

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Leilani Spencer, SLK Executive Director January 1, 2026

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: SUPPORTING THE LANGUAGE OF KAUA`I, INC.

Issue Date: 01/08/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: [REDACTED]
UI#: No record
DCCA FILE#: 214546

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

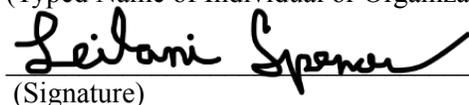
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)


(Signature)

January 21, 2026

(Date)

(Typed Name)

Rev 8/30/23

(Title)

5Application for Grants

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

A Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services, dated January 8, 2026 for Supporting the Language of Kaua'i (SLK) is included within this application.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

The declaration statement affirming SLK's compliance with Section 42F-103, Hawaii Revised Statutes is included within this application.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Supporting the Language of Kaua'i's project for this grant will benefit K-12 students in all public geographic areas of Kaua'i, enrolled in a Hawaiian language educational program (Kawaikini New Century Public Charter School), as well as youth and adults in the Kaua'i community. The pavilion will serve as a permanent, multi-use instructional, cultural and community gathering space, supporting public education, Native Hawaiian language revitalization and islandwide community access.

Supporting the Language of Kaua'i is submitting a CIP request of \$341,000 to address the costs for a 40'x60' pavilion on the campus of Kawaikini New Century Public Charter School located in Puhi, Kaua'i for equitable access by all community members.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2006, Supporting the Language of Kaua'i, Inc. (SLK) is a 501(c)3 Kaua'i-based nonprofit organization whose mission is "to support and perpetuate the native Hawaiian language through education and cultural enrichment." It serves as the fiscal sponsor and fundraising arm for Kawaikini New Century Public Charter School and other organizations that work to further the Hawaiian language on Kaua'i. SLK's projects benefit all geographic areas of Kaua'i with a special emphasis on K-12 students in Hawaiian language programs.

2. The goals and objectives related to the request;

The long term goal of this 2026 CIP request is expanding Kauai's educational infrastructure, preserving and strengthening Hawai'i's official language, providing equitable access to a centrally located community facility and supporting students, families and community organizations statewide.

Through the Kawaikini Pavilion Project, Supporting the Language of Kaua'i, Inc. is seeking \$341,000 for the materials, design, plans and construction of an outdoor pavilion on the centrally located campus of Kawaikini New Century Public Charter School. Should this grant CIP request be awarded, it will provide a much-needed learning, teaching and academic performance space for students enrolled in Kawaikini's educational program. Additionally, the space will be accessible to community organizations during non-instructional hours for events, programs and performances serving all community youth and adults. A centrally located gathering location allows access across all Kaua'i island, and statewide.

This project is shovel-ready, aligned with updated campus master planning, supported by private matching funds, and located on state land, ensuring long-term public benefit and accountability.

3. The public purpose and need to be served;

Supporting the Language of Kaua'i, Inc.'s proposed capital improvement project serves a clear public purpose by strengthening public educational infrastructure, perpetuating Hawai'i's official Hawaiian language, and expanding equitable access to community learning spaces. The construction of a 40' x 60' outdoor pavilion at Kawaikini New Century Public Charter School will provide a

permanent, centrally located, multi-use instructional and gathering space for K–12 students enrolled in a public Hawaiian immersion program, while also being available for educational and cultural use by the broader Kaua'i community. As the only K–12 Hawaiian immersion public charter school on the island, Kawaikini serves students from all regions of Kaua'i, ensuring this investment delivers countywide public benefit.

The need for this project is driven by growing enrollment and the lack of adequate covered space for instruction, assessments, cultural practice, and school-wide gatherings. Existing facilities do not provide sufficient shaded or weather-protected areas, limiting learning conditions for students and constraining the school's ability to safely fulfill its educational mission. In addition, Kaua'i community organizations face limited access to centrally located venues for public educational and cultural programming. The proposed pavilion addresses these needs through a one-time capital investment that will create a safe, accessible, and durable facility serving students, families, and community members for decades, while aligning with legislative priorities in education, equity, and cultural preservation.

4. Describe the target population to be served; and

The primary population served by this project will be K–12 students enrolled at Kawaikini New Century Public Charter School, the only Hawaiian immersion public charter school on Kaua'i. Serving students ages 5 through 18 from across the island, Kawaikini's enrollment is steadily increasing and is projected to reach up to 250 students in the coming years. The student population is predominantly Native Hawaiian and includes a high percentage of low- to moderate-income families. The proposed pavilion will directly benefit these students by providing a safe, covered, and functional space that supports instruction, cultural practice, assessments, and school-wide activities that are currently limited by the lack of adequate facilities.

In addition to students, the pavilion will serve youth and adults throughout the Kaua'i community by providing a centrally located, publicly accessible venue for educational, cultural, and community-based programs during non-instructional hours. In the past years, on-campus facilities activities by community organizations include Kumu hula cultural performances, Na Lei Wili Area Health Education Center, Mana Maoli and Verizon Innovative Learning STEM Achievers Summer program. Activity attendees included over 120 students 7 to 18 years of age (non-Kawaikini enrolled students).

5. Describe the geographic coverage.

Being centrally located in Puhī, Kaua'i, the K-12 Hawaiian Immersion public charter school program draws students and families from communities across the island, including rural and remote areas where access to centralized educational and cultural facilities is limited. The geographic coverage of this project spans the entire island of Kaua'i, serving residents from Hanalei on the North Shore to Waimea on the West Side.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work for this project includes the final design, permitting, and construction of a 40' x 60' covered outdoor pavilion at Kawaikini New Century Public Charter School. The pavilion will be a permanent wood-framed structure with metal roofing, integrated lighting, and electrical infrastructure designed to support instructional, cultural, and community use. Work will include site preparation, foundation construction, pavilion erection, installation of electrical and safety features, and final inspections. The project is well advanced in its pre-construction phase: architectural plans have been completed, the permit application has been submitted as of April 2025, and the project is currently under review by the County Planning Department. Upon receipt of permit approval, the project will proceed immediately to construction, ensuring timely and efficient use of Grant-in-Aid Capital Improvement funds.

Scope of Work	Tasks	Responsibilities
Organize overseeing of project	Orient to the Project Coordinator tasks	SLK Executive Director
	Coordinate project with SLK and School's executive director & facilities committee	Project Coordinator
	Complete contract with a civil engineer for design plans in consultation with stakeholders	Project Coordinator

	Secure necessary permits and approvals from local authorities	
	Preparation of RFP (Request for Proposal) to identify qualified contractors	Project Coordinator
	Review and complete Accounting/Payment Processing	Financial Advisor/Bookkeeper
	Select contractor and sign agreements	Project Coordinator
Construction Phase	Site preparation: clear and level the designated area, if needed	Construction contractor
	Excavate, pour and cure concrete foundation	Construction contractor
	Construct the pavilion frame and install the roof	Construction contractor
	Install lighting fixtures and electrical outlets	Construction contractor/sub contractor
	Paint the structure and conduct final landscaping around the pavilion	Construction contractor/sub contractor
	Provide progress updates to the Project Coordinator	Construction contractor
Post-Construction Phase	Conduct safety inspections and address any issues	Construction contractor
	Host a ceremony with funders, students and community members	Project Coordinator
	Develop a maintenance plan and assign responsibilities	School Operations Coordinator

Finalize Project	Ensure payment of all material and products	Financial Advisor/Bookkeeper
	Complete final report of expenditures and project completion details	Grant Writer/Reporter

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Supporting the Language of Kaua'i Inc. has recently updated the previously approved school campus master plan that plots the location of the pavilion. The projected completion date for the Kawaikini Pavilion Project is June 30, 2027.

(See “Attachment A: Projected Annual Timeline”)

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To assure the proper monitoring, evaluation and improving of results, Kawaikini will adopt a Quality Assurance (QA) plan that will ensure that Quality control activities are conducted throughout the course of the project. Upon notification of receiving the grant award, the SLK Executive Director will assemble key staff, Board chairman, school executive director, and the Facilities Committee chairman and committee members. The QA plan will consist of four distinct stages at which comprehensive reviews of the content and accuracy of the plans and the implementation of the proposal will be conducted.

The four stages are:

- The Scope Verification Meeting – To gather the necessary original plans and other useful background information, review all scoping documents, and review cost estimates from the programming of the project and compare it to the programmed cost.
- The Plan Review Meeting - to ensure the project design is proceeding according to the scope of work agreed to at the Scope Verification Meeting.
- The Omissions and Errors Check (OEC) Meeting – to review the final plan/proposal package to ensure the package is complete.
- Submission of Final Plans.
- The Implementation Review Meeting(s) – regular meetings to ensure the project implementation is proceeding according to the final submitted plans.
- The final project report and audit – to ensure accountability and

documented performance of all activities.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Supporting the Language of Kaua'i Inc. will report on the project's achievement and accomplishment using the following objective measures of effectiveness, in addition to providing the mandated progress and final reports. These measures align with the project goals of strengthening public education, perpetuating Hawaiian language, and expanding equitable community access.

Measure Category	Measure of Effectiveness	Target/Metric
Project Completion	Physical Completion & Accountability	100% completion of the 40' x 60' outdoor pavilion and all related construction/electrical work by the projected deadline (June 30, 2027), verified by final inspection and a final project audit.
Educational Impact	Student Access to Covered Instructional Space	Increase in the average number of K–12 Hawaiian immersion students utilizing the pavilion for instruction, cultural practice, and school-wide gatherings by 50% within the first full school year post-completion, compared to the previous school year.
Community Access	Community Utilization Hours	Pavilion space is utilized by non-Kawaikini community organizations for public educational and cultural programming for a minimum of 80 non-instructional hours

		annually in the first full year of operation.
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Reporting Plan:

Supporting the Language of Kaua'i Inc. will provide progress reports and one final report to the identified reporting agency on the progress of contracting, purchasing and installation of the Pavilion on the campus of Kawaikini New Century Public Charter School. Assuming the application project timeline, the reporting period would be: Quarter 1 from July to September; Quarter 2 from October to December; Quarter 3 from January to March. The fourth quarter will be the final report encompassing the 4th Quarter activities and a comprehensive summary of the project upon conclusion. These reports will include, but not be limited to: (1) Project Summary; (2) Current Activities; (3) Activities for next 90 days; (4) Issues; (5) Financial Costs, including budget, cash flow, reserve status, contract status; (6) Project Schedule; (7) Project Reports. The Final Report will also include photos.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

All budget forms, personnel salaries, equipment capital project details and government contracts and grants are attached with this application.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
0	\$170,500	\$136,400	\$34,100	\$341,000

Ho'akeolapono Trades Academy and Institute's Grant-in-Aid requests funds on a reimbursement basis in alignment with the construction schedule and completion of project milestones. No funds are requested in the first quarter of fiscal year 2027, as this period will be used to finalize permit approvals, execute construction contracts, and procure materials. While initial costs may be incurred during this period, reimbursement will be requested only after construction activities commence.

In the second quarter, the applicant anticipates requesting \$170,500 to reimburse costs associated with site preparation, foundation work, and the initial phase of pavilion construction. Activities during this period include site clearing and grading, excavation, concrete footings and slab installation, and commencement of structural framing.

In the third quarter, the applicant anticipates requesting \$136,400 to reimburse costs related to continued construction activities, including completion of the pavilion structure, installation of the roofing system, and electrical rough-in and lighting installation.

In the fourth quarter, the applicant anticipates requesting \$34,100 to reimburse final project costs associated with inspections, punch list completion, final approvals, and project close-out documentation. The total anticipated Grant-in-Aid request for fiscal year 2027 is \$341,000.

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

SLK, Inc. received a private donation in 2022 (\$100,000) to be used for this outdoor pavilion. SLK, Inc. obtained other private funding 2023 (\$30,000) allocated towards the planning of the pavilion and used to update the campus site plan with the pavilion's location.

For fiscal year 2027, SLK, Inc. is requesting funding for an additional portable building capital project from the Office of Hawaiian Affairs (\$340,000), supplemented by various private funding sources as they are announced, estimated at \$50,000 for building repairs and educational activities.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

SLK, Inc. has not been granted any state or federal tax credits. We have not applied for any tax credits pertaining to this capital project.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

SLK, Inc. has been awarded federal funds from the Department of Education Office of Elementary & Secondary Education Native Hawaiian Education fund (\$458,131) for enhancing instructional programs during the fiscal year 2026.

Prior federal grants from the Department of Education Office of Elementary & Secondary Education Native Hawaiian Education program include fiscal year 2024 (\$359,153) and fiscal year 2025 (\$465,216) for enhancing cultural instructional programs.

In 2023, SLK submitted a grant in aid request for \$340,000 for a portable classroom which was converted to CIP funding and awarded directly to Kawaikini New Century Public Charter School. Supporting the Language of Kaua'i, Inc. did not directly receive this awarded funds.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

Total unrestricted assets as of December 31, 2025 is \$880,630.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Supporting the Language of Kaua'i, Inc. (SLK) has over eighteen years of experience successfully managing public and private funds to support educational, cultural, and community-based initiatives on Kaua'i. As a Hawai'i-based nonprofit organization founded in 2006, SLK serves as the fiscal sponsor and facilities steward for Kawaikini New Century Public Charter School and has a proven track record of administering state, federal, and private grants in compliance with all reporting, accounting, and audit requirements. SLK has previously managed legislative Grant-in-Aid and capital improvement funding, including projects involving campus infrastructure, site planning,

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Supporting the Language of Kaua'i, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,500			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contracts (Professional Services & Permitting)	45,000			30,000
10. Contracts (Grading & structural design)				50,000
11. Contracts (concrete foundation & columns)	20,500			50,000
12. Contracts (Electrician, Roofing, Paint, Carpentry)	210,000			
13. Supplies - Permits & Inspection fees	5,000			
14. Supplies - Materials for structure build	59,000			
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	341,000			130,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	341,000			130,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	341,000	Jessell Tanaka	808-634-6384	
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Leilani Spencer</i>		
(d) Total Private/Other Funds Requested	130,000	1/21/26		
		Signature of Authorized Official Date		
TOTAL BUDGET	471,000	Leilani Spencer, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Supporting the Language of Kaua'i, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

Applicant: __Supporting the Language of Kauai Inc__

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Applicant: __Supporting the Language of Kaua'i Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN			170500			
CONSTRUCTION			170500			
EQUIPMENT						
TOTAL:			341,000			
JUSTIFICATION/COMMENTS:						
Other source of funds requested in FY2026-2027 is for a different project (portable classroom building \$340,000)						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Supporting the Language of Kaua'i, Inc. Contracts Total: 1,622,500

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawai i/ Honolulu/ Kauai/	CONTRACT VALUE
1	Native Hawaiian Education	9/1/23-8/31/24	USDOE	U.S.	359,153
2	Native Hawaiian Education	9/1/24-8/31/25	USDOE	U.S.	465,216
3	Native Hawaiian Education	9/1/25-8/31/26	USDOE	U.S.	458,131
4	(Grant in Aid App) State CIP	7/1/23-6/30/24	State	State	340,000
5					
6					
7					
8					
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11					
12					
13					
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18					
19					
20					
21					

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

SLK, Inc. has been awarded federal funds from the Department of Education Office of Elementary & Secondary Education Native Hawaiian Education fund (\$458,131) for enhancing instructional programs during the fiscal year 2026.

Prior federal grants from the Department of Education Office of Elementary & Secondary Education Native Hawaiian Education program include fiscal year 2024 (\$359,153) and fiscal year 2025 (\$465,216) for enhancing cultural instructional programs.

In 2023, SLK submitted a grant in aid request for \$340,000 for a portable classroom which was converted to CIP funding and awarded directly to Kawaikini New Century Public Charter School. Supporting the Language of Kaua'i, Inc. did not directly receive this awarded funds.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

Total unrestricted assets as of December 31, 2025 is \$880,630.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Supporting the Language of Kaua'i, Inc. (SLK) has over eighteen years of experience successfully managing public and private funds to support educational, cultural, and community-based initiatives on Kaua'i. As a Hawai'i-based nonprofit organization founded in 2006, SLK serves as the fiscal sponsor and facilities steward for Kawaikini New Century Public Charter School and has a proven track record of administering state, federal, and private grants in compliance with all reporting, accounting, and audit requirements. SLK has previously managed legislative Grant-in-Aid and capital improvement funding, including projects involving campus infrastructure, site planning,

and facility development, demonstrating its ability to oversee complex, multi-phase capital projects from planning through completion.

Our organization has successfully coordinated permitting, contracting, and construction activities on State land, and currently has permits for this project under review by the County Planning Department, reflecting readiness to proceed. In addition, SLK maintains professional bookkeeping and financial oversight services with extensive experience in grant fund accounting, reimbursement-based disbursements, and quarterly and final reporting to government agencies.

- 1) Grantor: Kamehameha Schools
Date: January 2023-June 2026
Amount: \$386,795
Description: Kaiaulu Cultural education program for students in grades K-12
Status: Ongoing
- 2) Grantor: Kamehameha Schools
Date: January 2023-June 2025
Amount: \$356,056
Description: 'Ōlino Cultural education program for students in grades K-12
Status: Ongoing
- 3) Grantor: Club at Kukuiula
Date: January 2025-December 2025
Amount: \$30,000
Description: Campus tree cutting and new portable building materials
Status: Project completed.
- 4) Grantor: Club at Kukuiula
Date: January 2024-December 2024
Amount: \$30,000
Description: Revision of campus site plan to include new facilities (Pavilion)
Status: Ongoing
- 5) Grantor: Club at Kukuiula
Date: January 2023-December 2023
Amount: \$29,000
Description: Playground equipment, filtered water stations materials and installation and Kauai Interscholastic Federation athletic fees
Status: Project completed.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Kawaikini New Century Public Charter School currently resides in eight 1440sf modular buildings owned by Supporting the Language of Kaua'i, Inc. It also uses two 1280sf smart buildings under a partnership with the Office of Naval Energy and the UH Natural Energy Institute. A multi-purpose building architectural plan for Kawaikini New Century Public Charter School - was financed partially by a legislative Grant-in-Aid (2016) and other community funding sources: donations, private grants, loans, etc. This project is still in progress. All facilities meet ADA accessibility guidelines for buildings and facilities.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

1. Proposed Staffing

Project Coordinator will coordinate work flow; update and pursue delegated tasks to ensure progress to deadlines; take initiative in Construction manager's absence; work with all parties to keep the project on schedule; act as a liaison between all parties involved; maintain procedures to ensure consistent performance of routines; work with the SLK board to ensure fiscal oversight of the project.

Architect will work with the Project coordinator, relevant SLK representatives and the Contractor to review building specifications, necessary permits and review the building design for functionality.

The Financial Advisor will work with SLK representatives to ensure that all financing for the project is acquired and disbursed in a timely manner. The Financial Advisor will work with the Board to ensure all necessary fiscal reporting is submitted as required.

The Bookkeeper/Accountant will coordinate with the Project coordinator, to ensure transactions are properly recorded and agree to the grant/contract

agreement, while also ensuring sub-recipient/subcontract financial activities adhere to deliverable deadlines.

2. *Qualifications and experience of suggested personnel*

- a) **Leilani Spencer, Project Coordinator** - Ms. Spencer, a graduate of New York University, is a parent of two Hawaiian Immersion school students with experience as an agent and production coordinator in New York City, Los Angeles and Sao Paulo, Brazil. She is currently the President of PAL Kaua'i, a non-profit organization providing homes and sustainable living solutions to the community. She has experience in working with the various architectural firms, contractors and County departments. Overseeing the installation of all infrastructure and building at the campus from the start has given her deep understanding of the overall project and has equipped her to keep the Project Management on track successfully. Ms. Spencer serves as the executive director for Supporting the Language of Kaua'i, Inc.
- b) **Ian Costa, Architect** - Ian Costa was the former Kaua'i County Planning Department Director for several years. He has extensive knowledge of the Kawaikini campus and was the designer of the original site plan of Kawaikini NCPCS. He is the owner of Costa Architectural Design.
- c) **Natasha Troche, Financial Advisor** - Natasha Troche joined the SLK Board of Directors in July 2018. She is a long-time immersion and Kawaikini parent and entrepreneur who brings much knowledge in the area of business, non-profit, and fiscal and financial management. Mrs. Troche serves as a Board member for Supporting the Language of Kaua'i, Inc.
- d) **Juli Arruda, Bookkeeper/Accountant** - Ms. Arruda has worked as an accountant for over 30 years. She is the owner of C & J Financial Services, a small public accounting firm in Lihue that services over 50 small business clients each month including several non-profit organizations and a couple of Hawaii Public Charter Schools. She is experienced in grant fund accounting and management of grant funds. She graduated from the Kamehameha Schools and the University of Hawaii at Manoa. She is contracted for fiscal accounting and tax preparation for Supporting the Language of Kaua'i, Inc.
- e) **Jessell Tanaka, Grant Reporter** - Mrs. Tanaka was the former executive director at Kawaikini New Century Public Charter School for five years. With a master's degree in social work and experience in organizational leadership for nine years, she has managed various projects through to completion, including fiscal and performance progress and final reporting on funding objectives and outcomes. She has experience in the management of federal, state and privately funded projects.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

(See “Attachment B: Organizational Chart”)

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Supporting the Language of Kaua‘i, Inc. does not have employees. The Board of Directors serve as volunteers and receive no monetary compensation. SLK, Inc. has three contracts for Executive Services, Bookkeeping Services and grant management services that it administers at a total cost of \$35,000 annually. The contractors perform the functions of Executive Director and Bookkeeper, respectively. SLK also engaged a grant writer to assist in seeking, writing and reporting on awarded grant funds, at the cost of \$12,000 annually.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Supporting the Language of Kaua‘i does not require or possess any licensure or accreditation. Kawaikini NCPCS received full WASC accreditation of its K-12 program in April 2014, and re-accreditation in 2021 through 2027.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will not be used to support or benefit a sectarian or nonsectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

The project involves a one-time investment that, once received, will require no further funding as the pavilion will provide a safe space for student learning, educational instruction and community workshops over the next 20 years. SLK, Inc. will work with the school for regular maintenance and utilities management of the building, to include in its annual operating budgets enough to make any necessary repairs.

Attachment A:
Projected Annual Timeline



Attachment B:
Organizational Chart



Organizational Chart for Supporting the Language of Kaua'i, Inc.

Supporting the Language of Kaua'i, Inc.

President: Hōkū Ka'auwai

Executive Director
Leilani Spencer

Affiliate organizations

Sponsored Projects

Kawaikini NCPCS
President - Leimakana Ornellas

Multipurpose Building

'Iwi Kupuna
Repatriation At Polihale

Kawaikini Pa

Supporting the Language of Kaua'i: Kawaikini Multipurpose Building Project Chart



Project Coordinator
Leilani Spencer

Implementation Team



Architect
Ian Costa



Civil Engineer



Electric/Mech. Engineers



General Contractor
TBD

Administration Team



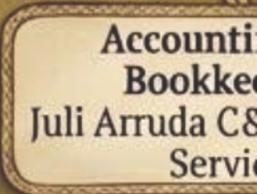
Kawaikini Exec. Director
Nāmomi McCorriston



Kawaikini Operations Supervisor
Noe Haumea



Financial Advisor
Natasha Troche



Accounting Bookkeeper
Juli Arruda C&S Services



Grant Writer/Reporter
Jessell Tanaka



Attachment C:
Pavilion Rendering Photos



Jim McGovern – 808-238-7300
jim@hawaiibuildingsystems.com

January 6, 2024

Namomi McCorriston
Kawaikini New Century Public Charter School
3-1821 J Kaumualii Hwy
Lihue HI 96766

Re: Your Planned New Modular Classroom(s) Presentation and Proposal

Aloha, Namomi – mahalo. Thank you for your inquiry regarding your planned expansion for one, or perhaps two new modular classrooms for your Kawaikini New Century Public Charter School in Lihue, Hawaii. Thank you, too, for your time showing us your campus and describing to us your expansion plans and commitment for the one, or perhaps two classrooms. Including the new planned Pavilion.

You inferred to us, Ian Costa, who is your architect professional who advises you and the School on your Master Plan, its buildout and the Permit planning to improve your building projects. We spoke with Ian on another project we worked on with him – and he gladly spoke to us about your projects. He shared with us the Pavilion project drawings which you had discussed with us onsite. From which, our designers were able to produce the following High-resolution 3D renderings of the project ‘conceptualization’.



We understand this Pavilion project is being sponsored by your non-profit partner, Supporting the Language of Kaua’i, Inc (SLK). How grand and beneficial to the School !! We look forward to learn more about SLK’s plans