

PARTNERS
IN CARE

State Grant In Aid Application

January 23, 2026

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE 1/23/2024



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: PARTNERS IN CARE - OAHU CONTINUUM OF CARE

DBA/Trade Name: PARTNERS IN CARE - OAHU CONTINUUM OF CARE

Issue Date: 01/18/2026

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#: No record

DCCA FILE#: 223645

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Partners In Care- Oahu Continuum of Care
(Typed Name of Individual or Organization)

Laura E. Thielen
(Signature)

1/15/2024
(Date)

Laura E. Thielen Executive Director
(Typed Name) (Title)

Ho‘ōponōpono Project

Rural Native Hawaiian Outreach & Navigation Initiative

The Ho‘ōponōpono Project is a culturally grounded, rural outreach and navigation initiative serving unsheltered individuals across Central and North O‘ahu. The project is led by a Native Hawaiian woman with more than twenty years of lived experience of homelessness, bringing deep cultural knowledge, trust, and firsthand understanding of the barriers faced by people living without shelter—particularly Native Hawaiians in rural communities where services are limited or nonexistent.

Rooted in the Native Hawaiian practice of *ho‘ōponōpono*—to restore balance, dignity, and right relationship—the project prioritizes relationship-based, trauma-informed engagement over transactional service delivery. Ho‘ōponōpono operates through a mobile outreach model, meeting people where they are in rural communities, encampments, and service-limited areas. This approach acknowledges the realities of rural O‘ahu, where geographic isolation, transportation barriers, and historical mistrust of systems often prevent individuals from accessing housing, health care, and benefits.

Public Purpose

The public purpose of the Ho‘ōponōpono Project is to improve the health, safety, and stability of unsheltered individuals—particularly Native Hawaiians—in rural Central and North O‘ahu by addressing critical service gaps where homelessness resources are limited or nonexistent. Through culturally grounded, trauma-informed mobile outreach and navigation, the program reduces barriers to housing, healthcare, and public benefits, while mitigating the public costs associated with chronic unsheltered homelessness. By restoring dignity, trust, and access to essential systems, Ho‘ōponōpono strengthens community well-being, advances equity for historically underserved rural populations, and promotes safer, healthier communities across O‘ahu.

Intended Population To Be Served

The Ho‘ōponōpono Project serves unsheltered individuals living in rural Central and North O‘ahu, with a primary focus on Native Hawaiians who experience disproportionate rates of homelessness and face significant barriers to accessing services. The program prioritizes people living in encampments, remote areas, and service-limited communities, including individuals with long histories of homelessness, limited transportation, and deep mistrust of traditional systems. Ho‘ōponōpono is designed to reach those who are least likely to engage with urban-centered services by meeting them where they are through culturally grounded, relationship-based outreach led by lived-experience leadership.

Location Where Services Will Be Provided

The Ho‘ōponōpono Project operates in rural and underserved communities across Central and North O‘ahu, focusing on areas where homelessness services are limited. Work is conducted

through a mobile outreach model in encampments, rural neighborhoods, and other locations where individuals are living unsheltered, reducing barriers created by distance, transportation challenges, and service concentration in urban Honolulu. The project prioritizes consistent, on-the-ground presence in these rural regions to ensure equitable access to outreach, navigation, and basic needs support for individuals who are disconnected from traditional service hubs.

Program Goals & Outcomes

Short-Term Objectives (Year 1)

- Engage and support 150 unsheltered individuals, prioritizing Native Hawaiians living in rural areas
- Connect 50 individuals to housing pathways, including Rapid Re-Housing and Permanent Supportive Housing
- Assist 30 individuals with Social Security Administration (SSA) applications and public benefit enrollment
- Distribute 1,000+ meals, hygiene kits, and essential supplies through consistent mobile outreach

Long-Term Outcomes (Years 2–5)

- Expand outreach into remote and underserved rural regions of Central and North O‘ahu
- Formalize partnerships with Native Hawaiian health providers, behavioral health services, legal aid, and employment programs
- Establish a lived-experience advisory group to guide program design, cultural integrity, and accountability
- Develop Ho‘ōponōpono as a replicable, culturally responsive model for rural Native Hawaiian communities across Hawai‘i

Core Services

Rural Outreach & Engagement

Street and encampment outreach led by staff with lived experience, focused on trust-building, cultural humility, and consistent presence. Transportation assistance is provided to medical appointments, benefit offices, and housing interviews.

Mobile Basic Needs Support

Distribution of meals, water, hygiene supplies, clothing, and seasonal items directly in rural locations where individuals are living unsheltered.

Resource Navigation

Assistance obtaining identification, birth certificates, and other essential documents, along with employment referrals and coordinated connections to medical, behavioral health, and substance use treatment services.

Benefits Enrollment

Hands-on support with SSA applications and appeals, as well as enrollment in SNAP, Medicaid, and other public benefits, informed by lived experience navigating complex and often retraumatizing systems.

Housing Pathways & Stability

Support with Section 8 and affordable housing applications, coordination with Rapid Re-Housing programs, referrals to Permanent Supportive Housing providers, and collaboration with case management partners to support long-term housing stability.

Long-Term Vision: Addressing a Critical Rural Service Gap

While Ho‘ōponōpono currently operates as a mobile outreach initiative, the long-term vision includes the development of a permanent drop-in center in a rural area that lacks homelessness services. Many individuals in Central and North O‘ahu must travel long distances to access basic resources, often without transportation or the ability to safely store belongings. A culturally grounded, low-barrier drop-in center would address this service gap by providing a safe space for rest, basic needs, and service navigation. Informed by lived experience and years of outreach data, the drop-in center would strengthen continuity of care, improve engagement, and serve as a stabilizing hub for individuals working toward housing and recovery.

Service Summary and Outcomes

Scope of Work, Tasks and Responsibilities

The Ho‘ōponōpono Project is responsible for delivering culturally grounded, trauma-informed mobile outreach and navigation services to unsheltered individuals in rural Central and North O‘ahu. Core tasks include street and encampment outreach; distribution of meals, hygiene items, and essential supplies; assistance with identification and documentation; benefits enrollment support; housing application assistance and referrals; transportation to critical appointments; and coordination with housing, healthcare, and behavioral health partners. The project also maintains consistent engagement, documents outcomes, and uses lived-experience leadership to ensure services are responsive, culturally appropriate, and aligned with community needs.

Projected Annual Timeline

Timeframe	Key Activities	Deliverables / Outcomes
Months 1–3 (Program Initiation)	• Finalize program protocols and outreach schedule • Conduct rural outreach mapping and identify priority areas • Launch mobile outreach in Central and North O‘ahu • Begin distribution of meals, hygiene kits, and essential supplies	• Program fully operational • Consistent outreach presence established in rural areas • Initial engagement with unsheltered individuals underway • Basic needs support provided in service-limited locations

Timeframe	Key Activities	Deliverables / Outcomes
Months 4–6 (Active Outreach & Navigation)	• Establish referral coordination with housing, health, and benefits partners • Expand outreach frequency and geographic coverage • Assist participants with ID replacement and documentation • Support enrollment in SSA, SNAP, Medicaid, and other benefits • Initiate housing pathway navigation and referrals (RRH/PSH) • Provide transportation to appointments and housing interviews • Support participants through housing placement processes • Continue benefits follow-up and appeals as needed	• Increased participant engagement • Benefits applications submitted and tracked • Housing applications initiated • Reduced access barriers for rural participants
Months 7–9 (Housing & Stability Focus)	• Strengthen coordination with case management and behavioral health partners • Gather lived-experience feedback to refine services • Begin preliminary planning for future rural drop-in center • Achieve annual engagement, housing, and benefits targets	• Housing connections progressing toward placement • Benefits approvals increasing • Improved continuity of care • Program improvements informed by lived experience
Months 10–12 (Evaluation & Sustainability)	• Conduct outcome review and program evaluation • Formalize partnerships and referral processes • Develop Year 2 sustainability and expansion plan • Prepare required GIA reports and documentation	• Year 1 outcomes met or exceeded • Documented program impact • Sustainability plan completed • Compliance with GIA reporting requirements

Quality Assurance and Evaluation Plans

The Ho‘ōponōpono Project will implement ongoing quality assurance and evaluation practices to ensure services are effective, culturally grounded, and responsive to community needs. Program performance will be monitored through regular review of outreach activities, participant engagement, housing and benefits outcomes, and service timeliness. Lived-experience leadership and participant feedback will be incorporated to assess service quality and cultural integrity, while data tracking and periodic outcome reviews will be used to identify gaps, inform continuous improvement, and ensure accountability to funders and the communities served.

Measures of Effectiveness

Program effectiveness will be measured using clear, reportable performance indicators aligned with State requirements, including the number of unsheltered individuals engaged, connections to housing pathways, successful enrollments in public benefits, and distribution of basic needs support. Progress will be tracked on a regular basis through service activity logs and outcome data, with periodic reviews to assess goal attainment, identify service gaps, and guide program adjustments. Aggregate results and outcome summaries will be reported to the State agency to demonstrate impact, accountability, and effective use of public funds.

Listing of all other sources of funding for Fiscal '27

	Total HUD Grants	Total City Contract	Total Philanthropic Grants	Total Pending Grant	2026 Budget
INCOME					
Board Contributions/Donations			\$ 165,000.00	\$ -	\$ 165,000.00
Foundation/trust grants-Unrestricted			\$ -	\$ -	\$ -
Foundation/trust grants- Restricted			\$ 5,000.00	\$ -	\$ 5,000.00
Membership CoC 10%			\$ 1,500.00	\$ -	\$ 1,500.00
Conference - Registration 10%			\$ 4,500.00	\$ -	\$ 4,500.00
Contracts (Reimbursable Funds)*	\$ 1,923,345.00	\$ 544,291.56	\$ 258,298.69	\$ -	\$ 2,725,935.25
Pending approval grants		\$ -	\$ -	\$ 538,767.00	\$ 538,767.00
TOTAL INCOME	\$ 1,923,345.00	\$ 544,291.56	\$ 434,298.69	\$ 538,767.00	\$ 3,440,702.25

No State or Federal tax credits have been granted within the last 3 years and there is no anticipation of receiving State or Federal tax credits in the future.

Experience and Capability

Necessary Skills and Experience

The Ho‘ōponōpono Project is led by a Native Hawaiian practitioner with over twenty years of lived experience of homelessness, bringing deep cultural knowledge, credibility, and firsthand understanding of the barriers faced by unsheltered individuals in rural communities. Program supervision is provided by a leader with more than thirty years of experience in street outreach, case management, housing navigation, and executive leadership. The applicant has successfully managed multiple housing and homeless service programs, including the Landlord Engagement Program, which builds and sustains partnerships with private landlords to expand housing options; the O‘ahu Housing Now Project, a coordinated initiative focused on rapidly rehousing unsheltered individuals through system-wide collaboration; and the Emergency Housing Voucher (EHV) program, which supports high-need households with federal rental assistance and intensive housing navigation. The applicant also provides ongoing training and technical assistance for case managers and frontline staff, ensuring effective, culturally grounded, and accountable service delivery across the homelessness response system.

Facilities

Partners In Care maintains administrative offices on O‘ahu that support system coordination, program management, and partner collaboration, and are available for meetings, client appointments, case conferencing, and coordination activities as needed. While the Ho‘ōponōpono Project operates as a mobile outreach and navigation program serving rural Central and North O‘ahu, PIC offices provide a stable location for scheduled client meet-ups, documentation support, and partner coordination. The long-term goal of the Ho‘ōponōpono Project is to establish a culturally grounded, low-barrier drop-in center in the Central O‘ahu and North Shore areas to address persistent service gaps and provide consistent access to basic needs, navigation, and supportive services.

Personnel: Project Organization and Staffing

Proposed Staffing, Staff Qualifications, Supervision and Training

The Ho‘ōponōpono Project will be staffed by outreach and navigation personnel with lived experience of homelessness and strong connections to Native Hawaiian and rural communities, supporting culturally grounded and relationship-based engagement. Staff will be supervised by a leader with more than thirty years of experience in outreach, case management, housing navigation, and executive leadership. Training will focus on general core competencies such as effective outreach practices, client engagement, documentation, coordination with partners, and professional standards of care. In addition to project-specific training, the agency provides ongoing training and learning opportunities for homeless service providers across O‘ahu, ensuring staff remain informed of system expectations, emerging practices, and coordinated approaches to serving individuals experiencing homelessness.

Litigation

Partners In Care has no pending litigation and there is no outstanding judgement.

Licensure or Accreditation

Partners In Care has no licenses at this time.

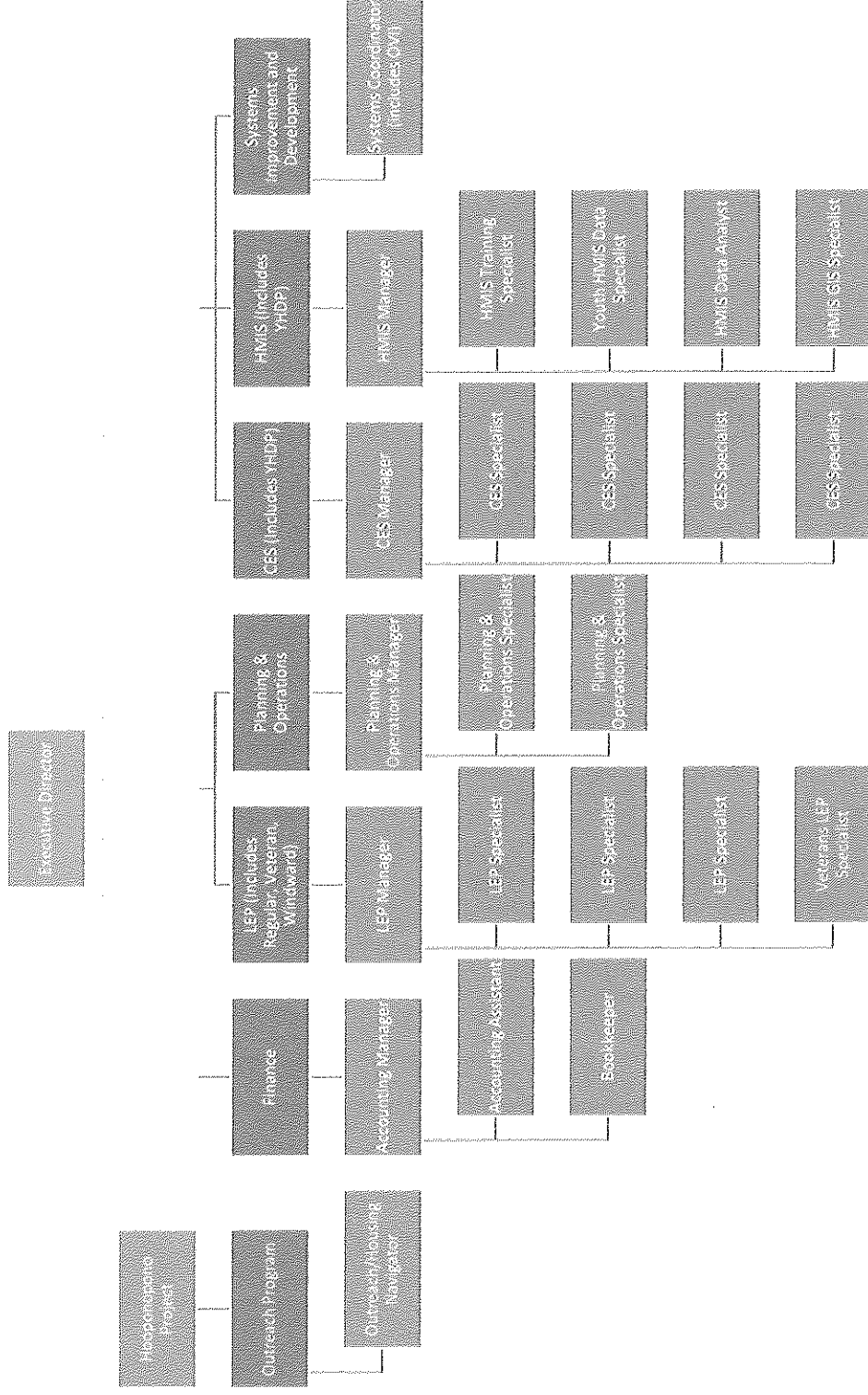
Private Educational Institutions

Partners In Care will not be using this grant to support or benefit a sectarian or non-sectarian private educational institution.

Future Sustainability Plan

Partners In Care will actively pursue additional resources from philanthropic foundations and governmental funding sources to support the long-term sustainability of the Ho‘ōponōpono Project. Building on its established track record managing public and private funds, PIC will leverage diversified funding strategies to maintain, expand, and strengthen services beyond the grant period, ensuring continued impact for rural communities in Central and North O‘ahu.

Partners In Care Organizational Chart 1/15/2026



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Partners In Care - Oahu Continuum of Care _____

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries (outreach 1.0 FTE and supervisor)	52,000			
2. Payroll Taxes & Assessments	6,000			
3. Fringe Benefits	13,000			
TOTAL PERSONNEL COST	71,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	5,000			
6. Supplies (paper, etc)	1,000			
7. Telecommunication	2,000			
8. Utilities				
9. Admin (10%)	9,100			
10. Client Services	3,000			
11. mileage	5,000			
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	25,100			
C. (printer,laptop,tablet, file cabinet)	4,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,100			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,100	Laura E. Thielen Name (Please type or print) (808) 859-3610 Phone		
(b) Total Federal Funds Requested		<i>Laura E. Thielen</i> Signature of Authorized Official 1/20/2026 Date		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	100,100	Laura E. Thielen, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Partners In Care- Oahu Continuum of Care

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
Not applicable for Partners In Care				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
Not applicable for Partners In Care				

Period: July 1, 2026 to June 30, 2027

Applicant: Partners In Care - Oahu Continuum of Care

[illegible]

Partners In Care (PIC) – Federal and City Contracts & Grants

Funding Source	Funder (Federal / City)	Program / Grant Name	Funding Type	Fiscal Year(s)	Award Amount	Status
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) Planning Grant	Grant	FY 2024	\$721,252.00	Active
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) Planning Grant	Grant	FY 2023	\$692,943.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) Planning Grant	Grant	FY 2022	\$409,751.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) HMIS	Grant	FY 2024	\$517,979.00	Active
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) HMIS	Contract	FY 2023	\$491,187.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) HMIS	Grant	FY 2022	\$491,187.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) CES	Grant	FY 2024	\$473,947.00	Active
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) CES	Grant	FY 2023	\$449,432.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) CES	Grant	FY 2022	\$449,432.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP HMIS	Grant	FY 2024	\$111,893.00	Active
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP HMIS	Grant	FY 2023	\$106,105.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP HMIS	Grant	FY 2022	\$106,105.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP CES	Grant	FY 2024	98,274.00	Active

Funding Source	Funder (Federal / City)	Program / Grant Name	Funding Type	Fiscal Year(s)	Award Amount	Status
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP CES	Grant	FY 2023	\$ 93,191.00	Completed
U.S. Department of Housing and Urban Development (HUD)	Federal	Continuum of Care (CoC) YHDP CES	Grant	FY 2022	\$ 93,191.00	Completed
City and County of Honolulu	City	ESG HMIS	Grant	FY 2024	\$127,336.40	Active
City and County of Honolulu	City	ESG HMIS	Grant	FY 2023	\$128,943.40	Completed
City and County of Honolulu	City	Landlord Engagement Program	Grant	FY 2024	416,955.16	Active
City and County of Honolulu	City	Landlord Engagement Program	Grant	FY 2023	400,000	Completed
City and County of Honolulu	City	Landlord Engagement Program	Grant	FY 2022	400,000	Completed

Partners In Care Organizational Chart 1/15/2026

