

## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

THE WAHIAWA CENTER FOR COMMUNITY HEALTH

was incorporated under the laws of Hawaii on 01/25/2012 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2026

Director of Commerce and Consumer Affairs



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** THE WAHIAWA CENTER FOR COMMUNITY HEALTH

**DBA/Trade Name:** WAHIAWA HEALTH

**Issue Date:** 01/09/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: XXXXXX0740

DCCA FILE#: 235150

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Waived
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
  
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**The Wahiawa Center for Community Health**

(Typed Name of Individual or Organization)

 <small>Rev Harbin (Jan 19, 2026 11:46:32 HST)</small>	01/19/26
(Signature)	(Date)
Beverly Harbin	CEO
(Typed Name)	(Title)



January 20, 2026

Wahiawa Health confirms and verifies that this grant application will be used for a public purpose.

A handwritten signature in black ink, appearing to read "B. Harbin".

Bev Harbin (Jan 19, 2026 11:46:32 HST)

Beverly Harbin, CEO  
Wahiawa Health

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Wahiawā Health is a 501(c)(3) Federally Qualified Health Center Look-Alike (FQHC-LAL) established in 2012 and is one of Senator Daniel K. Inouye's legacy projects. Wahiawā Health serves the medically underserved communities of Central O'ahu, including Wahiawā, Mililani, and Waialua, and meets all federal requirements for comprehensive, integrated care without Section 330 grant funding. Operations are sustained through enhanced Medicaid Prospective Payment System (PPS) reimbursement, Medicare revenue, commercial insurance, federal, state and private foundation grants, and strong community partnerships, demonstrating fiscal stability and operational readiness

Wahiawā Health provides a full continuum of integrated services, including family medicine, internal medicine, pediatrics, OB/GYN and women's health, behavioral health, psychiatry, substance use disorder treatment, pharmacy, geriatrics, specialty

clinic services- podiatry and diabetes management, chronic disease management, care coordination, outreach, and School-Based Health Care. This integrated model ensures continuity of care for children and families beyond the school setting and allows seamless transitions between preventive, primary, specialty, and supportive services.

Wahiawā Health established and operates a School-Based Health Care Clinic at Ka‘ala Elementary School, delivering preventive health, primary care, mental health, and health support services aligned with Early and Periodic Screening, Diagnostic and Treatment (EPSDT) guidelines and the Bright Futures / American Academy of Pediatrics Recommendations for Preventive Pediatric Health Care. Services are provided directly on campus to reduce barriers related to transportation, cost, and provider shortages.

Beyond fixed school-based clinics, Wahiawā Health provides onsite sports physicals at Mililani High School and Waiialua High School, conducts flu vaccination clinics throughout the school complexes, and participates in career fairs, school outreach events, and community health fairs to promote health education, early connection to care, and awareness of health careers.

Further strengthening its school-based infrastructure, Wahiawā Health will launch a Mobile Dental Clinic, initially serving Ka‘ala Elementary School and Wahiawā Middle School, demonstrating operational readiness to deliver mobile dental services and providing a tested model for expansion into Waiialua schools.

## **2. The goals and objectives related to the request;**

The goal of this request is to expand comprehensive School-Based Health Care services—including medical, dental, and mental health care—into Waiialua schools using a mobile health bus and telemedicine, while leveraging Wahiawā Health’s established integrated primary and specialty care system.

### **Objectives include:**

- Expanding access to preventive and primary medical care, including wellness exams, sports physicals, immunizations, acute care, and chronic disease management.
- Delivering on-campus dental services to address unmet oral health needs.
- Providing mental health screening, counseling, psychiatric consultation, and crisis support.
- Strengthening care coordination, pharmacy access, and specialty referrals through integration with Wahiawā and Waiialua Community Health clinics.
- Reducing barriers related to transportation, cost, and provider availability.

- Supporting school attendance, academic success, and overall student wellbeing.

**3. The public purpose and need to be served;**

Waialua is a geographically isolated community on the North Shore of O‘ahu within Wahiawā Health’s federally designated service area. The community is recognized by the Health Resources and Services Administration (HRSA) as both a Medically Underserved Population (MUP) and a Health Professional Shortage Area (HPSA) for primary care, dental, and mental health services. HRSA-assigned shortage scores of 20 for primary care and 22 for both dental and mental health indicate severe provider shortages and significant unmet need.

For Waialua students and families, these shortages result in delayed preventive care, untreated medical and oral health conditions, unmet behavioral health needs, increased reliance on emergency departments, and avoidable disruptions to school attendance and learning. Addressing these documented gaps is essential to improving health equity, educational stability, and long-term public health outcomes.

The public purpose of this request is to directly respond to these federally recognized shortages by bringing comprehensive medical, dental, and behavioral health services onto school campuses through mobile clinics and telehealth, reducing access barriers, minimizing time away from the classroom, and strengthening the local health care safety net.

**4. Describe the target population to be served; and**

The target population includes students enrolled in Waialua schools and their families living in the rural, underserved Waialua community. Many households are employed in agriculture and service-related industries and face barriers such as limited transportation, inflexible work schedules, and reduced access to local health care providers. The program supports students and families by delivering coordinated medical, dental, and mental health services on campus, along with insurance enrollment assistance, pharmacy access, and referrals to supportive services that reduce access barriers and promote family stability.

**5. Describe the geographic coverage.**

Services will be provided on Waialua school campuses and serve the surrounding Waialua community and outlying North Shore areas, including Mokolē‘ia and the Dillingham area, on the North Shore of O‘ahu. The program operates within Wahiawā Health’s established Central O‘ahu service area, which includes Mililani, Wahiawā and Waialua. School-Based Health Care services in Waialua will be delivered through a coordinated system that includes mobile medical and dental clinics, telemedicine, and referral pathways to fixed-site clinics. This includes Wahiawā Health’s Waialua Community Clinic, located at 67-292 Goodale Avenue, scheduled to open in March 2026. The Waialua Community Health Clinic will provide family medicine, primary care,

women's health, mental health services, case management, and care coordination, offering close-to-home access for students and families requiring follow-up or ongoing care.

The School-Based Health Care program will operate in direct coordination with Wahiawā Health's existing clinics and the new Waialua Clinic to ensure continuity of care beyond the school setting. This integrated approach allows students to receive immediate, on-campus services while maintaining seamless access to comprehensive primary and specialty care within the community.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

#### **1. Describe the scope of work, tasks and responsibilities;**

Wahiawā Health will expand its School-Based Health Care (SBHC) model into Waialua schools through a coordinated system of on-campus services, mobile medical and dental clinics, telemedicine, and referral pathways to fixed-site clinics. The program builds on Wahiawā Health's established Community Partnership Model of Care and strengthens its collaborative relationship with the Department of Education (DOE), school administrators, teachers, students, and families within the Mililani–Wahiawā–Waialua school complex.

Wahiawā Health will work collaboratively with DOE leadership and school principals to develop and implement Memoranda of Understanding (MOUs) that define roles, service delivery schedules, referral pathways, and data-sharing protocols to support integrated health services in school settings.

Wahiawā Health will be responsible for the following core tasks:

- **Increase access to medical, behavioral health, dental, and social services** for school-aged children and their families.
- Deliver services **on school campuses**, through **mobile medical and dental clinics**, via **telemedicine**, and through referrals to Wahiawā and Waialua Health clinics.
- Provide **preventive, primary, and acute medical care**, including wellness exams, immunizations, sports physicals, and chronic disease management.
- Conduct **behavioral health screenings** and provide counseling, psychological services, and referrals as appropriate.
- Provide **dental screenings and treatment** through mobile dental services.

- Facilitate **early identification of mental health concerns** through standardized screening, assessment, and follow-up.
  - Improve **coordination of care** among school personnel, medical providers, behavioral health clinicians, and care coordination staff.
  - Reduce stigma associated with mental health care by providing services in familiar school settings and through telehealth.
  - Deliver **wraparound enabling services** to address social determinants of health, including insurance enrollment assistance, transportation coordination, medication delivery, and care coordination.
  - Provide **education and training** for school staff related to health screening tools, referral processes, and student wellness.
  - Engage families to promote student wellness, continuity of care, and follow-through on referrals.
2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

**Months 1–2: Program Preparation and Coordination**

- Finalize MOUs with Waialua schools and DOE.
- Confirm service schedules for mobile clinics, telehealth, and on-campus visits.
- Onboard and orient SBHC staff.
- Establish referral workflows and data tracking protocols.

**Months 3–4: Program Launch**

- Initiate on-campus medical, behavioral health, and SDOH screening services.
- Begin mobile medical, mental, and dental clinic rotations.
- Introduce program to students, families, and school staff.
- Conduct initial school staff training sessions.

**Months 5–10: Full-Service Delivery**

- Deliver ongoing medical visits, behavioral health encounters, dental services, and SDOH screenings.
- Provide counseling, therapy, and care coordination services.

- Conduct outreach, wellness events, and family engagement activities.
- Monitor service utilization and referral completion monthly.

### **Months 11–12: Evaluation and Program Improvement**

- Analyze service data and outcome measures.
- Identify strengths, gaps, and opportunities for improvement.
- Meet with school partners to review program impact.
- Prepare reports for the State and refine service delivery for the next cycle.

- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

### **Monitoring**

Wahiawā Health will implement a structured quality assurance process to ensure accountability and continuous improvement:

- **Bi-weekly leadership meetings** during the first six months to review progress, address challenges, and make real-time adjustments.
- **Weekly SBHC team meetings** during the first month of implementation to address operational issues.
- **Monthly staff meetings** thereafter to review performance data, service delivery, and program goals.
- Ongoing review of electronic health record data to track services provided, referrals, and follow-up.

### **Evaluation and Improvement**

Evaluation activities will focus on:

#### **Program Performance**

- Number and type of services delivered.
- Timeliness of screenings and follow-up care.
- Coordination between schools and clinical teams.

### **Partnership Effectiveness**

- Schools served and level of service utilization.
- MOUs executed and implemented.
- School feedback regarding responsiveness and impact.

### **Capacity Building**

- Effectiveness of staffing model.
- Training and technical assistance needs.
- Sustainability of school–health center partnerships.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The following **standardized, objective measures** will be reported to the State agency administering the grant:

### **Minimum Service Outputs**

- **At least 100 medical visits** provided to students.
- **At least 100 behavioral health encounters**, including depression and anxiety screenings.
- **At least 100 social determinants of health (SDOH) screenings** completed.
- **At least 100 dental visits** delivered through mobile dental services.
- **At least two (2) outreach activities**, such as school-based wellness fairs, community health events, or school staff trainings, conducted to increase awareness of available services and facilitate referrals.

### **Additional Performance Measures**

- Number of students served, by elementary, intermediate and high school.

- Number of MOUs executed with Waialua schools.
- Number of referrals made to specialty services.
- Number of completed referrals to specialty services.
- Types and locations of services delivered (school-based, mobile, telehealth).
- Number of outreach events, wellness fairs, and staff trainings conducted.
- Documentation of lessons learned, barriers, and program improvements.
- Qualitative examples of program impact on student attendance and engagement, including reductions in chronic absenteeism, improved classroom behavior, and enhanced student engagement as reported by school staff and documented through care coordination and school partnerships.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$164,460.00	\$164,460.00	\$164,460.00	\$164,460.00	\$657,840.00

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**  
None at this time
4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.** n/a

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

*Wahiawā Health has successfully secured a range of government contracts, grants, and grants-in-aid to support its operational programs over the past three years. For further details, please refer to the attached document titled "Government Contracts, Grants, and Grants-in-Aid."*

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

*Wahiawā Health's unrestricted current assets as of December 31, 2025, are \$2,323,167.86.*

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

### **Demonstrated Experience and Capacity to Deliver Proposed Services**

The Wahiawā Health team has the necessary skills, experience, and operational capacity to successfully implement and expand the School-Based Health Care services proposed in this application. Since launching school-based health services in May 2021, Wahiawā Health has demonstrated measurable success delivering medical, behavioral health, preventive, and social support services directly on school campuses and in close coordination with school leadership.

### **Verifiable Experience – School-Based Health Services (Past Three Years)**

#### **May 2021 – April 2022**

In May 2021, Wahiawā Health launched its School-Based Health Services program serving schools within the Mililani–Wahiawā–Waiialua complex. During the first year of implementation, Wahiawā Health:

- Provided 300 on-campus sports physicals at Mililani High School, Waiialua Middle School, and Waiialua High School.
- Administered more than 200 influenza vaccinations at Ka‘ala Elementary and Wahiawā Elementary Schools.
- Conducted mental health screenings for 200 children, focusing on anxiety and depression.
- Provided referrals to behavioral health and primary care services for students and their families, ensuring continuity of care beyond the school setting.

Wahiawā Health also became an active participant in the Attendance Review Council (ARC), collaborating with school administrators, educators, juvenile justice partners, and community stakeholders to address chronic absenteeism through coordinated medical, behavioral health, and social service interventions.

Through ARC case review, Wahiawā Health supported students with complex needs, including:

- Behavioral health referrals that resulted in improved attendance, with one student increasing attendance from approximately 60% to 80% within one quarter following consistent engagement in behavioral health services.
- Medical referrals for students missing required immunizations and physicals, enabling schools to address attendance barriers related to unmet health requirements.
- Rapid response social services for families experiencing housing instability, including immediate intervention by Community Health Workers to support housing, food access, insurance enrollment, and care coordination.

### **May 2022 – Present**

In May 2022, Wahiawā Health launched Year Two of its School-Based Health Services program with an increased emphasis on mental health and student wellbeing, responding to growing concerns locally and nationally regarding youth mental health needs.

Since May 2022, Wahiawā Health has:

- Served 365 school-aged children and adolescents with preventive care, primary care, behavioral health services, and wraparound social supports.
- Continued participation in ARC meetings, supporting schools by addressing medical, behavioral, and social factors affecting school attendance.
- Connected students and families to medical care, behavioral health services, and social services, addressing social determinants of health such as food insecurity, housing instability, and access to transportation.

- Partnered with Ka‘ala Elementary School to support the Walking School Bus Program, with Wahiawā Health staff and volunteers ensuring student safety along key walking routes to school.

### **Established Community–School Partnership Model (SHEEK)**

Wahiawā Health’s School Health Evolution and Expansion for Keiki (SHEEK) program is based on the nationally recognized School-Based Health Center (SBHC) model, utilizing a multidisciplinary team to deliver comprehensive services directly on school campuses through mobile health units, telehealth, and on-site clinical space.

In September 2023, Wahiawā Health formalized this partnership by executing a Memorandum of Understanding (MOU) with Ka‘ala Elementary School and the Department of Education to address rising needs related to mental health, preventive care, and primary care among students and families.

Services delivered through SHEEK include:

#### **Preventive Health Services**

- Child wellness exams and screenings aligned with *Bright Futures* guidelines
- Sports physicals and immunizations, including influenza and COVID-19 vaccines

#### **Primary Care Services**

- Acute care for common childhood illnesses
- Chronic disease management for asthma, diabetes, and obesity

#### **Behavioral Health Services**

- Individual and family therapy
- Confidential substance use assessment and referrals

#### **Health Support and Education**

- Substance abuse, tobacco, vaping, and bullying prevention
- Case management and insurance eligibility assistance
- Wraparound services addressing social determinants of health

Wahiawā Health has secured dedicated space on the Ka‘ala Elementary campus where Nurse Practitioners and Clinical Psychologists provide private, on-campus services. School leadership prioritizes access to behavioral health services during school hours due to their direct impact on academic performance and student success.

**List of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

**1. Community Project Funding/Congressionally Directed Spending - Non-Construction**

**Project Title:** Mobile School Health Expansion for Keiki (M-SHEEK)

**Award Number:** 6 GE1HS53284-01-02

**Total Amount of Federal Funds:** \$1,500,000.00

**Project Period:** 08/01/2024 - 07/31/2026

Department of Health and Human Services

Health Resources and Services Administration

**Project Description:** Wahiawa Health's pilot project "Mobile School Health Expansion for Keiki (M-SHEEK)" provides an innovative mobile model of school health-based care to address health disparities among underserved children and adolescents in Wahiawa, Mililani, Waialua and Kunia on the island of Oahu. This mobile pilot program brings needed medical, behavioral health, dental and social services to school aged youth utilizing a mobile medical and dental bus that will serve the Leilehua- Mililani- Waialua School Complex. This complex area educates approximately 14,000 students who come from a unique and underserved community - comprised of Indigenous Peoples- Kanaka Maoli (Native Hawaiian), multi-generational plantation workers and farmers (majority identify as Japanese, Chinese, Portuguese, and Filipino), and more recently migrated groups of Pacific Islanders, identified by some as "Micronesians", who are more respectfully known in the in the community as Chuukese, Pohnpeian, Marshallese, and Yapese. This pilot project aims to serve as a model for promoting health equity in underserved communities.

**2. Wahiawa Health Youth Vaping Prevention Program**

Grant ID #: TOB\_2024\_00006991

Awarded Amount: \$120,000

Project Period: 07/01/24 – 06/30/2026

**Project Description:**

Wahiawā Health's Youth and Vaping Prevention Program provides ongoing youth Electronic Smoking Device (ESD) prevention activities focused on education, community engagement, and youth involvement. Current efforts include school-based vaping prevention presentations for elementary, middle, and high school students in the Leilehua, Mililani, and Waialua school areas, using evidence-based curricula such as the Stanford Tobacco Prevention Toolkit and the Hawai'i You and Me, Together Vape-Free curriculum. Wahiawā Health also participates in school and community outreach events to engage youth and families in conversations about vaping prevention and the health risks associated with nicotine use. In addition, youth are engaged through counter-marketing activities, including the creation of anti-vaping posters and short media messages, which promote peer-to-peer prevention and awareness.

## **2. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

Wahiawā Health has expanded and strengthened its service delivery infrastructure to support comprehensive, school-based, mobile, and community-based care across Central O’ahu. This includes the addition of the Waiialua Community Health Clinic, located at 67-292 Goodale Avenue, Suites 105 and 107, which has been recently acquired and renovated. The Waiialua Clinic will provide family medicine, primary care, women’s health, mental health services, case management, and care coordination, expanding access to fixed-site services for students and families in Waiialua and surrounding communities.

To support outreach and school-based service delivery, Wahiawā Health operates a two-operatory mobile medical and mental health bus and a two-operatory mobile dental clinic bus, allowing services to be delivered directly on school campuses and within the community. Wahiawā Health will also continue to utilize its existing clinical space at 302 California Avenue, Suites 105, 106, 107, 208, 214, 216, and 217, ensuring continuity of care and access to primary and specialty services.

Wahiawā Health provides a hybrid model of care designed to meet the diverse needs of the community. Services are delivered through face-to-face clinic visits, telehealth appointments, on-campus school-based services, and mobile outreach. An outreach van is utilized for school-based visits, community health fairs, outreach to individuals experiencing homelessness and encampments, and home visits, extending care beyond traditional clinic walls.

In addition, Wahiawā Health has established a dedicated on-campus clinical space at Ka’ala Elementary School, where medical, behavioral health, and social services are provided in a private and accessible setting. This integrated infrastructure enables Wahiawā Health to deliver timely, coordinated care across school, mobile, and clinic settings while maintaining flexibility, accessibility, and continuity for students and families.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide**

**the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

### **Proposed Staffing, Supervision and Training:**

**Proposed Staffing:** The proposed program will operate as an extension and expansion of existing clinical operations at Wahiawā Health, leveraging the organization's established leadership, clinical infrastructure, and administrative systems to ensure program viability, quality, and sustainability. Grant funding will support the following positions to deliver comprehensive school-based medical, dental, behavioral health, and enabling services:

#### **Grant-Funded Positions and Qualifications:**

##### **Director of Clinical Operations**

Provides operational oversight for clinical, school-based, and mobile services, ensuring efficient workflows, staffing coordination, compliance with clinical standards, and alignment with grant requirements. This role supports service capacity by overseeing daily operations and quality improvement activities across service settings.

*Qualifications:* Bachelor's or Master's degree in healthcare administration, nursing, or a related field or 10 years managerial experience in clinical health care operations

##### **Clinic Supervisor**

Oversees day-to-day clinical operations, supervises clinical support staff, manages patient flow, and ensures adherence to clinical protocols across school-based, mobile, and clinic settings.

*Qualifications:* Associate's or Bachelor's degree in a health-related field preferred; clinical certification or licensure (e.g., RN, MA) as applicable; supervisory experience in a healthcare setting or at least five years of healthcare experience in a lead or supervisory role.

##### **Director of School-Based Health Care (SBHC)**

Provides leadership and oversight for school-based health services and ensures coordination and integration with pediatric, behavioral health, and mobile care. This role manages school partnerships, service scheduling, and alignment of care delivery across settings.

*Qualifications:* Master of Science in Nursing (MSN); APRN-Rx; board-certified as FNP-C and PMHNP-BC; experience leading school-based health programs and integrated pediatric care.

##### **Medical Assistants (MA)**

Support clinical workflows including patient intake, vital signs, BMI measurements, screenings, documentation, and care coordination.

*Qualifications:* Certified Medical Assistant; experience in pediatric or primary care settings preferred.

### **Clinic Support Assistants**

Provide logistical and operational support, including room turnover, supply management, patient escorting, and support for school-based and mobile operations.

*Qualifications:* High school diploma or equivalent; healthcare support experience preferred.

### **Licensed Behavioral Health Provider (LCSW, PsyD, or LMHC)**

Provides behavioral health screening, counseling, brief interventions, and referrals for students and families.

*Qualifications:* Master's or Doctoral degree in a behavioral health discipline; current Hawai'i licensure; experience in pediatric or school-based care preferred.

### **Patient Service Representative (PSR)**

Manages scheduling, registration, insurance verification, referrals, and follow-up to improve access and continuity of care.

*Qualifications:* Experience in patient access or customer service in a healthcare setting; familiarity with Medicaid preferred.

### **Community Health Worker (CHW)**

Assists families with care coordination and navigation of SDOH resources such as food access, housing, and transportation.

*Qualifications:* CHW training or certification preferred; experience working with underserved populations.

### **Outreach Coordinator**

The outreach coordinator is responsible for planning, coordinating and implementing outreach activities that increase the awareness of school-based health care services and Waiialua Community Health Clinic. This role coordinates outreach events on school campuses and in the community. This role strengthens program reach, access and engagement.

*Qualifications:* at least four years of outreach experience in health care or community setting, with previous experience as a Community Health Worker or social services preferred.

### **Dentist**

Provides preventive and restorative dental services to children and adolescents in school-based and mobile settings.

*Qualifications:* DDS or DMD; current Hawai'i dental license.

### **Dental Hygienist**

Delivers preventive dental services including cleanings, screenings, fluoride, sealants, and oral health education.

*Qualifications:* Degree in Dental Hygiene; current Hawai'i dental hygiene license.

### **Dental Assistant**

Supports dental providers with patient preparation, chairside assistance, sterilization,

and documentation.

*Qualifications:* Dental assisting training or certification as required by Hawai'i regulations.

## **Supervision, Training, and Administrative Oversight**

Wahiawā Health has an established executive, clinical, and administrative leadership structure with the experience and capacity to supervise, train, and provide administrative direction for all grant-funded staff and program activities.

### **Chief Executive Officer (CEO) – Bev Harbin**

Bev Harbin, Founder and Chief Executive Officer of Wahiawā Health, provides overall organizational leadership and strategic oversight for the program. She is responsible for setting organizational direction, allocating resources, overseeing executive leadership, and ensuring alignment of grant-funded activities with Wahiawā Health's mission, strategic priorities, and long-term sustainability. Under her leadership, Wahiawā Health has grown into an integrated health system delivering comprehensive medical, behavioral health, dental, and school-based services across Central O'ahu.

### **Chief Medical Officer (CMO) – William “Paul” Berg, MD**

William “Paul” Berg, MD, Board-Certified Family Medicine Physician, serves as Chief Medical Officer and provides clinical leadership and supervision for all medical and behavioral health services. Dr. Berg oversees provider performance, clinical quality, and evidence-based care delivery across clinic-based, school-based, mobile, and telehealth settings, ensuring safe, coordinated, and high-quality services for children, adolescents, and families.

### **Chief Operating Officer (COO) and Director of Pharmacy – Dr. Ku'upua “Pua” Akana, PharmD, BC-ACP**

Dr. Ku'upua “Pua” Akana serves as Chief Operating Officer and Director of Pharmacy and provides executive oversight for grant management, compliance, quality assurance, and operational performance. She oversees all grant deliverables, reporting requirements, and quality standards, ensuring alignment with Federal and State requirements, payer expectations, and organizational policies. Dr. Akana provides day-to-day executive leadership for grant-funded programs and manages grant portfolios totaling more than \$2 million annually, supporting fiscal accountability, performance monitoring, and continuous quality improvement.

### **Director of Clinical Operations – Joy Baker, CMA**

Joy Baker, CMA, serves as Director of Clinical Operations and provides day-to-day operational oversight for clinical, school-based, and mobile services. She is responsible for coordinating service delivery, managing clinic workflows, supervising clinic support staff, and ensuring adherence to clinical protocols, service schedules, and grant requirements. Her leadership ensures efficient operations and consistent quality across care settings.

### **Director of School-Based Health Care (SBHC) – Haunani Louis, MSN, APRN-Rx, FNP-C, PMHNP-BC**

Haunani Louis serves as Director of School-Based Health Care and oversees the implementation and coordination of school-based health services. She ensures integration of school-based services with pediatric, behavioral health, and mobile care, manages school partnerships and service scheduling, and oversees MOUs with participating schools. In coordination with the Chief Medical Officer, she also provides leadership for the mental health component of school-based services, supporting continuity of care and effective collaboration with school partners.

**Grant Accounting and Fiscal Oversight – Shekinah Tolentino**

Shekinah Tolentino supports grant-related financial management and fiscal oversight in coordination with executive leadership. Her responsibilities include budget tracking, expenditure monitoring, invoice and timesheet processing, reconciliation, and compliance with grant and reporting requirements. Her work supports responsible stewardship of public funds and ensures accurate financial reporting for grant-funded programs.

Together, this leadership and oversight structure ensures clear lines of supervision, consistent staff training, strong administrative direction, fiscal accountability, and continuous quality improvement, supporting the successful implementation and sustainability of the proposed School-Based Health Care program.

**2. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

*Please see attached Wahiawa Health’s organization chart.*

**3. Compensation**

**The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.**

Chief Executive Officer: \$228,000

Chief Operating Officer and Director of Pharmacy: \$240,000

Physician: \$355,000

**VII. Other**

**1. Litigation**

**The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. N/A**

**2. Licensure or Accreditation**

**The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.**  
N/A

**3. Private Educational Institutions**

**The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.** N/A

**4. Future Sustainability Plan**

**The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:**

- (a) Received by the applicant for fiscal year 2027, but**
- (b) Not received by the applicant thereafter.**

Wahiawā Health has established sustainable reimbursement and operational models that support the continuation of School-Based Health Care services beyond Fiscal Year 2027, regardless of the availability of future grant funding. The proposed program is fully integrated into Wahiawā Health’s existing clinical and financial infrastructure and is not dependent on a single funding source.

Wahiawā Health operates under established payer contracts and reimbursement structures, including Med-QUEST (Medicaid), Medicare and commercial insurance. School-based and mobile services are already being billed for allowable encounters, including wellness exams, sports physicals, immunizations, primary care visits and behavioral health services. These reimbursement mechanisms provide a stable foundation for ongoing service delivery.

Wahiawā Health is actively advancing its care model toward quality-based reimbursement and value-based care, aligning clinical services with performance measures related to preventive care, behavioral health screening, chronic disease management, care coordination, and reductions in avoidable emergency department utilization. School-Based Health Care services support these value-based objectives by emphasizing early intervention, continuity of care, and improved health outcomes for children and adolescents—key drivers of long-term cost containment and payer sustainability.

In addition to fee-for-service and value-based reimbursement, Wahiawā Health will continue to leverage diversified funding sources, including federal and state grant

funding, private foundation grants, and strategic partnerships, to support program enhancements, workforce development, and outreach activities. Grant funding is used strategically to expand access, pilot innovations, and strengthen infrastructure, while ongoing clinical operations are sustained through payer reimbursement.

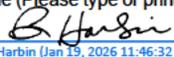
The integration of School-Based Health Care services with Wahiawā Health's fixed-site clinics, mobile health units, and the planned Waialua Clinic further strengthens sustainability by ensuring continuity of care, efficient use of staff and resources, and long-term patient engagement within our health center.

Through established reimbursement pathways, a shift toward value-based care, strong payer relationships, and integration within a comprehensive safety-net health system, Wahiawā Health is well positioned to sustain School-Based Health Care services beyond Fiscal Year 2027 and continue meeting the health needs of students and families in the Mililani–Wahiawā–Waialua school complex.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: The Wahiawa Center for Community Health

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	657,840			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>657,840</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>657,840</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested		Shekinah Tolentino	808-622-1618	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			01/19/26	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>		Beverly Harbin, CEO Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: The Wahiawa Center for Community Health

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of School Based Health Care	1	\$175,000.00	50.00%	\$ 87,500.00
Psychologist/Licensed Mental Health Counselor/Licensed Clinical Social Worker	1	\$120,000.00	50.00%	\$ 60,000.00
Clinic Support Assistant	2	\$50,000.00	100.00%	\$ 100,000.00
Outreach Coordinator	1	\$65,000.00	50.00%	\$ 32,500.00
Director of Clinical Operations	1	\$100,000.00	30.00%	\$ 30,000.00
Clinic Supervisor	1	\$75,000.00	30.00%	\$ 22,500.00
Medical Assistant	2	\$55,000.00	100.00%	\$ 55,000.00
Patient Service Representative	1	\$45,000.00	100.00%	\$ 45,000.00
Community Health Worker	1	\$47,840.00	100.00%	\$ 47,840.00
Dentist	1	\$220,000.00	50.00%	\$ 110,000.00
Dental Hygienist	1	\$85,000.00	50.00%	\$ 42,500.00
Dental Assistant	1	\$50,000.00	50.00%	\$ 25,000.00
	1			\$ -
				\$ -
<b>TOTAL:</b>				<b>657,840.00</b>
<b>JUSTIFICATION/COMMENTS:</b> Grant funds will support clinical, operational and outreach staff that are necessary to deliver the SBHC services, including medical, behavioral, dental, social services, care coordination and outreach. Leadership and supervisory positions ensure oversight, compliance and quality assurance.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: The Wahiawa Center for Community Health

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: The Wahiawa Center for Community

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS:						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: The Wahiawa Center for Community Health

Contracts Total: 3,349,984

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	City and County Grants-in-Aid (GIA)	10/01/2022 - 03/31/2024	City & County of Honolulu	Honolulu County	199,984
2	State Grants-in-Aid: Cost Related to Covid-19 Programs in Wahiawa/Mililani/Wailua Complex	04/01/2023 - 03/31/2024	Department of Labor and Industrial Relations	State	400,000
3	State Grants-in-Aid (GIA) 2023-2024 School Health Partnership Program Expansion	07/01/2023 - 06/30/2025	Department of Health	State	500,000
4	State Grants-in-Aid (GIA) 2025-2026	TBA	Department of Health	State	200,000
5	State Grants-in-Aid (GIA) 2025-2026 Capital Improvement project (Pediatric Renovation)	TBA	Department of Accounting and General Services	State	400,000
6	City and County Grants-in-Aid (GIA): Waialua Mental Health and Substance Use Disorder Services	11/01/2025 - 10/31/2026	City & County of Honolulu	Honolulu County	150,000
7	State Grants-in-Aid (GIA) 2024-2025 Community Partnership Model of Care Expansion	07/01/2024 - 06/30/2026	Department of Health	State	250,000
8	ACT 310 Aloha United Way	12/01/2025 - 11/30/2025	Hawaii State Legislature	State	1,250,000
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# WahiawaHealth\_\_OP Waialua Clinic

Final Audit Report

2026-01-19

Created:	2026-01-19
By:	Shekinah Tolentino (stolentino@wahiawahealth.org)
Status:	Signed
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-  Document created by Shekinah Tolentino (stolentino@wahiawahealth.org)  
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-  Document emailed to Bev Harbin (bharbin@wahiawahealth.com) for signature  
2026-01-19 - 9:34:52 PM GMT
-  Email viewed by Bev Harbin (bharbin@wahiawahealth.com)  
2026-01-19 - 9:38:42 PM GMT
-  Document e-signed by Bev Harbin (bharbin@wahiawahealth.com)  
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