



# PEOPLE ATTENTIVE TO CHILDREN

**State Grant in Aid  
Application for Grants: FY 2027**

**January 23, 2026**



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

*Carol wear*

AUTHORIZED SIGNATURE

Carol Wear Executive Director

PRINT NAME AND TITLE

January 22 2026

DATE

## Application for Grants

*If any item is not applicable to the request, the applicant should enter “not applicable.”*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

PATCH's Certificate of Good Standing is attached.

#### **2. Declaration Statement**

PATCH's declaration statement affirming its compliance with the standards for the award of grants is attached.

#### **3. Public Purpose**

Please see attached Verification of Public Purpose.



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** PATCH (PEOPLE ATTENTIVE TO CHILDREN)

**DBA/Trade Name:** PATCH (PEOPLE ATTENTIVE TO CHILDREN)

**Issue Date:** 01/15/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
New Hawaii Tax#: [REDACTED]  
FEIN/SSN#: [REDACTED]  
UI#: XXXXXX9860  
DCCA FILE#: 31206

Status of Compliance for this Vendor on issue date:

| Form  | Department(s)                                     | Status    |
|-------|---|-----------|
| A-6   | Hawaii Department of Taxation                     | Compliant |
| 8821  | Internal Revenue Service                          | Compliant |
| COGS  | Hawaii Department of Commerce & Consumer Affairs  | Exempt    |
| LIR27 | Hawaii Department of Labor & Industrial Relations | Compliant |

**Status Legend:**

| Status        | Description   |
|---------------|---|
| Exempt        | The entity is exempt from this requirement  |
| Compliant     | The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance |
| Pending       | A status determination has not yet been made  |
| Submitted     | The entity has applied for the certificate but it is awaiting approval  |
| Not Compliant | The entity is not in compliance with the requirement and should contact the issuing agency for more information                 |

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**People Attentive To Children (PATCH)**

(Typed Name of Individual or Organization)

*Carol wear*

(Signature)

**Carol Wear**

(Typed Name)

Rev 8/30/23

January 22, 2026

(Date)

**Executive Director**

(Title)



Supporting Hawaii's Child Care Needs

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**Member of:**

BBB of Hawaii, Accredited Charity  
Child Care Aware of America  
National Workforce Registry Alliance  
Aloha United Way  
Hawaii Island United Way  
Kauai United Way  
Maui United Way



**Verification of Grant Use for Public Purpose**

§42F-102 Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- 1. The name of the requesting organization or individual:** People Attentive To Children (PATCH)
- 2. The public purpose for the grant:**

**Purpose Statement:** This request seeks support for strengthening Hawai'i's early learning system through the development of a secure, integrated data infrastructure. PATCH is Hawai'i's only statewide child care resource and referral agency, serving families and providers since 1976. The proposed initiative will fund the hiring a Data Systems Coordinator to consolidate fragmented data streams, track workforce and enrollment trends, and produce actionable insights for policymakers, providers, and families.

By creating a unified, secure data system, PATCH will enable stakeholders to identify gaps in child care capacity, target workforce supports that are most needed, and improve equitable access to affordable, high-quality early learning opportunities for Hawai'i's youngest children. This project is a strategic investment in Hawai'i's future prosperity, ensuring that every child has equitable access to quality care and every family has the resources they need to thrive.

**Statistics:**

- Hawai'i has 99,900 children under age five, and 62% of these children have all available parents in the workforce.
- The state has only 444 licensed childcare centers and 230 family childcare homes, leaving thousands of families without adequate care options.
- Infant/toddler care capacity is 17.5% below pre-pandemic levels, with only 19,597 slots available for nearly 89,000 children under age five.
- Early childhood educators earn a median wage of \$14.16/hour, well below Hawai'i's living wage of \$20.73/hour, contributing to high turnover and workforce instability.

These gaps underscore the urgent need for a robust data system to guide resource allocation and policy decisions.

**Impacts:**

Early childhood education is one of the most powerful investments a society can make. Quality early learning improves school readiness, academic performance, and long-term economic outcomes. Conversely, lack of access to care increases risks of poverty and social inequity.

This initiative will transform fragmented, reactive reporting into proactive stewardship. By equipping decision-makers with accurate, timely data, Hawai'i can:

- Expand access to infant/toddler care
- Improve workforce retention and training
- Reduce waitlists and disparities in rural and underserved communities
- Strengthen family economic stability and participation in the workforce

Intended Outcomes:

- Integrated Data System: Consolidate 4–6 priority data feeds (licensing, subsidy, provider registry, training/scholarship, enrollment, FCIL's, and Public PK).
- Analytics Dashboards: Deploy two interactive suites for workforce and capacity/enrollment trends.
- Reports and Briefs: Publish two quarterly briefs and one annual statewide report, The State of Early Learning in Hawai'i.
- Stakeholder Engagement: Convene 3–5 Data Stewardship Working Group meetings and launch multilingual family-facing transparency tools.

**1. The services to be supported by the grant:**

- Hire and onboard a Data Systems Coordinator
- Design and implement secure ETL workflows and governance protocols
- Build interactive dashboards for workforce and enrollment trends
- Produce statewide reports and briefs to inform policy and funding decisions
- Engage stakeholders through working groups and provider/family-facing tools

**2. The target group:**

- Direct: Early learning workforce (teachers, caregivers, administrators), child care providers, and program operators statewide
- Indirect: Nearly 99,900 children ages 0–5 and their families, especially those in rural and low-income communities
- Policy Makers and Funders: Legislators, DHS administrators, and philanthropic partners

**3. The cost of the grant and the budget:**

PATCH requests \$135,000 for FY26, allocated as follows:

- Personnel: Data Systems Coordinator salary and benefits
- Operating Costs: Technology infrastructure, software licenses, stakeholder engagement, and reporting

*Carol wear*

\_\_\_\_\_  
(Signature)

January 22, 2026

\_\_\_\_\_  
(Date)

Carol Wear, Executive Director

(Print Name and Title)

## **II. Background and Summary**

### **1. A brief description of the applicant's background**

People Attentive To Children (PATCH) has supported Hawai'i's families in balancing work and caregiving responsibilities since 1976. For nearly five decades, PATCH has served as the state's only child care resource and referral agency, dedicated to improving the quality and availability of care for Hawai'i's youngest children. Through its comprehensive statewide network, PATCH provides essential services including child care referrals, provider recruitment and support, consumer education, professional development and training for child care providers, early childhood education scholarships, and outreach to families experiencing homelessness. These efforts ensure that families have access to safe, affordable, and high-quality child care options while strengthening the early childhood education workforce.

With offices on O'ahu, Maui, Kaua'i, and Hawai'i Island, PATCH maintains a locally embedded model that allows staff to build strong relationships with families and providers in their communities. This approach ensures culturally responsive services and timely support for families across the islands. PATCH also operates multiple Department of Human Services contracts, including Child Care Resource & Referral, Preschool Open Doors, Child Care Training and Scholarships, Infant/Toddler Training, and the Child Care Registry. These programs work synergistically to create a robust, interconnected system of support for families and providers statewide.

In recent years, PATCH has expanded its impact through strategic partnerships and outreach initiatives. The organization collaborates with public agencies, nonprofits, and community organizations to increase awareness of child care resources, connect families to essential services, and advocate for policies that strengthen early childhood education. PATCH is an active member of the Child Care Aware of America (CCAoA) and Tootris, leveraging its database to maintain accurate, up-to-date information on child care providers and resources. This technology enables PATCH to respond quickly to family needs and produce data-driven reports that inform statewide planning and policy.

PATCH's commitment to quality and accountability is reflected in its performance outcomes. In 2025 alone, PATCH responded to over 9,400 child care referral requests, supported over 820 providers, delivered more than 650+ hours of training to child care professionals, and provided scholarships to individuals pursuing early childhood education. Surveys and follow-up evaluations consistently show high levels of satisfaction among families and providers, underscoring PATCH's role as Hawai'i's trusted leader in child care resource and referral services.

With nearly 50 years of experience, strong community partnerships, and a proven track record of service delivery, PATCH continues to advance its mission of ensuring that every child in Hawai'i has access to quality care and every family has the resources they need to thrive.

## 2. The goals and objectives related to the request

The purpose of this grant is to strengthen Hawai'i's early learning system by hiring a Data System Coordinator to build an integrated data infrastructure. This initiative will consolidate fragmented data, track workforce and enrollment trends, and provide actionable insights to inform policy and funding decisions. Our ultimate goal is to ensure equitable access to quality early learning for all children in Hawai'i.

- Consolidate fragmented data collection into a secure, comprehensive system. Data sources integrated: At least 4–6 priority data feeds (licensed facilities, subsidy, provider registry, training/scholarship, enrollment, FCIL's, and Public PK).
- Track workforce trends and enrollment shifts through interactive dashboards. Dashboards deployed: 2 interactive suites (workforce and capacity/enrollment).
- Publish annual statewide reports and quarterly briefs to guide decision-making. Reports published: 1 statewide annual report and 2 quarterly briefs.
- Strengthen collaboration among DHS, providers, and families through a Data Stewardship Working Group. Stakeholder engagement: 3-5 Data Stewardship Working Group meetings.

### Tasks to Be Accomplished

- Consolidate fragmented data collection into a secure, comprehensive system:
  - Inventory all relevant data sources.
  - Execute data-sharing agreements.
  - Create a standardized data dictionary and governance charter.
  - Implement secure ETL workflows and role-based access.
- Track workforce trends and enrollment shifts:
  - Build dashboards for workforce credentials, training, and retention.
  - Develop capacity/enrollment dashboards by island, age band, and provider type.
  - Apply an equity lens to disaggregate data by geography, language, and priority populations.
- Publish statewide reports and briefs:
  - Release two quarterly briefs on critical topics (e.g., infant/toddler capacity, workforce retention).
  - Produce the inaugural State of Early Learning in Hawai'i report to inform legislators and funders.
- Strengthen collaboration across DHS, providers, and families:
  - Convene a Data Stewardship Working Group.
  - Launch family-facing transparency resource mapping in multiple languages.
- Ensure sustainable funding models:
  - Develop a costed sustainability plan.

- Document ROI through case studies.
- Propose administrative standards for data governance and reporting.

### **Expected Outcomes**

- Enhanced decision-making: Dashboards actively used by ≥50 stakeholders.
- Provider engagement: ≥25 providers submit updated capacity/vacancy data.

### **3. The public purpose and need to be served**

Early childhood represents one of the most powerful investments societies can make. From birth to age five, a child’s brain forms over one million neural connections every second, laying the groundwork for lifelong learning, health, and well-being. Quality early learning boosts school readiness, enhances academic performance, and lowers the need for later interventions. Children with access to robust early learning environments are more likely to graduate high school, pursue higher education, and become engaged, productive citizens, while those without such access are at greater risk for poverty and social inequity.

In Hawai‘i, the stakes are even higher. Nearly 99,900 children under age five live here, and 62 % of these children have all available parents in the workforce. Yet the state has only 540 licensed child care centers and 249 family child care homes, a system covering just a fraction of keiki in need. Particularly concerning is the gap in infant/toddler care: as of December 2024, Hawai‘i had capacity for 19,597 children under five—17.5 % below pre pandemic levels and far short of the nearly 89,000 children in the age group. For many families, especially those in rural areas or with limited financial resources, finding affordable, culturally affirming, and developmentally appropriate care is a challenge. [\[hawaiiacti...rategy.org\]](http://hawaiiacti...rategy.org)

The early learning workforce is similarly strained. In 2022, Hawai‘i’s early childhood educators earned a median wage of just \$14.16/hour, well below the state’s living wage of \$20.73/hour, and over 11 % lived in poverty. Low pay contributes to high turnover, undermining workforce stability and continuity essential for high-quality care. While the state is expanding pre-K access, with 1,026 three- and four-year-olds enrolled in 2023 and plans underway to add nearly 1,500 more slots by 2024–25, this expansion highlights the growing urgency to support younger children and strengthen the overall care system.

This initiative serves a vital public purpose: to guarantee that every child in Hawai‘i has equitable access to quality early learning, while empowering families to participate fully in the workforce and community. By centralizing fragmented data streams into a unified system, this project will equip legislators, DHS, providers, and funders with the insights needed to:

- Identify and fill capacity gaps by island, region, and age group (especially infant/toddler)
- Direct workforce support—training, scholarships, technical assistance—to where it is most needed

- Analyze how educator credentials and compensation correlate with program quality and staff retention
- Reveal enrollment trends, subsidy uptake, and unmet need to spotlight access barriers
- Track early intervention outcomes and measure the impact of specific strategies

In short, this project transforms partial, reactive reporting into proactive stewardship. A robust, standardized data system will align resources strategically, accelerate progress toward equitable access, and strengthen Hawai'i's early learning infrastructure. This is not merely a technical upgrade; it is a farsighted investment in the future prosperity of our islands and its people.

#### **4. The target population to be served**

##### **Direct Target Population**

- Early Learning Workforce: Teachers, caregivers, and program administrators in licensed child care centers, family child care homes, and preschool programs statewide. These professionals will benefit from improved visibility into training opportunities, credential tracking, and workforce support strategies.
- Child Care Providers and Programs: Over 820 licensed facilities and family child care homes will gain access to tools for updating capacity data, receiving technical assistance, and participating in quality improvement initiatives.

##### **Indirect Target Population**

- Children Ages 0–5: Nearly 99,900 keiki will benefit indirectly as data-driven decisions expand access to quality care, reduce waitlists, and improve program quality.
- Families and Caregivers: Working parents, especially those in rural areas, low-income households, and immigrant communities, will experience greater transparency and access to affordable, culturally responsive care options.
- Policy Makers and Funders: Legislators, DHS administrators, and philanthropic partners will have reliable data to guide investments, monitor progress, and ensure accountability.
- Communities at Large: Strengthening early learning systems contributes to long-term economic stability, workforce participation, and educational outcomes for Hawai'i's population.

#### **5. Geographic coverage**

This proposal will serve the entire state of Hawai'i, ensuring equitable access to early learning data and resources across all islands. Hawai'i's unique geography, spanning multiple islands separated by ocean, presents significant challenges for service delivery, including limited transportation options, higher costs, and disparities in access to child

care resources. To overcome these barriers, the proposed data system and coordination efforts will be statewide in scope, leveraging PATCH's existing infrastructure and local presence.

PATCH currently maintains offices on O'ahu, Maui, Kaua'i, East Hawai'i (Hilo), and West Hawai'i (Kailua-Kona), with outreach extending to Moloka'i and Lāna'i through the Maui office. Each location is staffed by professionals familiar with their communities, ensuring culturally responsive and locally relevant support. These offices provide direct services such as child care referrals, provider technical assistance, and training, while also serving as hubs for data collection and stakeholder engagement.

Key elements of geographic coverage include:

- O'ahu (Honolulu Headquarters): Centralized operations, statewide data management, and coordination with DHS and other agencies. The Honolulu office houses the largest staff and serves as the primary training and conference center.
- Neighbor Islands:
  - Maui Office (Wailuku): Serves Maui County and provides outreach to Moloka'i and Lāna'i.
  - Kaua'i Office (Līhu'e): Supports families and providers across Kaua'i.
  - East Hawai'i Office (Hilo): Covers Hilo and surrounding communities on Hawai'i Island.
  - West Hawai'i Office (Kailua-Kona): Serves Kona and Kohala regions, ensuring coverage for the western side of Hawai'i Island.
- Remote Access: Families and providers statewide can access services through PATCH's toll-free number and full-service website, which operates 24/7. The website includes tools for child care referrals, provider updates, and professional development resources, ensuring that even residents in remote areas have access to critical information.
- Mobile and Outreach Services: Staff regularly travel to Moloka'i and Lāna'i for training and support and participate in community events across all islands to increase awareness and engagement.

This statewide approach ensures that data collection, analysis, and reporting reflect the diverse needs of Hawai'i's communities, from urban Honolulu to rural neighbor islands. By integrating local knowledge with centralized data systems, the project will provide policymakers and stakeholders with accurate, island-specific insights to guide resource allocation and program development.

### **III. Service Summary and Outcomes**

#### **1. Scope of work, tasks and responsibilities**

The Data System Coordinator will serve as the lead technical and implementation staff for the development, integration, and ongoing management of Hawai'i's early learning data infrastructure. This position is responsible for consolidating multiple statewide data sources into a secure, standardized system that supports analytics, reporting, and decision-making for DHS, policymakers, providers, and families.

The Coordinator will oversee data inventory and integration across 4–6 priority data feeds, develop and maintain ETL workflows, establish data governance and documentation standards, and design interactive dashboards that track workforce trends, provider capacity, and enrollment patterns. The role requires close collaboration with DHS, internal PATCH program teams, external data partners, and the Data Stewardship Working Group to ensure data accuracy, privacy compliance, and practical usability.

- **Integrate Priority Data Feeds:** Inventory all relevant data sources, execute data-sharing agreements, and consolidate 4–6 priority feeds (licensing, subsidy, provider registry, training/scholarship, enrollment, FCIL's, and Public PK) into a secure, comprehensive system.
- **Establish Governance:** Create a standardized data dictionary and governance charter to ensure consistency, transparency, and compliance.
- **Develop Secure ETL Workflows:** Implement validated extract-transform-load pipelines with role-based access to protect privacy while enabling meaningful use.
- **Build Analytics Dashboards:** Deploy two interactive dashboard suites - one for workforce trends (credentials, training, retention) and one for capacity/enrollment (by island, age band, provider type) - with equity-focused disaggregation.
- **Produce Reports and Briefs:** Publish two quarterly briefs on critical topics and an annual statewide report, The State of Early Learning in Hawai'i, to inform policy and funding decisions.
- **Engage Stakeholders:** Convene 3–5 Data Stewardship Working Group meetings, provide provider-facing tools for data updates, and launch multilingual family-facing transparency resources.
- **Plan for Sustainability:** Develop a costed sustainability plan, document ROI through case studies, and propose administrative standards for long-term governance.

## **2. Projected annual timeline for accomplishing the results or outcomes of the service**

### **Quarter 1 (Months 1–3):**

- Hire and onboard the Data Systems Coordinator.
- Complete data inventory and mapping; draft data-sharing agreements.
- Establish data dictionary and governance charter.
- Stand up secure environment and initial ETL architecture.
- Convene first Data Stewardship Working Group session.

### **Quarter 2 (Months 4–6):**

- Execute agreements and integrate first 3–4 data feeds.
- Launch prototype Workforce Dashboard.
- Begin capacity/enrollment data mapping.
- Publish first quarterly brief (e.g., infant/toddler capacity).

### **Quarter 3 (Months 7–9):**

- Integrate remaining data feeds; enhance ETL validations.
- Deploy Capacity/Enrollment Dashboard with equity disaggregation.
- Conduct user testing and iterate based on feedback.
- Convene additional Working Group sessions; publish second quarterly brief (e.g., workforce retention).

### **Quarter 4 (Months 10–12):**

- Publish annual statewide report.
- Achieve adoption targets: ≥50 active dashboard users and ≥25 providers submitting updates.
- Finalize sustainability plan and administrative standards.
- Transition to steady-state operations.

The requested \$135,000 primarily supports one full-time Data System Coordinator position, inclusive of salary and fringe benefits. No capital purchases are included. Existing PATCH infrastructure and software licenses will be leveraged to maximize cost efficiency.

## **3. Quality assurance and evaluation plans for the request and how the applicant plans to monitor, evaluate, and improve their results**

Quality assurance will be embedded throughout the project:

- **Data Quality Controls:** ETL pipelines will include schema validation, deduplication, and anomaly detection. A data dictionary and lineage documentation will ensure clarity and consistency.
- **Security and Governance:** Role-based access and compliance protocols will safeguard sensitive data. Governance charter and DSAs will define responsibilities and retention schedules.

- Usability and Adoption: Human-centered design principles will guide dashboard development, with iterative testing and multilingual resources for families. Training and office hours will support DHS staff and providers.
- Evaluation Framework:
  - Outputs: Number of data feeds integrated, dashboards deployed, briefs and annual report published.
  - Outcomes: Improved decision timeliness, targeted funding shifts, workforce retention insights, and expanded infant/toddler capacity tracking.
  - Equity Impacts: Visibility into gaps by island, language, and priority populations, with documented actions to address disparities.
  - Continuous Improvement: Quarterly performance reviews to refine metrics and enhance functionality.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).**

The following measures will be reported to the expending agency and updated if appropriation levels change:

- Infrastructure and Governance:
  - 4–6 priority data feeds integrated and refreshing on schedule.
  - Completion of one data dictionary and one governance charter.
  - Execution of at least four data-sharing agreements.
- Analytics Products:
  - Deployment of two interactive dashboard suites.
  - Publication of two quarterly briefs and one annual statewide report.
- Adoption and Engagement:
  - ≥50 stakeholders actively using dashboards monthly.
  - ≥25 providers submitting updated capacity/vacancy data quarterly.
  - 3–5 Data Stewardship Working Group meetings completed.
- Data Quality and Equity:
  - ≥98% validation pass rate across integrated feeds.
  - ≥90% on-time refresh cycles.
  - Dashboards consistently disaggregated by island, language, provider type, and age bands.
- Decision Support and ROI:
  - Documentation of at least three policy or funding actions informed by analytics.
  - Completion of one costed sustainability plan and two ROI case studies.

## **IV. Financial**

### **Budget**

1. **The PATCH is submitting a budget utilizing the attached budget forms that detail the cost of the request.**
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$33,750  | \$33,750  | \$33,750  | \$33,750  | \$135,000   |

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

| Approximate Amount to be Requested | Funder   |
|------------------------------------|--|
| \$4.5 Million                      | State of Hawaii – Department of Human Services |
| \$325,000                          | CoM  |

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

PATCH did not receive Federal Tax Credits.

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

A list of required information is included in the Attachments on the provided form: "Government Contracts, Grants, and/or Grants in Aid."

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

\$572,975.50

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

PATCH brings nearly five decades of statewide leadership in early childhood workforce support, data management, and system navigation making it uniquely positioned to help strengthen Hawai'i's early learning system through an integrated data strategy. As Hawai'i's only statewide child care resource and referral agency since 1976, PATCH has operated at the center of the state's early childhood information ecosystem, supporting families, child care providers, and early educators across every island. Over the past 15+ years administering the Child Care Registry & Scholarship program for DHS, PATCH has managed high-volume data intake, credential verification, HANA system reporting, and multi-island workforce tracking. PATCH processes thousands of applications and training documents each year, routinely entering records, uploading credentials, issuing qualification determinations, and generating monthly and quarterly performance reports. This long-standing role has given PATCH a deep understanding of workforce pathways, training requirements, licensing standards, and the complexity of fragmented early childhood data—a critical foundation for the work proposed in this grant.

Related and relevant service contracts for the most recent three years including the following:

| <b>Title of Service/Service Description</b>  | <b>Contract Project ID Number Project Period</b> | <b>Contracting Agency/Contact Person, Contact Information</b>  |
|--|--|--|
| Infant and Toddler Training - PATCH provides statewide infant and toddler professional development services to strengthen the skills of early childhood practitioners serving children from birth to age three. Trainings are evidence-based, aligned with state and federal early childhood standards, and delivered through in-person and virtual formats to ensure equitable access across Hawai'i. | DHS-22-CCPO-0043 SA4                             | Department of Human Services<br>Dayna Luka<br>1010 Richards St. Ste. 512<br>Hon, HI 96813<br>Dluka@dhs.hawaii.gov          |
| Preschool Open Doors - PATCH administers the Preschool Open Doors (POD) program by coordinating eligibility intake, provider participation, and ongoing case management to support access to preschool services for eligible families. Services include application processing, verification,  | DHS-26-CSP-0021                                  | Department of Human Services<br>Stacie Tonouchi<br>1010 Richards St. Ste. 512<br>Hon, HI 96813<br>stonouchi@dhs.hawaii.gov |

| Title of Service/Service Description   | Contract Project ID Number Project Period | Contracting Agency/Contact Person, Contact Information  |
|--|---|---|
| subsidy administration, and communication with families and providers to ensure timely and accurate payments. Program data and documentation are managed in alignment with state requirements to support accountability, compliance, and continuity of care.   |   |   |
| Child Care Registry & Scholarship Contracts - PATCH administers the Hawai'i Early Childhood Workforce Registry and related scholarship programs to support workforce development, credential attainment, and career advancement for early childhood practitioners statewide. Services include practitioner enrollment, verification of education and training, scholarship administration, and coordination with training partners to ensure accurate documentation and compliance with contract requirements. Registry and scholarship data are maintained to support licensing, program participation, and statewide workforce planning. | DHS-24-CCRPO-00004 SA 2                   | Department of Human Services<br>Dayna Luka<br>1010 Richards St. Ste. 512<br>Hon, HI 96813<br>Dluka@dhs.hawaii.gov |
| Child Care Resource & Referral - PATCH provides Child Care Resource and Referral (CCR&R) services to support families, providers, and communities in accessing quality child care across Hawai'i. Services include consumer education, referrals, provider support, outreach, and data collection to improve access, quality, and informed decision-making. CCR&R services are delivered in alignment with state and federal requirements to support child care availability, continuity of care, and system planning.   | DHS-24-CCSPO-0003                         | Department of Human Services<br>Dayna Luka<br>1010 Richards St. Ste. 512<br>Hon, HI 96813<br>Dluka@dhs.hawaii.gov |
| Child Care Training - PATCH provides statewide child care training services to support the   | DHS-22-CCPO-0042-SA4                      | Department of Human Services<br>Dayna Luka<br>1010 Richards St. Ste. 512  |

| Title of Service/Service Description  | Contract Project ID Number Project Period | Contracting Agency/Contact Person, Contact Information   |
|---|---|--|
| professional development of early childhood practitioners across center-based and family child care settings. Trainings are evidence-based, aligned with state licensing and quality standards, and delivered through in-person and virtual formats to ensure equitable access statewide. |   | Hon, HI 96813<br>Dluka@dhs.hawaii.gov  |
| Early Childhood Workforce Recruitment and Continuous Quality Improvement  | G-6394                                    | County of Maui<br>Department of Housing & Human Concerns<br>Kaina Bonacorsi<br>200 South High Street,<br>Wailuku, HI 96793<br><a href="mailto:Kaina.bonacorsi@mauicounty.gov">Kaina.bonacorsi@mauicounty.gov</a> |

PATCH’s direct operational experience mirrors the challenges this initiative seeks to solve. Fragmented data streams spanning the Registry, training records, scholarship awards, licensing compliance, and provider capacity currently sit across multiple systems, requiring manual navigation by providers, policymakers, and families. PATCH staff engage with these data sources daily, guiding educators through verification, professional development tracking, and data submissions. Through this work, PATCH has cultivated a deep technical fluency in managing workforce-level data and understands where data inconsistencies arise, what fields must be standardized, and how missing information can obscure statewide trends. These insights make PATCH’s perspective essential in designing a unified data infrastructure that consolidates provider, workforce, subsidy, and training information into one secure, query-ready system.

Under this initiative, PATCH’s experience will directly support the development of a cohesive data system that transforms isolated data points into actionable insight. PATCH has the operational framework needed to collaborate with DHS, inform data governance design, and support the Data System Coordinator in consolidating at least 4–6 priority data feeds, including workforce credentials, training history, scholarship utilization, and Registry Qualifications into a comprehensive data environment. The organization’s existing reporting capacity positions it well to contribute to workforce and enrollment dashboards, assist in creating standardized data dictionaries, and support implementation of secure ETL workflows, access protocols, and quality-control routines. PATCH will be an active partner in the Data Stewardship Working Group, leveraging long-standing relationships with providers, center directors, community colleges, licensure staff, and scholarship applicants to ensure that dashboards and reporting tools are designed for real-world usability.

With offices on O‘ahu, Maui, Kaua‘i, East Hawai‘i, and West Hawai‘i, and active outreach to Moloka‘i and Lana‘i, PATCH brings statewide reach essential for equitable sector participation in data modernization. PATCH can support onboarding of providers into interactive reporting tools, disseminate workforce dashboards, and help collect real-time vacancy/capacity updates—contributing to the project’s outcome of engaging at least 25 providers in active reporting and ensuring dashboards are used by 50+ stakeholders. As a trusted first-stop resource for families and providers, PATCH is also well-positioned to help develop user-facing transparency tools, assist with communication in multiple languages, and support families in accessing enrollment and workforce information.

By integrating PATCH’s existing workforce data infrastructure with the new system, Hawai‘i gains an unprecedented opportunity to transform early learning data into insight that drives long-term change. With unified dashboards tracking workforce retention, credential advancement, and capacity by region, policymakers will be equipped to identify infant/toddler shortages, target scholarships and technical assistance to high-need areas, and understand how compensation and training influence quality and turnover. Annual statewide reports and quarterly briefs will support transparent decision-making, while community-accessible dashboards will empower providers and families alike to navigate the system with ease.

Ultimately, PATCH’s multi-decade stewardship of workforce, training, and Registry data uniquely equips the agency to help move Hawai‘i from fragmented reporting toward an integrated early learning information system. This project is a systems investment—building the data backbone needed to ensure every child in Hawai‘i has equitable access to quality care, while strengthening the workforce that serves them. With PATCH as a collaborative implementation partner, the state will advance from reactive, piecemeal data to proactive, policy-driving intelligence that supports long-term expansion and equity in early childhood access across all islands.

## **2. Facilities**

PATCH is conscious of the special needs and different cultures that exist on each of the islands and believes it is important to have local island offices staffed with qualified individuals who are familiar with their own communities. Every effort is made to maintain services that are centrally located in each community where target populations are served. Experience has shown that neighbor island residents prefer to speak with someone on their island rather than contacting someone on O‘ahu. This is one of the primary reasons PATCH maintains offices on O‘ahu, Maui, Kaua‘i, and in East and West Hawai‘i. Each office has its own phone number and email address.

All PATCH offices are ADA compliant and meet OSHA requirements for safety. All office suite doors and hallways are at least 32 inches wide. Doors require less than 5 lbs of force to open. Conference tables in public meeting areas are at least 27 inches high to allow for knee clearance for individuals in wheelchairs. Carpeting in all hallways and

open areas are secured to the floor and are less than ½ inch. Objects that protrude more than 4 inches into a passageway are detectable by individuals with limited sight. PATCH West Hawai'i, East Hawai'i and Kaua'i offices are on the ground floor and are easily accessible. The PATCH O'ahu office is on the second floor of a two-story building but is accessible via ADA compliant elevator. The PATCH Maui office is located on the second floor of a two-story building, but the entrance is at the rear of the building which is at ground level and readily accessible.

All offices also have the necessary equipment to effectively deliver services such as telephone, fax, copy, scanner, computer and internet systems. All offices have ample free as well as handicap parking for clients and a space for clients to discuss their needs in private if required. All offices have current informational material and forms for programs and other child care related information that clients may take with them. All materials are easily enlarged to accommodate vision impaired clients. All offices have staff fully trained and prepared to discuss any of the programs and other resources with clients. Staff are also continually inspecting and modifying office space, informational material and services offered to more effectively accommodate clients with disabilities.

### **O'ahu Office**

PATCH's main office is located at 560 North Nimitz Highway Suite 218, Honolulu, Hawai'i, 96817, in the Na Lama Kukui building (formerly Gentry Design Center) near downtown Honolulu. The site was selected due to its central location, ample free parking and close proximity to bus stops providing easy access. O'ahu office hours are 7:30 a.m. to 4:30 p.m. with extended hours on Wednesdays until 6:30 p.m. This office regularly has 20+ employees working full-time on-site. The O'ahu office includes a large training and conference room which accommodates up to 40 persons. Equipped with a Polycom telecommunication system, the room is routinely used for meetings, training and support services.

### **East Hawai'i (Hilo)**

PATCH Hilo office is located at 26 Waiianuenue Avenue, Hilo, Hawai'i, 96720. The location is in close proximity to other nonprofits providing opportunities for community collaboration. It is in the heart of Hilo near Kamehameha Avenue, providing access to the main thoroughfare through town. This office includes a small training and conference room. East Hawai'i hours are 7:30 a.m. to 4:30 p.m. with extended hours on Mondays until 5:30 p.m. The East Hawai'i office is regularly staffed by three employees on-site.

### **West Hawai'i (Kailua-Kona)**

PATCH's West Hawai'i Office is located at 75-5995 Kuakini Hwy, Suite 521, Kailua-Kona, Hawai'i 96740, in the Kona-Kohala Chamber of Commerce Building, on the main thoroughfare in downtown Kailua-Kona. It is near several government and nonprofit agencies, including the Neighborhood Place of Kona and the DHS office on Hanama Place. West Hawai'i's office hours are 7:30 a.m. to 4:30 p.m., with extended hours on

Mondays until 5:30 p.m. The West Hawai'i office is regularly staffed by two employees on-site.

### **Maui**

PATCH's Maui office is located at 1063 Lower Main Street, Suite C-217, Wailuku, Hawai'i, 96793, in the heart of Wailuku within the Pu'uone Plaza building. Other tenants in the building include nonprofits, which provides opportunities for community collaboration. This facility also includes a training/conference room. Maui's office hours are 7:30 a.m. to 4:30 p.m., with extended hours on Tuesdays, until 5:30 p.m. The Maui office is regularly staffed by four employees on-site.

### **Kaua'i**

PATCH's Kaua'i office is located at 4485 Pahe'e Street, Suite 124, Lihu'e, Hawai'i, 96766, in the heart of Lihu'e. The office is very conveniently located next to Kukui Grove Mall and adjacent to government buildings, including the Department of Human Services. The space includes access to a free training and conference space. Kauai's office hours are 7:30 a.m. to 4:30 p.m., with extended hours on Tuesdays until 5:30 p.m. The Kaua'i office is staffed by three regular employees on-site.

### **Moloka'i/Lana'i**

Moloka'i and Lana'i residents are serviced by PATCH's Maui office. Staff regularly travel to these islands to conduct training sessions and provide all other services as needed. Maui Career Counselors ensure that personal contact is made to each licensed provider on Moloka'i and Lana'i. Residents may also call the toll free 1-800 line or email the PATCH Maui office. This will ensure that Moloka'i and Lana'i residents have access to PATCH staff most familiar with their areas.

### **Client Access via Toll Free & Online**

The PATCH toll free 1-800 number is available statewide. The PATCH full service website, at [www.patchhawaii.org](http://www.patchhawaii.org), is available to families, providers and to the general public 24/7 to obtain resource information relating to child care. The PATCH general email is [patch@patch-hi.org](mailto:patch@patch-hi.org), is also accessible via the PATCH website.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

#### **Proposed Staffing**

##### **Staff Qualifications**

When employing a person, PATCH ensures s/he has the necessary skills, knowledge and experience to perform the job duties through the interview and reference check process. Each job description clearly notes the minimum qualifications of each position. (See Attachment for Data Coordinator job descriptions).

In addition, managers are responsible for the hiring, assigning, coaching, evaluating and discharging of each employee reporting directly to them. It is PATCH's policy to provide equal employment opportunity to all individuals in accordance with the law. In addition, PATCH has policies in place with respect to non-discrimination, anti-nepotism and conflict of interest (See Attachment for employee worksite policies manual).

All new employees hired for regular full-time or regular part-time positions are considered employees in their observation period until they successfully complete their formal initial period and have received a performance evaluation conducted by their immediate supervisor and reviewed and signed by the Executive Director. The observation period is intended to be a "get acquainted" period when both the employee and PATCH can determine whether the employment is mutually beneficial, i.e., qualified in all aspects of their job. Below are descriptions of the qualifications required for the positions required for the Data System Coordinator.

##### ***Associate Director***

The Associate Director will possess a Bachelor's Degree or higher in early childhood education or related field such as human development, psychology, or human services. S/he must also have at least two years of experience in the early childhood education field, with some experience in center-based care. S/he must have previous experience training or teaching adults. Supervisory and career counseling experience as well as knowledge of the State's child care licensing requirements is preferred. S/he must have five years of supervisory experience, preferably with a large multi island staff, and three years administrative experience. S/he must have good organizational skills, excellent oral and written communication skills, ability to effectively supervise multi-cultural staff, interact in a multi-cultural community, analyze problems and develop effective solutions and must be able to demonstrate the ability to work independently as well as closely within a team. S/he must be proficient in the use of various computer hardware and software. S/he must be able to work flexible hours, be able to travel to the neighbor islands, have a valid driver's license and access to an insured vehicle. The Associate Director must have experience with performance reporting, working with major private and public funders and interacting with government departments and agencies.

### ***Data System Coordinator (O'ahu)***

The Data System Coordinator must possess a Bachelor's degree or hire. This position requires excellent oral and written communication skills and the ability to exercise sound judgment when interacting with people. S/he must possess excellent computer skills with Microsoft Office and have data entry experience.

Minimum qualifications:

- Bachelor's degree in data science, information systems, public policy, analytics, or related field (Master's preferred)
- 3–5 years' experience managing complex data systems or dashboards
- Experience with data integration, ETL processes, and data governance
- Familiarity with privacy standards (HIPAA, FERPA, or comparable frameworks)

Preferred qualifications:

- Experience in early childhood, education, health, or public-sector data
- Dashboard tools (e.g., Power BI, Tableau, Looker)
- SQL, data validation, and data quality assurance experience
- Stakeholder facilitation and cross-agency coordination

### ***Executive Director***

The Executive Director must possess at least a Bachelor's degree in business or related field. S/he must also have five or more years of progressive managerial experience. Additional experience in early childhood education or in the non-profit sector is highly preferred. The Executive Director must have proven experience as a strategic leader that collaborates and builds effective relationships with funders, vendors and strategic partners. S/he must have strong fiscal skills and financial management experience and a proven track record in fund development, including proposals and grants. S/he must have excellent oral and written communication skills, be able to work independently, as well as closely within a team and be computer literate. S/he must be able to work flexible hours and travel, have a valid driver's license and access to an insured vehicle.

### **Supervision and Training:**

#### **Supervision (Expanded)**

PATCH employs a comprehensive and multi-tiered supervision structure designed to ensure accountability, consistency in practice, and high-quality service delivery across the state. Governance begins at the Board of Directors level, where members apply expertise in finance, technology, education, human resources, marketing, and community engagement to guide organizational direction. The Board meets every other month, with committees convening in between to maintain momentum, and conducts annual performance evaluations of the Executive Director based on goal attainment, organizational progress, and community feedback. The Executive Director is responsible for agency-wide operations and delegates daily oversight to the Associate Director, who supervises managers, coordinates statewide initiatives, monitors program

fidelity, and maintains alignment with PATCH's strategic plan. Direct supervisor of the Data System Coordinator will be the Associate Director for day-to-day operations and the ED with overall oversight.

Supervision at PATCH is ongoing, structured, and developmentally responsive. All employees participate in formal supervision at least once per month, with increased frequency for staff requiring additional guidance or new to the role. Supervisors use supervision to review documentation quality, discuss client interactions, problem-solve workflow challenges, and reinforce agency standards. Supervisors also remain accessible for ad hoc support through meetings, virtual consultation, phone communication, or an open-door policy to address emerging concerns. Reflective supervision is woven throughout the process, creating a space for staff to consider decision-making, cultural sensitivity, stressors, successes, and challenges in their work. This approach promotes self-awareness, reduces burnout, encourages critical thinking, and strengthens professional practice. In addition to individual supervision, PATCH maintains a statewide collaborative structure through monthly virtual management meetings, monthly team meetings for programmatic updates, and one annual in-person staff convening where policies, practice improvements, and shared learning are prioritized. The Associate Director further supports quality and consistency by making quarterly site visits to neighbor island offices to observe workflow, provide hands-on coaching, gather feedback, and strengthen local partnerships. Employees receive performance evaluations at three months and annually thereafter, focusing on strengths, growth areas, and opportunities for training. If performance concerns remain after coaching and learning support, the organization may initiate progressive corrective action to ensure program integrity. This layered approach to supervision maintains consistent service standards, nurtures professional growth, and reinforces PATCH's focus on responsive, culturally grounded service delivery statewide.

### **Training (Expanded)**

PATCH emphasizes high-quality staff development through a structured onboarding process and robust ongoing training system that supports skill building, professional growth, and alignment with state and program requirements. All new employees receive agency-wide orientation upon hire, including an introduction to PATCH's history, mission, values, culture, and service philosophy, along with mandatory learning on confidentiality, Civil Rights requirements, HIPAA, workplace safety, emergency procedures, hazard communication, quality assurance, performance expectations, HR policies, benefits, and organizational structure. Following general orientation, each employee receives a program-specific training plan tailored to their responsibilities and level of experience. Supervisors assess individual strengths, knowledge gaps, and learning style to ensure the onboarding experience is comprehensive, and may include observation, shadowing of experienced staff, structured coaching, review of program manuals and procedures, and gradual assumption of duties. needed.

Professional development continues beyond orientation. PATCH offers monthly staff meetings to review program updates, troubleshoot challenges, and increase staff competency, as well as monthly statewide program meetings led by the Associate

Director to support alignment across islands and encourage sharing of promising practices. All staff participate annually in a statewide All-Staff Meeting, which focuses on priority skill-building areas identified through staff surveys and program needs. Topics may include health and safety policy updates, cultural responsiveness, community resource navigation, documentation improvement, early childhood workforce support strategies, and quality assurance practices. Supervisors reinforce training through coaching, supervision discussions, practice review, and guided feedback to ensure skills learned are successfully integrated into daily work. As resources permit.

## **2. Organization Chart**

The organization chart illustrates the direct lines of oversight and authority for each position within the organization (See attachment – Organization Chart). The Executive Director is responsible for the overall organization which would include Data System Coordinator. The Executive Director directly supervises the Associate Director and Administrative staff. The Data System Coordinator will report to the Executive Director. Whether through e-mail and/or phone, every staff member has immediate contact with all other staff. PATCH has also set up multiple online meeting platforms at each office to allow staff to video-conference between offices.

## **3. Compensation**

The annual salary range of the three highest paid professional staff is as follows:

- Executive Director: \$120,000
- Finance Manager: \$85,000
- Associate Director: \$80,000

## **VII. Other**

### **1. Litigation**

There is currently no outstanding or pending litigation involving PATCH.

### **2. Licensure or Accreditation**

Not applicable.

### **3. Private Educational Institutions**

Not applicable.

### **4. Future Sustainability Plan**

Sustainability of the integrated data system will be pursued through a phased approach that transitions the work from initial grant support to long-term institutional funding. During the grant period, PATCH will document return on investment through case studies, policy applications, and cost avoidance analysis, demonstrating how integrated data improves decision-making, resource targeting, and workforce planning.

Within the first 12 months, PATCH will actively engage DHS and other public partners to explore incorporation of core data coordination and reporting functions into future state contracts, grants, and requests for proposals. Findings from the annual State of Early Learning in Hawai'i report and quarterly briefs will be used to support budget justification and alignment with state early learning priorities.

In parallel, PATCH will pursue complementary private foundation funding to support system refinement, advanced analytics, and stakeholder engagement. This braided funding strategy will reduce reliance on a single funding source and establish a stable, diversified model to sustain and expand Hawai'i's early learning data infrastructure over time. As the data system matures and begins to consistently generate high value insights, PATCH will leverage these early philanthropic investments to institutionalize support within state contracts, federal opportunities, and additional private funding streams. Foundation funded startup work will be used to document return on investment through case studies, outcome tracking, and cost savings analysis that clearly show how integrated data improves decision making and resource allocation. These materials will be shared with funders and policymakers to support the transition from pilot funding to sustained operational funding embedded in state budgets and braided with other public and private sources. In parallel, PATCH will cultivate a portfolio of foundation partners who can support ongoing innovation such as expanding equity-focused metrics and deepening collaborations with higher education and community based organizations. In this way, private foundation support will not only launch the system but also provide a bridge to a diversified, stable funding model that maintains and grows Hawai'i's early learning data infrastructure over time.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: People Attentive To Children (PATCH)

| BUDGET CATEGORIES                       | Total State Funds Requested (a) | Total Federal Funds Requested (b)  | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|--|----------------------------------|---|
| A. PERSONNEL COST                       |                                 |  |                                  |   |
| 1. Salaries                             | 75,000.00                       |  |                                  |   |
| 2. Payroll Taxes & Assessments          | 7,500.00                        |  |                                  |   |
| 3. Fringe Benefits                      | 8,160.00                        |  |                                  |   |
| TOTAL PERSONNEL COST                    | <b>90,660.00</b>                |  |                                  |   |
| B. OTHER CURRENT EXPENSES               |                                 |  |                                  |   |
| 1. Airfare, Out-of-State                | 1,500.00                        |  |                                  |   |
| 2. Insurance                            | 1,725.00                        |  |                                  |   |
| 3. Lease/Rental of Equipment            | 1,000.00                        |  |                                  |   |
| 4. Lease/Rental of Space                | 2,250.00                        |  |                                  |   |
| 5. Staff Training                       | 1,300.00                        |  |                                  |   |
| 6. Supplies                             | 4,000.00                        |  |                                  |   |
| 7. Telecommunication                    | 1,435.00                        |  |                                  |   |
| 8. Audit                                | 500.00                          |  |                                  |   |
| 9. Hotel Accomodations                  | 1,200.00                        |  |                                  |   |
| 10. Professional Services               | 10,810.00                       |  |                                  |   |
| 11. Repair & Maintenance                | 250.00                          |  |                                  |   |
| 12. Subsistence/Per-Diem                | 300.00                          |  |                                  |   |
| 13. Transportation                      | 100.00                          |  |                                  |   |
| 14. Recruitment/Job Advert              | 270.00                          |  |                                  |   |
| 15. Administrative Costs                | 16,200.00                       |  |                                  |   |
| 16                                      |                                 |  |                                  |   |
| 17                                      |                                 |  |                                  |   |
| 18                                      |                                 |  |                                  |   |
| 19                                      |                                 |  |                                  |   |
| 20                                      |                                 |  |                                  |   |
| TOTAL OTHER CURRENT EXPENSES            | <b>42,840.00</b>                |  |                                  |   |
| C. EQUIPMENT PURCHASES                  | 1,500.00                        |  |                                  |   |
| D. MOTOR VEHICLE PURCHASES              |                                 |  |                                  |   |
| E. CAPITAL                              |                                 |  |                                  |   |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>135,000.00</b>               |  |                                  |   |
| <b>SOURCES OF FUNDING</b>               |                                 | Budget Prepared By:  |                                  |   |
| (a) Total State Funds Requested         | 135,000                         | Ryan Kusumoto <span style="float: right;">808-847-3285</span>            |                                  |   |
| (b) Total Federal Funds Requested       |                                 | Name (Please type or print) <span style="float: right;">Phone</span>     |                                  |   |
| (c) Total County Funds Requested        |                                 | <i>Carol wear</i> <span style="float: right;">1/20/2025</span>           |                                  |   |
| (d) Total Private/Other Funds Requested |                                 | Signature of Authorized Official <span style="float: right;">Date</span> |                                  |   |
| <b>TOTAL BUDGET</b>                     | <b>135,000</b>                  | Carol Wear, Executive Director   |                                  |   |
|   |                                 | Name and Title (Please type or print)                                    |                                  |   |



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: People Attentive To Children (PATCH)

| DESCRIPTION<br>EQUIPMENT       | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST      | TOTAL<br>BUDGETED |
|--------------------------------|-----------------|------------------|--------------------|-------------------|
| Computer                       | 1.00            | \$1,500.00       | \$ 1,500.00        | 1,500.00          |
|                                |                 |                  | \$ -               |                   |
|                                |                 |                  | \$ -               |                   |
|                                |                 |                  | \$ -               |                   |
|                                |                 |                  | \$ -               |                   |
| <b>TOTAL:</b>                  | <b>1</b>        |                  | <b>\$ 1,500.00</b> | <b>1,500</b>      |
| <b>JUSTIFICATION/COMMENTS:</b> |                 |                  |                    |                   |

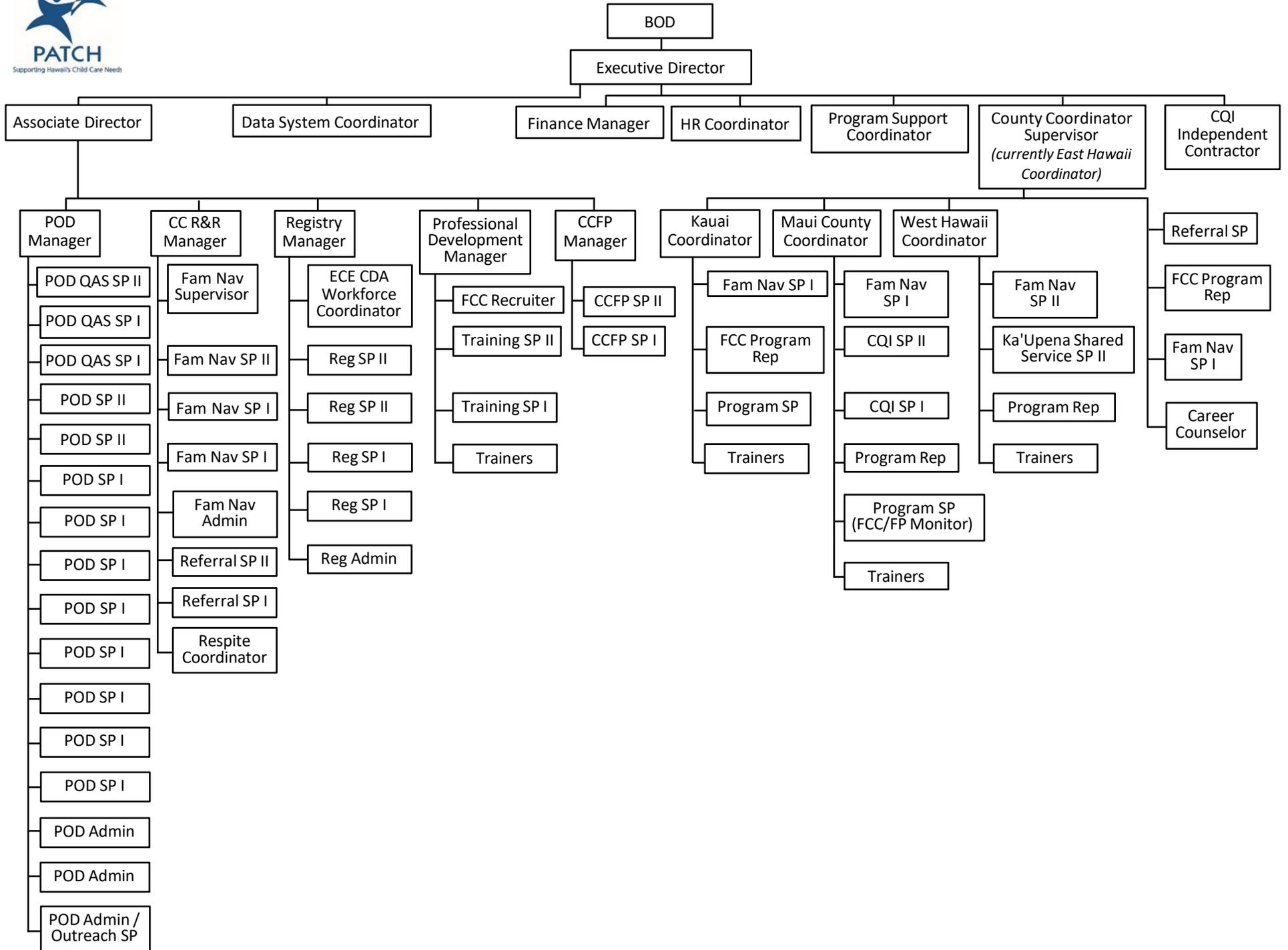
| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| N/A                             |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
| <b>TOTAL:</b>                   |                    |                     |               |                   |
| <b>JUSTIFICATION/COMMENTS:</b>  |                    |                     |               |                   |

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: People Attentive To Children (PATCH)

Contracts Total: 4,569,170

|    | <b>CONTRACT DESCRIPTION</b>  | <b>EFFECTIVE DATES</b> | <b>AGENCY</b>                    | <b>GOVERNMENT ENTITY<br/>(U.S./State/Hawaii/<br/>Honolulu/ Kauai/<br/>Maui County)</b> | <b>CONTRACT VALUE</b> |
|----|--|------------------------|----------------------------------|--|-----------------------|
| 1  | Infant and Toddler Training  | 7/1/2025               | DHS                              | State  | 192,000               |
| 2  | Child Care Resource & Referral   | 7/1/2025               | DHS                              | State  | 1,223,000             |
| 3  | Child Care Registry & Scholarships   | 7/1/2025               | DHS                              | State  | 804,000               |
| 4  | Training   | 7/1/20025              | DHS                              | State  | 610,000               |
| 5  | Preschool Open Doors   | 10/1/2025              | DHS                              | State  | 1,332,000             |
| 6  | Early Childhood Workforce Recruitment and Continuous Quality Improvement Grant | 7/1/2025               | DHHC                             | Maui County  | 293,170               |
| 7  | Buiness Acumen Program   | 9/9/2025               | Department of Community Services | Honolulu   | 55,000                |
| 8  | Professional learning and Curriculum for Early Childhood Recreation            | 9/10/2025              | Department of Community Services | Honolulu   | 60,000                |
| 9  |  |                        |                                  |  |                       |
| 10 |  |                        |                                  |  |                       |
| 11 |  |                        |                                  |  |                       |
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| 23 |  |                        |                                  |  |                       |
| 24 |  |                        |                                  |  |                       |
| 25 |  |                        |                                  |  |                       |



# People Attentive To Children (PATCH) - OP

Final Audit Report

2026-01-23

|                 |  |
|-----------------|--|
| Created:        | 2026-01-22                                   |
| By:             | Chelsea Momosea (cmomosea@pacthawaii.org)    |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAuIKRBrBM_MSvQv6P6SkxEr9UFtSRsq9r |

## "People Attentive To Children (PATCH) - OP" History

 Document created by Chelsea Momosea (cmomosea@pacthawaii.org)

2026-01-22 - 7:09:26 PM GMT

 Document emailed to Carol Wear (cwear@patch-hi.org) for signature

2026-01-22 - 7:09:38 PM GMT

 Email viewed by Carol Wear (cwear@patch-hi.org)

2026-01-23 - 0:06:43 AM GMT

 Document e-signed by Carol Wear (cwear@patch-hi.org)

Signature Date: 2026-01-23 - 0:07:10 AM GMT - Time Source: server

 Agreement completed.

2026-01-23 - 0:07:10 AM GMT