

Applicant Hope DIA-Mend Ministries

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - N/A b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - N/A e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Ulani Kailinai/Grant Writer
PRINT NAME AND TITLE

January 23, 2026
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - ✓ a. Budget request by source of funds ([Link](#))
 - N/A b. Personnel salaries and wages ([Link](#))
 - ✓ c. Equipment and motor vehicles ([Link](#))
 - ✓ d. Capital project details ([Link](#))
 - N/A e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$150,000.00	\$175,000.00	\$175,000.00	\$150,000.00	\$650,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HOPE DIA-MEND MINISTRIES

was incorporated under the laws of Hawaii on 03/10/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 21, 2026

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<u>Hope DIA-Mend Ministries</u> (Typed Name of Individual or Organization)	
<u>U. Kailiwai</u> (Signature)	<u>January 22, 2026</u> (Date)
<u>Uilani Kailiwai</u> (Typed Name)	<u>Grant Writer</u> (Title)

Capital Grant-in-Aid (GIA) Application

Hope DIA-MEND Ministries – Ka'ū (Ocean View), Hawai'i Island

Total Request: \$650,000

Organizational Background & Summary

Hope DIA-MEND Ministries is a faith-based nonprofit organization serving the rural and geographically isolated Ka'ū District of Hawai'i Island. Founded in 2014 by Pastor Pam Ako and her late husband, Pastor Lance Ako, the organization was established with a dual commitment to spiritual care and meeting the practical needs of the community.

Since its founding, Hope DIA-MEND Ministries has provided consistent, public-facing services including food security outreach, community meals, leadership development, recovery-adjacent support, and emergency response coordination. The organization became a trusted and operational resource during the COVID-19 pandemic, maintaining service delivery when few alternatives existed.

Community Need & Public Purpose

Ka'ū is one of Hawai'i Island's most underserved regions, characterized by geographic isolation, limited infrastructure, food insecurity, and poverty-related challenges. Access to consistent indoor community space is limited, requiring organizations to rely on temporary, outdoor, or in-kind locations that constrain year-round service delivery.

Hope DIA-MEND Ministries provides public-facing services open to the community regardless of religious affiliation or ability to pay, including weekly community meals serving approximately 200–300 individuals, seasonal outreach events serving more than 150 families annually, leadership training, recovery-adjacent gatherings, and emergency coordination.

Service Summary & Intended Outcomes

The proposed capital facility will enable Hope DIA-MEND Ministries to deliver services safely, consistently, and year-round. Services supported by the facility include community meals and food distribution, outreach and public gatherings, leadership development and training, recovery-adjacent small group meetings, and emergency response coordination.

Expected outcomes include increased service consistency, improved accessibility, reduced reliance on temporary facilities, enhanced volunteer coordination, and strengthened long-term sustainability of essential community services in Ka'ū.

Project Description

Hope DIA-MEND Ministries seeks Capital Grant-in-Aid funding to develop a 40' x 60' enclosed, ADA-accessible, traditional wood-frame community facility on an existing one-

acre AG-zoned parcel in Ocean View, Ka'ū District, Hawai'i Island.

The proposed facility will serve as permanent community infrastructure supporting food security, outreach services, leadership development, training, emergency coordination, and public gatherings.

Capital Scope of Work

The capital project includes an enclosed 40' x 60' traditional wood-frame facility, assembly and multi-use community space, a dedicated children's ministry room, one ADA-compliant restroom, a modest certified kitchen, required parking (38 standard and 2 ADA), ADA accessibility throughout, sound mitigation, and site preparation with utilities.

Capital Equipment – Mobile Audio / Visual Infrastructure

The project includes acquisition of a mobile audio/visual communication system classified as capital equipment. The system will support community events, food distribution coordination, safety and accessibility announcements, training, and off-site public gatherings. The equipment is portable, volunteer-operable, and designed for multi-year public use.

Budget Summary & Use of Funds

The total Capital GIA request is \$650,000 as reflected in the completed State GIA budget forms (Pages 6–9). Costs include site preparation, construction, ADA compliance, parking, kitchen build-out, sound mitigation, capital equipment, professional services, project management, grant administration, and contingency.

Organizational Experience & Capacity

Hope DIA-MEND Ministries has demonstrated operational capacity and fiscal stewardship through sustained service delivery, volunteer coordination, and grant-supported activities. Organizational leadership has prior experience managing State Grant-in-Aid projects through related nonprofit leadership roles, including successful administration of capital and operating awards.

Project Readiness & Phased Execution

Hope DIA-MEND Ministries has secured site control and completed preliminary planning. Final architectural design, engineering, permitting, and construction will occur post-award and contingent upon grant execution and required approvals. The project will be implemented in phases to support responsible sequencing and fiscal oversight.

Oversight, Administration & Compliance

The project will be managed through a hybrid oversight structure including professional architectural and engineering consultants, construction management, internal project coordination, and dedicated grant administration to ensure compliance with State Grant-in-Aid requirements.

Risk Identification & Mitigation

Risks related to permitting timelines, construction sequencing, and rural logistics will be mitigated through traditional construction methods aligned with County permitting, professional oversight, phased execution, contingency planning, and clear documentation practices.

Conclusion

The proposed capital project will provide essential community infrastructure in Ka'ū, enabling Hope DIA-MEND Ministries to deliver food security, outreach, training, and emergency coordination services safely and consistently, strengthening long-term sustainability and public benefit.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Hope DIA-Mend Ministries

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9.				
10.				
11.				
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18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	650,000			
TOTAL (A+B+C+D+E)	650,000			
SOURCES OF FUNDING		Budget Prepared By: (808)		
(a) Total State Funds Requested	650,000	<div style="display: flex; justify-content: space-between;"> Wilani Kailiwai 498-1348 </div>		
(b) Total Federal Funds Requested		<div style="display: flex; justify-content: space-between;"> Name (Please type or print) Phone </div>		
(c) Total County Funds Requested		<div style="display: flex; justify-content: space-between;"> U Kailiwai 01/23/2026 </div>		
(d) Total Private/Other Funds Requested		<div style="display: flex; justify-content: space-between;"> Signature of Authorized Official Date </div>		
TOTAL BUDGET	650,000	<div style="display: flex; justify-content: space-between;"> Wilani Kailiwai / Grant Writer </div>		
		<div style="display: flex; justify-content: space-between;"> Name and Title (Please type or print) </div>		

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hope Diamond Mini Stores

Contracts Total:

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
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