution.

### **4. Future Sustainability Plan**

WCCHC is committed to implementing its Medicaid Readiness Plan regardless of Grant-in-Aid funding. Medicaid enrollment, redetermination, and re-enrollment assistance are core, mission-critical functions of WCCHC and its longstanding Community Health Services's Patient Assistance Program and are fully embedded into standard operating practices across WCCHC clinics and community-based outreach settings.

To sustain and strengthen this work overtime, WCCHC will continue to actively pursue diversified public and private funding sources to support staffing, technology, and outreach infrastructure. These investments will allow the health center to expand capacity and maintain services for hard-to-reach populations, including uninsured individuals, individuals experiencing homelessness, and community members who are not yet WCCHC patients but face significant barriers to accessing health coverage. Through continued investment in workforce capacity, enrollment systems, and trusted community-based outreach, WCCHC will ensure patients maintain uninterrupted health coverage and ongoing access to comprehensive, coordinated healthcare services.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

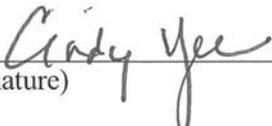
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae Coast Comprehensive Health Center  
(Typed Name of Individual or Organization)

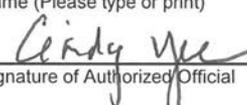
 1/23/2026  
(Signature) (Date)

Cindy Yee Chief Financial Officer  
(Typed Name) (Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Waianae Coast Comprehensive Health Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	570,750			
2. Payroll Taxes & Assessments	57,150			
3. Fringe Benefits	85,600			
TOTAL PERSONNEL COST	713,500			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	100,000			
5. Staff Training				
6. Supplies (computers, work stations, laptops, mifi, materials)	76,500			
7. Telecommunication				
8. Utilities				
9. Contract Services - Foresight	45,000			
10.				
11.				
TOTAL OTHER CURRENT EXPENSES	221,500			
C. EQUIPMENT PURCHASES	140,000			
D. MOTOR VEHICLE PURCHASES	75,000			
E. CAPITAL	0			
<b>TOTAL (A+B+C+D+E)</b>	<b>1,150,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	1,150,000	Cindy Yee	808-697-3128	
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0		1/23/2026	
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
<b>TOTAL BUDGET</b>	<b>1,150,000</b>	Cindy Yee, Chief Financial Officer Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Waianae Coast Comprehensive Health Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Patient Enrollment Software	1	\$120,000.00	\$ 120,000.00	120,000.00
Automated Appointment Software	1	\$20,000.00	\$ 20,000.00	20,000.00
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>2</b>		<b>\$ 140,000.00</b>	<b>140,000.00</b>

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Community Health Services Van	1	75,000.00	75,000.00	75,000.00
			-	
			-	
			-	
<b>TOTAL:</b>	<b>1</b>		<b>\$ 75,000.00</b>	<b>75,000.00</b>

JUSTIFICATION/COMMENTS:

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Waianae Coast Comprehensive Health Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Waianae Coast Comprehensive Health Center

Contracts Total: 24,859,588

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Optimizing Virtual Care	03/01/22-06/30/24	HRSA	Federal	2,000,000
2	Security Gate/Parking Expansion	09/15/21-09/14/24	HRSA	Federal	925,689
3	School Based Expansion	05/01/22-04/30/25	HRSA	Federal	400,000
4	Teaching Health Center Planning	12/01/21-11/30/24	HRSA	Federal	472,834
5	Community Health Center Operations	02/01/25-01/31/26	HRSA	Federal	3,990,277
6	Community Health Center UDS+	02/01/24-01/31/25	HRSA	Federal	47,748
7	Integrated Substance Use Disorder Training Prog	07/01/23-06/30/25	HRSA	Federal	1,072,500
8	Early Childhood Development	09/01/23-08/31/25	HRSA	Federal	400,000
9	Bridge Funding	09/01/23-12/31/24	HRSA	Federal	22,873
10	Nurse Practitioner Residency	08/01/23-07/31/25	HRSA	Federal	1,393,451
11	Opioid-Impacted Family Support	09/30/24-08/31/25	HRSA	Federal	600,000
12	Expanded Hours	12/01/24-11/30/25	HRSA	Federal	500,000
13	USDA Waianae Ohana Produce Prescription	09/01/20-08/31/25	USDA National Institute of Food and Agriculture	Federal	499,479
14	USDA Waianae Ohana Produce Prescription - Expanded	06/15/21-06/14/25	USDA National Institute of Food and Agriculture	Federal	431,250
15	Primary Care	07/01/19-06/30/25	State of Hawaii Department of Health	State	Rate Schedule
16	Emergency Room Subsidy	07/01/24-06/30/28	State of Hawaii Department of Health	State	9,000,000
17	GIA Op - Emergency Medical Services	07/01/23-06/30/24	State of Hawaii Legislature	State	1,000,000
18	GIA - City and County Ka Ike Ola	11/01/24-10/31/25	City and County of Honolulu	State	150,000
19	USDA West Oahu Produce Prescription	09/14/25-09/14/26	USDA National Institute of Food and Agriculture	Federal	153,487
20	DOH - ADAD	10/01/24-09/30/26	State DOH	State	250,000
21	DOH - Trauma	07/01/25-06/30/26	State DOH	State	50,000
22	NIH UH Compass	09/25/23-09/24/28	Federal US DOH	Federal	1,500,000
23					
24					
25					
26					
27					



# WAIANAЕ COAST COMPREHENSIVE HEALTH CENTER

## WAIANAЕ DISTRICT COMPREHENSIVE HEALTH AND HOSPITAL BOARD, INCORPORATED DBA WAIANAЕ COAST COMPREHENSIVE HEALTH CENTER ORGANIZATIONAL CHART

