

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



JOHNELLE "Amoo" KAINOA, Executive Director

01/23/26

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HO`OLA

Issue Date: 12/30/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:



UI#: No record

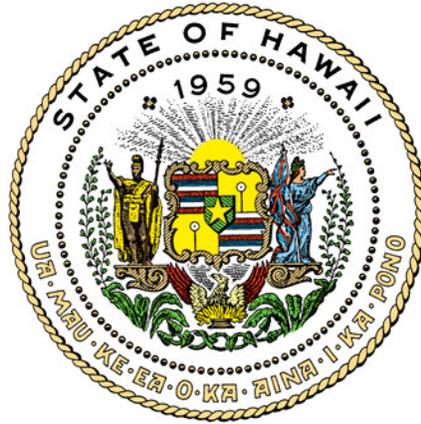
DCCA FILE#: 327398

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Waived
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HO`OLA

was incorporated under the laws of Hawaii on 08/07/2023 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 29, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HO'OLA

(Typed Name of Individual or Organization)

Johnelle Kainoa

01/23/26

(Signature)

(Date)

JOHNELLE "Amoo" KAINOA, Executive Director

(Typed Name)

(Title)

Rev 8/30/23

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

Submitted under separate attachment. Ho‘ola is current and compliant in the Hawaii Compliance Express system.

See Attachment A

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Ho‘ola affirms that it is in compliance with Section 42F-103, Hawaii Revised Statutes. The organization certifies that all information provided in this application is true, accurate, and complete to the best of its knowledge, and that grant funds, if awarded, will be expended in accordance with all applicable state laws and requirements.

See Attachment B

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. Funds will support environmental review, cultural and archaeological studies, beneficiary consultation, and planning and design readiness activities necessary to responsibly steward Hawaiian Home Lands for the benefit of Native Hawaiian beneficiaries and the general welfare of the community.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Ho‘ola is a Native Hawaiian–led, community-based 501(c)(3) nonprofit organization established in 2023 to serve Native Hawaiian beneficiaries and their families, with a primary focus on Hawaiian Home Lands communities in North Kohala and surrounding regions. The organization is governed and managed by Hawaiian Home Lands beneficiaries with deep generational ties to Kohala and extensive experience in community engagement, cultural education, land stewardship, and project coordination.

Ho‘ola was formed to address longstanding gaps in culturally grounded planning and stewardship capacity for Hawaiian Home Lands, particularly in areas where land remains underutilized due to the absence of completed entitlement and planning work.

2. The goals and objectives related to the request;

The goal of this request is to complete the entitlement, planning, and design readiness phase for ‘Upolu Point, a 37-acre parcel of Hawaiian Home Lands in North Kohala. Objectives include completing required environmental and archaeological studies, conducting structured beneficiary consultation, and preparing preliminary planning and design documentation necessary to responsibly inform future phases of development.

3. The public purpose and need to be served;

‘Upolu Point has remained dormant for decades due to the absence of completed environmental review, cultural documentation, and planning. Hawaiian Home Lands beneficiaries have consistently emphasized that entitlement and due diligence must be completed prior to any future use. This project responds directly to that need by funding the foundational work required to protect cultural and environmental resources, reduce long-term risk, and ensure beneficiary-informed decision-making.

4. Describe the target population to be served; and

The target population includes Native Hawaiian beneficiaries and their families, particularly residents of Hawaiian Home Lands communities in North Kohala and surrounding regions. While the project is centered on beneficiary needs and priorities, completion of the planning and entitlement process will support future uses of ‘Upolu Point that are intended to be welcoming and accessible to the broader community, allowing residents and visitors alike to enjoy and benefit from the site in a manner consistent with cultural values, environmental stewardship, and DHHL policies.

5. Describe the geographic coverage.

North Kohala, Hawai‘i Island, with service relevance to surrounding Hawaiian Home Lands communities.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Grant funds will be used exclusively for pre-development activities, including:

- Environmental Assessment (HRS Chapter 343)
- Archaeological Inventory Survey and cultural consultation (HRS Chapter 6E)
- Technical studies supporting environmental review
- Beneficiary and community consultation and documentation
- Preliminary planning and design readiness activities

No construction, renovation, or physical improvements are included.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Projected 12-Month Timeline (Fiscal Year)

Months 1–2 | Project Initiation & Consultant Procurement

- Finalize project scope, work plans, and coordination protocols.
- Procure qualified environmental, archaeological, cultural, and planning consultants in accordance with organizational and DHHL requirements.
- Execute consultant agreements and establish reporting schedules.
- Initiate coordination with DHHL and relevant regulatory agencies.

Months 3–4 | Beneficiary & Community Engagement (Phase I)

- Conduct initial beneficiary and community consultation sessions to gather ‘ike, priorities, and concerns related to ‘Upolu Point.
- Document cultural, historical, and community input to inform environmental and planning work.
- Integrate beneficiary feedback into study scopes and methodologies.

Months 5–7 | Environmental & Archaeological Review

- Conduct Environmental Assessment (HRS Chapter 343), including technical studies as required.
- Complete Archaeological Inventory Survey and cultural consultation in compliance with HRS Chapter 6E.

- Coordinate agency review, responses to comments, and required revisions.
- Maintain ongoing communication with beneficiaries regarding study findings.

Months 8–9 | Analysis & Regulatory Coordination

- Finalize environmental and archaeological documentation.
- Address agency feedback and obtain determinations or approvals, as applicable.
- Synthesize findings to identify site constraints, opportunities, and planning considerations.

Months 10–11 | Preliminary Planning & Design Readiness

- Prepare preliminary planning and conceptual design documentation informed by completed studies and beneficiary input.
- Evaluate potential future use scenarios consistent with cultural, environmental, and community priorities.
- Develop planning materials necessary to support future phases of development.

Month 12 | Documentation & Close-Out

- Compile final reports, planning documents, and consultation records.
- Submit completed deliverables to DHHL and relevant stakeholders.
- Conduct internal evaluation and lessons-learned review to inform next phases.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Ho‘ola will implement a structured quality assurance and evaluation process to ensure that all grant-funded activities are completed in compliance with applicable laws, DHHL requirements, and the approved scope of work. Progress will be monitored through clearly defined consultant deliverables, documented beneficiary and community participation, and milestone-based coordination with relevant regulatory and permitting agencies.

Consultants will be required to submit periodic work products and status updates aligned with contracted scopes, schedules, and budgets. Ho‘ola’s leadership team will review deliverables for completeness, accuracy, and consistency with beneficiary input and cultural considerations prior to submission to agencies or stakeholders.

Beneficiary engagement will be tracked through meeting agendas, sign-in sheets, summaries, and written feedback to ensure meaningful participation and transparency. Community input will be formally documented and integrated into planning, environmental, and archaeological work to ensure that outcomes reflect beneficiary priorities and ‘ike Hawai‘i.

The Ho‘ola Board of Directors will provide governance oversight through regular project briefings, review of key milestones, and approval of major submissions and adjustments. Internal reviews will assess progress against timelines, budget projections, and regulatory requirements.

As needed, Ho'ola will make timely adjustments to schedules, scopes, or sequencing in coordination with consultants and agencies to address emerging findings, regulatory feedback, or community concerns. This adaptive approach ensures transparency, accountability, and responsiveness while maintaining fidelity to the project's public purpose and long-term stewardship goals.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of Effectiveness. The effectiveness of the project will be measured through the completion of clearly defined, verifiable outputs tied to regulatory compliance, beneficiary participation, and planning readiness. Measures will include:

1. Completion of Environmental Assessment (EA) and Archaeological Inventory Survey (AIS)
 - Successful completion and submission of an Environmental Assessment in compliance with HRS Chapter 343.
 - Completion of an Archaeological Inventory Survey and associated cultural consultation in compliance with HRS Chapter 6E.
 - Documentation of agency determinations, findings, or approvals, as applicable.
2. Beneficiary Consultation and Community Engagement
 - Number of structured beneficiary and community consultation meetings conducted throughout the project period.
 - Documentation of meeting dates, locations, agendas, attendance, and summaries.
 - Evidence of ongoing communication and opportunities for beneficiary input at key project milestones.
3. Documentation of Cultural and Community Input
 - Compilation of written summaries capturing cultural, historical, and community perspectives shared during consultations.
 - Demonstration of how beneficiary input informed environmental review, planning assumptions, and design considerations.
 - Inclusion of cultural considerations and 'ike Hawai'i within planning and readiness documentation.
4. Submission of Planning and Design Readiness Materials to DHHL

- Preparation and submission of preliminary planning and design readiness materials informed by completed studies and beneficiary input.
- Delivery of documentation sufficient to support DHHL review and future project phase decision-making.
- Completion of a consolidated project record suitable for transition into subsequent phases, subject to future approvals and funding.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$100,000	\$100,000	\$50,000	\$325.000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

Department of Hawaiian Home Lands Ho‘ola has sought or anticipates seeking funding support from the following sources to complement and advance planning, entitlement, and community engagement activities related to ‘Upolu Point:

- Office of Hawaiian Affairs
- Department of Hawaiian Home Lands
- Atherton Family Foundation
- McInerny Foundation
- Cooke Foundation
- Bank of Hawai‘i Foundation

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

Not Applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

As of December 31, 2025, Ho'ola maintained limited unrestricted current assets (\$22,000). The organization's operations and proposed activities are supported through project-based funding and in-kind contributions.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Ho'ola possesses the necessary skills, organizational capacity, and community-based experience to successfully carry out the entitlement, planning, and design readiness activities proposed in this application. The organization is led and governed by Native Hawaiian beneficiaries with deep knowledge of Hawaiian Home Lands, North Kohala communities, and culturally grounded land stewardship practices.

Ho'ola's leadership and Board bring collective experience in beneficiary consultation, cultural education, 'āina stewardship, project coordination, and collaboration with state agencies, nonprofit partners, and professional consultants. This includes experience supporting projects that require careful sequencing of environmental review, archaeological and cultural consultation, and regulatory coordination prior to any physical development.

Johnelle "Amoo" Kainoa, Executive Director

Johnelle "Amoo" Kainoa is a Native Hawaiian educator, cultural practitioner, and community leader with decades of experience serving North Kohala youth, families, and Hawaiian Home Lands communities. She currently serves as a Hawaiian Resource Teacher at Kohala Elementary School and is the long-standing Program Director of the Kohala Unupa'a Afterschool Mentorship Program, which provides place-based, 'āina-centered education rooted in Hawaiian values. As Executive Director of Ho'ola, she leads organizational strategy, beneficiary engagement, and coordination with DHHL, guiding the effort to steward 'Upolu Point for future community-serving use.

Michelle Puanani 'Ōka Hinano Lewis, President | Youth Programs & Education Lead

Michelle Hinano Lewis is a lifelong Kohala educator with over 25 years of experience supporting youth through culturally grounded, 'āina-based learning. She currently works with Kohala High School's ALPPS Na'au O'iwi program and is a co-founder of Kohala Unupa'a, helping connect keiki to mo'olelo, place, and kuleana. Her work bridges formal education, cultural practice, and community stewardship, strengthening Ho'ola's youth engagement and educational vision for 'Upolu Point.

Miu Lan Pa'alua, Vice President | Health & Safety Lead

Miu Lan Pa'alua is a lifelong Kohala resident and Hawaiian Homestead Beneficiary with deep experience in community leadership, safety, and cultural stewardship. She previously served on the Kailapa Community Association Board and played a key role in wildfire preparedness, water security, and emergency readiness initiatives. A long-time voyaging practitioner with Nā Kalai Wa'a Makali'i and a leader within the paddling community, Miu Lan brings a disciplined, safety-focused, and culturally grounded approach to Ho'ola's governance and stewardship efforts at 'Upolu Point.

Kuliamai Aveiro-Kalaniopio, Secretary/Treasurer | 'Āina Stewardship & Cultural Protocol Lead

Kuliamai Aveiro-Kalaniopio is a Hawaiian cultural educator, practitioner, and storyteller with experience teaching 'Ōlelo Hawai'i, mele, oli, hula, and voyaging traditions to youth and community members. A board member and officer of Ho'ola, he supports cultural protocol, stewardship planning, and storytelling initiatives. His work with 'Iole, Kohala Unupa'a, and Polynesian Voyaging Society strengthens Ho'ola's ability to integrate 'āina-based learning and cultural practice into future site planning at 'Upolu Point.

Shari-Ann Lokelani Drummondo, Governance Administration Lead

Shari-Ann Drummondo is a proud Native Hawaiian from Kawaihae with extensive experience in community service, church leadership, and organizational support. She currently serves as an Administrative Assistant for Mana Christian Ohana and is known for her strong organizational skills and reliability. A former Miss Aloha Nui Queen and long-time leader with the Kailapa Community Association, Shari-Ann has coordinated major community events, outreach initiatives, and food distribution efforts. At Ho'ola, she oversees governance records, documentation, and board administration.

Wyman Kelly Keala Drummondo, Facilities & Capital Projects Lead

Wyman Drummondo is a Native Hawaiian heavy equipment operator and long-time community leader with more than a decade of experience serving the Kailapa Hawaiian Homestead community. He previously served ten years on the Kailapa Community Association Board, including as President, and helped lead major infrastructure projects such as the construction of a community pavilion, playground, and aquaponics system. His hands-on construction knowledge, logistical expertise, and practical leadership support Ho'ola's facility planning and site readiness efforts.

Dennis S. Matsuda, Coastal Stewardship & Resource Management Lead

Dennis Matsuda is a North Kohala native with over 30 years of experience in public service, recreation management, and community development. He retired as a District Supervisor with

the County of Hawai‘i Department of Parks and Recreation, overseeing facilities and programs across North and South Kohala. Deeply involved in cultural events, coastal practices, and community organizations, Dennis brings practical insight into public use planning, stewardship, and safe community access relevant to future uses of ‘Upolu Point.

Lani Louise Bowman, Governance & Board Development Lead | Kupuna Advisor

Lani Bowman is a seasoned educator, nonprofit executive, grant writer, and community development leader with more than four decades of experience in Kohala. She has served as Executive Director of multiple organizations, a peer grant reviewer for the Administration for Native Americans, and a West Hawai‘i Planning Commissioner. With extensive background in governance, strategic planning, compliance, and capacity-building, Lani supports Ho‘ola’s board development, policies, and ethical governance practices.

Diane Kaneali‘i, Community Engagement & Beneficiary Relations Lead | Kupuna Consultant

Diane Kaneali‘i is a respected kūpuna, retired nurse, and former Executive Director of the Kailapa Community Association, where she successfully managed over \$2 million in grants and led community planning, safety, and stewardship initiatives. A Hawaiian Homestead Beneficiary with deep ties to Kailapa, she brings decades of experience in grant compliance, beneficiary engagement, and cultural leadership. At Ho‘ola, Diane guides listening sessions, beneficiary outreach, and trust-building efforts critical to the ‘Upolu Point planning process.

Over the past three years, Ho‘ola has demonstrated its ability to:

- Convene and facilitate structured beneficiary and community engagement processes;
- Coordinate with cultural practitioners, technical professionals, and regulatory entities;
- Manage consultant scopes, schedules, and deliverables;
- Document community input and integrate it into planning and decision-making; and
- Maintain fiduciary oversight, transparency, and compliance consistent with public funding requirements.

This request builds directly on that experience by focusing on pre-development activities that require strong organizational coordination, cultural competency, and accountability rather than construction or operations. Ho‘ola’s community trust, governance structure, and project management approach make it well suited to lead the entitlement and planning process for ‘Upolu Point in alignment with DHHL policies and beneficiary priorities.

Related Experience (Past Three Years):

- Beneficiary and community consultation initiatives serving North Kohala and surrounding Hawaiian Home Lands communities
- Cultural education, land stewardship, and place-based programming conducted in coordination with community partners
- Project coordination involving professional consultants, community stakeholders, and agency engagement
- Planning and readiness activities supporting future community-serving uses of Hawaiian Home Lands

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Ho'ola operates as a community-based organization utilizing administrative and meeting spaces appropriate to its current scope of work, which consists primarily of planning, coordination, consultation, and documentation activities. Existing facilities are adequate to support project administration, consultant coordination, recordkeeping, and beneficiary engagement associated with this request.

Because the proposed activities are limited to entitlement, planning, and design readiness, no specialized facilities are required at this stage. Community meetings and beneficiary consultations will be conducted in accessible community venues or partner-provided spaces within North Kohala, as appropriate, to ensure participation and transparency.

As the project advances through the entitlement and planning phase, Ho'ola will continue to utilize existing administrative capacity and community-based locations to support engagement and coordination. Any future facility needs associated with subsequent phases of development will be addressed separately and are not part of this request.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Ho'ola will implement a lean, efficient staffing structure appropriate to the scope of this request, which is limited to entitlement, planning, and design readiness activities. The organization's staffing approach emphasizes strong leadership oversight, effective consultant management, and culturally grounded community engagement rather than large internal staffing.

Project Oversight and Management. Overall responsibility for the project will rest with Ho'ola's Executive Director, who provides strategic direction, ensures compliance with grant requirements, and serves as the primary point of coordination with DHHL, consultants, and funding partners. The Executive Director brings experience in community-based project coordination, beneficiary engagement, and oversight of planning and regulatory processes, and is supported by the organization's Board of Directors.

Project Coordination and Administration. Day-to-day coordination will be supported by administrative and project support personnel responsible for scheduling, documentation, tracking

deliverables, and maintaining project records. This role ensures timely communication among consultants, community participants, and agency partners, and supports reporting and compliance requirements.

Consultant-Led Technical Expertise. Specialized technical work—including environmental review, archaeological and cultural studies, and preliminary planning and design—will be performed by qualified professional consultants procured for this project. Ho‘ola will oversee consultant performance through defined scopes of work, schedules, and deliverables, ensuring that all work meets regulatory standards and incorporates beneficiary input.

Supervision and Administrative Direction. Ho‘ola maintains clear lines of supervision and accountability. The Executive Director provides direct oversight of project staff and consultants, conducts regular progress reviews, and ensures alignment with the approved scope, budget, and timeline. The Board of Directors provides governance-level oversight, reviewing key milestones and providing guidance as needed.

Training and Capacity Support. Training related to this request will focus on compliance, documentation, and culturally appropriate engagement practices. Staff involved in the project will receive guidance on grant requirements, recordkeeping, and protocols for beneficiary consultation to ensure consistency, transparency, and accountability throughout the project period.

This staffing model provides sufficient service capacity to manage the proposed entitlement and planning activities efficiently while maintaining strong oversight, fiscal responsibility, and cultural integrity.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attachment C

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

At this time, Ho‘ola does not have any paid employees. No salaries or wages are paid to officers, directors, or staff of the organization. The Executive Director is providing services on a pro bono basis in support of the organization’s mission and this entitlement and planning effort. Accordingly, there are no annual salary ranges to report for the three highest paid officers, directors, or employees.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Ho'ola is a nonprofit organization and is not required to hold any special licenses or accreditations to carry out the entitlement, planning, and design readiness activities proposed in this application. As applicable, Ho'ola will engage appropriately licensed and qualified professional consultants to perform specialized work such as environmental review, archaeological studies, and planning activities in compliance with all relevant state laws and requirements.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but

If grant funds are received for fiscal year 2027, Ho'ola will use the funding to complete the defined entitlement, planning, and design readiness activities for 'Upolu Point in a disciplined, milestone-driven manner. Sustainability for this activity is achieved through completion of the work itself, as the scope is finite and focused on producing durable planning, environmental, archaeological, and consultation deliverables.

Grant funds will be used to advance the project through clearly sequenced phases, including environmental review, cultural and archaeological studies, beneficiary consultation, and preliminary planning and design documentation. These deliverables will remain valid beyond the grant period and will serve as foundational assets to support future decision-making, regulatory

compliance, and potential subsequent phases of development, subject to additional approvals and funding.

Upon completion, the entitlement and planning outcomes will reduce long-term project risk, eliminate barriers to future investment, and position ‘Upolu Point for responsible, beneficiary-informed use consistent with DHHL policies and trust responsibilities. Ho‘ola will maintain all completed studies, documentation, and consultation records and will continue to engage beneficiaries and DHHL in determining appropriate next steps. No ongoing operational funding is required to sustain the completed activities, as the purpose of this request is to achieve planning readiness rather than support continuing services or construction.

(b) Not received by the applicant thereafter.

If grant funding is not received beyond fiscal year 2027, Ho‘ola will sustain the value of the completed work by preserving and utilizing all entitlement, planning, and design readiness deliverables produced under this grant. Environmental, archaeological, cultural, and planning documentation completed during the grant period will remain valid and will continue to inform future decision-making, regulatory coordination, and beneficiary engagement related to ‘Upolu Point.

Ho‘ola will prioritize responsible stewardship of the completed materials and maintain ongoing communication with DHHL and Hawaiian Home Lands beneficiaries regarding potential next steps, subject to future approvals and available resources. Any subsequent advancement of the project would be pursued incrementally, based on funding availability, and in alignment with beneficiary priorities and DHHL policies.

Because the scope of this request is limited to pre-development activities, the project does not require ongoing operational funding to sustain outcomes after fiscal year 2027. Even without additional grant support, the completed entitlement and planning work will continue to provide long-term value by reducing uncertainty, protecting cultural and environmental resources, and positioning ‘Upolu Point for future community-serving use when resources allow.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: HO'OLA

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	325,000			
TOTAL (A+B+C+D+E)	325,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	325,000	MICHELLE LEWIS	(808) 895-2545	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0	<i>Michelle Lewis</i>	1/23/26	
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official	Date	
TOTAL BUDGET	325,000	JOHNELLE "Amoo" KAINOA, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: HO'OLA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: HO'OLA

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS	0	0	130000			
LAND ACQUISITION						
DESIGN	0	0	195000			
CONSTRUCTION						
EQUIPMENT						
TOTAL:			325,000			
JUSTIFICATION/COMMENTS: The goal of this request is to complete the entitlement, planning, and design readiness phase for 'Upolu Point, a 37-acre parcel of Hawaiian Home Lands in North Kohala. Objectives include completing required environmental and archaeological studies, conducting structured beneficiary consultation, and preparing preliminary planning and design documentation necessary to responsibly inform future phases of development.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HO'OLA

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

HO'OLA
ORGANIZATIONAL CHART

