



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Chase Aalborg, President  
PRINT NAME AND TITLE

01/23/2026  
DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** CASTLE MEDICAL CENTER

**DBA/Trade Name:** Adventist Health Castle

**Issue Date:** 01/06/2025

**Status:** **Compliant**

Hawaii Tax#: [REDACTED]  
New Hawaii Tax#: [REDACTED]  
FEIN/SSN#: [REDACTED]  
UI#: XXXXXX0135  
DCCA FILE#: 8189

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**From:** [Castillo,Araceli](#)  
**To:** [Marshall,Brittany](#)  
**Subject:** FW: Urgent: Certificate of Vendor Compliance  
**Date:** Friday, October 24, 2025 3:02:00 PM  
**Attachments:** [image003.png](#)  
[image004.png](#)  
[form-a-6.pdf](#)  
[image001.png](#)  
[image002.png](#)

**Araceli Castillo** | Regional Director, Grants | Grants Management  
Adventist Health | 1 Adventist Health Way | Roseville, CA 95661  
C 310-647-7473 | [AdventistHealth.org](#)

**From:** Prejido, Judith Rose <[prejidj@ah.org](mailto:prejidj@ah.org)>  
**Sent:** Friday, October 24, 2025 2:04 PM  
**To:** Castillo, Araceli <[CastilA05@ah.org](mailto:CastilA05@ah.org)>  
**Subject:** RE: Urgent: Certificate of Vendor Compliance

Hi Araceli,

Since we are not able to obtain the IRS TCR letter due to the fact that it is still not available through the IRS website, here is the screenshot showing that we are compliant with HI Department of Taxation.

Attached is the copy of the Form A6.



## Hawaii Compliance Express - Certificate of Compliance

### Application Status

[Renew Application](#)

Vendor: **CASTLE MEDICAL CENTER**

Option to 'Print Certificate' is available only for Compliant applications.

#### Status of Compliance for this Vendor

Form	Department(s)	Status <a href="#">More Info</a>	Download	For Questions
A-6	Hawaii Department of Taxation	Compliant	<a href="#">Form A-6</a>	<a href="#">Contact HI Dept of Taxation</a>
	Internal Revenue Service	Not Compliant	No TCR Letter	<a href="#">Contact the IRS</a>
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt		<a href="#">Contact the DCCA</a>
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant	<a href="#">Form LIR#27</a>	<a href="#">Contact the DLIR</a>

Here is the snip from the IRS website showing that the TCR letter is not yet available for Tax exempt organizations.

# Application for Grants

*If any item is not applicable to the request, the applicant should enter “not applicable”.*

## **I. Certification – Please attach immediately after cover page**

### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

See attached for most recent certificate and screenshot. Since October 2025, Adventist Health Castle has reached the IRS to clear a final item needed to generate a Hawaii Compliance Express Certificate. The team has still not received a response. In the meantime, the team can provide additional documentation to demonstrate that the organization has complied with all elements of the certificate, including filing.

### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached.

### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Castle Medical Center is requesting \$373,000 in 2026 Grant in Aid funding to support the project titled “Enhancing Cardiac Emergency Response at Castle Medical Center.” This will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

## **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Adventist Health is a nonprofit healthcare delivery system serving over 80 communities in Hawaii, California and Oregon. Guided by the health values of the Seventh-day Adventist Church, its mission is to live God's love by inspiring health, wholeness and hope.

For years, residents of the island of O'ahu faced significant challenges from part-time ambulance service and unpredictable trips over the Old Pali Road. In 1963, a community group opened Castle Medical Center dba Adventist Health Castle ("Adventist Health Castle") to offer much-needed, comprehensive healthcare services. Today, Adventist Health Castle is a 160-bed facility and the largest provider of emergency medical services on Windward O'ahu. Its services have earned several accolades, including the Healthgrades Outstanding Patient Experience Award for 12 consecutive years as well as a Centers for Medicare and Medicaid Services 5-Star Rating. Adventist Health Castle was also the first organization in Hawaii to win the 2017 Malcolm Baldrige National Quality Award.

Adventist Health Castle employs more than 300 physicians across a wide range of specialties and subspecialties. It has been verified as a Level III Trauma Center by the American College of Surgeons on Trauma and the Hawai'i State Department of Health. It offers the full spectrum of inpatient and outpatient services, including: asthma care; bariatrics; birth center; cardiac catheterization laboratory; cardiovascular services; diabetes care; digestive health; ear, nose, and throat; emergency care; home care services; imaging services (X-ray); infusion center; intensive care (ICU); joint and spine center; laboratory services; lithotripsy (kidneys); mental health, occupational therapy, pharmacy, physical therapy, primary care, speech therapy, spiritual care; surgical services; tobacco/nicotine dependence; urgent care, urology, weight loss surgery; and wellness and lifestyle medicine center.

In 2024, it recorded approximately 6,773 hospital admissions, 36,082 emergency room visits and 922 baby deliveries.

2. The goals and objectives related to the request;

Adventist Health Castle respectfully requests \$373,000 in 2026 Grant in Aid funding for the "Enhancing Cardiac Emergency Response at Castle Medical Center." The key goal for the proposed project is to enhance patient care and safety by purchasing, implementing and training staff in the use of crash cart defibrillators that have new, lifesaving capabilities.

According to the National Heart, Lung and Blood Institute, defibrillators are "devices that apply an electric charge or current to the heart to restore a normal heartbeat." A patient can experience a sudden cardiac arrest at any time, so defibrillators are essential to a hospital.

Adventist Health Castle procured its current set of defibrillators as funds were available, leading to different models of machines from several generations and, thus, varying, inconsistent features. It is a best practice for the entire fleet of defibrillators to be the same and standardized. Staff can respond to emergencies more intuitively, and their percentage of resuscitation errors significantly decreases when they do not need to spend valuable time remembering how a specific model operates. Time is a vital factor in responding to cardiac arrests. In fact, a key quality metric for this team is “time to first shock” with a target of less than or within two minutes.

In the last decade, defibrillators have gained new capabilities. They have enhanced features that better integrate them into a hospital’s Electronic Health Record, allow for increased accuracy in rhythm analysis and provide real-time CPR feedback. The American Heart Association and the Joint Commission have updated their industry recommendations in resuscitation performance to include these technology advancements. The community of O’ahu would greatly benefit from this update to the hospital’s critical response.

The three key objectives for this project are:

- Procure 21 R Series Advanced Life Support Defibrillators and their associated accessories, software and ZOLL support.
- Train over 330 hospital physicians, nurses and staff in the use of these defibrillators.
- Integrate the new defibrillators into hospital operations.

Sudden cardiac arrests can occur for any reason. It is the responsibility of the clinical team to respond to these events immediately and effectively. Among other essential items, defibrillators are an important component of the crash carts available throughout the hospital. The Cardiology Department at Adventist Health Castle takes this responsibility very seriously, aiming to provide exceptional medical care for its patients.

The American Heart Association tracks how well participating hospitals complied with a “time to first shock” of less than or equal to two (2) minutes through its “Get with the Guidelines – Resuscitation” Program. In 2025, Adventist Health Castle achieved 75.0% compliance, while all other participating hospitals in the nation achieved 74.7% compliance. To maintain this clinical excellence and continue saving lives in the upcoming years, Adventist Health Castle will need to procure and implement this new equipment. The proposed Capital Improvement Project will advance the safety and wellbeing of the over 54,000 unique patients who rely on this hospital for their care each year.

3. The public purpose and need to be served;

The public purpose of the “Enhancing Cardiac Emergency Response at Castle Medical Center” is to better meet the health care needs of O’ahu residents, primarily those living in underserved Windward communities. The team will accomplish this by purchasing, implementing and training staff in the use of crash cart defibrillators that have new, lifesaving capabilities.

4. Describe the target population to be served; and

The target population of the proposed project is defined as Adventist Health Castle’s service area. As described in the geographic coverage section below, a total of 134,330 people live in this region. The data shared below is sourced from the latest Community Health Needs Assessment Full Data Report.<sup>1</sup>

The largest racial and ethnic groups represented are Asian (42.6%), White (17.5%), Hispanic or Latino (10.3%) and Native Hawaiian and Other Pacific Islander (9.9%). Notably, there is a particularly high concentration of Native Hawaiians in North Shore and Waimanalo (20.1% and 25.8%, respectively). Approximately 4% of the population age 5 and older reports limited English proficiency. Of this group, 76.9% speak Asian and Pacific Island languages at home, while 14.2% speak Spanish. Over 22% of the population is age 17 or younger, 59% between the ages of 18 and 64 and 19% age 65 and older.

Approximately 8.7% of this population reported living in a household with income below the federal poverty level. As of December 2025, over 50% of patients at Adventist Health Castle are Medicare or Medicaid beneficiaries. The latest Community Health Needs Assessment reports that these residents experience difficulties with social determinants of health and face substantial barriers in accessing health care.

Furthermore, over 10% of the population reported experiencing a disability. The service area also has fewer providers compared to Honolulu County at large (101.52 per 100,000 versus 166.85). Over 7% of adults delayed or did not seek health care in the previous year due to cost, while 13.34% have no usual source of health care. This puts a significant number of residents at risk of not receiving timely preventative care, such as screening and diagnostic imaging services.

The following risk factors were also reported for this target population:

- Obesity | 27.9% of adults age 18+ (compared to 25.4% in the County);
- Diabetes | 11.3% of adults age 18+ (compared to 13.1%);
- Coronary Heart Disease | 5.7% of adults age 18+ (5.9%); and
- Cancer | 7.3% of adults age 18+ (6.1%).

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<sup>1</sup> “CHNA Full Data Report.” Adventist Health Community Well Being Data Hub, Adventist Health and Center for Applied Research and Engagement Systems (CARES) at the University of Missouri, 2026, [adventisthealth.engagementnetwork.org/advanced-chna/](https://adventisthealth.engagementnetwork.org/advanced-chna/). Accessed 5 Jan. 2026.

5. Describe the geographic coverage.

The geographic coverage for this project primarily includes a 115.61 square mile area in northern and eastern O’ahu. According to the data from the U.S. Census Bureau, a total of 134,330 people live in this service area. This puts its average population density at 1,170 persons per square mile, which is greater than the statewide and national rates of 226 and 94 persons per square mile, respectively. The majority of patients served by Adventist Health Castle reside within the Windward O’ahu zip codes of Kailua, Kaneohe and Waimanalo. The next largest group of patients comes from Honolulu, followed by significant numbers from North Shore. This mix of urban, suburban and rural communities highlights the diversity of the region served.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope of Work

The project titled “Enhancing Cardiac Emergency Response at Castle Medical Center” aims to enhance patient care and safety by improving the clinical team’s ability to efficiently and effectively address cardiac arrests, an essential function of the hospital. The project consists of multiple phases that are best described as its three objectives:

- Objective 1: Procure 21 R Series Advanced Life Support Defibrillators and their associated accessories, software and ZOLL support.
- Objective 2: Train over 330 hospital physicians, nurses and staff in the use of these defibrillators.
- Objective 3: Integrate the new defibrillators into hospital operations.

For this team, continuous improvement is a guiding philosophy for its operational ethos. Cardiac arrest remains one of the most time-critical medical emergencies, and a few seconds can be the difference between life and death.

This is why the team at Adventist Health Castle constantly evaluates and refines its emergency response. The proposed project is the next phase that will strengthen the hospital’s ability to respond within this narrow window. The focus will be to ensure that every team member encounters the same equipment, interface, features and process during a Code Blue event. Beyond accessing

new technology, the team will also benefit from updating its “Code Blue” processes and providing comprehensive training for its more than 330 physicians, nurses and staff. Standardization will reduce hesitation and the overall likelihood of resuscitation errors. Staff will be able to focus less on the mechanics of resuscitation and more on the patient.

**This is not simply an equipment upgrade; it is a direct investment that will prevent avoidable deaths for residents of Windward O’ahu.**

### Tasks

Objective 1 | The first step in the proposed project is launching the procurement process for a capital project. Supply Chain Management will collaborate with Finance Controllershship and Grants Management Departments to fulfill all policies and grant requirements.

Objective 2 | The Interim Director of Education will coordinate with the ZOLL representative to train eight (8) Adventist Health staff to be educators for the rest of the team. These educators will train all inpatient physicians, nurses and staff (330+), including super users for each hospital department (21). The Interim Director of Education will log attendance and level of training completed via HealthStream, the organization’s education platform. Throughout the rest of the year, Adventist Health Castle will conduct code drills and a skills intensive week in the Operating Room, Catheterization Laboratory, Medical-Surgical Unit, Telemetry and the Post-Anesthesia Care Unit.

Objective 3 | The Cardiopulmonary Nurse will integrate this project into the hospital operations, ensuring organizational processes are updated and maintained. She will review this deployment and monitor its impact on the hospital’s compliance to the two-minute “time to first shock” benchmark.

### Responsibilities

- Shantel Padilla, MSN, BSN, RN | Title: Cardiopulmonary Nurse | Responsibility: Oversee the implementation of this grant project and high-level integration of the quality improvement efforts
- Starla Frost, MBA | Title: Director, Supply Chain Management | Responsibility: Procure the equipment
- Michele Brigino, BSN, RN | Title: Interim Director of Education | Responsibility: Oversee team training
- Chase Aalborg | Title: President and Authorized Signer | Responsibility: Oversee hospital operations

- Jesse Seibel | Title: Mission and Administrative Executive | Responsibility: Oversee capital projects
- Tonya Kamaloni | Title: Contracts & Grants Coordinator | Responsibility: Liaise with Finance Controllership
- Araceli Castillo | Title: Regional Director, Grants | Responsibility: Oversee grants management staff
- Melissa Buchholz | Title: Manager, Market Grants | Responsibility: Administer the grant requirements
- Brittany Marshall | Title: Project Coordinator, Grants | Responsibility: Support grant management

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Adventist Health Castle anticipates the following timeline for accomplishing the proposed project.

- July – August 2026: Procurement of 21 crash cart defibrillators and associated items
- September – October 2026: Training of Educators (8)
- November – February 2027: Hospital-Wide Training
- March 2027 – June 2027: Operational Integration

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The quality assurance and evaluation plans for this request will ensure that the project is completed successfully. Adventist Health Castle defines success as meeting all the milestones on time and within budget. There are continuous check-ins and progress reports that ensure quality standards are maintained and that any corrective actions are taken when necessary. Grant project team members will review progress together on a monthly basis.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The

measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The project's three key objectives are to procure the new defibrillators, train the hospital team and integrate them into the hospital operations. Each of these has clear measures of effectiveness and outputs that will validate the measures.

<b>Objective</b>	<b>Measures of Effectiveness</b>	<b>Output</b>
1	Milestone – Procure 21 R Series ALS Defibrillators with their accessories and software.	The deployment of the new crash cart defibrillators
2	% of Educators Trained (8) % of Super Users (21) % of Overall Training Completed	The training and ongoing education of the inpatient team at the hospital
3	Milestone – Operational Integration Occurred  Analysis of Submissions of the Code Blue Hot Debrief Immediate Post Event Tool (a form that summarizes how patient events were addressed)  Maintain a minimum of 75% compliance with the two-minute “time to first shock” benchmark (American Heart Association’s “Get with the Guidelines – Resuscitation” Program)	Full operational integration and overall quality improvement

These objectives will be reviewed on a monthly basis. Any delays or issues will be promptly communicated and addressed. As they are chronological and dependent on each other, Adventist Health Castle will report on the progress of the relevant objective each quarter to the State.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

See attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$373,000			\$373,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.

Adventist Health Castle has committed to providing the balance of funds needed to complete the proposed project. However, it will pursue all other available public and/or private funding for which it is eligible in 2026.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.

See attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

The team at Adventist Health has not closed 2025 financials, so the preliminary balance at this point is \$169,511,093.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Adventist Health Castle has a Grants Management team that collaborates with Finance Controllershship and Compliance Departments to meet all legal, organizational and grantor requirements. This ensures that the Office of Design and Construction, Facilities Department and clinical teams can focus entirely on implementation of the project as opposed to its administration.

This is Adventist Health Castle's fourth application for Chapter 42F Grant in Aid funding. The first application was awarded at \$517,930 in 2023. It supported the Primary Care Expansion Project, which launched a new primary care clinic with the capacity to provide 19,800 patient visits each year. This grant was successfully closed out in early 2024. The organization's second application was awarded at \$300,000 in 2024, with an effective start date of February 2, 2025. This award supported the Oncology Expansion Project, which replaced two aged mammography units. This grant was successfully closed out by October 2025.

The team at Adventist Health Castle has also secured and administered a variety of significant grant awards in support of capital projects. These include:

Other Grants that Supported the Primary Care Expansion Project

- Zilber Family Foundation, \$500,000
- Atherton Foundation, \$40,000
- First Hawaiian Bank Foundation, \$50,000

Other Grants that Supported the Oncology Expansion Project

- McInerny Foundation, \$250,000
- Clarence T.C. Ching Foundation, \$1,000,000

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The proposed project location is the hospital located at 640 Ulukahiki St, Kailua, HI 96734. Adventist Health Castle owns the building as well as has operational control of the facility. The multistory building accommodates all the services

described in the Background and Summary section. The hospital operates 24 hours each day, seven days a week.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### **Cardiopulmonary Nurse, Shantel Padilla, MSN, BSN, RN**

Shantel Padilla will lead the implementation of this project. Padilla collaborates closely with physicians, nurses, educators and operational leaders to strengthen hospital-wide resuscitation readiness and the coordination of cardiac emergency response processes. She monitors clinical best practices and key performance indicators, such as the proposed “time to first shock” metric.

Padilla brings more than 20 years of progressive clinical experience at Adventist Health Castle. She began as an Emergency Room Technician and advanced through nursing roles in the Emergency Room before assuming her current position. She holds a Master of Science in Nursing with a Family Nurse Practitioner focus from Walden University and two Bachelor’s degrees in Nursing as well as Pre-Medical Studies and Biology. Padilla is an active member of the Emergency Nurses Association, the American Association of Nurse Practitioners and Sigma Theta Tau International. She maintains multiple advanced clinical certifications, including ACLS, PALS and BLS. Padilla has a longstanding commitment to emergency care, clinical excellence and her community.

#### **Director, Supply Chain Management, Starla Frost, MBA**

Starla Frost will oversee the procurement process from contracting to deployment. Frost leads the organization’s supply chain strategy. She works closely with clinical, operational and executive teams to optimize vendor relationships and support patient care priorities.

Frost brings more than 13 years of progressive experience in healthcare supply chain management, which include both Adventist Health Castle and Hawaii Pacific Health. Her career has been marked by significant enhancements in efficiency saving millions of dollars through her contract negotiations alone. She holds a Master of Business Administration with a focus on Organizational

Change from Hawaii Pacific University and a Bachelor of Science in Business with a focus on Accounting from University of Hawaii, West Oahu. Frost approaches her role strategically and collaboratively, which make her an essential leader in this team.

Interim Director of Education, Michele Brigino, BSN, RN,

Michele Brigino will oversee the hospital-wide training that will prepare the inpatient team to use the new equipment. In her role, Brigino plays a central role in coordinating hospital orientation, skills training and competency-based education across multiple settings. Her goal is to prepare staff, so they can deliver safe, high-quality care to all patients.

Brigino brings more than a decade of experience in a variety of nursing roles from Registered Nurse in Telemetry to Infection Preventionist to Clinical and Non-clinical Educator. She consistently delivers practice-based education, coordinated employee health initiatives and provided direct patient care in a high-acuity environment. She holds a Bachelor of Science in Nursing from the University of Texas at Arlington and an Associate Degree in Nursing from Kapiolani Community College. Brigino is recognized for her skilled collaboration and her commitment to staff development and patient safety.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Interventional Cardiology - \$650,000.00

Oncologist - \$650,000.00

Interventional Cardiology - \$618,000.00

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but
- (b) Not received by the applicant thereafter.

Adventist Health Castle has committed to securing additional contributions for this project, and it will provide the balance of funds needed to complete the proposed project from its cash. The organization has developed strong relationships with community partners and receives philanthropic contributions from a board base of individual, corporate and foundation supporters. It will continue to cultivate and pursue opportunities to optimize these contributions to launch important projects.

Furthermore, Adventist Health Castle will maintain these enhancements in its emergency response with its operating budget. The team anticipates that no

further Grant in Aid support will be required to sustain this project's activities beyond the grant period.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting unlawful discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing body whose members have no material conflict of interest and a local community board is not the fiduciary board but serves without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Castle Medical Center

\_\_\_\_\_  
(Typed Name of Individual or Organization)

\_\_\_\_\_  
(Signature)

Chase Aalborg

\_\_\_\_\_  
(Typed Name)

01/23/2020

\_\_\_\_\_  
(Date)

President

\_\_\_\_\_  
(Title)



**Adventist Health Castle**

640 Ulukahiki Street  
Kailua, HI 96734  
[AdventistHealth.org/castle](http://AdventistHealth.org/castle)

January 12, 2026

State of Hawaii, Office of Community Services  
830 Punchbowl Street  
Room 420  
Honolulu, HI 96813

To Whom it May Concern:

On behalf of Castle Medical Center dba Adventist Health Castle, I attest that the Board of Directors of Adventist Health System/West and Adventist Health Castle have no material Conflicts of Interest. They do serve with compensation. The Adventist Health Castle Board of Directors is also the Adventist Health Board of Directors that focuses on the System level. While this Board is technically also the governing corporation board for Adventist Health Castle, the local Community Board is responsible for the key local functions, such as patient care/quality/safety, medical staff, and community benefit. The local Community Board serves without compensation.

This information may be used for Eligibility Verification Review for the Grant-in-Aid Program.

If other information is needed, please let me know. Thank you again for your generous support of important projects benefiting our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meredith Jobe".

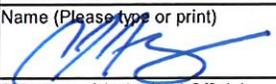
Meredith Jobe  
Chief Legal Officer and Corporate Secretary

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

App

Castle Medical Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				211,108
2. Payroll Taxes & Assessments				
3. Fringe Benefits				78,109
<b>TOTAL PERSONNEL COST</b>				<b>289,217</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>	<b>373,000</b>			<b>83,783</b>
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>373,000</b>			<b>373,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	373,000	Araceli Castillo <span style="float: right;">808-263-5288</span>		
(b) Total Federal Funds Requested	0	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	373,000	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>746,000</b>	Chase Aalborg, President		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Castle Medical Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b> Salaries and benefits will be considered part of the required cost match, but they are not part of the request for State Funds.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Castle Medical Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
R Series ALS Defibrillator with Expansion Pack & Accessories	21.00	\$18,685.50	\$ 392,395.50	\$ 373,000.00
X Series Monitor/Defibrillator with Expansion Pack & Accessorie	2	\$32,193.75	\$ 64,387.50	-
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>23</b>		<b>\$ 456,783.00</b>	<b>373,000</b>

**JUSTIFICATION/COMMENTS:** Estimated costs are based on quotes. Accessories include batteries, Wi-Fi cards, printer chutes, cables and software. \$373,000 is the total request amount, while the remainder is the cost match.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:** N/A

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant:   Castle Medical Center  

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT	0	0	373000	83783	0	0
<b>TOTAL:</b>			373,000			
<p><b>JUSTIFICATION/COMMENT</b> Castle Medical Center will include \$83,783 of the estimated costs of equipment in its cost match.                      The remainder of the cost match will comprise of the estimated personnel costs.</p>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

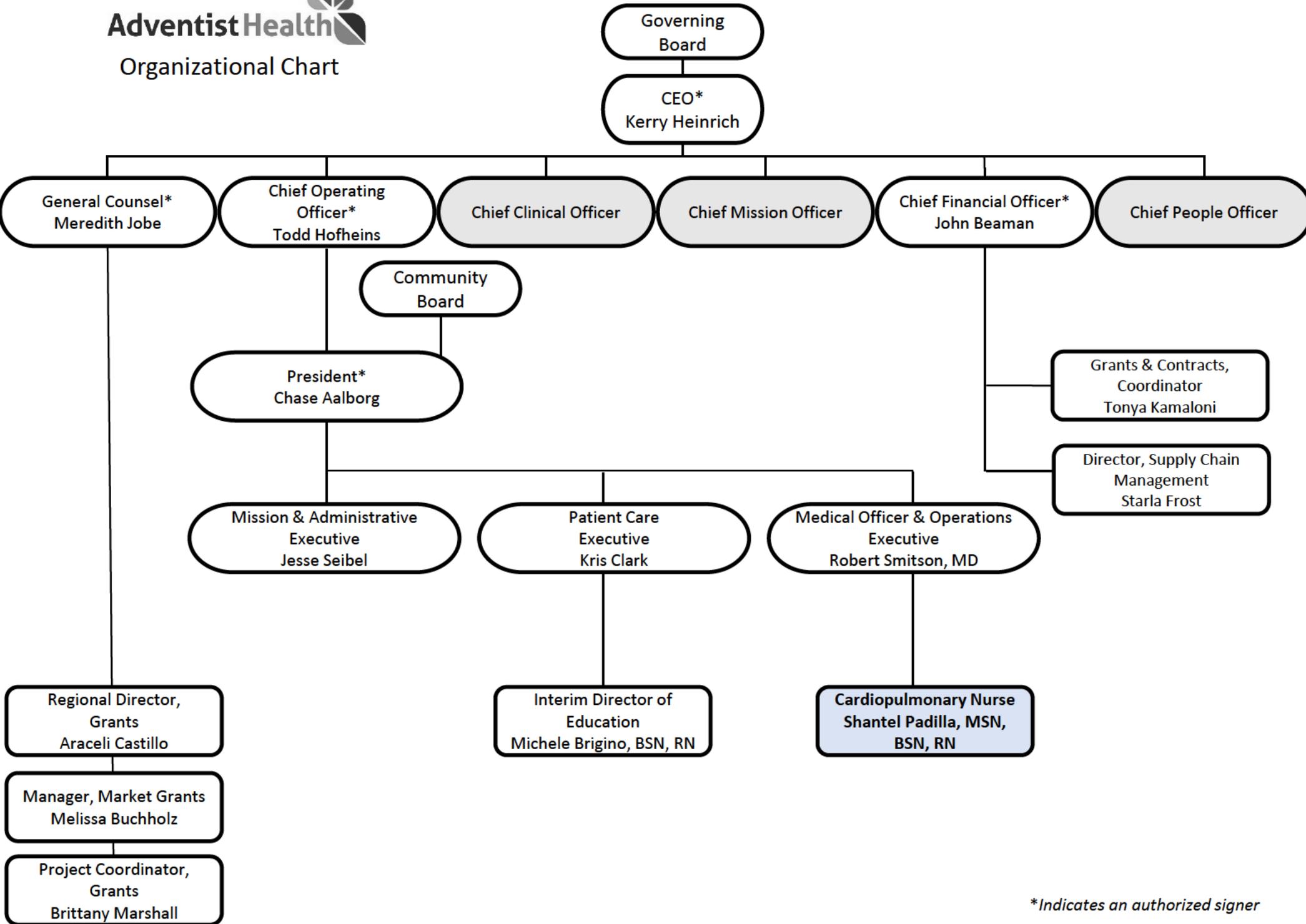
App

Castle Medical Center

Contracts Total: 1,867,930

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Grant-In-Aid Funding	4/27/2022	Office of Community Services	State of Hawaii	517,930
2	Grant-In-Aid Funding	10/26/2022	Department of Community Services	City and County of Honolulu	200,000
3	Grant-In-Aid Funding	11/1/2023	Department of Community Services	City and County of Honolulu	200,000
4	Grant-In-Aid Funding	12/1/2024	Department of Community Services	City and County of Honolulu	150,000
5	Grant-In-Aid Funding	2/1/2025	Office of Community Services	State of Hawaii	300,000
6	Act 310 Funding	In Progress	Aloha United Way	State of Hawaii	500,000
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**Adventist Health**  
Organizational Chart



\*Indicates an authorized signer