

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

CINDI PRELLER EXECUTIVE DIRECTOR  
PRINT NAME AND TITLE

DATE  
01/23/26



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** PACIFIC TSUNAMI MUSEUM, INC.

**DBA/Trade Name:** Pacific Tsunami Museum, Inc.

**Issue Date:** 01/23/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: XXXXXX3641

DCCA FILE#: 96770

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

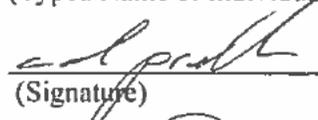
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

CINDI PRELLER PACIFIC TSUNAMI MUSEUM  
(Typed Name of Individual or Organization)

 01/23/26  
(Signature) (Date)

CINDI PRELLER EXECUTIVE DIRECTOR  
(Typed Name) (Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

Certificate is attached to this application.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

The Declaration Statement is attached to this application.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The Pacific Tsunami Museum certifies that this project will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, as detailed in the following narrative.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

### **1. A brief description of the applicant's background;**

The Pacific Tsunami Museum (PTM) is a 501(c)(3) nonprofit cultural and educational institution based in Hilo and is Hawaii's only museum dedicated to tsunami awareness and preparedness. Founded in 1994 as a living memorial, educational resource, and historical archive, PTM preserves tsunami survivor stories while delivering life-saving information to residents and visitors across the state. Our mission: through education, no one in Hawai'i should ever again die due to a tsunami.

Our rich history, steeped in personal experiences like that of co-founder Jeanne Branch Johnston, who narrowly escaped the 1946 tsunami, underscores the urgency of our mission. PTM's extensive archives preserve irreplaceable voices of 1946 and 1960 tsunami survivors, ensuring their stories inform future preparedness. Local accounts are joined by hundreds of other survivors from across the globe.

Our exhibits narrate the histories of tsunamis locally and abroad, sharing survivors' stories and exploring tsunami science. Interactive components include earthquake and wave simulators that enhance tsunami understanding and preparedness. Beyond our walls, the museum collaborates locally and globally, working with government agencies, businesses, and schools. In Hawai'i, we've partnered with agencies such as NOAA, the Hawai'i Emergency Management Agency, county civil defense, and the Department of Education to promote tsunami awareness.

For over 30 years, PTM has served as a trusted educational resource, reaching tens of thousands of residents, visitors, students, and emergency management professionals. In FY2024-25, PTM reached 4,966 Hawaii residents and delivered 73 presentations to schools and community organizations, educating 2,380 students and engaging 276 teachers and administrators.

The museum has been a State Grant-in-Aid recipient for two consecutive years. Year 1 funding enabled us to reach nearly 5,000 Hawai'i residents through Kama'āina Initiative programming, and the legislature's continued investment in Year 2 reflects confidence in PTM's mission and delivery capacity.

Since launching the Kama'āina Initiative in 2024, PTM has reached thousands of Hawai'i residents—children especially—with potentially life-saving tsunami education they would not have received elsewhere.

In August 2025, the museum partnered with NOAA and Hawaii DOE following the July 29th Pacific-wide tsunami warning to deliver a virtual presentation that reached

29 schools, 58 classrooms, and over 1,200 students. In November 2025, PTM also hosted a Halapē remembrance event marking 50 years since the 1975 locally-generated tsunami, which drew over 200 attendees. Additional outreach this year has included youth summer camps through Hawai'i County, Boys & Girls Club, and YMCA, as well as library presentations and school Science Nights.

With the Program Manager position currently being hired, FY2026-27 will be the first year both program roles (Manager and Coordinator) work together for a full funding cycle. This positions PTM to formalize school and emergency management partnerships, develop sustainable systems, and build the infrastructure needed to extend tsunami awareness statewide.

## **2. The goals and objectives related to the request;**

For FY2026-27, the Pacific Tsunami Museum's Kama'āina Initiative will focus on building the organizational capacity needed to deliver tsunami preparedness education reliably and at scale. Year 2 funding, received mid-fiscal year, compressed this year's implementation timeline. FY26-27 represents the first full year with both program positions (Program Manager and Community Engagement Coordinator) in place from the start.

This funding will boost PTM's impact and strengthen our organizational capacity through three interconnected focus areas:

### **GOAL 1: STATEWIDE PARTNERSHIP DEVELOPMENT**

Build formal relationships with schools, emergency management agencies, community leaders, and local organizations across Hawai'i to create a coordinated tsunami education network.

#### Objective 1.1

Strengthen School & DOE Partnerships: Deepen relationships with Hawaii Island schools where PTM has delivered programming, and build connections with neighbor island schools for expanded outreach.

- Target: Strengthen relationships with 10+ Hawaii Island schools through regular communication and repeat programming; establish initial contacts with neighbor island schools for future outreach.

#### Objective 1.2

Deepen Emergency Management Collaboration: Build on existing relationships with Hawaii Emergency Management Agency (HI-EMA), Hawaii County Civil Defense, and NOAA's Pacific Tsunami Warning Center to strengthen coordinated public awareness efforts.

- Target: Hold regular coordination meetings with emergency management partners; develop joint educational programming or materials with at least one agency partner.

Objective 1.3

Cultivate Community-Level Partnerships: Expand relationships with community leaders and local organizations serving populations in tsunami inundation zones, including youth programs, senior centers, and cultural organizations.

- Target: Establish or strengthen partnerships with 5+ community organizations to help in tsunami education delivery.

**GOAL 2: COMMUNITY EDUCATION AND OUTREACH**

Deliver and expand tsunami awareness programming to students, residents, and visitors through on-site experiences, school presentations, and community events.

Objective 2.1

Maintain and Grow Hawai'i Island Programming: Continue successful Hawai'i Island outreach, including school visits, library presentations, Science Nights, and community events.

- Target: Deliver educational programming reaching students and residents at or above FY25-26 levels; expand Free First Saturday programming.

Objective 2.2

Expand Neighbor Island Outreach: Deliver tsunami awareness programming on neighbor islands, building on relationships established in FY25-26. Bring neighbor island schools to the museum and host community events across the state.

- Target: Conduct educational presentations on each major neighbor island (Oahu, Maui, Kauai); host 2-3 neighbor island school groups at PTM; coordinate at least one community event or workshop on each neighbor island.

Objective 2.3

Enhance Community Event Programming: Develop and deliver community events that increase tsunami awareness and connect residents with preparedness resources, including commemoration events and educational workshops.

- Target: Organize commemoration events on April 1st and May 23rd; develop 2-3 additional community workshops or events throughout the year.

**GOAL 3: RESOURCES AND INFRASTRUCTURE**

Develop the staff capacity, educational materials, and operational systems needed to sustain and scale tsunami education statewide.

Objective 3.1

Build Staff Capacity: Hire and onboard the Program Manager to work alongside the Community Engagement Coordinator, creating a dedicated program team with clear roles and sustainable workload distribution.

- Target: Program Manager onboarded by the end of Q1; both program positions working at full capacity by Q2.

Objective 3.2

Develop Educational Materials: Create and update educational materials for use across settings, including age-appropriate presentations, take-home resources, and materials for diverse audiences.

- Target: Develop or update 3-4 core educational pieces; create materials appropriate for multiple age groups; begin translation of priority materials.

Objective 3.3

Implement Program Systems: Establish tracking, scheduling, and coordination systems that support efficient program delivery and enable accurate reporting on outcomes.

- Target: Implement systems for tracking outreach activities, school contacts, and program metrics; establish regular reporting processes.

The three goals are mutually reinforcing: Partnership development (Goal 1) creates the relationships needed for sustained outreach. Community education (Goal 2) delivers immediate impact while testing approaches for expansion. Resources and infrastructure (Goal 3) build staff capacity and systems that will strengthen and sustain Goals 1 and 2.

By FY27-28, PTM will have the foundation to deliver tsunami education statewide, putting the Kama'āina Initiative's vision on solid ground.

**3. The public purpose and need to be served;**

**THE ONGOING THREAT**

On July 29, 2025, a magnitude 8.8 earthquake off Russia's Kamchatka Peninsula triggered tsunami warnings across the Pacific. Hawaii residents evacuated coastal areas as waves over five feet struck Maui and Hawaii Island.

The warning systems worked. No lives were lost, and damage wasn't significant. But the event demonstrated what effective tsunami response requires: coordinated communication networks, trusted information sources, pre-existing community partnerships, and residents who understand how to respond.

Hawaii will not always be as lucky as we were in July. A locally generated tsunami can cause waves to arrive within minutes, not enough time for warning systems to alert those in the hazard zone. These scenarios require that residents be prepared and know the natural warning signs of a tsunami so they can evacuate out of harm's way.

**PTM'S PUBLIC PURPOSE**

The Pacific Tsunami Museum serves Hawaii's communities through four interconnected functions:

**Education:** PTM teaches residents, especially children, about tsunami science, warning signs, and preparedness. In FY2024-25, we reached 4,966 Hawaii residents, educating 2,380 students through museum visits and 73 direct presentations. Following the July 29th warning, PTM partnered with Hawaii DOE and NOAA to deliver presentations reaching 29 schools, 58 classrooms, and over 1,200 students.

**Preservation:** PTM's archives contain hundreds of local oral histories from survivors of the 1946 and 1960 tsunamis. These irreplaceable primary sources connect current generations to past events and provide the bedrock to our education efforts. As time passes and survivors age, preserving and transmitting this knowledge becomes increasingly urgent.

**Empowering Educators:** PTM provides teachers and administrators with free resources to integrate tsunami awareness into their classrooms. Classroom visits or field trips to the museum often spark broader teaching about tsunamis, earth science, natural hazards, and preparedness. We support this with maps, videos, warning sign materials, and other resources that help educators continue the learning after our presentation ends. In FY24-25, we engaged 276 educators through this model, extending our reach beyond a single visit.

**Supporting Emergency Management:** PTM partners with the Hawai'i Emergency Management Agency, Hawaii County Civil Defense, NOAA's Pacific Tsunami Warning Center, and the Department of Education to deliver coordinated public education. Our Executive Director brings deep expertise in tsunami warning systems from her career at the Pacific Tsunami Warning Center.

### **VULNERABLE POPULATIONS**

Certain populations face heightened risk and need accessible, targeted tsunami education. Reaching these populations requires sustained capacity, not one-time programming.

- **Residents in tsunami inundation zones:** Coastal communities and low-lying areas face a direct threat.
- **Children** need age-appropriate education about natural warning signs and evacuation procedures.
- **Non-English speakers** may not receive or understand warnings without translated materials.
- **Elderly residents** may face mobility challenges during evacuation.
- **Low-income families** may lack the resources to plan for evacuation.
- **Visitors** are likely unfamiliar with tsunami threats and evacuation routes.

PTM currently serves these populations through free school programming, community partnerships with organizations like the YMCA and Boys & Girls Club, the

development of multilingual materials, and coordination with emergency management agencies.

**WHY SUSTAINED STATE INVESTMENT MATTERS**

Tsunami preparedness is not a one-time effort. It takes time for citizens to understand the risk, trust the systems emergency managers have in place, and know what to do when a warning occurs. The Kama'āina Initiative builds lasting capacity: trained educators who continue teaching preparedness long after PTM's visit, school relationships that bring classes back year after year, and community partnerships that extend our reach to populations we couldn't serve on our own.

As previously mentioned, FY2026-27 represents a critical year for this effort. With a Program Manager and Community Engagement Coordinator in place from the start, PTM can formalize the partnerships and systems needed to deliver tsunami education reliably and at scale. This state investment builds infrastructure that will serve Hawaiian communities for years to come.

**4. Describe the target population to be served; and**

State GIA funding will allow PTM to serve multiple interconnected populations critical to Hawaii's tsunami preparedness:

**Students (K-12th grade):** Building on FY24-25 baseline of 2,380 students served, PTM will expand grade-appropriate tsunami education across Hawai'i Island and extend programming to neighbor islands. Young people represent a long-term investment in tsunami preparedness, and we have seen in large tsunamis that children who build awareness at school can save lives when events occur.

**Educators and School Administrators:** PTM will work directly with educators and administrators, providing grade-tailored materials and presentations that enable teachers to integrate tsunami preparedness into their ongoing curriculum.

**Emergency Management Professionals:** County and state emergency management agencies receive specialized support, community engagement coordination, and access to PTM's historical archives and survivor testimonies to inform contemporary preparedness planning.

**Vulnerable and High-Risk Populations:** Coastal residents within the tsunami inundation zone, non-English-speaking families, low-income communities, elderly residents with mobility challenges, and houseless populations concentrated near shorelines face disproportionate tsunami risk. PTM serves these populations through free programming, multilingual materials, accessible facilities, and targeted community outreach.

**General Public:** Through museum exhibits, community events, and public awareness campaigns, PTM reaches residents and visitors who face tsunami risk when visiting Hawai'i beaches and coastal areas.

## 5. Describe the geographic coverage.

**Hawai'i Island:** PTM is based in Hilo, the location of Hawaii's most devastating modern tsunami events (1946, 1960) and home to our highest concentration of tsunami survivor accounts whose stories inform our exhibits and educational programming. Hawai'i Island is our home and our operational hub, with established relationships across schools, emergency management agencies, and community organizations.

**Expanding Statewide Reach:** All islands face tsunami risk, including locally generated events like the 1975 Halapē tsunami, which killed two and struck a local Boy Scout troop, underscoring the vital need for statewide preparedness. State GIA funding enables PTM to expand beyond Hawai'i Island through strategic partnerships and outreach.

**Neighbor Island Programming:** Build partnerships with schools, community groups, and emergency management agencies on Oahu, Maui, and Kauai to deliver tsunami awareness programming and develop sustainable ways to reach communities beyond Hawai'i Island.

**Statewide Emergency Management Partnerships:** Support with HIEMA and county civil defense agencies statewide with community engagement, educational materials, and coordination across all islands.

**Digital and Materials Distribution:** Develop high-quality educational resources, multilingual materials, and digital content accessible to educators, emergency managers, and residents statewide, regardless of geographic location.

### **III. Service Summary and Outcomes**

**The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:**

#### **1. Describe the scope of work, tasks and responsibilities;**

##### **SCOPE OF WORK**

State GIA funding will enable PTM to build the organizational capacity needed to deliver tsunami education reliably and at scale through three primary pillars.

##### **PILLAR 1: STATEWIDE PARTNERSHIP DEVELOPMENT**

PTM will build formal partnerships with museums, emergency management agencies, schools, and community organizations across Hawaii to create a sustainable statewide tsunami education network. This includes establishing coordination mechanisms with the Hawaii Emergency Management Agency and county civil defense agencies, cultivating relationships on neighbor islands, and developing partnership frameworks that enable sustained program delivery beyond Hawai'i Island. We will track relationships internally and document formal partnerships through agreements (MOUs/LOIs), holding regular coordination meetings to ensure collaboration and shared knowledge.

##### **PILLAR 2: COMMUNITY EDUCATION & OUTREACH**

PTM will expand community-based tsunami education programming across Hawaii Island while extending outreach to neighbor islands. This includes delivering grade-appropriate presentations to students K-12, providing educators with training and materials, conducting community workshops and awareness events, and reaching vulnerable populations through targeted outreach. Programming combines current tsunami science with survivor testimonies and Hawaiian history to create culturally-relevant, locally-grounded education. The goal is to build on FY2024-25 baseline numbers while establishing sustainable delivery models for statewide expansion.

##### **PILLAR 3: EDUCATIONAL RESOURCES & INFRASTRUCTURE**

PTM will develop professional educational materials, enhance organizational technology infrastructure, and expand digital presence to support statewide tsunami preparedness. This includes designing and producing high-quality educational resources for distribution to schools and partner organizations; translating materials into priority languages (Hawaiian, Japanese); upgrading technology systems to support program coordination and outreach; creating digital content for social media and online distribution; and implementing public awareness campaigns. These resources will be accessible statewide regardless of geographic location and will support both direct programming and partner-delivered education.

## **TASKS**

### PILLAR 1: STATEWIDE PARTNERSHIP DEVELOPMENT

- Identify and research potential partner organizations on the neighbor islands (museums, nonprofits, emergency management, schools).
- Conduct outreach and cultivation meetings with priority partners.
- Coordinate with Department of Education representatives.
- Deepen relationships with HIEMA and county civil defense
- Cultivate relationships that support long-term program sustainability
- Develop partnership frameworks
- Establish regular coordination schedules and a neighbor island visitation schedule
- Create partnership tracking and documentation systems.

### PILLAR 2: COMMUNITY EDUCATION & OUTREACH

- Build on existing Hawaii Island school relationships and programming
- Develop and deliver grade-specific K-12 materials and presentations
- Train educators and provide classroom materials
- Extend neighbor island programming in partnership with local organizations
- Organize and deliver community workshops and awareness events
- Coordinate Free First Saturday at the Museum programming
- Conduct targeted outreach to vulnerable populations (non-English speakers, low-income communities, coastal residents)
- Track program delivery metrics (presentations, attendance, geographic distribution, demographics)
- Collect feedback from educators, students, and community participants, and adjust programming based on evaluation and partner input.

### PILLAR 3: EDUCATIONAL RESOURCES & INFRASTRUCTURE

- Design professional educational materials (brochures, guides, classroom resources, presentation materials)
- Coordinate translation services for priority languages
- Manage printing, production, and quality control for materials
- Distribute materials to schools, partners, and emergency management agencies statewide
- Upgrade technology infrastructure (computers, software, coordination systems)
- Create digital content for social media platforms; monitor digital engagement metrics and adjust accordingly.
- Implement public awareness campaigns
- Strengthen grant administration and reporting systems
- Maintain inventory and distribution tracking for materials

## **RESPONSIBILITIES**

### Program Manager (GIA-funded, 100% FTE)

- Oversee day-to-day implementation of all three pillars.
- Track progress toward goals and objectives across all program areas.
- Coordinate between on-site museum programs and off-site outreach.

- Manage coordination systems and tracking for partnerships, programs, and materials.
- Coordinate materials development with designers, translators, and vendors.
- Manage logistics for inter-island travel and programming.
- Oversee technology infrastructure implementation.
- Supervise materials distribution and inventory management.
- Manage budget and lead grant administration, reporting, and documentation.
- Support evaluation and data collection activities.

Community Engagement Coordinator (GIA-funded, 100% FTE)

*Community Outreach & Education (50% of role):*

- Deliver educational presentations on Hawai'i Island to students and community groups; provide classroom materials and follow-up support to teachers.
- Maintain and strengthen relationships with Hawai'i Island schools and educators.
- Conduct museum tours and on-site educational programming.
- Coordinate Free First Saturday at the Museum events.
- Track school and student outreach metrics; collect feedback.

*Partnership Development & Digital Presence (50% of role):*

- Conduct statewide partnership cultivation and relationship building; support the development of partnership agreements and coordination structures.
- Provide outreach to museums, schools, emergency management agencies, and community organizations.
- Build PTM's community presence and visibility statewide.
- Coordinate inter-island partnership activities.
- Maintain ongoing communication and coordination with PTM partners.
- Implement digital engagement strategies and campaigns.
- Create and manage digital storytelling content.
- Coordinate community events and public awareness activities.

Administrative Assistant (GIA-funded, part-time)

- Coordinate scheduling for outreach activities and coordination meetings.
- Support materials distribution logistics (printing, shipping, inventory)
- Maintain partnership and program documentation.
- Process invoices and track expenses.
- Assist with data entry for program tracking systems.
- Support event logistics and setup.
- Manage office supplies and communications.
- Provide general administrative support to program staff.

Executive Director (20% FTE)

- Provide strategic leadership and oversight for all program areas.
- Ensure program alignment with organizational mission and strategic goals.

- Cultivate high-level relationships with state agencies, emergency management leadership, museum directors, and community leaders.
- Represent PTM in statewide coordination meetings and planning.
- Review and approve partnership agreements and major program decisions.
- Provide guidance on materials development and educational content.

Associate Director (20% FTE)

- Support partnership development and coordination activities.
- Oversee grant compliance and financial management.
- Provide guidance on materials development and messaging.
- Coordinate materials production, distribution, and tracking.
- Manage technology infrastructure upgrades and implementation.
- Support grant administration and reporting.
- Assist with data collection and analysis for evaluation.
- Maintain documentation for partnerships, programs, and outcomes.
- Coordinate with vendors, designers, and contractors.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

State GIA funding will support FY2026-27 program implementation. With the Program Manager position hired in FY25-26 and the Community Engagement Coordinator in place, this timeline reflects the first full year of program delivery with both positions active from the start.

QUARTER ONE (July - September 2026)

- **Pillar 1 - Partnership Development:** Ensure Program Manager is properly onboarded; assess current partnership landscape; prioritize neighbor island outreach targets; initiate contact with priority partner organizations
- **Pillar 2 - Education & Outreach:** Continue Hawai'i Island school programming; plan fall and winter outreach schedule; coordinate with DOE for school year programming
- **Pillar 3 - Resources & Infrastructure:** Assess materials inventory and identify development, update, and reprint priorities; establish vendor relationships for design and translation services

QUARTER TWO (October - December 2026)

- **Pillar 1 - Partnership Development:** Conduct neighbor island outreach visits; cultivate relationships with schools, local organizations, and emergency management agencies on Oahu, Maui, and Kauai; develop draft partnership frameworks
- **Pillar 2 - Education & Outreach:** Deliver fall and winter school programming on Hawai'i Island; pilot initial neighbor island presentations
- **Pillar 3 - Resources & Infrastructure:** Complete the development, updating, and reprinting of priority educational materials; begin translation of key resources into Hawaiian and Japanese

QUARTER THREE (January - March 2027)

- **Pillar 1 - Partnership Development:** Continue cultivating relationships with partner organizations; establish regular coordination schedules; deepen emergency management agency relationships
- **Pillar 2 - Education & Outreach:** Continue neighbor island programming with partner support; deliver spring school programming; plan April programming for Tsunami Awareness Month
- **Pillar 3 - Resources & Infrastructure:** Complete materials translations; begin utilizing educational materials at the museum and distributing to partner organizations; create and share digital content on social media

QUARTER FOUR (April - June 2027)

- **Pillar 1 - Partnership Development:** Evaluate partnership effectiveness; document lessons learned; plan for continued collaboration in FY27-28
- **Pillar 2 - Education & Outreach:** Deliver Tsunami Awareness Month programming throughout April; complete spring programming; conduct end-of-year program evaluation
- **Pillar 3 - Resources & Infrastructure:** Assess technology infrastructure; finalize systems documentation; prepare annual report

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

PTM will monitor program implementation and evaluate outcomes through data collection and analysis aligned with our three program pillars.

**MONITORING**

Pillar 1: Partnership Development

- Partnership activity log documenting outreach, meetings, and relationship status.
- Documentation of coordination activities with emergency management agencies.
- Tracking of formal agreements and partnership commitments.

Pillar 2: Education & Outreach

- School and community presentation tracking (visits, presentations, student and participant counts, geographic distribution).
- Post-visit feedback from educators and community partners.
- Free First Saturday attendance metrics and feedback.
- Neighbor island programming documentation.

Pillar 3: Resources & Infrastructure

- Materials development, production, and distribution tracking
- Digital content engagement metrics (social media, website)

- Program support technology systems implementation (donor management, grant tracking, program coordination)

### **DATA COLLECTION**

PTM will gather quantitative and qualitative data through:

- Museum admissions and group presentation numbers
- Attendance records for all programs and events
- Feedback from educators, students, and community participants
- Partner input on programming effectiveness and collaboration
- Internal tracking systems for materials distribution and partnership development

### **EVALUATION & IMPROVEMENT**

- Mid-year review to assess progress and identify adjustments
- End-of-year program evaluation compiling metrics and outcomes
- Regular staff meetings to discuss results, challenges, opportunities, and program needs
- Partner feedback incorporated into program refinement

### **REPORTING**

PTM will provide:

- Regular financial reports and expenditure tracking
- Final expense summary documenting fund utilization, program outcomes, and community impact

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The following measures of effectiveness will be reported to the expending agency to assess program achievement. These measures can be adjusted if the appropriation level differs from the requested amount.

- Number of students served through school programming.
- Number of educators served through school programming.
- Number of community members reached through presentations and events.
- Number of school and community presentations delivered.
- Number of partner organizations engaged across Hawaii.
- Number of educational materials developed, updated, or distributed.
- Geographic distribution of programming (by island).

## **IV. Financial**

### **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
  - a. Budget request by source of funds ([Link](#))**
  - b. Personnel salaries and wages ([Link](#))**
  - c. Equipment and motor vehicles ([Link](#))**
  - d. Capital project details ([Link](#))**
  - e. Government contracts, grants, and grants in aid ([Link](#))**

Applicable forms (a, b, and e) are attached. Forms c and d are not applicable as the Pacific Tsunami Museum is not requesting funds for equipment, motor vehicles, or a capital project.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$45,000	\$62,265	\$62,265	\$62,265	\$231,795

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

As of January 2026, the Pacific Tsunami Museum has submitted or is planning submissions to the following funders for FY26/27 grants. Several represent continuing relationships with past funders.

- Alaska Air
- Atherton Family Foundation
- Central Pacific Bank
- Clarence T.C. Ching Foundation
- Cooke Foundation
- Hawai'i Community Foundation
- Hawai'i County Waiwai Grant
- Historic Hawaii Foundation's Sam & Mary Cooke Foundation Grant
- Manny Carvalho Foundation
- Shippers' Wharf Committee Trust (Hawai'i County)

Other income sources include:

- Museum Admissions
- Gift Shop Sales

- Group Presentations
- Museum Membership Dues
- Corporate Contributions
- Individual Donations

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not Applicable.

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

The Pacific Tsunami Museum has obtained two state and two county government grants or grants in aid within the last three years.

- Hawaii State Grant-in-Aid (Fiscal Year 2025 – 2026): \$150,000
- Hawaii State Grant-in-Aid (Fiscal Year 2024 – 2025): \$50,000
- Shippers' Wharf Committee Trust / Hawai'i County (Fiscal Year 2024 – 2025): \$17,605.34
- Hawai'i County Contingency Relief Fund (Fiscal Year 2024 – 2025): \$5,000

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

As of December 31, 2025, the Pacific Tsunami Museum's unrestricted current assets totaled \$238,071.10.

\$160,571.10 is available cash on hand, and \$77,500 is pledged by corporate donors (HPM, Meadow Gold, Bank of Hawai'i, and FICOH).

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

#### **EXPERIENCE AND EXPERTISE**

The Pacific Tsunami Museum holds three decades of invaluable experience collecting tsunami survivors' stories and disseminating tsunami awareness education. The collective expertise of our current staff, board members, docents, and Tsunami Advisory Council is invaluable, including a director with nearly 20 years at the Tsunami Warning System. Motivated by a shared passion to save lives and preserve oral histories, our dedicated team brings a wealth of knowledge and skills to our mission.

#### **PROGRAM DEVELOPMENT AND TESTING**

Our hands-on experience in program development is evident in the successful implementation of initiatives like the Hawaii Tsunami Education Curriculum Program (HITEC). In collaboration with the University of Alaska Fairbanks and funded by the U.S. Department of Education and the Pacific American Foundation, we created a comprehensive Hawaii-based curriculum covering elementary, intermediate, and high school levels. The curriculum, with lessons and materials for grades 4, 6, 8, and 9, underwent rigorous review by experts in the field to ensure its effectiveness, accuracy, and relevance.

Our track record also includes successfully operating multiple Kama'āina Initiative components, such as the free First Saturday at the Museum, the Kama'āina discount program, and school outreach. With State GIA support, these programs have grown significantly since 2024, and the experience positions us to effectively implement the FY2026-2027 program.

#### **PROVEN IMPACT AND OUTREACH**

The Kama'āina Initiative has demonstrated PTM's recent success at tsunami awareness outreach. Through sustained effort, PTM has significantly expanded our delivery of tsunami education to Hawaii residents. In FY2024-25 alone, PTM delivered dozens of presentations to schools and community organizations and served nearly 1,000 residents through free monthly First Saturday events.

Our past involvement in HITEC also demonstrates our commitment to community safety. In addition to curricula development and staff training, the Pacific Tsunami Museum helped ensure that every public school in Hawai'i within a tsunami hazard

zone conducted evacuation drills. Overwhelming positive feedback from faculty, staff, students, and parents underscored the program's importance.

Since the discontinuation of HITEC, there has been a gap in tsunami education. The museum is dedicated to filling this void and leveraging our skills, experience, and partnerships to enhance tsunami awareness for children and families of Hawai'i.

The Pacific Tsunami Museum's extensive experience, successful program implementations, and ongoing dedication uniquely position us to execute the Kama'āina Initiative effectively, better ensuring the safety and preparedness of Hawai'i residents in the face of tsunami threats.

## **2. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

Our facility, strategically located in Hilo, is purposefully designed to facilitate group training and educational outreach. We successfully accommodated dozens of groups every year, demonstrating the adaptability of our space to various educational formats.

The museum serves as a central hub for tsunami awareness. It is equipped with interactive exhibits, educational resources, and a dedicated team of staff and volunteers. The layout encourages group interactions, discussions, and immersive learning experiences, making it an ideal venue for our Kama'āina Initiative's educational programs.

In addition to our in-house capabilities, we have established valuable community partnerships. For larger events, we collaborate with respected partners such as the Grand Naniloa Hotel, East Hawai'i Cultural Center, Mokupāpapa Discovery Center, and the Hawai'i Science and Technology Museum. These relationships allow us to access additional space at little to no cost, expand our outreach efforts, enhance the scope of our programs, foster meaningful connections with local establishments, and contribute to a collaborative community network that supports our overall mission.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

The Pacific Tsunami Museum staffing aligns with the objectives of the proposal, leveraging both existing expertise and planned additions to ensure successful implementation.

#### **CURRENT LEADERSHIP & QUALIFICATIONS**

##### Executive Director, Cindi Preller

- Over 20 years of experience with the Tsunami Warning System
- Extensive background in emergency management and community education
- Strong relationships with emergency management agencies statewide
- Direct supervisory responsibility for all program staff

##### Associate Director, Josh Bell

- 10+ years of experience in nonprofit operations and program management
- Proven track record in program development and grant management
- Expertise in data analysis
- Reports directly to Executive Director

##### Education & Training Program Manager (to be hired FY25-26)

- Lead Kama'āina Initiative and education program operations
- Build partnerships with schools, emergency management agencies, and community organizations.
- Coordinate the development of educational materials and track program metrics.
- Reports to Executive Director

##### Community Engagement Coordinator

- Community outreach and school presentation coordination
- Partnership development with local organizations
- Strategic guidance from the Education & Training Program Manager; reports to Executive Director.

##### Administrative Assistant (part-time)

- Data entry and program support
- Event logistics and office administration
- Reports to Executive Director

### **SUPERVISION STRUCTURE**

- Clear reporting lines established through organizational chart
- Weekly staff meetings to ensure program coordination
- Monthly program review; Quarterly evaluation of progress toward goals

### **TRAINING AND PROFESSIONAL DEVELOPMENT**

- Staff professional development opportunities
- Tsunami education training for new staff
- Documentation of all procedures and protocols

### **ADMINISTRATIVE DIRECTION**

- Written policies and procedures for all major functions
- Regular budget review and financial oversight

## **2. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

Organization Chart is attached to this application.

## **3. Compensation**

**The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.**

Executive Director: \$80,000 - \$110,00  
Associate Director: \$60,000 - \$90,000  
Program Manager: \$60,000 - \$75,000

## **VII. Other**

### **1. Litigation**

**The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.**

Not Applicable.

### **2. Licensure or Accreditation**

**The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.**

Not Applicable.

### **3. Private Educational Institutions**

**The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.**

The grant will not support or benefit a sectarian or non-sectarian private educational institution.

### **4. Future Sustainability Plan**

**The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:**

- (a) Received by the applicant for fiscal year 2027, but**
- (b) Not received by the applicant thereafter.**

To ensure the sustained success of our Kama'āina Initiative beyond fiscal year 2026-27, we have developed a sustainability plan rooted in collaborative partnerships and diversified funding streams. In the event that the grant is not received in subsequent years, we are committed to securing alternative resources to maintain the vital activities funded by the grant.

Our sustainability plan includes private foundation funding from previous supporters, including the Atherton Family Foundation, G.N. Wilcox Trust, Hawai'i Community Foundation, Hawai'i County's Shippers' Wharf Committee Trust, Manny Carvalho Foundation, and Historic Hawai'i Foundation. We are also seeking federal support for future outreach and education efforts.

PTM has drastically increased corporate support and will continue to pursue sponsorships and partnerships with corporations and local businesses. Current partners include Bank of Hawai'i, First Hawaiian Bank, HPM Building Supply, KTA Super Stores, Kama'aina Motors, Big Island Candies, Hawai'i Foodservice Alliance, Meadow Gold, and FICOH.

We have strong relationships with key partners, including Hawai'i Emergency Management Agency, Hawai'i County Civil Defense, and Museum Square organizations (East Hawai'i Cultural Center, Mokupāpapa Discovery Center, and the Hawai'i Science and Technology Museum). These partnerships extend beyond financial support, encompassing shared resources, expertise, and a collective commitment to tsunami awareness and community resilience. By aligning our goals with these respected organizations, we aim to create a network of mutual support that will endure beyond the grant period.

In addition to collaborative efforts, we recognize the importance of self-sustainability. Museum admission fees, memberships, individual donations, and revenue generated from our gift shop will serve as supplementary funding sources, providing a reliable income stream to bridge potential funding gaps.

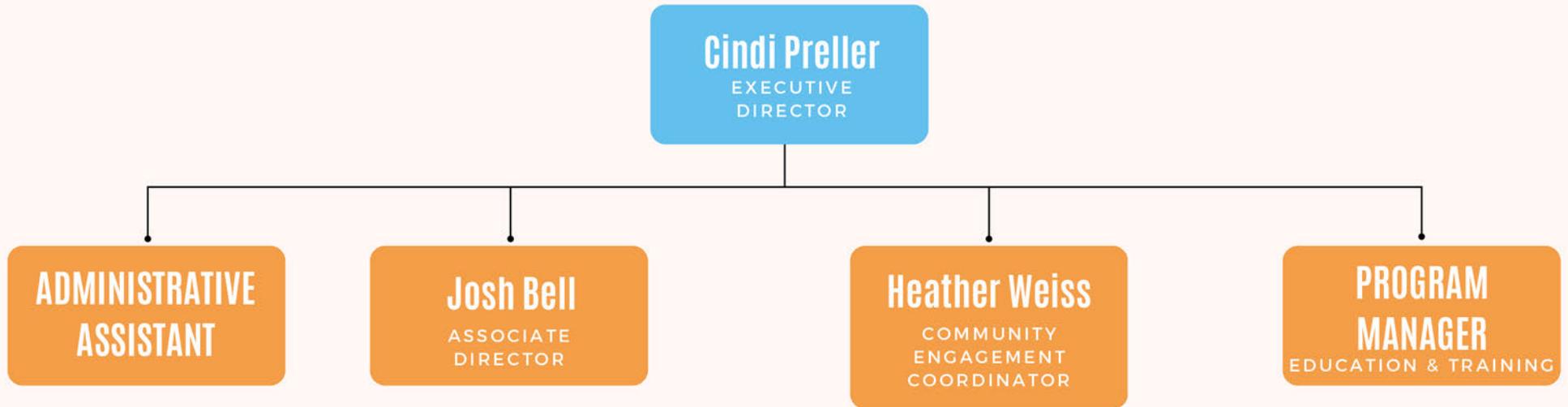
We believe that diverse funding sources, meaningful partnerships, and a commitment to self-generated revenue will ensure the long-term success and impact of the Kama'āina Initiative, fostering a resilient and self-sufficient model that builds tsunami awareness and community education.



# PACIFIC TSUNAMI MUSEUM

## ORGANIZATIONAL CHART

### FISCAL YEAR 2025 - 2026



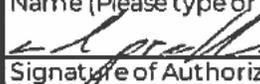
## CURRENT BOARD STRUCTURE



# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Pacific Tsunami Museum

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	126,440			47,086
2. Payroll Taxes & Assessments	14,604			5,439
3. Fringe Benefits	33,751			11,750
<b>TOTAL PERSONNEL COST</b>	<b>174,795</b>			<b>64,275</b>
<b>B. OTHER CURRENT EXPENSES</b>				
<b>PARTNERSHIP DEVELOPMENT</b>				
School & Educational	3,333		1,000	2,333
Government & Emergency Manager	3,333		1,000	2,333
Museum & Community Organization	3,333		1,000	2,333
<b>EDUCATIONAL MATERIALS</b>				
Materials Development	5,000		1,000	4,000
Printing & Distribution	5,000		1,000	1,500
Translation Services	5,000			2,500
<b>OUTREACH &amp; TRAVEL</b>				
Neighbor Island Outreach & Partnership	10,000			
Hawaii Island Outreach & Partnerships	2,000		3,000	
<b>EVENTS &amp; WORKSHOPS</b>				
Commemoration & Awareness Events	2,000		1,000	1,000
Education Workshops	2,000		1,000	1,000
Partner Events	2,000			2,000
<b>OUTREACH CAMPAIGNS</b>				
Public Awareness	2,000			2,000
Digital & Social Media	1,000			1,000
<b>TECHNOLOGY &amp; SOFTWARE</b>				
Staff Equipment	3,500			1,500
Coordination Systems	3,500			1,500
<b>OPERATIONS &amp; ADMINISTRATION</b>				
Grant Administration & Reporting	1,500			250
Office Supplies	1,500			250
Communications	500			250
Shipping & Postage	500			250
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>57,000</b>		<b>10,000</b>	<b>26,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>231,795</b>		<b>10,000</b>	<b>90,275</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	231,795	Josh Bell	(808) 935 - 0926	
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested	10,000			01/23/26
(d) Total Private/Other Funds Requested	90,275	Signature of Authorized Official		Date
<b>TOTAL BUDGET</b>	<b>332,070</b>	Cindi Preller, Executive Director		
		Name and Title (Please type or print)		



**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Pacific Tsunami Museum

Contracts Total: \$ 150,000.00

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Kama'āina Initiative Year Two	7/1/2025 - 6/30/2026	Department of Defense	State	\$ 150,000.00
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