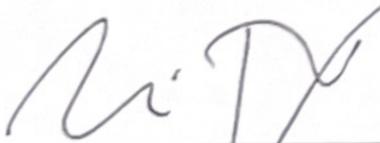


## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#)) - N/A
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Monica Teixeira, Secretary  
PRINT NAME AND TITLE

1/23/2020  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** PUAO OLA O LAKA

**Issue Date:** 01/22/2026

**Status:** Compliant

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:



UI#:

No record

DCCA FILE#:

351825

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Exempt
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The Public Purpose for this grant is to increase the number of native plants and ensure that native plant species survive for future generations, which the public will interact with at the restoration sites and public areas.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background; Pū'ao Ola o Laka is a 501(c)(3) that is committed to serving the Hawaiian and scientific communities. Our mission is to honor and perpetuate Hawaii's cultural heritage through native plant propagation, while integrating indigenous knowledge, language and customs in the Southern Ko'olau Mountain Range. Pū'ao Ola O Laka aims to create and promote a space where conservation and cultural practice can mutually support and thrive together. Our non-profit saw the lack of spaces for cultural practitioners to safely collect plant materials as well as the lack of spaces for scientists to meet cultural practitioners in their own space. We have recently begun our Mist House Project in Waimānalo, which will house seedlings/plants until our partners are ready to outplant them at their sites.
2. The goals and objectives related to the request; The goals and objectives of this request are to 1) Purchase equipment and a motor vehicle to efficiently complete

projects 2) Furnish and install a mist system in our Mist House 3) Begin the process to self sustain by creating our own fertilizer from existing plant material 4) Assist partners is housing plants and giving them a place to grow before outplanting

3. The public purpose and need to be served; We have numerous projects that we want to begin that allow for the plant material to be available to cultural practitioners as well as scientific researchers to learn the cultural uses of the plants and animals they study. Our non-profit wants to fight against the wave of invasive flora and fauna that wreck our natural habitat as well as aid other non-profits in hosting their plants until they are ready for outplanting.
4. Describe the target population to be served; The target population is the community of O'ahu, specifically community restoration sites and cultural practitioners. We want to create a place where science and culture can be found and an exchange of ideas happen.
5. Describe the geographic coverage. We will be mainly located in Waimānalo, but serve the wider O'ahu community and hope to expand our services to the other Hawaiian islands as our capacity allows.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities; The work will mainly be done on a 3-acre, private farm lot in Waimānalo. We will be working to furnish and completely outfit the Mist House we are already creating, beginning the process for soil amendments using plant materials already available on property, and bring in seedlings from our partner restoration sites to begin their grow cycle before being outplanted. A majority of our tasks will be completed by the Site Manager (leading the Mist House Project and Soil Amendment Project), Project Manager (tracking the goals and coordination) and Botanist (solving any plant problems and using his professional network for additional help). This will be a small, but efficient team and we will be bringing in volunteers to help us construct the Mist House furnishings and consulting with outside experts and other non-profits whose goals align with our own.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service; Our timeline for total Mist House Project is January 2026 to December 2026 contingent on available funds.

*Month 1: Order supplies for the Mist House*

*Month 2: Receive supplies and quarantine materials to check for any foreign threats (pests, plant diseases, etc.)*

*Month 3: Begin installing mist system and nursery benches*

*Month 4: Install and test mist system*

*Month 5: Complete final checks and organize Mist House for incoming seedlings*

*Month 6: Receive seedlings and implement tracking system*

*Month 7: Evaluate the past 6 months to address areas of improvement*

*Month 8: Begin process of natural soil amendments from existing plant material*

*Month 9: Fine tune and fix any issues with the Mist House and soil amendment process*

*Month 10: Introduce a new wave of native seedlings and fix any issues from the systems analysis*

*Month 11: Grow and track plants and begin compiling materials for Final Report*

*Month 12: Analyze and create Final Report to the foundation*

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; We plan to use an Excel spreadsheet that tracks each partner and the species and number of plants they gave. We will track our plant return rate and strive for 80% of plants returned to their restoration site once they have matured. We will also be tracking any invasive species or disease that negatively affects the plant and consult with the appropriate institution/person (i.e. botanists, seed bank managers, etc.) to see how we can combat the issue.
  
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.  
 The measures of effectiveness will be the
  - Number of native seeds and plants received:
  - Number of plants returned to partners:
  - Number of species cared for:
  - Number of partners we worked with:

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))

- b. Personnel salaries and wages ([Link](#)) - Not Applicable
- c. Equipment and motor vehicles ([Link](#))
- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$16,000	\$20,000	\$50,000	\$0	\$86,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.
- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.
- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

-Hawai'i is the extinction capital of the world and has one of the highest rates of endemism in the world (90%) with 1,400 taxa of native flora existing nowhere else in the world. Over 100 of our native plant taxa are extinct and nearly 200 have less than 50 individuals left in the wild. Hawai'i makes up nearly 44% of the nation's endangered plant taxa while occupying less than 1% of the land mass and facing much stricter criteria for consideration to make the list. The non-profit was founded to help in alleviating this great responsibility of protecting the native plants and creating a space for cultural practitioners to be able to safely harvest material for their practices. The team comes from a background focused in Native Hawaiian practices and have seen the toll of invasive species that are currently decimating our fragile ecosystem. We have

spoken with cultural practitioners who have had to turn to other plant materials that our kupuna did not use. This has created a gap in learning and very soon we may lose the knowledge of how to do certain things. We have also visited numerous museum collections and restoration sites and see that there needs to be a bridge between the two worlds. We currently have a grant from the Hawai'i People's Fund to begin one of our priority projects, a Mist House, so that we can house their plants until the site is ready to outplant them. All of the team members have at least 5 years of experience with growing and caring for native plants and we understand the responsibility and hardship organizations face. Yes, native plants take more time to grow, but they work so harmoniously with the islands' ecosystem that the benefits far outweigh the drawbacks. The non-profit will be applying for more grants this year to offset our costs and we will continue to work to support our mission because it will directly and positively impact the lāhui.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The main facility that is being built is the Mist House, which will be 240 square feet. This is the main building on the property that we will be using because it will be creating a growing environment for the plants from restoration sites. In the future, we have plans to create a processing area for up potting/preparing plants to be sent out or delivered to various restoration sites. The current Mist House will serve a majority of our needs and we can store the tractor and food processor in a side section of this facility.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

All staff members will be part time workers and will have the opportunity to present relevant training sessions to the Board for approval. Pū'ao Ola o Laka will also independently organize learning opportunities with scientists and cultural practitioners throughout the year to build knowledge and pilina with the community.

Team members:

Justus Kalei Arthur

Historically underserved farmer and rancher with a foundational knowledge of Native Hawaiian plants and their cultural uses. Kalei has an extensive background in growing Hawaii's native plants and has gradually increased nursery production and plant

diversification since 2019. Kalei received his B.A. in Hawaiian Studies at the University of Hawaii at Manoa, danced hula for more than 10 years with Kawaiulaokala and Halau Na Pua Ahihi Lehua Mai Pihanakalani, was a member of the Cultural Resources Department at Bishop Museum and is currently a technician for REPI (Readiness and Environmental Protection Integration) on O'ahu.

Monica Texeira

Monica has a B.A. in History and a Masters of Archives and Records Management. Monica has gained cultural knowledge from her family members on Kaua'i through their involvement in various agricultural sites on Kaua'i and her time spent in Kōke'e. She is a former member of the Bishop Museum's Cultural Resources Department and is currently working at 'Iolani Palace, a national historic landmark of kānaka 'ōiwi.

Miles Kealoha Thomas

Miles has a B.S. and a Masters degree in Botany studying the flora and fauna of the Hawaiian ecosystem. He is the Research Specialist in the Botany Department at Bishop Museum and works extensively with the O'ahu Plant Extinction Prevention Program (PEPP). Miles has published in peer reviewed, scientific journals and is the co-author of the book "Ferns and Lycophytes of the Hawaiian Islands". He's involved in many NHO's including Kua'āina 'ulu 'auamo, Waimānalo limu hui, Kaiāulu o Kahalu'u, and Papahana Kuaola. He lends his botanical expertise to these organizations, helping with plant identification and planting lists for restoration/agroforestry projects. He also spends time in the forests collecting propagules of various native Hawaiian plants for Lyon Arboretum and the UH Mānoa Arboretum.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Site Manager-Reporting to the Board

Project Manager-Reporting to the Site Manager

Botanist-Reporting to the Project Manager

## 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Site Manager- \$22,000-\$28,000

Project Manager- \$26,000-\$30,000

Botanist- \$22,000-\$26,000

## VII. Other

## 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The non-profit has no pending litigation to which we are party to, including the disclosure of any outstanding judgement.

## 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

## 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

## 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

Our future sustainability plan is to apply for grants at both private and public institutions as well as seek private donations from those that support our cause. We understand that applying solely for grants is not sustainable, so we are currently creating relationships within the community where private donations can help to fund operational costs, such as salaries and lease payments. In the future, we would also like to submit applications with other environmental conservationists and culturally focused non-profits to grow our audience and spread awareness through educational programs and outreach.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

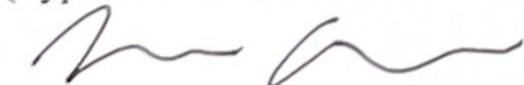
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pū'ao Ola o Laka  
(Typed Name of Individual or Organization)



(Signature)

01/21/2026

(Date)

Justus Kalei Arthur  
(Typed Name)

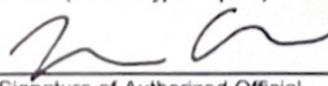
President

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Pū'ao Ola o Laka

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	6,000
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	15,000
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
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20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>				<b>21,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
1. Hobart VCM	20,000	0	0	0
2. Electric Fencing	1,000	0	0	0
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>21,000</b>			
<b>D. MOTORVEHICLE EXPENSES</b>				
1. Kei Truck with dump bed	15,000	0	0	0
2. Subcompact tractor and attachments	50,000	0	0	0
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>65,000</b>			<b>0</b>
<b>E. CAPITAL</b>				<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>86,000</b>	<b>0</b>	<b>0</b>	<b>21,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	86,000	Justus Kalei Arthur <span style="float: right;">808-754-7809</span>		
(b) Total Federal Funds Requested	0	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	0	 <span style="float: right;">01/21/2026</span>		
(d) Total Private/Other Funds Requested	21,000	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>107,000</b>	President Name and Title (Please type or print)		

Applicant:           Pū'ao Ola o Laka          

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Sub-compact tractor and attachments (Bucket, mower, loader, wood chipper, etc)		\$50,000.00	\$ 50,000.00	
Hobart VCM	1	\$20,000.00	\$ 20,000.00	
Electric fencing	1	\$1,000.00	\$ 1,000.00	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>2</b>		<b>\$ 71,000.00</b>	

**JUSTIFICATION/COMMENTS:**

Sub-compact tractor will be a necessary tool for field maintenance, site preparation, plantings, and harvests of our 2 target crops of hawaiian heirloom varieties of Piper methysticum (awa) and Musa x paradisiaca (maia). Hobart VCM is vital for the processing of large quantities of awa, grinding roots into a ready to use product for community members to use right away. Electric fencing is vital to protect crops from wild pigs who can destroy the entire planting site overnight.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Kei Truck with dump bed	1.00	\$15,000.00	\$ 15,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>1</b>		<b>\$ 15,000.00</b>	

**JUSTIFICATION/COMMENTS:**

A compact truck with a dump bed is necessary for navigating small spaces between rows of plantings as well as tight turns entering the farm site. The dump bed will play an integral roll in eliminating waste from neighboring farms (horse manure) while delivering nutrient rich mulch to our target crops. With minimal staff hours this vehicle will allow us to be much more efficient with staff time allowing us to focus on things like IPM and crop inspections by greatly reducing time spent weeding and fertilizing while greatly reducing watering costs.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2026 to June 30, 2027

Applicant: Pū'ao Ola o Laka

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS	N/A	0	0	0	10000	0
LAND ACQUISITION	N/A	0	0	0	0	0
DESIGN	N/A	0	0	0	0	0
CONSTRUCTION	N/A	5000	0	0	5000	0
EQUIPMENT	N/A	0	86000	20000	0	0
TOTAL:	N/A	5,000	86,000	20,000	15,000	0

JUSTIFICATION/COMMENTS: We are seeking \$86,000 for equipment and motor vehicle expenses in order to prepare the land and accomplish projects that we are currently in the midst of executing. In the succeeding years, we will be seeking from various sources \$10,000 for plans which will be used to compensate those that do the planning and administration as well as \$5,000 for a possible tool shed to house the equipment.

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Pū'ao Ola o Laka

Contracts Total: 5,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Hawai'i People's Fund - Grant	January 2, 2026	N/A	N/A	5,000
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