

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
50100	43500	39500	47078	170178

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without ~~compensation~~.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Puna Community Medical Center Foundation a 501c3 Non-profit OP

(Typed Name of Individual or Organization)

Steve Sparks
(Signature)

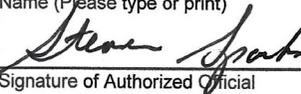
1/21/26
(Date)

Steve Sparks

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Punal Center Foundation a 501c3 non-profit _OP 31c3 non-profit _OP 01c3 non-profit _OP

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	98,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	98,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	2,000			
3. Lease/Rental of Equipment	3,600			
4. Lease/Rental of Space				
5. Staff Training	60,000			
6. Supplies	2,670			
7. Telecommunication	908			
8. Utilities	3,000			
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10.				
11.				
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20.				
TOTAL OTHER CURRENT EXPENSES	72,178			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	170,178			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Steven Sparks	808 965 7061	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/21/26	45,677
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET		Stegen Sparks President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Puna Community Medical Center Foundation a ;

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026			FY:2026-2027	FY:2027-2028
PLANS	750000		170178	11227000	24700000	
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:			170,178		24,700,000	
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Apt Puna Community Medical Center Foundation

Contracts Total:

55,468

CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1 Environmental Assessment	Oct 2025-2026	Geometrician Ass.	no	38,000
2 Phase One Site Assessment	Sep-25	Renaissance Consulting	no	4,968
3 Archaeological Assessment	Dec-25	ASM Affiliates	no	12,500
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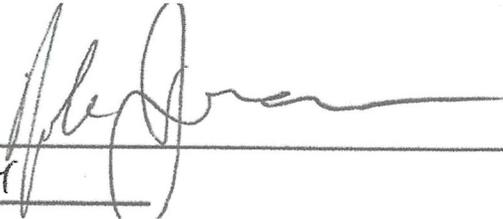
Puna Community Medical Center Foundation

P.O. Box 1082

Pahoa, HI 96778

This is the certification that Steve Sparks as the president of our organization has been authorized to Apply for Grants and Appropriations funding for The Puna Community Medical Center Foundation. All and any portion of the proposed budget.

JJ D Domizio



Signed

2/15/2024

Dated

Declaration Statement

Puna Community Medical Center Foundation is a 501c3 nonprofit organization registered in the State of Hawaii and is in compliance with Section 42F-103, Hawaii Revised Statutes.

Public Purpose

This grant is to help provide healthcare facilities to improve the lives and wellbeing of the residents and visitors to the Puna district of Hawaii. We will build a Hospital with an Emergency Room, a surgical unit, and radiology services for the community. Our target group is all the citizens of the Puna district. This grant is for \$680,240.00. We have provided the cost breakdown of the budget in the application.

Experience and Capability

The Puna Community Medical Center Foundation has the experience and capability to bring to fruition this project. We together have leased the necessary property and hire the architect and engineering staff to best develop and build this project.

In 2006 we built, staffed and ran the Puna Community Medical Center Clinic until it was sold to Ka'u Hospital in 2018. We have an array of talent on our volunteer Board of Directors. The president has 30 years' experience in the construction trade. We have members who currently work for Hilo Medical Center. There is a herbalist and a Hawaiian healer along with doctors and nurses with year of experience.

We have leased land from DLNR to build our medical campus and have start with the Hawaiian Healing "Kipuka" garden so herbs will be ready by the time we complete the building process. There are currently classes and volunteers working to best manage the garden and maintain the grounds while we wait for the final planning and permitting.

We have hired James McKeague as our architect and Engineering Partners as our lead engineers. We have also added Ron Terry and Phillip Cabanila and Matt Clark to complete our environmental needs.

Background and Summary

Puna Community Medical Center Foundation was founded in 2018 as a spin-off of the Puna Community Medical Center Clinic which was purchased by Ka'u Hospital as the start of their multi-clinic organization. We, the foundation has been working to accomplice our mission statement which is to bring local sustainable medical services to Puna residence and visitors. We have leased property form DLNR and hired an architect, engineering team and have an almost finished plan.

Due to necessary changes made of improving the medical services of the area we have had to expand our goals and objective to include more land which we are leasing from DLNR and the addition of a wastewater treatment plant along with a solar farm to make us more self-sustainable.

The purpose of the Medical Campus is to provide the citizen of Puna with local medical services of which according to our studies will serve 12,300 patients per year and provide many necessary options for treatment and education of a healthy populuso

The total population of Puna as well as visitors will be served. Our Patient Service Area (PSA) is Postal Zip Code 96778 and 96748 and 96749. Kea'au, Pahoā, Seaview, Opihikao, Kalapana, Kaimu, Black Sands, Hawaiian Beaches and Hawaiian Shores, Nanawale' and Kapoho. There are currently 33,000 people living in this area and is one of the fastest growing area in Hawaii.

Service Summary and Outcomes

The services we intend to provide are access to 24 hour emergency room services, complete radiology services, surgery services. Short and long term patient stays as well as wellness help. We will build a Women's Health Clinic to improve the overall health of women from birthing delivery to lactating classes and all OBG/YN services. We will provide the only Dental Clinic in Puna. The Dane Silva Hawaiian Healing Center will provide healing and digestive herbs and classes

in Hawaiian healing practices such as LomiLomi and Hula. In the Kipuka Garden students and healers will grow and process Hawaiian healing herbs and teas. There will also be an herb and tea processing plant with products for sale.

We will measure our outcomes by the number of people we see and help. Currently there are none of these services in Puna. Any patients and students will be a great improvement. As was noted earlier we expect 12,300 patients per year so the outcome should be wonderful.