

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Christopher Cabrera, General Manager

1/23/26

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: CHAMBER MUSIC HAWAII

DBA/Trade Name: CHAMBER MUSIC HAWAII

Issue Date: 01/23/2026

Status: **Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 50704

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Chamber Music Hawai'i

(Typed Name of Individual or Organization)



(Signature)

1/23/26

(Date)

Christopher Cabrera

(Typed Name)

General Manager

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

See attached Hawaii Compliance Express Certificate.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Chamber Music Hawai'i (CMH), a 501 (c)(3) nonprofit corporation, will use the State Grant in Aid for the public purpose of bringing live chamber music performances and education and community engagement activities presented by CMH's professional resident ensemble musicians, to young people and adults throughout the State of Hawai'i.

The Grant in Aid will partially support expenses to present 16 Concert Series ticketed performances on O'ahu; 30 Statewide Touring Program performances, including 15 Department of Education (DOE) school visits and 15 free community events at libraries, senior residences, and public spaces; 60 educational coaching sessions and four side-by-side concerts for Hawai'i Youth Symphony chamber music student ensembles in Youth Orchestra I; six kūpuna concerts for residents at Kāhala Nui on O'ahu; and free Concert Series tickets for K-12 students and reduced price companion tickets through CMH's Student Advantage Program.

The target group is State of Hawai'i residents, including students, families, older adults, as well as young adults, rural and low-to-moderate income households. We estimate that approximately 5,000 individuals will benefit from the program, based on results from prior years of program operation.

CMH respectfully requests \$50,000 for operating expenses to partially fund musician and staff payroll, concert venue rentals, and inter-island travel for 16 concerts, 30 Statewide Touring Program services, six kūpuna concerts, 60 educational coaching sessions, four side-by-side concerts, and the Student Advantage Program. The overall annual operating expense is \$355,000 and the requested grant represents 14% of the total budget. CMH's sponsors, donors, grantors and other earned income sources will fund the balance of the budget.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 1982 by professional musicians of the then Honolulu Symphony Orchestra, Chamber Music Hawai'i (CMH) was created to ensure that Hawai'i residents could experience the same high-quality chamber music concerts widely available on the mainland through a sustained and ongoing presence rather than isolated performances. From its earliest days, this vision has been realized through the commitment of professional musicians, dedicated Board leadership, community volunteers, and public and private supporters working together to build a permanent chamber music infrastructure for the state.

From this founding principle emerged CMH's resident ensemble model, which remains central to the organization's work today. Rather than relying on rotating or short-term performers, CMH intentionally invested in the long-term development of professional chamber ensembles whose members rehearse and perform over many years. This structure allows musicians to cultivate deep artistic cohesion while also establishing longstanding relationships with audiences, students, and community partners statewide.

CMH regularly presents our three resident professional ensembles: the Galliard String Quartet, Honolulu Brass Quintet, and Spring Wind Quintet. Composed of current and former members of the Hawai'i Symphony Orchestra and the Royal Hawaiian Band, these ensembles represent decades of collective knowledge and experience. CMH musicians are graduates of leading music conservatories including the Juilliard School, New England Conservatory of Music, Manhattan School of Music, and the Eastman School of Music. Their continuity enables CMH to deliver both the highest level of concert performance and consistent education and community engagement programming across Hawai'i in a way that cannot be achieved through temporary or project-based activity.

Today, Chamber Music Hawai'i occupies a distinct role in the state's cultural landscape as the only organization presenting resident chamber ensembles that

serve both a full-length professional concert series and year-round education and community engagement programs. CMH's work is organized under two complementary program pillars. *In Performance* presents curated concert programs at the highest artistic level, while *In Service* delivers statewide outreach and education initiatives that increase availability to live music for students, kūpuna, and community audiences. Together, these programs reach more than 5,000 Hawai'i residents annually and reflect CMH's founding purpose of placing professional musicians at the heart of Hawai'i's cultural life.

2. The goals and objectives related to the request;

CMH's *In Performance* and *In Service* programs bring professional musicians directly into schools, libraries, senior residences, and community spaces. By offering relevant programming, flexible formats, and community-based initiatives, CMH collaborates with local organizations and community leaders to effectively reach and serve their constituents and expand that reach to populations that are unlikely to have access or exposure to chamber music.

All CMH programs stem from a deep sense of service to diverse community audiences across Hawai'i. Our request will make music experiences more readily available to individuals that might not typically engage with the arts, especially those from underserved backgrounds or geographically isolated areas.

The project has five main goals and objectives:

Concert Series

The goal of our Concert Series is to present chamber music at the highest artistic level and foster meaningful connection between musicians and concertgoers. CMH will engage 1,500 audience members with 11 unique programs for a total of 16 chamber performances at four different venues in Honolulu and Windward O'ahu. The Concert Series spans September through June with schedule, repertoire and locations to be determined for FY27. Current and anticipated venues include the Doris Duke Theatre at the Honolulu Museum of Art, Palikū Theatre at Windward Community College, Orvis Auditorium at the University of Hawai'i at Mānoa, and the Cathedral of St. Andrew.

Statewide Touring Program

The goal of our Statewide Touring Program is to remove geographic, financial, and logistical barriers by bringing high-quality live music directly into schools, libraries, and community spaces statewide. CMH will engage 3,000 PreK through grade 12 students, educators, older adults, and families, particularly those attending Title I, rural, or underserved schools with 30 free interactive Chamber Chats and lecture demonstrations, including 15 DOE public schools and 15 community engagement events. Programs will take place at schools, public libraries, senior residences, community centers, and other public spaces across O'ahu, Kaua'i, Lāna'i, Maui, Moloka'i, and Hawai'i Island.

Kūpuna Concerts

Kūpuna Concerts are about maintaining connections with long-time patrons who are no longer comfortable attending evening concerts, and building new audiences through recurring, high-quality performances. CMH will present six concerts at Kāhala Nui on-site for up to 60 residents in a one-hour format, featuring repertoire performed at CMH's public Concert Series, tailored for older adult audiences. CMH is working to expand this model with other retirement communities like Arcadia and 'Ilima at Leihano on O'ahu to evolve these single performances into multi-visit partnerships like Kāhala Nui's.

Young Artists Program

The goal of our Young Artists Program is to support the development of young musicians through mentorship and ensemble-based learning. In partnership with the Hawai'i Youth Symphony (HYS), CMH will deliver 60 coaching sessions annually and present four free Side-by-Side public concerts. CMH's resident musicians will coach and mentor a Youth Symphony I student wind quintet, brass quintet, and string quartet each semester (14 students), and prepare these advanced HYS students for their Side-by-Side public concerts alongside CMH ensembles. By providing high-level training and technical coaching, the program serves as a touchpoint for mentorship, modeling how CMH ensembles perform in our Statewide Touring Program. In this way, students not only develop as musicians but also gain a vision of how they can contribute to their own communities through chamber music.

Student Advantage Program

The Student Advantage Program (SAP) addresses the cost of parent tickets as the biggest barrier to youth attendance at our Concert Series performances. SAP is a membership-based opportunity that offers free student tickets paired with half-price parent/companion tickets. Students in grades K–12 enroll once at the start of the school year through a simple online form and receive distinct ticket codes by email that can be redeemed throughout the season. This structure creates a clear incentive for families to join, helps CMH build a strong membership base, and avoids extending benefits that would not make sense for college students. Non-members and college students can purchase heavily discounted \$5 student tickets. Cross-promoted through our partner DOE and HYS networks, the program is designed as an equity initiative, breaking down barriers for families and bringing them together to enjoy music.

3. The public purpose and need to be served;

Chamber Music Hawai'i's programs collectively address a statewide need for equitable opportunities to experience live professional music, arts education, and meaningful cultural participation. Across Hawai'i, opportunities to experience chamber music at the highest artistic level are limited, particularly outside major urban centers. CMH responds to this gap by combining professional concert

presentations with education and community engagement services, ensuring that live chamber music remains a vital and present public resource.

Students and Families: Education and Participation

Many public-school students across Hawai'i lack consistent access to music instruction or exposure to professional musicians. CMH addresses this need through its Statewide Touring Program, which brings resident professional ensembles directly into public schools for interactive performances, demonstrations, and mentorship. These in-school experiences provide students with exposure to instrumental music, reinforce classroom learning, and introduce pathways for creative expression.

In addition, CMH broadens participation beyond the school day through its Student Advantage Program, which provides free tickets for students and discounted tickets for their families to attend concerts. This program ensures that young people from all backgrounds, and their families, can participate in Hawai'i's professional performing arts ecosystem, regardless of income or school-based program availability. Together, these initiatives support both educational access and consistent exposure to live music.

Research affirms the importance of this work. The National Endowment for the Arts reports that "students who participate in the arts are more likely to have positive academic outcomes, including higher grades, improved attendance, and increased engagement in school." The U.S. Department of Education similarly affirms that "Through the arts, we can support student wellness, improve student engagement, and bolster academic performance." By connecting students to professional musicians both in their schools and in the concert hall, CMH creates multiple entry points for participation and long-term impact.

In the words of Ku'ulei Arceo, Band Director at Hilo High School:

"As a strong advocate for music education and a witness to the profound impact of CMH's programs at Hilo High School, I believe their work is essential for the cultural and educational enrichment of our students. Hilo High School has been fortunate to partner with CMH on two recent occasions that provided our students with invaluable opportunities to experience high-caliber chamber music performances firsthand. The impact of these performances on our music programs – the Viking Band, orchestra, guitar, piano, and ukulele classes – has been significant and multifaceted.

- **Inspiration and Motivation:** The exposure to professional musicians ignites a passion for music in our students. Seeing and hearing the artistry and dedication of the performers inspires them to strive for excellence in their own musical pursuits.
- **Educational Enrichment:** CMH's performances are not merely concerts; they are educational experiences. The musicians often engage with students, explaining musical concepts, demonstrating techniques, and

answering questions. This direct interaction enhances our students' understanding of music theory, history, and performance practice.

- **Broadening Horizons:** Many of our students have limited exposure to classical music. CMH's programs introduce them to a rich and diverse musical world, expanding their cultural horizons and fostering a deeper appreciation for the arts.
- **Skill Development:** By observing and listening to the musicians, students gain insights into instrumental techniques, ensemble playing, and musical interpretation. This exposure complements and reinforces the instruction they receive in their music classes.
- **Community Building:** These events bring our school community together, fostering a shared appreciation for music and creating memorable experiences for students and teachers. All attendees can learn proper concert etiquette.

The benefits of CMH's Statewide Education and Community Engagement Program extend far beyond the concert hall. They contribute to the holistic development of our students, fostering creativity, critical thinking, and a lifelong appreciation for the arts. I urge you to consider the significant impact of CMH's programs and provide them with the increased funding they need to continue their vital work. Your support will ensure that students across the state, including those at Hilo High School, have exposure to transformative musical experiences that enrich their lives and communities."

Older Adults and Kūpuna: Wellness, Connection, and Lifelong Engagement

Hawai'i's kūpuna face increasing challenges related to social isolation, reduced mobility, and limited access to cultural programming. CMH responds through multiple points of engagement. Through its Statewide Touring Program, CMH presents concerts at retirement communities and senior living facilities across the state, bringing live music directly to residents who may be unable to travel independently. In addition, CMH maintains a dedicated Kūpuna Concert Program at Kāhala Nui, presenting a sponsored six-concert series each season that provides a constant entry point to live chamber music within a residential setting.

Many older adults also engage with CMH through community performances in public libraries and neighborhood venues, where seniors comprise a significant portion of audiences. These approachable settings provide opportunities for social connection and shared cultural experiences.

Research supports the public value of this engagement. The 2024 University of Michigan National Poll on Healthy Aging reports that "music can be a powerful tool for supporting emotional wellbeing and reducing feelings of stress, anxiety, and depression among older adults." The National Institute on Aging states, "...there is growing scientific interest in music's effects on the brain and body as we age." The NIA further notes that there may be a positive connection between musical engagement in older adults and the brain regions that generally become

less active with age such as memory, cognition relating to social interaction, and emotional processing. CMH's programs respond directly to these needs by integrating live music into the daily lives of older adults throughout Hawai'i.

The Concert Series as a Public Good

While CMH's Concert Series is presented in ticketed venues, it fulfills a critical public need for continual access to the highest level of professional chamber music in Hawai'i. Without CMH, residents across the state would have extremely limited opportunities to experience live chamber music performed by resident professional ensembles.

The Concert Series serves as the artistic foundation of the organization. It supports the long-term development of resident ensembles, maintains professional performance standards, and ensures the artistic excellence that makes CMH's education and community programs possible. In this way, the concert hall experience directly feeds the work CMH delivers in schools, libraries, senior residences, and community spaces.

The Student Advantage Program (SAP) removes financial barriers for students and families, ensuring that ticketed performances remain accessible to younger audiences and first-time attendees. Together, the Concert Series and SAP ensure that high-quality chamber music is not limited to those with financial means but remains available to everyone.

Statewide Impact

CMH's strength lies in the integration of its programs. The same resident musicians who perform on stage also teach in classrooms, perform in libraries, and engage with kūpuna across the state. This continuity builds trust, familiarity, and long-term relationships with communities while maximizing the public return on investment.

By engaging professional ensembles and extending their reach through education and community engagement, CMH fills a critical gap in Hawai'i's cultural infrastructure. Support from this Grant in Aid will ensure that residents of all ages and backgrounds have opportunities to experience live chamber music, whether in a concert hall, classroom, library, or senior residence, and that Hawai'i's cultural life remains vibrant, inclusive, and available statewide.

Sources (Publicly Accessible)

- National Endowment for the Arts: *The Arts and Achievement in At-Risk Youth*

<https://www.arts.gov/sites/default/files/Arts-At-Risk-Youth.pdf>

- U.S. Department of Education: *Arts Education*

<https://www.ed.gov/media/document/letter-chief-state-school-officers-arts-education-october-2-2024-109702.pdf>

- University of Michigan National Poll on Healthy Aging (2024): *The Sound of Music*

<https://www.healthyagingpoll.org/reports-more/report/sound-music>

- National Institute on Aging (NIH): *Could 'musical medicine' influence healthy aging?*

<https://www.nia.nih.gov/news/could-musical-medicine-influence-healthy-aging>

- Americans for the Arts: *Why Arts Matter*

<https://www.artsactionfund.org/sites/artsactionfund.org/files/2026-01/HI%202025.pdf>

4. Describe the target population to be served; and

CMH estimates serving approximately 5,000 individuals through the transformative and inspirational power of professionally performed chamber music during the fiscal year. The estimated impact in terms of event attendance is based on decades worth of data and experience operating our annual Statewide Touring Program that services Hawai'i Island, Kaua'i, Lāna'i, Maui, Moloka'i, and O'ahu.

Our programming extends access to community members of all ages who would not otherwise have opportunities to attend live chamber music concerts or to experience the same level of artistry as audiences of our Concert Series.

- The Concert Series expects to engage 1,500 existing and new patrons who enjoy chamber music performances on O'ahu, as well as students and their families who participate in our Student Advantage Program, which offers free tickets for students in grades K–12, paired with half-price family/companion tickets.
- The Statewide Touring Program activities expect to educate and impact 3,000 Hawai'i residents. This target audience includes older adults, library patrons and staff, families, educators, youth in PreK through grade 12, students attending Title I DOE schools, as well as students from other schools and those who attend community concerts with their families.
- Kūpuna Concerts expects to engage 360 older adults with six concerts on-site at Kāhala Nui Senior Residence on O'ahu. The venue can accommodate up to 60 residents and staff at each performance.
- Young Artists Program is planned as 60 weekly coaching sessions and four free community concerts over two semesters. The target audience for

mentoring and coaching is 14 advanced ensemble students from Hawai'i Youth Symphony's Youth Orchestra I in each of the major instrument categories (strings, winds and brass). We expect parents, siblings and friends of the ensemble performers, as well as CMH patrons to attend the four Side by Side concerts, with seating for up to 30 individuals per concert (120).

Michelle Young, the Waimea branch manager at the Hawai'i State Public Library, offers insight into the population that CMH serves outside of O'ahu:

"Our small, rural library primarily serves the Waimea and Kekaha communities on the West side of Kaua'i. Local residents have limited access to cultural events since most festivals and arts venues are on O'ahu. Even on Kaua'i, the West side is about an hour away by car from the commercial center of Lihu'e, and the cost to attend events—even if modest—can be prohibitive! Musical performances are always a hit with our library patrons! Our library's staff and patrons appreciate...that these musicians can travel statewide to share their knowledge and talent with our rural community."

5. Describe the geographic coverage.

Chamber Music Hawai'i's Concert Series is presented on O'ahu, with performances offered both in urban Honolulu and in Kāne'ohe for Windward-based audiences. This dual-location model exposes local audiences to live chamber music while strengthening engagement in neighborhoods across O'ahu.

In addition to its Concert Series, CMH conducts statewide touring activities through inter-island services to Hawai'i Island, Kaua'i, Lana'i, Maui, and Moloka'i. Reflecting the scope of this program, 50 percent of services will take place on Neighbor Islands, with the remaining 50 percent occurring on O'ahu.

Kūpuna Concerts and the Young Artists Program are primarily based in urban Honolulu, allowing these programs to serve centralized populations while maintaining close coordination with our partner organizations.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

CMH requests a \$50,000 Grant In Aid to partially fund CMH's 2026-2027 performances, education and community engagement services for youth and adult audiences throughout the state of Hawai'i. The *In Performance* Concert Series runs from

September 2026 through June 2027 and the *In Service* activities run year-round. Events will be held in public schools, libraries, senior residences, and community and cultural centers. The scope of work includes:

Concert Series (*In Performance*)

16 ticketed performances across 11 unique programs on O'ahu serving 1,500 audience members. CMH is planning an exciting lineup of concerts with world premieres, compositions by local living composers, and classic chamber repertoire performed by our exceptional musicians and guest artists to meet community needs for positive musical, educational, cultural and social interactions that resonate with diverse local audiences.

Statewide Touring Program (*In Service*)

15 DOE school and 15 community services serving 3,000 youth, families and adults. Fifteen services are planned for O'ahu and fifteen are planned for the islands of Hawai'i, Kaua'i, Lana'i, Maui, and Moloka'i. The in-person services encompass comprehensive 30 to 90 minute musical offerings, showcasing classical masterpieces, modern works, popular movie themes, and Hawaiian music.

Each single-day neighbor island tour will offer two engagement services, 60 to 90 minutes in length, accessible to the public at no cost. Services will be specifically tailored to fit the venue and our host organization's request as they are best positioned to understand the needs of their respective community. O'ahu services will focus on two to three activities in a geographic district or community segment.

For youth audiences, school-based programs emphasize listening, responding, and creative exploration as entry points to musical self-expression. Our interactive Chamber Chats for general audiences combine narration, instrument demonstrations, and audience Q&A sessions. Topics explore the mechanics of sound production, the historical evolution of chamber music, and dynamics of how the musicians collaborate within their ensembles. Audiences will explore how music communicates emotion and reflects the world around them. These experiences are expected to foster inclusive, engaging environments for participants to meet the musicians and learn something new.

Kūpuna Concerts (*In Service*)

Six concerts at Kāhala Nui Senior Residence on O'ahu and other senior residences serving approximately 60 adults at each event.

Young Artists Program (*In Service*)

60 coaching sessions and four Side by Side concerts annually serving 14 young musicians during two semesters, and 30 approximately audience members at each performance.

Student Advantage Program (*In Service*)

50 or more student members will receive free tickets to Concert Series performances.

Tasks and Responsibilities:

The General Manager is responsible for overall project leadership, program planning, administration, marketing and evaluation. He works closely with CMH's dedicated Board of Directors to envision the organization's annual goals and strategic direction. Together, they nurture community supporters, interface with existing partners, identify and develop new opportunities for CMH statewide.

The General Manager is responsible for CMH's year-round marketing plan. Strategies include promoting our performances through social media, e-newsletters, our website, arts and culture organizations, youth and senior-focused organizations, professional educator and musician associations, and through media outlets. Hawai'i Public Radio regularly features interviews about our Concert Series with CMH musicians throughout the season, and Sharene Taba hosts a special kick-off week of conversations on her Hawai'i Public Radio program, *Classical Pacific*.

The General Manager supervises CMH's Production & Operations Manager, Education Coordinator on staff, and three part-time contractors who provide expertise in bookkeeping, grant writing, and graphic design. He also manages the Board volunteers who assist with box office sales and corresponding secretary duties.

The artistic and education components are curated and performed by CMH's three resident ensembles: the Galliard String Quartet, Honolulu Brass Quintet, and Spring Wind Quintet.

The Production & Operations Manager is responsible for the Concert Series administration and logistics. He is in constant contact with the musicians and our venue partners, manages the internal and external production schedules, on-site coordination and all production and transportation requirements.

In Service activities are coordinated by CMH's Education Coordinator, who serves as the primary point of contact for schools, libraries, and community partners statewide. Requests for services are initiated through online interest forms or direct outreach to partners, including DOE Complex Superintendents, on-site educators, librarians, and program coordinators. These requests allow CMH to assess community needs, geographic reach, and program alignment prior to scheduling.

Once interest is received, the Education Coordinator works collaboratively with the General Manager and CMH musicians to confirm program details, including appropriate ensemble selection, educational focus, and preferred dates. The Education Coordinator facilitates communication between host sites and CMH musicians and supports coordination related to inter-island travel needs and scheduling requirements.

Following each service, the Education Coordinator requests program feedback from host sites through a standardized survey process. Surveys collect both quantitative and qualitative data, including attendance information, participant demographics when available, and narrative feedback. Responses are reviewed and compiled on a regular

basis and are used to evaluate program effectiveness, inform future planning, and guide ongoing improvements to CMH's Statewide Touring and community engagement activities.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

While CMH's fiscal year runs from July 1 through June 30, *In Service* activities are budgeted and scheduled on an annualized basis and delivered continuously throughout the year, allowing CMH to align services with school calendars, community partner availability and inter-island travel logistics. The Concert Series performances occur monthly, starting in September and ending in June.

Projected annual timeline:

July to August 2026

- Begin ticket sales and promotion for subscription Concert Series; production planning, logistics and rehearsals.
- Approve and launch marketing plan.
- Distribute education and engagement Interest Survey.
- Confirm dates and locations for *In Service* activities at DOE schools, libraries, senior and community venues, including travel arrangements for ensembles.
- Schedule and perform *In Service* activities.
- Launch and promote sign up for Student Advantage Program.

September 2026 to June 2027

- Present CMH's in-person Concert Series; on-going ticket sales and marketing plan.
- Schedule and perform *In Service* activities at DOE schools, libraries, community centers and senior residences.
- Monitor *In Service* activities and provide Evaluation Survey to the participating organizations and hosts.
- Present Kūpuna Concerts and Young Artists Program.
- Survey data is collected and analyzed monthly.

June 2027

- Evaluate program and compile year-end statistics.
- Prepare administrative and fiscal project reports.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To assure quality, CMH uses an integrated internal dashboard to track key metrics that measure implementation of our program. The metrics are routinely updated by our Education Coordinator and analyzed by our General Manager. The following metrics track the results and effectiveness of CMH's programs in meeting its mission and goals:

Partnership & Outreach Effectiveness

- Number of new vs. returning host venues.
- Frequency of partner engagement and follow-up communication.

Impact on Participants & Community

- Educator and host venue surveys assessing program relevance and impact.
- Testimonials from students, teachers, and community members on musical exposure.
- Letters of appreciation from partners highlighting program value.

Audience Reach & Growth

- Year-over-year comparison of engagement across different service types.
- Changes in geographic reach and the number of underserved communities reached.
- Growth in attendance and participant retention rates.

Quality Control

- Host feedback form provides candid and valuable data for internal review of program content, improvement and expansion to serve identified community needs.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

CMH will report on the following indicators of effectiveness:

Program Delivery & Scheduling

- Number of services proposed vs. completed.
- Geographic distribution of services across islands and neighborhoods. Target is 15 on Neighbor Islands, and 37 on O'ahu.
- Breakdown of services by type (schools, libraries, senior residences, community centers). Target is 15 public schools, 15 community engagement services.

Resource & Budget Management

- Actual spending vs. budgeted costs for musician/staff payroll, travel and venue rental.

Audience Participation & Engagement

- Attendance numbers at events (compared to projected figures). Target is 1,500 for *In Performance* and 3,500 for *In Service*.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$15,000	\$15,000	\$15,000	\$5,000	\$50,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

Atherton Family Foundation, Cades Foundation, Cooke Foundation, Finance Factors Foundation, First Hawaiian Bank Foundation, Hawai'i Community Foundation Lāna'i Community Benefit Fund, John R. Halligan Charitable Fund, Kosasa Foundation, McInerny Foundation, Arthur and Mae Orvis Foundation, State Foundation on Culture and the Arts Community Arts Grant, Sidney Stern Memorial Trust, Jhamandas Watumull Fund and the G.N. Wilcox Trust.

CMH has secured a \$100,000 donor pledge designated for *In Service* programs over a four-year period, providing a stable base of multi-year support for statewide education and community engagement activities. The first installment of the pledge was disbursed in the fall of 2025.

Funding for CMH also includes the option of accessing up to 5% of our endowment fund annually. This flexibility allows us to balance the budget at fiscal year-end. CMH was visionary as the first U.S. chamber music organization to establish its own endowment fund. A recent transformative bequest of \$850,000 from a long-time supporter increased the endowment to over \$2.2 million, providing increased stability for the organization.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.
 - State Foundation on Culture and the Arts Biennium Grant, \$15,000 for FY2023-24.
 - The Fine Arts Program within the Office of Curriculum & Instructional Design of the Department of Education is helping to underwrite our 15 school visits as part of our Statewide Touring Program in the amount of \$3,000 for FY2025-26 and pledged for FY2026-27 and FY2027-28. (See vendor purchase form attached)
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The Total Net Assets as of 12/31/25 are \$2,273,935.02.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

With more than four decades of continuous operation, Chamber Music Hawai'i has developed deep institutional knowledge in presenting professional chamber music concerts in premier O'ahu venues, delivering education and community engagement programming statewide, coordinating inter-island touring logistics, sustaining long-term community partnerships statewide, collecting and evaluating program data, and fostering strong governance and board engagement.

Concerts In Premier O'ahu Venues

CMH's Concert Series is presented in established cultural spaces on O'ahu including the Doris Duke Theatre, the Cathedral of St. Andrew, Orvis Auditorium, and Palikū Theatre. As the only organization in Hawai'i that engages resident professional chamber ensembles performing a full-length concert series for over 40 years, CMH occupies a singular position within the state's cultural infrastructure. While many respected arts organizations present visiting guest artists or assemble musicians on a project basis, CMH's ensembles are continuous and long-standing. The Honolulu Brass Quintet and Spring Wind Quintet both predate the formal incorporation of Chamber Music Hawai'i in 1982, reflecting an artistic lineage that has been nurtured and sustained for decades.

This continuity is what distinguishes CMH's capacity to serve the community's needs. Because its ensembles are permanent rather than temporary, CMH can maintain a breadth of repertoire and artistic programming that would be cost-prohibitive or logistically infeasible for touring presenters. Resident ensembles allow CMH to present both standard masterworks and lesser-performed repertoire, explore multi-concert thematic programming, and undertake long-term artistic planning that deepens audience engagement over time.

CMH's Concert Series also provides a platform for commissioning and performing new works by local composers, supporting Hawai'i's creative workforce and contributing to the development of new repertoire. In addition, CMH regularly engages in artistic collaborations with local cultural and performing arts organizations, partnerships that rely on long-term relationships and rehearsal continuity not typically possible with short-term touring engagements.

Our Concert Series ensures that chamber music remains an active and visible part of Hawai'i's cultural life and provides the artistic foundation that supports CMH's statewide education and community engagement work.

Delivering Education and Community Engagement Programming Statewide

CMH musicians visit the six major Hawaiian islands within our state annually, and have done so consistently for the past 20 years. Through its *In Service* programs, CMH provides structured, interactive musical experiences in public schools, libraries, senior residences, and community spaces, reaching students, kūpuna, families, and community members who may otherwise lack exposure to live professional music.

Because CMH's education and community engagement programs are delivered by the same resident professional musicians who perform in the Concert Series, participants experience a high level of artistic consistency and authenticity. This integrated model allows musicians to serve not only as performers, but also as educators and mentors, fostering meaningful connection and continued engagement across communities.

CMH's statewide programming is intentionally designed to meet diverse community needs. School-based services emphasize active listening, musical concepts, and exposure to professional instrumental performance. Community engagement concerts are held in practical spaces that already act as congregation spaces, such as our public libraries. Programs for kūpuna prioritize social engagement, familiarity, and opportunities for personal interaction with musicians.

CMH's demonstrated capacity is reflected in its consistent delivery of statewide services year after year. The organization regularly meets or exceeds annual service goals and maintains balanced distribution between O'ahu and Neighbor Islands. The longevity of these activities has allowed CMH to refine program formats, improve responsiveness, and scale services efficiently while maintaining quality.

Through its education and community engagement work, CMH fulfills a critical public service function by extending professional artistic resources beyond the concert hall and into the daily lives of Hawai'i's residents. This programming reinforces CMH's mission to make chamber music accessible, relevant, and meaningful for communities statewide.

Coordinating Inter-island Touring Logistics

Given the continuous nature of our *In Service* program, we have learned how best to navigate the finer points of inter-island travel, particularly for musicians traveling with larger instruments and to rural communities like those on Lāna'i and Moloka'i. CMH has developed a successful formula of offering as many educational activities as possible on a neighbor island in a single-day tour, culminating in a captivating community concert presented to the public, free of charge.

Travel to Lāna'i and Moloka'i on regularly scheduled flights is extremely limited, and we've found that chartering a flight is a practical solution. While this travel expense can be costly, it's the most expedient way to provide those communities with a complete single-day tour.

Sustaining Long-term Community Partnerships Statewide

Currently, CMH has strong and strategic working relationships that align our community partners directly with our program opportunities, ensuring collaborations are meaningful, enduring and impactful. Together, we enrich Hawai'i's cultural life, support each partner's community service goals, expand audiences, increase awareness for music and the arts, and cross-promote our programs statewide. Partners include:

- Hawai'i Department of Education (DOE), which provides direct participation from all 15 school complexes statewide. Over three years (2025 – 2028), CMH will bring chamber music to each complex, many of which have never before hosted CMH events. DOE superintendents will nominate schools and provide contacts, removing administrative barriers and ensuring equitable opportunity. Each ensemble visit is underwritten by the DOE at \$200 per school visit of the average \$1,400 cost for a one-day Neighbor Island tour, eliminating the need to request voluntary support from each school served
- The Hawai'i State Public Library System has been a cornerstone partner since 2024. Together with the DOE, our library partners help to secure dates and locations for all 30 services each year, making the program reliable and scalable.
- Kāhala Nui Senior Residence continues to present our Kūpuna Concerts, as it has since 2024. In 2025-26 the program has expanded to six events. This reliable, multi-visit model increases social activities for their residents, and supports CMH with earned income.
- The Hawai'i Youth Symphony's partnership in the Young Artists Program which began in 2024, became a formalized commitment in 2025-26. Not only do the HYS students benefit from professional coaching and performance opportunities with CMH ensemble musicians each year, CMH is able to promote our Student Advantage Program and Concert Series through HYS's 'ohana network.

- Hawai'i Public Radio offers CMH statewide marketing opportunities as an arts partner, reduced-rate underwriting and frequent interviews with our musicians.

Collecting and Evaluating Program Data

CMH is well qualified to provide the musical experiences proposed in this application, measured by recent quantitative results over the past three years:

- Though the COVID-19 pandemic forced a pivot from live performances to virtual services, we returned to in-person concerts and touring in fiscal year 2023-24 (July 1 through June 30) with music services to 3,822 individuals on all six islands.
- The 2024-25 Season served more than 5,800 adults and youth audience members, representing a 51.75% increase in attendance compared to FY24. Nearly 2,000 more individuals participated than in FY2023-24.
 - Specifically, our subscription Concert Series served 1,843 concertgoers, including 162 students who received free tickets through our Student Advantage Program, designed to encourage musical study and concert attendance. Subscription revenue rose by 37% and single-ticket revenue by 78%, generating \$26,302 more in ticket revenue compared to FY24.
 - CMH's community engagement and educational programming reached 4,033 participants statewide, including students, educators, kūpuna (older adults), and families. CMH exceeded its goal of 30 services by presenting 40 events across all six major islands. Of these services, 15 were presented on the neighbor islands of Hawai'i Island, Kaua'i, Lāna'i, Maui, and Moloka'i, underscoring CMH's role as a truly statewide organization. Key activities included 15 free public library events at 12 different branches across the islands, 11 educational presentations at schools on Hawai'i Island, Kaua'i, Maui, Moloka'i, and O'ahu, and 10 retirement community concerts, including four at Kāhala Nui, two at 'Ilima at Leihano, two at Arcadia on O'ahu, and one each at Kaunoa Senior Services on Lāna'i and Maui.

CMH has completed half of our FY2025-26 season, and we are on track to provide the same baseline allocations proposed in this grant application: Planned activities include 15 education services and 15 community engagement services for a total of 30 statewide touring events, six Kūpuna Concerts, 60 Young Artists Program coaching sessions culminating in four free public Side by Side concerts, and 50 enrolled Student Advantage Program members. Reflecting the statewide nature of the program, 50 percent of services will occur on Neighbor Islands and 50 percent on our home island of O'ahu.

Fostering Strong Governance and Board Engagement

Chamber Music Hawai'i's dedicated Board of Directors is central to the success of our organization. The 18 Directors represent many sectors of the community and serve without compensation for Board service. Each ensemble is represented by one seat on the Board. Directors are responsible for carrying out the mission of the organization.

Average attendance at Board meetings and activities is 80% and 100% are donors to the organization. The 2025-26 Directors include:

James F. Moffitt, President
Musician, Board Member for Spring Wind Quintet
President, Musicians' Association of Hawai'i
Associate Principal Clarinet, Hawai'i Symphony Orchestra

Rochelle Uchibori, Vice President
Diamond Head Theatre Staff

Virginia Lea Crandall, Secretary
Judge, State of Hawai'i Circuit Court, First Circuit (Retired)

Kristi Maynard, Treasurer
CFO, Finance Factors
Treasurer, Honolulu Symphony Foundation

Michael-Thomas Foumai
Director of Artistic Engagement and Composer In Residence,
Hawai'i Symphony Orchestra

Raiatea Helm
Musician, award winning vocalist and recording artist

Eric Hieger
CEO and Managing Director of TransformX Partners LLC

Edward Hope
Vice President of Marketing, Diagnostic Laboratory Services (Retired)

Lindsey Ilagan
Program Manager of Kūpuna Initiatives, Hawaii Public Health Institute

Marilyn Katzman
Community Volunteer
Director, Hawai'i Symphony Board of Directors

Nicholas Keone Lee
Director of Music, Cathedral of St. Andrew

JoAnn Lamolino
Musician, Board member for Honolulu Brass Quintet
Associate Principal Trumpet, Hawai'i Symphony Orchestra

Jerold T. Matayoshi
Attorney, Fukunaga Matayoshi Hershey and Ching, LLP

Michelle L. Morihara
Director of Development, 'Iolani Palace

Sharene Taba
Classical Pacific Host, Hawai'i Public Radio

Therese Wendler
Artistic Director, Queen Emma Ballet

Anna Womack
Musician, Board member for Galliard String Quartet
Violist, Hawai'i Symphony Orchestra

Terrina Wong
Director of Social and Immigration Services, Pacific Gateway Center (Retired)

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

CMH rents premier venues on O'ahu for our Concert Series performances. These small concert halls in Honolulu and Kāne'ohe offer musical immediacy, fine acoustics, and meaningful engagement between musicians and concert-goers. The following facilities have long-standing relationships with CMH and are expected to be available for our FY2026-27 concerts: Doris Duke Theatre at the Honolulu Museum of Art, Palikū Theatre at Windward Community College, Orvis Auditorium at the University of Hawai'i at Mānoa, and the historic Cathedral of St. Andrew in downtown Honolulu.

The following locations are a partial list of community partners and hosts we have engaged with for the past few seasons. **Blue** indicates new host locations for FY26.

Hawai'i Island

Connections Public Charter School
Honoka'a Public Library
Hilo High School
Laupāhoehoe Public and School Library
Kamehameha Schools
Nā'ālehu Public Library

Kaua'i

Chiefess Kamakahalei Middle School
Hanapēpē Public Library
Kapa'a Middle School
Kaua'i Adult Day Health
Kaua'i High School
Kukui Grove Center
Lihue Hongwanji Preschool
Waimea Public Library

Lāna'i

Kaunoa Senior Center
Lāna'i Public and School Library
Lāna'i High and Elementary School

Maui

[Hāna High & Elementary School](#)
Kahului Elementary School
Kaunoa Senior Center
Kihei Elementary School
Kihei Public Library
Lahainaluna High School
Maui Arts and Cultural Center
Pomaika'i Elementary School
Royal Lahaina Hotel (Community Concert for displaced Lahaina families)
[Waihe'e Elementary School](#)
Wailuku Elementary School

Moloka'i

[Kaunakakai Middle School](#)
Kilohana Elementary School
Kualapu'u Public Charter School
[Maunaloa Elementary School](#)
Moloka'i Arts Center
Moloka'i Senior Center
St. Damien of Moloka'i Church

O'ahu

Aina Haina Public Library
Arcadia Retirement Center
['Ewa Elementary School](#)
Hanalani Schools
Hawai'i Kai Public Library
Hawai'i Kai Peninsula Residences
Honolulu Community College MELE program
Honolulu Museum of Art

'Ilima at Leihano Senior
'Iolani School
Kahala Nui
Kahuku Public and School Library
[Kailua Intermediate School](#)
Kailua Public Library
Kaimuki High School
Kaimuki Public Library
[Kalākaua Middle School](#)
[Kamaile Public Charter School](#)
Kaneohe Public Library
Kapolei Public Library
Kapolei Middle School
[King Intermediate School](#)
Kōkua Kalihi Valley
[Lehua Elementary School](#)
Leihōkū Elementary School
Liliha Public Library
[Mililani 'Ike Elementary School](#)
Mililani Public Library
[Moanalua High School](#)
Moanalua Middle School
Moanalua Public Library
Niu Valley Middle School (Music Olympics)
Nanakuli Public Library
Olaloa Retirement Community
Pearl City Public Library
[Pearl Harbor Elementary School](#)
The Plaza at Punchbowl
The Plaza at Kaneohe
The Plaza at Mililani
Responsive Caregivers of Hawai'i
SALT at Kaka'ako
Salt-Lake Moanalua Public Library
[Stevenson Middle School](#)
Vespers on the Lanai
Waianae Public Library
Waikiki-Kapahulu Public Library
YMCA of Honolulu - Kalihi Branch

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

General Manager Christopher Cabrera has led CMH since 2023. He is the project leader, manages the programs, nurtures partnerships, and identifies new opportunities statewide. He manages CMH's two staff members and three part-time contractors who provide expertise in bookkeeping, grant writing, and graphic design. He works closely with CMH's Board of Directors and the Board volunteers who assist with box office management and corresponding secretary duties. He expands CMH's reach through social media, e-newsletters, our website, and through media outlets. The General Manager is a part-time paid employee. Mr. Cabrera is also currently the Associate Principal Timpanist and Section Percussionist with the Hawai'i Symphony Orchestra and a music educator. He serves on the Board of Directors for the Musicians' Assoc. of Hawai'i, Local 677, AFM. He received his M.M. from Cleveland Institute of Music and his B.M. from Oberlin Conservatory.

Helen Liu fills two roles at CMH as Education Coordinator since 2020, and as violinist with the Galliard String Quartet since 2016. As Coordinator, she initiates contacts with librarians, educators, program managers and community groups, and responds to their needs by designing services that are age-appropriate, timely, engaging and flexible. The Education Coordinator is a part-time paid employee. Dr. Liu is also a violinist with the Hawai'i Symphony Orchestra and a respected music educator with more than 17 years of experience. Currently, she is on the faculty for violin/viola and chamber music at Punahou School and serves as a string clinician at the Hawaii Youth Symphony's annual Pacific Music Institute. Dr. Liu holds degrees in violin performance from Stony Brook University (D.M.A.), New England Conservatory (M.M. and G.D. with a Concentration in Music-in-Education), and the University of Maryland – College Park (B.M.)

Operations and Production Manager Brad Davis joined CMH in 2025. He plays an important role supporting operations and production, as well as providing administrative support. The Operations and Production Manager is a part-time paid employee. Mr. Davis is also Principal Timpanist of the Hawai'i Symphony Orchestra, a position he has held since fall of 2019.

CMH's musical programs are delivered by our three resident professional ensembles: Galliard String Quartet (GSQ), Honolulu Brass Quintet (HBQ) and Spring Wind Quintet (SWQ). All musicians are engaged and compensated under AFM Local 677 union guidelines, reflecting CMH's commitment to professional standards and artistic excellence. They are deeply involved in the community as instructors at the University

of Hawai'i at Mānoa, at public, private, and home schools and for Hawaii Youth Symphony students. They also perform with the Royal Hawaiian Band, Hawai'i Opera Theatre, Ballet Hawaii, and at churches and temples.

Galliard String Quartet

Helen Liu - Violin 1

**Vacant* - Violin 2

Anna Womack - Viola

Sung Chan Chang - Cello

Spring Wind Quintet

Lance Suzuki - Flute

Alex Hayashi - Oboe

James F. Moffitt - Clarinet

Tommy Morrison - Bassoon

Jamie Sanborn - Horn

Honolulu Brass Quintet

Casey Tamanaha - Trumpet

JoAnn Lamolino - Trumpet

Anna Lenhart - Horn

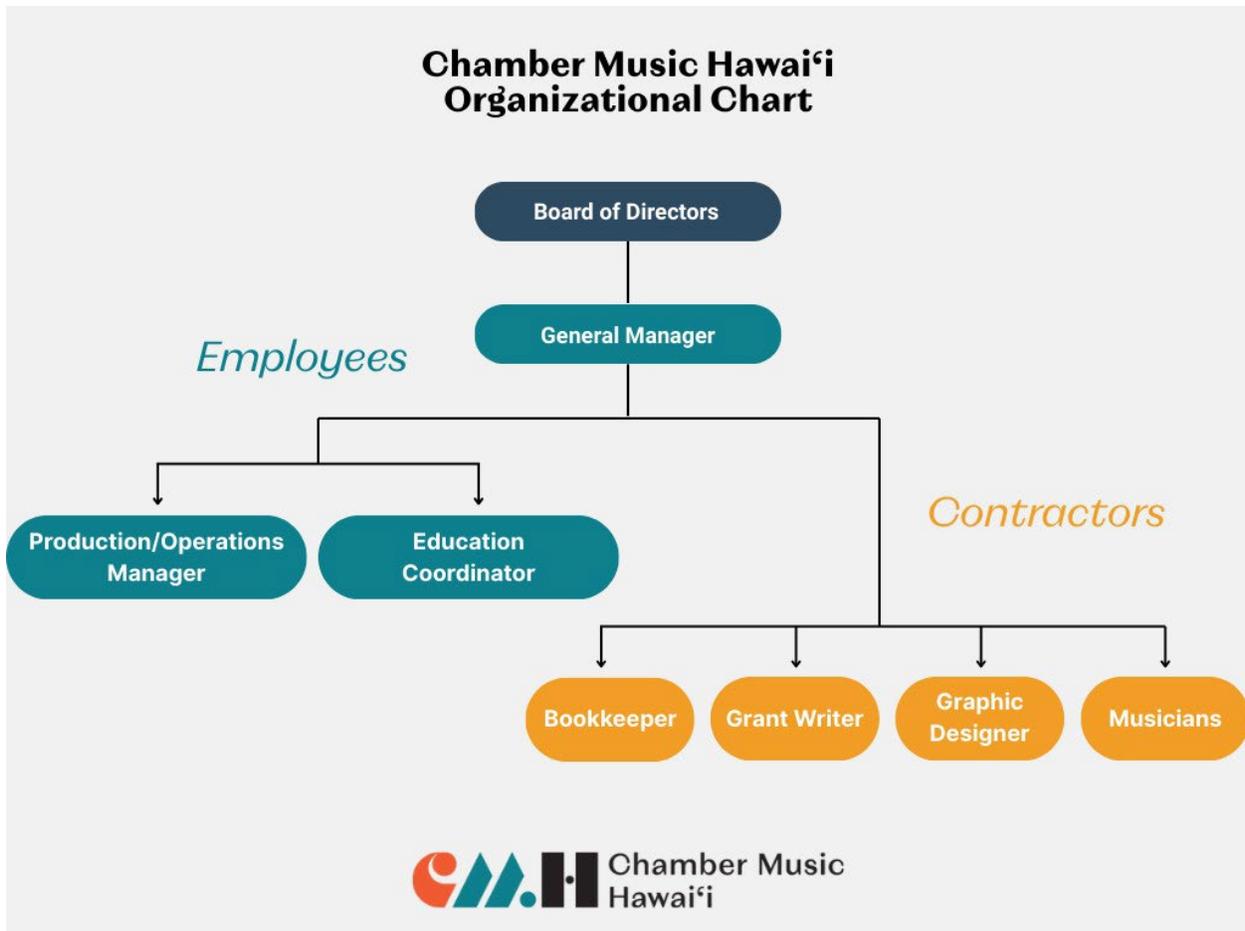
Gabe Cruz - Trombone

T.J. Ricer - Tuba

*Position is currently vacant, and is filled by substitute musicians

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

General Manager: \$40,000–\$43,000

Operations and Production Manager: \$24,000–\$26,000

Education Coordinator \$8,000–\$9,500

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

If funding is received for fiscal year 2027, but not after, CMH will increase foundation outreach, expand personal donor cultivation, pursue in-kind business services, and offer enhanced co-sponsorship opportunities. We will explore additional support from business partnerships, and an expanded effort to increase revenue from contracted events.

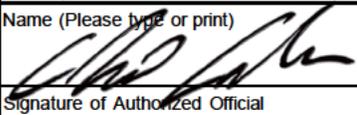
CMH has secured a \$100,000 donor pledge designated for *In Service* programs over a four-year period, providing a stable base of multi-year support for statewide education and community engagement activities. The first installment of the pledge was disbursed in the fall of 2025.

CMH's Board maintains the option of accessing up to 5 percent annually of its \$2.2 million endowment, offering fiscal flexibility to balance operations when needed.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Chamber Music Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested
A. PERSONNEL COST				
1. Salaries	\$ 38,168.75			\$ 226,700.00
2. Payroll Taxes & Assessments	\$ 1,831.25			
3.				
TOTAL PERSONNEL COST	\$ 40,000.00			\$ 226,700.00
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island Travel	\$ 5,000.00			\$ 5,700.00
2. Venue Rental	\$ 5,000.00			\$ 12,500.00
3. Production	\$ -			\$ 7,200.00
4. Promotion	\$ -			\$ 35,500.00
5. Administrative Expense	\$ -			\$ 17,400.00
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20.				
TOTAL OTHER CURRENT EXPENSES	\$ 10,000.00			\$ 78,300.00
C. EQUIPMENT PURCHASES	\$ -			
D. MOTOR VEHICLE PURCHASES	\$ -			
E. CAPITAL	\$ -			
TOTAL (A+B+C+D+E)	\$ 50,000.00			\$ 305,000.00
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$ 50,000.00	Christopher Cabrera	808-722-0172	
(b) Total Federal Funds Requested	\$ -	Name (Please type or print)	Phone	
(c) Total County Funds Requested	\$ -		1/23/26	
(d) Total Private/Other Funds Requested	\$ 305,000.00	Signature of Authorized Official	Date	
TOTAL BUDGET	\$ 355,000.00	Christopher Cabrera, General Manager		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Chamber Music Hawai'i

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Chamber Music Hawai'i

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: N/A						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Chamber Music Hawai'i

Contracts Total: \$ 18,000.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Arts Biennium Grant	July 1, 2023 – June 30, 2024	State Foundation on Culture and the Arts	HI	\$ 15,000.00
2	Fine Arts Program – Chamber Music Hawai'i School Visits (see vendor form attached)	September 1, 2025 – May 30, 2026	DOE – Office of Curriculum & Instructional Design	HI	\$ 3,000.00
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**STATE OF HAWAII DEPARTMENT OF EDUCATION
PURCHASE ORDER**

024

PO26022795
Date: 09-29-2025

MAIL ORIGINAL INVOICE TO:

OCID-CIB-CURRICULUM INNOVATION BR
475 22nd Avenue Room 221
Honolulu, HI 96816

SHIP/DELIVER FOB Destination TO:

OCID-CIB-CURRICULUM INNOVATION BR
475 22nd Avenue Room 221
Honolulu, HI 96816

PO CONTACT:

Buyer: Sheree Soares
Phone: 808-784-6410
Fax: -

SPECIAL INSTRUCTIONS TO SUPPLIER:

Service period from Upon Execution to 05/17/2026. The contract price shall include all services, materials, overhead, profit, all applicable taxes, and any other incidental and operational expenses incurred by the contract in the performance of its obligations. The contract price shall be the all-inclusive cost to the Hawai'i State Department of Education, and no other charges will be honored. A single payment of \$3000 will be made after the completion of the service and receipt of an original invoice. Quote with Contractor on 09/24/2025. Any questions, contact Una Chan at (808) 784-6422.

ISSUE TO SUPPLIER: 112595

PURCHASE ORDER TOTAL:

CHAMBER MUSIC HAWAII
PO BOX 61939
HONOLULU, HI 96839-1939

Subtotal: 3,000.00
Freight: _____
Tax: _____
Total: 3,000.00
Do not exceed Purchase Order Total

Authorized Signature

CONDITIONS OF PURCHASE: Please read carefully. Payment may be delayed if all steps are not followed.

1. This is not a purchase order unless authenticated by an AUTHORIZED SIGNATURE.
2. Purchase order total will not be exceeded unless prior agreement has been made by purchaser.
3. ALL SHIPMENTS MUST ARRIVE FREIGHT PREPAID, and items must be delivered to the "SHIP/DELIVER FOB Destination TO" address listed above.
4. Any and all items not received by the delivery date may be subject to cancellation.
5. We reserve the right to reject item supplied that is not in accordance with specifications even though payment has been made to obtain discounts.
6. Invoices must reference the purchase order number and include any discounts allowed. The complete purchase order number must appear on all invoices, correspondence, packing slips, shipping papers, containers, etc.
7. All ORIGINAL invoices must be transmitted to the "MAIL ORIGINAL INVOICE TO" address listed above.
8. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE.
9. Supplier and purchaser recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the purchaser. Therefore, Supplier hereby assigns to purchaser any and all claims for such overcharges as to goods and materials purchased in connection with this order or contract, except as to overcharges which result from antitrust violations commencing after the price is established under this order or contract and which are not passed on to the purchaser under an escalation clause.
10. HRS §103-10 provides that payment on invoices shall be made thirty (30) calendar days after receipt of an acceptable invoice or satisfactory delivery of goods or performance of services. In the event circumstances prevent HIDOE from complying with this section, the Supplier shall be entitled to interest from HIDOE on the principal amount remaining unpaid at a rate equal to the prime rate for each calendar quarter plus two percent, commencing on the 30th day following receipt of the statement or satisfactory delivery of the goods or performance of the services, whichever is later, and ending on the date of the check.

PURCHASE ORDER ITEM DETAILS

LINE	ITEM	QUANTITY	UOM	PRICE	ORDERED
1	710401 SERVICE FOR FEE-MISCELLANEOUS (NON-STATE EMPLOYEE) Chamber Music Hawaii's Statewide School Visitation Program will visit 15 schools to provide experience of high-quality chamber music.	15.00	EA	200.0000	3,000.00

END PURCHASE ORDER ITEM DETAILS