

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Donna Lynn Loo  
PRINT NAME AND TITLE

January 23, 2025  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** REGENERATIVE SERVICES KAUAI

**DBA/Trade Name:** Laulima no nā 'Ohana

**Issue Date:** 01/13/2026

**Status:** **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#:

DCCA FILE#: 340838

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Exempt
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Laulima no na Ohana

(Typed Name of Individual or Organization)

Donna Lynn Loo  
Donna Lynn Loo (Jan 23, 2026 14:35:33 HST)

(Signature)

January 22, 2025

(Date)

Donna Lynn Loo

(Typed Name)

Rev 8/30/23

Executive Director

(Title)

# APPLICATION FOR GRANTS IN AID (GIA)

**Applicant:** Regenerative Services Kauai DBA Laulima no nā ‘Ohana  
**Fiscal Year:** 2027

## I. CERTIFICATION

### 1. Hawaii Compliance Express Certificate

Laulima no nā ‘Ohana will submit a current Hawaii Compliance Express Certificate dated no earlier than December 1, 2025, as required.

\*\*HCE Compliance Attached

### 2. Declaration Statement (HRS §42F-103)

Laulima no nā ‘Ohana affirms compliance with Section 42F-103, Hawaii Revised Statutes, and certifies that all information provided in this application is true, correct, and complete to the best of its knowledge.

\*\*Declaration Statement Attached

### 3. Public Purpose (HRS §42F-102)

The public purpose of this Grant-in-Aid request is to support the delivery of essential, community-based services that enable kupuna and caregivers on Kaua‘i to age safely, independently, and with dignity while reducing reliance on higher-cost public systems. Laulima no nā ‘Ohana provides non-medical support services that address social isolation, transportation barriers, caregiver strain, and access to essential resources, factors that directly affect health outcomes, housing stability, and long-term public expenditures.

Kaua‘i’s rural geography, limited transportation infrastructure, and rapidly aging population create persistent service gaps that cannot be met by public systems alone. Older adults living alone or on fixed incomes face increased risk of social isolation, missed medical care, food insecurity, financial exploitation, and premature institutionalization. Family and kinship caregivers, who provide the majority of long-term support, often lack access to respite and practical assistance, increasing caregiver burnout and instability in informal care arrangements.

Laulima no nā ‘Ohana addresses these gaps through a Village Network inspired service model that leverages AmeriCorps Seniors RSVP volunteers and community partnerships to deliver cost-effective, scalable services that complement existing public and nonprofit programs. By coordinating volunteer-supported companionship, transportation assistance, aging-in-place

services, nutrition-related education, digital and financial literacy support, and caregiver respite, the organization strengthens community capacity while maximizing the impact of public investment.

Grant-in-Aid funding will support the core service capacity and infrastructure necessary to deliver these services reliably and equitably across Kauaʻi. This includes coordination, volunteer management, accessible program space, transportation support, and evaluation systems that ensure accountability and measurable public benefit. These services contribute to reduced social isolation, improved access to essential services, strengthened caregiver support networks, and enhanced ability for older adults to remain safely housed in their communities.

By investing in prevention-focused, community-based services, the State advances its policy priorities related to aging in place, public health, and efficient use of public resources. Grant-in-Aid funding for Laulima no nā ʻOhana serves a clear public purpose by improving quality of life for kupuna and caregivers, reducing downstream public costs, and strengthening Kauaʻi's community-based care infrastructure.

## **II. BACKGROUND AND SUMMARY**

### **1. Applicant Background**

Laulima no nā ʻOhana is a Kauaʻi-based 501(c)(3) nonprofit organization that supports kupuna aging in place through community connection, mutual support, and coordinated volunteer services. Our mission is to empower elders to age safely, independently, and with dignity in their homes by providing practical assistance rooted in aloha, kuleana, and mālama.

Laulima no nā ʻOhana was established to address growing service gaps affecting kupuna and caregivers on Kauaʻi, including social isolation, limited access to transportation and essential services, food insecurity, and increased caregiver strain. Kauaʻi County is a rural island community with a rapidly growing older adult population and limited formal support infrastructure. According to data from the Hawaiʻi Department of Business, Economic Development and Tourism, approximately 19% of Kauaʻi's older adults live alone, increasing to 25% among adults aged 85 and older. The Aging in Hawaiʻi Survey further indicates that more than half of older adults report feelings of social isolation, conditions strongly associated with declines in physical health, mental well-being, and the ability to live independently.

Transportation barriers compound these challenges. The Kauaʻi Area Plan on Aging (2023–2027) identifies lack of transportation as one of the primary obstacles preventing older adults from accessing medical care, grocery stores, financial institutions, social activities, and religious services. Caregivers, including family and kinship caregivers, face significant stress and burnout, often without access to respite or informal support. Hawaiʻi's high cost of living further exacerbates these challenges for older adults on fixed incomes.

In response, Laulima no nā ʻOhana delivers coordinated, community-based support services that enable kupuna and caregivers to age safely, independently, and with dignity. Through a Village Network inspired model, the organization leverages AmeriCorps Seniors RSVP and community

volunteers to provide non-medical assistance that addresses social isolation, access barriers, and caregiver strain. This approach aligns with state and federal priorities focused on aging in place, prevention, and community-based care.

Grant-in-Aid funding will stabilize the core service capacity and infrastructure necessary to deliver these services reliably across Kaua‘i, ensuring measurable public benefit, accountability, and alignment with documented community needs.

## **2. Goals and Objectives**

The overarching goal of Laulima no nā ‘Ohana is to strengthen Kaua‘i’s community-based support system for kupuna and caregivers by expanding access to coordinated, non-medical services that reduce social isolation, improve access to essential resources, and support aging in place. Grant-in-Aid funding will support the stabilization and expansion of core service capacity necessary to deliver these services equitably and efficiently across the island.

Consistent with the service priorities identified in the AmeriCorps Seniors RSVP program and aligned with State goals related to aging in place, prevention, and community-based care, Laulima no nā ‘Ohana has established the following goals and objectives for the grant period.

### **Goal 1: Reduce Social Isolation and Strengthen Social Support Networks for Kupuna**

Social isolation among older adults is a documented public health concern on Kaua‘i and a leading contributor to declines in physical and mental well-being. Laulima no nā ‘Ohana seeks to increase opportunities for meaningful social connection through coordinated volunteer engagement and accessible community programming.

#### **Objectives:**

- Provide regular, volunteer-supported social engagement and companionship services to 120–180 unduplicated kupuna annually
- Facilitate ongoing monthly engagement through social activities, wellness check-ins, and group events
- Secure access to a centrally located, accessible program space to host social, educational, and wellness activities that promote connection and participation
- Improve participant-reported measures of social connection, sense of belonging, and ability to live independently

### **Goal 2: Improve Access to Transportation and Essential Services**

Transportation barriers significantly limit access to healthcare, food, financial institutions, and social participation for older adults on Kaua‘i. Lāulima no nā ‘Ōhana aims to reduce these barriers by strengthening transportation coordination and capacity.

Objectives:

- Support 600–900 essential service connections annually, including medical appointments, grocery access, financial services, and community activities
- Increase transportation reliability and service reach through expanded transportation capacity, including access to a dedicated program vehicle
- Coordinate volunteer-supported transportation services that are integrated with companionship and wellness programming
- Improve participant-reported access to essential services and reduced missed appointments

### Goal 3: Expand Volunteer Engagement and Community Capacity

Volunteer engagement is a cost-effective strategy for delivering non-medical support services while strengthening community resilience. Through AmeriCorps Seniors RSVP and community volunteers, Lāulima no nā ‘Ōhana seeks to expand service capacity while maximizing public investment.

Objectives:

- Engage 40–60 AmeriCorps Seniors RSVP and community volunteers annually
- Coordinate 4,000–6,000 volunteer service hours per year
- Provide training, supervision, and ongoing support to volunteers to ensure service quality and participant safety
- Strengthen partnerships with community organizations to avoid duplication and enhance service coordination

### Goal 4: Support Aging in Place Through Safety, Education, and Navigation Services

Many older adults wish to remain in their homes but face safety risks and access challenges. Lāulima no nā ‘Ōhana provides aging-in-place support services that reduce risk and promote independence.

Objectives:

- Deliver volunteer-assisted aging-in-place services such as light household tasks, safety checks, technology assistance, and service navigation
- Provide nutrition-related education and engagement activities that support food security and healthy aging
- Offer digital and financial literacy education to improve access to online services, benefits, and fraud prevention resources
- Increase participant-reported confidence in managing daily needs and accessing community resources

#### Goal 5: Reduce Caregiver Burden and Strengthen Informal Care Networks

Family and kinship caregivers provide essential unpaid care but often lack access to respite and support. Laulima no nā ‘Ohana seeks to strengthen caregiver support systems to sustain informal care arrangements and reduce reliance on higher-cost public services.

##### Objectives:

- Serve 50–75 caregivers annually through volunteer-supported respite and practical assistance
- Provide transportation, errand support, and accompaniment services that allow caregivers time for employment, appointments, or rest
- Improve caregiver-reported measures of social support and reduced stress

##### Implementation and Accountability

Progress toward these goals will be tracked using service logs, volunteer hour documentation, and participant and caregiver surveys aligned with AmeriCorps Seniors RSVP performance measures. Objectives and outcomes will be scaled proportionally based on the level of legislative appropriation. Grant-in-Aid funds will support personnel, operating infrastructure, transportation capacity, accessible program space, and evaluation systems necessary to deliver services responsibly and with measurable public benefit.

### 3. Public Purpose and Need

Laulima no nā ‘Ohana addresses a critical need on Kaua‘i, where geographic isolation, limited transportation options, and a growing elder population place many kupuna at risk of social isolation, missed medical appointments, and reduced financial independence. The public purpose of this Grant-in-Aid request is to support essential, community-based services that enable kupuna and caregivers on Kaua‘i to age safely, independently, and with dignity, while reducing reliance

on higher cost public systems. *Laulima no nā 'Ohana* provides coordinated, non-medical support services that address social isolation, transportation barriers, caregiver strain, and access to essential resources, factors that directly affect health outcomes, housing stability, and long-term public expenditures.

Kaua'i County is a rural island community experiencing rapid growth in its older adult population alongside limited formal support infrastructure. According to data from the Hawai'i Department of Business, Economic Development and Tourism, approximately 19% of Kaua'i's older adults live alone, increasing to 25% among adults aged 85 and older. Findings from the Aging in Hawai'i Survey further indicate that more than half of older adults report feelings of social isolation, a condition strongly associated with increased risk of chronic illness, depression, cognitive decline, and premature institutionalization.

Transportation barriers significantly compound these challenges. The Kaua'i Area Plan on Aging (2023–2027) identifies lack of reliable transportation as one of the most critical obstacles preventing older adults from accessing medical care, grocery stores, pharmacies, financial institutions, and community activities. Missed appointments, food insecurity, and social disengagement resulting from transportation gaps increase demand on emergency services and public healthcare systems.

Caregivers, including family and kinship caregivers rooted in Hawai'i's *'ohana* and *hānai* traditions, provide the majority of long-term support for older adults, yet frequently lack access to respite, transportation assistance, or practical support. Additionally, caregivers often face high levels of stress and burnout, particularly among caregivers balancing employment, caregiving responsibilities, and rising living costs. Without adequate community-based support, caregiver instability increases the likelihood of institutional placement and public long-term care expenditures.

Financial vulnerability and digital exclusion further intensify these risks. Older adults on fixed incomes face heightened exposure to financial exploitation and difficulty accessing essential services as banking, healthcare, and benefit systems increasingly move online. RSVP performance measures highlight the need for financial literacy, fraud prevention, and digital access support as critical components of economic security and aging stability.

*Laulima no nā 'Ohana* addresses these interconnected needs through a Village Network inspired service model that leverages AmeriCorps Seniors RSVP volunteers and community partnerships to deliver cost-effective, scalable services that complement, rather than duplicate, existing public and nonprofit programs. Services include volunteer-supported companionship, transportation coordination, aging-in-place safety support, nutrition-related education and engagement, digital and financial literacy education, and caregiver respite services.

Grant-in-Aid funding will support the core service capacity and infrastructure required to deliver these public services equitably across Kaua'i. This includes personnel for coordination and oversight, expanded transportation capacity, including access to a program vehicle, to ensure reliable island-wide service delivery, and access to a centrally located, accessible program space to facilitate social, educational, and wellness activities for kupuna. These infrastructure

investments are essential enablers of service delivery and ensure accountability, efficiency, and measurable public benefit.

By investing in prevention-focused, community-based services, the State advances its policy priorities related to aging in place, public health, and efficient use of public resources. Grant-in-Aid funding for Lāulima no nā ‘Ōhana serves a clear public purpose by strengthening Kaua‘i’s community-based care infrastructure, improving quality of life for kupuna and caregivers, and reducing downstream public costs associated with avoidable hospitalization, emergency care, and institutional placement.

In addition to improving quality of life for kupuna, Lāulima no nā ‘Ōhana’s services support broader public systems by helping to reduce avoidable strain on emergency medical services (EMS). Many older adults lack reliable transportation and access to basic supports, leading to missed medical appointments, unmanaged health needs, and increased reliance on EMS for non-emergency situations. By providing timely transportation to medical appointments, coordinated support, and social connection, Lāulima no nā ‘Ōhana addresses upstream, non-medical factors that contribute to unnecessary emergency calls and transports.

This approach aligns with State priorities to support healthy aging, community-based care, and cost-effective service delivery for Hawai‘i’s growing older adult population.

#### **4. Target Population**

The primary population served is kupuna on Kaua‘i, along with caregivers and older adult volunteers engaged through RSVP and community partnerships. Priority is given to individuals experiencing social isolation, limited mobility, and/or other social and economic barriers to accessing essential services.

#### **5. Geographic Coverage**

Services will be provided island-wide on Kaua‘i, with coordination through accessible community facilities and partner locations, including centrally located community space as available, and supported by island-wide volunteer outreach.

### **III. SERVICE SUMMARY AND OUTCOMES**

During the grant period, Lāulima no nā ‘Ōhana will provide coordinated non-medical support services to kupuna and caregivers through centralized intake, volunteer coordination, and community engagement systems. Services are designed to complement existing public and nonprofit programs while filling critical service gaps that are not otherwise met through formal systems.

Grant-in-Aid funds will support personnel, operating infrastructure, transportation capacity, accessible program space, and evaluation systems necessary to implement the following service components:

## 1. Social Connection and Community Engagement

Laulima no nā ‘Ohana will facilitate regular social engagement opportunities to reduce isolation and strengthen informal support networks for older adults. Volunteer-supported companionship, wellness check-ins, and group activities will provide consistent social contact and community connection.

Access to a centrally located, accessible program space will allow Laulima no nā ‘Ohana to host social, educational, and wellness activities that promote participation, peer connection, and lifelong learning among kupuna.

## 2. Transportation and Access to Essential Services

Transportation barriers are a primary obstacle to aging in place on Kaua‘i. Laulima no nā ‘Ohana will coordinate volunteer-supported transportation and service navigation to enable access to medical appointments, grocery stores, pharmacies, financial institutions, and community activities.

Expanded transportation capacity, including access to a program vehicle, will increase service reliability, geographic reach, and responsiveness, particularly for rural and underserved areas of the island.

## 3. Aging-in-Place Support and Safety Services

Volunteers will provide practical aging-in-place support services such as light household tasks, safety checks, technology assistance, and errand support. These services reduce fall risk, enhance home safety, and support independent living, while also relieving caregiver burden.

## 4. Nutrition-Related Education and Engagement

Laulima no nā ‘Ohana will deliver flexible, community-based nutrition education and engagement activities that promote food security awareness, healthy aging, and connection to available resources. Programming will be culturally responsive and adaptable, allowing services to meet community needs without the regulatory constraints associated with federally designated congregate meal sites.

## 5. Digital and Financial Literacy Support

As essential services increasingly move online, older adults face growing challenges related to digital access and financial security. Laulima no nā ‘Ohana will provide education and assistance related to digital navigation, online service access, financial literacy, and fraud prevention, aligning with AmeriCorps Seniors RSVP economic opportunity performance priorities.

## 6. Caregiver Support and Respite Services

Laulima no nā ‘Ohana will provide volunteer-supported respite and practical assistance to family and kinship caregivers, allowing caregivers time to attend appointments, maintain employment, or rest. These services strengthen informal care networks and help sustain caregiving arrangements that reduce reliance on institutional care.

### Expected Outcomes and Performance Measures

Consistent with AmeriCorps Seniors RSVP performance measures and State reporting expectations, Laulima no nā ‘Ohana will track services, volunteer engagement, and participant outcomes throughout the grant period.

#### Outcome 1: Reduced Social Isolation and Improved Well-Being of Kupuna

Laulima no nā ‘Ohana prioritizes social connection as a key determinant of healthy aging and independent living.

Performance measures include:

- Serving approximately ***120–180 unduplicated kupuna annually***
- Providing ongoing monthly engagement through volunteer-supported check-ins and community activities
- Participant-reported improvements in social connection, sense of belonging, or ability to live independently

#### Outcome 2: Increased Volunteer Engagement and Cost-Effective Service Delivery

Volunteer engagement through AmeriCorps Seniors RSVP and community volunteers expands service capacity while maximizing public investment.

Performance measures include:

- Engaging ***40–60 RSVP and community volunteers annually***
- Coordinating ***4,000–6,000 volunteer service hours per year***
- Delivering volunteer-supported services including companionship, transportation coordination, errands, and wellness check-ins

#### Outcome 3: Improved Access to Transportation and Essential Services

Laulima no nā ‘Ohana addresses access barriers that prevent older adults from maintaining health, independence, and community engagement.

Performance measures include:

- Supporting ***600–900 essential service connections annually***
- Participant-reported improvements in access to medical care, food, financial institutions, and community activities

Outcome 4: Improved Access to Nutrition, Digital, and Financial Education

Education and engagement activities support long-term stability, food security, and financial safety for older adults.

Performance measures include:

- Delivering ***20–30 nutrition-related education or engagement activities annually***
- Providing digital literacy and financial safety education
- Participant-reported increases in knowledge, confidence, or access to essential resources

Outcome 5: Increased Support for Caregivers

Volunteer-supported services reduce caregiver burden and strengthen informal support networks.

Performance measures include:

- Serving ***50–75 caregivers annually***
- Delivering volunteer-supported respite or errand services
- Caregiver-reported improvements in social support or reduced stress

Laulima no nā ‘Ohana will track services, volunteer activity, and participant outcomes using centralized service logs, volunteer hour documentation, and participant and caregiver surveys aligned with AmeriCorps Seniors RSVP monitoring practices. Performance data will be reviewed regularly to ensure effective service delivery and continuous improvement. Outcomes will be reported to the designated expending agency in accordance with state requirements and scaled proportionally based on the level of legislative appropriation.

## **2. Projected Annual Timeline**

Laulima no nā ‘Ohana’s service delivery model is designed for year-round implementation with no interruption to core services. Grant-in-Aid funding will support the stabilization and expansion of existing operations, allowing the organization to scale services responsibly while maintaining accountability and measurable public benefit.

#### Quarter 1: Program Stabilization and Capacity Expansion

- Execute Grant-in-Aid contract and initiate funding drawdown
- Maintain uninterrupted delivery of existing services, including volunteer-supported companionship, transportation coordination, and caregiver support
- Expand volunteer recruitment and onboarding through AmeriCorps Seniors RSVP
- Strengthen centralized intake, service coordination, and data tracking systems
- Secure or formalize access to a centrally located, accessible program space to support social, educational, and wellness activities for kupuna
- Begin expansion of transportation capacity, including steps toward securing access to a dedicated program vehicle, as funding allows

Outcome focus: Service continuity, operational readiness, and increased coordination capacity

#### Quarter 2: Expanded Service Delivery and Community Engagement

- Increase the number and frequency of volunteer-supported services across the island
- Launch or expand group-based social, educational, and wellness activities at the centrally located program space
- Expand transportation-supported service connections, including medical appointments, grocery access, and community participation
- Deliver nutrition-related education and engagement activities aligned with community needs
- Continue volunteer training, supervision, and support to ensure service quality and safety

Outcome focus: Increased reach, improved access to essential services, reduced social isolation

#### Quarter 3: Program Optimization and Mid-Year Evaluation

- Continue full-scale service delivery across all program components

- Conduct mid-year review of service data, volunteer engagement, and participant feedback
- Adjust service delivery strategies as needed to respond to emerging community needs and geographic service gaps
- Strengthen partnerships with community organizations to enhance coordination and avoid duplication
- Refine transportation scheduling and utilization to maximize efficiency and reach

Outcome focus: Service quality, responsiveness, and efficient use of resources

#### Quarter 4: Sustained Delivery, Evaluation, and Reporting

- Maintain consistent service delivery through the end of the grant period
- Conduct participant and caregiver surveys to assess outcomes related to social connection, access, and caregiver support
- Compile service, volunteer, and outcome data for required reporting to the designated expending agency
- Review program performance and identify opportunities for continued improvement and sustainability
- Plan for continuation and scaling of services through diversified funding, partnerships, and volunteer engagement

Outcome focus: Accountability, documented public benefit, and program sustainability

#### Ongoing Throughout the Grant Period

- Centralized intake, service coordination, and volunteer management
- Continuous recruitment, training, and supervision of AmeriCorps Seniors RSVP and community volunteers
- Ongoing delivery of transportation-supported services and aging-in-place support
- Regular monitoring of performance measures and service outcomes
- Fiscal oversight, compliance, and timely reporting in accordance with Grant-in-Aid requirements

## **IV. FINANCIAL**

# 1. Budget

Laulima no nā ‘Ohana respectfully requests \$304,136 in Grant-in-Aid funding for FY 2027 to support core service capacity and infrastructure necessary to deliver community-based services that enable kupuna to age safely and independently on Kaua‘i. Funds will support coordination of Village Network inspired services, leverage AmeriCorps Seniors RSVP and community volunteers, and provide accessible programming that addresses social isolation, nutrition related education, digital access, and non-medical support.

This GIA request supports stable, accountable service delivery while maintaining flexibility to adapt to community needs and the level of appropriation. Personnel costs ensure effective coordination and oversight; operating funds enable accessible programming; transportation support ensures island-wide reach; and evaluation costs ensure transparency and public accountability.

GIA funding will stabilize core service capacity while Laulima no nā ‘Ohana continues to leverage foundation support, community partnerships, volunteer contributions, and other funding sources to sustain and expand services over time. Requested GIA funds will primarily support personnel and essential operating costs, ensuring continuity, measurable public benefit, and responsible stewardship of public funds. A detailed budget is provided using the required forms.

Laulima no nā ‘Ohana has established the operational infrastructure, staffing, and fiscal controls necessary to manage public funds responsibly and deliver services at scale. The organization maintains centralized intake and service tracking systems, formal volunteer management protocols aligned with AmeriCorps Seniors RSVP requirements, and established partnerships with community organizations across Kaua‘i. Financial management and reporting are overseen by experienced leadership and supported by standard accounting practices, internal controls, and regular financial review. Laulima no nā ‘Ohana has successfully managed federal, state, and foundation funding and is prepared to comply with all Grant-in-Aid contracting, reporting, and accountability requirements.

## 2. Anticipated Quarterly Funding Requests (FY 2027)

Quarter	Amount
Q1	\$120,224
Q2	\$ 61,304
Q3	\$ 61,304
Q4	\$ 61,304
<b>Total</b>	<b>\$304,136</b>

## 3. Other Sources of Funding

AmeriCorps Seniors RSVP \$110,000 (April 1, 2025-March 31, 2026)

Spectrum Digital Equity \$20,000 (July 1, 2025-June 30, 2026)

Joseph & Vera Long Foundation \$15,000 (January 1, 2026-December 31, 2026)

#### **4. Tax Credits**

[List any tax credits received or applied for in the prior three years, or “None.”]

NONE

#### **5. Government Contracts, Grants, and GIA (Past Three Years)**

[List or “None.”]

List Attached

#### **6. Unrestricted Current Assets**

Balance of unrestricted current assets as of December 31, 2025: \$ [ 0 ]

## **V. EXPERIENCE AND CAPABILITY**

### **1. Skills and Experience**

Laulima no nā ‘Ohana has demonstrated the organizational experience, community trust, and operational capacity necessary to responsibly administer Grant-in-Aid funds and deliver measurable public benefit to the people of Kaua‘i. The organization is grounded in community-based service delivery and operates with systems that support accountability, continuity, and effective use of public resources.

#### **Organizational Experience and Service Delivery**

Laulima no nā ‘Ohana provides coordinated, non-medical support services that enable kupuna to age safely, independently, and with dignity in their homes and communities. Services are delivered through a Village Network inspired model that emphasizes social connection, volunteer engagement, and practical assistance tailored to local needs. This approach aligns with best practices for aging-in-place and complements, rather than duplicates, existing services on Kaua‘i.

Through its AmeriCorps Seniors RSVP program, Lāulima no nā ‘Ōhana recruits, trains, and manages a diverse corps of older adult and community volunteers who deliver direct services including companionship, transportation coordination, social engagement, and caregiver support. Volunteers are matched to roles based on skills, availability, and community need, ensuring high-quality service delivery and strong participant outcomes.

### **Volunteer Management and Program Oversight**

Lāulima no nā ‘Ōhana has established effective systems for volunteer recruitment, screening, training, supervision, and retention, as demonstrated through its RSVP program operations. Volunteers receive orientation, role specific training, and ongoing support to ensure safety, consistency, and program fidelity. Staff provide active oversight, monitor service delivery, and maintain regular communication with volunteers and participants.

Board of Directors provides strong governance and oversight, with collective professional experience spanning government service (current and retired), public safety, social work and case management, health services, developmental disabilities and nonprofit organizations. This diverse background supports informed decision-making, accountability, and effective community partnerships that advance the organization’s mission to serve kūpuna, caregivers, and families across Kaua‘i. Board leadership also strengthens implementation of the Village-to-Village network approach and supports the development of a Kupuna Community Hub model that is coordinated, accessible, and responsive to the needs of local residents.

These systems allow the organization to scale services responsibly while maintaining accountability and quality, an essential capability for managing public funds.

### **Operational and Fiscal Capacity**

The organization maintains sound administrative and fiscal practices to ensure responsible stewardship of Grant-in-Aid funding. Financial controls, documentation procedures, and reporting systems are in place to track expenditures, monitor program costs, and meet all required compliance standards. Lāulima no nā ‘Ōhana has experience managing grant-funded programs and producing timely reports that demonstrate alignment between expenditures, services delivered, and outcomes achieved.

### **Readiness and Infrastructure**

Lāulima no nā ‘Ōhana is prepared to implement Grant-in-Aid–supported activities immediately upon award. Core staff, volunteer infrastructure, service coordination systems, and community partnerships are already in place. GIA funding will stabilize and strengthen existing operations while allowing for strategic expansion of transportation capacity and access to centrally located space to better serve kupuna across the island.

The organization’s phased, outcome-driven approach ensures that service delivery can expand without disruption, while maintaining flexibility to respond to evolving community needs.

### **Community Partnerships and Collaboration**

Laulima no nā ‘Ohana collaborates with local service providers, community organizations, and public agencies to maximize impact and avoid duplication of services. The organization’s Village Network–inspired model emphasizes coordination, referrals, and shared problem-solving, ensuring that kupuna receive timely, appropriate support within a broader continuum of care.

## **Performance Measurement and Continuous Improvement**

Drawing from its RSVP performance measurement framework, Laulima no nā ‘Ohana tracks service outputs, volunteer engagement, and participant outcomes to assess program effectiveness. Data is used for ongoing program improvement, accountability, and reporting. This performance-driven approach ensures that public funds generate measurable benefits and informs strategic planning for sustainability and growth.

## **2. Facilities**

Services are delivered through accessible community facilities and partner locations. The organization is currently in the process of securing a centrally located community-based site to support small-group programming, volunteer coordination, and participant intake, and will continue to utilize shared-use facilities as needed to ensure service continuity. Facilities are selected to support older adult participation and include considerations such as accessible entrances, nearby restrooms, comfortable seating, adequate lighting, and space for private assistance or one-on-one support when needed.

## **VI. PERSONNEL: PROJECT ORGANIZATION AND STAFFING**

### **1. Staffing and Supervision**

The project is supported by an Executive Director/Project Director and will be strengthened through additional staffing currently in recruitment, including an Administrative Assistant (0.5 FTE) and Program Support Specialist (0.3 FTE), with plans to add an Activity Manager (1.0 FTE) as funding allows. Staff bring experience in elder services, volunteer management, partnership coordination, and community-based program implementation. Appropriate supervision and ongoing training procedures are in place to ensure safe, consistent, and high-quality service delivery. In addition, the organization has contracted with a grants compliance consultant on an as-needed basis to support grant documentation, reporting, and compliance requirements.

With the support of the Village-to-Village Network, the development of this project will be strengthened by the mentoring and guidance of established Villages across the nation. With over 24 years of public service with the County of Kauai Agency on Elderly Affairs, Donna Lynn Loo, the Executive Director/Project Director has garnered a multitude of experiences including seventeen years of fiscal duties and responsibilities as part of the accounting staff, five years as the Kauai RSVP (Retired & Senior Volunteer Program) Director, and two years as the Assistant Executive on Aging. These proficiencies give her insight into addressing our community needs and knowledge to collaborate with community partners, government agencies, and other

stakeholders to raise awareness of the dire need for supportive services for older adults, their caregivers, and kinship caregivers and the challenges faced within our rural community. Donna cultivates stakeholder partnerships focusing on community and faith-based organizations. Through her leadership and a continued partnership with the County of Kauai's Agency on Elderly Affairs and its Kupuna Connection Program, Laulima no nā 'Ohana was a recipient of the 2025 Digital Economy Innovation Awards recognized last October by Lt. Governor Sylvia Luke for exemplary Service in Advancing the Digital Economy.

Strategizing meaningful volunteer service activities with the faith-based organizations that are well established in neighborhoods island-wide and are a vibrant part of our community, can help address local needs, and play a crucial role in supporting our community while promoting spiritual growth. Faith-based organizations play a significant role in supporting older adult populations, already providing various services and fostering community connections. Through faith-based organizations, a sense of belonging and community is created for older adults. Worship services, community events and group activities provide opportunities for social interaction to help combat the loneliness and isolation that many seniors experience. Many older adults find comfort and purpose through their faith while offering spiritual guidance, counseling, and support to enhance their emotional well-being. Engaging in spiritual practices offers a sense of hope and resilience during these challenging times. Faith-based organizations frequently offer assistance such as meal programs, transportation, and health screenings, and these resources can help older adults maintain their independence and improve their quality of life. Volunteer opportunities are often encouraged by the faith-based community and involve not only older adults but also younger community members which gives opportunity for intergenerational connections enriching the lives and fostering mutual understanding and respect of both young and old. Engaging the faith-based community with the Village Project offers access to essential resources, promotes volunteerism, fosters intergenerational connections while advocating for seniors' needs, and overall improves the quality of life for older adults in our community.

The project plans to collaborate with other community-based organizations that also foster a sense of service to our community to impact lives and benefit well-being like Lions Clubs, and Rotary Clubs as well as involving intergenerational activities through service clubs involving teens and young adults. The project will foster a culture of compliance and ethical behavior through leadership modeling practices that encourage open communication on regulatory issues to ensure all participants value compliance. The project will ensure staff & participants have access to training guidelines, resources as well as policies and procedures for proper guidance to ensure safe and inclusive spaces for all by utilizing community resources and/or hiring contractual and consultant services such as trainers/facilitators to ensure compliance as well as enlisting the services of a CPA/Accounting firm to assist with payroll and fiscal reporting as necessary.

The Program Director is very familiar with best practices and compliance with government regulations, policies, and procedures. With her experience as a previous RSVP program director, and Assistant Executive on Aging, she has experience in grants management, compliance and reporting requirements, risk management, accounting, personnel management, and purchasing. For financial and accounting management,

As part of the Village Network, Lāulima no na Ohana will also have access to an extensive documents library and webinars to strengthen business systems, and operations and advance efficiency and sustainability as well as member discounts with service providers of operations management software, home care, background checks, insurance and website technology for older adults as well as mentoring services for new and established villages. If the application is successful, the project will have access to additional support of online trainings, webinars in Litmos for continued education and information on project and financial management, volunteer recruitment, station management, financial and project progress reports, etc. The Project Director with the support of the Administrative Assistant will support the project and can seek guidance from its Advisory Council as well as Lāulima’s Board of Directors and members, and collaborate with the Kauai RSVP and the Agency on Elderly Affairs on special initiatives and other community events.

## 2. Organization Chart



## 3. Compensation

Annual salary ranges for the three highest-paid positions (titles only):

- Executive Director/Program Director: \$80,000
- Activity Manager (not yet hired): \$60,000 100% FTE
- Administrative Assistant (not yet hired): \$40,000 50% FTE
- Program Support Specialist (not yet hired): \$50,000 28.775 FTE

## VII. OTHER

### Transportation and Service Delivery Capacity

Service delivery requires transportation and logistical capacity, including shared-use vehicles, to support volunteer coordination, outreach, and non-medical assistance across Kaua‘i’s geographically dispersed communities.

**Future Sustainability**

If funding is received for FY 2027 but not thereafter, Laulima no nā 'Ohana will sustain services through diversified funding, including foundation grants, government contracts, community partnerships, Village membership contributions, and volunteer-leveraged service delivery. GIA funding supports stabilization of core service capacity while the organization continues to expand long-term funding sources.

**Litigation**

None.

**Licensure or Accreditation**

Not applicable.

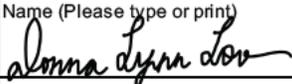
**Private Educational Institutions**

This grant will not support or benefit a sectarian or non-sectarian private educational institution.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Regenerative Services Kauai DBA Laulima no nā 'Ohana

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	110,383			
2. Payroll Taxes & Assessments	8,444			
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>118,827</b>			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island/Intrastate	2,500			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	63,000			
5. Staff Training	5,000			
6. Supplies	18,200			
7. Telecommunication	1,920			
8. Utilities	2,975			
9. Contractual & Consultant Services	15,952			
10. Other volunteer costs	5,255			
11. Vehicle Fuel/maintenance	4,800			
12. Insurance	893			
13. Minor Renovation Costs	4,815			
14.				
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>125,309</b>			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	60,000			
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>304,136</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	304,136	Donna Lynn Loo	(808)431-7748	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/23/2026	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>304,136</b>	Donna Lynn Loo, Executive Director		
		Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Laulima no nā 'Ohana

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
2026 Toyota Sienna Hybrid	1.00	\$60,000.00	\$ 60,000.00	60,000.00
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	1	\$ 60,000.00	\$ 60,000.00	60,000.00

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Laulima no nā 'Ohana\_\_\_\_\_

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Laulima no nā 'Ohana

Contracts Total: 110,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	AmeriCorps Seniors RSVP (Year 1 of 3)	4/1/2025-3/30/2028	AmeriCorps Seniors	U.S.	\$ 110,000.00
2	(Retired & Senior Volunteer Program)				
3	\$110,000 per approved grant year				
4					
5					
6					
7					
8					
9					
10					
11					
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13					
14					
15					
16					
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18					
19					
20					
21					
22					
23					
24					
25					
26					
27		10			Application for Grants

28				
29				
30				

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Donna Lynn Loo  
\_\_\_\_\_  
PRINT NAME AND TITLE

January 23, 2025  
\_\_\_\_\_  
DATE