



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: THE SHELTER

Issue Date: 01/22/2026

Status: Compliant

Hawaii Tax#: [REDACTED]
New Hawaii Tax#: [REDACTED]
FEIN/SSN#: [REDACTED]
UI#: XXXXXX5231
DCCA FILE#: 301106

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Waived
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Shelter

(Typed Name of Individual or Organization)



(Signature)

1/22/26

(Date)

Daniel Kaneshiro

(Typed Name)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025. See attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). See attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

(1) The name of the requesting organization or individual	The Shelter
(2) The public purpose for the grant	The grant will be used for a public purpose pursuant to Section 42F-102, Hawai'i Revised Statutes , by supporting transitional housing and essential wraparound services for homeless single mothers and their children. The activity addresses family homelessness, promotes public health and safety, and advances long-term housing stability and self-sufficiency for a highly vulnerable population.
(3) The services to be supported by the grant	Grant funds will support The Shelter's Kahalu'u Transitional Housing Program, including: <ul style="list-style-type: none"> ● Safe transitional housing for single-mother households ● Intensive case management and individualized service planning ● Employment readiness and job placement support ● Childcare coordination and access to subsidies ● Financial literacy education and savings development

	<ul style="list-style-type: none"> • Housing navigation, voucher application assistance, and placement into permanent housing
(4) The target group	The target population consists of homeless single mothers and their minor children residing on O‘ahu, including families living in shelters, vehicles, temporary arrangements, or unsheltered conditions.
(5) The cost of the grant and the budget	\$356,000.00

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Shelter is a Hawai‘i-based 501(c)(3) nonprofit organization established in 2019 to address the growing crisis of family homelessness on O‘ahu. The organization was created to serve homeless single mothers and their children through a structured transitional housing model that emphasizes stability, accountability, and long-term outcomes. Operating from its Kahalu‘u site on Windward O‘ahu, The Shelter combines safe housing with coordinated support services that help families transition out of homelessness and into permanent housing.

Since its inception, The Shelter has served more than 50 single mothers and over 100 children, with the majority of participating families successfully transitioning into permanent housing and employment. The organization is led by an experienced executive team and governed by an active Board of Directors. It maintains compliance with all State and federal nonprofit requirements and operates in partnership with community organizations, housing agencies, and service providers. The Shelter is recognized locally as a proven, effective model for addressing family homelessness and supporting sustainable outcomes.

2. The goals and objectives related to the request;

The primary goal of this request is to stabilize homeless single mothers and their children and support their successful transition into permanent housing and long-term self-sufficiency. Grant-in-Aid funding will allow The Shelter to continue providing transitional housing and essential wraparound services at its Kahalu‘u site during a period of increasing family homelessness, rising living costs, and reductions in federal safety-net support. The request focuses on maintaining a proven program that addresses both the immediate need for safe housing and the underlying barriers that prevent families from achieving stability.

Through this funding, The Shelter seeks to ensure that families experiencing homelessness are provided with safe, stable transitional housing that removes them from unsafe or unsheltered conditions and allows them to focus on rebuilding their lives. The program prioritizes helping mothers secure and maintain employment by addressing practical barriers such as childcare access, transportation, documentation, and job readiness. At the same time, families are supported in transitioning to permanent housing through assistance with housing voucher enrollment, rental applications, and coordination with landlords to secure and sustain housing placements.

The Shelter's objectives also include strengthening family financial stability through budgeting support, financial literacy education, and savings goals that prepare families for the responsibilities of independent living. For children, the program emphasizes continuity and well-being by supporting stable school enrollment, access to healthcare and nutrition resources, and reduced exposure to the trauma associated with housing instability. Together, these goals and objectives reflect a comprehensive approach that moves families beyond crisis and toward long-term stability.

These goals directly align with the Legislature's intent under Chapter 42F, Hawai'i Revised Statutes, by serving a clearly defined vulnerable population and addressing a documented public need with measurable, long-term outcomes. The requested funding will support an established and effective program that helps families exit homelessness, reduces reliance on emergency systems, and strengthens community stability across O'ahu.

3. The Public Purpose and Need to Be Served

This request serves a clear public purpose by addressing family homelessness in Hawai'i through a preventative, cost-effective approach that reduces long-term reliance on emergency services and public systems. Homelessness among families—particularly single mothers with children—creates downstream impacts on public health, education systems, child welfare, and workforce stability. Without targeted intervention, families cycle through emergency shelters, unsheltered settings, schools, and healthcare systems, increasing costs to the State while perpetuating instability.

Hawai'i's Homelessness Crisis

Hawai'i now has the highest rate of homelessness in the nation, at 80.5 per 10,000 residents—more than 3.5 times the national average of 22.6 (University of Hawai'i Economic Research Organization, 2025). In 2024, the State documented 6,389 individuals experiencing homelessness in the annual Point in Time Count, with O'ahu accounting for 4,494 people—a 12% increase from the prior year and the largest increase in unsheltered individuals on the island since 2010 (Partners in Care, 2024; Hawai'i Health Data Warehouse, 2024). Of those counted on O'ahu, 62% were unsheltered, reflecting a 17% increase in unsheltered homelessness from 2023 (HomeAid Hawai'i, 2024).

Family homelessness on O‘ahu increased 19% in just one year, with the 2024 Point in Time Count identifying 276 homeless family households including 635 children (Honolulu Star-Advertiser, May 2024). Half of the homeless children served by Family Promise of Hawai‘i are six years old and younger—the most vulnerable developmental period (Family Promise of Hawai‘i, 2024). The top reasons cited for homelessness statewide include inability to afford rent (18.5%) and family or relationship conflict (23.4%)—factors that disproportionately affect single mothers and their children (Hawai‘i County, 2024 PIT Report). Financial and employment issues are the most common pathways into homelessness, with individuals and families living paycheck to paycheck particularly vulnerable to sudden setbacks such as job loss, medical emergencies, or rent increases (HomeAid Hawai‘i, 2024).

Hawai‘i’s Housing Affordability Crisis

Hawai‘i was ranked the most expensive state in the nation in 2024, with a cost of living index of 186.2—nearly 40 points higher than second-place California (Missouri Economic Research and Information Center, 2024). Housing costs are three times the national average, with the median single-family home price reaching \$950,000 in 2024—a 6% increase from the prior year (UHERO Housing Factbook, 2025). Fewer than one in four Hawai‘i households earn the approximately \$187,000 annual income needed to afford a mortgage on a median-priced home (UHERO, 2025). Governor Josh Green declared a housing emergency in July 2023, noting that home prices have increased 1,200% over the past 45 years while incomes grew only half as fast (Office of the Governor, 2024).

For renters, the situation is equally severe. Hawai‘i has the highest or second-highest median rents in the nation, with median rent reaching \$1,938 statewide (UHERO, 2025). A majority of Hawai‘i renters—56%—are considered rent-burdened, spending more than 30% of their income on housing (Civil Beat, 2024). In Honolulu, more than eight in ten renters now spend at least 30% of their income on housing costs (Hawai‘i Appleseed, 2024). The median rent for a one-bedroom apartment in Honolulu reached \$2,100 in 2024, compared to \$1,600 nationally. To afford a modest two-bedroom rental at fair market rent (\$2,558), a full-time worker in Hawai‘i must earn \$49.19 per hour—equivalent to an annual income of \$102,323 (National Low Income Housing Coalition, 2025).

Hawai‘i faces a severe shortage of affordable housing for its lowest-income residents. Across the state, extremely low-income households—those earning at or below 30% of area median income—face a dramatic shortfall. Nationally, only 35 affordable and available rental homes exist for every 100 extremely low-income renter households (NLIHC, 2025). Thirteen percent of extremely low-income renter households in Hawai‘i are single-adult caregivers, more than half of whom work more than 20 hours per week (NLIHC, 2025 Hawai‘i Housing Profile). The HHFDC Hawai‘i Housing Planning Study found that the state needs 50,156 additional housing units for the period 2020–2025 alone, with 70% needed for households earning less than 80% of area median income (DBEDT, 2024).

Impact on Children and Families

Homelessness has profound and lasting effects on children. According to research from the Center on the Developing Child at Harvard University, homelessness in early childhood exposes children to “toxic stress” that can disrupt critical brain development and cause lifelong harm. In the first few years of life, more than one million new neural connections form every second; the impact of toxic stress during this period can cause lasting damage including difficulty processing emotion, inability to self-regulate, memory issues, and difficulty managing stress (Horizons for Homeless Children, 2025). Fifty percent of homeless children under age four have developmental delays—a rate three to four times higher than children who do not experience homelessness (National League of Cities, 2024).

Children experiencing homelessness are sick four times more often than housed children, with four times as many respiratory infections, twice as many ear infections, and five times more gastrointestinal problems (Homes for Families; Horizons for Homeless Children, 2025). They are more likely to develop learning disabilities and have emotional and behavioral problems. Research shows that any duration of homelessness is harmful, but the longer the duration, the more severe the consequences. Children homeless for more than six months face greater risk of developmental delays, poor health outcomes, and hospitalization (Children’s HealthWatch).

In Hawai‘i, nearly 3,600 students are identified as experiencing unstable housing (Statewide Office on Homelessness and Housing Solutions, 2024). The Hawai‘i Department of Education acknowledges that if families are forced to move and children transfer schools even once, they can lose two to six months of educational progress (DOE; Lawyers for Equal Justice). Children in transitional housing programs show improved school attendance and performance, while parents report reduced stress and better mental health outcomes (Vision House; SchoolHouse Connection). The trauma of housing instability during childhood is associated with adverse childhood experiences (ACEs) that predict increased risk of homelessness, mental health challenges, and chronic disease in adulthood (CDC, 2025).

Cost of Homelessness to Public Systems

Homelessness imposes substantial costs on public systems. Governor Josh Green has noted that monthly healthcare costs for an individual living on the street average \$8,192—costs that drop by approximately \$6,000 per month when that person obtains housing (Office of the Governor, 2024). The State estimates that building kauhale housing communities could save approximately \$485 million by 2033 through reduced emergency service utilization (KHON2, May 2024).

The Hawai‘i Appleseed Center for Law and Economic Justice estimated that an investment of \$766 million in permanent supportive housing over ten years would result in \$2.17 billion in healthcare cost savings over the same period (Hawai‘i Interagency Council on Homelessness). Additionally, incarceration at the O‘ahu Community

Correctional Center costs approximately \$51,000 per person annually, compared to \$20,000–\$30,000 per person for Housing First programs (State of Hawai'i Housing First Evaluation). These figures demonstrate the cost-effectiveness of housing-based interventions compared to cycling individuals and families through emergency services, hospitals, and correctional facilities.

Effectiveness of Transitional Housing for Families

Research demonstrates that transitional housing programs combining shelter with wraparound services produce strong outcomes for homeless families. A U.S. Department of Health and Human Services study found that 73% of youth exiting transitional housing programs achieved stable housing outcomes, while 62% of mothers in transitional housing programs were employed at the 12-month follow-up—compared to lower rates at program entry (HUD; HHS). The HUD Family Options Study, which enrolled 2,282 families including over 5,000 children, found that housing interventions reduced adult psychological distress, alcohol and drug abuse, intimate partner violence, and children's behavioral problems. Permanent housing subsidies reduced foster care placements from 5.0% to 1.9% and child separations from 16.9% to 9.8% (National Academies of Sciences, 2018).

Transitional housing provides what emergency shelters cannot: the stability and time needed for families to address underlying barriers to housing, build employment and income, and prepare for successful permanent housing placement. Programs report that approximately 90% of families who complete transitional housing successfully move on to permanent housing (Vision House, 2024). These programs are effective at increasing long-term housing stability, building self-sufficiency through skill development, and providing a guided pathway to independent living (Acuity International, 2025).

Site-Specific Need: O'ahu Family Transitional Housing Gap

Traditional emergency shelter models are often short-term, overcrowded, or ill-equipped to support family stability and long-term housing transitions. Native Hawaiians and Pacific Islanders are disproportionately represented among the homeless due to historical and systemic inequities, including land dispossession and economic marginalization (HomeAid Hawai'i, 2024). The Shelter fulfills a critical public purpose by operating as a stabilizing intervention between crisis response and permanent housing. By helping families regain housing stability, maintain employment, and remain connected to schools and healthcare, the program reduces pressure on emergency shelters, public health systems, and child protective services.

The need for this service has intensified as Hawai'i continues to experience high housing costs, limited availability of affordable rentals, and potential reductions in federal assistance programs that many low-income families rely upon for basic needs. Each day, organizations like Family Promise receive dozens of calls from families desperate for help getting housing or staying housed (Family Promise of Hawai'i, 2024). These conditions place working families at heightened risk of homelessness and make

recovery significantly more difficult once housing is lost. The services provided by The Shelter are not duplicative of emergency shelter systems but instead address a critical gap by supporting families through the transition out of homelessness.

State Grant-in-Aid funding is essential to sustaining this public benefit. Continued investment ensures that vulnerable families receive timely, structured assistance that promotes stability, protects children, and advances the State's broader goals of reducing homelessness and strengthening community wellbeing. The outcomes extend beyond individual families to benefit the broader community by supporting workforce participation, reducing public expenditures associated with chronic homelessness, and improving long-term outcomes for children.

3. Describe the target population to be served; and

The target population served by this request is homeless single mothers and their minor children who are experiencing housing instability on O'ahu. These families often face compounding challenges that place them at heightened risk of prolonged homelessness, including limited income, lack of childcare, barriers to employment, and restricted access to affordable housing. Many are working or willing to work but are unable to secure stable housing due to Hawai'i's high cost of living and limited transitional housing options for families.

The Shelter serves mothers who are motivated to stabilize their families and transition into permanent housing but require structured support to overcome immediate and systemic barriers. Children in these households are particularly vulnerable to the effects of homelessness, including disruptions to schooling, healthcare, and emotional well-being. By focusing on families with children, the program addresses homelessness at a critical intervention point where timely support can prevent long-term negative outcomes.

This population is underserved by traditional emergency shelter models, which are often short-term, overcrowded, or ill-equipped to support family stability and long-term housing transitions. The Shelter's program is designed specifically for single-mother households with children, ensuring services are responsive to the unique needs of both parents and children. Serving this population advances the State's interest in protecting children, supporting family stability, and preventing the escalation of homelessness into more costly and complex public systems involvement.

4. Describe the geographic coverage.

The services supported by this request primarily serve families residing on O'ahu, with program operations based at The Shelter's transitional housing site in Kahalu'u, Windward O'ahu. While the physical program site is located in Kahalu'u, the Shelter serves homeless single mothers and their children from across the island, reflecting the islandwide nature of family homelessness and the limited availability of transitional housing options for families.

Due to the shortage of family-appropriate transitional housing statewide, the Shelter also periodically serves families who have relocated to O‘ahu from neighbor islands in search of services unavailable in their home communities. As a result, the program provides regional benefits by addressing unmet needs that extend beyond a single neighborhood or district.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Shelter will carry out a structured transitional housing and support program designed to move homeless single mothers and their children from housing instability to permanent housing and self-sufficiency. Grant-in-Aid funding will support the ongoing delivery of core program operations, staffing, and participant services necessary to achieve stable and measurable outcomes.

The scope of work begins with participant intake and eligibility screening, ensuring families admitted to the program meet established criteria and understand program expectations. Intake includes assessment of housing history, employment status, childcare needs, documentation gaps, and immediate stabilization requirements. This process establishes a clear service plan for each family upon entry.

Once enrolled, The Shelter provides safe, stable transitional housing and coordinates case management services tailored to each family’s needs. Case management responsibilities include regular meetings with participants, goal-setting, progress tracking, and coordination with external service providers. Staff support participants in securing employment, accessing public benefits for which they are eligible, and resolving barriers related to transportation, childcare, healthcare access, and personal records.

A core component of the scope of work is housing transition support. Staff assist participants with identifying appropriate permanent housing options, enrolling in housing voucher programs, completing applications, and coordinating with landlords. The Shelter supports families through the transition process to reduce the risk of housing instability or return to homelessness.

The program also includes family stabilization supports, such as assistance with school enrollment and continuity for children, access to food and basic necessities, and guidance on household management and budgeting. These services are designed to reinforce stability while families prepare for independent living.

Organizational responsibilities include program administration, facility operations, staff supervision, fiscal oversight, and compliance with State reporting requirements. The

Executive Director provides overall leadership and accountability, while program staff are responsible for day-to-day service delivery, documentation, and coordination with partners. The Shelter maintains responsibility for ensuring services are delivered consistently, safely, and in alignment with the objectives of this request.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Shelter will operate this program on a continuous, year-round basis, with services delivered throughout the fiscal year to ensure consistent housing stability and timely transitions for participating families. Activities are structured to allow for rolling intake, individualized service delivery, and ongoing housing placements as opportunities become available.

Quarter 1 (July–September):

Program operations begin the fiscal year with continued participant intake and eligibility screening, ensuring available units are occupied by qualified families. Individual service plans are developed or updated for all participants, and case management services are delivered on a regular basis. Employment support, childcare coordination, and benefit enrollment activities are ongoing. Program administration, staff supervision, and financial tracking are conducted to ensure compliance with grant requirements.

Quarter 2 (October–December):

Families continue to receive transitional housing and case management services focused on employment stability, income growth, and housing readiness. Staff intensify housing search and application support for families approaching readiness for permanent housing. Coordination with housing agencies and landlords continues, and families begin transitioning into permanent housing as units become available.

Quarter 3 (January–March):

Housing placements continue for families who have met readiness criteria. Newly vacated units are prepared for incoming participants, allowing the program to maintain service capacity. Case management remains focused on stabilizing newly housed families and preparing remaining participants for transition. Program leadership reviews progress toward annual service goals and adjusts service delivery as needed to address emerging challenges.

Quarter 4 (April–June):

The Shelter completes housing transitions for eligible families and focuses on ensuring stability for those newly placed into permanent housing. Intake and services continue for families remaining in the program. Program staff compile service data, financial records, and required reports for submission to the expending State agency. Planning activities are conducted to support continuity of services into the subsequent fiscal year.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Shelter maintains a structured quality assurance and evaluation framework to ensure services are delivered consistently, effectively, and in alignment with program objectives. Quality assurance begins with clearly defined program standards, staff roles, and service protocols that guide daily operations and participant engagement. These standards ensure that families receive uniform, appropriate support throughout their participation in the program.

Program staff monitor participant progress through regular case management meetings, during which service plans are reviewed, goals are assessed, and barriers are identified. Documentation from these meetings is maintained to track progress toward employment, housing readiness, and family stability. This ongoing monitoring allows staff to respond promptly to challenges and adjust services as needed to support successful outcomes.

Program leadership conducts periodic internal reviews to evaluate service delivery, housing utilization, and overall program performance. These reviews examine whether services are being delivered as intended, whether staffing levels and resources remain appropriate, and whether program operations align with the objectives of the grant. Findings from these reviews inform operational adjustments, staff training needs, and service improvements.

The Shelter also evaluates outcomes at the program level by reviewing aggregate participant data related to housing transitions and service completion. This evaluation process helps identify trends, gaps, and areas for improvement, ensuring the program remains responsive to participant needs and external conditions such as housing availability or policy changes.

Continuous improvement is supported through leadership oversight, staff supervision, and external consultation, including the use of professional advisors to review policies, procedures, and expansion readiness. Feedback from participants, staff observations, and partner input are incorporated into program refinements. Through this approach, The Shelter ensures accountability, strengthens program effectiveness, and maintains readiness to report accurate, reliable results to the State.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Shelter will report the following measures of effectiveness to the State agency through which grant funds are appropriated. These measures provide objective indicators of program performance and allow the State to assess the achievement of the

services funded through this request. If the level of appropriation differs from the amount requested, the measures will be adjusted accordingly and transmitted to the expending agency.

Primary Measures of Effectiveness:

1. **Number of families served**
The total number of homeless single-mother households with children provided transitional housing and support services during the grant period.
2. **Housing utilization rate**
The percentage of available transitional housing units occupied by eligible participants over the course of the fiscal year, demonstrating effective use of State-supported capacity.
3. **Number of families transitioned to permanent housing**
The number of participating families who successfully exit the program into permanent housing during the grant period.
4. **Percentage of participating mothers engaged in employment or employment preparation**
The proportion of adult participants who obtain employment, maintain employment, or actively participate in job readiness activities while enrolled in the program.
5. **Program completion rate**
The percentage of participating families who complete the program as designed, including successful housing transition or documented progress toward permanent housing.

Reporting and Verification:

These measures will be tracked through program records, case management documentation, and housing placement records maintained by The Shelter. Data will be compiled and reported in accordance with the requirements and reporting schedule established by the expending State agency. The Shelter will ensure that reported data is accurate, verifiable, and consistent with program operations.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Capital Project details ([Link](#))

- d. Funding Amount details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$89,000	\$89,000	\$89,000	\$89,000	\$356,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

The Shelter is not seeking other sources of funding specifically for the services described in this request. The full cost of the proposed program is reflected in the State Grant-in-Aid request of \$356,000.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The Shelter has not been granted any state or federal tax credits within the prior three years. The Shelter has not applied for and does not anticipate applying for any state or federal tax credits pertaining to this request.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

There has been no program funding from any government source. Only the TLC CIP grant has been awarded for a separate project on the Waianae Coast. This is reflected in Budget Sheet #10.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The unrestricted current assets as of December 31, 2025 are \$117,000.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Shelter has the necessary skills, knowledge, and operational experience to successfully deliver the services proposed in this application. Since beginning operations in 2019, the organization has focused exclusively on serving homeless single mothers and their children through a structured transitional housing model. This work has required specialized expertise in family stabilization, housing transition support, and coordinated service delivery within Hawai'i's constrained housing environment.

The Shelter's experience includes managing all core elements of a family-centered transitional housing program, including participant intake and eligibility screening, individualized case management, employment support coordination, and housing transition assistance. Program staff work closely with housing agencies, landlords, schools, healthcare providers, and community-based service partners to address the interconnected challenges faced by homeless families. This experience reflects a practical understanding of the systems families must navigate to achieve stable housing and long-term self-sufficiency.

Through sustained program operations, The Shelter has developed strong internal systems for managing participant flow, coordinating services, and maintaining program continuity. The organization has demonstrated the ability to balance housing capacity, staffing, and participant needs while responding to external constraints such as limited housing availability and funding variability. This operational experience enables The Shelter to deliver services consistently, manage risk, and maintain program integrity over time.

In addition, The Shelter has demonstrated the capacity to responsibly manage public and private funding, maintain compliance with State nonprofit requirements, and produce accurate program documentation and reports. Organizational leadership provides oversight of program implementation, fiscal management, and compliance, while program staff bring direct service experience working with homeless families. This combination of hands-on program delivery and administrative oversight supports effective implementation of the services proposed in this request.

Verifiable experience within the past three years includes:

- Ongoing operation of a transitional housing program serving homeless single mothers and their children on O'ahu
- Delivery of coordinated case management, employment support, and housing transition services
- Active collaboration with housing agencies, service providers, and community partners to support family stabilization

- Demonstrated ability to sustain program operations and service quality within a limited housing and funding environment

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Shelter currently operates its transitional housing program from an established site in Kahalu'u, Windward O'ahu, which is fully operational and adequate to support the services proposed in this application. The facility is designed specifically to serve single mothers and their children in a safe, structured, and family-appropriate environment.

The site includes individual housing units for participating families, along with shared facilities that support daily living and program operations. These facilities include restrooms with shower access, a community kitchen for food storage and preparation, laundry facilities, and designated space for meetings, case management sessions, and group activities. The physical layout supports both privacy for families and opportunities for structured engagement with program staff.

The Shelter maintains responsibility for facility operations, maintenance, and safety. Staff oversee day-to-day site management, ensure compliance with program rules, and coordinate maintenance and repairs as needed to support uninterrupted service delivery. The facility has been in continuous use for program operations and has demonstrated its suitability for serving families experiencing homelessness.

No new facilities are required to carry out the activities proposed in this request. The existing site is sufficient to meet program needs for the grant period, and all services supported by this application will be delivered using currently available facilities. This ensures the program can operate immediately upon receipt of funds, without delays related to site acquisition or development.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Shelter will implement this request using an established staffing structure that has supported ongoing program operations and service delivery since program inception. The proposed staffing pattern is appropriate to the scale and complexity of the

transitional housing services provided and is designed to ensure consistent supervision, accountability, and participant support.

Overall organizational leadership and administrative direction are provided by the Executive Director, who is responsible for strategic oversight, program performance, financial management, fundraising coordination, and compliance with State and grant requirements. The Executive Director provides direct supervision of senior staff and ensures alignment between program operations, fiscal controls, and reporting obligations.

Day-to-day program implementation is led by the Program Services Director, who oversees participant selection, case management, service coordination, and housing transition activities. This role requires experience in working with homeless families, managing individualized service plans, and coordinating with housing agencies and service providers. The Program Services Director ensures that program standards are applied consistently and that participants receive appropriate, timely support.

Direct service delivery and daily participant engagement are supported by a Program Services Coordinator, who assists with case management activities, tracks participant progress, coordinates services, and maintains documentation. This position supports continuity of care and ensures that families remain engaged in program requirements and service plans.

Facility operations and site safety are managed by Maintenance and Security staff, who are responsible for maintaining the physical condition of the site, supporting safety protocols, and ensuring the facility remains operational and secure. This role is critical to sustaining a stable, safe environment for families and staff.

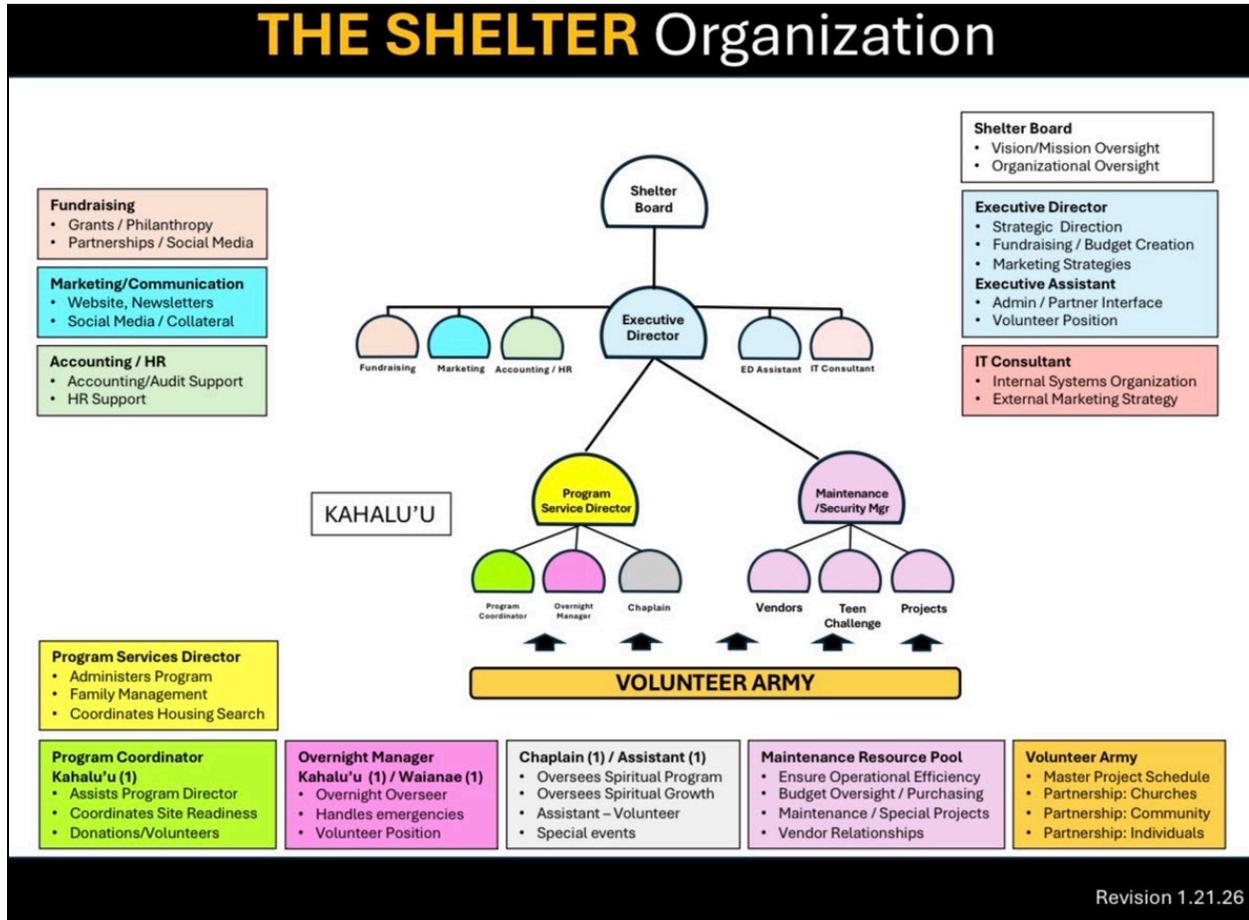
Program administration, financial oversight, and grant compliance are supported by a Program Administrator, who manages administrative coordination, data management, financial tracking, compliance documentation, and reporting. This role ensures that grant funds are tracked appropriately, expenditures align with approved budgets, required reports are submitted on time, and program records are maintained in accordance with State requirements.

This staffing structure supports the operation of the Kahalu'u site's nine transitional housing units and enables The Shelter to serve approximately ten families per year, consistent with historical program performance and available housing capacity. Staffing levels and roles are aligned to ensure services can be delivered reliably while maintaining program viability throughout the grant period.

The Executive Director provides supervision, training oversight, and performance management for all staff. Training is conducted through onboarding orientation, ongoing supervision, and the use of external professional support as needed. The Shelter also utilizes contracted professional services to supplement internal capacity and ensure operational efficiency, compliance, and administrative readiness.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The three highest paid positions within the organization and their respective annual salary ranges are as follows:

- **Executive Director:** \$85,000 – \$95,000
- **Program Services Director:** \$55,000 – \$65,000
- **Program Administrator:** \$55,000 – \$65,000

Compensation levels are established based on role responsibilities, organizational size, available funding, and prevailing nonprofit salary standards in Hawai'i. Board members serve on a voluntary basis and receive no compensation.

VII. Other

1. Litigation

The Shelter is not a party to any pending litigation and has no outstanding judgments at this time.

2. Licensure or Accreditation

The Shelter is a registered 501(c)(3) nonprofit organization in good standing with the State of Hawai'i. The organization complies with all applicable federal, state, and local requirements necessary to operate its transitional housing and support services program. No additional licensure or accreditation is required for the activities funded by this request.

3. Private Educational Institutions

Grant funds will not be used to support or benefit any sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

The Shelter recognizes that Grant-in-Aid funding is provided on a fiscal-year basis and has developed a sustainability approach that ensures continuity of services regardless of future State funding outcomes. The organization's sustainability planning is designed to maintain program stability, protect families currently being served, and reduce long-term reliance on any single funding source.

(a) If Grant-in-Aid funding is received by the applicant for fiscal year 2027:

Grant-in-Aid funds will be used to maintain core program operations while strengthening the organization's long-term sustainability. During the fiscal year, The Shelter will continue to diversify its funding base through private philanthropy, faith-based and community partnerships, and individual donor support. The organization will also continue implementing operational efficiencies and strengthening internal systems related to financial management, reporting, and program evaluation. These efforts are intended to position the program to operate with a more balanced mix of public and private funding in future years.

In addition, The Shelter will use the stability provided by FY 2027 funding to reinforce donor confidence, expand recurring giving, and strengthen relationships with community and philanthropic partners. This approach reduces future funding volatility while maintaining uninterrupted services for families.

(b) If Grant-in-Aid funding is not received by the applicant thereafter:

If State funding is not continued beyond fiscal year 2027, The Shelter will sustain

program operations through a combination of private fundraising, foundation support, community partnerships, and cost-controlled program management. The organization has an established history of securing private donations and will prioritize these revenue sources to support essential services. Program operations will be adjusted as necessary to align with available funding while maintaining service quality and participant safety.

The Shelter will also leverage its existing facilities, established staffing structure, and community partnerships to minimize operational disruption. Families currently enrolled in the program will be supported through completion of their housing transitions to avoid service interruption. Program leadership will continue to monitor financial performance closely and make adjustments to staffing and expenses to ensure organizational stability.

Through disciplined financial management, diversified funding strategies, and strong community support, The Shelter is committed to sustaining its mission beyond the grant period. This sustainability plan ensures that State funds are used responsibly while supporting a program designed for long-term impact and continuity.

References

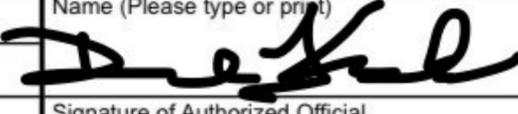
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BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: The Shelter

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	198,000.00			
2. Payroll Taxes & Assessments	24,948			
3. Fringe Benefits	19,800			
TOTAL PERSONNEL COST	242,748			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	2,400			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	30,000			
5. Staff Training				
6. Supplies	2,852			
7. Telecommunication				
8. Utilities	24,000			
9. Client Support Costs	24,000			
10. Award Compliance Management	12,000			
11. Data & Evaluation	18,000			
12.				
13.				
14.				
15.				
16.				
17.				
18.				
TOTAL OTHER CURRENT EXPENSES	113,252			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	356,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	356,000	Daniel Kaneshiro 808-372-3451		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
		Date 1/22/26		
TOTAL BUDGET	356,000	Daniel Kaneshiro, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: The Shelter

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
EXECUTIVE DIRECTOR	.3 FTE	\$95,000.00	30.00%	\$ 28,500.00
PROGRAM SERVICES DIRECTOR	.7 FTE	\$65,000.00	70.00%	\$ 45,500.00
PROGRAM SERVICES COORDINATOR	.8 FTE	\$55,000.00	80.00%	\$ 44,000.00
MAINTENANCE/SECURITY	1.0 FTE	\$50,000.00	100%	\$ 50,000.00
PROGRAM ADMINISTRATOR	.5 FTE	\$60,000.00	50.00%	\$ 30,000.00
				\$ -
				\$ -
TOTAL:				198,000.00

JUSTIFICATION/COMMENTS:

Executive Director (0.3 FTE, 30%): Provides strategic oversight, program accountability, grant compliance, fiscal management, and fundraising coordination for the transitional housing program. Time allocation reflects the portion of executive leadership responsibilities dedicated to this program while balancing organizationwide duties.

Program Services Director (0.7 FTE, 70%): Serves as the primary operational lead for the Kahalu'u transitional housing program, overseeing participant intake, case management, service coordination, and housing transition activities. The majority of this position's time is dedicated to direct program oversight and ensuring families receive consistent, high-quality support.

Program Services Coordinator (0.8 FTE, 80%): Supports day-to-day case management activities, tracks participant progress, coordinates services with external providers, and maintains program documentation. This position provides continuity of care and ensures families remain engaged in service plans throughout their participation.

Maintenance/Security (1.0 FTE, 100%): Maintains the physical condition of the Kahalu'u facility, ensures site safety and security, and supports a stable living environment for participating families. Full-time allocation reflects dedicated on-site responsibilities essential to program operations.

Program Administrator (0.5 FTE, 50%): Provides administrative support including data management, compliance documentation, financial tracking, and report preparation. Time allocation reflects the portion of administrative duties directly supporting grant compliance and program reporting requirements.

Applicant: The Shelter

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Applicant: The Shelter

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS	Not Applicable					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The Shelter

Contracts Total: \$3,302,118

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Temporary Living Communities (TLC) - Waianae	Awarded FY 2026 – Contract Pending	City and County of Honolulu, Department of Community Services	Honolulu	3,302,118
2					
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Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Daniel Kaneshiro, Executive Director

PRINT NAME AND TITLE

1/22/26

DATE