

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Ryan Catalani, Executive Director
PRINT NAME AND TITLE

1/12/20
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

Please see attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Family Promise of Hawai'i requests funds for a public purpose, to provide supportive services for families with children experiencing homelessness or those at-risk of homelessness, pursuant to Section 42F-102, Hawaii Revised Statutes.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: Family Promise of Hawaii

Issue Date: 01/19/2026

Status: Compliant

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: XXXXXX8223

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Family Promise of Hawai'i

(Typed Name of Individual or Organization)


(Signature)

1/20/2026
(Date)

Ryan Catalani
(Typed Name)

Executive Director
(Title)

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. *A brief description of the applicant's background;*

Since 2005, Family Promise of Hawai'i (Family Promise) has been a leader in preventing and ending homelessness for families with children. In 2025, Family Promise served 2,718 individuals in 977 families on O'ahu and Maui, providing a critical safety net for families experiencing housing instability. Family Promise is a 501(c)3 nonprofit whose mission is to transform the lives of families with children in Hawai'i facing homelessness by providing housing, resources, and support.

Family Promise serves an important but often overlooked and underestimated component of the state's homelessness crisis: families with children. Family Promise employs a holistic, compassionate, and individualized approach, offering a variety of programs to address the needs of each family's unique needs. This is an urgent issue, because homelessness is traumatic for children and families; it can have long-term impacts for young children's physical and mental health, academic success, and other indicators.

Family Promise operates unique non-congregate emergency shelters for families of all sizes, combined with a variety of wraparound services to help families quickly return to stable housing. In addition to its short-term, low-barrier shelter programs, Family Promise provides homeless prevention and diversion programs to help families avoid becoming homeless, rapid rehousing and rental assistance programs, housing navigation and case management services, and stabilization services to ensure families remain stably housed. Its programs also provide for families' basic needs, like meals, transportation, showers, and hygiene products, along with financial literacy education, job training, emotional support, and referrals to meet each household's unique long-term needs.

These family-centered strategies and programs have served over 10,000 family members since 2005. Family Promise is guided by the following principles:

- Dignity and Worth: Promoting households' self-determination.
- Hospitality: Welcoming families with empathy and respect.
- Housing Focused: Immediately identifying permanent housing resources so that households can move as quickly as possible to sustainable independence.
- Low Barriers: Every household deserves a home, and therefore, accepting families as they are.

- Collaboration: Collaborating with existing community resources (including interfaith congregations, partner agencies, and volunteers) to fulfill the mission.
- Trauma-Informed: Households experiencing housing instability have also experienced trauma. FPH's services provide emotional and physical safety.
- Anti-Racist: Advancing diversity, inclusion, equity, and social justice.

2. *The goals and objectives related to the request;*

On any given day, at least 100 families with children are sleeping on the streets, experiencing unsheltered homelessness. Family Promise believes that every child should have a home — and that ending unsheltered childhood homelessness is within reach for Hawai'i. With the Legislature's support, Family Promise will take transformative steps toward a simple vision: No keiki on the street.

The No Keiki on the Street initiative centers human connection as a core solution. Through the One Family, One Navigator model, families in a housing crisis would immediately receive case management assistance, which would continue until the family is truly stable.

Families with lived experience of homelessness say that being passed around from resource to resource is exhausting, frustrating, and demotivating. Among successfully housed families, the most important resource they mention is their case manager.

In Family Promise's proposed model, housing-focused case managers will help the family navigate through complex challenges and systems. Their goal is to help families get stably housed quickly and sustainably.

If needed, families would still enter shelter or receive rental assistance — but their case management would not be dependent on any single program. In fact, the case management alone would be enough to help some families stabilize their housing. The continuous case management model will also prevent families from returning to homelessness.

Through this proposal, Family Promise will:

Prevent and end homelessness for families with children through trauma-informed, culturally responsive case management

To meet the community's current need, Family Promise will hire an additional 10 case managers and one supervisor to deliver trauma-informed, culturally responsive case management to families with children who are experiencing homelessness or who are at-risk of homelessness. This includes families living in shelters, couch surfing, or those facing imminent housing loss, with services tailored to meet families where they are and respond to their unique individual needs.

Case managers will support families in achieving safe and stable housing by developing individualized service plans and assisting with immediate housing needs. Through comprehensive case management, families will be connected to a broad range of internal Family Promise programs and external support services that address both immediate and long-term stability. Case managers will refer families to internal programs such as interim housing (also known as emergency shelter), rental assistance, workforce development and financial literacy training, as well as to external resources including healthcare, behavioral health services, education, and childcare.

By offering low-barrier, stand-alone case management, Family Promise will reduce obstacles to services for families who may not qualify for traditional housing programs but are still at high risk of homelessness. This approach ensures that families can access critical support-based needs and will promote early intervention.

Strengthening systems and service delivery to increase equitable access to homelessness services

The traditional homeless service model is hard to navigate and makes case management dependent on “programs.” When a family experiences a housing crisis, it can be tough for them to find help in the first place. There’s no central place that can immediately start helping them, and their situation could deteriorate. If they’re able to get connected to shelter or rental assistance, they may or may not receive individualized support to ensure they are truly stabilized. Any case management will likely end once the family leaves the “program.” Families are often living on the economic brink. If something else happens that imperils their housing again, they will probably have to start all over.

Family Promise’s One Family, One Navigator model would provide continuous case management. When a family experiences a housing crisis, they are connected that same day with a case manager, who will immediately begin problem-solving and looking for solutions. The case manager connects the family with the most efficient and effective internal and external resources (such as shelter or rental assistance), when available, and continues working alongside the family. If the family’s housing is imperiled again, the case manager connects them to the right resources. In this way, Family Promise provides continuous case management and remains connected with the family until they are truly stable.

This system-level change for Family Promise will allow families to receive support regardless of their eligibility for housing programs and will significantly increase the ability to serve families across the state.

To meet the growing community need, Family Promise will expand its staffing capacity and reach, enabling us to serve a greater number of families with children and respond more effectively to housing instability. Increasing capacity will reduce wait times, improve service continuity, and ensure timely access to support during periods of crisis.

Family Promise will also strengthen coordination across internal programs and external community partners to create a more seamless service system for families. Improved referral pathways and collaboration will reduce duplication of services, close gaps in case, and ensure families receive comprehensive coordinated support that promotes long-term housing stability.

3. *The public purpose and need to be served;*

In Hawai'i, family homelessness is a growing crisis that places thousands of children and parents at risk of housing instability, educational disruption, and long-term economic hardship.

Children under age 1 are more likely to experience homelessness than people of any other age in the US, followed by children ages 1-5. Research has shown that homelessness in early childhood can have long-term educational, health, and economic impacts for children.

Family Promise has seen a drastic increase in the need for housing services for families with children in recent years. Between 2023 and 2025, Family Promise saw a 152% increase in calls for those seeking assistance. On average, Family Promise receives 10 first-time callers every day.

On an annual basis, over 5,200 public school students experience homelessness, according to the state Department of Education (DOE). Federal research shows that 1 in 30 young children in Hawai'i experience homelessness annually.

The following chart illustrates how the new case managers funded by this proposal would serve unmet needs statewide, according to the DOE's latest data on students experiencing homelessness, from the 2024-25 school year.

DOE Complex Area	Students experiencing homelessness, SY2024-2025	Existing Family Promise case managers serving this area¹	New case managers funded by this request²
Aiea-Moanalua-Radford	136		1
Baldwin-Kekaulike-Kulanihakoi-Maui	559	7	

¹ Family Promise has case managers that work island-wide who are included in the total count, but not the complex area breakdown. Geographical assignments are subject to change.

² The final complex area distribution of case managers will be determined based on the most recent DOE data and unmet need in the community.

Campbell-Kapolei	507		1
Castle-Kahuku	195		1
Charter Complex Area	173		0 ³
Farrington-Kaiser-Kalani	278		1
Hana-Lahainaluna-Lanai-Molokai	817	7	
Hilo-Waiakea	149		1
Honokaa-Kealakehe-Kohala-Konawaena	251		1
Kailua-Kalaheo	219		1
Kaimuki-McKinley-Roosevelt	442	1	
Kapaa-Kauai-Waimea	217		1
Kau-Keaau-Pahoa	244		1
Leilehua-Mililani-Waiialua	107	1	
Nanakuli-Waianae	508		1
Pearl City-Waipahu	435	1	
Total	5,237	20	10

This number is an undercount for the actual number of children experiencing homelessness, as this accounts only for students enrolled in public schools (pre-K-12), not those who are too young to be enrolled in school, who make up about 50% of the total number of children experiencing homelessness. It also does not include parents or other family members.

In 2024, the most recent year for this data, the O'ahu Point In Time (PIT) Count found that family homelessness increased 19% between 2023 and 2024 — an increase nearly 1.5 times greater than the overall increase in homelessness. Over 1,100 children, parents, and family members were identified as homeless on a single day in 2024, including 247 who were unsheltered.

Housing unaffordability is closely linked with homelessness, and low-income families with young children are at particularly high risk because of three intertwined forces: increased costs associated with young children (such as child care), lower family income (if parents leave the workforce to care for newborns), and a lack of affordable housing. For every 100 low-income households, only 38 housing units are available and affordable to them, according to the National Low Income Housing Coalition.

³ Students in charter schools experiencing homelessness will be served by the closest case manager.

Homelessness has more severe effects for young children than poverty alone. The younger and longer a child experiences homelessness, the greater the cumulative toll of negative health outcomes, which can have lifelong effects on the child, the family, and the community.

Children who experienced homelessness as an infant were more likely to have health problems, hospitalizations, and emergency department visits than children in poverty who did not experience infant homelessness, according to Health Affairs. They also have more Adverse Childhood Experiences (ACEs). The early years of life are among the most formative and developmentally critical — children's brains are rapidly growing and they are developing motor and social-emotional skills — and homelessness can disrupt this critical phase of development.

Children experiencing homelessness may experience “toxic stress”—a prolonged activation of the stress response system. This kind of response can disrupt brain development and increase the chances of developmental delays, poor educational performance, and relationship and behavioral difficulties, as well as developing chronic health conditions including diabetes and heart disease.

Critical services to support families with children who have fallen into homelessness—such as temporary housing, case management, and wraparound support—are limited in the state. Over the past few years, shelter beds for families have been reduced due to the closure of programs. This project will add much-needed capacity in the community, while also providing services to help prevent families from experiencing the crisis of homelessness.

When families have access stable housing, their economic, educational, and health outcomes — and overall quality of life — are improved. Through innovative partnerships and by coordinating health and housing services for our community members who are most at-risk for poor health outcomes, Family Promise of Hawai'i is collaboratively working to reduce and prevent homelessness and reducing health disparities.

4. *Describe the target population to be served; and*

This project will focus on serving families with children who are experiencing homelessness or who are at risk of experiencing homelessness. This includes households who have been displaced due to job loss or inability to work, households who are living in overcrowded environments, and families who are experiencing homelessness and don't have access to safe housing. While we will serve all families, we anticipate that most households served will be those disproportionately impacted by housing instability, including Pacific Islanders and Native Hawaiians. Historically, 54% of households served by Family Promise identify as Pacific Islanders and 23% as Native Hawaiians. 100% of project beneficiaries will be low- and moderate-income households.

5. *Describe the geographic coverage.*

For this project, FPH will serve families across the state of Hawai'i, with case managers serving complex areas across multiple counties, depending on the greatest geographic need, including but not limited to O'ahu, Hawai'i Island, and Kaua'i.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. *Describe the scope of work, tasks and responsibilities;*

FPH will provide the following services:

1. Intake and resource coordination: FPH's Family Support Coordinator will respond to email, online, and phone inquiries from families seeking services, triaging requests and make referrals to internal and external resources.
2. Case management: FPH will provide individualized case management to each family they serve, helping the family quickly access the resources needed. FPH's trauma-informed, culturally responsive case management approach helps families find appropriate, affordable housing, increase their income and savings, and get connected to other community resources. The Case Manager will create a Housing Stabilization Plan to address each family's unique needs. Depending on the family's need, the case manager will activate one of FPH's internal programs:
 - a. Shelter diversion: FPH employs an innovative shelter diversion approach for families experiencing homelessness. FPH's Case Manager will first attempt to connect the family directly with stable housing through problem-solving, advocacy, and if necessary, short-term rental assistance. If the family cannot be diverted from shelter, they can enter FPH's interim housing.
 - b. Interim housing: FPH operates free, non-congregate emergency shelter space for families who are experiencing homelessness.
 - c. Provide basic needs: FPH will provide food, hygiene items, and other household essentials for families in the programs, along with a digital learning center with computers and phones that families can use to find housing and employment, and that their children can use to study.
 - d. Economic opportunity and other in-house educational resources: FPH's Economic Opportunity Coordinator will partner with local community organizations and volunteers to provide services for the families in the facility, such as:
 - i. Financial literacy workshops: FPH partners with the local banks and individuals to provide monthly workshops on financial literacy.

- ii. Vocational workshops: FPH provides regular workshops on resume building, interview skills, job placement, and assistance in searching and applying for jobs.
 - iii. Keiki workshops: STEM, social-emotional learning, and tutoring.
 3. Referrals to external support services: FPH will refer families to childcare, health services, education resources, and other partners as necessary. Case Managers will regularly connect with providers, such as the
2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service;*

The following timeline outlines the expected outcomes over the first year:

Within one month:

- Begin interviewing and hiring case managers in targeted geographies, such as O'ahu, Hawai'i Island, and Kaua'i.
- Identify and secure office space to support staff operations.
- Begin onboarding activities for new hires.
- Set up initial coordination meetings with key external partners, including Hawai'i Department of Education's Education for Homeless Youth (EHCY) liaisons, to strengthen referral pathways for families with children.

Within three months:

- Complete hiring and onboarding of 10 case managers and one supervisor.
- Launch case management services for families experiencing or at-risk of homelessness.
- Operationalize referral protocols with internal programs and external partners.
- Begin actively engaging families in case management and connecting them to needed resources.

Within six months:

- Families served will begin successfully transitioning into their own permanent housing, opening new spaces for additional families to be served.
- Maintain active caseloads for all case managers across O'ahu, Kaua'i, and Hawai'i Island.
- Monitor early service outcomes, including housing placements, shelter diversion, and successful referrals.
- Continue coordination with HIDOE and other partners to improve access to education-related services.

Within the first year:

- 600 households will have received case management and wraparound services

- Demonstrate increased access to case management services for families, including those not enrolled in housing programs.
- Achieve measurable outcomes such as improved housing stability, reduced occurrences and duration of homelessness, and increased connection to supportive services.
- Complete annual program performance review, including outputs, outcomes, and measures of effectiveness, and use findings to inform continuous quality improvement and future service

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;*

To ensure the highest quality of service delivery and outcomes, Family Promise employs a robust quality assurance and evaluation framework. Our approach includes the following key components:

- Quality assurance using internal data systems and HMIS: We utilize Salesforce for internal data tracking and the shared Homeless Management Information System (HMIS) to track client progress, program performance, and key outcomes. These systems allow us to maintain accurate records, identify trends, and make data-driven decisions.
- Weekly case review meetings: Program staff meet weekly with the Family Services Manager to review case progress, discuss challenges, and develop strategies to support families in achieving stability. These meetings provide an opportunity for real-time problem-solving and continuous improvement.
- Grant compliance and administrative oversight: Weekly administrative meetings focus on grant compliance and high-level results tracking. This ensures that all activities align with grant requirements and organizational goals while allowing us to address any operational challenges proactively.
- Continuous improvement: All households supported via Family Promise programs are also given a confidential client satisfaction survey upon program exit. Survey responses are monitored by staff and used to adjust programming. Ongoing feedback from Family Promise's advisory council, composed of households who have participated in Family Promise programs and members of the community who have a lived experience with homelessness, will be used to improve organizational performance.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

- Number of families served through stand-alone case management services.

- Number and type of referrals completed to internal programs (e.g., shelter, rental assistance, savings match, workforce training) and external community resources (e.g., healthcare, education, childcare).
- Housing outcomes:
 - Percentage of families successfully exited into permanent housing.
 - Average length of time families remain in unstable housing or shelter before placement.

IV. Financial

Budget

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

Please see attached.

2. *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$351,532.50	\$351,532.50	\$351,532.50	\$351,532.50	\$1,406,130

3. *The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.*

FPH is seeking funds from the following sources for fiscal year 2027:

- Private donations and foundation grants
- U.S. Department of Housing and Urban Development, Continuum of Care City and County of Honolulu, Grant-In-Aid and Emergency Solutions Grant
- County of Maui, Department of Human Concerns
- Kaua'i County Housing Agency (KCHA) Homeless Support

4. *The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

Not applicable.

5. *The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.*

Please see attached.

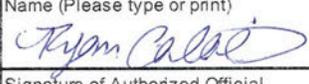
6. *The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.*

Family Promise's unrestricted assets as of December 31, 2025 is \$8,666,549. Per accounting standards, most of this amount is comprised of fixed assets such as buildings that the organization owns.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Family Promise of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	785,000			
2. Payroll Taxes & Assessments	106,525			
3. Fringe Benefits	120,341			
TOTAL PERSONNEL COST	1,011,865			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	9,200			
2. Insurance	5,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	85,000			
5. Staff Training	5,500			
6. Supplies	10,000			
7. Telecommunication	6,996			
8. Utilities	15,000			
9. Mileage Reimbursements	2,000			
10. IT	1,161			
11. Family Support Costs	60,000			
12. Indirect Costs	183,408			
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	383,265			
C. EQUIPMENT PURCHASES	11,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	1,406,130			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,406,130	Ryan Catalani	808-300-0560	
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested				1/22/26
(d) Total Private/Other Funds Requested		Signature of Authorized Official		Date
TOTAL BUDGET	1,406,130	Ryan Catalani, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Family Promise of Hawai'i

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Case Manager	1	\$70,000.00	100.00%	\$ 70,000.00
Family Services Manager	1	\$85,000.00	100.00%	\$ 85,000.00
				\$ -
				\$ -
				\$ -
TOTAL:				785,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Family Promise of Hawai'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Laptop	11.00	\$1,000.00	\$ 11,000.00	11000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	11		\$ 11,000.00	11,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Family Promise of Hawai'i

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: N/A						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Family Promise of Hawaii

Contracts Total: 18,181,463

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	State of Hawai'i Grant-in-Aid (Act 310)	1/1/26 - 12/31/26	Hawaii State Office of Community Services	State of Hawaii	\$ 459,000
2	Community Development Block Grant	4/25/25 - 8/25/25	City, Department of Community Services	Honolulu County	\$ 7,760,000
3	Continuum of Care - Domestic Violence Rapid Rehousing FY25	12/1/25-11/30/26	Department of Housing and Urban Development	U.S.	\$ 577,932
4	Continuum of Care - Transitional Housing - Rapid Rehousing FY25	5/1/25-4/30/26	Department of Housing and Urban Development	U.S.	\$ 844,847
5	Continuum of Care - Transitional Housing - Rapid Rehousing FY25	5/1/26-4/30/27	Department of Housing and Urban Development	U.S.	\$ 927,681
6	Continuum of Care - Permanent Supportive Housing FY25	10/1/25 - 9/30/26	Department of Housing and Urban Development	U.S.	\$ 1,274,269
8	State of Hawai'i Grant-in-Aid (2024 Legislature)	7/1/24-6/30/25	Hawaii State Office of Community Services	State of Hawaii	\$ 200,000
9	Emergency Solutions Grant (Shelter) FY24	1/2/24-1/31/25	City, Department of Community Services	Honolulu County	\$ 251,048
10	Emergency Solutions Grant (Prevention) FY24	3/20/24-2/28/25	City, Department of Community Services	Honolulu County	\$ 169,215
11	Continuum of Care - Domestic Violence Rapid Rehousing FY23	1/1/24-12/31/24	Department of Housing and Urban Development	U.S.	\$ 976,786
12	Continuum of Care - Transitional Housing - Rapid Rehousing FY23	1/1/24-12/31/24	Department of Housing and Urban Development	U.S.	\$ 843,839
13	Emergency Solutions Grant FY23	7/17/22-12/31/23	City, Department of Community Services	Honolulu County	\$ 215,687
14	State of Hawai'i Grant-in-Aid (2023 Legislature)	7/1/23-6/30/24	Hawaii State Office of Community Services	State of Hawaii	\$ 300,000
15	Continuum of Care - Domestic Violence Rapid Rehousing FY22	1/1/23 - 12/31/23	Department of Housing and Urban Development	U.S.	\$ 976,786
16	Victims of Crime Act (federal sub-grantee)	7/1/22 - 6/30/24	Department of Attorney General, Crime Prevention and Justice Assistance Division	State of Hawaii	\$ 332,414
17	Continuum of Care - Domestic Violence Rapid Rehousing FY21	12/1/22 - 11/30/23	Department of Housing and Urban Development	U.S.	\$ 976,786
18	Emergency Solutions Grant FY22	4/1/22 - 05/31/23	City, Department of Community Services	Honolulu County	\$ 176,204
19	Emergency Solutions Grant - COVID	7/17/20 - 8/30/23	City, Department of Community Services	Honolulu County	\$ 718,969
20	Community Development Block Grant	12/1/23 - 5/31/26	City, Department of Community Services	Honolulu County	\$ 200,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

FPH has a proven track record of transformative services and is recognized as a community leader in addressing family homelessness. Since 2005, FPH has served more than 10,000 children, parents, and family members. In 2025, FPH served a total of 977 families (2,718 individuals). FPH measures its effectiveness through data tracking, client surveys and a variety of performance reports. The internal evaluations are validated by monitoring from funders, government partners, and the national Family Promise organization, which ranked FPH among the top 10% of highest-performing affiliates in 2024.

FPH employs a holistic, compassionate, and individualized approach, offering interim housing combined with a variety of wraparound services to help families quickly return to stable housing. In 2025, 85% of families exited into permanent housing in an average of 112 days.

In addition to our short-term, low-barrier shelter programs, we offer prevention and diversion programs to help families avoid becoming homeless, rapid rehousing and rental assistance programs, housing navigation and case management services, and stabilization services to ensure families remain stably housed.

All programs also provide for families' basic needs, like meals, transportation, showers, and hygiene products, along with financial literacy education, job training, emotional support, and referrals to meet each household's unique long-term needs. Most recently, FPH established a partnership with Hawaii State Federal Credit Union to provide monthly financial literacy workshops to clients in our programs.

Between 2015 and 2023, FPH's efforts contributed to a 60% decrease in Oahu families experiencing unsheltered homelessness and living in homeless shelters. FPH was part of a collaborative effort credited in 2017 with the state's "first homeless reductions in over 5 years".

A family of five recently shared about their experience with FPH. After losing their housing and place of employment in the 2023 wildfires, the family made the difficult decision to split up. The three children – ages 5, 7, and 11 – and their mom temporarily relocated to live with relative in Michigan, while the dad remained on Maui to figure out their next steps and turn to Family Promise for support. Family Promise's case management team reunited the family back on Maui and connected them with long-term

housing assistance, gift cards for household essentials and furniture, and free shipping for their vehicle back from Michigan. Today, their family is filled with hope for the future and is eagerly preparing to reopen their restaurant.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

FPH has several facilities on O'ahu and Maui, including two 'Ohana Navigation Centers in Wahiawa and Mo'ili'ili. Both Centers provide non-congregate emergency shelter (interim housing) for families experiencing homelessness, meaning each family has their own room and bathroom along with a kitchen sink and fridge. Each Center also includes a large communal kitchen with a food pantry stocked by the Hawai'i Foodbank, space for volunteer and community activities and family-style meals, household and everyday essential supplies, washing and drying machines, onsite parking, offices to meet with their case managers, and books, computers, and toys for families to use.

The Wahiawa Center is leased from the City and County of Honolulu and provides interim housing for 68 individuals in 17 families at a time. Annually, the Center serves 272 individuals in 68 families. It is staffed with three full-time case managers, a family support coordinator, and hosts a satellite office for the Hawai'i State Department of Education.

The Mo'ili'ili Center, which is owned by FPH, provides interim housing for up to six families at a time. This Center serves 80 individuals in 20 families annually. It is staffed with one case manager and one family support coordinator.

Family Promise also owns and operates a permanent affordable housing apartment building. Located just outside of downtown Honolulu, the 20-unit building offers low-cost housing for low-income families that make up to 50% of the area median income (AMI), or \$76,000 for a family of four. Rents range from \$1,000 for a one-bedroom to \$1,200 for a two-bedroom, and most units have a parking space, along with onsite laundry facilities.

Family Promise also has case management and program offices at the Kukui Center in Honolulu and the Walter J. Cameron Center in Wailuku. These facilities are the hub for Family Promise's case management and wraparound services, providing centrally located space for meetings and activities with clients on a regular basis.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

This grant will provide an additional ten Case Managers and one Family Services Manager to Family Promise's team.

Case Managers quickly transition families from homelessness to permanent housing, following a housing-first, trauma-informed approach. Case Managers assist families in overcoming barriers to sustainable independence, including finding and securing employment, increasing earning potential, maintaining housing, and accessing public benefits. Each Case Manager will have a caseload of 30 families at a time. A key component of the role is close collaboration with Hawaii Department of Education liaisons to ensure that students experiencing housing instability are fully supported. The DOE liaisons will focus on the students' educational needs – such as school enrollment, attendance, and academic support – while the Case Manager concentrates on housing stabilization and homelessness services. This coordinated approach ensure that families achieve housing stability while students remain supported and successful in school.

The Family Services Manager designs, implements, and evaluates onsite programming in line with funding requirements as well as oversee the case managers under this project. To ensure the team is fully supported, the Manager meets with each employee monthly to review program, address concerns or needs.

Family Promise is overseen by the executive director, Ryan Catalani, chief of staff, Zoë Brooks-Jeffers, and director of family services, Destinee Lazo. Weekly supervision is provided by the director of family services to the family services manager, as well as direct support with the case management team as needed.

To help support continual education and growth, Family Promise provides staff trainings on a range of topics, including trauma-informed care, housing resources in the community, and financial education, along with an annual stipend for each employee to attend additional trainings or conferences.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached for the organization chart anticipated by this request. *As noted on page 5, the final complex area distribution of case managers will be determined based on the most recent DOE data and unmet need in the community.*

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Three highest paid employees:

- Executive Director: \$90,000 - \$130,000
- Director of Family Services: \$65,000 - \$90,000
- Accounting Manager: \$70,000 - \$95,000

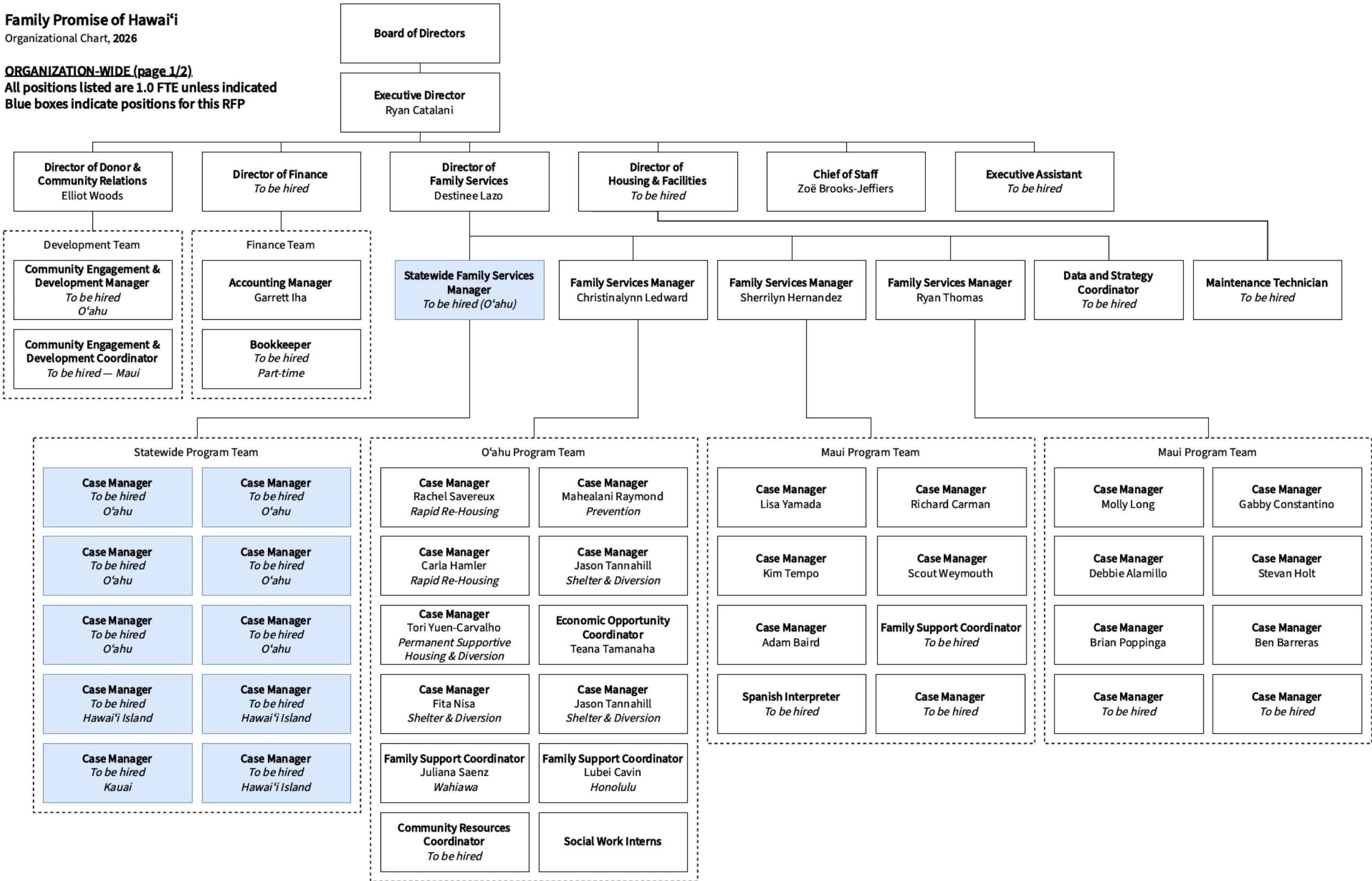
Family Promise of Hawai'i

Organizational Chart, 2026

ORGANIZATION-WIDE (page 1/2)

All positions listed are 1.0 FTE unless indicated

Blue boxes indicate positions for this RFP



VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but*
- (b) Not received by the applicant thereafter.*

Whether the funding is received or not, FPH will continue to partner with city, state, private funders, and social service agencies to work towards our collective goal of ending homelessness in Hawaii. FPH has a diversified revenue stream which allows us to continue serving vulnerable families in our community. even if one funding stream ends. FPH continually seeks out new donors and funding sources to continue serving families experiencing housing instability.