



**Keiki O Ka 'Āina Preschools, Inc. dba Keiki O Ka 'Āina Family Learning
Centers Application for State GIA 2026**

January 23, 2026

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Momi Akana, CEO

PRINT NAME AND TITLE

01/22/2026

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: KEIKI 'O KA 'AINA PRESCHOOL, INC.*

DBA/Trade Name: Keiki O Ka Aina Family Learning Centers

Issue Date: 01/07/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: XXXXXX2963

DCCA FILE#: 104845

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Keiki O Ka 'Āina Preschools. Inc.
(Typed Name of Individual or Organization)

 1/22/2026
(Signature) (Date)

Momi Akana CEO
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification

1. Hawai'i Compliance Express Certificate.

See immediately after the cover page.

2. Declaration Statement.

See immediately after cover page.

3. Public Purpose.

KOKA specifies the proposed grant will be used for a public purpose pursuant to [Section 42F-102, Hawai'i Revised Statutes](#).

II. Background and Summary

1. A brief description of the applicant's background.

KOKA is a well-established 501c3 nonprofit community organization with a long and distinguished record of thirty years of establishing trust and maintaining confidence with local communities alongside local, state and federal agencies.

Through high quality services and resources provided to communities throughout the State of Hawai'i, KOKA provides free, evidence-based, highly sought-after programs in communities with a focus on family strengthening and underserved communities. Through KOKA's demonstrated skills, abilities, and knowledge, in addition to KOKA's CEO who has been with KOKA since its inception, KOKA's public services include over 27 years as a continuous provider of federally and state funded public programs including early childhood education; family strengthening educational programs; parenting

programs (parent and child interaction, home visiting and parenting education); marriage/relationship programs; parenting programs for fathers and mothers in incarceration; programs for children and youth with parents in incarceration; adolescent healthy relationship and teen pregnancy prevention programs; a comprehensive array of cultural practice and education programs; and, of significance, sustainable agriculture development and education.

2. The goals and objectives related to the request.

The primary goal of KOKA's proposal is to build the "Waikāne Agriculture Innovation Hub" (WAI), a centralized location to strengthen the State of Hawai'i's food security by increasing sustainable production, availability, and accessibility of food crops in the communities of Ko'olaupoko and Ko'olauloa. In September 2024, KOKA purchased a 2.5 acre agriculture land site in Waikāne, O'ahu, a location accessible to communities of both Ko'olaupoko and Ko'olauloa. The long-term goal of WAI, a coordinated agriculture food crop hub, is to support the elimination of food insecurity in the State by increasing the public's ability to produce, process, and access agricultural food products and resources more efficiently. KOKA's WAI will meet the public's needs by having a central space for much-needed food and agriculture resources for not only Ko'olaupoko and Ko'olauloa community members, but for the State of Hawai'i at large. To accomplish this, however, KOKA is in need of assistance to clear the land and construct and build the WAI farm site. The proposed WAI project objectives are to:

- 1. Clear and Prepare Agricultural Land:** Clear and prepare 2.5 acres of agriculture land by removing invasive trees, shrubs, stumps, rocks, and debris to

create usable community farmland in Waikāne within 6 months of obtaining grant funded resources (e.g., machinery to clear and prepare land).

2. **Prevent Water Damage and Soil Erosion:** Install drainage and erosion control systems on 100% of the cleared land within 1 month after land clearing.
3. **Enable Farm Infrastructure Development:** Prepare designated areas for farm infrastructure (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) covering 100% of the project site within 5 months of land clearing completion.
4. **Minimize Environmental Impact:** Implement environmental protection measures (buffer zones, retained vegetation) on 100% of the project site to ensure full compliance with local environmental regulations throughout the project duration.
5. **Support Long-Term Farm Productivity:** Prepare the land to support at least 5 types of agriculture food crops, enabling productive farming operations by the end of the grant project period.

As depicted in the WAI Project Logic Model, the long-term outcomes of WAI are to: 1) Increase Food Production in the State of Hawai'i by increasing the quantity and quality of staple and nutritious food crops; 2) Improve Food Availability in the State by ensuring a steady, year-round supply of food crops in the community;

Table: Wai Project Logic Model

Waikāne Agriculture Innovation Hub (WAI) Logic Model			
Primary Goal: Build the WAI Farm, a centralized location to strengthen the State of Hawai'i's food security by increasing sustainable production, availability, and accessibility of food crops in the communities of Ko'olaupoko and Ko'olauloa by the end of the grant project period.			
Inputs	Objectives/Activities	Outcomes	Long-Term Outcomes
<p>KOKA, a statewide community non-profit organization.</p> <p>Project staff with experience in agriculture, community capacity building, and food security initiatives.</p> <p>Farmers from the surrounding Waikāne area.</p> <p>Partnerships with organizations serving Ko'olaupoko and Ko'olauloa.</p> <p>Community partner agency collaboration.</p>	<ol style="list-style-type: none"> 1. Clear and prepare 2.5 acres of agriculture land by removing invasive trees, shrubs, stumps, rocks, and debris to create usable community farmland. 2. Install drainage and erosion control systems on 100% of the cleared land. 3. Construct farm infrastructure (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) on 100% of the project site. 4. Implement environmental protection measures (buffer zones, retained vegetation). 5. Prepare the land to support at least 5 types of agriculture food crops. 	<p>Outcome 1: By the end of the grant project period, 100% of the agriculture land property is cleared and prepared.</p> <p>Outcome 2: By the end of the grant project period, drainage and erosion control systems are properly in place on 100% of the cleared land.</p> <p>Outcome 3: By the end of the grant project period, 100% of designated areas have constructed farm infrastructures (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems).</p> <p>Outcome 4: By the end of the grant project period, environmental protection measures (buffer zones, retained vegetation) are in place on 100% of the project site to ensure full compliance with local environmental regulations.</p> <p>Outcome 5: By the end of the grant project period, at least 5 types of agriculture food crops are planted.</p>	<p>Increase Food Production: increase the quantity and quality of staple and nutritious food crops</p> <p>Improve Food Availability: ensure a steady, year-round supply of food crops in the community</p> <p>Promote Sustainable Agriculture: encourage climate-smart and environmentally friendly farming practices</p> <p>Strengthen Local Food Systems: reduce dependence on food imports and build resilient local supply chains</p>

3) Promote Sustainable Agriculture in the State by encouraging climate-smart and environmentally friendly farming practices; and 4) Strengthen Local Food Systems in the State by reducing dependence on food imports and build resilient local supply chains.

3. The public purpose and need to be served.

Households in the State of Hawai'i continue to have an alarming high prevalence of food insecurity which is the persistent lack of reliable access to adequate, nutritious, and affordable food. Not surprisingly, food insecurity in the State's rural communities, such as those in Ko'olaupoko and Ko'olauloa, are consistently worse off than households living in major urban centers such as Honolulu or other urban areas where geography and economics make food access easier. Ko'olaupoko and Ko'olauloa lacks a central center to produce, process, and access agricultural food products, limiting opportunities for community agriculture development and engagement particularly in regards to the State's alarming agriculture education and food security needs.

The food insecurity situation in Hawai'i is a significant concern as its prevalence rate continues to be higher than the national average. In a 2025 food insecurity study conducted by the Hawai'i Foodbank, 32% of local households didn't have enough food between mid-2024 and mid-2025 — an alarming increase since 2023. This figure reflects the ongoing challenges faced by local families, particularly in rural areas, due to high living costs and limited access to nutritious food. The report highlights that food insecurity rates have grown in every county except for Honolulu, with Maui County experiencing the largest increase. Food insecurity for a household indicates that the family has difficulty providing enough food for all its members due to a lack of resources. Hawai'i's food insecurity situation continues to be of significant concern due to factors

such as geographic isolation, limited transportation options, and the high cost of imported goods.

Concerns over evidence that Hawai'i imports as much as 85-90% of food, in addition to Hawai'i's geographic isolation, compounds anxiety regarding food insecurity. According to a University of Hawai'i study, Hawai'i only has five to seven days of food supply in the event that shipping to the Islands shuts down. Located more than 2,500 miles from its food supply, Hawai'i must take steps to produce more food for overall community food security.

Education, Agriculture and Food Security. Teachers in public elementary schools are required to focus on subject areas covered in state standards and testing. A survey of elementary and junior high teachers in US counties found that teachers did not integrate agriculture in their classrooms because they did not view it as appropriate for their situation, as it took time from preparing students for state proficiency tests, or they did not have access to good instructional resources on the subject. Those who attempted to incorporate agriculture in their teaching cited 'connectedness' and 'authenticity' as key themes for that decision. Access to better curricula resources and agricultural-related projects and activities were concerns of these teachers as well. This study highlights issues public school teachers face in attempts to integrate food and agriculture topics into existing curricula.

The need for an innovative community center to combat Hawai'i's food insecurity is great. KOKA has identified the community-identified problem as community members are lacking access to agricultural knowledge and facilities to increase food security particularly in the State's rural communities, such as those in Ko'olaupoko and

Ko'olauloa. Communities have insufficient agriculture resources, knowledge, and skills to combat Hawai'i's food insecurity issues through agriculture food crops. Through this current grant proposal, KOKA's goal is to build WAI to provide a location for the public to increase food security.

The proposed WAI project meets the need of the communities to be served.

In meetings with the community regarding the Waikāne site of WAI, KOKA received support to create an agriculture site for community members to grow food crops for their families and increase food security. KOKA is committed to address the drastic food insecurities Hawai'i is faced with. KOKA has identified the community-identified problem as community members are lacking access to agricultural knowledge, skills and resources to increase food security. WAI will ultimately provide agriculture education and space for community members, including children, youth, adults, and kupuna (elderly), to learn and develop the skills for sustainable food crop production. WAI will ultimately address gaps and weaknesses in the State's food insecurity situation. As an agency dedicated to community health and wellbeing, KOKA is steadfast in improving the condition of children, families, and the community at large through education, however, it is evident through Maslow's Hierarchy that basic needs must be met before one can learn, and few needs are as essential as food. In other words, you can't teach a hungry child and unfortunately, there are no agricultural food crop centers available to the targeted communities to address their food insecurity.

4. Describe the target population to be served. The target population of WAI are community members, including children, youth, adults, and kupuna, in the Ko'olaupoko and Ko'olauloa regions. Ko'olaupoko includes the communities of Kualoa,

Hakipu'u, Waikāne, Waiahole, Ka'alaea, Waihe'e, Kahalu'u, He'eia, Kāne'ohe, Kailua, and Waimānalo. Ko'olauloa includes the communities of Ka`a`awa, Kahana, Punalu'u, Kaluanui, Hau`ula, Kaipapa`u, La`ie, Malaekahana, Keana, Kahuku, Hanako`ae, Waiale`e, Kaunala, Paumalu, Pupukeya, and Waimea.

5. Describe the geographic coverage. KOKA will be implementing the proposed WAI project in Waikāne, a rural area in the State of Hawai'i on the island of O'ahu. The WAI project farm that will be constructed through the proposed grant will be available to Ko'olauloa and Ko'olaupoko communities. Ko'olauloa is a rural district located on the northeastern windward coast of O'ahu. Ko'olaupoko is the southeastern district of the windward coast O'ahu.

III. Service Summary and Outcomes

1. Description of the scope of work, tasks and responsibilities.

Through this proposed project, KOKA will build WAI which will ultimately be a community farming hub to increase food security in the State of Hawai'i. Through the Project's proposed construction of WAI, KOKA will have a safe site in the mid-point of Ko'olaupoko and Ko'olauloa to for community members to farm, receive education on agriculture food crop production, and obtain the skills to replicate these agriculture methods at their homes. WAI will ultimately promote health, self-sufficiency, and food security among communities by revitalizing agricultural food crop practices. Space is needed for the community to gather safely, learn and participate in agriculture food crop methods, and store farming tools and agriculture education supplies. Upon completion of the proposed project, KOKA will not only be a community site to increase food security in the State, but will also be an effective learning environment that is large enough to

accommodate larger community education in agriculture food crop production with safety measures in place. As shown in the WAI scope of work table, KOKA has clearly defined deliverables, tasks and responsibilities to complete the proposed Project objectives.

Table: Wai Scope of Work, Tasks and Responsibilities

<p>1. Clear and Prepare Agricultural Land</p> <ul style="list-style-type: none"> • Task: Clear and prepare 2.5 acres of agriculture land by removing invasive trees, shrubs, stumps, rocks, and debris to create usable community farmland in Waikāne within 6 months of obtaining grant funded resources (e.g., machinery to clear and prepare land). • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director • Deliverable: 100% of the agriculture land property is cleared and prepared with the following met: a) trees, bushes, and stumps are removed; b) rocks and debris are cleared; c) land is accessible for farming equipment and machinery; and d) area is visibly distinguishable from uncleared land and has no major surface hazards within 6 months of obtaining grant funded resources.
<p>2. Prevent Water Damage and Soil Erosion</p> <ul style="list-style-type: none"> • Task: Install drainage and erosion control systems on 100% of the cleared land within 1 month after land clearing. • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director • Deliverable: Drainage and erosion control systems are properly in place on 100% of the cleared land within 1 month after land clearing.
<p>3. Enable Farm Infrastructure Development</p> <ul style="list-style-type: none"> • Task: Prepare designated areas and construct farm infrastructure (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) on 100% of the project site within 5 months of land clearing completion. • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director • Deliverable: Designated areas have constructed farm infrastructures (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) in place within 5 months of land clearing completion.
<p>4. Minimize Environmental Impact</p> <ul style="list-style-type: none"> • Task: Implement environmental protection measures (buffer zones, retained vegetation) on 100% of the project site to ensure full compliance with local environmental regulations throughout the project duration. • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director • Deliverable: Environmental protection measures (buffer zones, retained vegetation) are in place on 100% of the project site to ensure full compliance with local environmental regulations throughout the project duration.
<p>5. Support Long-Term Farm Productivity</p> <ul style="list-style-type: none"> • Task: Prepare the land to support at least 5 types of agriculture food crops by the end of the grant project period. • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director • Deliverable: At least 5 types of agriculture food crops are planted by the end of the grant project period.

The construction of WAI is needed to achieve the ultimate goal of local community members gaining education and skills to grow food crops at the WAI farm or their homes, master the skills in agriculture food crop production, and have access to food crops in

their local area to reduce food insecurity. KOKA has acquired the agriculture land in Waikāne to accomplish this goal, however, is in need of resources to build WAI so communities can safely access the space for agriculture food crop production and accessibility. Through GIA assistance, KOKA can accomplish the proposed WAI project objectives and achieve the following WAI project agriculture food crop production cycle activities in order to have a safe space for the community to access and farm at WAI: 1) Land Preparation: selecting suitable land drainage, clearing vegetation, ploughing, harrowing, tilling the soil, and making seedbeds and ridges; 2) Seed and Input Selection: choosing high-quality food crop seeds and planting materials, selecting appropriate fertilizers and soil amendments, and procuring biological control inputs; 3) Planting: sowing seeds and transplanting seedlings, spacing crops correctly, planting at the right depth and time; 4) Soil Fertility Management: applying organic manure or inorganic fertilizers, practicing crop rotation or intercropping, managing soil pH and nutrients; 5) Water Management: irrigating crops when rainfall is insufficient; ensuring proper drainage to avoid waterlogging; conserving moisture through mulching; 6) Weed Management: manual weeding, hoeing, or mechanical cultivation, use of herbicides where appropriate; 7) Pest and Disease Control: monitoring crops regularly, applying biological controls, using resistant crop varieties, practicing integrated pest management (IPM); 8) Crop Growth Monitoring: Observing plant development: thinning or pruning where required, replacing missing plants (gap filling).

WAI Farm Infrastructure. The Project seeks to add a 60' x 24' modular space to WAI to both store farm materials, equipment, supplies, tools, and machinery, in addition to being used as a space for community members who will be spending long periods on

the property and take breaks when working in the WAI farm. Given the wet climate in Waikāne, after working and learning in the outdoor environment, community members will need a dry place to complete additional assignments in addition to a cool dry place for learning, snack and lunch breaks, in addition to instruction. In addition, WAI will need tables and chairs both indoors and out to accommodate community members with special needs (e.g., elderly, individuals with disabilities). WAI portables will need solar panels for electricity for the modular building. In addition, KOKA will need to install an independent fire alarm, sink on the outside for water, ADA ramp into the portable, and awning to create outside shade. KOKA is also requesting four Porta Potty units for the agriculture lots. Community members with special needs and young children will not be able to walk long distances to use a toilet, so they will be placed conveniently on the large property. KOKA is also requesting 40x30 foot tents for outdoor agriculture education and to keep tools dry, in addition to harvested crops from direct sunlight and rain. The tents will have three see-through roll-up sides to keep community members and harvested crops safe from the weather.

Social Media Outreach. Throughout the proposed building of the WAI community farm, KOKA will implement social media outreach to keep the community informed on the construction of WAI. This social media outreach will also be done to advertise and disseminate information on WAI and increase awareness on methods to promote food security in the local community. In addition, this outreach will bring awareness to WAI so upon completion of the Project at the end of the grant project period, KOKA will already have a list of community members interested in accessing WAI for farming and other agriculture food crop methods to combat food insecurity in the State.

WAI Community Gathering/Blessing. The final component of the Project upon completion of the proposed WAI construction for community farming and education, KOKA will have a WAI Community Gathering/Blessing. This event will be open to the community and will also be done to promote WAI long-term outcomes (see WAI Logic Model) and educate community members to develop the skills to grow their food at the WAI farm and/or at their own home. According to a study conducted by the University of California and Santa Clara University, growing food in community and home gardens can provide people with more access to fresh vegetables for a healthier food supply. Researchers surveyed people in San Jose who maintained a home garden in their yard or a community garden and found that: gardeners consumed more vegetables when they were eating food grown in their own home gardens. The data concerning the strategies to be used in the Project provides evidence that the proposed WAI Project will have a statistically significant, substantial, and important effect on improving the lives of Hawai'i's communities.

2. Projected annual timeline for accomplishing the outcomes of the service.

As shown in the WAI Activities and Timeline table, KOKA has a clear workplan to achieve the proposed Project objectives in a realistic timeline. KOKA met with experts in farming and agriculture site development in the community to develop the WAI workplan activities and timeline to ensure that objectives will be met in the proposed timeline.

Table: WAI Project Activities and Timeline

WAI Project Activities	12-month grant period												
	Month:	1	2	3	4	5	6	7	8	9	10	11	12
Finalize Memorandum of Agreements	x												
Management meetings	x	x	x	x	x	x	x	x	x	x	x	x	x
Advisory Council meetings	x			x				x			x		x
Evaluation Committee meetings	x	x	x	x	x	x	x	x	x	x	x	x	x
Obtain permits	x												

evaluate the effectiveness of activities and services in addressing the needs of NH communities through an Outcome Evaluation. All targets for key activities and services are captured in the WAI Project Logic Model. Each target is based on reasonable estimates, which incorporate data on the past performance of similar programs implemented by KOKA. Due to KOKA's experience with evaluating similar programs, the evaluation plan itself is reasonable, achievable, and appropriate. The Evaluation Committee is comprised of the Executive Director, Project Director, Agriculture Manager, Evaluator, and local community farmers, and community members from the Waikāne area. The Evaluation Committee supports the development, implementation, and continuous management of the overall WAI evaluation.

The WAI Project Logic Model specifies KOKA's key components, strategies, outcomes, and impact and provides a foundation for the program design, evaluation design, and interpretation of evaluation results. Annual assessment of performance on stated project objectives will inform progress toward long-term goals, as KOKA's objectives specify baseline data and magnitude of expected changes. Together, the Logic Model, performance measures, and collection of outcome data (both quantitative and qualitative) will help determine (and operationalize) the threshold for acceptable and successful program implementation to achieve desired outcomes. The participatory and utilization-focused evaluation approach ensures regular, timely, and useful feedback so KOKA project staff can make data-informed decisions- regarding program changes.

KOKA will monitor, evaluate, and improve WAI results. The objective performance measures related to the outcomes will produce quantitative and qualitative data results. The evaluation focuses on collecting data on project performance using

multiple methods to assess our progress toward reaching the project's intermediate and long-term outcomes. Using a mixed-method approach will allow us to collect comprehensive data about the program, allow for triangulation of data, and provide a thorough understanding of the overall success of the WAI project. In addition to the outcome data collected for the impact study, we will collect additional quantitative data via surveys of community members. Quantitative data will be analyzed using descriptive statistics, inferential statistics, and effect sizes to determine differences among subgroups. Qualitative data will be collected via interviews and focus groups with community members and farmers from the local community, and analyzed with thematic coding. All analyses will be shared with WAI stakeholders, who will be asked to participate in member checking and inform the interpretation of findings.

The evaluation team will develop and implement a Plan-Do-Study-Act (PDSA) protocol for the WAI Project for continuous quality improvement, and will use both qualitative and quantitative data to guide decision-making through the PDSA cycle of continuous improvement to ensure procedures are met and data collection done timely and appropriately.

Table: KOKA's Plan, Do, Study, Act (PDSA) cycle.

Phase	Description
Plan	The project to be implemented is planned. The planning begins with the KOKA Executive Leadership Team and includes: 1) identifying the services KOKA will provide WAI; 2) determining the manner in which services will be delivered, primarily in partnership with site and leveraging of resources; 3) finalization of staff position requirements and job duties; 4) finalizing what standards will be used to assess and evaluate WAI services. The plan has already been presented and approved by the KOKA Board of Directors.
Do	KOKA implements the plan, collecting data and monitoring project implementation continuously. Staff/mentor training will be offered in continual phases because it is ongoing.
Study	Based on the measurable outcomes agreed upon prior to project implementation, evaluation committee will reflect on the impact of WAI and what was learned as performance outcomes and outputs are evaluated. Data collected will be examined, allowing for project corrections along the way as they may relate to <u>changing needs or resources</u> .
Act	Evaluation Committee acts on the data to plan the next PDSA cycle by analyzing data from the "Study" phase to make data-driven decisions for continuous improvement. KOKA then implements the modified plan (should modification be indicated) and renew the cycle to meet WAI objectives. Potential challenges or risks to the project, and plans for addressing them, are identified.

The WAI Project Evaluation will be a systematic process of collecting, analyzing, and interpreting data information to determine the extent to which the project is effective and objectives are being met. The ongoing evaluation will provide feedback on the effectiveness of the project and its components as we follow the PDSA model. KOKA's evaluator will take the lead in data analysis. In collaboration with the Evaluation Committee, the evaluator will create monthly reports detailing performance measure achievement and challenges, while providing in-depth examinations of movement towards measurable outcomes, related benchmarks, and overall goals. As required, the Project Director and Evaluator will formally monitor and report performance measures quarterly. The report will include Lessons Learned and indicate (if any) modifications and adjustments were made to the WAI project plan to ensure maximum impact of the project. It will detail effective partnership strategies, effective communication strategies, and effective community engagement strategies. The overall WAI Project will

submit reports in a timely manner that will demonstrate progress in meeting project objectives, financial reports and performance measurement data.

4. Measures of effectiveness.

As shown in the table below, KOKA has measures of effectiveness that will be reported to the State agency through which grant funds are appropriated. Each of KOKA's WAI Project objectives has an associated measure of effectiveness. KOKA's proposed WAI Project measures of effectiveness will provide a standard and objective way for the State to assess the program's achievements and accomplishments.

Table: WAI Project Measures of Effectiveness

1. Clear and Prepare Agricultural Land
<ul style="list-style-type: none"> • Objective: Clear and prepare 2.5 acres of agriculture land by removing invasive trees, shrubs, stumps, rocks, and debris to create usable community farmland in Waikāne within 6 months of obtaining grant funded resources (e.g., machinery to clear and prepare land).
<ul style="list-style-type: none"> • Measures: GPS / Mobile Mapping; Field observation; Visual assessment
<ul style="list-style-type: none"> • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director
<ul style="list-style-type: none"> • Measure of Effectiveness: The number of acres of land in which the following are met: a) trees, bushes, and stumps are removed; b) rocks and debris are cleared; c) land is accessible for farming equipment and machinery; and d) area is visibly distinguishable from uncleared land and has no major surface hazards within 6 months of obtaining grant funded resources.
2. Prevent Water Damage and Soil Erosion
<ul style="list-style-type: none"> • Objective: Install drainage and erosion control systems on 100% of the cleared land within 1 month after land clearing.
<ul style="list-style-type: none"> • Measures: GPS / Mobile Mapping; Field observation; Visual assessment
<ul style="list-style-type: none"> • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director
<ul style="list-style-type: none"> • Measure of Effectiveness: The number of acres of land in which drainage and erosion control systems are properly installed within 1 month after land clearing.
3. Enable Farm Infrastructure Development
<ul style="list-style-type: none"> • Objective: Prepare designated areas and construct farm infrastructure (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) on 100% of the project site within 5 months of land clearing completion.
<ul style="list-style-type: none"> • Measures: GPS / Mobile Mapping; Field observation; Visual assessment
<ul style="list-style-type: none"> • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director
<ul style="list-style-type: none"> • Measure of Effectiveness: The number of acres of land in which designated areas have constructed farm infrastructure (fields, access roads, shed/barn/shelter structures, fencing, and irrigation systems) in place within 5 months of land clearing completion.
4. Minimize Environmental Impact
<ul style="list-style-type: none"> • Objective: Implement environmental protection measures (buffer zones, retained vegetation) on 100% of the project site to ensure full compliance with local environmental regulations throughout the project duration.
<ul style="list-style-type: none"> • Measures: GPS / Mobile Mapping; Field observation; Visual assessment
<ul style="list-style-type: none"> • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director

<ul style="list-style-type: none"> • Measure of Effectiveness: The number of acres of land in which environmental protection measures are properly in place each month of the grant project period.
5. Support Long-Term Farm Productivity
<ul style="list-style-type: none"> • Objective: Prepare the land to support at least 5 types of agriculture food crops by the end of the grant project period.
<ul style="list-style-type: none"> • Measures: GPS / Mobile Mapping; Field observation; Visual assessment
<ul style="list-style-type: none"> • Responsible: Agriculture/Farm Manager, Agriculture Specialists, Evaluation Specialist, Project Director
<ul style="list-style-type: none"> • Measure of Effectiveness: The number of agriculture food crops planted by the end of the grant project period.

Site Preparation

Project Start: October 1, 2026

Project End (Plant-Ready): January 31, 2027

Location: Hawai‘i (weather buffer built in for fall/winter rains)

Key Roles

- **Project Director:** Ms. Umiamaka — day-to-day ops, schedule, deliverables
- **CFO:** Mr. Earl Fusato — procurement, budget tracking, grant reporting
- **Executive Oversight:** Ms. Akana — strategy, partnerships, compliance sign-off
- **Field Supervisor/Contractor:** Ops lead for equipment crews
- **Safety/Compliance Lead:** Tailgates, environmental & cultural compliance docs

Phase 0 — Pre-Start Readiness (Sept 16–30, 2026)

Objective: Ensure a fast start on October 1, 2026.

Tasks: Finalize vendor quotes, reserve rentals, confirm delivery windows, update safety plan, confirm permit status (Grubbing Permit approved 5/1/26), notify neighbors/community, staging plan.

Deliverables: Procurement plan; delivery schedule; safety & dust control plan.

Responsible: Project Director (lead); CFO; Safety Lead.

Phase 1 — Mobilization & Site Controls (Oct 1–7, 2026)

Objective: Set up safe, compliant worksite.

Tasks: Deliver equipment (dozer, excavator, mulcher, tractor + cutter, chipper, stump grinder, water tank); establish staging, signage, dust suppression; daily safety tailgates.

Equipment: Cat D5 / JD 650K; Cat 320 / JD 200G (thumb + root rake); Fecon FTX150 or Bobcat T870 + Fecon Bull Hog; JD 5100E + MX10; Vermeer SC70TX; Vermeer BC1000XL; Multiquip WT5C.

Deliverables: Mobilization log; site control photos.

Responsible: Field Supervisor; Safety Lead; Project Director.

Phase 2 — Initial Vegetation Knockdown (Oct 8–18, 2026)

Objective: Create safe access lanes and work pads.

Tasks: Brush-hog tall grasses; open access routes and safety buffers.

Equipment: JD 5100E + MX10 Rotary Cutter.
Deliverables: Access map; before/after photos.
Responsible: Field Supervisor.

Phase 3 — Tree & Brush Removal (Oct 19 – Nov 15, 2026)

Objective: Remove overstory/brush to enable ground work.
Tasks: Fell small/medium trees; remove invasive shrubs; stockpile biomass.
Equipment: Cat D5 / JD 650K; Cat 320 / JD 200G; Chainsaws (Stihl MS 362 / Husqvarna 460).
Deliverables: Tree/brush removal log (volumes, locations).
Responsible: Field Supervisor; Project Director (QA).

Phase 4 — Mulching & Debris Management (Oct 28 – Nov 30, 2026)

(Runs partially in parallel with Phase 3 to compress schedule)
Objective: Reduce hauling costs and build erosion control resources.
Tasks: Mulch in place; chip branches; targeted hauling of oversized debris.
Equipment: Fecon FTX150 or Bobcat T870 + Fecon Bull Hog; Vermeer BC1000XL; Dump Trailer (Big Tex 14LX / PJ DL 14').
Deliverables: Mulch coverage map; chip & haul logs.
Responsible: Field Supervisor.

Phase 5 — Stump & Root Removal + Rough Grading (Nov 16 – Dec 10, 2026)

Objective: Remove below-grade hazards and shape rough grade.
Tasks: Stump grinding/pulls; root raking; dozer rough grading; establish preliminary drainage.
Equipment: Vermeer SC70TX; Excavator + root rake; Bulldozer.
Deliverables: Closed stump inventory; rough grade plan; interim inspection sign-off.
Responsible: Field Supervisor; Project Director.

Phase 6 — Fine Grading & Erosion/Sediment Controls (Dec 11–22, 2026)

Objective: Stabilize the site and finalize surface preparation.
Tasks: Box blade fine grade; swales/drainage adjustments; place mulch on non-planting areas; confirm access stabilization.
Equipment: Ag Tractor + Box Blade (Frontier BB5072); Water Tank Trailer.
Deliverables: Final grading map; erosion control checklist/photos.
Responsible: Field Supervisor; Safety/Compliance Lead.

Phase 7 — Soil Preparation (Jan 5–24, 2027)

(Short holiday pause: Dec 23–Jan 4 built in for weather/holidays)
Objective: Prepare plant-ready soil conditions.
Tasks: Subsoiling (Frontier SS1023), disc harrow passes (JD DH512), rotary till (Land Pride

RTA20); incorporate amendments per soil test.

Equipment: JD 5075E / Case IH Farmall 75A + implements.

Deliverables: Soil prep log (passes & depths), amendment receipts; planting-ready certification.

Responsible: Field Supervisor; Project Director.

Phase 8 — Planting Readiness & Close-Out (Jan 25–31, 2027)

Objective: Verify readiness and complete close-out documents.

Tasks: QA/QC walk-through; punch list; demobilization; compile reports and geotagged photos.

Deliverables: Final report; as-built map; equipment hours & cost summary; performance report draft.

Responsible: Project Director (lead); CFO (financial summary); Executive Oversight.

Milestones (Workplan Table)

Permit-Driven (Pre-Start):

- **Grubbing Permit Approved: May 1, 2026** (*complete prior to start*)

Operational Milestones:

- **M1:** Mobilization complete — **Oct 7, 2026**
 - **M2:** Access lanes cleared — **Oct 18, 2026**
 - **M3:** Tree/brush removal complete — **Nov 15, 2026**
 - **M4:** Mulching & debris management complete — **Nov 30, 2026**
 - **M5:** Stumps removed & rough grade accepted — **Dec 10, 2026**
 - **M6:** Fine grading & erosion controls complete — **Dec 22, 2026**
 - **M7:** Soil preparation complete — **Jan 24, 2027**
 - **M8:** Planting-ready sign-off — **Jan 31, 2027**
-

Critical Path & Buffers

- **Critical Path:** Permit approval (done) → Mobilization → Clearing (Phases 3–5) → Fine grading (Phase 6) → Soil prep (Phase 7) → Ready (Phase 8).
- **Weather Float:** Implicit buffer is the **Dec 23–Jan 4** pause; maintain **3–5 weather days** in Nov–Jan for heavy rain.
- **Contingency Use:** Prioritize extra days for mulcher/dozer or replacement equipment if service delays occur.

- **Safety/Cultural Holds:** If new resources are discovered, isolate and proceed with alternate work zones to preserve schedule.

Dependencies & Compliance Notes

- Ground-disturbing work begins **after** Grubbing Permit approval (already satisfied).
- Dust suppression (water tank) and daily safety tailgates required throughout clearing phases.
- Erosion controls must be **in place before significant rain events**—monitor forecasts and deploy mulch or temporary berms as needed.

Expanded 6-Month On-Site Work Schedule (-Ready)

Project Start: October 1, 2026

On-Site Work Duration: 6 months (Oct 2026 – March 2027)

Planting Start: May 2027 (after 1-month stabilization window)

Revised Timeline (All Phases Doubled)

Phase 0 — Pre-Start Readiness

Sept 16–30, 2026

(unchanged – not part of on-site work)

Phase 1 — Mobilization & Site Controls (Doubled)

Oct 1 – Oct 21, 2026 (3 weeks)

Originally 1 week

Tasks: Delivery, staging, controls, dust suppression, safety orientation.

Reason: Extra time for weather delays & contractor mobilization.

Phase 2 — Initial Vegetation Knockdown (Doubled)

Oct 22 – Nov 18, 2026 (4 weeks)

Originally 2 weeks

Tasks: Brush-hogging tall grasses, establishing access paths.

Phase 3 — Tree & Brush Removal (Doubled)

Nov 19, 2026 – Jan 15, 2027 (8 weeks)

Originally 4 weeks

Tasks: Tree felling, heavy brush removal, stockpiling.

Phase 4 — Mulching & Debris Management (Doubled)

Dec 10, 2026 – Feb 7, 2027 (8 weeks)

Originally ~4 weeks, overlaps with Phase 3

Tasks: Mulching, chipping, hauling oversized debris.

Note: Overlaps intentionally to maintain throughput.

Phase 5 — Stump & Root Removal + Rough Grading (Doubled)

Jan 16 – Feb 28, 2027 (6 weeks)

Originally 3 weeks

Tasks: Stump grinding, root raking, dozer rough grading, shaping drainage.

Phase 6 — Fine Grading & Erosion Controls (Doubled)

Mar 1 – Mar 21, 2027 (3 weeks)

Originally 1.5 weeks

Tasks: Box blade finish grading, swales, stabilization.

Phase 7 — Soil Preparation (Doubled)

Mar 22 – April 30, 2027 (6 weeks)

Originally 3 weeks

Tasks:

- Subsoiling
 - Disc harrow passes
 - Rotary tilling
 - Soil amendments
-

Phase 8 — Planting Readiness & Close-Out

May 1–15, 2027

(Short window to finalize reporting, punch list, and handoff.)

Planting begins: Mid-May 2027

 **New Full Timeline Overview**

Phase	Revised Duration	New Dates
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Pre-Start	2 weeks	Sept 16–30, 2026
Mobilization	3 weeks	Oct 1–21, 2026
Vegetation Knockdown	4 weeks	Oct 22–Nov 18, 2026
Tree & Brush Removal	8 weeks	Nov 19, 2026 – Jan 15, 2027
Mulching & Debris	8 weeks	Dec 10, 2026 – Feb 7, 2027
Stumps + Rough Grading	6 weeks	Jan 16 – Feb 28, 2027
Fine Grading	3 weeks	Mar 1–21, 2027
Soil Preparation	6 weeks	Mar 22 – Apr 30, 2027
Planting-Ready	2 weeks	May 1–15, 2027
Planting Begins	—	Mid-May 2027

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds. **Please see below.**
 - b. Personnel salaries and wages. **Please see below.**
 - c. Equipment and motor vehicles. **Please see below.**
 - d. Capital project details. **Please see below.**
 - e. Government contracts, grants, and grants in aid. **Please see below.**

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: ___Keiki O Ka Aina Preschool, Inc. dba Keiki O Ka Aina Family Learning Centers

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	122,750	0		
2. Payroll Taxes & Assessments	24,550			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	147,300			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment	162,000			
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Equipment				
10. Transportation				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	162,000	0	0	0
C. EQUIPMENT PURCHASES	607,700			
D. MOTOR VEHICLE PURCHASES	83,000			
E. CAPITAL				
TOTAL (A+B+C+D+E)	1,000,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,000,000	Kara Chandra 808 843-2502		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	0	Morni Akana, CEO		
TOTAL BUDGET	1,000,000	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Keiki O Ka Aina Preschools, Inc. dba Keiki O Ka Aina F

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
CEO	1.00	\$150,000.00	5%	\$ 7,500.00
Project Director	1.00	\$100,000.00	35%	\$ 35,000.00
Agricultural Farm Manager	1.00	\$92,000.00	40%	\$ 36,800.00
Agricultural Specialist	1.00	\$63,000.00	40%	\$ 25,200.00
HR Specialist	1.00	\$75,000.00	5%	\$ 3,750.00
Evaluation Specialist	1.00	\$90,000.00	10%	\$ 9,000.00
Accounting Manager	1.00	\$110,000.00	5%	\$ 5,500.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				122,750.00
JUSTIFICATION/COMMENTS: All staff are essential to the success of this project to get the fastest possible turnaround and to get food planted for community use.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Keiki O Ka Aina Preschool, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Compact Track Loader – Bobcat T870 (for mulching head option)	1.00	\$100,000.00	\$ 100,000.00	\$ 100,000.00
Wood Chipper – Vermeer BC1000XL	1	\$55,000.00	\$ 55,000.00	\$ 55,000.00
Chain Saws -Stihl MS 362 / Husqvarna 460	3	\$900.00	\$ 2,700.00	\$ 2,700.00
Excavator – Caterpillar 320GC with an additional one foot head	1	\$300,000.00	\$ 300,000.00	\$ 300,000.00
Membrane for the Sprung tent/farm shed building to be used for storage of all the equipment, a nursery, program officer, farmer housing and space for visitors and workers. We have the frame, the price includes a new exterior membrane and to erect the barn.	1	\$150,000.00	\$ 150,000.00	\$ 150,000.00
TOTAL:	7		\$ 607,700.00	607,700

JUSTIFICATION/COMMENTS: All of these machines and the barn/storage/nursery/equipment storage facility are essential to the immediate success of this project and the future longterm expansion for community food security.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
18' Trailer for machinery transport	1.00	\$18,000.00	\$ 18,000.00	18000
Farm Transport Vehicle - Ford F 250 / F 350 Super Duty to pull large equipment	1.00	\$65,000.00	\$ 65,000.00	65000
			\$ -	0
			\$ -	
			\$ -	
TOTAL:	2		\$ 83,000.00	83,000

JUSTIFICATION/COMMENTS: The equipment being requested is to enable us to get this project done on time and to make the future excavation of the surrounding acreage possible.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Keiki O Ka Aina Preschool, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS	0	0	100000	0	0	0
LAND ACQUISITION	\$ 800,000.00	0	50000	0	0	0
DESIGN	0	0	50000	0	0	0
CONSTRUCTION	0	0	300000	0	0	0
EQUIPMENT	0	0	500000	0	0	0
TOTAL:	0	0	1,000,000	0	0	0
JUSTIFICATION/COMMENT The initial investment is from KOKA's general funds to aquire the property. \$150,000 of the construction funding is for equipment operators.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Keiki O Ka Aina Preschool, Inc.

Contracts Total: 30,285,863

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maul County)	CONTRACT VALUE
1	Pupukahi Holomua	08/10/2024-08/31/2027	US Dept of Education	US	5,693,235
2	Social Emotional Learning Foundations (SELF)	05/01/2023-04/30/2025	US Dept of Education	US	872,117
3	Foundations for Academic Space and Time (FAST)	09/01/2022-08/01/2025	US Dept of Education	US	2,433,069
4	Ho'oulu Project (WFD)	08/01/2024-08/31/2027	US Dept of Education	US	1,385,704
5	Hawaii Home Visiting	07/01/2025-06/30/2026	Department of Health	State of Hawaii	7,778,585
6	Hawaii Early Learning Partnerships (HELP) for Childcare	09/20/2022-09/29/2027	Dept of Health and Human Svcs	US	4,000,000
7	Ho'ohiki Pilina (HPP)	09/30/2023-09/29/2026	Dept of Health and Human Svcs	US	1,155,000
8	Child Care Provider Relief to Stabilize the Existing Child Care Market (DHS)	10/01/2023-08/15/2024	Dept of Health and Human Svcs	State of Hawaii	359,192
9	Services for the Executive Office on Early Learning (EOEL)	07/01/2026-09/30/2026	Executive Office on Early Learning	State of Hawaii	700,000
10	Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children	10/01/2023-09/30/2026	Office of Justice Program	US	694,935
11	Victim Support Services for Adult Women Offenders (WCCC)	09/18/2023-09/18/2026	Department Of Corrections and Rehabilitation	State of Hawaii	662,247
12	Establishing a Pilot Child Visiting and Family Resource Center at WCF	04/15/2024-04/14/2026	DHS	State of Hawaii	549,000
13	NH Library Grant	10/1/2024-09/30/2026	Institute of Museum and Library Services	US	147,782
14	Support Project (READ) Research, Education and Development - Services	10/1/2024-09/30/2025	Grants In Aid Fund	City and County of HNL	300,000
15	Mentoring Children of Incarcerated Parents	10/1/24-09/30/26	DOJ	US	400,000
16	FCIL Program for families experiencing homelessness (Wahiawa PPP)	07/01/2025-12/31/2025	Department of Community Services	City and County of HNL	200,000
17	Healthy Marriage and Responsible Fatherhood (FORGE)	09/30/2025-09/29/2030	Dept of Health and Human Svcs	US	1,490,181
18	Women in Apprenticeship and Nontraditional Occupations Technical Assistance (WANTO)	09/30/2025-09/30/2027	Department of Labor	US	1,444,816
19					
20					
21					
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30					

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$300,000	\$300,000	\$250,000	\$150,000	\$1,000,000

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

At the time of this application, KOKA is not seeking any funding for FY2027.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **KOKA has not applied for or received any state or federal tax credits.**

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

1	Pupukahi Holomua	08/10/2024-08/31/2027	US Dept of Education	US	5,693,235
2	Social Emotional Learning Foundations (SELF)	05/01/2023-04/30/2025	US Dept of Education	US	872,117
3	Foundations for Academic Space and Time (FAST)	09/01/2022-08/01/2025	US Dept of Education	US	2,433,069
4	Ho'oulu Project (WFD)	08/01/2024-08/31/2027	US Dept of Education	US	1,385,704
5	Hawaii Home Visiting	07/01/2025-06/30/2026	Department of Health	State of Hawaii	7,778,585
6	Hawaii Early Learning Partnerships (HELP) for Childcare	09/20/2022-09/29/2027	Office of Childcare	US	4,000,000

7	Ho'ohiki Pilina (HPP)	09/30/2023-09/29/2026	Office of Population Affairs	US	1,155,000
8	Child Care Provider Relief to Stabilize the Existing Child Care Market (DHS)	10/01/2023-08/15/2024	Dept of Health and Human Svcs	State of Hawaii	359,192
9	Services for the Executive Office on Early Learning (EOEL)	07/01/2026-09/30/2026	Executive Office on Early Learning	State of Hawaii	700,000
10	Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children	10/01/2023-09/30/2026	US OJDDP	US	694,935
11	Victim Support Services for Adult Women Offenders (WCCC)	09/18/2023-09/18/2026	Department Corrections and Rehabilitation	State of Hawaii	662,247
12	Establishing a Pilot Child Visiting and Family Resource Center at WCF	04/15/2024-04/14/2026	DHS		549,000
13	NH Library Grant	10/1/24-09/30/26	Institute of Museum and Library Services	US	147,782
14	Support Project (READ) Research, Education and Development - Services	10/1/2024-09/30/2025	Grants In Aid Fund	City and County of HNL	300,000
15	Mentoring Children of Incarcerated Parents	10/1/24-09/30/26	US OJDP	US	400,000
16	FCIL Program for families experiencing homelessness (Wahiawa PPP)	07/01/2025-12/31/2025	Department of Community Services	City and County of HNL	200,000
17	Healthy Marriage and Responsible Fatherhood (FORGE)	09/30/2025-09/29/2030	Administration of Children and Families	US	1,490,181
18	Women in Apprenticeship and Nontraditional Occupations Technical Assistance (WANTO)	09/30/2025-09/30/2027	Department of Labor	US	1,444,816

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The balance of KOKA's unrestricted assets are \$8,000,000.00

V. Experience and Capability

1. Necessary Skills and Experience.

For over 25 years KOKA has a highly demonstrated and distinguished ability to directly monitor and oversee service provision; staff and facilitator training; programmatic, legal, and regulatory compliance; and agreements with partner organizations to name a few. This has been critical to KOKA's effective programming

to the public and where they live, work, and strive to strengthen the community. In addition, KOKA's physical presence has enabled the public to connect in real life with their community. As a family strengthening organization serving children, teens, and adults through over 40 sites throughout the State of Hawai'i, KOKA has a physical presence in the State's communities, cities, and counties. KOKA also has excellent operational budget leveraging of current and future funding which clearly aligns with project scopes and funding level requests. KOKA has substantial experience managing federal, state, private, and other funding sources, all while aligning with project scopes. Through extensive, decades long collaborative partnerships with State of Hawai'i agencies including the Department of Education, Department of Corrections and Rehabilitations, Department of Health, Department of Parks and Recreation; public and private schools; churches and faith-based organizations; transitional housing centers; non-profit organizations; and other agencies and organizations with similar goals, KOKA is highly effective in reaching communities throughout the State. All KOKA programs have been developed in direct response to expressed needs from Hawai'i's communities.

KOKA's excellent operational budget clearly aligns with the project scope and funding level requested. As demonstrated in KOKA's financial statements, audit reports, and other statements, KOKA has decades of experience managing federal, state, private, and other funding sources, all while aligning with project scopes. KOKA manages at minimum ten community programs annually; through extensive, decades long collaborative partnerships with State of Hawai'i agencies. These projects have also included agriculture land site development in Waiawa and Waimānalo in which KOKA has sustained the agriculture land and created and sustained agriculture food crops, in

addition to promoting community farming and food crop accessibility to promote food security in local communities.

KOKA's all-encompassing governance structure, fiscal controls, and accountability policies and procedures has allowed for excellent organizational capacity necessary to successfully oversee multiple state and federal grants annually. KOKA has been the recipient of over \$40 million in Federal, State and Local grants, all which have been successfully executed, often leading to additional awards based on KOKA's successful performance. KOKA has complied with all Federal and State government standards, and has effectively overseen and closed out all expired grants for the past 20 years. KOKA has administered over \$30 million dollars in multiple federal grants from the US Dept. of Health and Human Services, US Dept. of Education, the Department of Justice, the Administration for Native Americans, to name a few. KOKA clearly has the organizational capacity, experience, and capacity to manage federal funds.

KOKA will adhere to applicable State and programmatic regulations; cost principles and awards and sub awards for non-profit organizations. KOKA has written policies and procedures for Administration and Accounting, Operation Manuals for every program within the organization, and an Employee Handbook that is regularly updated. These are used to support compliance by staff, partners, vendors and contracts. Checks and balances are in place through our regular reporting of budget expenditures from our computer accounting software. KOKA's fiscal management office has extensive experience in fund accounting. KOKA's accounting system emphasizes accountability rather than profitability, and is used in non-profit and government entities. The fund

accounting system has a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitation. All funds received for a specific purpose are considered and designated at “Restricted Funds” and are accounted for separately. Current KOKA fiscal policies are in compliance with internal control requirements and all restricted and unrestricted funds are reported monthly to multiple authorities.

The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

US – DOE: Native Hawaiian Education Programs (NHEP) – Ho’oulu Project	08/01/2024 - 07/31/2027	Keiki o ka ‘Āina Family Learning Centers (KOKA) proposes to implement a workforce development college and career pathway program for Native Hawaiians (NHs) through the Ho’oulu Project: Growing Pathways to Success for NHs. In partnership with University of Hawai’i Community Colleges, and the Hawai’i State Department of Education high schools in Honolulu and Leeward areas on the island of O’ahu, the Ho’oulu Project will serve 150 NHs over the 3-year project period.
US – DOE: Native Hawaiian Education Programs (NHEP) – Pupukahi i Holomua Project	08/01/2024 - 07/31/2027	The program will establish and coordinate nine Family Learning Centers, two preschools, and one Infant Toddler Center to create a seamless system of early childhood and family services across O’ahu, Maui, and Hawai’i Island, serving Native Hawaiian communities. Through culturally grounded programming, the initiative will strengthen parent knowledge and skills related to child development, cultural connectedness, and positive family interaction, while improving the early identification, referral, and support of children with special needs. The program will also replicate a culture-based family engagement and education framework that responds to the unique cultural and educational needs of Hawaiian families and will expand the Native Hawaiian early childhood workforce by providing professional development, college training, mentorship, and job training opportunities.

<p>US – DOE: Native Hawaiian Education Programs (NHEP) – Foundations for Academic Space and Time Project</p>	<p>09/01/2021 - 08/31/2025</p>	<p>The FAST Project design provides KOKA with additional time and space needed to successfully implement, with safety precautions, our three NHEP funded projects that address: 1) Social Emotional Learning; 2) STEM/Literacy integrated curriculum to further develop computational thinking skills; and 3) successful Early Childhood Education programs for children ranging from infants to 5 years of age, that include home-visiting, center-based preschool, and infant-toddler care, all presented from a NH cultural perspective. In addition, a new element, after-school tutoring, which was explicitly requested by the principal.</p>
<p>US – DOE: Native Hawaiian Education Programs (NHEP) – Waiawa Kai Project</p>	<p>10/01/2020 - 09/23/2023</p>	<p>Native Hawaiian children complete innovative STEM classes that include problem solving thru computational thinking and inquiry-based learning and Hawaiian families will increase their commitment and practice toward food security.</p>
<p>US-DOL: Women in Apprenticeship and Nontraditional Occupations (WANTO)</p>	<p>09/30/2025 – 09/30/27</p>	<p>The purpose of KOKA's Hawai'i Career and Apprenticeship Program (HICAP) is to increase the employment of 200 women and female youth in Hawai'i in apprenticeable and nontraditional occupations. The project will expand KOKA's registered apprenticeship program, provide supportive services to women and female youth enrolled in nontraditional trade education, and deliver technical assistance to A/NTO employers and labor unions. HICAP will increase participation in A/NTO career pathways, improve access to full-time and higher-wage employment, and strengthen employer capacity to create inclusive workplaces that support women's success, including growth in Early Childhood Education Apprenticeship occupations.</p>
<p>USDA</p>	<p>2022-2026</p>	<p>The Conservation Stewardship Program (CSP) helps you build on your existing conservation efforts while strengthening your operation.</p>
<p>USDA</p>	<p>2026-2028</p>	<p>The Environmental Quality Incentives Program (EQIP) is NRCS' flagship conservation program that helps farmers, ranchers and forest landowners integrate conservation into working lands. – Waimanalo Farm</p>
<p>USDA</p>	<p>2025-2027</p>	<p>The Environmental Quality Incentives Program (EQIP) is NRCS' flagship conservation program</p>

		that helps farmers, ranchers and forest landowners integrate conservation into working lands. – Waiawa Farm
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2. Facilities

KOKA’s central administrative office is located in Kalihi Valley, Honolulu, HI. This facility is KOKA’s main administrative site where all of KOKA’s management and support functions are handled including human resources (hiring, payroll, benefits, etc.); finance (budgeting, accounting, payments, etc.); records and documentation; policy and compliance; research and evaluation; coordination between departments / branches / sites; official leadership communication and approvals. KOKA’s proposed project for WAI is to construct the land and facility to create a centralized location to strengthen the State of Hawai‘i’s food security by increasing sustainable production, availability, and accessibility of food crops.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training.

KOKA has identified highly qualified and committed individuals to serve in key staff and other staff roles to achieve the project’s goals. KOKA has identified individuals to serve in each of the key staff and other staff positions for WAI. The proposed key staff are not only highly qualified experienced staff at KOKA, but have training and experience in community development and agriculture in the State of Hawai‘i. They were recruited through a fair and competitive hiring process, which resulted in the best candidate for each position. KOKA has identified and justified the adequacy of the amount of time for all key staff to ensure a high level of professional input and attention to WAI, while leveraging KOKA’s other funding sources.

KOKA will hold staff accountable for achieving WAI outcomes, actively engage staff in the Project, and mitigate staff turnover. KOKA is an organization by and of the community it serves. Members of the team are mission-driven and as community members themselves, they possess a strong commitment to seeing programs succeed. KOKA has been fortunate to be able to build on its reputation of success to attract the talent needed to successfully implement its programs and services. Staff are regularly engaged in weekly meetings where project outcomes and long-term and short-term goals are reviewed and met. Staff turnover has been mitigated by ensuring that KOKA remains an employer of choice, offering meaningful work at a living wage with a full suite of benefits.

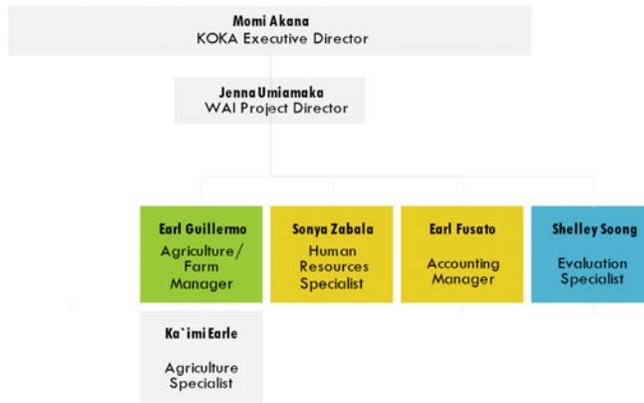
Table: WAI Staff, Responsibilities, and Qualifications

Role/Project Staff	Responsibilities	Qualifications
CEO / Momi Akana	Assumes overall responsibility for WAI; oversees the implementation of the safety, procedural and risk avoidance program; provides leadership to program staff, and ensures high quality programming.	Ms. Akana brings more than 30 years of dedicated service to the Hawaiian community, with a distinguished record in executive leadership, community advocacy, and high-level administration. As the Founder and CEO of KOKA, she has successfully secured and managed more than \$75,000,000 in local, state, and federal grant funding, demonstrating exceptional skill in fiscal oversight, compliance, and program execution. Recognized for her business and leadership excellence, Ms. Akana received the Accounting and Finance Women's Association Business Woman of the Year Award and has guided KOKA's growth and impact for over 25 years. Her longstanding commitment to food security across the State of Hawai'i has positioned her as a strong advocate for resilient, community-based food systems. As a founding member of the KOKA Farm Board and the executive with direct oversight of KOKA's three current farm sites, Ms. Akana brings deep knowledge of agricultural project development, operational management, and strategic planning. Her proven leadership and insight ensure that this farm project will be effectively guided from inception to successful completion.

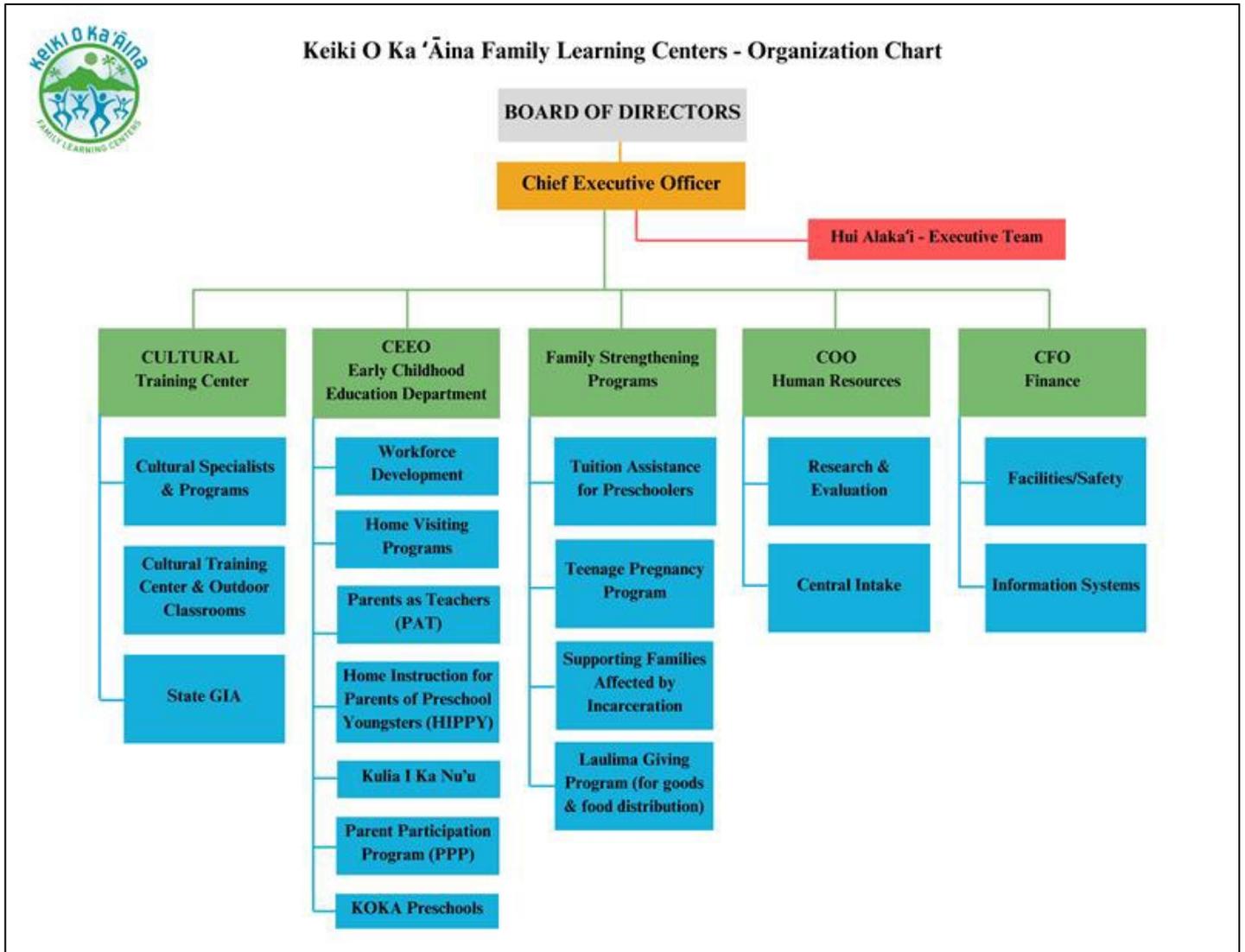
<p>Project Director/ Jenna Umiyamaka</p>	<p>Executes WAI consistent with KOKA’s vision and mission and community need; supervises project staff and ensures the overall organization is overseen for success in continuing growth of programs and initiatives; supervises and manages budget in accordance with timeline and all local, state, and federal policies; supports the development of spending analyses for reports, and contracts as needed.</p>	<p>Ms. Umiyamaka brings more than 23 years of administrative and program leadership experience with KOKA. A lifelong resident of Ko’olaupoko, she is deeply rooted in her community and continues to serve actively. Throughout her tenure, she has overseen major organizational functions, including compliance management, staff development, and agriculture workforce training initiatives. As Project Director for this grant, she will apply her strong administrative background to lead day-to-day project operations, supervise staff and partners, ensure compliance with grant requirements, oversee data collection and reporting, and manage timelines and budgets to guarantee that the project is delivered on time and within scope.</p>
<p>Agriculture/ Farm Manager/ Earl Guillermo</p>	<p>Oversees the implementation of WAI for farming/ agriculture crop production; provides leadership to agriculture staff; reporting on farm development, outreach to the community, execution of objectives and outcomes; ensures high quality programming. Ensure agriculture data collection and performance measures and the continuous improvement efforts ensure fidelity to achieve WAI objectives.</p>	<p>Mr. Guillermo has over 30 years of experience in agriculture and farming in the State of Hawai’i, particularly at Waiāhole, O’ahu, a neighboring community to KOKA’s proposed WAI Project. He is also a known community educator in agriculture, environment, and sustainable cultural practices. Mr. Guillermo comes from a family of farmers from Waiāhole, was raised in Ko’olaupoko, and continues to be an active community member.</p>
<p>Agriculture Specialist / Ka’imi Earle</p>	<p>Duties include land clearing (removing debris, tilling), planting, weeding, irrigating, applying treatments, harvesting, sorting, packing, and basic farm/equipment maintenance, operating machinery like tractors, and monitoring crops for pests/disease, all under farm manager’s guidance to ensure land is suitable for healthy food crop production and efficient farm operations.</p>	<p>Mr. Earle has been at KOKA over 15 years and has worked at both of KOKA’s Waiawa and Waimānalo farm sites; he has years of substantial experience working in agriculture land development, and cultural practices.</p>
<p>Human Resources Specialist/ Sonya Zabala</p>	<p>Supports all hiring, training, and payroll functions for the Project. Plans, directs, and coordinates the Project’s human resource activities to maximize the strategic use and support of its human resources.</p>	<p>Ms. Zabala has her Masters degree in Communication and over 15 years of human resources experience at KOKA. She also has years of experience working in program administration at other Native Hawaiian serving agencies.</p>
<p>Evaluation Specialist/ Dr. Shelley Soong</p>	<p>Conducts WAI evaluation development and implementation, working closely with external evaluators and experts in agriculture land development, environmental safety, and sustainable agriculture food crop production in Hawai’i to ensure comprehensive outcome</p>	<p>Dr. Soong has her doctorate in Public Health focused in community based translational research. She has over 20 years of experience in project evaluation and community capacity building. She has implemented and evaluated numerous education, health, cultural practice, and research training programs in schools and communities throughout the State. She also has over 15 years of agriculture food crop work</p>

	assessment to complete project objectives and measures of effectiveness.	experience under the direction of farmers Paul and Charlie Reppun through working at their Waianu Farm in Waiāhole, O'ahu, a neighboring community to KOKA's proposed WAI Project.
Accounting Manager/ Earl Fusato	Ensures the Project remains within budget and spending as planned, prepares FFRs, oversees financial reports.	Mr. Fusato has over 50 years of experience managing complex, multi-site grant portfolios, and he is highly skilled in developing financial systems that support transparency, accuracy, and long-term sustainability. His ability to track expenditures, analyze project data, and ensure compliance with uniform guidance requirements positions him as an essential leader for this project. For this farm grant, Mr. Fusato will provide financial oversight, budget monitoring, and reporting, ensuring that all costs are allowable, properly documented, and aligned with the project's work plan. His proven track record in grants management and his commitment to operational integrity will support the project's successful and timely completion.

2. Organization Chart



WAI PROJECT



3. Compensation

Table: Annual salary range paid by KOKA to the three highest paid officers, directors, or employees of the organization by position title:

Position Title	Annual salary range
Chief Executive Officer	\$150,000 - \$160,000
Chief Operating Officer	\$100,000- \$110,000
Chief Financial Officer	\$128,618 - \$150,000

VII. Other

1. Litigation

KOKA does not have any pending litigation to which it is a party, including the disclosure of any outstanding judgment.

2. Licensure or Accreditation

KOKA is accredited by the World Indigenous Nations Higher Education Consortium (WINHEC).

3. Private Educational Institutions

KOKA will not be using the grant to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

KOKA's WAI project sustainability plan demonstrates the sustainability of key elements of the project. The WAI Sustainability Plan will strengthen both KOKA's board and staff's capacity through professional development opportunities; build and sustain relationships with other local foundations; develop stronger ties to local agencies and businesses; improve and innovate KOKA's special events in order to bring in more revenues; evolve KOKA's annual community outreach campaign through innovative donor-centric communication; and expand KOKA's individual donor cultivation activities all to achieve WAI's long-term objectives. These suitability strategies will be done through: planning strategies; professional development strategies; student outreach and recruitment strategies; initial and ongoing assessment strategies; impact achievement strategies; family and community outreach strategies; and implementation strategies.

KOKA has built partnerships with agencies and communities in Hawai'i with shared interests in improving parenting, relationships, and economic stability across the State. As shown in the project timeline, sustainability is a key activity and will be pursued throughout the proposed grant period. By continuing to maintain community and state partners and engage families in their communities, KOKA can increase capacity to sustain WAI delivery beyond the proposed Project period. A planning team of KOKA, WAI staff, and community partners will meet quarterly to develop and refine the WAI sustainability plan. Progress report data of WAI outcomes will be evaluated, along with insights from WAI staff on program successes and challenges. The team will determine which program elements need to be maintained, eliminated, or adapted. The areas of sustainability capacity will be addressed by formulating specific action steps which will include: a) who will do the work; b) who will ensure the work gets finished; c) what non-financial resources are needed and where will they come from; and d) what other resources (e.g., policy, public/private funding, new collaborators) will support sustainability of WAI. By following this plan, towards the end of the proposed Project, KOKA will have a refined sustainability plan to sustain WAI in the community and increase its reach to other communities as well.