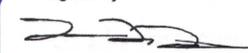


## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Signed by:



23014FEF7000430  
AUTHORIZED SIGNATURE

Melanie Martin, Board President

PRINT NAME AND TITLE

January 22, 2026

DATE

# Application for Grants

**If any item is not applicable to the request, the applicant should enter "not applicable".**

## **I. Certification – Please attach immediately after cover page**

1. **Hawaii Compliance Express Certificate (If the Applicant is an Organization)**  
 If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.  
 See attached DCA Certificate of Vendor Compliance.

2. **Declaration Statement**  
 The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).  
 See attached Declaration Statement.

3. **Public Purpose**  
 The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).  
 See attached Public Purpose Statement.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The mission of the Hawaii Construction Career Days (HCCD) program is to provide the youth of Hawaii with an insight into employment opportunities and career pathways available in the multi-faceted construction industry. The mission is accomplished through an Annual Career Day event(s) called Construction Career Days (CCD).

In September 2007, the HCCD organization received its tax-exempt 501(c)(3) designation to establish a governing Board of Directors and to provide a funding mechanism to cover operating expenses. In October 2007, the inaugural CCD event was held at the Honolulu Community College (HCC). Approximately 500 students attended the free two-day event. Students had the opportunity to operate heavy construction equipment under the close supervision of trained operators and visited with representatives from educational institutions, apprenticeship and training programs, and private construction companies.

Following is a list of subsequent events held throughout the State of Hawaii:

YEAR	ISLAND/COUNTY	VENUE	No. of Attendees
2008	Oahu	HCC	1,100
2009	Oahu	HCC	1,300
2010	Hawaii Island	Civic Auditorium	500
2011	Oahu	HCC	1,100
2012	Hawaii Island	Civic Auditorium	760
2013	Maui County	UH Maui College	625
2014	Oahu	Aloha Stadium	600
2015	Hawaii Island	Civic Auditorium	700
	Maui County	UH Maui College	600
2016	Oahu	Aloha Stadium	1,100
2017	Hawaii Island	Civic Auditorium	500
2018	Kauai	Kauai Community College	400
	Oahu	Aloha Stadium	1,100
2019	Hawaii Island	Civic Auditorium	500*
	Maui County	UH Maui College	1,100
2022	Oahu	Aloha Stadium	1,200
	Kauai	Kauai Community College	420
2024	Hawaii Island	Civic Auditorium	500
	Oahu	Aloha Stadium	1,750
	Kauai	Kauai Community College	540
2025	Maui County	UH Maui College	600
2026	Hawaii Island	Civic Auditorium	TBA
2026	Kauai	Kauai Community College	TBA
2026	Oahu	TBD	TBA

\*Hawaii Island's attendance was impacted by a DOE Career Day occurring simultaneously with the CCD event and located in a nearby facility.

Due to the COVID-19 pandemic, no events were held in 2020 and 2021.

In 2023, events were planned for both Maui County and Hawaii Island for

the Fall. Unfortunately, due to the Lahaina and Kula Wildfires that occurred in August 2023 a decision was made to initially postpone the event to April 2024. With devastation and hardships still being suffered, the Maui County event was postponed and finally returned in Fall 2025.

In 2024, three events were held: the Hawaii Island event, originally planned for 2023 but rescheduled to February 2024, along with the Oahu and Kauai events, which were also held that year.

Due to scheduling conflicts, the Hawaii Island event initially planned for Fall 2025 was rescheduled to February 2026. Additionally, events are planned on Oahu and Kauai in 2026.

In the past, the HCDD events were primarily focused on high school students. Plans now include middle school students and teachers to raise awareness of the various careers available within the construction industry at an earlier age. Plans are to incorporate Science, Technology, Engineering, and Math (STEM) pathway activities into the events.

The inclusion of the middle school students and teachers proved to be beneficial. Awareness was heightened to optimize the learning environment. Teachers/instructors were unaware of the vast array of career opportunities within the construction industry.

As with all of our events, health and safety precautions and protocols are incorporated and adhered to at the event site(s).

2. The goals and objectives related to the request;

The goal of the event is to educate middle school, high school, and community college students about career opportunities available statewide in the multifaceted construction industry. The CCD event is divided into two major areas: 1) Heavy Equipment; and 2) Trade/Educational Exhibits. Participants engage in hands-on activities in each area, including operating heavy equipment and the usage of power tools. Students and teachers receive personal protective equipment (PPE) (i.e. hard hat, safety glasses, and ear plugs) and pen, which they keep. All participants (students and teachers) and volunteers are provided with a bento lunch, snack, and water, which are paid for via private donations to the non-profit (HCDD).

The objectives of CCD are as follows:

1. Provide an event that will showcase various career opportunities in the multi-faceted construction industry.
2. Inform Hawaii's youth about career pathways in both Career and Technical Education (CTE) and STEM fields.

3. **Emphasize the importance and need to obtain their high school diploma as a requirement for post-secondary education and/or trade apprenticeship programs.**
4. **Create an outdoor classroom in which students can participate (safely and supervised) in hands-on activities that are not offered in a traditional classroom.**
5. **Provide information on construction-related careers that require college degrees and those that require a high school diploma or equivalent.**
6. **Provide information on Apprenticeship Programs offered through the various Trades.**
7. **Target disadvantaged and at-risk youth on Oahu, Kauai, and Hawaii Island, who may not seek career counseling through traditional means (i.e., College and Career Counselors).**
8. **Provide instructors and counselors with information and networking opportunities that support industry careers and educational pathways for their students.**

3. The public purpose and need to be served;

**The residual effects of the COVID-19 pandemic continues to impact our overall workforce needs not only in Hawaii, but throughout the nation. The construction industry is not immune to this impact but instead has faced this shortage for years. The pandemic has compounded the situation resulting in the increased need for skilled workers within all sectors of the Trades. This included bricklayers, carpenters, masons, drywall installers, plumbers, electricians, roofers and other trades.**

**Across the nation, there is an increased focus on higher education, and the decline of vocational schools has significantly impacted the skilled labor workforce. Coupled with an aging workforce nearing retirement, this trend intensifies concerns about the lack of reliable replacements within the current labor pool.**

**The financial emphasis on higher education as a means to financial success continues to exist throughout the nation, including Hawaii. The 55 by 25 Campaign, coordinated by the Hawaii P-20 Council in partnership with the Hawaii Department of Education and University of Hawaii, established a statewide goal to have 55% of Hawaii's working adults hold a 2- or 4-year college degree by the year 2025. While this goal is admirable, it perpetuates the notion that a college degree is a necessity to be financially successful. In reality, some construction careers that do not require college degrees can be quite lucrative. Through apprenticeships, aspiring workers can jumpstart their careers over their college counterparts while avoiding college debt. In Hawaii, the average salary for a construction worker is \$54,372 per year.**

Construction worker salaries in Hawaii can vary between \$37,400 to \$96,500 and depend on various factors, including skills, experience, employers, bonuses, tips, and more.

Workforce development programs aim to help individuals gain skills to obtain employment with sustainable living wages, ultimately leading to a career. The CCD events aid in raising awareness, for both the students and the educators, of these viable alternatives for career paths and employment.

4. Describe the target population to be served; and

The HCCD program continues to target and serve economically disadvantaged youth through education and awareness of career opportunities in the construction industry. During this upcoming fiscal year, the target population will be middle and high school students residing in Oahu and Kauai County.

An economic indicator of students who come from low-income families within the state's public-education system is whether schools designated as Title I Schools. The attached lists all Title I schools with Oahu and Kauai County school districts.

5. Describe the geographic coverage.

In general, the HCCD program covers the entire State of Hawaii. This fiscal year, CCD events are planned for Oahu and Kauai County in the Fall of 2026.

### III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work, tasks, and responsibilities include planning an Annual Career Day event(s). For fiscal year 2027, Planning Committees shall be convened on both Oahu and Kauai County to facilitate their respective County's events.

The Planning Committee consists of representatives from, but not limited to, State Department of Transportation, State Department of Education,

**local college/universities, trade unions, and local industry related businesses. Sub-committees are responsible for the following tasks:**

<b>COMMITTEE</b>	<b>TASKS/RESPONSIBILITIES</b>
<b>Sponsorships</b>	<ul style="list-style-type: none"> <li>• Solicit private companies, labor unions, trade associations, and other community stakeholders for sponsorships and in-kind contributions.</li> </ul>
<b>Volunteers</b>	<ul style="list-style-type: none"> <li>• Obtain volunteers</li> <li>• Coordinate volunteer assignments</li> <li>• Purchase t-shirts for volunteers</li> <li>• Conduct volunteer orientation</li> </ul>
<b>Site Location/Design</b>	<ul style="list-style-type: none"> <li>• Select location</li> <li>• Design floor plan for two major areas and flow of foot traffic</li> <li>• Order tents, tables, chairs, etc.</li> <li>• Organize set up</li> <li>• Coordinate break down</li> </ul>
<b>Heavy Equipment</b>	<ul style="list-style-type: none"> <li>• Solicit companies for donations of heavy construction equipment and supplies</li> <li>• Develop safety plan</li> <li>• Coordinate skill building exercises</li> <li>• Organize placement of equipment in designated areas</li> <li>• Determine insurance needs</li> </ul>
<b>Schools</b>	<ul style="list-style-type: none"> <li>• Serve as liaison between DOE, private schools, etc.</li> <li>• Develop school packet, including waiver form, instructions to students and teachers</li> <li>• Disseminate invitations and other pertinent information to schools</li> <li>• Coordinate registration of students</li> <li>• Assign schools to groups</li> <li>• Collect waiver forms</li> <li>• Consolidate evaluation forms</li> </ul>
<b>Media/Communications</b>	<ul style="list-style-type: none"> <li>• Coordinate publishing of Construction Career Guide</li> <li>• Send out press releases</li> <li>• Coordinate advertising and marketing of event</li> </ul>
<b>Materials/Supplies</b>	<ul style="list-style-type: none"> <li>• Order materials and supplies such as hard hats, safety glasses, bags and earplugs</li> <li>• Coordinate hard hat and bag assembly</li> </ul>
<b>Lunches for Students/Teachers/Volunteers</b>	<ul style="list-style-type: none"> <li>• Coordinate, order and distribute lunches at</li> </ul>

	the event.
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2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

DATES	ACTIVITIES
January - February 2026	Organize subcommittees as identified above.
February – May 2026	Market event to DOE and private schools by making presentations in the classrooms.
March – September 2026	Obtain sponsorships and in-kind contributions from construction companies, labor unions, financial institutions, and other community stakeholders. Send invitations to schools, conduct school registration, etc.
June – July 2026	Order materials and supplies. Secure heavy equipment. Work with publishing company on Construction Career Guide.
August – September 2026	Secure transportation for students. Obtain volunteers, hold volunteer orientation, disseminate informational packets, order t-shirts, etc.
October – November 2026	Assemble hard hats and backpacks for students
Fall 2026	Oahu CDD Event
Fall 2026	Kauai County CDD Event

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The students, teachers, counselors, and adult chaperones are surveyed to determine the effectiveness of the event in terms of educating participants about construction-related careers. Additionally, all exhibitors, heavy construction equipment companies, and trade groups will be provided a post-event questionnaire to determine the effectiveness of the event in terms of recruitment of prospective construction workers and how the event may be improved to meet their recruitment needs.

Goal is to have the evaluations available through QR code that will aid in capturing consolidated information.

The following is a sample student evaluation form:

**STUDENT EVALUATION FORM**

School: \_\_\_\_\_

Yr. In School: \_\_\_\_\_

Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

Ethnicity: Asian \_\_\_\_\_ Hispanic \_\_\_\_\_ Caucasian or White \_\_\_\_\_  
Pacific Islander \_\_\_\_\_ African American \_\_\_\_\_  
American Indian \_\_\_\_\_ Other (please specify): \_\_\_\_\_

This event was: Poor \_\_\_\_\_ Fair \_\_\_\_\_ Average \_\_\_\_\_ Good \_\_\_\_\_ Excellent \_\_\_\_\_

What I enjoyed the most was (use back if necessary):

How I would improve this event (use back if necessary):

Has this event helped me decided on a career path? YES NO

What word would describe your experience at the following sites:

Heavy Equipment Site: \_\_\_\_\_

Trades/Exhibits: \_\_\_\_\_

The following is a sample questionnaire for teachers, counselors, and other adult chaperones:

**TEACHER/CHAPERONE EVALUATION FORM**

School District: \_\_\_\_\_

Date: \_\_\_\_\_

Title/Function (e.g. teacher, escort, parent, etc.): \_\_\_\_\_

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there enough time in each of the three areas? YES NO

Will you recommend/support your school's attendance next year? YES NO

Does your school have a construction program? YES NO

Does your school have an engineering program? YES NO

What were the most popular attractions at the event? (Use back if necessary)

What would you like to see if you were to come again next year? (Use back if necessary)

Comments/recommendations:

The following is a sample questionnaire for Exhibitors and Trades:

EXHIBITORS/TRADES EVALUATION FORM

Name of Organization: \_\_\_\_\_

Function (e.g., Exhibitor, Trade, etc.): \_\_\_\_\_

Date(s) Attended: \_\_\_\_\_

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there sufficient time for students in your respective areas? YES NO

Was the number of trades or exhibits adequate? YES NO

Was there sufficient space for your activity or display? YES NO

**Will you recommend/support your organization's attendance next year?**

**YES**

**NO**

**What would you like to see if you were to come again next year? (Use back if necessary)**

**Comments/recommendations:**

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**Satisfaction levels captured by the above evaluation forms completed by the students, teachers, counselors, exhibitors, and the trades will demonstrate the effectiveness of each CCD event. The measure of effectiveness shall be reported to the State Department of Education. Organizers of the event will attempt to monitor the number of students entering the Construction Academy program, apprenticeship programs, community colleges, and other technical programs after attending the CCD event(s).**

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

**See Attached.**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$62,500	\$62,500	\$0	\$0	\$125,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

See Attached.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

All funds requested were for the sole purpose of executing the Construction Career Days Events on the respective islands/counties:

- FY2024 – State GIA (\$100,000) – Hawaii Island
- FY2025 – State GIA (\$125,000) – Oahu and Kauai County
- FY2026 – State GIA (\$100,000) -- Maui County and Hawaii Island
- FY2027 – State GIA (\$125,000) application pending – Oahu and Kauai County

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The balance of unrestricted current assets is \$428,314

## V. Experience and Capability

### 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**As mentioned previously, the HCCD nonprofit has held annual CCD events for the past 18 years. The organization has served more than 17,200 students. Many of the Directors and Officers on the Board of Directors have been with the organization since its inception in 2007. Each County within the State of Hawaii is represented on the Board of Directors (see attached Organization Chart). Planning Committee members on Oahu and Kauai have experience hosting at least three events within the 18-year span and are fully aware of what is required to execute a successful event.**

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

**Discussions to secure the venues on Oahu and Kauai County have been initiated. Each location is currently awaiting confirmation of dates.**

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**The HCCD nonprofit organization does not have paid personnel and is operated solely by volunteers. As mentioned above, many of the Directors and Officers on the Board of Directors have been part of the organization since its inception. The Board is comprised of owners of construction companies, members of construction-related organizations, and high-level officials of industry-related educational institutions. Additionally, Planning Committees are comprised of representatives from the industry, such as private construction companies, trade unions, labor organizations/associations, state agencies, and educational institutions.**

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**See attached Organization Chart**

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The HCDD nonprofit does not have any paid staff. All Directors and Officers of the Board of Directors are volunteers and receive no compensation. Further, Planning Committee members are also volunteers and do not receive any compensation. If the HCDD program is fortunate to receive a grant award from the Legislature, 100 percent of the grant will fund the two events planned this fiscal year.

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

No pending litigation.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The organization does not possess any specific licensure or accreditation relevant to this request.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

No grant funds will be used to support or benefit a sectarian or non-sectarian private educational institution.

#### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

**The HCCD Board of Directors has developed a plan to sustain the activities funded by this grant. The plan includes requesting funds from the Hawaii Department of Education, Federal Highway Administration On-the-Job Training Supportive Services Program, private sponsorships, and exploring long-term funding sources such as through programs with Kamehameha Schools.**

# ATTACHMENTS

Hawaii Construction Career Day\_OP



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** HAWAII CONSTRUCTION CAREER DAYS

**DBA/Trade Name:** HAWAII CONSTRUCTION CAREER DAYS

**Issue Date:** 01/03/2026

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#: [REDACTED]

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 219393

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE

P. O. BOX 2508

CINCINNATI, OH 45201

SEP 14 2002

Date:

HAWAII CONSTRUCTION CAREER DAYS

PO BOX 235354

HONOLULU, HI 96823-3505

Employer Identification Number:

37-1545011

DLN:

17053219021047

Contact Person:

DAVID A DOKKER

ID# 31168

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170 (b) (1) (A) (vi)

Form 990 Required:

Yes

Effective Date of Exemption:

June 1, 2007

Contribution Deductibility:

Yes

Advance Ruling Ending Date:

December 31, 2011

Appendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support schedule for Advance Ruling period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status. Please see enclosed Publication 4221-FC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient

Letter 1045 (DO/CG)

HAWAII CONSTRUCTION CAREER DAYS

organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers, directors, trustees, members, or major contributors.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC  
Statute Extension

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and

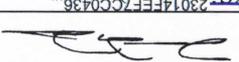
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Hawaii Construction Career Days**

(Typed Name of Individual or Organization) <b>Hawaii Construction Career Days</b>	
(Signature) 	(Date) <b>01/22/2026</b>
(Typed Name) <b>Melanie Martin</b>	
(Title) <b>President</b>	

Section 42F-102, Hawaii Revised Statutes – Application for Grants

HAWAII CONSTRUCTION CAREER DAYS

Requests for grants and subsidies shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization;

**Hawaii Construction Career Days (HCCD)**

- (2) The public purpose for the grant or subsidy;

**The public purpose for the grant is to help middle and high school students, including economically disadvantaged youth, by providing an insight into career opportunities in the construction industry.**

- (3) The services to be supported by the grant or subsidy;

**The grant will fund two career day events. Two-day event will be held on Oahu. The other event will be held on Kauai. Because there is no cost assessed to the students and teachers to attend the event, the grant funds will be used to purchase Personal Protective Equipment (PPE) for all students and teachers, insurance, transportation services (ground transportation, and other goods and services necessary to hold the events.**

- (4) The target group; and

**While the event will be open to all middle and high school students from both public and private schools, the target population will be middle and high school students, including economically disadvantaged youth on Oahu and Kauai County.**

- (5) The cost of the grant or subsidy and the budget. [L 1997, c 190, pt of §3]

**The total cost for two events is estimated to be \$225,000. The HCCD organization is requesting \$125,000 in grant funding.**

# Title I Eligibility Data by Complex Area, School Year 2025-26

## Farrington-Kaiser-Kalani

SCHOOL NAME	PERCENTAGE
Ka'ewai Elementary School	100.00%
Linapuni Elementary School	100.00%
Kalihi Elementary School	99.78%
Pu'u hale Elementary School	94.95%
Mayor Joseph J. Fern Elementary School	92.52%
Governor Sanford B. Dole Middle School	89.54%
Kalihi-Waena Elementary School	76.46%
Hawai'i School for the Deaf & Blind	73.84%
Kalihi-Uka Elementary School	69.63%
Kalihi-Kai Elementary School	65.58%
Kapalama Elementary School	57.75%
Governor Wallace Rider Farrington High School	52.53%
King David Kalākaua Middle School	51.31%

## Kaimuki-McKinley-Roosevelt

SCHOOL NAME	PERCENTAGE
Kauluwela Elementary School	100.00%
Palolo Elementary School	100.00%
Princess Victoria Ka'iulani Elementary School	96.25%
William P. Jarrett Middle School	90.28%
Princess Ruth Ke'elikōiani Middle School	88.79%
Princess Miriam K. Likelike Elementary School	80.31%
King William C. Lunailo Elementary School	75.25%
Royal Elementary School	74.32%
Queen Ka'ahumanu Elementary School	72.85%
Lanakila Elementary School	70.18%
Ala Wai Elementary School	68.50%
Prince Jonah Kūhio Elementary School	67.03%
Kaimuki High School	64.59%

SCHOOL NAME	PERCENTAGE
Ke Kula Kaiapuni 'O Ānuenue	60.54%
President Abraham Lincoln Elementary School	58.06%
President George Washington Middle School	57.98%
President Thomas Jefferson Elementary School	57.69%
Prince David Kawānanakoa Middle School	57.14%
President William McKinley High School	53.33%
Ali'iolani Elementary School	47.96%
Pauoa Elementary School	47.32%

**'Aiea-Moanalua-Radford**

SCHOOL NAME	PERCENTAGE
'Aiea Elementary School	100.00%
Waimalu Elementary School	52.88%
Pearl Harbor Elementary School	52.51%
'Aiea Intermediate School	52.12%
Alvah A. Scott Elementary School	50.23%
Salt Lake Elementary School	50.23%
'Aiea High School	48.78%
Makalapa Elementary School	47.95%

**Leilehua-Mililani-Waialua**

SCHOOL NAME	PERCENTAGE
Ka'ala Elementary School	89.65%
Wahiawā Elementary School	63.60%
Helemano Elementary School	61.13%
Wahiawā Middle School	59.23%
Hale'iwa Elementary School	57.59%
1SG Samuel K. Solomon Elementary School	55.52%
'Iliahi Elementary School	53.72%
Waialua Elementary School	51.23%
Leilehua High School	49.76%
Kīpapa Elementary School	49.01%

**Campbell-Kapolei**

SCHOOL NAME	PERCENTAGE
Iroquois Point Elementary School	88.51%
Barbers Point Elementary School	82.81%
Pohākea Elementary School	61.28%
'Ilima Intermediate School	60.27%
Ka'imiloa Elementary School	57.53%
'Ewa Elementary School	50.25%
Makakilo Elementary School	47.88%

**Nanakuli-Wai'anae**

SCHOOL NAME	PERCENTAGE
Wai'anae Elementary School	100.00%
Nanaikapono Elementary School	100.00%
Mākaha Elementary School	99.31%
Nanakuli Elementary School	88.93%
Mā'ili Elementary School	85.86%
Wai'anae Intermediate School	84.68%
Leihōkū Elementary School	83.71%
Nanakuli High & Intermediate School	81.52%
Wai'anae High School	78.01%

**Pearl City-Waipahu**

SCHOOL NAME	PERCENTAGE
Waipahu Elementary School	87.30%
August Ahrens Elementary School	60.56%
Honowai Elementary School	60.17%
Waipahu Intermediate School	57.23%
Lehua Elementary School	54.36%
Pearl City Elementary School	51.42%
Waiau Elementary School	50.30%
Waipahu High School	49.01%
Kaleiopu'u Elementary School	48.67%

### Castle-Kahuku

SCHOOL NAME	PERCENTAGE
Kahalu'u Elementary School	93.45%
Hau'ula Elementary School	78.51%
Waiāhole Elementary School	70.00%
Kahuku Elementary School	65.55%
Pū'ōhala Elementary School	62.65%
Lā'ie Elementary School	56.32%
He'eia Elementary School	54.36%
Reverend Benjamin Parker Elementary School	54.01%
Governor S. W. King Intermediate School	52.33%
Kahuku High & Intermediate School	50.17%
Ka'a'awa Elementary School	50.00%
James B. Castle High School	48.49%
Kapunahala Elementary School	45.68%

### Kailua-Kalāheo

SCHOOL NAME	PERCENTAGE
Blanche Pope Elementary School	100.00%
Waimānalo Elementary & Intermediate School	87.84%
Olomana School	79.25%
Kailua Elementary School	53.57%
Keolu Elementary School	49.13%
Kailua High School	47.92%

### Hilo-Waiākea

SCHOOL NAME	PERCENTAGE
Hilo Union Elementary School	100.00%
Keaukaha Elementary School	94.91%
Prince Jonah Kūhiō Kalaniana'ole Elementary School	94.48%
Chiefess Kapi'olani Elementary School	91.48%
Hilo Intermediate School	73.12%
Waiākea Elementary School	64.99%
Waiākeawaena Elementary School	56.92%
Hilo High School	56.04%

SCHOOL NAME	PERCENTAGE
Ka'umana Elementary School	53.71%
Ha'aeo Elementary School	50.81%
Waiākea Intermediate School	49.47%

**Honoka'a-Kealakehe-Kohala-Konawaena**

SCHOOL NAME	PERCENTAGE
Hōnāunāu Elementary School	100.00%
Ho'okena Elementary School	88.00%
Kealakehe Elementary School	81.85%
Konawaena Elementary School	71.11%
Kealakehe Intermediate School	68.47%
Waimāea Elementary School	68.46%
Konawaena Middle School	65.65%
Waikoaloa Elementary & Middle School	65.30%
Ke Kula 'O Ehunuikeimāliino	64.11%
Kahakai Elementary School	62.51%
Pa'uilo Elementary & Intermediate School	61.72%
Kohala Middle School	60.85%
Honoka'a High & Intermediate School	59.85%
Kohala Elementary School	56.88%
Kohala High School	56.15%
Honoka'a Elementary School	53.19%
Konawaena High School	51.72%
Kealakehe High School	51.10%
Hōlualoa Elementary School	48.37%

**Ka'u-Kea'au-Pāhoa**

SCHOOL NAME	PERCENTAGE
Nā'ālehu Elementary School	100.00%
Pāhoa Elementary School	100.00%
Keonepoko Elementary School	100.00%
Mountain View Elementary School	100.00%
Pāhoa High & Intermediate School	100.00%
Ka'u High & Pāhala Elementary School	98.07%

SCHOOL NAME	PERCENTAGE
Kea'au Middle School	86.72%
Kea'au Elementary School	84.01%
Kea'au High School	81.74%

**Baldwin-Kekaulike-Kūlanihāko'i-Maui**

SCHOOL NAME	PERCENTAGE
Wailuku Elementary School	69.98%
Kīhei Elementary School	67.13%
Lihikai Elementary School	62.43%
Pā'ia Elementary School	61.82%
Kahului Elementary School	60.92%
Waihe'e Elementary School	59.30%
Samuel E. Kalama Intermediate School	55.61%
Ha'ikū Elementary School	53.77%
Lokelani Intermediate School	53.70%
Makawao Elementary School	53.58%
Īao Intermediate School	52.07%
Kūlanihāko'i High School	51.35%
Kula Elementary School	49.55%
Maui Waena Intermediate School	48.66%
Henry Perrine Baldwin High School	45.26%
King Kekaulike High School	42.39%

**Hāna-Lāhaināluna-Lāna'i-Moloka'i**

SCHOOL NAME	PERCENTAGE
Kilohana Elementary School	100.00%
Maunaloa Elementary School	100.00%
Lahaina Intermediate School	100.00%
Princess Nāhi'ena'ena Elementary School	100.00%
Moloka'i Middle School	97.58%
Kaunakakai Elementary School	97.14%
Lahainaluna High School	96.03%
King Kamehameha III Elementary School	95.88%
Moloka'i High School	80.23%

SCHOOL NAME	PERCENTAGE
Hana High & Elementary School	70.20%

**Kapa'a-Kaua'i-Waimea**

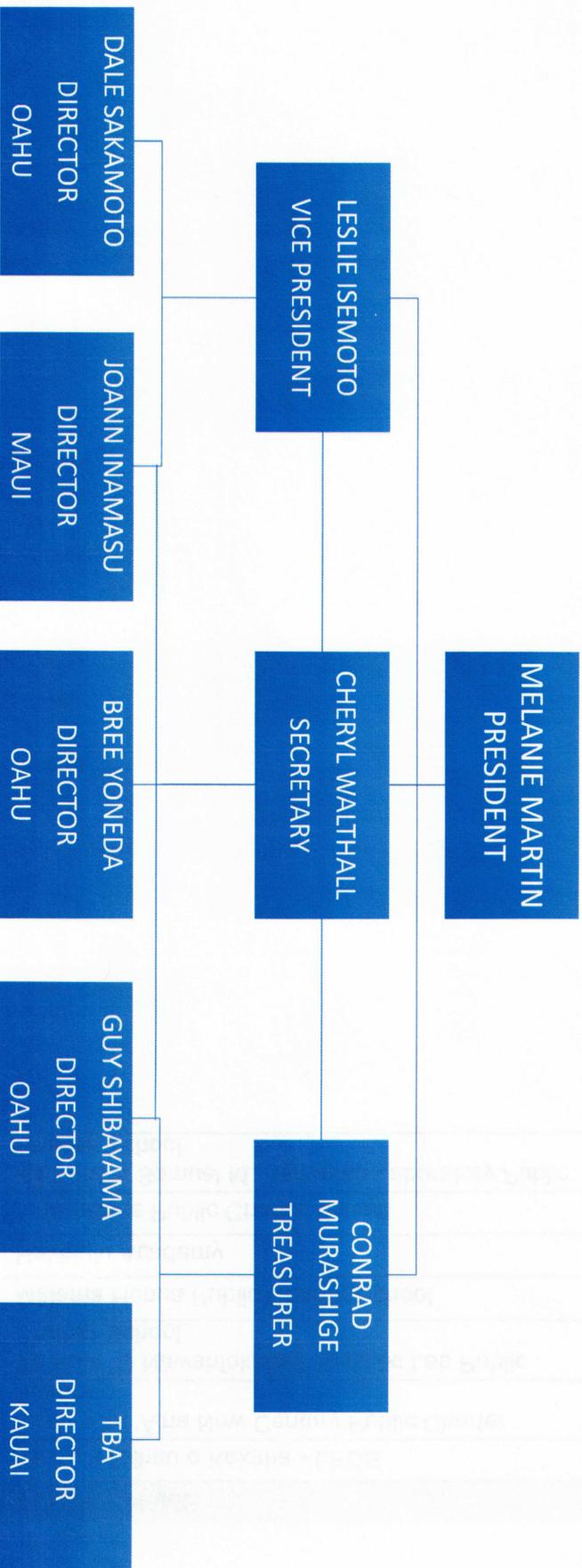
SCHOOL NAME	PERCENTAGE
Niihau High & Elementary School	69.23%
Koloa Elementary School	62.70%
Kekaha Elementary School	61.53%
Kapa'a Elementary School	60.60%
Waimea Canyon Middle School	54.38%
King Kaunualii Elementary School	52.42%
'Ele'ele Elementary School	51.51%
Waimea High School	51.33%
Chiefess Kamakahalei Middle School	50.96%
Kapa'a Middle School	49.11%
Elsie H. Wilcox Elementary School	47.94%

**Charter**

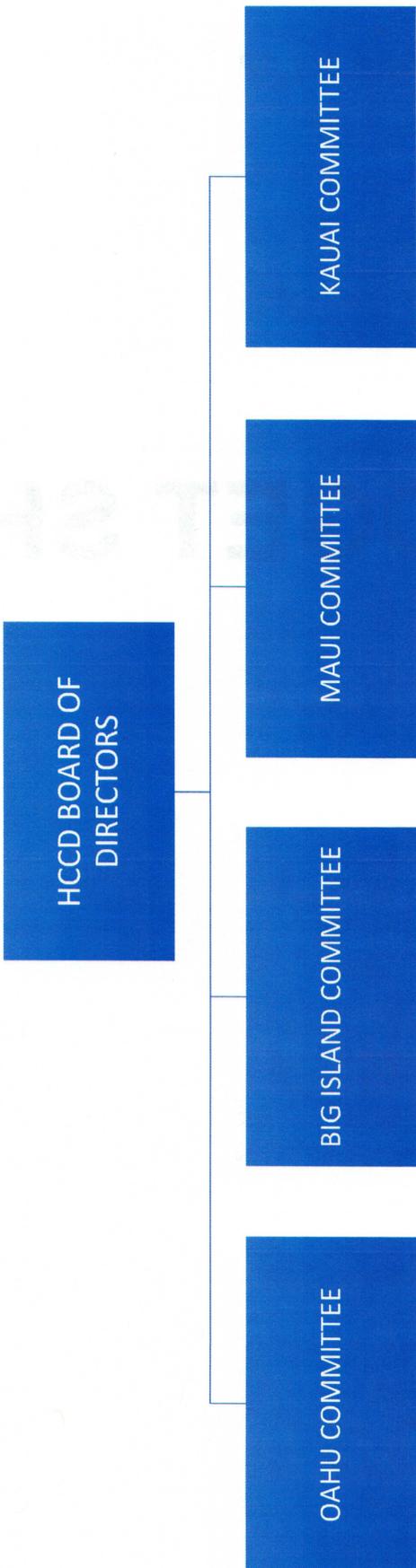
SCHOOL NAME	PERCENTAGE
Kamaile Academy	100.00%
Na Wai Ola Public Charter School	91.58%
Connections PCS	90.90%
Kualapu'u Conversion Charter School	86.06%
Kua O Ka La New Century Public Charter School	83.89%
Ke Ana La'hana Public Charter School	82.42%
Ka 'Umeke Ka'eo	82.19%
Laupāhoehoe Community - PCS	72.10%
Hawai'i Academy of Arts & Science	71.11%
KanuiKapono Public Charter School	70.68%
Volcano School of Arts & Sciences	69.41%
Kula Aupuni Niihau A Kahalelani Aloha	68.57%
Kawaiikini New Century Public Charter School	65.53%
Ka Wai'hona o Ka Na'auao Public Charter School	63.14%
Kona Pacific Public Charter School	62.71%
Waimea Middle School	59.57%

SCHOOL NAME	PERCENTAGE
Ke Kula Niihau o Kekaha - LPCS	59.53%
Kanu o ka 'Āina New Century Public Charter School	56.60%
Ke Kula 'O Nāwahīokalani'ōpu'u Iki Lab Public Charter School	51.79%
Mālama Honua Public Charter School	50.58%
Hakipu'u Academy	47.27%
Innovations Public Charter School	42.73%
Ke Kula 'o Samuel M. Kamakau Laboratory Public Charter School	42.46%

# HAWAII CONSTRUCTION CAREER DAYS BOARD OF DIRECTORS



# HAWAII CONSTRUCTION CAREER DAYS ORGANIZATION CHART

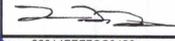




## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Construction Career Days\_OP

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	1,100			3,500
2. Insurance	12,000			5,000
3. Lease/Rental of Equipment	4,000			2,000
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	8,000			7,000
7. Telecommunication				
8. Utilities				
9. Personal Protective Equipment	15,000			10,000
10. Rentals (Tents, Tables, Chairs, etc.)	25,000			10,000
11. Lunches(Students/Teachers/Volunteers)	25,000			15,000
12. Portable Toilets	1,000			2,000
13. Hauling Services				5,000
14. Career Guides and Other Advertising	11,000			3,000
15. T-shirts for Volunteers and Board				9,000
16. Transportation - Students	15,000			11,000
17. Web Hosting and Online Subscriptions	1,900			
18. Professional Services	1,000			1,500
19. Security	5,000			3,000
20. Miscellaneous Expenses	0			10,000
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>125,000</b>			<b>97,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>125,000</b>			<b>97,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	125,000	Melanie Martin <span style="float: right;">808.220.6732</span>		
(b) Total Federal Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	97,000	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>222,000</b>	Melanie Martin, President Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Construction Career Days\_OP

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
No equipment purchases.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
No vehicle purchases.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>			\$ -	

JUSTIFICATION/COMMENTS:

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Construction Career Days\_0

	FUNDING AMOUNT REQUESTED						
	TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
		FY: 2024-2025	FY: 2025-2026			FY: 2026-2027	FY: 2026-2027
PLANS							
LAND ACQUISITION							
DESIGN							
CONSTRUCTION							
EQUIPMENT							
<b>TOTAL:</b>							
<b>JUSTIFICATION/COMMENTS:</b> Not a CIP Project.							

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Hawaii Construction Career Days\_OP

Contracts Total: 100,000

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Hawaii Construction Career Days FY2026	7/1/25 - 6/30/26	State DOE	State	100,000
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3					
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