

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Robert Yu, President

PRINT NAME AND TITLE

January 21, 2026

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: UNITED CHINESE SOCIETY OF HAWAII, THE (CHUN WA HUI QUON)

Issue Date: 01/04/2026

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#:

XXXXXX3189

DCCA FILE#:

77

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

United Chinese Society (UCS) has attached a current Hawaii Compliance Express Certificate.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

UCS affirms its compliance with [Section 42F-103, Hawaii Revised Statutes](#), and has attached a signed Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

UCS warrants that it has read [Section 42-F-102, Hawaii Revised Statutes](#), and will comply with its requirements in this request.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Established in 1884, UCS is the oldest Chinese benevolent organization in the State, with over one hundred Chinese societies, clubs, and organization members. As a 501(c)(3) non-profit, UCS' original purpose "is to further friendly relations among the Chinese and various Chinese societies in the State of Hawaii; to promote projects of benevolence, charity, and cultural awareness; and to promote the welfare of the Chinese community". UCS has since expanded its

purpose to include providing community health and welfare services and to promote and foster Chinese National and International relations.

Throughout the years, UCS has facilitated the Chinese Community's role in shaping Hawaii's multicultural environment and history. The original meeting hall (destroyed in the Fire of 1900) represented a sense of unity and belonging for newly immigrant Chinese and as an idea that encouraged members to seek and succeed in the Hawaiian "American Dream." The UCS Chinatown building now represents both UCS's commitment to serving the community and the resilience of that community.

2. The goals and objectives related to the request;

Built in 1954, the 42 N King Street UCS Building needs maintenance repairs to maintain a safe environment and a presentable appearance. Due to the age of the building, continuous maintenance is important. UCS is submitting this 2026 GIA to fund the following:

a. Flooring replacement (Safety issue)

The existing floor is damaged and buckling. This is of concern as it poses a trip hazard. The source of the damage (water from the leaking roof) was fixed through a 2019 \$75,000 Roof Repair Grant in Aid.

b. Reseal Roof coating (maintenance)

As the roof was repaired in 2019, maintenance is necessary.

c. Purchase and installation of new wheelchair lift

The current wheelchair lift is inoperable and not serviceable. The UCS has a steep stairway from street level leading to the visitor's hall and replacement is essential to accommodate visitors with disabilities.

d. Interior and Exterior repainting of the building (maintenance)

The interior and exterior of the building needs painting as a maintenance measure.

These repairs are important with regards to the community organizations who utilize the meeting hall, fostering relations with visiting National and International Chinese Organizations and Governments, and positioning UCS for the future.

3. The public purpose and need to be served;

The Grant award would enable the UCS building to safely meet its present role in supporting the Chinese and other community organizations with meeting, educational, and cultural activity space. In 2025, UCS hosted the following events:

- New Year's Tea reception for all Chinese Organization members
- Community engagement seminar on the Aala Park revitalization
- Community engagement seminar: Updates from Avalon group
- Cultural engagement series: An afternoon of Poetry with Wing Tek Lum
- Cultural engagement series: The Art of Calligraphy lesson
- Cultural engagement series: Tea history and culture presentation
- Community engagement seminar: Insights on Tax
- Speed networking event with mentors for UCS NexGen young leaders.
- Chinese Society Leader's forum
- UCS Member Organization forum
- Knitting class joint sponsored with Chinese Chamber of Commerce

Organizations without their own meeting hall can utilize the UCS Meeting Hall facilities for their Society's meetings and social functions. Cultural performing arts organizations such as Chinese Lion Dance Martial Arts Club and Chinese Music Groups practice and perform at the Meeting Hall. UCS welcomes all organizations to use its space.

UCS would also like to prepare for its future role in the Chinatown revitalization effort, working with Chinatown organizations such as the Chinese Chamber of Commerce and Chinatown 808 to develop a "Chinatown Tourism Destination." An internal renovation plan to recreate a Chinese historical accurate venue would enable the building to be nominated to the Hawaii Register of Historic Places for its significance to the history and culture of Hawaii.

The UCS Building provides a historical story of the Hawaiian Chinese Community. Important historical photographs and artifacts are on display, making the building's preservation for future generations essential. Additional displays, educational, and cultural activities to attract visitors interested in Chinese culture and history in Hawaii are planned. When completed, the Rail will provide easy tourist and local access to the Chinatown area.

4. Describe the target population to be served; and

The target population to serve are:

- The Honolulu Community included.
 - Chinatown (its citizens and businesses)
 - Senior Citizens (island wide)

The Chinese Societies, Organizations and Cultural Performing Arts Groups

Visiting Tourists

Visiting State, National and International Chinese Organizations and Governments

5. Describe the geographic coverage.

Community, State, National and International coverage

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

If UCS receives this grant, the following will be the scope of work, ranked as a priority of needs and urgency:

- a. Flooring replacement (Safety issue)

Previous roof leaks damaged the main hall floor. UCS received \$75,000 GIA for roof repairs in 2019, but the water damage to the floors has since worsened, such that its replacement is necessary. The uneven and buckling surfaces poses a safety, trip hazard. As over 60% of the participants and visitors to the building are Kupuna, this is particularly dangerous as a fall may result in debilitating injuries. As such it is important that this safety issue is promptly fixed.

UCS has received a bid of approximately \$60,000 for floor replacement.

- b. Reseal Roof coating (maintenance)

The roof was repaired in 2019. Resealing the 5-year-old coating would extend the useful life of the roof.

The estimated cost for this process is \$50,000.

c. Purchase and installation of new wheelchair lift (ADA)

The current wheelchair lift is inoperable and not serviceable. The UCS has a steep stairway from street level leading to the visitor's hall and replacement is essential to accommodate visitors with disabilities.

The estimated replacement cost of the wheelchair including installation is \$30,000

d. Interior and Exterior repainting (maintenance)

The interior and exterior of the building needs painting as a maintenance measure that will protect the interior and exterior of the building and extend the life of the 72-year-old building. This supports the ongoing initiatives to revitalize Chinatown.

The estimated cost for painting the interior and exterior is \$60,000.

e. The total amount of this GIA request is \$200,000.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

UCS plans to begin the procurement process with the notification of the Grant award. Each of the three proposed repairs may be procured separately, but UCS would consider a sole source contract if the resulting costs are lower. A Facility Oversight Team, comprised of UCS Officers and Trustees will review each proposal and make a recommendation to the UCS Board of Trustees to award contracts based on best price, quality, contractor past performance and construction time. After the Board gives its approval, the contracts will be signed.

The procurement process and contract awards take approximately one month. Preconstruction activities will take two weeks, with construction to begin immediately thereafter. The project schedule will be contingent upon the availability of quarterly budgeted funds with repairs prioritized as previously described.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

UCS Trustee and 2nd VP, Tony Shi, will provide repair work quality assurance and evaluation. Mr. Shi has extensive construction management experience and is a member of the Facility Oversight Team.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

A Grant Progress Report, compiled by the Facility Oversight Team, will provide an update on the construction processes to the USC Executive Committee on a weekly basis. All periodic fiscal and program reports as requested by the Office of Community Services, Department of Labor and Industrial Relations will be submitted timely. All supporting expenditure documentation will be reviewed and submitted with payment requests.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$50,000	\$120,000		\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

UCS may apply for pertinent grants when available and applicable. At this time there is none being requested or available for 2027.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

Not Applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

Total Assets as of 12/31/2025 are \$327,486.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The UCS Facility Oversight Team will be responsible for the administration of the Grant, the procurement process, the recommendation of the contract awards, and the oversight of the proposed repair construction.

Members of this Team are:

Victor Lim, McDonalds of Hawaii, Business Consultant

Mona Choy, VP, Retail Banking, Financial Consultant

Tony Shi, Construction Manager, Construction Quality Assurance

Jeff Lau, Attorney, Legal Consultant

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The UCS facility is in Chinatown, at 42 North King Street. The facility includes a large meeting hall (with stage), restrooms, a kitchen area, and the UCS

Administrative offices. Currently, the Meeting Hall hosts a variety of activities, including organizational meetings, social gatherings, educational sessions. Cultural performing arts groups, such as the Chinese Lion Dance Martial Arts Club and Chinese Music Groups, also use the space for rehearsals and performances.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train, and provide administrative direction relative to the request.

Not Applicable

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Not Applicable

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Not Applicable

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

UCS has no pending litigation to which we are a part, including any outstanding judgement.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Grant funds will not be used to support sectarian or non-sectarian private educational institutions.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but

This CIP request will fund the proposed repairs for FY 2027. UCS will seek other sources of funding for future CIP projects.

- (b) Not received by the applicant thereafter.

UCS will seek additional funding through other Grant opportunities and private donations.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

United Chinese Society of Hawaii

~~(Typed Name of Individual or Organization)~~



(Signature)

Robert Yu

(Typed Name)

Rev 8/30/23

January 21, 2026

(Date)

President

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: **United Chinese Society of Hawaii**

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	200,000	0	0	0
TOTAL (A+B+C+D+E)	200,000	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Robert Yu	808-282-1447	
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	200,000	Robert Yu, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: **United Chinese Society of Hawaii**

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
United Chinese Society of Hawaii is not requesting funding for equipment			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
United Chinese Society of Hawaii is not requesting funding for vehicles			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: **United Chinese Society of Hawaii**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	200000	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:	0	0	200,000	0	0	0
JUSTIFICATION/COMMENTS:						
This request is for floor replacement, reseal roof, new wheelchair lift, and interior and exterior painting. This is fully described in Application for Grants. Thank you.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: **United Chinese Society of Hawaii**

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2					
3	United Chinese Society of Hawaii has no government contracts, grants, and grants in aid in effect.				
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					