

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

The Ko'olauloa Foundation affirms compliance with Section 42F-103, Hawaii Revised Statutes.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The requested grant will be used for a public purpose pursuant to HRS §42F-102 by supporting community food security, nutrition education, workforce development, and culturally grounded agricultural practices in Ko'olauloa and Windward O'ahu.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Ko'olauloa Foundation is a Hawai'i-based 501(c)(3) nonprofit organization dedicated to strengthening community well-being through land stewardship, regenerative agriculture, cultural education, and locally driven economic opportunity. Founded in 2020 (renamed in 2023), the organization operates primarily in Ko'olauloa, Windward O'ahu, integrating Native Hawaiian knowledge with sustainable practices to advance environmental, cultural, and economic outcomes.

2. The goals and objectives related to the request;

- Develop place-based paid training, part-time employment, and workforce development in regenerative agriculture.
- Expand community-based education programs, farm tours, and cultural learning experiences.
- Foster intergenerational knowledge transfer and reinforce Hawaiian land stewardship practices.
- Restore upland watersheds and community gardens to enhance food security and ecological resilience.

Build a replicable ahupua'a-based model for sustainable agriculture and cultural practice.

3. The public purpose and need to be served;

The initiative strengthens economic, environmental, and cultural resilience by creating jobs, providing nutrition education, and restoring land systems. Ko'olauloa communities face food insecurity, limited local employment opportunities, and the ongoing disruption of traditional land practices.

4. Describe the target population to be served; and

Local workforce and job seekers in agriculture, land stewardship, education, and program coordination

- Farmers and small-scale food producers
- Youth, keiki, and emerging leaders
- 'Ohana, kūpuna, and cultural practitioners
- Schools, visitors, and eco-tourism participants

5. Describe the geographic coverage.

- Ko'olauloa region, Windward O'ahu (Hau'ula to Kahuku)
- Program sites include Foundation-managed parcels adjacent to Kaluanui Stream

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
  - Paid positions: farm assistants, cultural educators, program coordinators
  - Workforce training: regenerative agriculture, native plant cultivation, land management
  - Educational farm tours and experiential learning for schools and community groups
  - Infrastructure and operational support for safe program delivery
  - Program coordination, tracking, and reporting of measurable outcomes
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

**Q1:** Program setup, staffing, initial training

**Q2–Q3:** Program delivery, workshops, garden and lo'i restoration

**Q4:** Evaluation, reporting, adaptive improvements

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
  - Monthly operational reporting
  - Quarterly impact reports on KPIs
  - Biannual stakeholder meetings
  - Adaptive program development based on participant feedback and ecological monitoring

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
- Number of participants trained in sustainable agriculture, nutrition, and value-added products
  - Pounds of produce grown and distributed
  - Youth and community engagement metrics
  - Intergenerational participation and kūpuna involvement
  - Attendance at workshops, garden days, and cultural events
  - Number and impact of emergency micro-grants

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

Quarter 1: \$50,000

Quarter 2: \$50,000

Quarter 3: \$50,000

Quarter 4: \$50,000

**Total Grant: \$200,000**

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

Ko'olauloa Foundation is seeking additional private foundation support, program service revenue, and philanthropic contributions for fiscal year 2027. No additional government funding has been secured at the time of this application.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable. The applicant has not been granted, applied for, or anticipated applying for any state or federal tax credits within the prior three years.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

The applicant has not received any federal, state, or county government contracts, grants, or grants-in-aid within the prior three years and is not currently receiving such funding for fiscal year 2027.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

As of December 31, 2025, the applicant's unrestricted current assets are limited, with operations supported primarily through private contributions, volunteer labor, and in-kind support.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

- Proven experience in regenerative agriculture, nutrition education, and cultural education
- Leadership in community engagement and nonprofit management
- Previous programs in land-based learning, youth mentorship, and workforce training

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

- 77-acre property adjacent to Kaluanui Stream
- Garden, lo'i, mala, and program spaces for hands-on learning and restoration activities
- Existing infrastructure supports safe and scalable program implementation

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Ko'olauloa Foundation proposes the following staffing pattern for the Nourish Ko'olauloa Initiative. All positions are contingent upon grant funding. Salaries reflect modest allocations appropriate for a pilot-scale program integrating community agriculture, nutrition education, cultural practices, and workforce development.

- Program Coordinator: FT, management and coordination of program activities
- Cultural & Agricultural Practitioners: PT, training and educational delivery
- Nutrition & Wellness Facilitator: PT, educational workshops

- Youth Outreach & Education Assistant: PT, youth engagement and support

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



## 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The salary ranges reflect the annual compensation for the highest paid positions within this grant-funded program:

- Program Director: \$60,000
- Agricultural & Lo'i Coordinator: \$46,667
- Cultural & Lā'au Lapa'au Practitioner: \$40,000
- Nutrition Education Coordinator: \$40,000
- Community Outreach & Education Coordinator: \$30,000
- Administrative & Reporting Coordinator: \$20,000

**Note:** All positions are projected and contingent upon the receipt of FY 2026 State of Hawai'i Grants-in-Aid (GIA) funding. No staff are currently employed for these positions.

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1. of the State Constitution](#) for the relevance of this question.

No

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

- Program fees from educational tours and workshops
- Partnerships with schools, community organizations, and cultural institutions
- Continued workforce development funding and private foundation support
- Replicable model for ahupua‘a-based regenerative agriculture and education across Windward O‘ahu

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ko'olauloa Foundation

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(Organization)



1/23/26

(Signature)  
Nara Sihavong

(Date)  
President and Executive Director

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(Name)

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Koolauloa Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	155,000			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	<b>155,000</b>			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9				
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11				
12				
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19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	<b>45,000</b>			
D. MOTOR VEHICLE PURCHASES	<b>0</b>			

E. CAPITAL	0			
<b>TOTAL (A+B+C+D+E)</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By: Nara Sihavong & Michael Ivie		
(a) Total State Funds Requested	200,000	Name (Please type or print) Phone		
(b) Total Federal Funds Requested	0	Nara Sihavong 808-375-5155		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	0	 1/23/2026		
<b>TOTAL BUDGET</b>	<b>200,000</b>	Name and Title (Please type or print) Nara Sihavong, President and Executive Director		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES      Period: July 1, 2025 to June 30, 2026

Applicant: Koolauloa Foundation \_\_\_\_\_

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Walk-behind Tractor/ Tiller (vocational farm use)	1.00	\$15,000.00	\$ 15,000.00	15000
Irrigation Infrastructure (pumps, drip lines, valves)	1	\$10,000.00	\$ 10,000.00	10000
Greenhouse/ Shade House Structures	1	\$8,000.00	\$ 8,000.00	8000
Food Handling & Processing Equipment (wash stations, prep tables)	1	\$5,000.00	\$ 5,000.00	5000
Hand Tools & Farm Equipment (hoes, shovels, pruners)	1	\$4,000.00	\$ 4,000.00	4000
Lo'i Restoration & Native Plant Materials	1	\$3,000.00	\$ 3,000.00	3000
<b>TOTAL:</b>	<b>6</b>		<b>\$ 45,000.00</b>	<b>45,000</b>

**JUSTIFICATION/COMMENTS:** The requested equipment supports the Nourish Ko'olauloa Initiative, a one-year pilot implementing a modern, ahupua'a-informed agricultural system integrating: Vocational farming and workforce training, Community gardens and lo'i kalo restoration, Traditional mala and la'au lapa'au cultivation, Nutrition education and food distribution. All equipment is land-based, non-extractive, and directly supports food security, workforce development, cultural education, and ecological stewardship. Assets will remain on Ko'olauloa Foundation property and be used for ongoing public benefit beyond the grant period. No equipment involves access to Sacred Falls or restricted cultural sites. Agricultural development is adjacent to Kaluanui Stream, conducted with ecological safeguards and cultural guidance.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2025 to June 30, 2026

Applicant: Koolauloa Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director (Community Agriculture & Nutrition)	1	\$60,000.00	100.00%	\$ 60,000.00
Agricultural & Lo'i Coordinator	0.75	\$46,666.66	75.00%	\$ 35,000.00
Cultural & La'au Lapa'au Practitioner	0.5	\$40,000.00	50.00%	\$ 20,000.00
Nutrition Education Coordinator	0.5	\$40,000.00	50.00%	\$ 20,000.00
Community Outreach & Education Coordinator	0.5	\$30,000.00	50.00%	\$ 15,000.00
Administrative & Reporting Coordinator	0.25	\$20,000.00	25.00%	\$ 5,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>155,000.00</b>

**JUSTIFICATION/COMMENTS:** Personnel costs support the implementation of the Nourish Ko'olauloa Initiative, a one-year pilot program integrating community agriculture, nutrition education, cultural practices, and workforce development.  
 The Program Director oversees daily operations, coordination among partners, reporting, and compliance with state requirements.  
 The Cultural & Agricultural Practitioner provides instruction in lo'i cultivation, traditional mala, and la'au lapa'au, ensuring cultural and ecological integrity.  
 The Nutrition Education Coordinator delivers community-based nutrition programming focused on food literacy, chronic disease prevention, and culturally relevant diets.  
 The Youth & Community Engagement Coordinator facilitates volunteer days, youth programming, and intergenerational knowledge exchange.  
 The Administrative & Reporting Coordinator supports fiscal tracking, documentation, and required progress reports to the State of Hawai'i.  
 All salaries are modest, aligned with nonprofit community-based organizations in Hawai'i, and reflect partial allocations appropriate to a pilot-scale program. No funds are requested for executive compensation, capital purchases, or vehicles.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2025 to June 30, 2026

Applicant: Koolauloa Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	0	0	0	0	25000	0
LAND ACQUISITION	0	0	0	0	3000000	0
DESIGN	0	0	0	0	35000	0
CONSTRUCTION	0	0	0	0	500000	3000000
EQUIPMENT	0	0	45000	0	5000	0
PROGRAM OPERATIONS	0	0	155000	0	160000	165000
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>3,725,000</b>	<b>3,165,000</b>

**JUSTIFICATION/COMMENTS:** All funds requested for FY 2025–2026 are State of Hawai'i Grants-in-Aid (GIA) funds. No federal, county, or private funds are being requested for this fiscal year. Equipment (\$45,000) and Program Operations (\$155,000) together total the \$200,000 State GIA request.

Amounts shown in FY 2026–2027 and FY 2027–2028 reflect projected future phases of the initiative, including anticipated planning, design, construction, land acquisition, and program expansion costs, and are not part of the current request. Future phases will be pursued through separate appropriations and funding sources.

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Koolauloa Foundation

Contracts Total: -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1					
2					
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Position Title	Full-Time Equivalent (FTE)	Annual Salary Range	% Time Allocated to Grant	Key Responsibilities	Desired Qualifications
Program Director	1	\$60,000	100%	Oversee daily program operations, coordinate staff and partners, compliance reporting, administrative oversight	Experience in nonprofit management, program coordination, community development
Agricultural & Lo'i Coordinator	0.75	\$46,667	75%	Lead lo'i restoration, native plant cultivation, farm training programs	Background in regenerative agriculture, Hawaiian cultural knowledge, teaching experience
Cultural & Lā'au Lapa'au Practitioner	0.5	\$40,000	50%	Deliver cultural instruction and lā'au lapa'au training, ensure integration of traditional practices	Expertise in Hawaiian medicinal plants, cultural pedagogy, community engagement
Nutrition Education Coordinator	0.5	\$40,000	50%	Facilitate nutrition workshops, food literacy programs, chronic disease prevention education	Degree or experience in nutrition, public health, or health education
Community Outreach & Education Coordinator	0.5	\$30,000	50%	Coordinate volunteer days, youth programs, intergenerational knowledge exchange	Experience in community engagement, youth education, program facilitation
Administrative & Reporting Coordinator	0.25	\$20,000	25%	Track budgets, support reporting requirements, document program outcomes	Experience in administrative support, grant reporting, data tracking

## V. Experience and Capability

### Governance and Advisory Team:

- **Board:**
  - Nara Sihavong, Founder, Permanent Trustee, President
  - Rev. Philip G. Harmon, Secretary, Vice President
  - Alan J. L. Chang, Vice President and Board Member
- **Advisors:**

Nainoa Logan, Ramsay Taum, Reid Mizue, Kumu Larry De Rego, David Furuto, Dr. Michael Tom, Dr. Riley Kitamura, Kena Heffernan, Florian Sydow, Jon Kiko, Rambeau Gahan, Scott Schmitke J.D., Dawson Sihavong

### Facilities:

- 77-acre property adjacent to Kaluanui Stream
- Agricultural plots, lo'i, mala, and garden spaces for program activities
- Existing infrastructure to support educational and land-based learning activities
- Office space for administrative coordination

### Relevant Experience:

- 375 individuals educated through aina-based programs in 2025
- 1,050 total volunteer hours in 2025 (site visits, community workdays)
- Proven experience in regenerative agriculture, nutrition education, and cultural education
- Leadership in community engagement and nonprofit management
- Previous programs in land-based learning, youth mentorship, and workforce training

### Staffing Plan:

Proposed staffing contingent on funding: Program Coordinator, Cultural & Agricultural

Practitioners, Nutrition & Wellness Facilitator, Youth Outreach & Education Assistant.  
Supervised by Program Coordinator, reporting to the Board as appropriate.