

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Elizabeth Reilly, President

PRINT NAME AND TITLE

1/22/2026

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** LIVABLE HAWAII KAI HUI

**DBA/Trade Name:** LIVABLE HAWAII KAI HUI

**Issue Date:** 01/07/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 208496

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

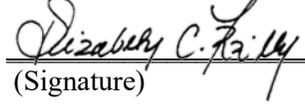
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Livable Hawaii Kai Hui  
(Typed Name of Individual or Organization)

 1/22/2026  
(Signature) (Date)

Elizabeth Reilly President  
(Typed Name) (Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

See attached.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Livable Hawai'i Kai Hui (LHKH) will use this grant for a public purpose pursuant to Section 42F-102, Hawai'i Revised Statutes.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Livable Hawai'i Kai Hui is a community-driven nonprofit organization committed to the protection and enhancement of environmental, cultural, and community resources throughout East Honolulu since 2004. Established by local residents, LHKH focuses on preserving connectivity from mauka to makai, ensuring the conservation of both coastal and upland ecosystems.

With the support of the State's Legacy Land Conservation Program, the City's Clean Water and Natural Lands Program, The Trust for Public Land, and private donors, LHKH succeeded in the fee purchase and permanent protection of lands now recognized as the Keawāwa Wetland—previously at risk from development. Since 2012, LHKH has managed stewardship of the Keawāwa Wetland and the adjacent Hāwea Heiau Complex. In 2016, the organization expanded its role to include the operation of a farm, transforming it into Aloha 'Āina o Kamilonui Nursery in Kamilonui Valley, which provides native plants for restoration projects throughout the region. Additionally, in 2017, LHKH acquired the 182-acre Kaiwi Coast Mauka Lands, securing them for conservation and permanently preventing future development in this historically targeted area thereby obtaining the last privately held parcels along the Kaiwi Coastline. In 2022, the organization raised private funds to purchase Paiko Ridge, including the back of Kuliouou Valley.

Presently, LHKH manages five distinct landscapes in East Honolulu, encompassing approximately 525 acres and ensuring the enduring preservation of their cultural and natural assets. The protected sites include the Hāwea Heiau Complex, Keawāwa Wetlands, Paiko Ridge, and the Kaiwi Coast Mauka Lands. The mission of LHKH is articulated as follows:

*To maintain the integrity of the East Honolulu Sustainable Communities Plan, this initiative establishes clear guidelines for responsible development that respects Hawaiian cultural and natural resources, contributing to East Honolulu's distinctiveness. Land protection will be achieved through stewardship, acquisition, and by fostering community education and engagement.*

2. The goals and objectives related to the request;

**GOAL 1: Protect and manage niu grove from Coconut Rhinoceros Beetle.**

Safeguard the culturally and ecologically significant niu (coconut) grove within and adjacent to Keawāwa Wetland, which serves as critical habitat for endangered native waterbirds. The invasive Coconut Rhinoceros Beetle (CRB; *Oryctes rhinoceros*) is widespread on the island of O'ahu. Its host plants include Cocos species (such as coconut palms).

Objectives:

- Implement a Coconut Rhinoceros Beetle Response Program, including best management practices such as inspection, netting, and injectable treatments.
- Partner with the University of Hawai'i and other agencies to apply current research and response strategies.
- Fund implementation of preventative measures, including routine inspections and maintenance.
- Conduct conventionally trimming of coconut trees and remove unhealthy coconut trees per arborist.

**GOAL 2: Strengthen community engagement, stewardship, and education.**

Foster a sense of shared kuleana through meaningful community involvement, stewardship programming, and educational opportunities. Keawāwa Wetland was once part of Loko i'a o Maunalua, the largest fishpond in Hawai'i at approximately 523 acres, and once faced threats of development. From pre-contact Hawai'i to now, waterbirds have lost as much as 75% of their wetland habitat. Another 30% loss from current conditions is expected due to inundation and increased salinity levels from rising sea levels. Conservation and restoration of habitat for Hawaiian waterbirds is an important and ongoing priority that supports both cultural heritage and ecosystem health.

Objectives:

- Develop a Stewardship and Community Engagement Plan that outlines volunteer opportunities, protocols, and long-term participation strategies.
- Establish a docent and volunteer program to support guided site visits, educational outreach, and stewardship activities.
- Evaluate and define conditions under which the site accessibility can increase visitations including the development of self-guided tour options.
- Install educational signage throughout the site to share information on wetland ecology, native species, and cultural significance.

**GOAL 3: Improve safe, inclusive, and age-friendly access to Keawāwa Wetland.**

Create accessible opportunities for community members, especially kūpuna, to experience and enjoy the wetland while minimizing impacts to sensitive habitat that supports the endangered 'ālae 'ula (Hawaiian Gallinule, *Gallinula galeata sandwicensis*) and ae'o (Hawaiian Stilt, *Himantopus mexicanus knudseni*), as well as many other culturally and ecologically important species, such as the 'āuku'u (Black-crowned night heron, *Nycticorax nycticorax hoactli*) and kōlea (Pacific Golden-Plover, *Pluvialis fulva*). Providing access for kūpuna would also foster intergenerational learning and the sharing of knowledge between kūpuna and keiki. It would also encourage community members to develop stronger relationships with waterbirds and become more familiar with the native coastal and dry forest plants being cared for at the site, including the kaluhā (*Schoenoplectiella juncooides*), kīpukai (*Heliotropium curassavicum*), nohu (*Tribulus cistoides*), ma'u 'aki'aki (*Fimbristylis cymosa*), wiliwili (*Erythrina sandwicensis*), hao (*Rauvolfia sandwicensis*), 'a'ali'i (*Dodonaea viscosa*), pa'uohi'iaka (*Jacquemontia sandwicensis*), pōhuehue (*Ipomoea pes-caprae*), ma'o (*Gossypium tomentosum*), ko'oloaula (*Abutilon mensiesii*), 'ilima (*Sida fallax*), 'ōhai (*Sesbania tomentosa*), and lama (*Diospyros sandwicensis*).

Objectives:

- Design and construct a dedicated, age-friendly walking path near the wetland entrance that allows kūpuna to safely enjoy a section of the site.
- Incorporate accessibility features such as curb cuts, level surfaces, rest areas, and clear wayfinding.
- Establish a defined walking path system around appropriate areas of the wetland to guide use and protect sensitive areas.
- Balance public access with habitat protection through thoughtful path placement and design.

**GOAL 4: Ensure sustainable staffing and operational capacity.**

Provide the staffing and operational framework necessary to support stewardship, education, and safe public access.

Objectives:

- Identify staffing needs to support wetland management, community programming and visitor engagement.
- Develop protocols for staff-supported and self-guided access to ensure safety and resource protection.
- Build local capacity through training and partnerships to support long-term site stewardship.

3. The public purpose and need to be served;

The proposed project is intended to protect, restore, and responsibly steward Keawāwa Wetland, a culturally and ecologically significant landscape in East Honolulu that provides critical habitat for endangered Hawaiian waterbirds and preserves an important remnant of traditional coastal ecosystems. The wetland and adjacent niu grove support native species, cultural practices, and community stewardship, yet face increasing threats from invasive species and climate change. This project will benefit the broader community, future generations and Hawai'i's native ecosystems.

A primary public need is the protection and management of culturally significant niu grove within and adjacent to Keawāwa Wetland from CRB, which poses a serious and ongoing threat to coconut palms across O'ahu. The project also responds to a demonstrated need for strengthened community engagement, stewardship, and education.

Keawāwa Wetland was historically part of Loko i'a o Maunalua, once the largest fishpond in Hawai'i, and has avoided development pressures in recent decades. A 2018 study conducted by van Rees et al. underscored the importance of Keawāwa as it was found to house some of the most genetically distinct 'alae 'ula on the entire island. This genetic uniqueness accentuates the significance of preserving this small population, as its loss would result in a substantial reduction in the overall genetic diversity within the subspecies.

Hawaiian waterbirds are also important indicators of ecosystem health. Their presence or absence can signal changes in the environment, such as pollution, habitat loss, or shifts in prey availability. When these birds struggle to survive, it serves as a warning sign that the ecosystem itself is in trouble. The impact of the loss of our endemic Hawaiian waterbirds on the community is multifaceted. First and foremost, these birds are a part of Hawai'i's cultural heritage; they are tied to various mo'olelo (stories), ka'ao (legends), mele (songs), and oli (chants). For some families, the 'alae 'ula and ae'o served as 'aumakua, or family guardians.

The loss of these species would represent not only an ecological impact, but also a loss of cultural heritage, severing connections to traditional stories, chants, and knowledge passed down through generations. Long-term conservation of this site depends on cultivating community kuleana through structured stewardship opportunities, educational programming, and increased public awareness of the site's ecological and cultural significance. In 2025 alone, more than 560 volunteers participated over 95 stewardship days, contributing over 3,000 hours of service—demonstrating a shared commitment to protecting this culturally and environmentally significant place.

Improving safe, inclusive, and age-friendly access is another key public need addressed by the project. Currently, opportunities for kūpuna and other

community members to experience the wetland are limited. Carefully designed access improvements would allow for passive recreation, intergenerational learning, and cultural knowledge-sharing while minimizing disturbance to sensitive habitats supporting endangered species such as the 'alaie 'ula and ae'ō. Providing managed access balances public benefit with resource protection.

The project as a whole advances the public interest by safeguarding endangered species and native species habitat, preserving culturally significant landscapes, promoting community stewardship, and ensuring equitable access to an important public resource, all while proactively addressing the environmental and management challenges present in Keawāwa Wetland.

4. Describe the target population to be served; and

The actions proposed in this application will serve people of all ages—from keiki to kūpuna —across diverse communities, with particular benefit to residents from the urban core, East Honolulu and Waimānalo.

In addition to local residents, the site will serve people from across Hawai'i and non-Hawai'i residents, including students and educators, who will have opportunities to visit and participate in conservation, stewardship, and educational activities. These experiences support environmental awareness, cultural learning, and community engagement. Participating school and community groups in the past three years include Kaiser High School, Niu Valley Elementary, Kamilo Iki Elementary, Wai'alaie Elementary, McKinley High School, 'Iolani, Punahou, Boy Scouts, Girl Scouts, Chaminade University and Tufts University alumni.

The benefits of these actions are especially significant for Native Hawaiian communities, many of whom fall within low- to moderate-income ranges and maintain strong cultural and historical ties to the land. Loss or degradation of these resources would disproportionately affect these communities, underscoring the importance of proactive conservation, stewardship, and equitable access.

5. Describe the geographic coverage.

The proposed actions will take place at Keawāwa Wetland, located in East Honolulu on the island of O'ahu. The project area includes the wetland and adjacent lands under stewardship, which forms part of a larger coastal and upland ecological system with cultural and environmental significance.

While the primary geographic focus is East Honolulu, the project's benefits extend beyond the immediate area. Residents of neighboring communities, including Waimānalo, as well as visitors from across the island of O'ahu, will have opportunities to participate in stewardship, education, and conservation

activities. The site will also serve students, families, educators, and community groups from throughout the State of Hawai'i.

By protecting critical habitat for endangered native waterbirds and preserving culturally significant landscapes, the project contributes to regional conservation goals and supports ecological connectivity along the southeast O'ahu coastline. As such, the geographic coverage includes both the immediate project site and a broader regional area that benefits from enhanced environmental stewardship and public engagement.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

#### **Niu Grove Protection and Coconut Rhinoceros Beetle Management**

##### **Scope of Work:**

Implement a comprehensive Coconut Rhinoceros Beetle response and prevention program to safeguard the culturally and ecologically significant niu grove within and adjacent to Keawāwa Wetland.

##### **Tasks:**

- Develop and implement a Coconut Rhinoceros Beetle Response Program, in coordinate with the University of Hawai'i and relevant agencies to apply current research, adaptive management strategies, and emerging response techniques, to protect the niu grove.
- Conduct routine inspections and monitoring of coconut palms to identify CRB activity and vulnerability.
- Install and maintain preventative measures, including netting and injectable treatments, as appropriate.
- Perform conventional trimming of coconut trees.
- Maintain records of inspections, treatments, and outcomes to inform ongoing management.

##### **Responsibilities:**

- LHKH will oversee program implementation, coordination, and documentation.
- Qualified contractors will conduct treatment, inspections, and tree maintenance.
- Partner agencies and research institutions will provide technical guidance and research support

## **Community Engagement, Stewardship, and Education**

### **Scope of Work:**

Foster shared kuleana and long-term stewardship of Keawāwa Wetland through structured community involvement, education, and volunteer programming that highlights the site's cultural history and ecological importance.

### **Tasks:**

- Prepare a Stewardship and Community Engagement Plan outlining volunteer roles, protocols, and long-term participation strategies.
- Establish and manage a docent and volunteer program to support guided site visits, educational outreach, and stewardship activities.
- Design and implement educational programming focused on wetland ecology, native species, cultural history, and conservation practices.
- Design and install interpretive and educational signage throughout the site to communicate ecological and cultural significance.
- Evaluate and define conditions for self-guided access, including development of self-guided tour materials.

### **Responsibilities:**

- A qualified contractor will provide technical assistance to prepare the Stewardship and Community Engagement Plan and education materials.
- LHKH will coordinate community engagement efforts, volunteer recruitment and community participants, and educational programming.
- Staff and trained volunteers will support site visits, outreach, and stewardship activities.
- Cultural practitioners, educators, and partner organizations may assist with content development and programming.

## **Access Improvements and Path Planning**

### **Scope of Work:**

Plan and implement access improvements that allow community members, particularly kūpuna, to experience Keawāwa Wetland while minimizing impacts to sensitive habitats and native species, including some which are endangered.

### **Tasks:**

- Plan and design a safe, age-friendly walking path near the wetland entrance.
- Incorporate accessibility features such as level surfaces, rest areas, curb cuts, and clear wayfinding.
- Establish a defined walking path system in appropriate areas to guide public use and protect sensitive habitat.
- Evaluate access locations and path alignments to balance public use with habitat protection and species conservation.

**Responsibilities:**

- LHKH will manage planning, design coordination, and construction oversight.
- Qualified engineers or planners will design and construct access improvements.
- Environmental specialists will provide guidance to ensure protection of sensitive habitats and species.

**Staffing, Operations, and Capacity Building**

**Scope of Work:**

Establish the staffing, operational protocols, and partnerships necessary to support long-term stewardship, education, and safe public access.

**Tasks:**

- Identify staffing needs necessary to support wetland management, community programming, and visitor engagement.
- Develop operational protocols for staff-supported and self-guided access to ensure public safety and resource protection.
- Provide training and capacity-building opportunities for staff, volunteers, and partners.
- Coordinate with partner organizations and agencies to support long-term stewardship and operational sustainability.

**Responsibilities:**

- LHKH will oversee staffing, training, and operational planning.
- Staff and partners will implement protocols and support ongoing site management.
- Partner organizations may assist with training, programming, and resource sharing.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The **Projected Annual Timeline** for this project is as follows:

**Quarter 1 (Months 1–3): Project Initiation and Planning**

- Finalize grant agreements and establish internal project management procedures.
- Initiate coordination with the University of Hawai'i and partner agencies for CRB response strategies.
- Identify staffing needs and initiate recruitment or contract support, as needed.
- Begin baseline assessment of the niu grove, including initial CRB inspections and documentation.
- Begin developing educational and interpretive signage content.

- Develop the Stewardship and Community Engagement Plan framework.
- Begin preliminary planning for age-friendly access improvements, including site assessment and conceptual layout.

#### **Quarter 2 (Months 4–6): Early Implementation**

- Conduct coconut tree trimming and maintenance activities in preparation for CRB prevention.
- Implement routine CRB inspection and prevention measures, including netting and injectable treatments, as appropriate.
- Launch volunteer and docent recruitment efforts.
- Finalize educational and interpretive signage content.
- Advance design of age-friendly walking path and accessibility features.
- Develop draft operational protocols for staff-supported and self-guided access.
- Initiate community stewardship activities and educational outreach events.

#### **Quarter 3 (Months 7–9): Full Implementation**

- Continue CRB monitoring, treatment, and documentation.
- Expand stewardship programming, guided site visits, and educational activities.
- Install educational and interpretive signage throughout the site.
- Construct or implement approved age-friendly walking path improvements, as funding allows.
- Provide training for staff and volunteers in stewardship, safety, and visitor engagement.
- Monitor site use and habitat conditions to ensure protection of sensitive areas.

#### **Quarter 4 (Months 10–12): Evaluation and Reporting**

- Conduct follow-up CRB inspections and evaluate effectiveness of treatments.
- Assess community engagement outcomes, including volunteer participation and program attendance.
- Review performance against established measures of effectiveness.
- Refine operational protocols based on observed site use and feedback.
- Prepare and submit required progress and financial reports to the State expending agency.
- Identify lessons learned and recommendations for continued implementation beyond the grant period.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

LHKH will implement a structured quality assurance and evaluation framework to ensure that grant-funded activities are carried out effectively, efficiently, and in

alignment with stated goals and objectives. LHKH will emphasize ongoing monitoring, documentation, adaptive management, and continuous improvement.

### **Monitoring**

Project activities will be monitored on an ongoing basis by LHKH to ensure consistency with the approved scope of work and best management practices.

Monitoring efforts will include:

- Regular field inspections and documentation of CRB prevention and treatment activities, including inspection frequency, treatment methods, and observed outcomes.
- Tracking of community engagement and stewardship activities, including volunteer participation, hours contributed, and attendance at educational programs.
- Oversight of access improvements and site use to ensure safety, accessibility, and protection of sensitive habitats.
- Routine monitoring of staffing levels, operational protocols, and site conditions.

### **Evaluation**

Program performance will be evaluated using the established measures of effectiveness reported to the State expending agency. Evaluation activities will include:

- Periodic review of quantitative metrics such as number of inspections, treatments, volunteer hours, and program participants.
- Assessment of progress toward completion of planned deliverables, including plans, infrastructure improvements, and educational materials.
- Review of ecological indicators, where applicable, such as observable CRB damage trends and habitat condition.
- Internal reviews to compare actual outcomes against projected targets and timelines.

### **Quality Assurance**

The following quality assurance measures will be incorporated throughout project implementation to ensure accuracy, consistency, and accountability:

- Use of established best management practices and guidance from partner agencies and research institutions, including the University of Hawai'i (CRB Response Team).
- Documentation and recordkeeping protocols to ensure reliable data collection and reporting.
- Review of work products, including plans, signage, and construction elements, to ensure they meet professional, safety, and accessibility standards.
- Compliance checks to ensure alignment with applicable permits, regulations, and funding requirements.

### **Continuous Improvement**

Evaluation findings will be used to inform adaptive management and continuous improvement. Where monitoring indicates that objectives are not being fully met, the applicant will adjust implementation strategies, schedules, or resource allocation as appropriate. Lessons learned will be incorporated into future planning, stewardship programming, and operational protocols.

### **Reporting**

Progress and performance data will be compiled and reported to the State expending agency in accordance with grant reporting requirements. If the level of appropriation differs from the requested amount, LHKH will revise monitoring metrics and evaluation benchmarks accordingly and submit updated measures for agency review.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following measures of effectiveness will be used:

**GOAL 1: Protect and Manage the Niu Grove from Coconut Rhinoceros Beetle**

- Number of coconut palms inspected for CRB activity.
- Number of coconut palms treated using approved CRB response methods (e.g., netting, injectable treatments).
- Frequency of routine inspections and maintenance conducted.
- Percentage reduction or stabilization in observed CRB damage within the niu grove.
- Number of coordination meetings or consultations conducted with the University of Hawai'i or partner agencies.
- Completion of coconut tree trimming and maintenance activities.

**GOAL 2: Strengthen Community Engagement, Stewardship, and Education**

- Completion and adoption of a Stewardship and Community Engagement Plan.
- Number of volunteer and docent participants engaged.
- Total number of volunteer stewardship hours contributed.
- Number of guided site visits, educational events, or outreach activities conducted.
- Number of educational materials developed and installed (e.g., interpretive signs, self-guided tour materials).
- Number of students, educators, and community members participating in educational or stewardship activities.

**GOAL 3: Improve Safe, Inclusive, and Age-Friendly Access to Keawāwa Wetland**

- Completion of design and construction of an age-friendly walking path.
- Linear feet of accessible walking paths constructed or improved.
- Number of accessibility features installed (e.g., rest areas, curb cuts, wayfinding elements).
- Number of designated paths established to guide visitor use and protect sensitive habitat.

**GOAL 4: Ensure Sustainable Staffing and Operational Capacity**

- Number of staff positions supported or hours funded for wetland management and visitor engagement.
- Completion of written operational protocols for staff-supported and self-guided access.
- Number of staff and volunteers trained in stewardship, safety, and visitor management.
- Number of partnerships established or maintained to support long-term site stewardship.
- Frequency of site monitoring and operational reporting conducted.

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$58,000	\$60,000	\$60,000	\$53,00	\$231,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

Livable Hawai'i Kai Hui is not seeking or receiving funding from any other sources for fiscal year 2027 for the proposed project.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Livable Hawai'i Kai Hui receives an annual tax exempt status for the lands they purchased for conservation.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

Within the prior three years and for fiscal year 2027, Livable Hawai'i Kai Hui has received and will receive the following government contracts, grants, or grants-in-aid:

- Federal
  - \$12,000 Ducks Unlimited and Pacific Birds Habitat Joint Venture
- State
  - \$50,000 Legacy Land Conservation Program
  - \$10,000 Kaulunani Urban & Community Forestry Program
  - \$5,000 HTA for World Wetlands Day Community Event

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The balance of LHKH's unrestricted current assets as of December 31, 2025 is \$150,000.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Livable Hawai'i Kai Hui possesses the skills, knowledge, and experience necessary to successfully provide the services proposed in this application. LHKH is supported by a highly skilled and diverse team, including its Board of Directors, advisors, mentors, community advocates, cultural practitioners, professionals in science and business, as well as youth advisors. The Board of Directors itself features a broad spectrum of expertise, such as neighborhood board members, a former district chair, retired teachers, local business owners, and additional distinguished individuals. This range of backgrounds ensures a breath of perspectives, experiences, and well-informed decision-making for projects undertaken by LHKH.

With more than 22 years of active involvement within the community, LHKH has demonstrated a strong capacity to collaborate with planning firms, contractors, and public agencies while leading and supporting community-based initiatives. Notably, LHKH successfully coordinated community engagement for the Maunalua-Makapu'u State Scenic Byway Management Plan and the review of the East Honolulu Sustainable

Communities Plan. Throughout its history, LHKH has forged strong connections with community members, landowners, business owners, stakeholders, and elected officials across East Honolulu. The organization has established a proven track record of engaging residents and facilitating meaningful participation in the planning process.

Within the most recent three years, LHKH has completed or contributed to the following relevant projects and initiatives that are pertinent to this request:

- Board of Water Supply East Honolulu Watershed Management Plan (2024): Participated in watershed planning efforts, providing local knowledge, community input, and stakeholder engagement support.
- Strategic Plan for Hawai'i Wetlands: Contributed to statewide wetland planning and coordination efforts.
- DLNR Forestry & Wildlife, partner member in Coastal Kuleana Campaign 2026
- Statewide Wetland Bird Counts (Ongoing): Continue to support and participate in monitoring efforts, demonstrating technical familiarity with wetland ecosystems and native bird conservation.
- Lā'au Lapa'au Outplanting (Ongoing): In partnership with cultural practitioners, LHKH facilitates hands-on outplanting activities that provide participants with the opportunity to learn directly from experts while planting, integrating traditional ecological knowledge with site stewardship.

In addition, LHKH annually hosts World Wetlands Day at Keawāwa Wetland, an event that demonstrates the organization's capacity to plan, manage, and facilitate large-scale public engagement and educational programming. The event features informational booths from local wetland organizations and partners, a speaker series, guided tours, and hands-on activities designed to encourage conservation awareness and participation. Over the past two years, LHKH has engaged more than 1,000 volunteers across 155 stewardship days, resulting in over 4,500 hours of service dedicated to restoring and protecting Keawāwa Wetland.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Livable Hawai'i Kai Hui is the fee-simple owner of the parcel and constructed a traditional Hawaiian hale located upland of Keawāwa wetland and adjacent to the Hāwea heiau complex. The hale is situated between the heiau and the wetland and serves as a gathering place for the community.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

In the past, the Executive Board has supervised all contracted workers hired for their services such as planning, implementing a native tree planting program, and running a wetland enhancement program. They will again oversee contracted workers for the CRB management; and the planning, design, and construction of the age-friendly walking path. The Executive Board will also supervise and train the Program Manager and Stewardship, Education, & Access Manager. These are roles that members of the board actively volunteer in since LHKH acquired the land in 2012. They will be able to effectively train the new hires to provide the similar/updated services.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

If funding is awarded for this application, one full-time staff and one part-time staff will be hired. Both positions will be directly supervised by the Executive Board of Directors.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

LHKH employs one Outreach Coordinator/Āina Educator with an annual salary of \$64,000; however, this position is fully dedicated to the 182-acre Kaiwi Mauka Coastal Lands, a separate site stewarded by LHKH.

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

## **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Members of Livable Hawai'i Kai Hui include area practitioners and cultural advisors who work closely with the Board of Directors to ensure that their projects and information they share with the community is from a Hawaiian cultural approach. LHKH's knowledge of historical and cultural sites and stories comes from Hawaiian individuals with ties to the specific area.

## **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This grant will NOT be used to support or benefit a sectarian or non-sectarian private educational institution.

## **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

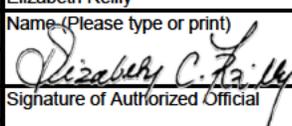
- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

Since 2004, LHKH has secured millions of dollars to acquire more than 525 acres of land in East Honolulu dedicated to conservation and protection. Despite fluctuations in funding, the organization has achieved notable success in land acquisitions, strategic planning, and stewardship initiatives, primarily due to robust community support and effective cost management. LHKH members have contributed significant volunteer hours to fulfill all organizational objectives, including endless hours of their own time to accomplish every single one of their objectives.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Livable Hawai'i Kai Hui

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	85,000			5,000
2. Payroll Taxes & Assessments	7,000			
3. Fringe Benefits	12,000			
<b>TOTAL PERSONNEL COST</b>	<b>104,000</b>			<b>5,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. CRB Response Program Management	20,000			1,000
2. Planning/Engineering Services	80,000			
3. Grant administrator fees	2,000			
4. Supplies	25,000			5,000
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<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>127,000</b>			<b>6,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>231,000</b>			<b>11,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	231,000	Elizabeth Reilly (808) 864-8081		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	11,000	Signature of Authorized Official Date		
<b>TOTAL BUDGET</b>	<b>242,000</b>	Elizabeth Reilly, President Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Livable Hawai'i Kai Hui

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS** Livable Hawai'i Kai Hui has no funding requests for equipment.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS** Livable Hawai'i Kai Hui has no funding requests for motor vehicles.

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Livable Hawai'i Kai Hui

<b>FUNDING AMOUNT REQUESTED</b>						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENT</b> Livable Hawai'i Kai Hui has no funding requests for capital improvement.						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Livable Hawai'i Kai Hui

Contracts Total: 77,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Wetland enhancement	2024	Fish & Wildlife Service	U.S.	12,000
2	Hale repairs, access and safety	2025	Legancy Land Conservation Fund	State	50,000
3	World Wetlands Day Event Feb 7 2026	2025	Hawaii Tourism Authority	State	5,000
4	Cultural Garden	2025	Kaulunani Urban & Community Forestry Program	U.S.	10,000
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