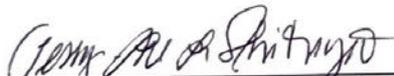


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

TERRY-LEE L. SHIBUYA
PRINT NAME AND TITLE

1/14/2026
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Hana Lāulima Lāhui O Ka'ū hereby declares that it is in full compliance with all requirements set forth under **Section 42F-103, Hawai'i Revised Statutes**, including but not limited to the following:

- The organization **meets the qualifications for eligibility** to receive state grant-in-aid funding.
- The grant will be used **exclusively for the purposes specified** in the application.
- Hana Lāulima **will not use any portion of the funds for purposes prohibited** under Section 42F, including support for sectarian instruction, religious worship, or political activities.
- The organization **agrees to submit all required reports** and documentation, including expenditure reports and project updates, to the expending agency as required by law.
- The organization **will comply with all state procurement, audit, and reporting requirements**, and will make all records available for review upon request.

This declaration is made in good faith and with full knowledge of the responsibilities and conditions associated with the receipt of public funds through a legislative appropriation.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Hana Lulima Lāhui O Ka'ū affirms that the grant funds requested through this application will be used **exclusively for a public purpose**, as required under **Section 42F-102, Hawai'i Revised Statutes**.

The proposed capital project, the construction of the **Ka'ū Hawaiian Cultural Center**, will serve the public interest by:

- Expanding access to **cultural, educational, and workforce development programs** for residents of Ka'ū and neighboring communities
- Supporting **economic opportunity** through local entrepreneurship, food production, and small business development
- Providing a **safe, accessible, and inclusive gathering space** for intergenerational learning, civic engagement, and community resilience
- Preserving and revitalizing **Native Hawaiian cultural practices and values** for the benefit of the broader public

All services and facilities funded through this grant will be open and accessible to the general public, without discrimination, and will not support private or sectarian use. The activities funded are intended to promote health, education, cultural preservation, and economic sustainability, each a valid public purpose under state law.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hana Lulima Lāhui O Ka'ū (Hana Lulima) is a grassroots, Native Hawaiian-led 501(c)(3) nonprofit organization founded in 1994 in response to the economic collapse following the closure of the Ka'ū Sugar Company. Rooted in the deeply independent and resilient cultural traditions of the Ka'ū district on Hawai'i Island, Hana Lulima's mission is to build a sustainable, community-driven economy while preserving the cultural integrity and environmental resources of Ka'ū. For over two decades, the organization has offered culturally grounded programs connecting youth and families to their 'āina (land), language, and cultural heritage.

2. The goals and objectives related to the request;

Hana Lulima is seeking legislative support for **Phase I of the Ka'ū Hawaiian Cultural Center**, a visionary, community-centered facility designed to revitalize the local economy,

preserve Native Hawaiian cultural practices, and address critical gaps in education, workforce training, and food security in the Ka‘ū district. Phase I includes the construction of:

- A **Community Learning Center** equipped with technology and learning labs
- A **Certified Teaching and Production Kitchen** to support food entrepreneurs
- A **Cultural Art Gallery and Community Store** for local artisans and microenterprises

The facility will serve as the permanent home of Hana Laulima’s flagship initiatives, including the **Kahea Mai Ka ‘Āina Academy**, which empowers Native Hawaiian youth through language and cultural education, and **Kua Wehi**, a small business support program focused on sustainable, culturally rooted entrepreneurship.

Project Scope and Impact:

- **Location:** Wai‘ōhinu, Ka‘ū – on 10 acres of Hawaiian Home Lands (lease in progress)
- **Construction Budget:** \$7.5 million (Rough Order of Magnitude construction estimate completed)
- **Square Footage:** 6,720 sq. ft. commercial facility
- **Population Served:** Over 9,000 residents of Ka‘ū, including youth, kūpuna (elders), families, and aspiring entrepreneurs
- **Strategic Goals:** Increase educational attainment, reduce food insecurity, expand green workforce opportunities, and retain cultural identity

Hana Laulima has completed the environmental assessment, pre-design, schematic designs, and cost projections for Phase I construction and is currently negotiating the land lease with the Department of Hawaiian Home Lands. The organization has also launched a capital campaign with a \$7.5 million goal and detailed financial and operational systems in place to steward public investment responsibly.

3. The public purpose and need to be served;

Ka‘ū is one of Hawai‘i’s most underserved regions, facing high poverty (34.7%), limited access to education and health resources, and a complete absence of Hawaiian language or culture-based schools. As a designated food desert and rural community, Ka‘ū also lacks infrastructure to support small business development and workforce training, particularly in culturally aligned and environmentally sustainable sectors.

4. Describe the target population to be served; and

The Ka‘ū Hawaiian Cultural Center will primarily serve the residents of Ka‘ū, the southernmost and largest district on Hawai‘i Island, encompassing 922 square miles with a population of approximately 9,473. Ka‘ū is a predominantly rural and underserved area, with 34.7% of residents living in poverty and a median household income of just \$36,667, well below state and

national averages. The region is also designated a "food desert" by the USDA, indicating limited access to affordable and nutritious food.

Key characteristics of the target population include:

- **High Indigenous Representation:** 12.6% identify as Native Hawaiian or other Pacific Islander alone, and 35.4% identify as multiracial, many with Native Hawaiian ancestry. Hana Laulima's programs specifically uplift Native Hawaiian cultural identity and practices.
- **Youth and Families:** The **Kahea Mai Ka 'Āina Academy** serves Native Hawaiian youth ages 6–18, focusing on Hawaiian language, environmental stewardship, and cultural practices. Most participants also come from low-income households, with limited access to afterschool programs, tutoring, and culturally relevant education.
- **Elders and Cultural Practitioners:** Kūpuna (elders) are both learners and cultural transmitters in this initiative, helping preserve intergenerational knowledge. Programs engage kūpuna to teach traditional skills, reinforcing their value and role in the community.
- **Women and Single-Parent Households:** Women in Kaʻū earn significantly less than the national average, and many families are led by single parents. The Cultural Center will provide career-building opportunities and entrepreneurship training, particularly through the **Kua Wehi** program supporting small business development.
- **Underemployed and Aspiring Entrepreneurs:** With limited local employment, many Kaʻū residents commute long distances or have left the district entirely. The project supports economic self-sufficiency through training in sustainable agriculture, food entrepreneurship (via the certified kitchen), and culture-based microenterprises.
- **Low Postsecondary Attainment:** While 90.4% of Kaʻū residents have a high school diploma, only 13.1% have a postsecondary degree. Programs offered at the center will support alternative educational pathways, including cultural education, financial literacy, and business incubation.

By creating a centralized hub that integrates cultural revitalization, food sovereignty, and economic development, the Kaʻū Hawaiian Cultural Center will uplift one of Hawaiʻi's most marginalized yet resilient communities. The target population is not only underserved, but uniquely positioned to thrive with place-based investment grounded in cultural and community values.

5. Describe the geographic coverage.

The Kaʻū Hawaiian Cultural Center will serve the entire district of **Kaʻū**, located on the southernmost tip of Hawaiʻi Island. Spanning **922 square miles**, Kaʻū is the **largest district in the state of Hawaiʻi** by land area, yet one of the most **rurally isolated and under-resourced**.

Key Geographic Coverage Details:

- **Primary Service Area:** The communities of Nā'ālehu, Wai'ōhinu, Pāhala, Punalu'u, Ocean View, and South Point (Ka Lae).
- **Site Location:** The Cultural Center will be built on **10 acres of Hawaiian Home Lands** in **Wai'ōhinu**, a centrally located, culturally significant area near freshwater springs and ancestral lands.
- **Transportation & Access:** Residents across Ka'ū often travel **1–2 hours to Hilo or Kona** for basic services, education, and employment. The Center will reduce this burden by providing in-district access to learning, economic development, and cultural resources.
- **Current Infrastructure Limitations:**
 - **Only one grocery store** in the entire district (located in Ocean View)
 - **No Hawaiian immersion schools** or cultural centers in the district
 - **Lack of broadband and digital learning access** in many households
 - **Long commutes** for employment and education—residents travel 19 minutes more on average than the national average

The Center's location in **Wai'ōhinu** makes it highly accessible to both the eastern (Pāhala, Punalu'u) and western (Nā'ālehu, Ocean View) sides of Ka'ū, ensuring maximum reach to families, youth, elders, and aspiring entrepreneurs throughout the region.

This geographic focus is intentional: Ka'ū has long resisted overdevelopment in favor of preserving its land, culture, and environment. The Ka'ū Hawaiian Cultural Center aligns with this ethic, offering sustainable, culturally grounded services to meet the district's unique needs and aspirations.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The proposed project, **Phase I of the Ka'ū Hawaiian Cultural Center**, involves the full development of a multi-purpose cultural, educational, and entrepreneurial facility designed to meet the needs of the Ka'ū community. This facility will serve as a permanent hub for cultural preservation, green workforce training, youth programming, and small business development.

Project Scope Overview

Total Construction Budget (Phase I): \$7.5 million

Facility Size: 6,720 square feet

Estimated Completion: June 2026

Major Phases and Responsibilities

1. Pre-Development and Planning

Tasks:

- Finalize the lease agreement for 10 acres of Hawaiian Home Lands in Wai‘ōhinu
- Complete necessary due diligence, environmental studies, and secure Finding of No Significant Impact (FONSI)
- Finalize the capital campaign plan and secure a minimum of 20 percent of total project funding

Responsible Parties:

Hana Lāulima Board of Directors, Executive Director, Project Manager, and Legal Counsel

2. Design and Permitting

Tasks:

- Hire a qualified architect and engineering consultants
- Complete schematic design, design development, and construction documents
- Submit completed plans to the County of Hawai‘i and obtain all required building permits

Responsible Parties:

Architectural and engineering team, Project Manager, Hana Lāulima leadership

3. Construction

Tasks:

- Conduct contractor procurement and execute construction contract
- Prepare the site including grading, drainage, utility installation (water, septic, electrical, and communications)
- Construct the Learning Laboratory, Certified Teaching and Production Kitchen, Cultural Art Gallery, and Community Store
- Install ADA-compliant access, pathways, restrooms, and parking
- Procure furnishings, educational equipment, kitchen infrastructure, and IT systems
- Conduct final inspections and obtain occupancy permits

Responsible Parties:

General contractor, construction management team, project oversight committee

4. Oversight and Community Engagement

Tasks:

- Monitor construction progress and ensure compliance with all permitting, reporting, and financial guidelines
- Facilitate community feedback and incorporate cultural protocols throughout the project
- Provide regular updates to funders, stakeholders, and community members

Responsible Parties:

Executive Director, Board of Directors, Fiscal and Reporting Staff, Cultural Advisors

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Projected Annual Timeline (July 2026 – December 2028)

Duration: 2.5 Years

Project Goal: Complete construction of the Kaʻū Hawaiian Cultural Center (Phase I) and launch community-based cultural, workforce, and economic development programs serving the Kaʻū district.

Year 1: July 2026 – June 2027

Phase: Mobilization, Site Work, and Vertical Construction Begins

Key Activities and Milestones:

- Execute construction contracts and mobilize contractor
- Conduct site preparation, grading, and installation of infrastructure (water, electrical, sewer, communications)
- Begin vertical construction of buildings including:
 - Community Learning Laboratory
 - Certified Teaching and Production Kitchen
 - Cultural Art Gallery and Community Store
- Conduct community engagement sessions to inform programming and cultural alignment

Expected Outcomes:

- Construction site fully active and compliant with safety and environmental requirements
- 50 percent of facility construction completed
- Local contractors and workers engaged

- Foundation laid for program design and staffing

Year 2: July 2027 – June 2028

Phase: Construction Completion and Operational Preparation

Key Activities and Milestones:

- Complete remaining vertical construction and all interior finishes
- Install utilities, fixtures, HVAC, furnishings, and safety systems
- Secure final occupancy permits and compliance inspections
- Recruit and train program and administrative staff
- Acquire equipment for classrooms, kitchen, technology labs, and retail space

Expected Outcomes:

- Construction completed by June 2028
- Facility fully equipped and ready for occupancy
- Staffing and systems in place for program delivery
- Community members informed and engaged in upcoming services

Year 3 (Partial Year): July 2028 – December 2028

Phase: Facility Launch and Initial Program Implementation

Key Activities and Milestones:

- Official opening of the Ka'ū Hawaiian Cultural Center
- Launch pilot programs serving youth, families, kūpuna, and aspiring entrepreneurs
- Offer workshops, 'ohana cultural events, small business incubator support, and culinary training
- Begin tracking impact metrics for program participation, community engagement, and economic development

Expected Outcomes:

- Facility serving a minimum of 100 community members across programs in the first six months
- Establishment of baseline data for performance evaluation
- Strengthened local pride, cultural identity, and access to green workforce pathways

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hana Laulima Lāhui O Ka‘ū is committed to ensuring the highest quality in both the implementation and outcomes of the Ka‘ū Hawaiian Cultural Center project. The organization will use a multi-tiered quality assurance and evaluation system that includes continuous monitoring, stakeholder engagement, performance measurement, and data-driven improvement.

1. Monitoring Plan

Hana Laulima will implement a structured monitoring process throughout both the construction and program activation phases. This includes:

Construction Phase Monitoring

- Weekly progress reports submitted by the construction manager to the project oversight committee
- Monthly site inspections conducted by project leads and a licensed third-party inspector to ensure compliance with building codes, safety standards, and environmental regulations
- Milestone tracking tied to permitting, inspection, and payment release schedules
- Budget tracking against the \$7.5 million construction estimate, with quarterly financial reviews

Program Development Monitoring

- Pre-launch checklists to ensure readiness of educational spaces, equipment, staffing, and partnerships
- Internal review of program materials for cultural and educational alignment with organizational mission
- Compliance monitoring to meet grant requirements, procurement policies, and State of Hawai‘i guidelines

2. Evaluation Plan

Short-Term Evaluation (First 12 Months Post-Opening)

- Track number of participants in each program area: Kahea Mai Ka ‘Āina Academy, Kua Wehi, and Lepo ‘Ula‘ula
- Collect baseline data through pre-program surveys on knowledge, skills, and attitudes
- Conduct satisfaction surveys with participants, families, and community members

Long-Term Evaluation (Year 2 and Beyond)

- Compare year-over-year growth in program participation, retention, and impact

- Assess long-term indicators such as:
 - Increase in youth cultural knowledge and Hawaiian language proficiency
 - Growth in community-based small businesses and social enterprises
 - Reduction in food insecurity among program participants
- Annual reporting aligned with strategic goals and funder expectations

3. Continuous Improvement Strategies

- **Quarterly Evaluation Meetings:** Program staff and leadership will meet quarterly to review performance data, discuss participant feedback, and adjust strategies accordingly
- **Community Advisory Input:** A Cultural Advisory Group composed of kūpuna, educators, and youth will review program quality and recommend culturally relevant improvements
- **Annual Impact Report:** Hana Laulima will publish a public-facing report detailing key performance indicators, financial stewardship, community impact, and future plans
- **Third-Party Evaluation (Optional):** For key grants or state funding, an external evaluator may be retained to assess program fidelity and outcomes

4. Tools and Systems

- Digital data collection via program intake forms, pre/post surveys, and attendance records
- Financial software and grant tracking systems for compliance and audit readiness
- Standard Operating Procedures (SOPs) and checklists for construction quality, risk management, and program delivery

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following measures will be reported to the State agency to objectively assess the progress, performance, and impact of the Ka'ū Hawaiian Cultural Center project over the funding period.

1. Construction and Capital Development

- **Measure 1.1:** Percentage of construction milestones completed on schedule
Target: 100 percent of major construction milestones achieved by June 2028

- **Measure 1.2:** Percentage of budget utilized in accordance with approved use of funds
Target: 100 percent compliance with approved \$7.5 million construction budget

2. Program Implementation and Community Engagement

- **Measure 2.1:** Number of programs launched within 6 months of facility opening
Target: At least 3 programs (youth education, small business training, food systems)
- **Measure 2.2:** Number of community members served during the first year of operations
Target: Minimum of 100 unduplicated individuals served
- **Measure 2.3:** Percentage of youth participants demonstrating improvement in Hawaiian language or cultural knowledge
Target: At least 70 percent of participants show measurable improvement based on pre/post assessments

3. Workforce and Economic Development Impact

- **Measure 3.1:** Number of participants completing small business or entrepreneurship workshops
Target: At least 40 individuals annually
- **Measure 3.2:** Number of new or expanded microenterprises supported through the certified kitchen or business incubator
Target: Minimum of 10 businesses in the first year of full operation

4. Facility Utilization and Operational Readiness

- **Measure 4.1:** Facility occupancy and operational readiness by projected date
Target: Certificate of Occupancy received by June 2028
- **Measure 4.2:** Percentage of program spaces (learning lab, kitchen, gallery) in regular use within 6 months of opening
Target: 100 percent of core program areas activated and in use

These measures provide an objective, results-based framework for evaluating the project's effectiveness. If funding levels are adjusted, Hana Laulima will revise these indicators proportionally and submit updated measures to the expending agency for approval.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))

- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$500,000	\$2,000,000	\$3,000,000	\$2,000,000	\$7,500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

To support the construction and activation of the Ka‘ū Hawaiian Cultural Center, Hana Laulima Lāhui O Ka‘ū is conducting a multi-year **capital campaign** with a diversified funding strategy. In addition to this legislative request, the organization is actively pursuing the following sources of funding for Fiscal Year 2027:

1. **Department of Hawaiian Home Lands (DHHL)**

An application has been submitted to the DHHL Capacity Building Grant program to support pre-development and organizational readiness activities associated with the cultural center.

2. **Office of Hawaiian Affairs (OHA)**

Hana Laulima will be submitting an application to the **Office of Hawaiian Affairs Capital Improvement Project (CIP)** funding program to support site development and facility construction on Hawaiian Home Lands in Wai‘ōhinu.

3. **Atherton Family Foundation**

A request will be submitted to the Atherton Family Foundation to support educational equipment, furnishings, and technology infrastructure for the Learning Laboratory.

4. **The Harry and Jeanette Weinberg Foundation**

Hana Laulima is preparing a funding proposal to the Weinberg Foundation to support the development of the certified teaching and production kitchen, which will provide food-based workforce training and small business support to the Ka‘ū community.

These funding efforts are part of a comprehensive campaign to secure the remaining balance of the \$7.5 million Phase I project budget. Hana Laulima will continue to identify and pursue public and private funders that align with its goals of community-based economic development, cultural preservation, and green workforce growth.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Hana Laulima Lāhui O Ka‘ū **has not been granted any state or federal tax credits** within the prior three years.

Furthermore, the organization **has not applied for, nor does it currently anticipate applying for, any state or federal tax credits** related to this or any other capital project at this time.

This statement is accurate as of the submission date of this application. Should that status change, Hana Laulima will promptly notify the appropriate expending agency.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

Hana Laulima Lāhui O Ka‘ū has **not been granted any state or federal tax credits** within the prior three years.

However, in **2022**, Hana Laulima received a **State of Hawai‘i Grant-in-Aid (GIA) in the amount of \$200,000**. We did not receive those funds until July 2023. These funds were used to support:

- The completion of an **Environmental Assessment (EA)**
- Initial **building planning and schematic design** for Phase I of the Ka‘ū Hawaiian Cultural Center

As of this application, Hana Laulima has **not applied for, nor does it currently anticipate applying for, any state or federal tax credits** pertaining to this or any other capital project.

Should future eligibility for relevant tax credit programs arise, the organization will consult with appropriate legal and financial advisors and notify the expending agency accordingly.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

As of **December 31, 2025**, Hana Laulima Lāhui O Ka‘ū reported a balance of **\$0** in **unrestricted current assets**.

Should updated financial statements be required by the expending agency, Hana Laulima is prepared to provide board-reviewed documentation upon request.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hana Laulima Lāhui O Ka‘ū possesses the demonstrated skills, cultural knowledge, organizational infrastructure, and project management experience necessary to successfully implement the proposed capital project and deliver high-quality community-based services.

Organizational Qualifications

Founded in 1994, Hana Laulima is a Native Hawaiian-led, 501(c)(3) nonprofit organization rooted in the values of cultural stewardship, self-sufficiency, and sustainability. The organization has over 25 years of experience in delivering youth education programs, cultural preservation initiatives, and community development services in Ka‘ū. Hana Laulima has a deep understanding of the local context, challenges, and needs of its rural population, particularly Native Hawaiian families and underserved residents.

The organization’s work is guided by experienced staff, a committed Board of Directors, and a network of kūpuna and cultural practitioners who serve as both advisors and program leaders. Hana Laulima has financial management systems in place and follows nonprofit best practices in grant reporting, fiscal oversight, and compliance.

Recent and Relevant Project Experience (Past 3 Years)

1. **Kahea Mai Ka ‘Āina Academy**

Timeframe: Ongoing (Annual since inception)

Description: A culture- and place-based youth education program serving Native Hawaiian youth ages 6–18 through intersession camps, ‘ohana activities, and school-year cultural enrichment.

Relevance: Demonstrates Hana Laulima’s program development expertise, intergenerational engagement, and impact in cultural and educational service delivery.

Scope: Serves approximately 25 youth and their families per session, with plans to expand.

2. **Lepo ‘Ula‘ula – Food Sovereignty Initiative**

Timeframe: FY 2022–2023

Description: Community food security and systems assessment paired with planning for a Ka‘ū-based local food hub and market.

Relevance: Demonstrates experience in sustainable economic development, planning, and implementation in the area of food systems and rural resiliency.

3. **2022 Grant-in-Aid (State of Hawai‘i) – Environmental Assessment and Pre-Development**

Award Amount: \$200,000

Timeframe: 2022–2023

Description: Funded by the Hawai‘i State Legislature to complete an Environmental Assessment (EA), community consultations, and schematic building designs for the Ka‘ū Hawaiian Cultural Center.

Relevance: Directly related to this request; demonstrates capacity to manage state funds, procure contractors, and complete complex, multi-stakeholder planning deliverables on time and within budget.

Team Competencies

- **Executive Leadership:** Experienced in grant management, strategic planning, and multi-sector collaboration
- **Program Staff and Consultants:** Equipped with expertise in cultural education, youth engagement, green workforce pathways, and economic development
- **Construction and Design Advisors:** Working with licensed professionals for project design, budgeting, and permitting (architects, engineers, and project managers)
- **Financial Oversight:** Fiscal management systems in place to track and report restricted and unrestricted funds, with support from certified accounting professionals

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hana Laulima Lāhui O Ka'ū is currently in the development phase of constructing its permanent facility, the **Ka'ū Hawaiian Cultural Center**, which is the subject of this funding request.

Current Facilities

At present, Hana Laulima does not own or operate a permanent facility. All program activities, including cultural workshops, intercession camps, and planning meetings, are conducted in **shared community spaces**, temporary outdoor locations, and in partnership with local schools and organizations. While these arrangements have allowed Hana Laulima to maintain programming, they limit the scale, consistency, and accessibility of services for the Ka'ū community.

Planned Facility: Ka'ū Hawaiian Cultural Center

To address these limitations and support long-term sustainability, Hana Laulima is developing a **permanent, multi-purpose cultural and community facility on ten acres of Hawaiian Home Lands in Wai'ōhinu, Ka'ū**. The organization is actively finalizing the long-term lease with the Department of Hawaiian Home Lands (DHHL) and has already completed a master plan, schematic designs, and a Rough Order of Magnitude construction estimate.

Phase I Facility Components (Total Budget: \$7.5 million):

- **Community Learning Laboratory** with classroom space and digital learning infrastructure
- **Certified Teaching and Production Kitchen** to support food-based workforce development
- **Cultural Art Gallery and Community Store** to promote microenterprises and cultural artisans
- ADA-compliant restrooms, parking, walking paths, and gathering spaces

The new facility will be centrally located in Wai‘ōhinu, providing convenient access to residents throughout the large, rural district of Ka‘ū. The site will be fully permitted, compliant with State and County building codes, and developed in consultation with cultural advisors and the surrounding community.

Adequacy of Planned Facilities

This capital project is designed to directly meet the needs of the community and the objectives outlined in this grant request. The facility will:

- Provide **permanent infrastructure** for long-term community services
- House programs that support **cultural revitalization, economic opportunity, and educational access**
- Offer a safe, accessible, and culturally rooted environment for youth, families, kūpuna, and entrepreneurs

Upon completion, this facility will provide Hana Laulima with the operational base necessary to expand and deepen its impact across the district.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

To ensure the successful completion of the Ka‘ū Hawaiian Cultural Center capital project, Hana Laulima Lāhui O Ka‘ū will implement a staffing structure that combines internal leadership, financial management, and professional construction services. This structure supports fiscal accountability, timely project delivery, and alignment with community and cultural priorities.

Proposed Staffing Structure

1. Project Manager (1.0 FTE – Hana Laulima Staff)

A full-time Project Manager will be employed by Hana Laulima to oversee all aspects of the capital construction project.

Key Responsibilities:

- Day-to-day management of construction progress, schedule, and contractor coordination
- Oversight of permitting, procurement, and state compliance
- Liaison between architects, contractors, and Hana Laulima leadership
- Coordination of reporting, timelines, and risk management

Qualifications:

- At least five years of experience managing construction or capital projects
- Knowledge of nonprofit or community-based development preferred
- Strong organizational, communication, and fiscal tracking skills

The Project Manager will report to the Executive Director and be supported by the Board's Capital Projects Oversight Committee.

2. Executive Director (0.25 FTE – Hana Laulima Leadership)

The Executive Director will dedicate 25 percent of their time to strategic oversight and governance of the project.

Key Responsibilities:

- Supervising the Project Manager
- Overseeing project compliance and communication with the State
- Managing stakeholder relations, board engagement, and funder reporting
- Ensuring that project design and implementation remain culturally grounded and mission-aligned

3. Fiscal Manager (0.50 FTE – Hana Laulima Staff)

A part-time Fiscal Manager will ensure strong financial management throughout the capital project.

Key Responsibilities:

- Processing invoices and managing fund disbursement
- Maintaining accurate accounting records for GIA and other funding sources
- Preparing financial reports for board, funders, and state compliance
- Ensuring adherence to procurement, audit, and fiscal policies

Qualifications:

- Professional experience in nonprofit finance or grants management
- Familiarity with state and federal compliance requirements
- Proficiency in financial software and reporting

4. Contractual Position: Independent Auditor

To ensure full financial transparency and accountability, Hana Laulima will contract with a

licensed independent auditor to conduct an audit of the capital project upon completion or as required by state reporting timelines.

Scope of Work:

- Conduct financial review and audit of capital expenditures
- Ensure funds were spent in accordance with state and grant requirements
- Prepare audit report for submission to the expending agency

Construction Contractors (Procured Services)

The balance of the GIA funds will support the procurement of licensed and bonded construction contractors through a competitive bidding process. Contracted professionals will include:

- General contractor and subcontractors (site work, utilities, vertical construction)
- Construction management and inspection services (if applicable)
- Specialists for electrical, plumbing, roofing, and other infrastructure needs

All contracts will comply with procurement laws and include performance benchmarks.

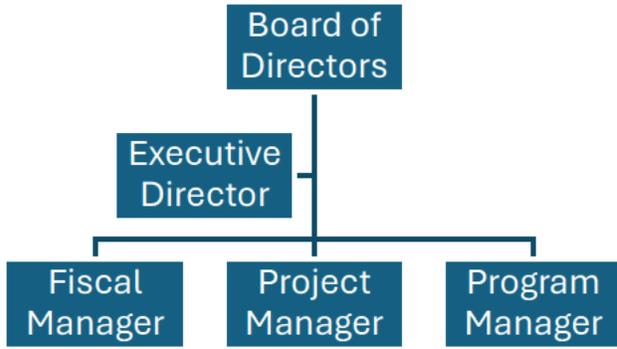
Administrative Oversight and Capacity

Hana Laulima has strong internal controls, procurement protocols, and community oversight mechanisms in place to manage a \$7.5 million capital project. The organization will ensure regular coordination among staff, board members, contractors, and state agencies to meet project benchmarks and compliance requirements.

This staffing plan ensures the project is staffed with **qualified, mission-aligned personnel** and financial oversight experts while also ensuring independent auditing and transparent reporting throughout the construction lifecycle.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

In accordance with state reporting requirements, Hana Lulima Lāhui O Ka‘ū provides the following salary information for the **three highest paid positions** within the organization, based on actual or projected compensation as of the most recent fiscal year:

Position Title	Annual Salary Range
Executive Director	\$65,000 – \$75,000
Fiscal Manager	\$50,000 – \$60,000 (Full-Time Equivalent)
Program Director	\$48,000 – \$58,000

Please note:

- These salaries reflect **total annual compensation** including wages funded by both general operating and restricted sources.
- The **Fiscal Manager** role is currently part-time (0.50 FTE), but the salary listed represents a full-time equivalent for transparency.
- No officers or directors receive compensation for board service.

Hana Lulima adheres to compensation practices that reflect nonprofit industry standards and its commitment to fiscal responsibility and community accountability.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

As of the date of this application, **Hana Lulima Lāhui O Ka‘ū is not a party to any pending litigation**, nor is the organization subject to any **outstanding judgments**.

Should any legal matters arise during the grant period or project implementation, Hana Laulima will promptly notify the expending agency and comply with all disclosure and reporting requirements.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Hana Laulima Lāhui O Ka‘ū brings several key qualifications that enhance its capacity to successfully manage this capital project and deliver long-term, community-based impact:

1. IRS 501(c)(3) Nonprofit Status

Hana Laulima is a federally recognized tax-exempt nonprofit organization, incorporated in the State of Hawai‘i. This designation affirms the organization’s eligibility for public and private grant funding and its adherence to nonprofit governance standards.

2. Organizational Standing

The organization is in good standing with the State of Hawai‘i Department of Commerce and Consumer Affairs (DCCA), and maintains annual filings, audits, and state compliance.

3. Previous State Grant Recipient

Hana Laulima successfully managed a **State of Hawai‘i Grant-in-Aid (GIA) in 2022** in the amount of **\$200,000**, which funded:

- An Environmental Assessment (EA)
- Schematic design and site planning for the Ka‘ū Hawaiian Cultural Center

This experience demonstrates Hana Laulima’s readiness to manage state funds responsibly and deliver required deliverables on time.

4. DHHL Land Partnership and Lease Negotiation

Hana Laulima is actively engaged with the Department of Hawaiian Home Lands (DHHL) and is in the final stages of securing a long-term lease for 10 acres in Wai‘ōhinu, where the capital project will be located. This partnership affirms the organization's cultural alignment, land-use authorization, and readiness for site-based development.

5. Community and Cultural Expertise

The organization is guided by Native Hawaiian practitioners, educators, and kūpuna with deep knowledge of Ka‘ū’s cultural landscape. This expertise ensures that the facility and its programs are developed and delivered in alignment with traditional knowledge, values, and community priorities.

6. Qualified Team and Advisors

Hana Laulima has assembled a team of experienced nonprofit leaders, project managers, fiscal administrators, and licensed professionals (architects, engineers) to support the execution of the capital project.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The funds requested through this grant will **not** be used to support or benefit any **sectarian or non-sectarian private educational institution**.

Hana Lāulima Lāhui O Kaʻū is a nonprofit, community-based organization. All activities funded under this request will serve the public and be carried out in accordance with **Article X, Section 1 of the Hawaiʻi State Constitution**, which prohibits the appropriation of public funds for private educational institutions.

All services and programs delivered at the Kaʻū Hawaiian Cultural Center will be open to the general public and will not promote or endorse any religious or sectarian ideology.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

If the grant is received for Fiscal Year 2027 but not in subsequent years, **Hana Lāulima Lāhui O Kaʻū** is prepared with a multi-pronged sustainability strategy to ensure the ongoing success and impact of the Kaʻū Hawaiian Cultural Center.

1. Capital Project Completion and Activation (FY 2027)

The FY 2027 grant will be used for **Phase I construction**, including infrastructure and facility buildout. Once complete, the Center will provide a permanent home for education, cultural, and economic development programming, reducing the organization's dependence on rented or borrowed space and significantly lowering recurring operational barriers.

2. Revenue Generation from Programmatic Use

Upon opening, the Cultural Center will implement **earned income strategies** to support operations and maintenance:

- Facility rentals for workshops, events, and community use
- Sales from the community store featuring local artisans and product vendors
- Tuition and fees from cultural, workforce, and business development programs
- Kitchen rental income from certified food entrepreneurs

These income streams will be reinvested into facility upkeep and program delivery, helping offset reliance on future legislative funding.

3. Continued Fund Development

Hana Laulima has already launched a **capital campaign** and will transition to an **operational fundraising strategy** to sustain post-construction activities. This includes:

- Annual and multiyear grant proposals to foundations such as Atherton, Weinberg, and OHA
- Continued partnership development with public agencies (e.g., USDA, DHHL, CNHA)
- Individual donor campaigns, legacy giving, and community fundraisers
- Exploration of federal opportunities such as EDA, NEA, and HUD's Native Hawaiian programs

4. Partnership-Based Programming

The organization will deepen existing collaborations with schools, service providers, and cultural practitioners to co-deliver programming, share costs, and expand reach without duplicating efforts.

5. Operational Planning and Phased Staffing

Operations will scale appropriately with revenue and funding availability. Hana Laulima will:

- Prioritize essential staff and contract positions post-construction
- Use part-time and project-based staffing where appropriate
- Build reserve funds and target at least 3–6 months of operating expenses in unrestricted cash

Conclusion

Even if GIA funds are not awarded beyond FY 2027, the facility itself will serve as a long-term community asset. With construction completed, Hana Laulima is positioned to sustain the center through diversified funding, earned income, and strategic community partnerships, ensuring its viability and impact for generations to come.

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Hana Laulima Lāhui O Ka'ū

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Project Manager	1	\$60,000.00	100.00%	\$ 150,000.00
Executive Director	0.25	\$60,000.00	25.00%	\$ 37,500.00
Fiuscal Manager	0.5	\$48,000.00	50.00%	\$ 60,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				247,500.00
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App

Hana Lāhuli O Ka'u

Contracts Total:

-

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	NA	Jan-00			
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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19					
20					
21					
22					
23					
24					
25					
26					
27		10			Application for Grants

28				
29				
30				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Hana Laulima Lāhui O Ka'ū

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS			0			
LAND ACQUISITION			0			
DESIGN			0			
CONSTRUCTION			7180000			
EQUIPMENT						
TOTAL:			7,180,000			
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hana Laulima Lāhui O Ka'ū.
(Typed Name of Individual or Organization)


(Signature)

1/14/2026
(Date)

Terry-Lee L Shibuya
(Typed Name)

President
(Title)



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HANA LAULIMA LAHUI O KA'U, INC.

Issue Date: 11/10/2025

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#: [REDACTED]

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 313192

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information