

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

MARIKO S AHN
PRINT NAME AND TITLE

1-12-26
DATE

HAWAII ALL-PURPOSE ACKNOWLEDGMENT
H.R.S 502-41(6)

State of Hawaii }
County of Honolulu } ss.

On this 9th day of January, 2026, in the 1st Circuit Court, State of Hawaii,
Day Month Year Name of Circuit

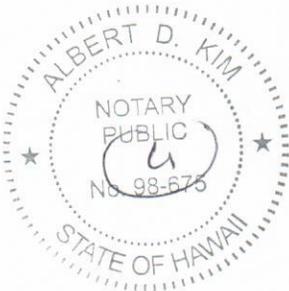
before me personally appeared AHN, MARICO SUNAE (.) (and
Name of Signer 1

_____ (.) to me personally known or proved
Name of Signer 2 (if any)

to me on the basis of satisfactory evidence to be the person(s) whose name(s)
is/are subscribed to this instrument, who, being by me duly sworn or affirmed, did say
that such person(s) executed the foregoing instrument identified or described as

**Declaration Statement of Applicants for Grants Pursuant to Chapter 42F, Hawaii Revised
Statutes as the free act and deed of such person(s),**

and if applicable, in the capacity shown having been duly authorized to execute such instrument
in such capacity. The foregoing instrument is dated January 9, 2026 and
contained 1 page at the time of this acknowledgment/certification.



ALBERT D. KIM

Printed Name of Notary Public

Notary Public — STATE OF HAWAII

My commission expires: 12/27/2026

[Signature]

Signature of Notary Public

Place Notary Seal or Stamp Above

HAWAII ALL-PURPOSE ACKNOWLEDGMENT
H.R.S 502-41(6)

State of Hawaii }
County of Honolulu } ss.

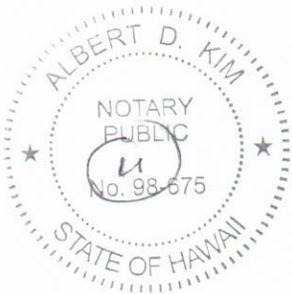
On this ____ day of January, 2026, in the 1st Circuit Court, State of Hawaii,
Day Month Year Name of Circuit

before me personally appeared AHN, MARICO SUWAE (,) (and
Name of Signer 1

____ (,) to me personally known or proved
Name of Signer 2 (if any)

to me on the basis of satisfactory evidence to be the person(s) whose name(s)
is/are subscribed to this instrument, who, being by me duly sworn or affirmed, did say
that such person(s) executed the foregoing instrument identified or described as
**Declaration Statement of Applicants for Grants Pursuant to Chapter 42F, Hawaii Revised
Statutes** as the free act and deed of such person(s),

and if applicable, in the capacity shown having been duly authorized to execute such instrument
in such capacity. The foregoing instrument is dated JANUARY 9, 2026 and
contained 1 page at the time of this acknowledgment/certification.



ALBERT D. KIM
Printed Name of Notary Public

Notary Public — STATE OF HAWAII
My commission expires: 12/27/2026

[Signature]
Signature of Notary Public

Place Notary Seal or Stamp Above

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Hawaii Korean U.S. Citizens League

Amount of State Funds Requested: \$ 80,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Our organization is dedicated to promoting civic engagement and increasing public awareness of the democratic process through nonpartisan education and community outreach. We organize educational seminars and public forums that facilitate constructive dialogue between elected officials, candidates, and underserved communities. These activities are designed to inform the public, encourage civic participation, and support voter education and registration efforts in accordance with State guidelines. Funding is requested to support program implementation, outreach initiatives, and necessary operational expenses to ensure the continued delivery and expansion of these public benefit services.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 130,000

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

1451 S King #511

City:

Honolulu

State:

HI

Zip:

96814

Contact Person for Matters Involving this Application

Name:
Mariko Ahn

Title:
President

Email:
hkuscl2013@gmail.com

Phone:
808-220-7735



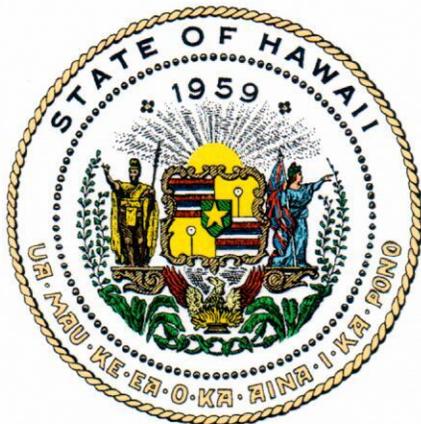
Authorized Signature

Mariko Ahn / President

Name and Title

01/09/2026

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII KOREAN-U.S. CITIZENS LEAGUE

was incorporated under the laws of Hawaii on 06/19/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 06, 2026

Director of Commerce and Consumer Affairs





STATE OF HAWAII
DEPARTMENT OF TAXATION
Ka 'Oihana 'Auhau

Approved Tax Clearance Found

Date Approved:

01/07/2026

Case ID:

2192781

Hawaii Tax ID #:

T-071-970-4064

Name:

HAWAII KOREAN-U.S CITIZENS LEAGUE

Address:

1451 S KING ST STE 511 HONOLULU HI 96814-2509



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII KOREAN-U.S. CITIZENS LEAGUE

Issue Date: 01/12/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 239506

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Letter from IRS
DEPARTMENT OF THE TREASURY

Date: NOV 16 2015

HAWAII KOREAN-US CITIZENS LEAGUE
1580 MAKALOA ST STE 770
HONOLULU, HI 96814

Employer Identification Number:
46-3061657
DLN:
17053223348025
Contact Person:
PAULA J MOLL-MALONE ID# 31262
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 19, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

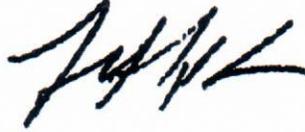
Letter 947

m 11/16/2015

HAWAII KOREAN-US CITIZENS LEAGUE

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey I. Cooper". The signature is stylized and cursive.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

CORPORATE RESOLUTION HAWAII KOREAN-U.S. CITIZENS LEAGUE

The Board of Directors of Hawaii Korean-U.S Citizens League hereby certifies that this Corporation is duly organized and existing under the laws of the State of Hawaii and the following is a true, accurate, and complete resolution. The Hawaii Korean-U.S. Citizens League from a Board of

Directors attended a meeting on January __, 2026. and ratifying the following resolutions:

Resolved, that under Hawaii Revised Statute HRS 42F-103, Hawaii Korean-U.S Citizens League will abide by the following Resolutions. If any present or past policies, by-laws, or Resolutions are in conflict with the Resolutions below, the Resolutions with supersede, amend, and modify and in all cases of conflicts, control and govern Hawaii Korean-U.S. Citizens League

Resolved, Hawaii Korean-U.S. Citizens League allow the state agency to which funds for the grant were appropriated for expenditure, legislative committees, and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant. In accordance with this requirement, Hawaii Korean-U.S. Citizens League will retain all records pertaining to the said fund for a period of at least three years from the conclusion of the Contract in connection with HRS 42F-103.

Resolved, The Hawaii Korean-U.S. Citizens League shall be in good standing and maintain itself as a corporation in the State of Hawaii.

Resolved, The Hawaii Korean-U.S. Citizens League has been designated as a nonprofit under Internal Revenue Code (IRC) Section 501(c) (3) and shall maintain that status

Resolved, that Mariko Ahn, president of Hawaii Korean-U.S. Citizens League, be and is hereby authorized and empowered to sign any and all documents on behalf of Hawaii Korean-U.S. Citizens League, and to take such steps, and do such other acts and things, as in her judgment may be

necessary, appraise or desirable in connection with any proposal submitted to, or any contract entered into with the State of Hawaii, and authorized to carry out this Resolution.

Therefore, it is agreed by the approving votes noted as signatures below, that a significant Directors of the hereby approves the content with this resolution.

Vice President
Signature: Printed
Name:

Charlene Lee
Date: 1/10/26 *Charlene Lee*

Vice President
Signature: Printed
Name:

CHANG, SOO WOONG
Date: 1-12-26 *Soong Woong Chang*

Director Signature: Vince Shin
Printed Name:

Date: 01/12/26 *Vince Shin*

Director Signature: YULLY YUM
Printed Name:

Date: 01-10-26 *Yully Yum*

Director Signature: Siklu Emmons
Printed Name:

Date: 1/10-26 *Siklu Emmons*

Director Signature:
Printed Name: _____
Date:

Director Signature:
Printed Name: _____
Date:

Bylaws of the Hawaii Korean-U.S. Citizens League

Chapter 1. General Rules

Article 1 This league shall be titled as the Hawaii Korean-U S Citizens League

Article 2 The purpose of this league is to support the advancement of Koreans in leading society as well as the protection of their rights and interests by fulfilling the businesses described below and to contribute furthermore to the development of Korean residents in local society

1. Educational business for acquisition of citizenship or naturalization of non-U S citizen Koreans
2. Holding campaigns or seminars on voting events
3. Other events and service business that benefit community advancement
4. Protection of the rights and interests of Korean-U S citizens in Korea

Article 3. The office of this league shall be located in Hawaii

Chapter 2. Organization and Voting

Article 4 Members of this league shall be 18 or older Koreans who reside in the State of Hawaii

Article 5 Members of this league shall have the rights to vote or to run for election or to participate in decision making businesses and operation of the league

Article 6. In order to fulfill the purpose of the league there shall be the executives and staff as following and the term shall be two years. However the term may be extended through the general meeting

1. One president shall have the general authority over all businesses of the league by being the head representative of this league
2. Less than four vice-presidents shall assist the president and act as a proxy when the president is not available according to the procedures
3. One secretary shall be responsible for various businesses and tasks of this league
4. One clerical chair shall be responsible for external affairs of this league
5. One scribe shall be responsible for keeping records of this league

6) One treasurer shall be responsible for the accounting of this league

7) Subcommittees

1. Voter registration subcommittee
2. Promotion subcommittee
3. Citizen education subcommittee
4. Public relations subcommittee
5. Mobilization subcommittee
6. Minority subcommittee

However, each department and committee may have department members and committee members according to their needs

7. Regional representative may have regional representatives according to needs

Article 7.

1. Electing the president, vice presidents, and auditing requires the recommendations of the board of directors and confirmation from the general meeting
2. The secretary may be recommended and appointed by the president through the confirmation from the board of directors
3. The clerical chair and each subcommittee chair and members are to be appointed by the president

Article 8.

1. For assets management and financial support on this league, there shall be the board of directors
2. For a director to be elected, a person shall be recommended by the board of directors and then be confirmed through the general meeting. The total number, including the presidents and a secretary, shall be around 30, including a chief-director, and less than three vice chief-directors, a secretarial director, and a financial director

Article 9. The board of directors shall do the following

1. Financial and business support
2. Bylaws revision related work
3. Recommendation of the presidents, directors, audits and execution of vote to fill vacancies
4. Nomination of advisory members and counselors
5. Consideration of matters to be submitted to the General Meeting

- 6) Management of assets of this league
- 7) Matters entrusted to the General Meeting
- 8) Other important matters

Article 10 Audit

There shall be two audits to perform audits on all businesses and finance matters of this league and to report the results to the general meetings

Article 11. Advisory member and counselors

This league may have advisory members and counselors when needed

Article 12 The League shall have the following meetings

- 1) Regular general meeting The president may call the meeting once a year (in January) with a two-week notice for voting on budget, settlement business plan, bylaws revision, confirmation of the president and directors and other important matters
- 2) Extraordinary general meeting The meeting may be held when there is resolution in the board of directors or when needed by the president, the meeting may be held
- 3) Board of directors meeting The chief director may call for the meeting and become the chairperson when it is requested by more than a third of the directors or by the president
- 4) Resolution Each meeting's resolution shall be effective with attendance of more than half of the registered members and decided by the votes of more than a half of the attendees, but the revision of bylaws requires the vote of the two-thirds
However, the general meeting shall be held effective with the number of attendees

Chapter 3. Finance

Article 13. Finance of this league shall be supplied with donations, supporting funds from the board of directors and others

- 1) The fiscal year of the league is from January 1st to December 31st

Chapter 4. Subsidiary Rules

Article 14. Matters not described in these bylaws shall be in accordance with the general practices

Article 15 This league shall be a non-profit organization

Article 16. This bylaws shall be effective from the passage date

Article 17. These by-laws may be altered, amended or repealed and new by-laws may be adopted by a majority of the Directors present at any regular meeting or at any special meeting if at least two days written notice is given of intention to alter, amend or repeal or to adopt new by-laws at such meeting

The foregoing initial by-laws of the Non-Profit Corporation were adopted by the Board of Directors on this day of 19 of June 2013



Mariko Ann President Director

**Hawaii-Korean U.S. Citizens League
PREAMBLE**

These Bylaws are subject to, and governed by, the Hawaii Non-Profit Corporation Act and the Articles of Incorporation of HAWAII-KOREAN U.S. CITIZENS LEAGUE. In the event of a direct conflict between the provisions of these Bylaws and the mandatory provisions of the Hawaii Non-Profit Corporation Act, the Hawaii Non-Profit Corporation Act will be controlling. In the event of a direct conflict between the provisions of these Bylaws and the Articles of Incorporation of HAWAII-KOREAN U.S. CITIZENS LEAGUE, these Bylaws will be controlling. These Bylaws supersede and modify, and amend any prior Bylaws.

Our prior Bylaws allow the modification of Bylaws by a vote from Directors at a Directors' Meeting. These Bylaws are in accordance with Hawaii Revised Statute §414D-147.

ARTICLE I – PURPOSE

1.1 General. The purposes for which HAWAII-KOREAN U.S. CITIZENS LEAGUE is organized are:

1.1.1 HAWAII-KOREAN U.S. CITIZENS LEAGUE is organized and shall be operated exclusively for charitable, scientific, and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") or the corresponding section of any future federal tax code. Specifically, HAWAII-KOREAN U.S. CITIZENS LEAGUE shall work to strengthen qualified citizens to participate in the US and State voting process for elected officials, including but not limited to voter's registration, education regarding voters' rights, procedure to register and vote, and provide educational seminars and meetings, and providing assistance for qualified immigrants to become US citizens through consulting, education, networking, and resources.

1.1.2 To engage in any and all lawful activities incidental to the foregoing purposes, except as otherwise restricted herein. In all circumstances regarding membership, hiring, and providing services, Hawaii-Korean U.S. Citizens League will not discriminate on basis of political party affiliation, race, color, national origin, religion, creed, sex, age, sexual orientation, or disability, or any other characteristics of individuals that are prohibited by any laws, ordinances, rules, and statutes that have jurisdiction over HAWAII-KOREAN U.S. CITIZENS LEAGUE.

1.2 Powers. HAWAII-KOREAN U.S. CITIZENS LEAGUE is a non-profit corporation and shall have all of the powers, duties, authorizations, and responsibilities as provided in the Hawaii Non-Profit Corporation Act; provided, however, HAWAII-KOREAN U.S.

CITIZENS LEAGUE shall neither have nor exercise directly or indirectly in any activity, that would invalidate its status as a corporation that is exempt from federal income taxation as an HAWAII-KOREAN U.S. CITIZENS LEAGUE described in Section 501(c)(3) of the Code.

ARTICLE II – OFFICES

- 2.1 Principal Office. The principal office of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be located at ADDRESS
- 2.2 Other Offices. HAWAII-KOREAN U.S. CITIZENS LEAGUE may have such other offices as the Board of Directors may determine or as the affairs of HAWAII-KOREAN U.S. CITIZENS LEAGUE may require from time to time.

ARTICLE III – BOARD OF DIRECTORS

- 3.1 General Powers and Responsibilities. HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be governed by a Board of Directors (“the Board”), which shall have all of the rights, powers, privileges and limitations of liability of directors of a nonprofit corporation organized under the Hawaii Non-Profit Corporation Act. The Board shall establish policies and directives governing business and programs of HAWAII-KOREAN U.S. CITIZENS LEAGUE and shall delegate to the Executive Director and HAWAII-KOREAN U.S. CITIZENS LEAGUE staff, subject to the provisions of these Bylaws, authority and responsibility to see that the policies and directives are appropriately followed.
- 3.2 Number and Qualifications.
- 3.2.1 The Board shall have up to NUMBER, but no fewer than NUMBER, members. The number of Board members may be increased beyond NUMBER members or decreased to less than NUMBER members by the affirmative vote of a majority of the then-serving Board of Directors. A Board member need not be a resident of the State of Hawaii.
- 3.2.2 In addition to the regular members of the Board, representatives of such other HAWAII-KOREAN U.S. CITIZENS LEAGUES or individuals as the Board may deem advisable to elect shall be Ex-Officio Board Members, but shall not have voting power, shall not count as one of the regular Board members, and shall not be eligible for office.

- 3.3 Board Compensation. The Board shall receive no compensation other than reasonable expenses. However, provided the compensation structure complies with Sections 6.8 and 6.8.1 of these Bylaws, nothing in these Bylaws shall be construed to preclude any Board Member from serving the HAWAII-KOREAN U.S. CITIZENS LEAGUE in any other capacity and receiving compensation for services rendered.
- 3.4 Board Elections. The Governance Committee shall present nominations for new and renewing Board members at the Board meeting immediately preceding the beginning of the next fiscal year. Recommendations from the Governance Committee shall be made known to the Board in writing before nominations are made and voted on. New and renewing Board members shall be approved by a majority of those Board members at a Board meeting at which a quorum is present.
- 3.5 Term of Board. All appointments to the Board shall be for three year terms. No person shall serve more than two consecutive terms unless a majority of the Board at a Board meeting at which a quorum is present votes to appoint a Board member to one additional year. No person shall serve more than seven consecutive years. After serving a total of two terms or two terms and one year, as the case may be, a Board member may be eligible for reconsideration as a Board member after two years have passed since the conclusion of such Board member's service.
- 3.6 Vacancies. Vacancies on the Board may be filled by a majority vote of the Board at a Board meeting at which a quorum is present. A Board member elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.
- 3.7 Resignation. Each Board member shall have the right to resign at any time upon written notice thereof to the Board President, Secretary of the Board, or the Executive Director. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective.
- 3.8 Removal. A Board member may be removed, with or without cause, at any duly constituted meeting of the Board, by the affirmative vote of a majority of then-serving Board members.
- 3.9 Meetings. The Board's regular meetings may be held at such time and place as shall be determined by the Board. The President or any four regular Board members may call a special meeting of the Board on three days' notice to each member of the Board. Notice

shall be served to each Board member via hand delivery, US mail, e-mail, or fax. The person or persons authorized to call special meetings of the Board may fix any place, so long as it is reasonable, as the place for holding any special meeting of the Board called by them. Members may participate at an annual or regular meeting of members by means of the Internet, teleconference, or other electronic transmission technology in a manner that allows members the opportunity to:

- (1) Read or hear the proceedings substantially concurrently with the occurrence of the proceedings;
- (2) Vote on matters submitted to the members;
- (3) Pose questions; and
- (4) Make comments.

3.10 Minutes. At meetings of the Board, business shall be transacted in such order as the Board may determine from time to time. In the event the Secretary is unavailable, the Board President shall appoint a person to act as Secretary at each meeting. The Secretary, or the person appointed to act as Secretary, shall prepare minutes of the meetings which shall be delivered to HAWAII-KOREAN U.S. CITIZENS LEAGUE to be placed in the minute books of HAWAII-KOREAN U.S. CITIZENS LEAGUE.

3.11 Action by Written Consent. Any action required by law to be taken at a meeting of the Board, or any action that may be taken at a meeting of the Board, may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by 80% of the Board members. Such consent shall be placed in the minute book of HAWAII-KOREAN U.S. CITIZENS LEAGUE and shall have the same force and effect as a unanimous vote of the Board taken at an actual meeting. The Board members' written consent may be executed in multiple counterparts or copies, each of which shall be deemed an original for all purposes. In addition, facsimile signatures and electronic signatures or other electronic "consent click" acknowledgments shall be effective as original signatures.

3.12 Quorum. At each meeting of the Board or Board Committees, the presence of one-third of the members then serving on the Board or committee shall constitute a quorum for the transaction of business. If at any time the Board consists of an even number of members and a vote results in a tie, the vote of the President shall be the deciding vote. The act of the majority of the Board members serving on the Board or Board Committees and present at a meeting in which there is a quorum shall be the act of the Board or Board Committees.

unless otherwise provided by the Articles of Incorporation, these Bylaws, or a law specifically requiring otherwise. If a quorum is not present at a meeting, the Board members present may adjourn the meeting from time to time without further notice until a quorum shall be present. However, a Board member shall be considered present at any meeting of the Board or Board Committee if during the meeting he or she is in radio or telephone, video conference communication with the other Board members participating in the meeting.

3.13 Proxy. A Board member who is unable to attend a meeting of the Board or a Board Committee may vote by written proxy given to any other voting member of the Board or Committee or designated staff member who is in attendance at the meeting in question. However, a vote by proxy will not be counted toward the number of Board members needed to be present to constitute a quorum for the transaction of business. No proxy shall be valid after three months from the date of execution. Each proxy shall be revocable unless expressly stated therein to be irrevocable or unless made irrevocable by law.

3.14 Board Member Attendance. An elected Board member who is absent from three consecutive regular meetings of the Board during a fiscal year is encouraged to re-evaluate with the Board President his/her commitment to HAWAII-KOREAN U.S. CITIZENS LEAGUE. The Board may deem a Board member who has missed three consecutive meetings without such a re-evaluation with the President to have resigned from the Board.

ARTICLE IV – OFFICERS

4.1 Officers and Duties. The Board shall elect officers of HAWAII-KOREAN U.S. CITIZENS LEAGUE which shall include a President, a President Elect, Vice-Presidents(s), a Secretary, a Treasurer, and such assistants and other officers as the Board shall from time to time determine. The officers may also include a Past President for a term of one (1) year. One person may hold any two or more offices, except the President and Secretary.

4.2 President. The President shall preside at meetings and have the power to call meetings. The President shall be responsible for leadership of the Board in discharging its powers and duties and shall, in general, supervise and control all of the business and affairs of HAWAII-KOREAN U.S. CITIZENS LEAGUE. The President may sign contracts and other instruments on the HAWAII-KOREAN U.S. CITIZENS LEAGUE's behalf.

- 4.3: President Elect. The President Elect shall have all powers and duties of the President during the President's absence, disability, or disqualification, or during any vacancy in the position of President, and such other powers or duties assigned by the President, the Board, or the Bylaws.
- 4.4 Past President. The Past President, if any, shall assist in advancing the goals and objectives of HAWAII-KOREAN U.S. CITIZENS LEAGUE through the application of knowledge gained through past Board experiences. The Past President shall be responsible for specific tasks delegated by the Executive Committee.
- 4.5: Secretary. The Secretary shall (a) cause the minutes of all Board and Executive Committee meetings and proceedings to be recorded, (b) certify the accuracy of such minutes, (c) cause notice of all meetings to be given, (d) attest the signatures of HAWAII-KOREAN U.S. CITIZENS LEAGUE'S officers and Board members as required, (e) sign correspondence on behalf of the Board, and (f) have all other powers assigned by the Board, the President, or these Bylaws.
- 4.6 Treasurer. The Treasurer shall have access to records of all receipts, disbursements, assets, and liabilities of the HAWAII-KOREAN U.S. CITIZENS LEAGUE and shall report to the Board on the condition of such records and financial condition of HAWAII-KOREAN U.S. CITIZENS LEAGUE from time to time and at least quarterly. Prior to the beginning of the fiscal year, the Treasurer shall cause a proposed operating and capital expenditure budget to be presented to the Board for approval. The Treasurer shall cause to be prepared and submitted to the Board a financial statement showing HAWAII-KOREAN U.S. CITIZENS LEAGUE's net worth at the close of the fiscal year and cause a firm of outside certified public accountants to audit the HAWAII-KOREAN U.S. CITIZENS LEAGUE's books and records at the end of each fiscal year. The Treasurer shall cause all employees of the HAWAII-KOREAN U.S. CITIZENS LEAGUE responsible for the handling of funds to be adequately bonded and shall report on the fidelity bonds of such employees to the Board annually.
- 4.7 Election and Term of Office. All officers shall be members of the Board during their terms of office. Officers shall be elected for a one year term. No officer shall be eligible to serve more than two consecutive terms in the same office. The officers of the Board shall be elected annually by the Board at regular Board meetings as terms expire or vacancies otherwise arise. A vacancy occurring in any office due to death, resignation, removal,

disqualification, or any other reason may be filled by the Board for the unexpired portion of the term of office left vacant.

- 4.8 Removal. Any officer or agent (e.g., Executive Director) elected or appointed by the Board may be removed at any time by the affirmative vote of a majority of the Board, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

ARTICLE V – COMMITTEES

- 5.1 Committee Presidents. The President may designate and appoint committees of the Board as deemed necessary. Each Board committee shall be Chaired or co-Chaired by a Board member appointed by the President or, at the President's discretion, selected by the committee's members, subject to the approval of the Board. Non-Board members may be appointed to any Board committees at the discretion of the President.
- 5.2 Standing Committees. The Board shall maintain the following standing committees: Executive Committee, Finance Committee, Development Committee, Governance Committee, and Marketing Committee.
- 5.2.1 Executive Committee. The Executive Committee shall be composed of the officers of HAWAII-KOREAN U.S. CITIZENS LEAGUE, the Presidents of each of the Board committees and, at the President's discretion, two additional voting Board members. The Executive Committee shall be responsible for conducting Board affairs in the intervals between meetings, dealing with matters of urgency that may arise between Board meetings, and coordinating the annual performance review of the Executive Director. The Executive Committee shall meet at the discretion of the President.
- 5.2.2 Finance Committee. The Finance Committee shall be composed of three or more Board members, one of whom shall be the Treasurer. The Finance Committee shall oversee all financial operations of the HAWAII-KOREAN U.S. CITIZENS LEAGUE, develop long-range fiscal plans, procure and review any and all external audits, and prepare and recommend an annual operating budget to the Board.
- 5.2.3 Development Committee. The Development Committee shall be composed of three or more Board members. The Development Committee shall be responsible for the HAWAII-KOREAN U.S. CITIZENS LEAGUE's fundraising activities and shall coordinate its fundraising goals with the Finance Committee and Marketing Committee.

- 5.2.4 Governance Committee. The Governance Committee shall be composed of three or more Board members. This committee shall recommend candidates to fill Board and officer vacancies and shall present a slate of candidates for officer and Board member positions to the Board before the regular Board meeting at which approval of recommended candidates will be sought. The Governance Committee shall also be responsible for overseeing Board governance which shall include orientation of new Board members, overseeing Board development tactics and programs, and using best efforts to review and update these Bylaws every two years.
- 5.2.5 Marketing Committee. The Marketing Committee shall be composed of three or more Board members. This committee shall focus on raising overall awareness about HAWAII-KOREAN U.S. CITIZENS LEAGUE in the Central Hawaii community as well as supporting the HAWAII-KOREAN U.S. CITIZENS LEAGUE staff and the Development Committee in furtherance of visibility and development goals.
- 5.3 Special Committees. The President may appoint special committees composed of Board members and/or non-Board members for purposes deemed appropriate by the President (i.e. special fundraising events, etc.). The term of such committees shall not be more than one year.
- 5.4 Advisory Council. The Board may maintain an Advisory Council which shall not have nor exercise the authority, responsibility, or duties of the Board. Except as otherwise provided in such resolution, members of such Advisory Council need not be Board members. The Board President shall appoint the members thereof. Any member may be removed by the Board President whenever, in the Board President's judgment, the best interests of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be served by such removal.
- 5.5 Term of Office. Each member of a committee and the Advisory Council shall serve a term of one year, unless the committee is sooner terminated or unless a committee member is removed from such committee or Advisory Council.
- 5.6 Vacancies. Vacancies in the membership of any committee or Advisory Council may be filled by appointments made in the same manner as provided in the case of the original appointments.

5.7 Quorum: Manner of Acting. The act of the majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee.

5.8 Rules. Each committee may adopt rules for its own government not inconsistent with these Bylaws or with rules adopted by the Board.

ARTICLE VI – MISCELLANEOUS

6.1 Fiscal Year. The fiscal year of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be from January 1st to December 31st.

6.2 Annual Budget. The Board shall adopt an annual operating budget, which specifies major expenditures by type and amount.

6.3 Books and Records. HAWAII-KOREAN U.S. CITIZENS LEAGUE shall keep correct and complete books and accounting records and shall also keep minutes of the proceedings of its Board.

6.4 Contracts and Grants. The Board may authorize any officer(s) or agent(s) of HAWAII-KOREAN U.S. CITIZENS LEAGUE to enter into contracts, leases, and agreements with and accept grants and loans from the United States; its departments and agencies; the State of Hawaii; its agencies, counties, municipalities, and political subdivisions; and public or private corporations, foundations, and persons; and may generally perform all acts necessary for a full exercise of the powers vested in it. The Executive Director shall have authority to enter into such contracts and expend such funds on behalf of the HAWAII-KOREAN U.S. CITIZENS LEAGUE as the Board may specify.

6.5 Checks, Drafts, or Orders for Payment. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be signed by such officer(s) or agent(s) of HAWAII-KOREAN U.S. CITIZENS LEAGUE and in such manner as shall from time to time be determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the President and/or co-signed by the Treasurer.

6.6 Deposits. All funds of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall be deposited from time to time to the credit of HAWAII-KOREAN U.S. CITIZENS LEAGUE in such banks, trust companies, or other depositories as the Board shall select.

6.7 Acceptance of Gifts. The Board may accept on behalf of HAWAII-KOREAN U.S. CITIZENS LEAGUE any cash contribution, gift, bequest, or devise for the general purposes, or for any special purpose, of HAWAII-KOREAN U.S. CITIZENS LEAGUE. Prior to acceptance of a significant non-cash contribution, gift, bequest, or devise, the Board shall determine, by resolution thereof, that the acceptance of such non-cash contribution, gift, bequest, or devise by HAWAII-KOREAN U.S. CITIZENS LEAGUE would be consistent with and further the purposes of HAWAII-KOREAN U.S. CITIZENS LEAGUE.

6.8 Contracts Involving Board Members and/or Officers. Upon full disclosure of a direct or indirect interest in any contract relating to or incidental to the operations of HAWAII-KOREAN U.S. CITIZENS LEAGUE, members of the Board and officers of HAWAII-KOREAN U.S. CITIZENS LEAGUE may be permitted to maintain a direct or indirect interest in any such contract, notwithstanding that at such time they may also be acting as individuals, or trustees of trusts, or beneficiaries of trusts, members or associates, or as agents for other persons or corporations, or may be interested in the same matters as shareholders, trustees, or otherwise; provided, however, that any contract, transaction, or action taken on behalf of HAWAII-KOREAN U.S. CITIZENS LEAGUE involving a matter in which a trustee or officer is personally interested as a shareholder, trustee, or otherwise shall be at arm's length and not in violation of the proscriptions in the Articles of Incorporation or these Bylaws which prohibit HAWAII-KOREAN U.S. CITIZENS LEAGUE'S use or application of its funds for private benefit; and provided further that no contract, transaction, or act shall be taken on behalf of HAWAII-KOREAN U.S. CITIZENS LEAGUE if such contract, transaction, or act would result in denial of HAWAII-KOREAN U.S. CITIZENS LEAGUE'S exemption from federal income taxation under the Code and its regulations or any state of Hawaii funds under Hawaii Revised Statute HRS §42F-103, as they now exist or as they may hereafter be amended. In no event, however, shall any person or entity dealing with the Board or officers of HAWAII-KOREAN U.S. CITIZENS LEAGUE be obligated to inquire into the authority of the Board and officers to enter into and consummate any contract, transaction or take other action. Any Board member who would directly or indirectly benefit from a contractual relationship as described above shall not participate in the decision on whether that Board member shall be permitted by the Board to maintain such an interest.

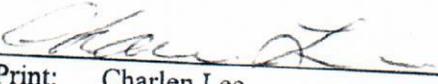
6.9 Investments. NOT USED

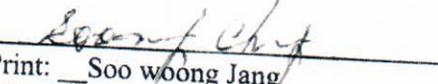
6.10 Exempt Activities. Notwithstanding any other provision of these Bylaws, no Board member, officer, employee, or representative of HAWAII-KOREAN U.S. CITIZENS LEAGUE shall take any action or carry on any activity by or on behalf of HAWAII-KOREAN U.S. CITIZENS LEAGUE which is not permitted to be taken or carried on by an HAWAII-KOREAN U.S. CITIZENS LEAGUE exempt from federal income taxation under sections 501(a) and 501(c)(3) of the Code and its regulations as they now exist or as they may hereafter be amended, or by an HAWAII-KOREAN U.S. CITIZENS LEAGUE contributions to which are deductible under section 170(a)(1) of the Code and its regulations as they now exist or as they may hereafter be amended, by virtue of being charitable contributions as defined in section 170(c)(2) of the Code and its regulations as they now exist or as they may hereafter be amended.

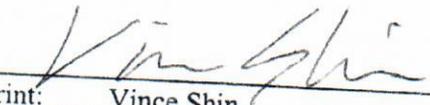
6.11 Captions. Captions (i.e., article and section headings) are inserted in these Bylaws for convenience only and in no way define, limit, or describe the scope or intent of these Bylaws, or any provision hereof, nor in any way affect the interpretation of these Bylaws.

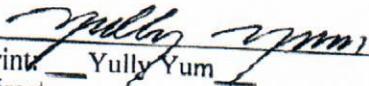
6.12 Severability of Clauses. If any provision of these Bylaws is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and the remainder of these Bylaws shall remain operative and binding.

We, the undersigned Directors of HAWAII-KOREAN U.S. CITIZENS LEAGUE hereby ratify these Bylaws on January 24, 2025.

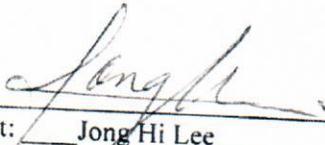

Print: Charlen Lee
Vice President

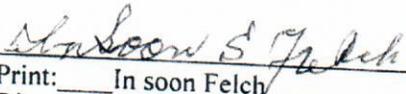

Print: Soo woong Jang
Vice President

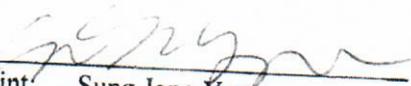

Print: Vince Shin
Director

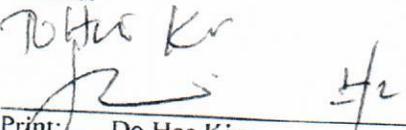

Print: Yully Yum
Director


Print: Si eun Lee
Director Si eun


Print: Jong Hi Lee
Director


Print: In soon Felch
Director


Print: Sung Jong Yoon
Director


Print: Do Hee Kim
Director

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

(1) The name of the requesting organization or individual:

Hawaii Korean U.S. Citizens League (HKUSCL)

(2) The public purpose of the grant:

HKUSCL is a non-partisan organization committed to enhancing civic engagement and promoting inclusiveness in the democratic process. Our focus is on serving the Korean American community in Hawaii by increasing voter registration, providing naturalization education, and offering platforms for political awareness and engagement.

(3) The target group:

Korean American residents of Hawaii.

(4) The cost of the grant and the budget:

The program will cost \$80,000. The total budget requested for the State Grant-In-Aid (GIA) is \$80,000.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in the early 2010s and officially recognized as a 501(c)(3) nonprofit organization in 2013, HKUSCL has been a cornerstone of support for Hawaii's Korean American community for over a decade. Our volunteer-led organization is dedicated to empowering individuals through civic engagement, providing essential services such as voter registration drives, educational seminars, and comprehensive naturalization training. With a strong focus on inclusivity, HKUSCL is uniquely equipped to assist bilingual residents in navigating the democratic process, ensuring that language barriers do not hinder their ability to participate fully in civic life. Through our efforts, we strive to build a more informed, engaged, and equitable community.

2. The goals and objectives related to the request;

Encouraging voter registration and active participation in elections at all levels is vital to cultivating an engaged and informed electorate. By facilitating access to the democratic process, these efforts empower individuals to have a meaningful voice in shaping the future of their communities. Offering free naturalization courses plays a critical role in helping residents achieve U.S. citizenship while seamlessly integrating them into the responsibilities and privileges of civic life. Furthermore, hosting forums and educational seminars enhances civic awareness by providing valuable knowledge about democratic principles and processes. These programs inspire community members to take an active role in decision-making, fostering a sense of responsibility and unity while strengthening the foundation of democratic values within the community.

3. The public purpose and need to be served;

HKUSCL is dedicated to addressing the unique needs of the Korean American community in Hawaii, fostering a sense of belonging and empowerment through democratic participation and inclusiveness. By providing tailored resources, such as bilingual voter education, naturalization assistance, and community engagement programs, HKUSCL ensures that every voice in the Korean American community has the opportunity to be heard. These efforts contribute to increased voter turnout and active political involvement, reinforcing the democratic foundation of Hawaii and enriching its diverse cultural fabric.

4. Describe the target population to be served; and

Although HKUSCL extends its services to all residents, its primary focus remains on supporting the Korean American community. This focus is rooted in the organization's deep cultural and linguistic expertise, which enables it to provide tailored assistance that addresses the unique challenges faced by Korean Americans. By leveraging this specialized knowledge, HKUSCL ensures that members of the Korean American community have access to the resources and

support they need to fully participate in civic life and navigate the democratic process.

5. Describe the geographic coverage.

HKUSCL primarily serves the Honolulu area, where it has established itself as a trusted resource for the Korean American community. However, the organization is committed to broadening its impact by extending its services to communities across Hawaii, with a particular focus on reaching underserved neighborhoods. By expanding its geographic reach, HKUSCL aims to ensure that residents throughout the state have equitable access to the resources, education, and support needed to engage fully in civic and democratic processes.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HKUSCL conducts voter registration drives, naturalization classes, and educational seminars to promote civic engagement and participation. These efforts include weekly naturalization classes for 20-25 participants, outreach events at Korean supermarkets and churches, and seminars on voter rights and civic involvement, ensuring the community is informed and empowered to actively participate in the democratic process.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

HKUSCL offers a comprehensive schedule of programs and initiatives throughout the year, tailored to meet the evolving needs of the community and foster civic engagement:

- Year-round: Weekly naturalization training sessions are conducted to assist individuals in understanding and navigating the citizenship process, providing them with the tools and resources needed to successfully complete their applications.
- April to June: HKUSCL hosts seminars focused on voting rights and processes. These sessions educate participants on their rights as voters, the importance of civic participation, and the procedures involved in registering and casting their votes.
- February to October: The organization spearheads voter registration campaigns in preparation for local and federal elections. These campaigns aim to increase

- voter turnout by facilitating registrations, raising awareness about upcoming elections, and encouraging community members to exercise their right to vote.
 - November to March: During this period, HKUSCL focuses on citizenship campaigns, providing comprehensive naturalization assistance. Services include legal guidance, document preparation, and support through the naturalization process to help individuals achieve citizenship and participate fully in civic life.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HKUSCL will implement a robust system to monitor and evaluate the success of its initiatives, utilizing a variety of measurable metrics. These include tracking the number of new voter registrations facilitated through its programs, analyzing attendance figures at educational seminars and community classes, and collecting detailed feedback from participants to assess the impact and effectiveness of its services. Additionally, the organization will maintain close collaboration with key agencies such as the Hawaii State Elections Office and U.S. Citizenship and Immigration Services (USCIS). These partnerships will not only support operational efficiency but also ensure alignment with official standards and procedures. By systematically analyzing these metrics, HKUSCL aims to continuously improve its programs and better serve the needs of the community.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HKUSCL is committed to maintaining transparency and accountability in its efforts to promote civic engagement by providing comprehensive quarterly updates to the State agency. These updates will include detailed reports on the total number of voter registrations facilitated, offering a clear measure of the program's impact. Additionally, the reports will feature attendance figures from educational events, workshops, and community outreach activities, highlighting the organization's ability to engage diverse audiences. To further demonstrate its reach and effectiveness, HKUSCL will include an analysis of the geographic distribution of its campaigns, showcasing the extent to which its efforts are connecting with communities across the region. This regular reporting process will ensure open communication with the State agency, reinforcing HKUSCL's dedication to fostering an informed and active citizenry.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

***Please see attachment**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

HKUSCL is not aware of other sources of funding at this moment in time, which will be available for 2026.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HKUSCL has consistently demonstrated a strong ability to support individuals through the voter registration and naturalization processes. Leveraging a dedicated team of skilled volunteers and legal experts specializing in immigration law, the organization provides comprehensive assistance, including guidance on eligibility requirements, documentation preparation, and submission procedures. Their expertise ensures that applicants receive the necessary support to navigate these complex processes effectively, contributing to an empowered and engaged community.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Currently, HKUSCL operates from a modest, shared office space that limits its capacity to fully meet the needs of the community it serves. With an increasing demand for its services, including educational classes, community events, and essential administrative tasks, the organization faces significant constraints in terms of space and resources. A larger and more dedicated venue is urgently required to accommodate the growing number of participants, provide adequate facilities for workshops and events, and create an efficient environment for staff and volunteers to carry out their administrative responsibilities. Securing a more spacious location would enable HKUSCL to expand its reach, enhance the quality of its programs, and better serve the community's evolving needs.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HKUSCL is supported by a dedicated team composed of experienced volunteers and professional consultants who bring diverse expertise to the organization. Among them are attorneys specializing in immigration law, who provide invaluable legal guidance to individuals navigating complex processes such as naturalization and citizenship applications. These legal experts work alongside skilled volunteers, many of

whom possess years of experience in community outreach, voter education, and civic engagement initiatives. This collaborative team structure ensures that HKUSCL delivers comprehensive, high-quality support tailored to the unique needs of the Korean American community and beyond, empowering individuals to actively participate in civic life and achieve their goals with confidence.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

*Please see attachment

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

*Please see attachment

All roles are currently voluntary. No salaries are paid.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

HKUSCL has no pending litigation or judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

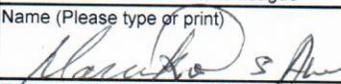
- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

HKUSCL is actively planning to secure the financial resources necessary to sustain and expand its activities through a multifaceted approach to fundraising. The organization intends to pursue additional State grants, leveraging its proven track record of impactful programs to demonstrate the value of continued support. Simultaneously, HKUSCL will prioritize efforts to engage private sponsors, seeking partnerships with businesses and organizations that share its commitment to civic engagement and community empowerment. Individual donors will also play a crucial role, with targeted campaigns designed to raise awareness about the organization's mission and encourage contributions from supporters. By diversifying its funding sources, HKUSCL aims to ensure long-term stability and the capacity to meet the growing needs of the communities it serves.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Korean Citizens League

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	700			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	6,600			
5. Staff Training	5,000			
6. Supplies	9,600			
7. Telecommunication	840			
8. Utilities	1,800			
9. Naturalization classes	10,000			
10. Professional Fee - Accounting	1,000			
11. Advertisement	16,000			
12. Seminars	12,000			
13. Campaign Venue with table & chair	7,000			
14. Postage and Envelopes	9,520			
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	80,060			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	80,060			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Hawaii Korean U.S. Citizens League 808-220-7735		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 01/09/2026		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	80,060	Mariko Ahn/ President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Korean U.S. Citizens League

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Hawaii Korean U.S. Citizens League

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaii Koean Citizens League

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2					
3					
4					
5					
6					
7					
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11					
12					
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25					
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27					
28					
29					
30					

Hawaii Korean-U.S. Citizens League

Mariko Ahn
President

Charlene Lee
Vice President

Vince Shin
Director

Soo Woong Chang
Vice President

Yully Yum
Director

Sieun Lee
Director