

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

**Terrence H.  
Aratani, CEO**

Digitally signed by Terrence H.  
Aratani, CEO

Date: 2026.01.21 08:19:49  
-10'00'

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

**If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.**

See Attachment "A"

#### **2. Declaration Statement**

**The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).**

See Attachment "B"

#### **3. Public Purpose**

**The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).**

Ko'olauloa Health Center (KHC) is recognized by the IRS as a 501(c)(3) nonprofit. KHC provides comprehensive, community-driven primary healthcare to residents of the Ko'olauloa region—one of Hawai'i's medically underserved areas. Our goal is to ensure that every individual and family, regardless of income or insurance status, has access to quality health services close to home.

KHC's core services include general pediatrics, family medicine, internal medicine, obstetrics and gynecology, and comprehensive dental care. We also offer specialty services such as podiatry and psychiatry to meet the complex physical and behavioral health needs of our patients.

### **II. Background and Summary**

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:**

**1. A brief description of the applicant's background;**

Ko'olauloa Health Center was designated as a Medically Underserved Area by the Health Resources and Services Administration in 2003. The health center started in a trailer on the old Kahuku Sugar Mill site and later purchased its present Kahuku location. The health center saw the need to serve patients closer to Hau'ula and is currently renting commercial space at the Hau'ula Kai Shopping Center. Hau 'ula has one of the largest per capita Native Hawaiian populations. In 2013, KHC opened Hawai'i's first school-based health center at Kahuku High and Intermediate School. Since the start of the pandemic in 2020 the site has been closed at the request of the former principal. KHC has been collaborating with the DOE's nurse assigned from the Hawai'i Keiki Program and Kahuku High and Intermediate School's new principal.

**2. The goals and objectives related to the request;**

Ko'olauloa Health Center has been challenged with revenue generation since the pandemic due to a decrease in patients and encounters. KHC's Hau 'ula location's commercial rent is over \$7,000 per month and space is limited and insufficient for the center's current needs. KHC has received federal, state and private funds to renovate its Kahuku facility. However, KHC has been waiting for more than two and a half years for permit approvals. Without the renovations being completed as planned and the acquisition of Hale'aha, KHC is challenged to generate sufficient revenue to keep its current operations.

**3. The public purpose and need to be served;**

Ko'olauloa Health Center provides comprehensive, community-driven primary health care to residents of the Ko'olauloa region, one of Hawai'i's medically underserved areas. Our goal is to ensure that every individual and family, regardless of income or insurance status, has access to quality health services close to home. The purpose of this request is to allow KHC to continue current operations while awaiting approvals to begin its delayed renovations at the Kahuku site and while awaiting use permits for its Hale'aha location.

**4. Describe the target population to be served; and**

Ko'olauloa Health Center serves residents of the Ko'olauloa region and surrounding rural communities on O 'ahu's windward coast – an area federally designated as medically underserved. Many of the families we care for live in small, tight-knit communities that face limited access to transportation, specialty care, and other essential health resources.

More than half of our patients are Medicaid eligible, reflecting the economic challenges faced by many households in our service area. A significant portion of our patient population includes Native Hawaiian and Pacific Islander families,

kupuna with multiple chronic health conditions, and working families who often hold multiple jobs without employer-sponsored insurance.

Our services are designed to meet these community needs with compassion and accessibility – offering affordable, high-quality care close to home. By combining primary care, dental, behavioral health, and social support services, we help reduce health disparities and promote long-term wellness for individuals and families who might otherwise go without care.

## **5. Describe the geographic coverage.**

Ko'olauloa Health Center's service area extends along O'ahu's rural North Shore and Windward coast, from Hale'iwa to Kualoa. This region is designated as a Medically Underserved Population (census tracts 101.00, 101.01, and 101.02) and a federally designated Health Professional Shortage Area for Dental (ID#6159991529), Primary Care (ID# 1159991528), and Mental Health (ID# 7159991526). The area also qualifies as a designated rural Medically Underserved Area (MUA #07329).

KHC's service area includes eight main geographic and cultural communities — Pupukea, Sunset Beach, Kahuku, Lā'ie, Hau'ula, Punalu'u, **Kahana**, and Ka'a'awa — each with its own rich history, strong sense of community, and shared challenges related to access and transportation. These communities are represented by ZIP Code Tabulation Areas (ZCTAs) 96730, 96717, 96762, 96731, and 96712.

Residents in this region often travel long distances for specialty and hospital care, underscoring the essential role that Ko'olauloa Health Center plays in providing accessible, high-quality, and culturally grounded health services close to home. Our rural coastal setting both shapes and strengthens our mission — to ensure that every family along this stretch of coastline has a trusted community health home they can rely on.

## **III. Service Summary and Outcomes**

**The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:**

### **1. Describe the scope of work, tasks and responsibilities;**

The requested grant-in-aid funding will sustain essential operations and maintain health services provided to the community. The health care services remain vital to meeting the ongoing health and social needs of our community. KHC will use the grant to:

- Maintain core clinical operations in primary care, behavioral health, and dental services to ensure continuity of care for existing and new patients.
- Support outreach and care coordination efforts to re-engage patients who deferred care during the pandemic and strengthen connections to preventive and chronic care management.
- Preserve workforce capacity by retaining key clinical and support staff necessary to provide consistent, high-quality care.
- Ensure financial stability while the health center continues to rebuild volumes and restore service-generated revenue.

**Tasks:**

**1. Operational Sustainability**

- Ensure the continued and uninterrupted delivery of healthcare services to the region.
- Retain, support, and maintain adequate staffing levels necessary for ongoing operations.

**2. Community Engagement and Support**

- Maintain ongoing communication with community stakeholders to keep them informed of project delays and continued efforts.
- Implement interim or modified service delivery options to address community needs while permitting approvals are pending.

**3. Administrative and Compliance Management**

- Continue to meet all regulatory, financial, and operational requirements to maintain good standing as a nonprofit organization.
- Monitor, document, and manage costs associated with delays resulting from extended permitting timelines.

**4. Permit Approval Monitoring and Advocacy**

- Coordinate with permitting agencies to resolve outstanding issues, respond to requests for additional information, and advance approvals where feasible.
- Engage legal, technical, or subject-matter expertise as necessary to address compliance and procedural requirements related to permitting.

**Responsibilities:**

- Ensure responsible allocation and oversight of grant funds to support staffing, utilities, and essential operational expenses while permit approvals are pending for the Kahuku clinic and the future Hale'aha clinic.
- Provide timely and consistent updates to funding sources regarding the status of the permitting process and Ko'olauloa Health Center's operational activities.

- Prepare and submit a comprehensive final report detailing the use of grant funds and demonstrating their impact on sustaining organizational operations throughout the project period.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

The impact of the requested funds will be immediate, as they will supplement existing revenue streams to sustain essential operations and services. Within the first quarter of the grant period, Ko'olauloa Health Center will deploy funds to stabilize staffing levels, preserve patient access to core medical, dental, and behavioral health services, and continue targeted outreach efforts to re-engage patients in care.

Throughout the grant year, KHC will closely monitor patient visit trends, service utilization, and community outreach outcomes to assess progress and inform ongoing operational decisions. Quarterly reviews conducted by senior leadership and department heads will ensure responsible stewardship of funds, operational efficiency, and continuity of services previously supported by federal relief funding.

By the conclusion of the grant period, the health center anticipates demonstrating measurable stability in patient access, sustained service delivery, and strengthened organizational capacity—positioning Ko'olauloa Health Center to continue providing high-quality care to the Ko'olauloa community beyond the grant term.

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

Ko'olauloa Health Center (KHC) maintains a comprehensive Quality Assurance and Performance Improvement (QAPI) Program that governs all aspects of clinical care, patient safety, and operational performance. This established framework will be applied to monitor, evaluate, and continuously improve all activities supported by the proposed grant, ensuring alignment with organizational goals and regulatory expectations.

Quality and performance measures will be tracked through KHC's electronic health record system and internal performance dashboards, enabling leadership to monitor progress in real time. Key indicators will include patient access, visit volume, continuity of care, and patient satisfaction. In addition, financial and operational metrics will be reviewed to assess the effectiveness of grant-

supported activities in stabilizing revenue streams and sustaining adequate staffing levels.

Oversight of quality activities is provided by KHC's Quality Committee, which is composed of clinical, administrative, and executive leadership. The committee meets regularly to review performance data, identify opportunities for improvement, and implement corrective actions as needed. Findings and outcomes are shared with staff and the Board of Directors to promote transparency, accountability, and continuous organizational learning.

Patient and community feedback is a critical component of KHC's quality improvement process. Input is collected through patient satisfaction surveys, outreach events, and other community engagement efforts to identify service gaps and inform improvements related to access, communication, and cultural responsiveness. Evaluation findings and community feedback will be integrated to refine workflows, strengthen outreach strategies, and ensure that resources are directed toward areas of greatest community impact. Through this approach, KHC will uphold the highest standards of care and accountability while ensuring that grant-funded activities achieve their intended outcomes for the Ko'olauloa community.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

KHC will report on a set of measurable indicators that demonstrate the effectiveness of grant-supported activities and their impact to community health access and operational stability. These measures will allow the State to assess both the immediate and sustained outcomes of the funding.

The key measures of effectiveness will include:

- Patient Access and Service Utilization- Tracking the number of unduplicated patients served and total encounters across medical, dental, and behavioral health services compared to baseline figures prior to the grant period.
- Operational Stability- Monitoring continuity of services, workforce retention rates, and financial performance indicators that reflect improved stability.
- Outreach and Re-engagement- Measuring the number of patients reconnected to care through outreach and follow-up activities, particularly those managing chronic conditions or who are overdue for preventive services.

- Quality and Patient Experience- Reviewing selected clinical quality measures (e.g., blood pressure control, diabetes management, cancer screening) and patient satisfaction survey results to evaluate the quality of care and patient engagement.
- Community Impact-Documenting the improvements in access to care for Medicaid and uninsured populations within the medically underserved Ko'olauloa region.

**IV. Financial**

**Budget**

**1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

**a. Budget request by source of funds (Link)**

See Attachment "C"

**b. Personnel salaries and wages (Link)**

See Attachment "D"

**c. Equipment and motor vehicles (Link)**

Not Applicable

**d. Capital project details (Link)**

Not Applicable

**e. Government contracts, grants, and grants in aid (Link)**

Not Applicable

**2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000

**3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

Funder/Grant Name	Grant Period	Requested Amount
C&C of Honolulu Grant in Aid	10/01/2026-9/30/2027	\$150,000
State of Hawai'i Grant in Aid	Dependent on award	\$1,500,000

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Employee Retention Credit (ERC) \$297,037.84

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

Funder/Grant Name	Grant Period	Awarded
HRSA H80 CHC Grant	1/1/2025-12/31/2025	\$1,957,949
HPCA 2320, Year 3	7/1/2025-6/30/2026	\$35,000
State of Hawai'i Uninsured Primary Care	7/1/2025-6/30/2031	\$206,815
McInerney	7/1/2022, extended to 2026	\$200,000
State of Hawai'i Grant in Aid 2023	7/1/2024-6/30/2028	\$500,000
State of Hawai'i Grant in Aid 2025		\$375,000
State of Hawai'i Act 310	1/1/2026-12/31/2026	\$500,000
Congress Appropriations 2026	1/1/2026-12/31/2026	\$750,000
HRSA H80 CHC Grant	1/1/2026-12/31/2026	\$1,957,949

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.**

Total Assets: \$1,486.872.00

**V. Experience and Capability**

**1. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

Ko'olauloa Health Center (KHC) has a proven track record of operational and financial excellence, as well as extensive experience managing state and federally funded projects. The organization has demonstrated the capacity to deliver high-quality services, successfully execute operational and construction projects, and maintain financial accountability. KHC has consistently demonstrated financial integrity with the last 4 single audits resulting in no findings from the auditors, underscoring its rigorous financial management practices.

KHC has been steadily serving the rural Ko'olauloa region since its incorporation in 2003 and was federally designed as a Federally Qualified Health Center (FQHC) in 2006. Over these two decades, KHC has developed deep institutional knowledge, culturally informed care practices, and strong operational systems tailored to the underserved communities of O 'ahu's North Shore and Windward coast.

KHC is led by a seasoned executive and clinical team. The Chief Executive Officer brings more than 25 years of public service and health policy experience in Hawai'i, including senior roles in the Hawai'i Legislature and the Insurance Division. The Chief Financial Officer brings more than 15 years of experience including working as the CFO of another federally qualified health center. The Interim Chief Medical Officer brings more than 30 years of experience in this role and is also a consultant to several health centers across the nation. The Chief Operating Officer has been with the health center for 15 years, working her way up to this current position. This leadership, supported by a multidisciplinary team of providers gives KHC the capacity to manage operations, maintain service quality, and adapt to grant funding requirements.

## **2. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

Ko'olauloa Health Center's Kahuku clinic is the largest facility and serves as its main campus with medical, dental, and pharmacy services. The Hau'ula clinic is conveniently located at the Hau'ula Kai Shopping Center and provides medical and outreach services. Although the school-based clinic at Kahuku High and Intermediate School has been closed since the pandemic, KHC is awaiting word from the principal whether operations there may resume. The newest site, Hale'aha, is currently in its preliminary design phase

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

Ko'olauloa Health Center (KHC) is led by a highly experienced and dedicated executive team whose collective skills ensure the continued strength, stability, and growth of the organization. The staffing pattern supports the full range of services—medical, dental, behavioral health, and pharmacy—provided to the medically underserved Ko'olauloa region.

***Chief Executive Officer – Terrence H. Aratani, JD, LL.M.***

Mr. Aratani has served as KHC's Chief Executive Officer since 2020 and brings more than 25 years of leadership experience in Hawai'i's public and health sectors. His background includes extensive work in health policy, legislative affairs, and organizational governance. Under his leadership, KHC manages an annual budget exceeding \$6 million and a workforce of 45 employees. Mr. Aratani ensures compliance with all federal, state, and local regulations while fostering strong communication among the board, staff, and community stakeholders.

***Chief Financial Officer – Cindylou Figuerres, MBA***

Ms. Figuerres joined KHC as Chief Financial Officer following more than a decade of experience in financial management, grants administration, and operations leadership at the Lāna'i Community Health Center. She holds a Master of Business Administration from the University of Phoenix and a Bachelor of Science in Accounting from Hawai'i Pacific University. Ms. Figuerres has extensive expertise in budgeting, reporting, and compliance with federal and state grant requirements, and her long-standing community involvement including service on multiple nonprofit boards underscores her commitment to Hawai'i's rural communities.

***Interim Chief Medical Officer – David Gorchoff, MD, MPH***

Dr. Gorchoff is an experienced physician leader with more than 30 years in community health and executive medical management. He is board-certified in Family Medicine and licensed in both Hawai'i and California. His career includes senior leadership roles as Chief Medical Officer and Medical Director at multiple FQHCs and HRSA-funded programs including Hō'ola Lahui Hawai'i, Marilac Health, and Bay Clinic (now Hawai'i Island Health Center). Dr. Gorchoff has also served as a physician consultant and HRSA site reviewer, bringing invaluable expertise in compliance, quality assurance, and clinical operations to KHC.

***Chief Operating Officer – Isabella Gary, MBA***

Ms. Gary serves as KHC's Chief Operating Officer responsible for overseeing day-to-day operations, ensuring efficiency across all departments and implementing organizational policies and performance goals. While working at KHC as a pharmacy technician she earned her Bachelor of Science in Healthcare Administration and

Management and later earned her Master of Business Administration from the University of Phoenix. She advanced from Assistant to the CMO to her current leadership position, where she is recognized for her strong work ethic, understanding of clinic operations, and ability to coordinate multidisciplinary teams to meet patient and organizational needs.

*Administrative Oversight and Training Capacity*

Under the CEO's leadership, KHC maintains a clear structure of supervision and accountability. The executive team meets regularly to coordinate operations, review performance indicators, and ensure compliance with HRSA and State of Hawai'i requirements. Staff training and development are continuous, focusing on quality assurance, cultural competence, and operational efficiency. Each department leader is responsible for implementing quality-improvement activities and reporting measurable outcomes aligned with organizational goals. Together this experienced and cohesive leadership team provides the expertise, oversight, and capacity required to effectively manage grant funds and ensure the continued delivery of high-quality, culturally responsive care to the Ko'olauloa community.

**2. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

See Attachment "E"

**3. Compensation**

**The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.**

Pediatrician -- \$223,000 to \$243,000  
Chief Executive Officer -- \$190,000 to \$225,000  
Internist -- \$180,000 to \$192,000

**VII. Other**

**1. Litigation**

**The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.**

Not Applicable.

## 2. Licensure or Accreditation

**The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.**

Ko'olauloa Health Center is designated a federally qualified health center by HRSA and was awarded its continuation grant in December 2025.

## 3. Private Educational Institutions

**The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.**

Not Applicable.

## 4. Future Sustainability Plan

**The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:**

- (a) **Received by the applicant for fiscal year 2027, but**
- (b) **Not received by the applicant thereafter.**

### **Sustainability Plan Beyond Fiscal Year 2027**

Ko'olauloa Health Center (KHC) has over two decades of experience implementing and sustaining programs initiated through time-limited federal, state, and private grants. Our approach to sustainability focuses on financial integration, operational efficiency, and data-driven decision-making. If this activity is funded for FY 2027 but not renewed thereafter; KHC will sustain essential components through the following multi-pronged strategy:

#### **1. Integration into Core Operations**

KHC's first priority is to integrate successful grant-funded activities into its existing operational and financial structure.

- **Program Absorption:** Activities demonstrating measurable outcomes and alignment with KHC's strategic priorities—such as improving access, health equity, or service quality—will be incorporated into KHC's ongoing clinical and administrative workflows.



### **5. Evaluation and Data-Driven Justification**

- KHC will use robust data collection and reporting to demonstrate program impact and support continued investment:
- **Performance Metrics:** Data will be analyzed quarterly to measure outcomes such as patient reach, cost-effectiveness, and health improvement.
- **Impact Reporting:** The findings will be used to build the case for continued funding from both internal and external sources.
- **Cost-Benefit Analysis:** KHC will quantify savings generated by the program (e.g., reduced emergency visits, improved chronic disease outcomes) to justify integration into base operations.

### **6. Operational Efficiencies and Phased Transition**

If full funding is not renewed beyond FY 2027, KHC will implement a phased transition plan:

- **Scale Adjustment:** Activities will be adjusted in scope without eliminating core services.
- **Technology Utilization:** Use of telehealth and centralized purchasing will reduce overhead.
- **Sustainability Timeline:**
  - *Q1 FY 2027:* Begin reimbursement mapping and partner negotiations.
  - *Q2 FY 2027:* Incorporate program costs into the preliminary FY 2027 operating budget.
  - *Q3 FY 2027:* Secure continuation commitments from partners.
  - *Q4 FY 2027:* Complete sustainability evaluation and implement transition plan.

### **7. Historical Evidence and Sustainability**

KHC has a proven track record of sustaining grant-funded initiatives long after the grant term ended:

- **Behavioral Health Integration:** Initially funded by a state innovation grant in 2017, sustained through Section 330 funding and Medicaid billing.
- **Dental Expansion:** Started under HRSA ARRA funding; today, dental services remain a core component of care supported by patient revenues and operational funds.

These examples demonstrate KHC's ability to adapt, institutionalize, and sustain programs well beyond the grant period.



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** **KO'OLAULOA HEALTH CENTER**

**DBA/Trade Name:** **KO'OLAULOA COMMUNITY HEALTH & WELLNESS CENTER**

**Issue Date:** **01/20/2026**

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
 New Hawaii Tax#: [REDACTED]  
 FEIN/SSN#: [REDACTED]  
 UI#: XXXXXX0951  
 DCCA FILE#: 205991

Status of Compliance for this Vendor on issue date:

<b>Form</b>	<b>Department(s)</b>	<b>Status</b>
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

<b>Status</b>	<b>Description</b>
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAII REVISIED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
c) Agrees not to use state funds for entertainment or lobbying activities; and
d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
a) Is incorporated under the laws of the State; and
b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
b) Has a governing board whose members have no material conflict of interest and serve without compensation.
4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ko'olauloa Health Center (Typed Name of Individual or Organization)

Terrence H. Aratani, CEO (Signature) Digitally signed by Terrence H. Aratani, CEO Date: 2026.01.21 08:20:51 -10'00' (Date)

Terrence H. Aratani (Typed Name) Chief Executive Officer (Title)

**BUDGET REQUEST BY SOURCE OF FUNDS**

Period: July 1, 2026 to June 30, 2027

Applicant: Ko'olauloa Health Center

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Total Federal Funds Requested (b)</b>	<b>Total County Funds Requested (c)</b>	<b>Total Private/Other Funds Requested (d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	311,806	1,012,790	0	3,037,669
2. Payroll Taxes & Assessments	70,624	229,397	0	688,032
3. Fringe Benefits	36,481	118,496	0	418,407
<b>TOTAL PERSONNEL COST</b>	<b>418,911</b>	<b>1,360,683</b>	<b>0</b>	<b>4,144,108</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				15,000
2. Insurance	52,944			52,944
3. Lease/Rental of Equipment	37,338			37,338
4. Lease/Rental of Space	120,000			102,000
5. Staff Training & Meetings				27,000
6. Supplies	18,000	328,722		939,778
7. Telecommunication				94,200
8. Utilities	3,720			87,000
9. Repair & Maintenance				43,000
10. Electronic Medical Record (EMR)				162,900
11. Contract/Professional Services	192,431	221,970		176,711
12. Software Maintenance Fees	100,656	46,581		0
13. Advertising & Marketing				24,950
14. Bank Charges, Licenses, Dues, Taxes				95,378
15. Miscellaneous Expenses	56,000			161,600
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>581,089</b>	<b>597,273</b>	<b>0</b>	<b>2,019,800</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,000</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>1,000,000</b>	<b>1,957,956</b>	<b>0</b>	<b>6,216,908</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	1,000,000	Cindy Figuerres, CFO	808-649-9088	
(b) Total Federal Funds Requested	1,957,956	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		1/20/2026	
(d) Total Private/Other Funds Requested	6,216,908	Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>9,174,864</b>	Terrence Aratani, CEO		
		Name and Title (Please type or print)		

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2026 to June 30, 2027

Applicant: Ko'olauloa Health Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Billing	1.00	74,200	7.17%	\$ 5,320
CEO	1.00	238,500	7.16%	\$ 17,079
Accounting	1.00	44,096	7.17%	\$ 3,162
Billing	1.00	55,120	7.17%	\$ 3,952
Chief Financial Officer	1.00	137,800	7.17%	\$ 9,880
Chief Operations Officer	1.00	153,700	7.17%	\$ 11,020
Revenue Cycle Manager/Specialist	1.00	98,800	7.06%	\$ 6,973
Operations Assistant	1.00	48,506	7.17%	\$ 3,478
Dental Hygienist	1.00	56,774	7.17%	\$ 4,071
Dental Assistant	1.00	39,686	7.17%	\$ 2,845
General Dentist	1.00	180,000	7.08%	\$ 12,750
Dental Assistant	1.00	55,120	7.17%	\$ 3,952
RCM & Patient Concierge	1.00	70,000	10.00%	\$ 7,000
Medical Assistant	1.00	44,096	7.17%	\$ 3,162
Medical Assistant	1.00	42,994	7.17%	\$ 3,083
Medical Assistant	1.00	49,608	7.17%	\$ 3,557
Medical Assistant	1.00	51,813	7.17%	\$ 3,715
Medical Assistant	1.00	54,018	7.17%	\$ 3,873
Medical Assistant	1.00	49,608	7.03%	\$ 3,487
Medical Assistant	1.00	21,497	7.17%	\$ 1,541
Medical Assistant	1.00	51,813	7.17%	\$ 3,715
Medical Assistant	1.00	42,994	7.17%	\$ 3,083
Medical Assistant	1.00	59,530	7.17%	\$ 4,268
Medical Assistant	1.00	40,789	7.17%	\$ 2,924
Medical Assistant	1.00	40,789	7.17%	\$ 2,924
Grounds Keeper	1.00	50,887	7.17%	\$ 3,648
OBGYN	1.00	185,512	7.17%	\$ 13,301
Podiatrist	1.00	118,720	7.17%	\$ 8,512
Physician Assistant	1.00	116,600	7.17%	\$ 8,360

Family Medical Provider	1.00	198,220	7.17%	\$	14,212
Physician Assistant	1.00	123,469	7.17%	\$	8,852
Physician Assistant	1.00	116,606	7.17%	\$	8,360
Pediatrician	1.00	257,580	7.17%	\$	18,468
Chief Medical Officer	1.00	119,250	7.17%	\$	8,550
Family Medical Provider	1.00	203,531	7.17%	\$	14,593
Clinical Liason	1.00	56,090	7.17%	\$	4,022
Chief Clinical Officer	1.00	106,000	7.17%	\$	7,600
Outreach	1.00	55,650	7.17%	\$	3,990
Patient Services Representative	1.00	55,120	6.90%	\$	3,802
Patient Services Representative	1.00	44,096	6.83%	\$	3,012
Patient Services Representative	1.00	44,096	7.17%	\$	3,162
Patient Services Representative	1.00	47,403	7.17%	\$	3,399
Patient Services Representative	1.00	40,789	7.17%	\$	2,924
Patient Services Representative	1.00	40,789	7.17%	\$	2,924
Patient Services Representative	1.00	38,584	7.17%	\$	2,766
Patient Services Representative	1.00	38,584	7.17%	\$	2,766
Patient Services Representative	1.00	46,301	7.17%	\$	3,320
Patient Services Representative	1.00	40,789	7.17%	\$	2,924
Pharmacist	1.00	132,288	7.17%	\$	9,485
Pharmacy Technician	1.00	44,096	7.17%	\$	3,162
Director of Pharmacy	1.00	159,000	7.17%	\$	11,400
Pharmacy Technician	1.00	48,506	7.17%	\$	3,478
<b>TOTAL:</b>				\$	311,806
<b>JUSTIFICATION/COMMENTS:</b>					



### Organizational Chart

