

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: NA LEO 'O HAWAII', INC.*

DBA/Trade Name: Na Leo TV

Issue Date: 12/23/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#: XXXXXX6360

DCCA FILE#: 93930

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Waived
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

NA LEO 'O HAWAI'I, INC.

was incorporated under the laws of Hawaii on 12/17/1993 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: November 18, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

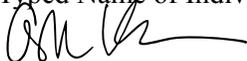
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Nā Leo 'O Hawai'i

(Typed Name of Individual or Organization)



(Signature)

January 22, 2026

(Date)

Ashley Kierkiewicz

(Typed Name)

President & CEO

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

(Attached)

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

(Attached)

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

(1) The name of the requesting organization or individual:
Nā Leo 'O Hawai'i (Nā Leo TV / NLTV)

(2) The public purpose of the grant:
The purpose of this grant is to support essential facility upgrades and capital investments at Nā Leo TV's Hilo and Kona locations to strengthen the infrastructure required to deliver community access media services. These improvements ensure ongoing public access to media training, production opportunities, and local programming for Hawai'i Island residents, while improving NLTV's ability to safely, reliably, and efficiently operate its broadcast and content distribution systems.

(3) The services to be supported by the grant:
Grant funds will support capital improvements and technical upgrades that are necessary for NLTV to maintain uninterrupted operations and provide accessible community services, including: Installation of backup storage systems for program continuity and file security; Installation of air conditioning units to support safe and functional work environments in high-use community creator spaces, including: Podcast Room,

Podcast Lounge, and Community Filming Kitchen; Server upgrades, including transition to an updated Video on Demand system, to replace infrastructure that is at or beyond end-of-life and support signal routing and reliable broadcasting across NLTV channels.

(4) The target group:

The target group is Hawai'i Island residents who utilize Nā Leo TV facilities for training and production, as well as all community members who access NLTV programming via cable and digital platforms.

(5) The cost of the grant and the budget:

Grant: \$186,022 Total Budget: \$186,022

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Nā Leo 'O Hawai'i dba Nā Leo TV (NLTV) is Hawai'i Island's community access television station and a creative industries workforce incubator. For more than 30 years, this 501(c)(3) nonprofit has provided free and open access to broadcast platforms, training, production equipment, and professional facilities for residents islandwide. NLTV exists to ensure that the tools of media production and content distribution are accessible to the public and are not limited by income, geography, or institutional gatekeeping—directly advancing State priorities related to educational access, workforce readiness, civic participation, and equity for neighbor island communities.

NLTV's mission is to elevate community voices, encourage civic engagement, and advance workforce development through media. NLTV carries out this mission by:

1. Nurturing Hawai'i Island's creative economy;
2. Developing a skilled, locally rooted media workforce prepared for employment and entrepreneurship in the creative industries; and
3. Providing accessible resources and platforms for authentic community storytelling, strengthening media literacy and civic participation.

NLTV serves all Hawai'i Island residents, with particular focus on youth, emerging creatives, and underserved communities that have historically lacked access to media resources and career pathways. With fully equipped studios in both East Hawai'i (Hilo) and West Hawai'i (Kona), NLTV ensures islandwide access to facilities, programming, and community-centered training opportunities.

NLTV funding is primarily derived from access fees levied on cable subscriptions, with a portion supporting operations and another allocated for capital improvements. With the continued decline in cable subscriptions, NLTV has experienced reduced funding capacity at the same time that community demand for media training, production support, and access to facilities has increased.

2. The goals and objectives related to the request;

The goals of this request are to strengthen NLTV's physical and technical infrastructure so that residents can continue to access safe, reliable, and high-quality facilities for community storytelling and media production.

Specifically, these capital investments will:

- Improve the user experience for community creators, trainees, and program participants;
- Ensure that critical spaces remain functional, safe, and comfortable for high-use activities (particularly podcasting and community filming);
- Enhance staff productivity and operational efficiency by modernizing equipment needed for daily production and broadcast operations; and
- Protect the long-term viability of NLTV's broadcasting and on-demand systems by replacing aging, end-of-life technology.

3. The public purpose and need to be served;

NLTV serves a clear public purpose as Hawai'i Island's community access media station by providing residents with free or low-cost training, equipment, facilities, and platforms to document community life and share stories that reflect local culture, issues, and perspectives.

This request is necessary to address critical infrastructure needs—including climate control in high-traffic community spaces and upgrades to storage and server systems that are at or beyond end-of-life. Without these investments, NLTV risks service disruption, reduced production capacity, and limitations in its ability to meet increasing community demand for training and access.

By upgrading these systems, NLTV will maintain uninterrupted broadcasting and on-demand services, ensure continuity of public programming, and strengthen operational readiness for expanded workforce development and civic storytelling.

4. Describe the target population to be served; and

The population served includes:

- Community creators utilizing NLTV facilities and equipment
- Youth creators and students participating in media education and training programs

- NLTV viewers who rely on community programming for information, connection, and cultural content
- NLTV staff, whose ability to deliver public services depends on functional facilities and technology systems

5. Describe the geographic coverage.

NLTV operates production hubs in **Hilo and Kona** while serving residents in communities across Hawai'i Island, including rural districts. NLTV programming and content are also accessible statewide and beyond through internet distribution. Strengthening NLTV's infrastructure ensures it can reliably continue this broad reach and deliver consistent public benefit to Hawai'i residents.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Nā Leo TV will complete a coordinated set of facility upgrades and equipment installations to modernize critical infrastructure and ensure continuity of public access services. The scope of work includes:

Facility Improvements (Climate Control):

- Install air conditioning systems in high-use community spaces, including: Podcast Lounge, Podcast Room, Community Filming Kitchen, and Community Restrooms (as applicable to protect equipment and facility usability).

These upgrades will ensure safe, comfortable, and functional environments for training, community production, and daily operations.

Broadcast and Video-on-Demand Infrastructure:

- Coordinate transition to an upgraded broadcast server and Video on Demand system, replacing a server that has reached end-of-life, ensuring: Uninterrupted broadcast across NLTV's three cable channels; Continued on-demand access to locally produced programming; and Stable storage and retrieval of production content.

Storage and Production Capacity:

- Purchase and install expanded storage systems to ensure: Adequate capacity for raw video archiving; Reliable access to production files needed

for editing workflows; and Protection of community-generated content and institutional archives.

Technical Routing Equipment:

- Purchase and install a Blackmagic Video Hub to support: Reliable signal routing; and Improved broadcast resilience and workflow efficiency.

2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

Nā Leo TV will complete the proposed facility upgrades and capital investments within a one-year implementation period. The timeline below outlines the major phases and anticipated milestones.

Quarter 1 (Months 1–3): Planning, Procurement, and Pre-Installation

- Finalize technical specifications for all equipment and facility upgrades (AC units, storage systems, server/VOD system, Blackmagic Video Hub).
- Obtain price quotes, confirm vendors, and complete procurement in accordance with applicable policies.
- Conduct site readiness assessments at both Hilo and Kona facilities (electrical capacity, ventilation requirements, rack/space needs).
- Develop installation schedule to minimize disruption to community use and ongoing broadcasts.

Outcome: Procurement completed and facilities prepared for installation.

Quarter 2 (Months 4–6): Installation – Facility Upgrades and Core Infrastructure

- Install AC units for high-use community creator spaces (Podcast Room, Podcast Lounge, Community Filming Kitchen, and related areas as applicable).
- Install and configure backup storage systems to support secure preservation of raw footage and production files.
- Begin infrastructure staging for server and Video on Demand upgrades, including migration planning and testing protocols.

Outcome: Improved facility conditions for safe community production; secure storage capacity in place.

Quarter 3 (Months 7–9): Broadcast System Transition and Testing

- Install upgraded broadcast server and Video on Demand system.
- Conduct system integration and reliability testing for uninterrupted broadcast operations across all NLTV channels.
- Install and configure Blackmagic Video Hub to enhance signal routing and workflow efficiency.
- Execute controlled content migration to updated VOD/storage systems and validate accessibility for staff and community creators.

Outcome: Modernized, stable broadcast and VOD infrastructure operational and tested.

Quarter 4 (Months 10–12): Optimization, Documentation, and Sustainability Readiness

- Finalize optimization and troubleshooting of new systems (server/VOD, storage, routing hub).
- Document updated workflows, maintenance schedules, and standard operating procedures.
- Train relevant staff on operations, system monitoring, and routine maintenance protocols.
- Compile final grant documentation, including completed installations, vendor invoices, and outcome reporting.

Outcome: Full project completion with stable operations, trained staff, and documented procedures to sustain improved service delivery.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Nā Leo TV will implement a quality assurance and evaluation plan to ensure the proposed facility upgrades and capital investments are completed successfully, perform as intended, and strengthen NLTV's long-term capacity to deliver reliable community access media services.

Quality Assurance Approach

NLTV will use a structured implementation and verification process to ensure all equipment and facility improvements meet industry standards and operational needs. Quality assurance activities will include:

- **Project oversight and vendor management:** NLTV leadership and technical staff will coordinate procurement, installation scheduling, and vendor deliverables to ensure each component is installed according to specifications, on time, and within budget.
- **Installation verification and acceptance testing:** All systems (backup storage, server and Video on Demand upgrades, and AC units) will undergo testing prior to final acceptance to verify functionality, performance, and compatibility with existing workflows.
- **Operational continuity planning:** Installations will be scheduled to minimize disruption to broadcasting and community use of facilities. System transitions (particularly the server/VOD upgrades) will include migration planning, redundancy measures, and staged deployment.
- **Documentation and standard operating procedures:** NLTV will document updated workflows, configuration details, backup protocols, and

maintenance schedules to ensure consistent operations and continuity of knowledge.

- **Staff training:** Relevant staff will be trained on new systems, including monitoring, troubleshooting, and routine maintenance, to ensure long-term reliability and proper use.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Nā Leo TV will report the following objective and verifiable measures of effectiveness to the State agency through which grant funds are appropriated. These measures provide a standard way for the State to assess completion of the capital improvements and the resulting increase in NLTV's operational capacity to serve the public.

Completion of Capital Improvements (Deliverables)

- Number of facility upgrade projects completed (AC installations in designated spaces).
- Number of technical systems installed and operational, including:
 - Backup storage system
 - Server / Video on Demand system upgrade

Operational Reliability and Continuity

- Broadcast system uptime (percentage of scheduled broadcast hours successfully delivered).
- Reduction in unplanned service interruptions related to legacy system failure (tracked through incident logs).

Capacity and Performance Improvements

- Increase in available storage capacity for raw footage and production files (measured in TB).
- Improved speed and accessibility of production files for NLTV staff and community creators (verified through workflow testing and internal user reporting).
- Video on Demand system performance improvements, such as reliability and accessibility for viewers (measured through operational testing and issue tracking).

Facility Functionality and User Impact

- Number of community production hours supported in upgraded spaces (podcast rooms, filming kitchen, etc.).
- Staff and community user satisfaction with improved facility conditions and equipment reliability (survey results or structured feedback summaries).

If the level of appropriation differs from the amount included in this application, Nā Leo TV will update these measures of effectiveness accordingly and transmit revised measures to the expending agency for review and approval.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid

(See attached budget documents.)

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
N/A				

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

This funding would ensure that our systems are good for the next decade, with access fees being used to support systems maintenance.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall**

provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

Nā Leo TV has received the following grants directly:

- FY 25 – Dept. of Research & Development Impact Grant – \$21,300 to provide a Creative Media Workshop series (Nov. 2025 - Sept. 2026)
- FY 25 – Kosasa Foundation – \$100,000 – to produce a mele and mo'olelo series (Sept. 2025 - Aug. 2026)
- FY 24 – Atherton Foundation – \$15,000 – for documentary production (Oct. 2024 - March 2025)

Nā Leo TV was a recipient of grant funding through strategic partnerships:

- FY 25 – Castle Foundation Hawai'i Youth Apprenticeship Network Design Sprint (Partner: 'Ewalu Industries) – \$6,750 for the development of a pre-apprenticeship and apprenticeship program in the creative industries (Aug. 2025 - Feb. 2026)
- FY 24 – P20 Workbased Learning Initiative (Subcontractor/Workforce Intermediary for Vibrant Hawai'i) – \$40,000 for youth initiatives including summer media camps and school presentations (Jan. 2025 - Dec. 2026)

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

\$781,608.01 (Unaudited Balance Sheet Entry)

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Nā Leo TV possesses the skills, institutional knowledge, technical capacity, and demonstrated experience necessary to successfully establish and operate a Community News Division serving Hawai'i Island.

For more than 30 years, NLTV has functioned as Hawai'i Island's community access television station, providing residents with training, facilities, equipment, and platforms to produce and distribute media in the public interest. The organization has deep expertise in broadcast operations, workforce development, and civic storytelling, core competencies that directly align with the proposed Community News Division. Across multiple initiatives, NLTV has demonstrated its ability to identify community and industry needs, mobilize professional experts, manage complex productions, and deliver hands-on learning that connects participants to real-world workforce and entrepreneurial opportunities.

Nā Leo 'O Hawai'i is governed by a Board of Directors, recognized leaders in business, government, and community:

- Chair – Mel Ventura, Hawai'i Community First FCU
- Vice-Chair – Wally Lau, Hawai'i Island Fentanyl Task Force
- Treasurer – Nancy Kelly, Former County of Hawai'i Budget Administrator
- Secretary – Audrey Takamine, Takamine Construction
- Board of Directors – Ross Birch (Mauna Lani), Aaron Chung (Attorney-at-Law), Ryan Kadota (Kadota Liquor), Micah Kane (Parker Ranch), Ka'iu Kimura ('Imiloa Astronomy Center), Barret Otani (Waiākea Elementary), Jennifer Zelko-Schleuter (Hawaiian Electric)

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Nā Leo TV operates fully equipped production facilities in both Hilo (East Hawai'i) and Kona (West Hawai'i), providing islandwide access to professional media infrastructure. These facilities are currently operational and are fully adequate to support the establishment and ongoing operation of the community access TV station. However, capital improvements are necessary to ensure this work is sustained immediately and in the long-term.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Nā Leo TV has the necessary skills, abilities, knowledge, and experience to successfully implement the facility upgrades and capital investments proposed in this application. This includes the technical capacity to procure, install, configure, and maintain broadcast and information technology systems critical to community access operations, as well as the administrative capacity to manage vendors, oversee implementation timelines, and ensure quality control and grant compliance.

NLTV's Director of Technology, William Maffit, brings more than two decades of professional experience in information technology systems, including infrastructure planning, systems integration, digital storage, network reliability, and long-term technology maintenance. In his role at Nā Leo TV, Mr. Maffit oversees all core technology systems supporting broadcast operations, production workflows, and public access content distribution. He serves as the primary technical lead responsible for identifying equipment needs, evaluating technical specifications, coordinating procurement, and managing vendor relationships to ensure NLTV maintains secure, reliable, and mission-aligned systems.

Mr. Maffit regularly coordinates with technology vendors and contractors to oversee installation, configuration, testing, staff training, and ongoing maintenance, ensuring that NLTV's operational systems remain functional and resilient. This includes managing the day-to-day performance and uptime of systems that enable NLTV's cable channel operations and digital distribution, as well as ensuring that staff and community creators have the necessary technical support to access, edit, and publish content. His experience positions NLTV to successfully execute the proposed upgrades—particularly the server and Video on Demand system transition, backup storage installation, and Blackmagic routing equipment—while minimizing disruption to broadcasting and community use of NLTV facilities.

Kyle Kawano, Executive Vice-President, brings extensive experience in fiscal management, organizational leadership, and operational oversight that directly supports Nā Leo TV's ability to responsibly administer State Grant-in-Aid funds and deliver capital improvements on schedule and within budget. He joined Nā Leo 'O Hawai'i in 2019 as Grant Manager, where he successfully managed compliance and reporting for a \$225,000 U.S. Forest Service federal grant. With subsequent organizational growth and leadership transition, Kyle assumed expanded responsibilities overseeing fiscal accounting functions, strengthening internal controls, and coordinating with NLTV's Board Treasurer to support sound financial governance—responsibilities he continues to maintain today while helping oversee NLTV's approximately \$2.5 million annual operating budget.

In his role as Executive VP & Business Manager, Kyle provides direct oversight of grant budgeting, procurement tracking, expenditure monitoring, vendor coordination (as related to financial compliance), and required reporting to the State expending agency. His experience ensures that the proposed facility and technical upgrades—including backup storage systems, broadcast server/VOD improvements, and infrastructure investments—are implemented with strong fiscal stewardship, documentation, and accountability consistent with State requirements.

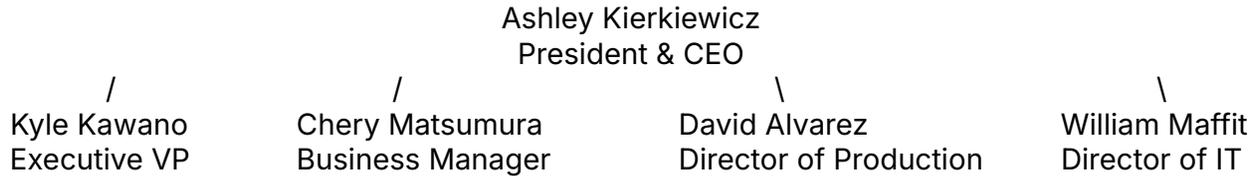
David Alvarez, Director of Production, is a seasoned photographer and cinematographer with more than 12 years of experience in professional video production, broadcast systems, and live production environments. He oversees mission-critical production operations and manages projects ranging from short films and documentaries to live broadcasts, regularly leading teams of 2 to 15 members. His technical expertise includes lighting design, camera operations, audio capture, live switching, broadcast workflows, and post-production, with advanced proficiency in Adobe Premiere Pro, Final Cut, Photoshop, Lightroom, and DaVinci Resolve.

David's experience is directly relevant to this GIA request because the proposed capital investments—particularly upgrades to server infrastructure, Video on Demand capacity, backup storage, and routing systems—are foundational to NLTV's ability to reliably produce, preserve, and distribute community programming. David provides operational oversight to ensure that technical upgrades integrate smoothly with NLTV's current production workflows and that new systems support the day-to-day needs of staff and community creators. He also plays a key role in developing staff readiness through training and workflow documentation to ensure continuity of service after installation.

Over the past three years, NLTV has consistently managed technology upgrades and technical production improvements necessary for reliable broadcasting, community creator access, and islandwide content distribution. NLTV has experience coordinating vendor installations, conducting technical testing and acceptance, and maintaining operational continuity during system upgrades—ensuring that public services remain uninterrupted while infrastructure is improved.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Position	Annual Salary Range
President & CEO	\$120,000 - \$140,000
Executive Vice-President	\$60,000 - \$80,000
Director of Production	\$60,000 - \$80,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no pending litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Nā Leo 'O Hawai'i is the Public, Education & Government Public Access Television Station designated by the Department of Commerce and Consumer Affairs to operate and provide content for three unique television channels on the Island of Hawai'i. Nā Leo 'O Hawai'i is a 501(c)(3) non-profit organization.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but**
- (b) Not received by the applicant thereafter.**

This funding will ensure that critical systems upgrades are done and annual access fees allocated for capital can be used for system maintenance.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2024 to June 30, 2025

Applicant: Nā Leo 'O Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries - 4 Community News Div. Mgrs.				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11. Indirect Costs (15% of grant)	24,264			
12 (Grants/Project Mgmt + Tech Support)				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	24,264			
C. EQUIPMENT PURCHASES	161,759			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	186,022			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Kyle Kawano	(808) 935-8874	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			Jan. 22, 2026	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	186,022	Ashley Kierkiewicz, President & CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: Nā Leo 'O Hawai'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Cablecast Pro VOD and Automation Server	1	\$13,695.00	\$13,695.00	
Cablecast VIO 4 Video Server - 10TB RAID5	2	\$25,750.00	\$ 51,500.00	
10TB Storage Upgrade for Cablecast VIO and VOD Servers	2	\$1,600.00	\$ 3,200.00	
Cablecast VIO Lite 800 for CG Only	1	\$6,645.00	\$ 6,645.00	
Cablecast Live Multi-Output Streaming Video Server	1	\$7,400.00	\$ 7,400.00	
Blackmagic Design Videohub 20x20 12G Zero-Latency Video Route	1	\$2,635.00	\$2,635.00	
System Integration, Installation and Training	1	\$8,000.00	\$ 8,000.00	
4K Daikon Multi System Split AC System	1	\$16,239.00	\$ 16,239.00	
Daikin Multi System Split AC System	1	\$8,443.00	\$ 8,443.00	
Synology 256TB RackStation + Switch	2	\$22,000.00	\$ 44,000.00	
TOTAL:			\$ 161,757.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2004 to July 31, 2005

TOTAL:

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JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Nā Leo 'O Hawai'i

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY:2025-2026	FY:2024-2025	FY:2025-2026	FY:2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT			186022			
TOTAL:			186,022			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Nā Leo 'O Hawai'i

Contracts Total:

61,300

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Dept. of Research & Development - Impact Grant	11/2025 - 09/2026	County of Hawai'i	Hawai'i	21,300
2	Workforce Intermediary Partner - P20	01/2025 - 12/2026	HIDOE (sub for Vibrant Hawai'i) - State		40,000
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22					
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24					
25					
26					
27		10			Application for Grants