

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

AGNES MALATE, PRESIDENT

PRINT NAME AND TITLE

JANUARY 23, 2026

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** ETHNIC EDUCATION HAWAII

**Issue Date:** 01/16/2026

**Status:** **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#: No record

DCCA FILE#: 90251

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**ETHNIC EDUCATION HAWAI'I**

\_\_\_\_\_  
(Typed Name of Individual or Organization)

  
(Signature)

\_\_\_\_\_  
JANUARY 23, 2026

(Date)

\_\_\_\_\_  
AGNES MALATE

(Typed Name)

\_\_\_\_\_  
PRESIDENT

(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

*See Certification Document.*

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

*See Declaration Document.*

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project serves a clear public purpose, consistent with Section 42F-102 of the Hawaii Revised Statutes, by expanding equitable access to essential information, education, and community resources for Hawai'i residents. Grant funding will be utilized to deliver culturally and linguistically appropriate outreach, education, and informational services to immigrant and limited-English-proficient individuals, seniors, and other underserved populations. By improving access to critical information on health, public services, civic engagement, and community well-being, the project advances key governmental objectives and empowers communities to be more actively engaged. The project serves the entire state of Hawai'i, with an emphasis on assisting underserved populations. Ethnic Education Hawai'i (EEH) will administer the project with appropriate oversight, reporting, and outcome measurement to ensure adherence to the public purpose.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

**1. A brief description of the applicant's background;**

Since 1993, Ethnic Education Hawai'i (formerly Ethnic Education Foundation Hawai'i) has been serving the community. Leona Jona, a refugee from Hungary and cofounder of EEH, recognized the limited support for immigrants and non-English speakers in Hawai'i and identified a critical need to address this gap. She was motivated to create a vehicle for disseminating information to underserved groups, helping them learn how to live and work effectively in a new environment.

The primary goal of Ethnic Education Hawai'i (EEH) is to provide equal access to vital information for those who cannot access English-language media. It has been the leading non-profit organization in Hawai'i dedicated to providing language access for immigrant and LEP individuals. By addressing the rights and responsibilities of new immigrants and migrants, EEH reassures communities that their needs are recognized. It offers information on housing, jobs, education, public health and safety, and other resources, fostering confidence in the support available. EEH also promotes appreciation of diverse cultures and languages, encouraging understanding and trust. Working with ethnic radio and TV stations, EEH ensures that immigrants, COFA migrants, and the LEP population are represented and have access to accurate information in their native languages via radio, television, and print media, reinforcing a sense of inclusion and respect.

**2. The goals and objectives related to the request;**

The primary goal of this "Multilingual Information & Outreach Project" is to provide information and resources that encourage the participation of immigrants and individuals with Limited English Proficiency (LEP) in all aspects of civic life and their capability to be responsible, productive members of society. To achieve this, EEH will focus the following areas: a) media outreach, b) capacity building, and c) community cultural celebrations.

- a. **Media Outreach**— Conduct outreach using ethnic radio, television, community newspapers, publications, and social media platforms (such as Meta/Facebook, Instagram, Spotify, and YouTube) to share information about available services and resources that help individuals navigate challenges in their new environment. This includes topics like jobs, housing, health, and safety, and will be provided in multiple languages.
- b. **Capacity Building**—Strengthen the abilities of immigrants and LEP individuals to access benefits, understand their rights, and contribute to society. This includes education on voter participation, digital literacy, job skills, and various training workshops.

- c. Community Engagement—Engage families and the community through celebrations that promote interaction and engagement among neighbors and community resources.

### **3. The public purpose and need to be served;**

Residents of Hawaii with Limited English Proficiency (LEP) represent a disadvantaged and vulnerable segment of our community, where 55% of individuals report negative experiences with prejudice and cultural misunderstanding (Social Science & Medicine, 2009). In addition, this population faces significant barriers to accessing information and resources, making it challenging to secure healthcare, complete job applications, and secure housing (HNN, 2024). Improved language support services would directly benefit these individuals and would also enhance infrastructure across the state.

Nearly 20% of Hawaii residents are foreign-born, totaling over 260,000 individuals (KHON, 2025). These immigrants originate from diverse countries, such as China, Japan, and the Philippines, where English is not the primary language spoken. Immigrants in Hawaii contribute over \$17.5 billion annually to the state's GDP through tax revenue, business creation, and participation in the essential workforce (HI Appleseed, 2024). Despite this, many immigrants receive below-poverty wages and lack access to critical social benefits, such as government-funded resources. These challenges, in part, stem from language barriers faced by non-English speakers, with far-reaching implications. For example, median earnings for LEP residents range from 10% to 34% lower than those of English-only speaking residents<sup>3</sup>. In addition, immigrants with LEP are twice as likely to be uninsured and report worse health outcomes compared to their English-proficient counterparts (HNN, 2024).

There are also notable consequences that will only worsen if language access services are not improved. Inadequate language services make it more difficult for members of the immigrant LEP community to get jobs, start families, and build lives, which leads to unsustainable conditions where immigrants cannot afford to stay in Hawaii. Without improvements in the language access infrastructure, Hawaii is at risk of losing the communities that both bolster major parts of the economy and make the islands unique (Civil Beat, 2022).

While improvements would directly benefit LEP residents, there is also a broader need for support regarding state infrastructure for federal compliance and statewide initiatives. In Hawaii, the Office of Language Access was founded in 2006 to provide language services regardless of national origin (Honolulu Advertiser, 2006). Despite this accomplishment, Hawaii has received several citations from the Department of Justice and Hawaii's Civil Rights Commission due to inadequate levels of language-accessible services (Civil Beat, 2022). Improvements would also help address labor abuses and disputes related to labor laws, reporting, and compliance. Language access is especially relevant in

the wake of increased ICE immigration raids. Currently, LEP immigrants report that they are afraid to call law enforcement when help is needed, even when they are in the country legally (HNN, 2025). Language services support would help inform LEP immigrants of their rights and empower them to exercise them.

Similarly, emergency statewide initiatives like the COVID-19 response plan and the Lahaina fire recovery plan require integrated communication networks to share information efficiently (Civil Beat, 2020). Subpar communication networks in LEP communities exacerbate existing barriers to information access and resources. Inadequate communication can compromise the lives and well-being of the LEP community, as demonstrated by the overrepresentation of LEP individuals among COVID-19 fatalities and Lahaina fire displacement (CDC, 2024; CDN, 2024).

**4. Describe the target population to be served; and**

Residents of Hawai'i with Limited English Proficiency represent a population with a demonstrated need for language access support to resources and to strengthen existing initiatives for community engagement and statewide infrastructure.

The language groups that the grant activities will serve are Cantonese, Chuukese, Ilokano, Japanese, Korean, Laotian, Mandarin, Marshallese, Okinawan, Pohnpeian, Samoan, Spanish, Tagalog/Filipino, Tongan, and Vietnamese.

**5. Describe the geographic coverage.**

The proposed activities will cover the entire State of Hawaii. Media outreach will air on the radio station and streaming services, ethnic TV, community print publications, and social media (Meta/Facebook, YouTube). EEH will partner with communities and organizations to implement community outreach, workshops, and training in all the counties.

**III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

Access to information, services, and civic engagement is a challenge for the average English-speaking citizen. For LEP low-income communities, communication barriers limit their full participation in the community and negatively affect their income, and many face discrimination. The grant activities

provide resources and expertise to improve communication and help meet government language-access mandates. EEH serves this community need by funding multilingual media activities and collaborating with ethnic print, radio, TV, and social media to reach this underserved population.

EEH will employ traditional media (radio, TV, print) to reach a wider audience and social media to target a more specific audience. Information on services, resources, and issues concerning immigrant and LEP communities will be relayed through these multiple outlets.

- a. Media Outreach— Conduct outreach utilizing ethnic radio, TV, community paper and publications, and social media, (i.e, Meta/Facebook, Instagram, Spotify, YouTube) about the available services and resources to aid in navigating challenges that impacts facets of life adjusting to a new environment in multiple languages (i.e., jobs, housing, health, and safety).
  - EEH will contract with radio and TV organizations (KNDI, KZOO, KPRP, KMVI, KRM Internet Radio, Kbfd TV) to translate and disseminate urgent and timely information responsively throughout the state broadcast of 2,000 60-second PSA. (Approximate number of listeners: 150,000)
  - EEH will contract with radio stations (KNDI, KPRP, KRM Internet) to broadcast 12 30-minute radio programs to discuss in more depth issues of importance and interest to immigrant and LEP populations (interview resource experts, talk story with community leaders, tips on health and wellness).
  - EEH will contract with radio and TV organizations (KNDI, KPRP, KMVI, KRM Internet Radio) to broadcast a 3-hour radiothon to be held on-site in conjunction with a community event.
  - EEH, in collaboration with Hawai'i Ethnic Media, will simulcast a 3-hour radiothon and 12 30-minute educational programs on Meta/Facebook and/or other social media channels.
  - Contract with social media/website developer to revamp website to increase visits to the EEH website and social media following.
  
- b. Capacity Building—Grow the capacity of the immigrant and LEP population to fully access benefits, exercise their rights, and contribute to society (i.e., voter education, digital literacy, job skills, education, and training workshops).
  - Contract with social media/website developer to revamp website to increase visits to the EEH website and social media following.
  - Collaborate with community organizations (FilCom CARES, Hawai'i Alliance of Pacific Islanders, The Legal Clinic, We Are Oceania, Kaibigan Ng Lahaina, Kauai Philippine Community Center, Binhi at Ani, Safe Haven), education institutions

(University of Hawai'i, Chaminade University of Honolulu, University of Hawai'i Maui College, DOE schools) and government to sponsor a resource fair tailored to the needs of immigrant and LEP communities.

- Partner with other organizations to provide training on skills necessary to live, learn, and work in today's society, where digital technologies such as mobile devices, internet platforms, social media, and paperless billing are increasingly indispensable to communicate and access information.
  - Partner with the Hawai'i State Judiciary Office of Equality and Access to the Courts to hold 6 Basic Skills Interpreter Training on Oahu, Maui, Hawai'i island, Kauai.
  - EEH BOD who are faculty at Chaminade University of Honolulu and University of Hawai'i at Mānoa will engage 10 students to develop 4 social media content related to immigrant and LEP issues or culture.
  - EEH will contract with community organizations and/or leaders to coordinate immigrant and LEP resource event(s), in collaboration with community- and faith-based organizations, government, and education institutions, to engage 100 individuals.
  - EEH will conduct two talk story events (in person or virtual) with immigrant and LEP communities to share their thoughts about their experiences, challenges, and what sources of support to assist in their transition.
- c. Community Engagement—Foster mutual respect and understanding among diverse cultural and linguistic groups by celebrating milestones and special cultural occasions to promote interaction and fellowship among families, neighbors, and the community.
- EEH will partner with Waipahu and Farrington high schools and Chaminade and UH Mānoa student groups to celebrate the caregiving and navigational role of youths who assist their grandparents and other family members. Invite nominations from those who have been helped. Submissions can be in video, audio, or written form. This intergenerational event will culminate in a community celebration, during which the nominees will be recognized, and the nominator will be present to share their story. The inaugural event will honor 25 youths and host 100 guests.
  - Graduation Photo Gallery—Graduation is an important milestone that is steeped in tradition in Hawai'i, especially for those who are first in their family to graduate. There will be a photo shoot for anyone in the class of 2027. High school and college graduates can have their individual photo taken, and/or with their friends and family. Those participating will be encouraged to share their photo on EEH's Instagram account with a message in a language other than or in addition to English.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

*ETHNIC EDUCATION HAWAII PROJECT TIMELINE*

<b>MONTH</b>	<b>ACTIVITY/TASKS</b>
July 2026	<ul style="list-style-type: none"> <li>• Execute Contract with State Office of Community Services</li> <li>• Develop and Advertise Job Description for Executive Director</li> <li>• EEH Program Committee review and prioritize topics about immigrants and LEP resources and topics for messaging and programming.</li> </ul>
August 2026	<ul style="list-style-type: none"> <li>• Executive Director hiring and orientation</li> <li>• Develop specific timelines for activities (in alignment with funds awarded)</li> <li>• Contract with KNDI, KZOO, KPRP, KMVI, KRM Internet Radio and KBFD-TV stations for translation of ads and airtime for 2,000 60-second PSAs, 12 30-minute programs, and 1 3-hour radiothons.</li> <li>• Begin PSAs and 30-minute radio programs</li> <li>• Basic Skills for Interpreters Training on Oahu</li> </ul>
September 2026	<ul style="list-style-type: none"> <li>• Program Committee and EEH Staff to develop plan for outreach activities, and training for immigrant and LEP communities.</li> <li>• Meet with community- and faith-based organizations on O'ahu and Maui to collaborate on immigrant and LEP resource events.</li> <li>• Start planning for Community Celebration Honoring Youth Caregivers/Navigators/Kupuna</li> <li>• Meet with neighbor island community- and church-based organizations</li> <li>• Ongoing PSAs and 30-minute radio programs</li> <li>• Basic Skills for Interpreters Training on Kauai and Maui</li> <li>• Start planning for radiothon to be held in November, including topics that will be covered and speakers/resource people to invite.</li> </ul>
October 2026	<ul style="list-style-type: none"> <li>• Outreach for Community Celebration Honoring Youth Caregivers/Navigators</li> <li>• Ongoing PSAs and 30-minute radio programs</li> <li>• Plan for radiothon to be held in November, including topics that will be covered and confirm speakers/resource people to invite.</li> </ul>
November 2026	<ul style="list-style-type: none"> <li>• Community Celebration Honoring Youth Event</li> <li>• Plan for Community Holiday Event</li> <li>• Ongoing PSAs and 30-minute radio programs</li> <li>• 1 3-hour radiothon</li> </ul>
December 2026	<ul style="list-style-type: none"> <li>• Mid-term assessment of project deliverables and timeline.</li> <li>• Ongoing PSAs and 30-minute radio programs</li> </ul>
January 2027	<ul style="list-style-type: none"> <li>• Meet with community partners</li> <li>• Ongoing PSAs and 30-minute radio programs</li> </ul>
February 2027	<ul style="list-style-type: none"> <li>• Basic Skills for Interpreters Training on Maui and Hawai'i Island</li> <li>• Meet with community organizations and plan for digital training and capacity building activities in April.</li> <li>• Basic Skills for Interpreters Training on Maui and Hawai'i Island</li> <li>• Ongoing PSAs and 30-minute radio programs</li> </ul>
March to April 2027	<ul style="list-style-type: none"> <li>• Caregivers In-Service Training with HiNAMI</li> <li>• Ongoing PSAs and 30-minute radio programs</li> </ul>
May to June 2027	<ul style="list-style-type: none"> <li>• Gather with collaborators and celebrate the diverse cultures, student achievement, and community pride.</li> <li>• Ongoing PSAs and 30-minute radio programs</li> <li>• Basic Skills for Interpreters Training in May on Oahu</li> <li>• Prepare report on project outcomes.</li> </ul>
Ongoing	Monthly activity report for ongoing program and message assessment.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

EEH will implement a structured quality assurance process to ensure services are delivered effectively with program objectives and GIA requirements. Quality assurance activities focus on service consistency, cultural and linguistic appropriateness, data accuracy, and continuous improvement.

- Track social media outreach by documenting numbers reached, and views along with radio programming when it is simulcast on social media.
- Monitor media partnership activities with KNDI, KZOO, KPRP, KMVI, KRM Internet Radio, and KBFD TV stations by tracking monthly broadcasts on a project management platform or spreadsheet.
- Messages on social media will also be reviewed for appropriateness and effectiveness in engaging the community.
- EEH will collect feedback from partners and participants at events.
- Community feedback surveys will be conducted once a year to ensure the voices of the community are taken into consideration and their needs are met.

Key quality assurance measures include:

- In-person or digital sign-in.
- Ongoing supervision of staff, volunteers.
- Verification of data completeness, accuracy, and timeliness.
- Participant feedback mechanisms to assess satisfaction and identify service gaps.
- Program EEH Board and staff will meet regularly to review data, discuss challenges, and implement corrective actions as needed. Findings from quality assurance reviews will be documented and used to improve program operations.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

EEH aims to enhance language access through radio, TV, print, social media, and in-person activities. Outcome measures will include Knowledge and Awareness Metrics, Action-Based Metrics, Engagement/Reach Metrics and Provider/Service Feedback Metrics.

- **2,000 60-second ad spots** will be broadcasted on ethnic radio and TV on topics such as accessing government services and community resources, health and public safety, immigrant rights, and civic engagement.
- **12 30-minute educational radio programs** with expert guest speakers will provide more in-depth information on these themes: Empowerment and Community Access to Care, Community Health and Environmental Wellness, Strengthening Families and Community Bonds, Support Systems, Celebration, Healing, and Community Care.
- **1 community health & wellness fair** in partnership with community organizations.
- **1 3-hour radiothon** to be held in conjunction with a community event.
- **6 Basic Skills Interpreter Training** for community to share stories, resources, and skills with each other, fostering community understanding and capacity.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: ETHNIC EDUCATION HAWAII

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	30,000			10,000
2. Payroll Taxes & Assessments	3,046			1,016
3. Fringe Benefits	600			200
<b>TOTAL PERSONNEL COST</b>	<b>33,646</b>			<b>11,216</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	4,000			1,000
2. Insurance				
3. Lease/Rental of Equipment	2,700		500	
4. Lease/Rental of Space	12,000		12,000	
5. Staff Training/Conference	1,500		1,500	
6. Supplies	3,004			
7. Telecommunication			1,500	
8. Utilities				
9. Radio & Print Media	93,000		104,000	
10. Professional & Contractual Services	14,900		21,100	
11. Program Activities/Events	4,100		4,500	
12. Social Media/Digital Subscriptions	5,000		1,040	
13. Ground Transportation	1,200			
14. Equipment Maintenance	3,000		2,010	
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>144,404</b>		<b>148,150</b>	<b>1,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>178,050</b>		<b>148,150</b>	<b>12,216</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	178,050	Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested	0			
(c) Total County Funds Requested	148,150	Signature of Authorized Official _____ Date _____		
(d) Total Private/Other Funds Requested	12,216			
<b>TOTAL BUDGET</b>	<b>338,416</b>	Name and Title (Please type or print) _____		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: ETHNIC EDUCATION HAWAII

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
1. EXECUTIVE DIRECTOR	0.5	\$44,864.00	75.00%	\$ 33,648.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>33,648.00</b>
<b>JUSTIFICATION/COMMENTS: Personnel Cost is for a part-time executive director to be funded 75% by Grant Request and 25% by Other Funds Requested. The amount of \$33,648 is for \$30,000 Salary + \$3,048 Payroll &amp; Tax Assessments + \$600 Fringe Benefits.</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: ETHNIC EDUCATION HAWAII

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

**NOT APPLICABLE**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

**NOT APPLICABLE**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: ETHNIC EDUCATION HAWAII

<b>FUNDING AMOUNT REQUESTED</b>						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						
<b>NOT APPLICABLE</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: ETHNIC EDUCATION HAWAII

Contracts Total: 866,797

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	City GIA CT-DCS-2300011: Multilingual Communication for Immigrant & LEP Communities	2022 Oct-2024 Dec	Department of Community Services	City and County of Honolulu	199,940
2	State GIA OCS-GIA-23-41	2023 Apr-2025 Mar	DLIR/Office of Community Services	State of Hawai'i	120,000
3	State GIA OCS-GIA-24-04	2024 June-2025 May	DLIR/Office of Community Services	State of Hawai'i	168,000
4	Tsunami & Emergencies Preparedness	2023 Mar-Aug	DOD/Hawai'i Emergency Management Agency	State of Hawai'i	52,000
5	State Multiple Projects	2023 March-July	Department of Health	State of Hawai'i	48,385
6	State Multiple Projects	2024 Jan-Sept	Department of Health	State of Hawai'i	39,000
7	OLA-Maui Wildfire Multilingual Community Navigator Support	2023 Sept-Dec	Department of Health Office of Language Access	State of Hawai'i	22,500
8	OLA-Multilingual Educational Annoucements	2024 June -2025 Feb	Department of Health Office of Language Access	State of Hawai'i	31,972
9	Papa Ola Lokahi Subcontract K1124: Bayanihan Resiliency Project I (Maui Wildfire)	2024 Feb-Sept	Department of Health Administered by Papa Ola Lōkahi	State of Hawai'i (SAMSHA SERG)	75,000
10	Papa Ola Lokahi Subcontract K1242: Bayanihan Resiliency Project II (Maui Wildfire)	2024 Nov-2025 Sept	Administered by Papa Ola Lōkahi	State of Hawai'i (SAMSHA SERG)	110,000

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$44,514	\$44,512	\$44,512	\$44,512	\$44,512

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

	ORGANIZATION/ENTITY	AMOUNT
1	Hawaii Justice Foundation (Applied)	50,000
2	City Grants-In-Aid (Applied in 2025 for FY 2026-2027)	148,150
3	Will seek other government and foundation grants related to language access, immigrant and LEP communications, digital literacy, and senior care.	50,000
	<b>TOTAL</b>	<b>\$248,150</b>

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

*NOT APPLICABLE.*

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

*SEE TABLE.*

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

Unrestricted Assets as of December 31, 2025: \$145,531

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

EEH has the experience, knowledge, and ability to successfully administer and implement the proposed project, providing multilingual information, community outreach, and civic engagement. EEH has worked with radio, government, and community organizations for over 30 years to provide educational information to minority and underserved communities. In the past three years, EEH was awarded ten grants and contracts totaling \$866,797 to immigrant and migrant LEP communities, the same as the target population of this project. (Please see the table of “GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID”).

EEH’s previous work illustrates the types of activities EEH can provide to meet community needs, particularly during disasters or emergencies. For example, EEH quickly engaged ethnic TV and radio stations to widely disseminate urgent messages to keep the community safe during the pandemic and in the immediate aftermath of the Maui wildfires.

EEH also partnered with FilCom CARES, the leading entity proactively working to address the disproportionate impact of COVID-19 on the Filipino population in Hawai’i, to broadcast radiothons on three radio stations that were simulcast on Facebook

EEH and KNDI also provided timely and needed bilingual translated materials after the Lahaina fires. KNDI translated messages to their ethnic language group promptly about critical events. EEH conducts these ongoing services to O’ahu communities. Government and community organizations rely on this service as EEH is a primary source for some language communities.

Ethnic Education Hawai’i has worked with many organizations over the years to provide educational information to minority and underserved communities. EEH has been awarded and successfully administered government grants and contracts from the State of Hawaii Department of Health, Office of Language Access, and HIEMA. These projects were funded to reach/serve immigrant LEP communities, the same as the target audience of this plan. EEH’S success is evidenced by the longevity of providing these types of services since 1993.

During the pandemic EEH was able to quickly launch many public service campaigns with the Department of Health and the Office of Language Access addressing critical information regarding COVID-19 and government mandates and general cautionary messages.

For over three decades, EEH has developed experience and expertise in communicating to many language communities. The current board of directors are committed to actively using their resources to meet the project plan to reach LEP communities. The EEH board includes native speaker of six Asian and Pacific islander languages (a Spanish speaker will be joining the board in 2025) and represent government, university, business, and non-profit backgrounds.

The plan includes funds for activities to promote language access for LEP communities with high proportion of lower income and lower educational status. The activities and services include: workshops and training similar to "KNOW YOUR RIGHTS"; training in technology to be able to apply for resources and increase access to services and resources; and promote heritage languages and culture to elevate community standards and outcomes. EEH will utilize funds for consultants who have expertise in priority topics (e.g. immigration, language access) and activities that will increase the capacity of bilingual community members to support the plan (e.g. training on social media, develop content).

KNDI Radio is the primary outreach partner that operates 24/7. During emergencies (e.g., COVID and Lahaina wildfires), KNDI has been responsive, inserting major news bulletins and public instructions into its program schedule, especially translations for LEP audiences. The diverse resources covering 13 languages are vital to the community. The radio hosts are professional, experienced bilingual broadcasters who have earned a reputation for communicating effectively with diverse language communities. Many of the KNDI radio hosts are part of their community churches and groups, identifying their core needs and bringing radio and TV programs and announcements to meet them.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

EEH's lease for its current office in Downtown Honolulu has expired and is currently seeking a new office. The program has access to university and community facilities for training and community functions. Livestreaming of radiothon and the 30-minute radio programs are made possible through Hawai'i Ethnic Media's studio. Through the organization's partnership with FilCom CARES, EEH also has access to churches.

**VI. Personnel: Project Organization and Staffing**

**1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

EEH’s organizational structure consists of its officers and committees:

- President - Responsible for all EEH activities and grants.
- Vice President - Manages EEH's relationships with other organizations.
- Secretary-responsible for maintaining records.
- Treasurer-responsible for fund expenditures and reports
- Standing committees: 1) Governance and Finance 2) Program

Although EEH does not currently have any staff, the Board members have the necessary experience, skills, and expertise to provide leadership and implement the proposed grant activities (please see the background on the Board members). Funding will be utilized to hire an Executive Director and consultants to provide necessary professional services.

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Title	Salary Range
Executive Director at .5 FTE	\$35,000 - \$40,000

**ETHNIC EDUCATION HAWAII PROJECTS AND CONTRACTS – 2023 TO 2026**

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES (2020-2024)</b>	<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
1	City GIA CT-DCS-2300011: Multilingual Communication for Immigrant & LEP Communities	2022 Oct-2024 Dec	City and County of Honolulu	199,940
3	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2023 Jan-Dec	Hawai'i Justice Foundation	40,000
4	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2024 Jan-Dec	Hawai'i Justice Foundation	70,000
	IOLTA Grant: Communications and community outreach focus for immigrants/LEP)	2025 Jan-Dec	Hawai'i Justice Foundation	55,000
7	Tsunami & Emergencies Preparedness	2023 March-Aug	State/HIEMA	52,000
8	OLA-Maui Wildfire Multilingual Community Navigator Support	2023 Sept-Dec	State/DOH/OLA	22,500
9	OLA-Multilingual Educational Announcements	2024 June -2025 Feb	State/DOH/OLA	31,972
10	Papa Ola Lokahi Subcontract K1124: Bayanihan Resiliency Project I	2024 Feb-Sept	State/DOH/POL (SAMSHA SERG)	75,000
11	Papa Ola Lokahi Subcontract K1242: Bayanihan Resiliency Project II	2024 Nov-2025 Sept	State/DOH/POL (SAMSHA SERG)	110,000
14	State GIA OCS-GIA-23-41	2023 April-2025 Mar	DLIR/OCS	120,000
15	State GIA OCS-GIA-24-04	2024 June-2025 May	DLIR/OCS	168,000
17	State Multiple Projects	2023 March-July	State/DOH	48,385
18	State Multiple Projects	2024 Jan-Sept	State/DOH	39,000
	<b>TOTAL</b>			<b>\$1,031,797</b>



## ETHNIC EDUCATION HAWAII BOARD OF DIRECTORS

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**Dr. Amefil (Amy) Agbayani** is an emerita assistant vice chancellor for student diversity at the University of Hawai'i-Manoa. She served as chair of the Hawai'i state civil rights commission and Judicial Selection Commission. Amy is co-chair of Hawai'i Friends of Civil Rights and member of The Legal Clinic. Amy was born in the Philippines and attended the University of the Philippines, East West Center and the University of Hawai'i. For decades, Amy has been an advocate for diversity, inclusion and equity for workers, immigrants, women, and persons with disabilities, LGBT, Filipino, African Americans, Pacific Islanders and other groups.

**Mr. Kelly Bokin** Currently works for Hilton Hotel in Las Vegas, Nevada. He is a board member of the Marshallese Community Organization of Hawaii located in Wahiawa, Hawaii and a member of the Native Hawaiian & Pacific Islander Alliance. He helps Marshallese individuals who, although they may be bilingual, have difficulty with speaking English well.

**Ms. Jennifer Myung Hui Kim** is an entrepreneur and is the president of Pacific Rim Network. Fluent in Korean, she covered news about Koreans in Hawai'i and South Korea senior broadcaster for Radio Seoul. Jennifer is the chair of the board of the Korean Library Foundation and was instrumental in the organization's mission to enhance and expand the Hawai'i State Public Library System's Korean language collection for all ages, including e-books, kid books, and Korean drama. She was also a visiting professor at the Kyung Min University in South Korea. Jennifer serves as an advisor on the National Unification Advisory Council, Hawai'i Branch.

**Dr. Agnes Respicio Malate** was born in the Philippines and grew up in the heart of Waipahu and 'Ewa. She is the director of the Health Careers Opportunity Program at the University of Hawai'i at Mānoa. Agnes is on the board of The Legal Clinic and serves as the co-chair of FilCom CARES, a project of the Filipino Community Center that first organized a collaborate response to educate and provide COVID-19 testing and vaccination services to the Filipino community. Her work has focused on providing opportunities for Native Hawaiians, Filipinos, Samoans, Pacific Islanders, and others from socioeconomically disadvantaged backgrounds to pursue a higher education and a career in health. Agnes also serves on the 'Ewa Villages Historical Society and advocates for the redevelopment of Varona Village and preservation of the culture and history of 'Ewa Plantation Town.

**Dr. Eva Rose B. Washburn-Repollo** is an Associate Professor of Communication at the School of Business and Communication of Chaminade University of Honolulu. She teaches Basic Communication, Intercultural Communication and Media and Discourse Studies. Her research interests include cultural interpretation and identity, exploration of language and culture, arts-based research, performance ethnography and critical discourse focusing on community and university collaborations. She has a Master in Arts Degree in Literature from Silliman University and a Master of Science Degree in Reading from Southern Connecticut State University.

*"Making communications accessible to all"*

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**VII. Other****1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

*NOT APPLICABLE.*

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Individuals who provide bilingual communications much have proficiency in English and a high-demand language in Hawai'i.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

*NOT APPLICABLE.*

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

EEH's mission aligns with the project plan, and it is committed to carrying it out (with reduced funding) by leveraging volunteer community leaders, partnerships with community groups, and seeking other grants and fundraising support. Since the plan also aligns with government mandates for language access, EEH will continue to partner with and seek funding from government agencies. The unrestricted funds that have enabled EEH to leverage against the GIA reimbursable costs will be utilized to fund critical administrative functions and services.

- Resources developed with State GIA funding will be extended through recording and rebroadcast. Updating materials is a feasible, sustainable step.

- Enhance collaborations by identifying and forming partnerships with organizations that have expertise in meeting informational needs. Provide technical assistance by sharing knowledge, training, or resources to strengthen their capacity to support targeted communities.
- Expand outreach by identifying and utilizing a range of social media platforms and adopting new communication technologies to increase engagement and access to information.
- Integrate ongoing development activities by seeking additional grants, organizing fundraising events, and exploring other revenue-generating opportunities to diversify funding sources.
- Collaborate with charitable organizations and companies to help them reach new audiences within the ethnic groups we serve: Chinese, Chuukese, Filipino, Hispanic, Japanese, Korean, Laotian, Marshallese, Pohnpeian, Samoan, Tongan, and Vietnamese.

For over 30 years, EEH has successfully built capacity with devoted board members and volunteers to organize and carry out many activities outlined in the proposed plan.