

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Denise Yamaguchi, Executive Director

PRINT NAME AND TITLE

January 22, 2026

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII AGRICULTURAL FOUNDATION

DBA/Trade Name: HAWAII AGRICULTURAL FOUNDATION

Issue Date: 01/22/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 219874

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawai'i Agricultural Foundation
(Typed Name of Individual or Organization)

 January 22, 2026
(Signature) (Date)

Denise Yamaguchi, Executive Director
(Typed Name) (Title)

I. Certification

3. Public Purpose

1) The name of the requesting organization or individual;

Hawai'i Agricultural Foundation (HAF)

2) The public purpose for the grant;

Hawai'i Agricultural Foundation's (HAF) "**Nourishing Hawai'i through Ag Education and Community Engagement**" program supports the State's Regional Kitchen initiative by building an agricultural education pipeline aligned with HIDOE Career Technical Education (CTE) goals, engaging communities through public awareness campaigns that promote seasonal Hawai'i-grown commodities and strengthening farmer readiness to meet increasing institutional demand. This grant will support statewide education and outreach strategies that expand local procurement and help advance the State's goal of increasing locally sourced school meals to **30% by 2030** and **50% by 2050**.

3) The services to be supported by the grant;

Grant funds will support HAF's role as an education, workforce, and community engagement intermediary delivering coordinated services statewide to build a sustainable local food system. Services include: (1) expanding and supporting K-12 agricultural education in 50 public school classrooms through teacher professional development, curriculum implementation support, and student leadership development opportunities such as FFA participation; (2) conducting public awareness and stakeholder engagement through quarterly Eat Think Drink forums and convening a statewide Nourishing Hawai'i Food Summit; and (3) launch three seasonal, one-month public awareness campaign activations to increase awareness and demand for Hawai'i-grown commodities and highlight seasonal availability statewide.

4) The target group;

The target groups served include public school students and teachers, college-aged students and young adults entering the agricultural workforce, existing and beginning farmers, cafeteria and kitchen staff connected to HIDOE, and the broader community statewide, with targeted engagement in the Leilehua-Mililani-Waialua complex area in advance of the Regional Kitchen opening.

5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

\$528,495.00

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The *Hawai'i Agricultural Foundation* (HAF) is a non-profit charitable organization established in 2007 to promote, support, and sustain Hawai'i's agricultural industry. Formerly known as the *Hawai'i Farm Bureau Foundation for Agriculture*, HAF was renamed in 2010 to reflect its expanded statewide mission. The mission of HAF is to support and sustain Hawai'i's agricultural industry by addressing critical needs and services of farmers and the agricultural industry in Hawai'i, and by better connecting the farmers with the community and vice-versa. This involves education programs in Hawai'i's public schools and outreach initiatives in the community, as well as direct marketing, technical, educational and in-the-field support for farmers.

For more than a decade, HAF has partnered with the Hawai'i State Department of Education (HIDOE) to help build an agricultural education pipeline through K–12 programs that integrate classroom learning, career exposure, and real-world agricultural experiences. Since 2014, HAF's education programs have reached more than 50,000 students across approximately 150 public schools statewide. In addition, HAF has

delivered successful public outreach campaigns and events that help the community understand the importance of supporting local agriculture.

Building on this foundation, and because of its leadership in agricultural education, HAF has been invited to serve as a core member of the Nourishing Hawai'i's Regional Kitchen Committee, alongside HIDOE, the Hawai'i Department of Agriculture, DBEDT, ADC, UH CTAHR, the Hawai'i Department of Health, USDA, and other partners. The committee has been formed to ensure the successful implementation of the Regional Kitchen currently being built in the Leilehua – Mililani – Waiialua (LMW) complex area, and the five additional regional kitchens planned statewide.

2. The goals and objectives related to the request;

The primary goal of the Hawai'i Agricultural Foundation's (HAF) "Nourishing Hawai'i through Ag Education and Community Engagement" program is to support the State's commitment to creating a comprehensive and sustainable food system in Hawai'i. The program emphasizes the integration of agricultural education into schools and communities to foster awareness and engagement. By developing innovative practices, partnering with local farmers, and helping to build an ag workforce pipeline, it addresses Hawai'i's pressing need for food security and self-sufficiency. This program also supports the State's goal of providing 30% locally sourced ingredients in school meals by 2030 through its support of the Regional Kitchen model, which centralizes food preparation and creates a consistent market for local farmers to supply fresh, locally grown produce for Hawai'i's students.

HAF is requesting Grant in Aid support to the following objectives for its "Nourishing Hawai'i through Ag Education and Community Engagement" program:

1) Promoting, Sustaining and Expanding K-12 Agricultural Education:

- a) Each school year, more than 200 teachers implement HAF's ag education programs in their classrooms. Funds will promote, sustain and expand HAF's agricultural education programs across 50 (fifty) K-12 schools through professional development, support current classrooms that are implementing its programs, and integrate classroom learning with locally sourced ingredients that may be utilized in the Regional Kitchen(s).
- b) Support agriculture teachers and students from 10 (ten) schools in leadership programs, such as the State Convention of Future Farmers of America (FFA) to strengthen skills and foster leadership in agriculture.

2) Public Awareness Initiatives and Stakeholder Engagement

- a) Organize 4 (four) *Eat Think Drink* forums annually, with at least 150 stakeholders at each event, to drive dialogue on agriculture, natural resource management, and food system innovation.
- b) Convene a statewide Nourishing Hawai'i Food Summit to align agriculture, education, workforce, and food system stakeholders.
- c) Increase public awareness and demand for Hawai'i-grown commodities through 3 (three) seasonal, one-month campaign activations that promote awareness so families,

institutions, and food buyers understand what local foods are available at different times of year.

3. The public purpose and need to be served;

This program fulfills a critical public purpose by advancing food security, workforce development, and economic resilience in Hawai‘i. As an island state that imports approximately 85% of its food, Hawai‘i remains vulnerable to global supply chain disruptions and rising food costs. Public investment in Regional Kitchen infrastructure is a major step toward strengthening local food systems and increasing institutional procurement of Hawai‘i-grown foods. However, infrastructure alone will not achieve these outcomes without coordinated education, workforce readiness, farmer capacity-building, and community demand for locally grown commodities.

HAF’s “Nourishing Hawai‘i through Ag Education and Community Engagement” program supports the State’s Regional Kitchen initiative by strengthening the agricultural education pipeline, aligning school-based learning with HIDOE Career Technical Education (CTE) goals, and building public awareness of seasonal Hawai‘i-grown foods. By integrating agricultural literacy, career pathway development, and community engagement, the program helps ensure that Regional Kitchen investments translate into long-term food security gains, expanded market opportunities for local farmers, and a more resilient statewide food system.

HAF’s program directly addresses these gaps by:

- Preparing students and young adults for careers in agriculture and culinary by expanding K–12 agricultural education that builds career awareness, workforce readiness, and agricultural literacy aligned with HIDOE CTE goals.
- Promoting, sustaining, and expanding school-based agricultural education statewide by supporting implementation in at least 50 public school classrooms, including educator training, technical assistance, and classroom program support—with targeted engagement in the LMW complex area as the Regional Kitchen pilot region.
- Developing student leadership and real-world learning opportunities by supporting agriculture teachers and student teams from at least 10 schools to participate in leadership programs such as the State Future Farmers of America (FFA) Convention.
- Strengthening statewide coordination and stakeholder engagement by hosting four EAT THINK DRINK forums and convening a Nourishing Hawai‘i Food Summit to align agriculture, education, workforce, and food system partners in support of Regional Kitchen success.
- Increasing consumer understanding and demand for Hawai‘i-grown foods through three seasonal commodity public awareness campaigns that help families, institutions, and food buyers understand what local foods are available throughout the year and why local procurement matters.

Public investment in Regional Kitchen infrastructure must also be paired with education and demand-building efforts to ensure long-term success. Increasing the availability of Hawai'i-grown foods is not sufficient if students, families, and communities are unfamiliar with seasonal Hawai'i-grown products or lack awareness of their value. HAF's Seasonal Commodities Public Awareness Campaign addresses this need by building consumer knowledge of local food seasonality, strengthening demand for priority commodities, and generating broad-based support for institutional procurement of Hawai'i-grown foods. Through trusted local voices, partner coordination, and statewide storytelling, the campaign reinforces the public purpose of State investments in Regional Kitchen infrastructure by supporting local producers, improving food literacy, and advancing Hawai'i's food security goals.

4. Describe the target population to be served; and

Target populations to be served will include existing and new farmers and those in or intending to enter the ag workforce, public school teachers and students, cafeteria and kitchen staff workers in HIDOE and the community at-large.

There will be a targeted approach to connect with the 20 schools in the LMW complex area as these schools will be the pilot schools for the Regional Kitchen, which is scheduled to open in the latter part of 2027.

5. Describe the geographic coverage.

The Geographic coverage is the entire State of Hawai'i, with a focus on central Oahu (LMW complex area).

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Hawai'i Agricultural Foundation (HAF) will serve as an education, workforce, and community engagement intermediary supporting Hawai'i's agricultural education pipeline and the State's Regional Kitchen initiative.

The scope of work includes the following core service areas:

A. K-12 Agricultural Education and School Support

HAF's K-12 Agricultural Education programs provide a comprehensive, standards-aligned continuum of learning experiences that introduce students across grade levels to

Hawai'i agriculture, food systems, and career pathways. Through classroom-based curricula, garden and technology-supported learning, field experiences, entrepreneurship projects, and leadership development, HAF connects students to how food is grown, where it comes from and the people who grow it. Programs emphasize STEM integration, agricultural literacy, innovation, and workforce readiness while reinforcing the value of locally grown food and its role in Hawai'i's food security. Together, these initiatives support HDOE Career Technical Education goals and help build an ag workforce pipeline.

With GIA funding, HAF will support agricultural education in at least fifty (50) K–12 public classrooms statewide, by providing professional development, technical assistance, and curriculum support to participating teachers. Programming will integrate agricultural education with classroom learning and awareness of local commodities planned to be used in Regional Kitchen(s). HAF will also support leadership development by enabling agriculture teachers and students from at least ten (10) schools to participate in statewide programs, including the State Future Farmers of America (FFA) Convention.

B. Public Awareness Initiatives and Stakeholder Engagement

HAF will host quarterly EAT THINK DRINK (ETD) forums to engage the public in informed dialogue on agriculture, food systems, and natural resource management. These events provide trusted spaces to address misinformation, elevate local farmers and food businesses, and connect community members to actions that strengthen Hawai'i's food system, supported by coordinated outreach through HAF and partner channels.

HAF will convene a one-day Nourishing Hawai'i Food Summit, bringing together approximately 1,000 stakeholders—including policymakers, educators, farmers, workforce partners, and members of the Regional Kitchen Committee—to align cross-sector efforts in support of Hawai'i's food security and Farm to School goals. The Summit will advance collaboration, shared solutions, and coordinated progress through focused programming and follow-up communications.

HAF will also implement a *Seasonal Commodities Public Awareness Campaign*, delivered as three seasonally timed, one-month campaigns. Using influencer-led storytelling, partner coordination, and earned media, the campaign will increase awareness and demand for Hawai'i-grown foods, highlight seasonal availability and local producers, reinforce “Buy Local It Matters” messaging, and build public support for the Regional Kitchen and other long-term food system investments.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

HAF will complete the scope of work within one year from the date grant funds are released.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HAF will implement a continuous quality improvement approach to ensure program effectiveness and accountability. Quality assurance and evaluation activities will include:

- Regularly track program participation, deliverables, and timelines across education, outreach, and workforce activities, with internal reviews to assess progress toward outcomes, identify challenges, and implement corrective actions as needed.
- Collect quantitative data, including participation counts, internship completion rates, and feedback from students, teachers, interns and farmers.
- Collect qualitative data through post-event surveys, intern and farm evaluations, and teacher feedback to assess satisfaction, relevance, and program impact.
- Utilize evaluation findings to refine program support, internship structures, outreach strategies, and partnership coordination.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following measures of effectiveness will be reported to the State agency through which grant funds are appropriated and will provide objective standards to assess program performance:

- GIA funding will support **50 teachers / classrooms (~1,250 students)** across HAF's ag education programs with professional development workshops, curriculum and /or classroom supplies in school year 2026 – 2027.
- HAF will support **10 Future Farmers of America (FFA)** teams from public schools that participate in the FFA State Convention in spring 2027.
- HAF will host **4 EAT THINK DRINK** events with support from State GIA funds during the grant period. Each ETD event will be recorded and then made available online through HAF's website and YouTube channel.
- HAF will successfully convene the Nourishing Hawai'i Food Summit during the grant period.
- HAF will **implement 3 seasonal commodity public awareness campaigns** highlighting Hawai'i-grown commodities and the producers behind them.

If the level of appropriation differs from the amount requested, HAF will revise and transmit updated measures of effectiveness to the expending agency accordingly.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$169,623.75	\$119,623.75	\$119,623.75	\$119,623.75	\$528,495.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.
 - Alumbra Innovations Foundation
 - Alexander & Baldwin
 - Atherton Family Foundation
 - Bayer
 - Centinel
 - Central Pacific Bank
 - City & County of Honolulu
 - County of Hawai'i
 - County of Maui
 - G.N. Wilcox Trust
 - Hawai'i Community Foundation
 - Hawai'i Department of Agriculture
 - Hawai'i Gas
 - Mahi Pono
 - Matson
 - McInerny Foundation
 - The Clarence T.C. Ching Foundation
 - Ulupono Initiative
 - United Airlines
 - US Department of Agriculture

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

See attached page titled, "GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID"

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

\$1,156,459.39

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HAF has the skills, experience, and demonstrated capacity to successfully implement the services proposed in this State GIA application. Established in 2007, HAF's mission focuses on advancing Hawai'i's local agriculture through farmer support, agricultural education, and community-based outreach that strengthen connections between farmers and the broader community.

Statewide agricultural education programming has been developed in partnership with the Hawai'i State Department of Education (HIDOE) to support workforce and career pathways across a K-12 continuum. Over the past decade, HAF's education programs have expanded from serving 160 students to reaching more than 50,000 students across approximately 150 public schools statewide, demonstrating sustained growth and effective implementation.

In addition, HAF has a strong record of community engagement and convening through public awareness initiatives such as its quarterly EAT THINK DRINK events and other

stakeholder convenings, which engage diverse audiences, address misinformation, and strengthen collaboration across agriculture, education, and public sectors.

HAF's experience is further reinforced through alignment with Farm to School priorities and state goals, including participation in the Farm to School Action Plan and service on the Nourishing Hawai'i's Regional Kitchen Committee. Collectively, HAF's record of farmer support, education programming, and statewide outreach demonstrates its readiness and appropriateness to carry out the scope of work proposed under this State GIA application.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HAF has an office location in the Kaimuki area of Honolulu and operates a 220-acre agricultural park in Kunia. HAF contracts Second City Property Management to handle day-to-day operations of the ag park. In addition, an Education Center has been built at the Hawai'i Agriculture Research Center (HARC) that serves as the teacher training site for HAF's ag education programs.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Hawai'i Agricultural Foundation (HAF) has the staffing capacity, systems, and organizational experience to successfully implement the proposed scope of work for the **"Nourishing Hawai'i through Ag Education and Community Engagement"** program. HAF is managed by Executive Director **Denise Hayashi Yamaguchi**, who reports to a 9-member Board of Directors. The program will be implemented by a cross-functional team with expertise in agricultural education, program administration and reporting, stakeholder convening, and statewide public engagement. Most personnel listed below will dedicate 50% of their time to this project to ensure adequate capacity, quality implementation, and timely completion of deliverables.

Denise Hayashi Yamaguchi, Executive Director (50%)

Ms. Yamaguchi will provide overall leadership, strategic direction, and oversight to ensure successful delivery of all program components. She will serve as a primary spokesperson and represent HAF in statewide coordination efforts, including continued participation on the Nourishing Hawai'i Regional Kitchen Committee. With more than 30 years of experience in nonprofit, government, and executive management, she will guide

partner alignment, ensure accountability to grant objectives, and provide administrative direction to staff.

Elizabeth Stanton, Director of Development (50%)

Ms. Stanton will manage program implementation and grant reporting, including workplan coordination, milestone tracking, and performance documentation. She serves as the day-to-day project manager and supervises program implementation staff. She holds a master's degree in Educational Foundations and brings extensive experience working with public school administrators, teachers, students, and community stakeholders.

Jennie Ka'ahui, Education Manager (50%)

Ms. Ka'ahui will oversee day-to-day implementation of K–12 program activities and teacher support, ensuring project deliverables are executed on schedule and with quality. She will lead coordination with HDOE partners and school sites to ensure agricultural education activities are aligned with HDOE standards and Career Technical Education (CTE) goals. She will help coordinate classroom programming across participating schools, support educator engagement, and assist in integrating hands-on learning opportunities that build workforce readiness in agriculture and food systems.

Sarah Griffiths, Operations, Executive Support and Events Manager (50%)

Ms. Griffiths will lead planning and coordination for public awareness and stakeholder engagement activities, including four (4) Eat Think Drink forums, logistical support for the Nourishing Hawai'i Food Summit, and coordination support for statewide campaign activations. Her experience in nonprofit operations and event management will ensure effective execution of convenings that strengthen statewide dialogue and alignment in support of Hawai'i's food security goals.

Bartt Tsuruda, Finance Advisor

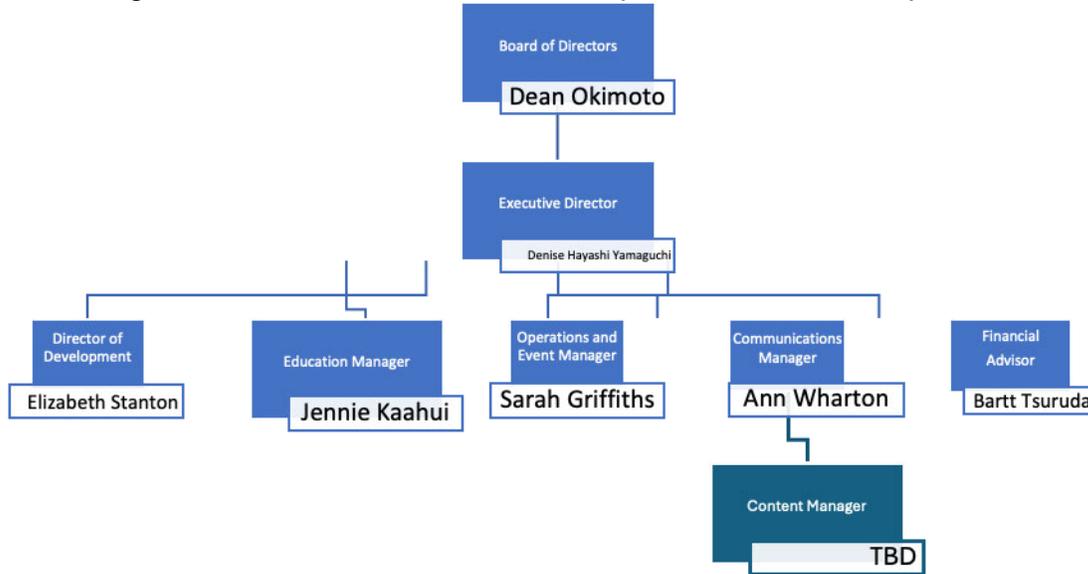
Mr. Tsuruda will oversee financial administration for the grant, including expenditure tracking, and financial reporting. As a certified public accountant with more than 30 years of accounting and financial management experience, he will ensure fiscal accountability and compliance with State GIA requirements.

Content Manager, to be hired (30%)

The Content Manager will be in charge of the Seasonality Commodities Campaign and will oversee the rollout to ensure that the key deliverables of the campaign are met.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director \$160,000 - \$170,000
Director of Development \$100,000 - \$110,000
Education Manager \$85,000 - \$90,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This grant will not benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

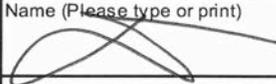
- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

HAF has received Grant in Aid Funding and other County funding in the past and will proactively increase efforts to increase funding through additional corporate sponsorships, foundations and private donors. Its programs are currently supported by Alumbra Innovations Foundation, G.N. Wilcox Trust, McNerny Foundation, Hawaii Community Foundation, Mahi Pono, Alexander & Baldwin, Bayer, Hawai'i Gas, Lendlease, Ulupono Initiative, and Hawaii Department of Agriculture, and other private individual donors and private foundations.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Hawai'i Agricultural Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	239,511			
2. Payroll Taxes & Assessments	23,951			
3. Fringe Benefits				
TOTAL PERSONNEL COST	263,462			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	10,500			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	22,320			
5. Staff Training				
6. Supplies	22,500			
7. Telecommunication				
8. Utilities	1,800			
9. Contract Services	149,913			
10. Nourishing Hawaii Summit	50,000			
11. Accomodations	8,000			
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	265,033			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	528,495			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	528,495	Denise Yamaguchi	808-386-2538	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/22/26	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	528,495	Denise Yamaguchi, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Hawai'i Agricultural Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawai'i Agricultural Foundation

Contracts Total: \$ 2,827,111.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Contract No. G5745 - Building an Agricultural Workforce Pipeline on Maui	01/01/2023 - 05/31/2024	Dept of Finance	Maui County	\$ 24,000.00
2	Contract No. OCS-GIA-23-18 State of Hawaii GIA - 2022 Grant in Aid (Operating)	03/01/2023 - 02/28/2024	DLIR - Office of Community Services	State	\$ 350,000.00
3	Contract No. 70772 Specialty Crop Block Grant FY21 (COVID): Localicious Heroes program	03/01/2023 - 02/28/2024	Dept of Agriculture	State	\$ 20,000.00
4	Contract No. 71698 State of Hawaii GIA - 2023 Grant in Aid (Operating)	07/1/2023 - 06/30/2024	Dept of Agriculture	State	\$ 250,000.00
5	Contract No. OCS-CIP-24-49 State of Hawaii GIA - 2023 Grant in Aid (Capital)	04/1/25 - 03/31/26	DLIR - Office of Community Services	State	\$ 320,000.00
6	Award No. S215K230079 FY2023 K12 Congressionally Funded Community Project	10/1/2023 - 12/31/2024	U.S. Dept of Education	Federal	\$ 372,000.00
7	City and County of Honolulu RFQ-MAY-2500007 Farm to School Action pLan	10/8/24 - 12/31/24	Office of the Mayor	Honolulu County	\$ 53,315.00
8	Award No. S215K240120 FY2024 K12 Congressionally Funded Community Project (Year 1)	1/1/25 - 12/31/25	U.S. Dept of Education	Federal	\$ 322,050.00
9	GRANT NO. G6327 - Young Entrepreneurs Program	1/1/25 - 12/31/25	Office of Economic Development	Maui County	\$ 22,000.00
10	Contract No. 72825 - State of Hawaii GIA - 2024 Grant in Aid (Operating)	7/1/24 - 10/31/25	Dept of Agriculture	State	\$ 275,000.00
11	HTA - 2025 Community Enrichment Project - Young Entrepreneurs Marketplace	1/1/25 - 5/31/25	Council for Native Hawaiian Advancement	State	\$ 10,000.00
12	HTA - 2026 Community Enrichment Project - Young Entrepreneurs Program	7/18/25 - 6/30/2026	Council for Native Hawaiian Advancement	State	\$ 20,000.00
13	SPP25 - MD-25-194 YEP Marketplaces	5/28/25 - 5/27/26	Dept of Agriculture	State	\$ 20,000.00
14	Grant No. 179885 State of Hawaii GIA - 2025 Grant in Aid (Operating)	7/1/25 - 6/30/26	Dept of Agriculture	State	\$ 325,000.00

15	Award No. S215K240120 FY2024 K12 Congressionally Funded Community Project (Year 2)	1/1/26 - 12/31/26	U.S. Dept of Education	Federal	\$ 364,496.00
16	Contract No. 012780 Impact Grant - Building an Ag Workforce Pipeline through AgTech Initiatives	6/24/25 - 6/23/26	Dept of Research & Dev	Hawaii County	\$ 22,650.00
17	Contract No. G6490 - Young Entrepreneurs Program	6/6/25 - 6/5/26	Maui Dept of Agriculture	Maui County	\$ 22,000.00
18	Contract No. G6758 - Workforce Development Programs	1/1/26 - 12/31/26	Office of Economic Development	Maui County	\$ 34,600.00