

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

David Suh, President

PRINT NAME AND TITLE

01/23/2026

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** THE UNITED KOREAN ASSOCIATION OF HAWAII

**Issue Date:** 01/15/2026

**Status:** Compliant

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#:

XXXXXX0843

DCCA FILE#:

204860

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LT. GOVERNOR



GARY S. SUGANUMA  
DIRECTOR OF TAXATION

KRISTEN M.R. SAKAMOTO  
DEPUTY DIRECTOR

STATE OF HAWAII  
DEPARTMENT OF TAXATION

*Ka 'Oihana 'Auhau*

P. O. BOX 259  
HONOLULU, HAWAII 96809  
PHONE NO. (808) 587-4242  
FAX NO. (808) 587-1488

January 22, 2026

**Agreement with THE UNITED KOREAN ASSOCIATION OF HAWAII HRS § 103-53  
Waiver of the Internal Revenue Service Tax Clearance Requirement**

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**Below this line for State of Hawaii Department of Taxation Use Only**

Select One:

X By authority of HRS § 103-53, I approve the waiver of the Internal Revenue Service tax clearance requirements as a condition of the above Agreement and final payment.

The waiver of the Internal Revenue Service tax clearance requirement is disapproved.  
Reason: \_\_\_\_\_

Select One:

X The vendor named in the above Agreement is deemed to be compliant with its Hawaii tax requirements for purposes of the above Agreement and final payment.

The vendor named in the above Agreement is **not** deemed to be compliant with its Hawaii tax requirements. Reason: \_\_\_\_\_

Nicki Ann Thompson, Taxation Services Administrator  
State of Hawaii Department of Taxation

Date: 1-22-26

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The United Korean Association of Hawaii

(Typed Name of Individual or Organization)



(Signature)

January 15, 2026

(Date)

David Suh

President

(Typed Name)

(Title)

Rev 8/30/23

5Application for Grants

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

Please see attached, the Certificate of Vendor Compliance, dated January 14, 2026, for The United Korean Association of Hawaii.

#### **2. Declaration Statement**

Please see attached, the signed Declaration Statement of Applicants for Grants Pursuant to Chapter 42F, Hawai'i Revised Statutes, affirming the applicant's compliance.

#### **3. Public Purpose**

Pursuant to Section 42F-102, Hawai'i Revised Statutes, The United Korean Association of Hawaii will use the requested grant funds for a public purpose. A description of the public purpose is explained in Section II of this application.

### **II. Background and Summary**

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:**

#### **1. A brief description of the applicant's background;**

The United Korean Association of Hawaii (TUKAH) is a 501(c)(3) grassroots organization of Korean-Americans and Koreans living in Hawaii, strengthening relationships and serving the local community. Through a special partnership with the Department of Parks and Recreation (DPR), City and County of Honolulu, we provide a wide variety of educational and cultural classes, workshops and events, with a special focus on seniors and their health and well-being. As the nexus organization between the Korean and local communities, we nurture cultural exchange, understanding and friendship. Through continuing and new partnerships with others, we strive to create and sustain a beautiful cultural legacy for future generations.

## **2. The goals and objectives related to the request;**

Since first receiving GIA operational funding in June of 2024, TUKAH has been able to expand beyond the scope of a solely volunteer based organization. The ability to have fully staffed office hours and facilities has allowed us to have a system and structure with which to support our growing programs and promote further growth.

We have had significant collaborations with other organizations to have a positive impact on the community, including a complete Korean translation of the City's Information and Assistance Handbook for seniors. We have opened an exhibition on the history of Korean Immigration to Hawai'i, and sponsored numerous cultural and educational events as well as expanded our class offerings at DPR to include more programming to enhance the health and culturally meaningful experiences for the community. For example, starting from the spring session at DPR, we will offer a digital help desk class for seniors to have assistance addressing all of their individual questions and needs regarding technology such as their smartphones and computers. And we will also offer a Taekwondo for Seniors class, "a brain-stimulating martial arts program for older adults designed to improve balance, coordination, and cognitive function as a preventative approach against Alzheimer's disease."

It is our privilege to continue to help provide a place where people can find classes to enrich their physical and social lives, someone to help them access social services for their vital needs, and to grow a sense of community and purpose.

The goal and objectives of these funds is to assure continuance of all of our programs which are so vital for the well-being of so many local residents, and to assure we can grow in our capacity to create programs and support for areas not yet provided.

## **3. The public purpose and need to be served;**

When the Makiki Community library closed in 2018, the doors to a vital "3rd space" for the local community were also closed. In 2022, TUKAH stepped up and entered into a special partnership with DPR and opened The Cultural Community Center by TUKAH on the 2nd and 3rd floors of Bldg 42, where the community library used to be.

Since then, we have honored this opportunity by being good neighbors and stewards of this special place, and have dramatically improved the interior space for the better enjoyment and comfort of our mostly senior participants.

We hold several annual events that are free and open to the public, such as family Movie Night and the Kimchi Day Festival, held right on the main field of the park. Both of these are beloved events that we host even though they are a financial loss for us, because of the clear benefit for the community. We now host a Korean Immigration History exhibition that is free and open to the public, and several workshops and seminars throughout the year where all are welcome, presenting diverse topics such as prenatal and senior health, literature, culture and social services. With our staff,

we have been able to broaden the range of these and form new partnerships with outside private and government organizations interested in collaborating.

At the heart of our public services for the community are the classes offered through the City's Parks and Recreation program. They offer us the platform and framework and we provide the facilities, instructors, curriculum and ongoing support. It is absolutely remarkable to see the diverse mix of people from so many ethnicities and backgrounds come together to learn and grow in such classes including: Hula for Seniors, Taekwondo for Seniors, Korean drumming, Gateball, Oriental painting, Portrait drawing, Ukulele, English for Seniors, Line dancing, Sunmu meditation, Baduk/Go for keiki, and a Digital Help Desk. We continue to open up use of our equipment and facilities for the Makiki neighborhood community board to hold their monthly meetings, and to other organizations as appropriate.

We continue to have new collaborations and projects all the time. One we are really proud of and as mentioned above, is the complete Korean translation of the City's Information and Assistance Handbook for Seniors. We love being able to provide a space and place for vital community groups and being able to partner with other community organizations to serve more people. For example, we are currently working on solidifying a partnership with two other organizations to bring transportation and congregate dining service for seniors. These and future projects to benefit the community can be actualized if funding for our organization continues.

**4. Describe the target population to be served; and**

Our public programs primarily support the immediate residents of the Makiki neighborhood, but also residents in the Manoa, Ala Moana and other neighborhoods. Most of our program participants are seniors, of which many live below the poverty line and are not proficient in English. Our major events, however, serve the greater community in the local neighborhood, including the entire spectrum of ages, gender, ethnicities and backgrounds.

**5. Describe the geographic coverage.**

Officially, our public programs primarily support the immediate residents of the Makiki neighborhood, but also residents in the Manoa, Ala Moana and other neighborhoods. In actuality, we reach and serve residents from all over the island of Oahu through our direct programs and events.

Though the vast majority of our programs' beneficiaries are in the State of Hawai'i, we also benefit people on the U.S. mainland and South Korea. This is because we are the nexus organization not only between Koreans and locals in Hawai'i, but for all Koreans outside of Hawai'i who are visiting or moving here.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

**Scope of Work**

Logistical support and facilitation for all onsite direct services, events and workshops, as well as for off-site events. This includes all work and communication between TUKAH and outside organizations and entities.

**Tasks & Responsibilities**

Complete oversight and authority over each of the following: office and facility management, financial bookkeeping and reporting, print and online marketing and media, formal and daily communication with the public and outside entities, grant writing, planning and facilitating major events and projects, supporting and growing classes and programs, public relations and networking, and advocacy for vulnerable populations.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

**Note:** some activities which occur regularly are not mentioned below. Ex: staff meetings and monthly and quarterly evaluations and reports.

**June-July**

Support summer session students. Host visits to the exhibition. Host workshops for youth and seniors. Plan for fall events, including fall registration and expanding class offerings. Collaborate with outside organizations to host events as vision screening for seniors. Update records and reorganize the facility as needed.

**August-September**

Plan and hold the annual community service award ceremony for student volunteers, sponsor and volunteer at the annual Korean Festival, plan and host the Korean Liberation Day ceremony, refine plans for Movie Night and Kimchi Day Festival, complete fall session registration, host a collaborative workshop.

**October-December**

Plan and host the annual family Movie Night, plan and host the Kimchi Day Festival, continue support for fall students and classes, plan for major events in January, prepare and submit major grant applications. Print and distribute the Korean directory and calendars to the community.

### **January-March**

Plan and host the Korean Immigration Anniversary and Korean American Day celebrations, register for spring session classes and support new students and instructors, continue to prepare and submit grant applications.

### **April-May**

Plan and host TUKAH's main annual fundraiser event. Plan and host workshops for youth and seniors, including a seniors appreciation picnic and a scholarship event for students. Plan for summer session classes and host registration for them. Begin preliminary planning for major annual events in the fall.

### **3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

As part of its regular practices, TUKAH takes data for all major activities. For example, the number of participants for all classes and number of attendees for community-wide events. This year, we were able to systemize our operations. Now, we have weekly staff meetings, comprehensive planning spreadsheets for each event, and post-event meetings for review and to refine future planning, and to create evaluation reports.

We now have a comprehensive intake process for everyone who walks through our doors, so we can better understand the types of support that are regularly requested, and work to assure we can help as best we can. Through these systems in place, there will continue to be a solid way to assure quality and a regular platform for evaluation.

Feedback and evaluation will always be critical components. We keep track of the types of daily inquires which come in from the community via calls, visits and online messages, and have developed several resource guides in response. Sometimes, this has led to collaborations with other organizations to help meet community needs. We continue to have close communication with our instructors and students to provide them with direct and indirect support. Direct feedback from community members during our events have also proven to be invaluable, and we will continue to listen and improve what we offer to be the ideal community organization.

Self-awareness and being perceptive and attuned to feedback from the individuals and community around us will continue to serve as the guiding star towards our journey of fulfilling our vision and mission.

You can only improve what can be measured. Therefore, qualitative feedback from people and quantitative data from our financial and programmatic metrics will be the cornerstone of our practices and means of how we will remain successful.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

TUKAH sets clear and measurable goals for the programs and activities, which will be achieved through the grant funds, and provide quarterly reports on their progress. Goals have clear metrics to easily track progress over the grant year, such as number of program and class participants and instructors, number and type of new and ongoing classes, events and workshops, number and type of new and ongoing partnerships, summary of evaluations, and a sampling of feedback from the community.

#### **IV. Financial**

##### **Budget**

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
  - a. Budget request by source of funds  
**Please see attached**
  - b. Personnel salaries and wages  
**Please see attached**
  - c. Equipment and motor vehicles  
**Please see attached**
  - d. Capital project details  
**[Not Applicable]**
  - e. Government contracts, grants, and grants in aid  
**Please see attached**

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
<b>\$101,600</b>	<b>\$101,600</b>	<b>\$101,600</b>	<b>\$101,600</b>	<b>\$406,400</b>

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

The GIA grant we are seeking is to fund our staff positions and operational needs. TUKAH will seek funding from private donors such as individuals and individual businesses to help supplement the cost of major annual events, workshops and activities. We normally solicit the Consulate General of the Republic of Korea for assistance with funding for our major events, and The Korean American Foundation for a smaller grant. We will apply for other grant opportunities as they arise.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

**[Not Applicable]**

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

In 2022, TUKAH was granted \$410,000 to renovate and improve Building 42 located in Makiki District Park. The contract (OCS-CIP-23-32) is in place and being executed.

In 2023, TUKAH was granted \$250,000 in an operational grant. The contract (OCS-GIA-24-08) is in place and being executed.

In 2024, TUKAH was granted \$200,000 in an operational grant. The contract (OCS-GIA-25-03) is in place and being executed.

In 2025, TUKAH was granted \$200,000 in an operational grant. The contract is pending.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

Unrestricted funds balance as of 12/31/2025 was: \$28,456.84

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

The current board members of TUKAH are very active community participants and have been the backbone of our events and programs for over a decade. The membership includes leaders across such industries as business, law, social services, medicine, military, government, education and hospitality. Board members are also active in other organizations and are well connected, known and respected throughout the Korean-American community.

Through their extensive network and heart for serving, TUKAH is proud and humbled to have successfully accomplished the following:

#### **2023**

- Began offering weekly classes including hula, painting, ukulele, Korean traditional dancing, senior singing and line dancing in collaboration with the Dept. of Parks and Recreation
- Launched the Korean Immigrant History Exhibition
- Held first annual Movie Night in Makiki Park (~150 attendees)
- Held first annual Kimchi Festival through Resolution 33 (~1000 attendees)

#### **2024**

- Held Senior Health Fair in collaboration with Pacific Gateway Center & Catholic Charities
- Continued all work from 22-23 and increased classes to 23 per week for the Fall 2024 session
- Hired three new staff members to support TUKAH operations using State GIA funds
- Held 2nd annual Movie Night (~250 attendees)
- Held 2nd annual Kimchi Festival (~1500 attendees)
- Increased donations from donors, increased sponsorship from organizations
- Received in-kind sponsorships from the City and County of Honolulu
- Completed two collaborative events with the Office of Economic Revitalization
- Recruited new instructors to offer more classes for spring of 2025
- Initiated the reinstatement of the Hawaii Chapter of the Daehan Senior Association

#### **2025**

- Continued all work from 23-24 and continued to increase diversity of classes offered and recruit more teachers, began offering Taekwondo classes
- Held Senior Vision screening event in collaboration with Project Vision

- Held launch celebration for first Korean translation of City's Information handbook for seniors and distributed over a thousand initial copies. This was the culmination of a continuing collaboration with the City's Elderly Affairs Division (EAD)
- Designed, produced and opened a History of Korean Immigration to Hawaii exhibition
- Held 3rd annual Movie Night (~350 attendees)
- Held 3rd annual Kimchi Day Festival (~2,000 attendees) with novel activities as making your own kimchi class and many contests including for best homemade kimchi
- Continued in-kind sponsorship relationship with the City and County of Honolulu
- Became a major sponsor and partner of The Korean Festival Foundation
- Successfully reached an agreement with DPR for expansion of our facilities to include the first floor and mezzanine of Bldg 42
- Developed more programming for seniors through a collaboration with the Hawaii Chapter of the Daehan Senior Association
- Hosted three international performances bringing Korean culture to the community
- Hosted diverse workshops as lei-making, prenatal health, & Alzheimer's prevention

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Since 2022, TUKAH has been successfully using and managing the 2nd & 3rd floors of Building 42 in Makiki District Park, under a Use Agreement with the City and County of Honolulu. The facilities are now known as the Cultural Community Center by TUKAH that currently serves as the hub of TUKAH's programs, services and activities.

In 2025, we will move forward with plans to expand into the first floor and mezzanine space of Bldg 42, which will provide over 5,000 square feet of usable space for our programs.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Executive Director:** oversees daily operations, is liaison between the public and local, state and federal agencies for TUKAH, seeks and obtains funding and resources, grows network, programming and capacity of TUKAH. Supports TUKAH staff and board members and helps to assure compliance with legal responsibilities and accountability

to TUKAH's vision and mission. This individual will have experience in leadership, a higher level degree and a track record of successfully coordinating multiple projects.

**Program Manager:** oversees and manages TUKAH's programs, classes, services and activities; manages TUKAH's administrative functions and coordination with Makiki District Park staff; provides administrative support to staff members.

**Media & Communications Manager:** produces and updates all print and digital media for TUKAH and all of its major events and activities, including flyers, banners, formal letters, presentations, and content on its website, social media and public accounts. Is the liaison between agencies in South Korea, the U.S. mainland and local Korean American organizations. This individual will have experience in design and project based teamwork, skills in design tools and programs, a degree in design or communication, and a track record of completing multi-media projects.

**Financials & Accounting Manager:** accurately records and reconciles all financials for TUKAH; produces reports & statements as needed for funding purposes as for grants and sponsorships, and for board meetings; manages the bank accounts, makes deposits and manages online transactions, including purchases and donations made through online payment platforms; creates budgets and monitors revenues and expenses. This individual will have a degree in accounting or related financial field and proven experience in managing accounts.

**Office Manager:** supports TUKAH staff with daily operational needs, and manages the day to day needs of the physical office space. This includes answering the phone, opening the door for and greeting visitors, managing the cleaning schedule and delivery of items, and answering general emails and inquiries. These individuals will have prior experience working in an office and a basic familiarity with office and technology tools. They will also have a heart for working in the nonprofit sector towards bettering a community.

**Maintenance:** supports the physical space at TUKAH with daily cleaning and maintenance of its facilities to assure a safe and clean environment for all participants, visitors and staff. They will utilize industry standard cleaning tools and practices. The individual or company will be highly rated with years of experience cleaning office spaces.

## 2. Organization Chart

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

### **TUKAH Executives**

**President:** sets the board, leads TUKAH and center staff

**Executive Vice-President:** leads finances and supports the president

### **TUKAH Board**

**Board Chair:** leads the board and fundraising

**Board Members (25):** supports TUKAH's operations and fundraising

**Advisors (5):** advises the board and officers

### **Cultural Community Center Staff (current)**

**Executive Director:** collaborates with the President and carries out directives, leads operations at the center and supervises other staff members

**Program Coordinator:** supports all classes at the center, point of contact with Dept. of Parks and Recreation, and manages all financial transactions and reports.

**Communications Coordinator:** manages printed and digital media for all events, communicates with outside entities and manages online presence.

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

**Executive Director:** \$70,000

**Program Coordinator:** \$50,000

**Communications Coordinator:** \$50,000

TUKAH officers and board members are volunteers and do not receive compensation.

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**None**

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**[Not Applicable]**

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

**The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.**

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

**We anticipate the requested grant and the private donations to be adequate to operate TUKAH fiscal year 2026-2027. For ongoing operations and program expenses, we will continue to seek private donations as well as funding from the city, state and federal resources.**

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

App The United Korean Association of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	332,000			
2. Payroll Taxes & Assessments	38,400			
3. Fringe Benefits	30,000			
TOTAL PERSONNEL COST	<b>400,400</b>			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	6,000			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	<b>6,000</b>			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>406,400</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	406,400	David Suh	808-393-1671	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			01/23/2026	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date <small>1/23/26</small>	
<b>TOTAL BUDGET</b>	<b>406,400</b>	David Suh, President		
		Name and Title (Please type or print)		

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2026 to June 30, 2027

Applicant: The United Korean Association of Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$80,000.00	100.00%	\$ 80,000.00
Program Manager	1	\$60,000.00	100.00%	\$ 60,000.00
Media & Communications Manager	1	\$60,000.00	100.00%	\$ 60,000.00
Financials & Accounting Manager	1	\$60,000.00	100.00%	\$ 60,000.00
Office Manager	1	\$60,000.00	100.00%	\$ 60,000.00
Maintenance		\$12,000.00	100.00%	\$ 12,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				332,000.00
<b>JUSTIFICATION/COMMENTS:</b>				

Applicant: The United Korean Association of Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Copier/Scanner Rental	1.00	\$6,000.00	\$ 6,000.00	6000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	1		\$ 6,000.00	6,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

Applicant: \_\_\_\_\_ **NOT APPLICABLE**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

App: The United Korean Association of Hawaii

Contracts Total: 860,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Contract No. OCS CIP 23-32	6/1/2023	OCS	State of Hawaii	410,000
2	Contract No. OCS GIA 24-08	6/1/2024	OCS	State of Hawaii	250,000
3	Contract No. OCS GIA 25-03	2/1/2025	OCS	State of Hawaii	200,000
4	2025 State Operating GIA (\$200,000)	TBD			
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