

I. Certification (See attached)

- 1. Hawaii Compliance Express Certificate (See attached)**
- 2. Declaration Statement (See attached)**

3. Public Purpose

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. The Waialua Community Association's Pu'uiki Park serves the public purpose of providing a safe and accessible outdoor space for families and the North Shore community to gather for recreation, camping, sports, cultural learning, and open-space use. The park supports community well-being and environmental education through the planting and stewardship of native coastal trees and plants, creating a living educational resource for local schools and the public. Operational support ensures the continued availability, maintenance, and public benefit of this important community asset.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **WAIALUA COMMUNITY ASSOCIATION**

DBA/Trade Name: **WAIALUA COMMUNITY ASSOCIATION**

Issue Date: **01/21/2026**

Status: **Compliant**

Hawaii Tax#: ██████████

New Hawaii Tax#: ██████████

FEIN/SSN#: ██████████

UI#: XXXXXXXX3642

DCCA FILE#: 2754

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

WAIALUA COMMUNITY ASSOCIATION

(Typed Name of Individual or Organization)

Manu Anana
(Signature)

23 January 2026
(Date)

MANU ANANA.

PRESIDENT

(Typed Name)

(Title)

II. Background and Summary

1. Organizational Background

The Waialua Community Association (WCA), established in 1934, is a 501(c)(3) nonprofit organization and the primary social, cultural, and welfare institution serving the Moku of Waialua on O'ahu's North Shore. For more than 90 years, WCA has operated a community center providing affordable recreational programming, educational classes, senior services, and emergency disaster response and distribution for area residents.

Today, WCA continues to function as a central hub for the community while also maintaining a commercial kitchen that supports local entrepreneurship and economic activity. WCA's long-standing mission is to strengthen community resilience, promote healthy lifestyles, and ensure equitable access to public spaces and services for Waialua residents.

Priority Project: Pu'uiki Beach Park Revitalization

The priority of this GIA request is the immediate restoration and safe operational activation of Pu'uiki Beach Park, a 9.5-acre shoreline property recently gifted to WCA by the Dole Food Company. While the park represents a significant public asset and opportunity for outdoor recreation, youth engagement, and community gathering, years of deferred maintenance and systemic neglect have resulted in safety hazards, infrastructure deterioration, and limited public accessibility.

This project represents a critical first phase of revitalization focused on public safety, accessibility, and professional management. Through this grant, WCA seeks to transform Pu'uiki Beach Park into a safe, managed, and inclusive public green space—serving as an “outdoor living room” for the approximately 13,566 residents of the Waialua Moku.

This initiative will:

- **Restore Operational Safety** by addressing urgent infrastructure failures, including hazardous tree removal and structural repairs to existing park pavilions.
- **Enable Equitable Community Access** through functional restroom facilities, ADA-compliant improvements, and the establishment of a structured rental and permitting system for park facilities and campsites.
- **Promote Community Stewardship** by stabilizing park operations and establishing consistent maintenance and oversight that encourages responsible use and long-term care of the site.

2. Goals and Objectives

The primary goal of this request is to establish Pu'uiki Beach Park as a safe, accessible, and professionally managed public recreational facility. Progress and success will be measured through the following clearly defined goals and performance benchmarks:

Goal 1: Safety-Based Infrastructure Maintenance

Objective: Eliminate immediate structural hazards to allow safe public use and programming.

- **Metric:** Completion of roofing replacement on Pavilion 1 and structural repairs to Pavilion 2.
- **Verification:** Post-construction inspection reports and photographic documentation of completed repairs.

Goal 2: Managed Universal Accessibility

Objective: Ensure restroom and facility access for all residents, including persons with disabilities.

- **Metric:** Upgrade restroom facilities (toilets, lavatories and stalls), installation of two concrete access ramps, and four ADA-compliant safety rails.
- **Verification:** Completion of safety walkthrough and documentation confirming ADA-compliant access points and hardware.

Goal 3: Operational Risk Mitigation (Tree and Site Security)

Objective: Remove immediate physical hazards and establish basic site security.

- **Metric:** Professional removal of ten hazardous Ironwood trees and installation of approximately 587 linear feet of perimeter fencing.
- **Verification:** Licensed arborist certification and visual inspection of completed fencing installation.

Goal 4: Personnel and Administrative Stabilization

Objective: Establish consistent on-site management and maintenance capacity.

- **Metric:** Employment of two part-time positions totaling 2,600 annual work hours (1,300 hours each):
 - Clerical Support for facility rentals, campsite permitting, and administrative oversight
 - Maintenance Support for groundskeeping, minor repairs, and site upkeep
- **Verification:** Payroll records, work schedules, and implementation of an updated maintenance plan supported by the acquisition of a commercial riding mower.

3. Public Purpose and Need

The public purpose of this GIA request is to provide the Waialua Moku with a safe, affordable, and professionally managed public recreational asset. Funding for personnel, safety improvements, and infrastructure repairs will allow WCA to implement a formal management system for Pu'uiki Beach Park and reopen the space for consistent community use.

Key public benefits include:

- **Affordable Public Access:** Establishment of a structured, low-cost rental and permitting system for pavilions, grounds, and campsites, enabling local families and community groups to host gatherings and engage in outdoor recreation.
- **Public Safety and Risk Reduction:** Repair of pavilion structures, ADA-compliant restroom improvements, and removal of hazardous trees will mitigate liability risks and ensure a safe environment for park users.
- **Community Stewardship and Crime Deterrence:** Regular maintenance and improved site visibility will deter vandalism and illegal activity while restoring community trust and pride in the park.
- **Economic and Social Well-Being:** Stabilized park operations directly support WCA's long-standing mission of fostering social connection, healthy activity, and emergency readiness for Waialua residents.

4. Target Population

The Waialua Moku consists of four census tracts:

- Tract 100 (Kawailoa)
- Tract 99.02 (Hale'iwa)
- Tract 99.05 (Waialua)
- Tract 99.06 (Mokulē'ia)

The combined population of the service area is approximately 13,566 residents across 4,460 households.

Area Demographics (2020 Decennial Census):

- Population: 13,566
- Housing Units: 5,179
- Households: 4,460 (86% owner- or renter-occupied)
- Median Household Income: \$81,850
- Employment Rate: 51.4%
- Average Family Size: 3.39

5. Geographic Coverage

WCA serves the entire Moku of Waialua, encompassing approximately **eight square miles**, making it the second-largest Moku on O'ahu. The service area includes **15 ahupua'a**, extending from Ka'ena Point to Kapaeloa at Waimea, which was annexed to the Moku in 1887. This geographic coverage aligns with WCA's original charter service area and continues to define its scope of responsibility and community impact.

III. Service Summary and Outcomes

1. Scope of Work

The Waialua Community Association (WCA) seeks to operationalize Pu'uiki Beach Park as a safe, accessible, and well managed recreational space by establishing an on-site operational presence and addressing documented safety and infrastructure deficiencies. This request supports a clear public purpose by enabling the provision of essential park services, reducing public safety risks, and ensuring the continued availability of a State-owned recreational resource for community use.

Grant funds will be used to activate public-facing services—including campsite and pavilion rentals—through staffing, administrative capacity, and the stabilization of existing facilities, thereby allowing the park to function in a manner consistent with governmental park operations.

A. Personnel and Administrative Operations

- **Clerical Support (1,300 hrs/year):** One part-time staff member (\$16/hr) will administer the public permitting system for campsites and pavilions, process reservations and fees, maintain required records, and coordinate daily park operations. This position directly supports public access, accountability, and long-term operational sustainability of the park.
- **Maintenance & Grounds Support (1,300 hrs/year):** One part-time staff member (\$18/hr) will conduct routine groundskeeping and minor facility repairs to maintain safe conditions across the 9.5-acre park, addressing hazards before they pose risks to park users.
- **Administrative Infrastructure:** Acquisition of basic office equipment—including a computer, printer, mobile hotspot, desk, and chair—to establish an on-site management presence necessary for public service delivery, recordkeeping, and coordination with government partners.

B. Maintenance & Risk Mitigation Equipment

- **Groundskeeping Fleet:** Acquisition of a commercial riding lawn mower (\$5,000) and equipment trailer (\$1,500) to efficiently maintain large open areas, improve visibility, and reduce unmanaged vegetation that can create safety and fire hazards.
- **Specialized Tools:** Purchase of commercial-grade blowers, chainsaws, weed whackers, and spreaders to support routine site clearing, landscape rehabilitation, and preventative maintenance necessary for safe public use.

C. Facility Safety and Infrastructure Repairs (Phase One)

- **Hazardous Tree Mitigation (\$28,500):** Professional removal of ten high-growth Ironwood trees exceeding 60 feet in height that have been identified as fall risks. Work includes debris removal using eight 40-yard dumpsters, eliminating immediate hazards to park users and nearby facilities.
- **Pavilion 1 Restoration (\$32,000):** Replacement of the pavilion roofing system, including corrugated panels and ridge caps, and structural repair of column supports to restore a weather-tight, safe public gathering facility.
- **Pavilion 2 Restroom Upgrades (\$23,200):** Modernization of plumbing fixtures and construction of two concrete ADA-compliant ramps with four safety rails to ensure restroom facilities are accessible to all members of the public.
- **Perimeter Security (\$14,500):** Replacement of 587 linear feet of perimeter fencing using 60 telephone pole posts and 170 treated lumber rails to secure the park boundary, reduce unauthorized access, and protect public assets.

2. Projected Timeline

Fiscal Year 2027				Fiscal Year 2028			
Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Procurement of maintenance equipment and administrative technology; initiation of hazardous tree removal.	Completion of tree mitigation; commencement of Pavilion 2 restroom modernization and ADA ramp construction.	Completion of Pavilion 1 roofing restoration and perimeter fence replacement.	Landscape revitalization; final project inspection and full activation of the public campsite and pavilion rental system.				

The operational startup and initial safety repairs are projected to occur during the 2027 fiscal year.

3. Quality Assurance

The WCA Office Manager, a retired architect with an active professional license and more than 40 years of experience in construction and project management, will directly supervise personnel and oversee the technical quality, safety, and compliance of all facility repairs and maintenance activities. In addition there is a Hydrogeologists on the WCA Board who has expertise in water resource management.

4. Measures of Effectiveness

The effectiveness of this operational phase will be evaluated using the following public-benefit metrics:

- **Managed Usage:** Number of campsite and pavilion permits issued and administered through the on-site permitting system.
- **Safety & Compliance:** Completion of all identified structural repairs and removal of arborist-designated at-risk trees.
- **Accessibility:** Successful ADA safety walkthrough confirming compliance of restroom access improvements.
- **Site Stewardship:** Implementation of a routine maintenance schedule supported by commercial equipment and 1,300 hours of dedicated labor.

IV. Financial: Budget and Anticipated Funding

Budget

1. Project Cost Estimate: \$158,150.00

The total project cost reflects a one-year operational startup investment to place Pu'uiki Beach Park into active public service. Consistent with Hawai'i Revised Statutes §42F-102, all requested funds directly support a recognized public purpose by enabling safe public access, professional management, and responsible stewardship of a publicly accessible recreational facility.

This operational request is designed to "kickstart" park management through dedicated personnel, essential equipment, and critical safety stabilization measures. The budget combines staffing, one-time operational tools, and infrastructure repairs necessary to mitigate risk and ensure public usability.

a. Personnel Salaries and Wages

Personnel costs establish **2,600 total annual service hours** required for on-site administration, maintenance, and public access oversight of Pu'uiki Beach Park.

- **Clerical Support:** \$16.00/hour × 1,300 hours = \$20,800
- **Maintenance Personnel:** \$18.00/hour × 1,300 hours = \$23,400

Subtotal – Personnel: \$44,200

These positions are essential to maintaining consistent access, administering facility rentals and permits, performing routine maintenance, and ensuring accountability.

b. Operational Equipment and Supplies (One-Time Startup)

This category includes essential equipment and supplies required to maintain park safety, cleanliness, and administrative capacity during the initial operational year.

Maintenance Equipment: \$8,450

- Commercial Riding Mower (\$5,000)
- Equipment Trailer (\$1,500)
- Blower (\$700)
- Chainsaw (\$350)
- Weed Whacker (\$200)
- Spreader (\$200)
- Sprayer (\$150)
- Garden Tools (\$350)

Administrative Technology and Furniture: \$5,780

- Computer (\$2,500)
- Phone (\$1,800)
- Mobile Hotspot (\$500)
- Desk (\$500)
- Printer (\$300)
- Chair (\$180)

Supplies and Services: \$1,520

- Office Supplies and Postage (\$800)
- Internet Service (\$420 annually)
- Fertilizer and Seed (\$300)

Subtotal – Equipment and Supplies: \$15,750

These one-time startup costs support effective management and maintenance of a publicly accessible park facility and directly advance public health, safety, and accessibility.

c. Risk Mitigation and Facility Safety Repairs (Quoted)

These expenditures address documented safety hazards and infrastructure deficiencies that currently prevent safe public use of Pu'uiki Beach Park.

- **Hazardous Tree Mitigation:**
Professional removal of ten at-risk Ironwood trees and disposal using eight large-capacity dumpsters = **\$28,500**
- **Pavilion 1 Restoration:**
Full roofing system replacement (corrugated panels and ridge caps) and structural column repairs = **\$32,000**
- **Pavilion 2 (Restroom Facilities):**
Modernization of fixtures, installation of two ADA-compliant concrete access ramps, and four safety rails = **\$23,200**
- **Perimeter Fencing:**
Installation of approximately 587 linear feet of wooden fencing using 60 telephone pole posts and 170 treated lumber rails = **\$14,500**

Subtotal – Facility and Tree Repairs: \$98,200

These repairs are necessary to eliminate hazards, reduce liability, and ensure the park meets basic safety and accessibility standards required for public use.

2. Anticipated Quarterly Funding (FY 2027)

Funding is front-loaded to Quarter 1 to ensure essential equipment procurement and hazardous tree mitigation occur prior to facility restoration and public reopening.

Budget Category	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
Personnel	\$11,050	\$11,050	\$11,050	\$11,050	\$44,200
Equipment & Supplies	\$15,750	\$0	\$0	\$0	\$15,750
Facility/Tree Repairs	\$43,000	\$55,200	\$0	\$0	\$98,200
TOTAL	\$69,800	\$66,250	\$11,050	\$11,050	\$158,150

3. Other Sources of Funding for Fiscal Year 2027

The Waialua Community Association supports its operations through facility rentals, including long-term leases and monthly rentals, as well as community-based fundraising activities conducted throughout the year. These revenues supplement, but do not replace, the need for state support to activate Pu'uiki Beach Park as a public asset.

4. Federal and State Tax Credits

None.

5. Listing of Government Contracts and Grants

In 2025, the Waialua Community Association completed a **\$50,000 State of Hawai'i GIA grant** for the replacement of lower jalousie windows at its Hale'iwa facility.

6. Unrestricted Current Assets (as of December 31, 2025)

\$0.00

WCA does not maintain unrestricted reserves sufficient to independently fund the startup costs required to place Pu'uiki Beach Park into safe and active public service.

V. Experience and Capabilities

1. Necessary Skills and Experience

The Waialua Community Association (WCA) possesses the administrative capacity, technical oversight expertise, and governance structure necessary to successfully implement and manage this publicly funded project in compliance with Hawai'i Revised Statutes §42F-102.

All construction, repair, and specialized mitigation work funded through this GIA request will be performed by appropriately licensed and insured contractors in accordance with applicable state and county requirements. WCA's primary role will be contract administration, fiscal oversight, quality control, and coordination to ensure that all work advances the intended public purpose of safety, accessibility, and responsible stewardship of a public recreational facility.

Project oversight will be led by WCA's Office Manager, who—while retired from active practice—maintains an active architectural license and brings approximately forty years of professional experience as an Architect, General Contractor, and Project Manager. Her background includes construction administration, regulatory compliance, budget management, and on-site supervision of public and private facilities. She will directly oversee contractor performance, review work progress, and ensure adherence to approved scopes, schedules, and safety standards.

The Office Manager will be supported by WCA's Buildings and Grounds Committee, which provides additional oversight, accountability, and continuity. This combined professional and community-based governance structure ensures that state funds are administered prudently and exclusively for their intended public purpose.

2. Facilities

WCA currently owns and operates multiple facilities that support its long-standing public service mission and demonstrate its capacity to manage physical assets responsibly. Existing facilities include:

- A gymnasium facility with administrative office space
- A fully permitted commercial kitchen
- Ancillary buildings
- Community meeting rooms
- Separate building for North Shore Chamber of Commerce

These facilities are actively managed, maintained, and made available for public-serving programs and community use. WCA's demonstrated experience in operating and maintaining these assets provides a strong foundation for the responsible management of Pu'uiki Beach Park as an additional public recreational facility.

This established operational capacity supports WCA's ability to safeguard state investments and ensure that Pu'uiki Beach Park is maintained as a safe, accessible, and professionally managed public resource.

VI. Personnel: Project Organization and Staffing

1. Staffing, Staff Qualifications, Supervision, and Training

The Waialua Community Association (WCA) is governed by an eleven-member volunteer Board of Trustees, elected by the association's membership. Governance and oversight are provided without compensation, ensuring that all organizational resources are directed toward public-serving purposes consistent with Hawai'i Revised Statutes §42F-102.

WCA currently employs three part-time staff members who support its ongoing community operations:

- Office Manager
- Maintenance Personnel
- Parking Attendant

To address the immediate operational and safety needs of Pu'uiki Beach Park, WCA will expand its staffing by hiring two park-dedicated part-time positions for a one-year operational startup period. These positions total 2,600 service hours annually and are essential to establishing consistent public access, safety oversight, and professional management of the park.

Park Startup Positions:

- **Clerical Support (1,300 hours/year @ \$16.00/hour):**
This position provides the administrative foundation for Pu'uiki Beach Park operations. Responsibilities include managing the public rental and permitting system for campsites, pavilions, and park grounds; maintaining records and schedules; coordinating with community users; and ensuring timely, professional communication with the public. This role supports transparency, accountability, and equitable access to a publicly funded facility.
- **Maintenance and Facilities Worker (1,300 hours/year @ \$18.00/hour):**
This position is responsible for the physical stewardship of the 9.5-acre park. Duties include large-scale grounds maintenance using the commercial riding mower, routine landscape upkeep, minor facility and fence repairs, debris removal, and ongoing safety monitoring. This role ensures that the park remains safe, accessible, and welcoming for public use.

Both positions will receive on-the-job training specific to park policies, safety procedures, equipment use, and public facility standards. Training will be overseen by existing WCA leadership to ensure consistency with organizational policies and public-use expectations.

2. Organization and Oversight

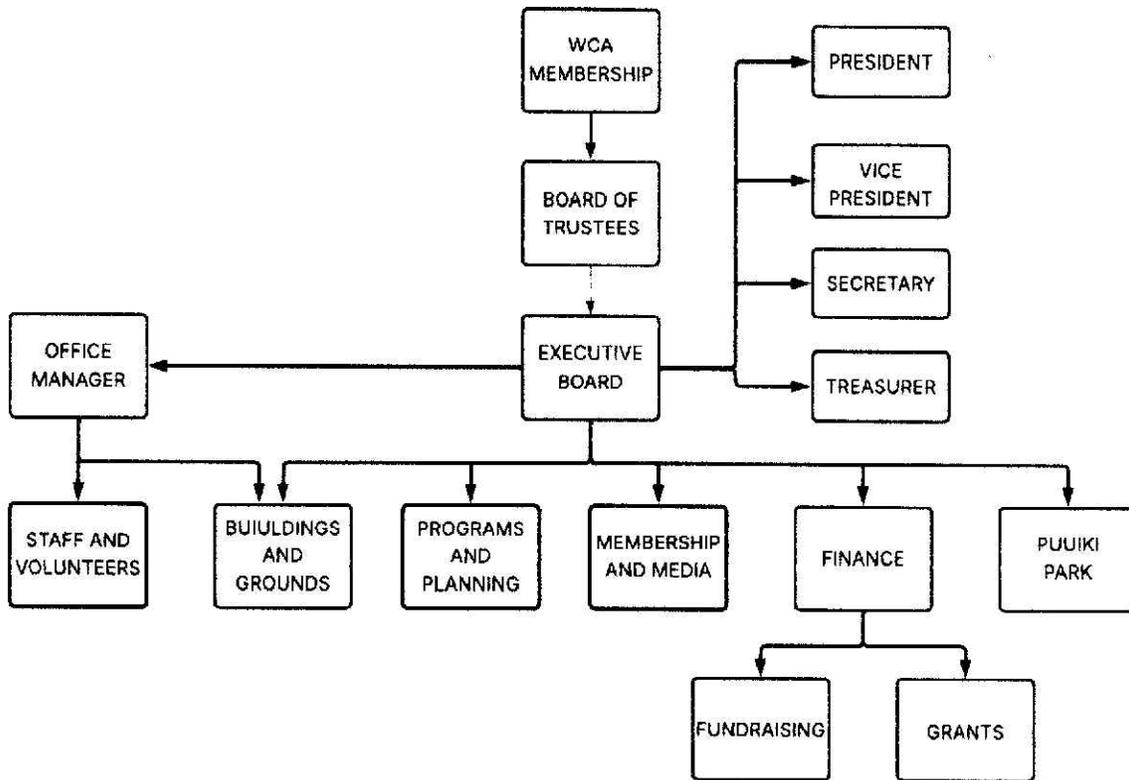
During the initial startup year, Pu'uiki Beach Park operations will be overseen through WCA's established governance and management structure to ensure accountability and compliance with public purpose requirements.

- **Board of Trustees and Executive Board:**
The Board of Trustees and Executive Board (President, Vice President, Secretary, and Treasurer) provide fiduciary oversight, policy direction, and mission alignment. No board or executive member receives compensation, reinforcing WCA's nonprofit and public-serving mandate.
- **Buildings and Grounds Committee:**
This committee is responsible for overseeing maintenance, repairs, and capital improvements to WCA facilities. The committee will provide direct oversight of Pu'uiki Beach Park safety repairs, maintenance standards, and project progress.
- **Project Supervision:**
The WCA Office Manager will oversee all contracted work in coordination with the Buildings and Grounds Committee. As a retired Architect with an active architectural license and approximately forty years of experience in architecture, construction, and project management, the Office Manager will ensure that all facility repairs meet professional standards, comply with applicable building codes, and align with approved scopes of work.

This layered oversight structure ensures that state funds are administered responsibly and exclusively for their intended public purpose.

3. Organization Chart

Waialua Community Association – Organizational Structure



This structure provides clear lines of authority, accountability, and supervision for personnel funded under this GIA request.

4. Compensation

No member of the Board of Trustees or Executive Board receives compensation for their service.

Current Annual Compensation for WCA Employees:

- Office Manager: \$21,398
- Maintenance Personnel: \$52,000
- Parking Attendant: \$18,200

The two proposed Pu'uiki Beach Park positions are limited to the one-year startup period and are fully detailed in the project budget. These positions are essential to operationalizing the park for public use and do not duplicate existing staff roles.

5. Staffing Capacity and Public Purpose Alignment

The staffing structure outlined above is designed to ensure that Pu'uiki Beach Park operates as a safe, accessible, and professionally managed public facility. All personnel costs supported through this GIA request directly advance the public purposes defined under HRS §42F-102 by enabling consistent public access, reducing safety risks, maintaining public infrastructure, and ensuring responsible stewardship of state-supported assets.

VII. Other

1. Litigation

There are no current, pending, or anticipated litigation matters involving the Waialua Community Association (WCA). The organization is not subject to any legal actions that would impair its ability to administer this grant, carry out the proposed project, or fulfill its obligations under Hawai'i Revised Statutes §42F-102.

2. Licensure or Accreditation

There are no licensure or accreditation requirements applicable to the Waialua Community Association as a nonprofit community organization for purposes of this grant request. All construction, repair, and specialized work funded through this GIA will be performed by appropriately licensed and insured contractors in accordance with all applicable state and county laws and regulations.

3. Private Education Institutions

Grant funds will not be used to support, benefit, or subsidize any sectarian or non-sectarian private educational institution. All expenditures under this request are dedicated exclusively to the activation, operation, and public use of Pu'uiki Beach Park as a publicly accessible recreational facility.

4. Future Sustainability Plan

The proposed one-year operational startup is designed to establish a self-sustaining management model for Pu'uiki Beach Park beyond the grant period.

During the grant year, the clerical support position (1,300 hours) will manage the rental and permitting of campsites, pavilions, and park facilities. These rentals are expected to generate recurring revenue sufficient to support the maintenance and facilities position (1,300 hours) as well as ongoing equipment operation and upkeep costs after the grant period concludes.

As of **December 31, 2025**, WCA reports **\$0.00 in unrestricted current assets**, making this initial state-supported operational "kickstart" critical to transitioning the park from a

non-operational condition to a viable, revenue-generating public asset. Once activated, park-generated revenues will enable continued maintenance, oversight, and public access without reliance on future operating grants.

This sustainability approach ensures long-term stewardship of Pu'uiki Beach Park while safeguarding the State's investment and advancing the public purposes required under **HRS §42F-102**.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

App

Waiialua Community Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	44,200			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	44,200			
B. CONTRACTURAL SERICES				
1. Hazardous Tree removal (Lic. Arborists)	28,500			
2. Pavilion 1 Roofing/Structural(lie contractor)	32,000			
3. Pavilion 2 restroom and ADA	23,200			
4. Perimeter Fence installation	14,500			
TOTAL CONTRACTURAL SERVICES	98,200			
C. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	1,520			
7. Telecommunication	1,880			
8. Utilities				
9. Internet Service	420			
10. Office Furniture	980			
11. Computer Equipment	2,500			
12.				
13.				
14.				
15.				
TOTAL OTHER CURRENT EXPENSES	7,300			
D. EQUIPMENT PURCHASES (Operational)	8,450			
E. MOTOR VEHICLE PURCHASES				
F. CAPITAL				
TOTAL (A+B+C+D+E+F)	158,150	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	158,150	Bemi Paik-Apau 808-342-9235		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Manu Anana</i> 01/23/2026		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	158,150	Manu Anana, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: _____ Waialua Community Association

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Clerical	0.625	\$20,800.00	100.00%	\$ 20,800.00
Maintenance	0.625	\$23,400.00	100.00%	\$ 23,400.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				44,200.00
JUSTIFICATION/COMMENTS: These positions are essential to maintaining consistent public access, administering facility rentals and permits, performing routine maintenance, and ensuring accountability for a publicly funded asset.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Waialua Community Association

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Commercial Riding Mower	1.00	\$5,000.00	\$ 5,000.00	
Equipment Trailer	1	\$1,500.00	\$ 1,500.00	
Chainsaw	1	\$350.00	\$ 350.00	
General repair/landscape	1	\$1,600.00	\$ 1,600.00	
			\$ -	
TOTAL:	4		\$ 8,450.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Equipment and supplies essential to maintain park safety, cleanliness, and administrative capacity during the initial operational year.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: _____ Waialua Community Association _____

NOT APPLICABLE

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: Not Applicable since Operations Grant Request						