

Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ALOHA HARVEST

was incorporated under the laws of Hawaii on 08/26/1999 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 23, 2026

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

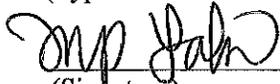
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Aloha Harvest

(Typed Name of Individual or Organization)


(Signature)

1/21/2020
(Date)

Mele Pepa Latu

(Typed Name)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)
If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2025.

Certificate of Vendor Compliance attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with **Section 42F-103, Hawaii Revised Statutes.**

Declaration Affirming Compliance attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to **Section 42F-102, Hawaii Revised Statutes.**

Aloha Harvest hereby attests and certifies that this grant will be used for a public purpose as noted pursuant to Section 42F-102, HRS.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

MISSION

Established in 1999, Aloha Harvest has a mission To Rescue Quality Food to Nourish and Strengthen Our Community. Our vision is A Resilient and Sustainable Hawai'i, Where Hunger and Food Waste No Longer Exist.

PROGRAMS

Aloha Harvest addresses the misalignment of our food system where people can go hungry while an enormous amount of food is wasted. Our primary activity is to rescue quality food before it enters the waste stream and to deliver it on the same day to

community partners that feed the hungry. We provide these critical services 7 days a week, free of charge to the donors and recipient agencies. In the process, we also provide a boost to our local businesses and economy while reducing the impact of food waste on the environment. Our work is closely aligned with both the State and the City & County of Honolulu's sustainability goals.

COLLABORATION

Aloha Harvest works with over 400 participating donors and over 100 social-service agencies on O'ahu and has curated a network of over 1,000 collaborators over the past 25 years. We have created one of the largest collaborations between the for-profit and nonprofit sectors in the state. We average over 130 food donors each month, with entities including grocery stores, wholesalers and distributors, restaurants and caterers, farms, and more.

MILESTONES REACHED

Working with our network over the past two decades, Aloha Harvest has:

- Rescued over 44 million pounds of food that would have been discarded, equivalent to over 1,597 MT (metric tons) of CO2 emissions sequestered, over 36 million meals served, or almost \$172,000,000 dollars saved!
- During the COVID pandemic, in partnership with the USDA, Hawai'i Community Foundation, Hawai'i Public Health Institute, and the City & County of Honolulu's Department of Community Services, Aloha Harvest redistributed over 4.1M pounds of food and hosted over 200 community-based food distribution events.
- Launched several programs to complement its food rescue efforts:
 - Meals with Aloha - a program creating prepared meals and value-added products utilizing rescued food and locally sourced ingredients.
 - Community Harvest - a gleaning program that captures excess produce from backyards, community gardens, farmers markets, and small farms.
 - O'ahu Compost Project - a 2-year pilot project with the USDA, City & County of Honolulu, and several local nonprofit organizations which created nutrient-rich compost from consumer waste.

EXPERTISE

Aloha Harvest has demonstrated leadership in connecting and bringing together partners, as well as coordinating difficult same-day distribution logistics. After more than 25 years of operations, we continue to build on our strong organizational experience, reputation, and resources to successfully achieve our proposed objectives.

2. The goals and objectives related to the request;

GOALS OF PROGRAM IN FY2027

Aloha Harvest addresses the misalignment of our food system where people can go hungry while an enormous amount of food is wasted. The proposed Grant Activity

provides the means to scale up our current food rescue operations and meet the increased demand for food assistance in FY2027.

Through our O'ahu Food Rescue and Redistribution program, Aloha Harvest directly addresses our community's needs by:

1) Reducing Dependence on Food Imports

In Hawai'i, it is estimated that we import 85% - 95% of our food, making us vulnerable to disruptions in shipped food supply. The O'ahu Food Rescue and Redistribution program helps maximize the use of our food supply, reducing dependence on imported food and increasing food security.

2) Improving Financial Security

People experiencing unemployment, or those with low income face difficulties meeting basic food needs. Food assistance can be a lifeline for those struggling financially and help to avoid detrimental coping strategies used to afford food. The simple act of providing food assistance helps to free up additional resources and income for other living expenses (e.g., rent, transportation, healthcare, etc.)

3) Reducing Waste and Greenhouse Gas

Food waste is diverted from the incinerator which produces toxic ash, and landfills where it would rot under anaerobic conditions. The anaerobic process produces methane, a greenhouse gas that is 28%-36% more potent than carbon dioxide. In Hawai'i, residents waste 237,000 tons of food every year. By reducing waste and the resources it takes to produce food, Aloha Harvest is working towards strengthening our climate resilience.

4) Addressing The Social Determinants of Health

Aloha Harvest will partner with healthcare providers, particularly those in communities with significant food-security issues, to increase community resilience and improve health outcomes.

MEASURABLE OBJECTIVES IN FY2027

Our primary program activity is to rescue quality food before it enters the waste stream, and to deliver it on the same day to nonprofit partners that feed the food insecure. We provide these critical services 7 days a week, free to the donors and recipient agencies.

- Objective 1) Rescue 3.2 million Pounds of Food
(Note: Recovering 3.2 million pounds of food is equivalent to creating 2.4 million meals with an approximate value of \$9 million dollars (based on Feeding America's estimate of 1.3 pounds per meal, and \$2.83 dollars saved per pound of food that is recovered in Hawai'i).)
- Objective 2) Complete 1,800 Food Rescue Pickups From Donors on O'ahu
- Objective 3) Equitably Redistribute Food to 50,000 Food-Insecure Individuals

3. The public purpose and need to be served;

ONE IN THREE RESIDENTS!

- In Hawai'i, 32% of families are food insecure, affecting over 463,000 residents
- On O'ahu, 25% of families are food insecure, affecting over 247,000 residents

FOOD INSECURITY

Defined as "the lack of access to enough food for an active, healthy life due to limited financial resources," food insecurity has sharply risen in the last ten years throughout Hawai'i.

About 1 in 9 Hawai'i residents (11%) report skipping or reducing at least one meal a day or a few meals a week for financial reasons (Hawai'i Foodbank, State of Food Insecurity in Hawai'i Report, 2025). On O'ahu, 25% of residents (over 247,000 people) are food insecure, lacking reliable access to safe and nutritious food (Hawai'i Foodbank, 2025). According to data from "Hunger in Hawai'i," the need for food is greatest among 22% of children, 36% of Native Hawaiian and Pacific Islander households, and 11% of seniors (Feeding America, 2020; Pruitt et al, 2021).

The Foodbank Study goes on to report: 53% of young adults ages 18-29 were affected by food insecurity; 24% of households with children experienced food insecurity and 11% of children lived in households where one of more children were hungry; 41% of adults in food insecure households delayed or skipped medical treatment or care.

CHALLENGES IN DISPOSING FOOD WASTE

According to the U.S. Environmental Protection Agency and USDA, food is now the single largest category of material going into U.S. municipal landfills, making up roughly one-quarter of landfill waste and about 58% of landfill methane emissions. When food decomposes under anaerobic conditions in a landfill, it produces methane, a greenhouse gas that is around 28-30 times more potent than carbon dioxide over a 100-year period.

On O'ahu, the Waimānalo Gulch Sanitary Landfill is required to cease active operations by March 2, 2028, and the City has identified a proposed replacement site near Wahiawā that is still undergoing regulatory and community review. These pressures on landfill capacity, combined with the outsized climate impact of landfilled food, underscore the urgency of expanding food recovery and waste-reduction efforts.

At the same time of increasing need for food assistance, there are also about 237,000 tons of food (26% of available food supply) wasted annually on O'ahu (City & County of Honolulu, 2017). Of that, only 2% of potentially recoverable food on O'ahu is being captured through waste diversion. The Department of Environmental Services notes that food waste continues to be a significant problem that is severely impacting the City's waste management capacity.

RISK FOR DISASTER EVENTS

Local food assessments characterize Hawai'i as a "limited scale, closed food-system" where food costs are 16-17% of average income (compared to 13% on the continental US). Hawai'i has a perilous dependence on food imports with about 90% of food being imported from a minimum of 2,500 miles away. Finally, Hawai'i has a food inventory of only 10 days through its supply chain (State of Hawai'i, 2012; Rocky Mountain Institute, 2007).

Recent disasters such as the COVID-19 pandemic, supply chain disruptions, environmental disasters, and general inflation have caused widespread impacts, while exacerbating food insecurity for an increasing number of people. These events affected a significant increase in emergency food assistance, and they underscore the need for actions to improve resiliency. Additionally, the rising cost of fuel, rent, and other essentials is affecting the financial stability of Hawai'i's families. An increased rise in food insecurity now comes amid cuts to social safety net programs such as SNAP, the child tax credit and free school lunch programs.

ASSISTING OUR VULNERABLE COMMUNITY MEMBERS

Aloha Harvest assists the most vulnerable and at-risk members of the community, serving lower-income individuals and families who are food insecure by partnering with, and providing logistical support to, social service and charitable agencies. The result for our community is improved access to food assistance for those who experience long-standing inequities and those who are disproportionately impacted by disaster events.

While much progress has been made in the collection and distribution of food in Hawai'i, there is still a great opportunity to bring partners together to address food security as a Social Determinant of Health. The 2021 Hawai'i Community Health Needs Assessment, led by The Healthcare Association of Hawai'i, identified Food Security as the second largest concern of our community. Failing to address food-security concerns allows a barrier towards better community health to persevere. Food insecurity does not exist in a vacuum: people who face challenges accessing enough food also face challenges affording adequate housing, healthcare, transportation, and other basic needs.

4. Describe the target population to be served;

Aloha Harvest's mission focuses on serving O'ahu's most at-risk residents, including economically and socially disadvantaged populations. Through our partnerships with over 100 social service and charitable agencies, we distribute food primarily to low-income individuals, kūpuna, and families with children experiencing food insecurity.

As show above, approximately 1 in 9 Hawai'i residents (11%) report skipping or reducing at least one meal a day or a few meals a week for financial reasons (Hawai'i Foodbank, State of Food Insecurity in Hawai'i Report, 2025). On O'ahu, 25% of residents (over 247,000 people) are food insecure, lacking reliable access to safe and nutritious food (Hawai'i Foodbank, 2025).

Aloha Harvest targets the most vulnerable community members by providing logistical support and food access via our network of partner agencies. Our current end consumers reflect diverse and critical needs, including:

- 22% experiencing homelessness
- 36% unemployed
- 46% Native Hawaiians and Pacific Islanders
- 29% children
- 16% seniors

Our food distribution serves communities throughout O‘ahu, with the following regional breakdown of recipients:

- Honolulu: 59%
- Waianae/Leeward: 17%
- Windward: 7%
- Central: 8%
- North Shore: 9%

Food donations are sourced from:

- Central O‘ahu: 15.1%
- Honolulu: 64.3%
- Waianae/Leeward: 10.5%
- Windward O‘ahu: 4.5%
- North Shore: 5.6%

This broad geographic reach and demographic focus ensure Aloha Harvest effectively addresses food insecurity across Hawai‘i’s diverse communities.

5. Describe the geographic coverage.

Aloha Harvest serves the entire island of O‘ahu with its food rescue and distribution operations.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

ACTION PLAN

Aloha Harvest’s process begins with educating food donors, distributors, and the public about the benefits and impact of food rescue. These educational efforts take place through public relations events, marketing campaigns, and word-of-mouth outreach.

With 25 years of experience, our organization has built strong brand equity and recognition within the community.

Our Operations team manages the logistics from donor to recipient, carefully integrating new partners into established delivery routes. We coordinate island-wide efforts to ensure food rescue is conducted efficiently and effectively, maximizing the volume of food redistributed while minimizing waste.

PARTNERSHIPS

Our success depends entirely on strong partnerships with both donors and recipient agencies. We provide tangible benefits and incentives for participation in the food rescue network. Donors receive tax deductions and the advantage of reducing waste management costs, allowing them to focus on their core operations—food production and distribution.

For recipient agencies, we provide access to no-cost food supplies, which helps alleviate financial pressures by allowing them to allocate resources toward other critical needs. These benefits are especially valuable amid tight budgets and growing community demand.

Our primary donors include manufacturers, food distributors, grocery stores, wholesalers, restaurants, convenience stores, caterers, military sites, and farms. The top five donors are Foodland, Coca Cola, Costco, Meadow Gold, and D. Otani Produce.

Our recipient network includes faith-based organizations, social service agencies, detention centers, shelters, schools, hospitals, and housing programs. The top five distribution sites are Hawai'i Cedar Church, Sacred Heart Outreach, Kapili Like, Kalihi Valley Homes Association, and Pu'uhonua 'O Waianae.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Q1 (Jul - Sep 2026)

- Grant period begins
- Food rescue team will facilitate 150 pick ups per month
- Food rescue team will (re)distribute 750,000 lbs. of food (Jul-Sep)
- Business Development Team will acquire or reengage 30 new, active food donors
- Q3 2026 Impact Report is released, summarizing highlights of the entire project
- Summer Community Engagement event to support summer programs for children

Q2 (Oct - Dec 2026)

- Food rescue team will facilitate 150 pick ups per month
- Food rescue team will (re)distribute 950,000 lbs. of food (Oct-Dec)
- Business Development Team will acquire or reengage 30 new, active food donors
- Q4 2026 Impact Report is released
- Monthly team planning to review tasks and deliverables
- Community engagement efforts with our Recipient Agencies to review data, gather feedback and address concerns
- Harvesting with Aloha campaign to promote food drives and fresh produce drives to be repackaged and distributed to the community in time for the holidays.

Q3 (Jan - Mar 2027)

- Food rescue team will facilitate 150 pick ups per month
- Food rescue team will (re)distribute 750,000 lbs. of food (Jan-Mar)
- Business Development Team will acquire or reengage 30 new, active food donors
- Q1 2027 Impact Report is released
- Midpoint project evaluation
- Annual data update for our recipient agencies

Q4 (Apr - Jun 2027)

- Food rescue team will facilitate 150 pick ups per month
- Food rescue team will (re)distribute 750,000 lbs. of food (Apr-Jun)
- Business Development Team will acquire or reengage 30 new, active food donors
- Q2 2027 Impact Report is released
- Community Engagement event for Food Waste Prevention Week (April 2027 tbd) and Earth Day (Thursday, April 22, 2027) to promote the environment aspect of our mission
- End of project evaluation, debrief, documentation of lessons learned and next steps

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

Aloha Harvest prioritizes the tracking and reporting of our program outcomes. These can be viewed on our interactive online dashboard and quarterly Impact Reports found on our website.

PERFORMANCE MEASURES

Aloha Harvest tracks key performance measures including:

- Total weight of food rescued and distributed to the food insecure
- Total pickup stops and drop off stops each vehicle makes
- Food donor information including type of operation and volume donated
- Food recipient information including type of operation and volume received and monthly data and demographics from recipients

MILESTONES

Since 1999, Aloha Harvest has rescued over 44 million (44,181,309) pounds of food. That is 44 million pounds diverted from a landfill and distributed to persons seeking food security. Our key metric is tied to the pounds of food diverted; however we realize that weight alone doesn't tell a whole story. In an effort to rescue and redistribute healthy food options Aloha Harvest has started to work with small farms, often harvesting leafy green vegetables that provide increased nutritional value but decreased weight by volume.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

By the end of the grant period, Aloha Harvest will collaborate with our partners to:

- Rescue 3,200,000 pounds of food on O'ahu
- Complete 1,800 food rescue pickups from donors on O'ahu
- Redistribute food to 50,000 food-insecure persons

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds**
 - b. Personnel salaries and wages**
 - c. Equipment and motor vehicles**
 - d. Capital project details**
 - e. Government contracts, grants, and grants in aid**

The total budget for the O'ahu Food Rescue & Redistribution project in FY2027 is projected at \$1,406,889. We are committed to raising \$1,206,889 and request \$200,000 in State of Hawai'i GIA support. Budget documents attached.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2027.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2027.**

Aloha Harvest continues to creatively raise funds and community support to maintain and expand this longstanding organization. These funds are from numerous charitable foundations, corporations, individuals, federal, county, and state agencies.

Secured in FY2027:

- Hau'oli Mau Loa - \$200,000 (unrestricted gift)
- City & County GIA - \$150,000
- The Healy Foundation - \$135,000 (over 3 years)
- First Hawaiian Bank Foundation - \$100,000 (over 2 years)
- Sophie Russell Trust - \$60,000 (1 year remaining)
- Kaiser Permanente Foundation - \$43,000
- Atherton Family Foundation - \$15,000

Pending for FY2027:

- Cooke Foundation - \$20,000

Planned Requests:

- Kosasa Foundation \$40,000
- McInerny Foundation - \$50,000
- USDA Community Food Projects - \$390,020

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2027 for program funding.**

Government Contracts, Grants, and/or Grants In Aid attachment.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2025.

As of December 31, 2025, Aloha Harvest's unrestricted current assets are \$603,578.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

DEMONSTRATED EXPERIENCE

Aloha Harvest has a proven track record of leadership in uniting diverse partners and expertly coordinating complex same-day food distribution logistics. With over 25 years of experience, we are well-equipped to expand our food rescue and redistribution efforts to better serve vulnerable, low-income populations across Hawai'i. Our strong organizational foundation, reputable brand, and extensive resources position us to successfully scale operations by increasing food rescue volumes and engaging new donor and recipient partners.

Aloha Harvest is one of roughly 50 food-rescue nonprofits nationwide recognized by the U.S. Department of Agriculture. We are also listed as a key resource by the City and County of Honolulu's Department of Environmental Services for food waste reduction across businesses and households.

STAFFING

Our core management team and Board of Directors bring a wealth of expertise in nonprofit leadership, foodservice, warehouse and logistics operations, and capital project management. While we have successfully managed a broad network and complex food distribution, the development of community-based pantries remains a critical next step to sustain and further scale our impact. The proposed grant activities aim to build on our existing strengths by expanding our reach and operational capacity.

STAKEHOLDER NETWORK

Aloha Harvest has cultivated a robust network of over 1,000 donor and recipient partners over more than two decades. We have earned a reputation for skillfully managing this collaborative network and serving as an effective intermediary to rescue food, fill gaps in the food supply chain, and redirect surplus food to those in need. Our extensive connections enable us to bridge the various components of the food system efficiently.

Our strong partnerships have also enabled us to administer multifunctional roles and manage large-scale service contracts, delivering expanded programming through initiatives such as:

1. Ohana Pack Distributions (City & County of Honolulu, Dept. of Community Services)
2. Meals with Aloha (Hawai'i Public Health Institute)
3. Buy Local, Feed Local (Hawai'i Community Foundation)

Together, these programs have generated and managed over \$2.1 million in funding within a six-month period, demonstrating our capacity to secure and steward significant program resources successfully.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Currently, Aloha Harvest manages its expanded O'ahu Food Rescue & Redistribution operations through the use and leasing of several strategically located facilities:

- Administrative Office (First Hawaiian Bank)
3599 Waiialae Avenue, Suites 22 & 23, Honolulu, HI 96816
- Staff Parking (Kaimuki Municipal Parking Lot)
1150 12th Avenue, Honolulu, HI 96816
- Fleet Parking (Hawai'i Self Storage)
2909 Waiialae Avenue, Honolulu, HI 96826
- Cold & Dry Storage (Y Fukunaga Products Ltd)
99-1093 Iwaena Street, Bay C, Aiea, HI 96701

COMMUNITY-BASED PANTRIES

To enhance community access and expand the reach of our food rescue efforts, Aloha Harvest is actively reviewing three potential community-based pantry locations. These sites are being considered in Central O'ahu, the Leeward Coast, and the North Shore. Additionally, we are exploring the acquisition and deployment of a refrigerated storage unit on a farm property to support small, local farmers in rural areas by providing them with vital cold storage capacity. These initiatives aim to strengthen local food systems and improve distribution efficiency across diverse communities.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

STAFFING PATTERN AND SERVICE CAPACITY

Aloha Harvest has grown significantly from its modest start with just two part-time drivers, an administrator, and a rented truck. Today, our fleet consists of six commercial-grade vehicles operated by seven drivers, supported by seven administrative staff members and contractors who provide essential support services. An organizational chart is included to illustrate our current structure.

LEADERSHIP AND EXPERIENCE

Our Executive Director, Mele Pepa Latu, brings over 15 years of dedicated service to Aloha Harvest, including her recent role as Operations Manager. In that capacity, Mele oversaw daily operations, focusing on productivity and quality control for field staff—including Lead Driver, Drivers, and Driver Helpers—and directly supervised the Field Services Coordinator and Programs Assistant. She possesses extensive expertise in operational procedures, business processes, data management, accounting, grants administration, and reporting.

Mele excels at fostering strong relationships with community and business partners, ensuring accountability, trust, and responsiveness to stakeholder needs. As Executive Director, she leads all aspects of Aloha Harvest's work, with particular emphasis on capacity building, fiscal management, and project oversight. Mele is actively working to diversify fundraising and business development efforts, exploring mission-aligned revenue opportunities to strengthen the organization's financial sustainability.

SUPERVISION, TRAINING, AND ADMINISTRATIVE DIRECTION

Our leadership team provides clear supervision and ongoing training to ensure staff and contractors are well-equipped to meet program goals efficiently and safely. Continuous professional development and adherence to best practices in food rescue and nonprofit operations are integral parts of our organizational culture.

VOLUNTEER ENGAGEMENT

Volunteers are vital to our mission, contributing significantly to food rescue efforts across the community. Currently, 1,430 O'ahu volunteers are registered in our system. In 2025 alone, volunteers contributed 1,980 hours—valued at \$68,884—through activities such as community harvests, on-call food rescues, large-scale food kit assemblies, and farmers market rescues. Their efforts resulted in the rescue of 63,633 pounds of food, underscoring the critical role volunteers play in extending our service capacity.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Organization Chart attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- Executive Director \$90,000 - \$120,000
- Operations Manager \$50,000 - \$75,000
- Program Manager \$50,000 - \$75,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2027 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2027, but**
- (b) Not received by the applicant thereafter.**

CAPACITY AND RESOURCES

Over the past five years, including our vital pandemic response efforts, Aloha Harvest has successfully more than doubled its operating budget. This growth has strengthened our financial stability and positioned us well for ongoing sustainability.

As a nonprofit, we depend on continued support from long-term donors while actively pursuing new funding sources. This dual approach ensures our ability to adapt and thrive beyond the grant period.

EXPANDING COMMUNITY-BASED PANTRY PARTNERSHIPS

We are actively working to secure additional cold and dry storage facilities within the community. These expanded spaces will enable us to broaden and diversify our food rescue operations. By establishing centralized community food hubs, we anticipate enhanced collaboration with partner organizations, shared operational costs, and new job creation. This strategy not only amplifies our impact but also fosters a resilient network to sustain food security initiatives long term.

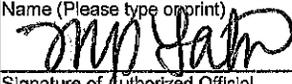
SUSTAINABILITY BEYOND FISCAL YEAR 2027

Our mission continues to resonate deeply with a broad base of funders and volunteers committed to building a sustainable, resilient, and equitable food system in Hawai'i. Several major foundations have explicitly pledged ongoing support for our core programs. With 26 years of trusted service behind us, Aloha Harvest has a strong brand and reputation that funders rely on. We are confident this foundation will enable us to maintain and grow our impact well beyond the grant period, even if future funding from this specific source is not available.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2026 to June 30, 2027

Applicant: Aloha Harvest

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	113,025	0	94,764	508,315
2. Payroll Taxes & Assessments	7,000	0	24,221	60,338
3. Fringe Benefits	0	0	0	83,959
TOTAL PERSONNEL COST	120,025	0	118,985	652,612
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island, Local Travel	0	0	0	3,000
2. Insurance	9,000	0	0	1,100
3. Lease/Rental of Truck	0	0	0	15,000
4. Lease/Rental of Truck Storage Space	4,400	0	0	11,000
5. Food Storage	0	0	0	7,200
6. Program Activities Supplies	43,000	0	20,000	10,100
7. Telecommunication, Computer, Phones	0	0	0	16,420
8. Utilities, Occupancy, Rent	0	0	0	36,950
9. Vehicle Maintenance/Repairs	14,575	0	6,015	19,010
10. Fuel for Delivery Trucks	9,000	0	0	51,000
11. Professional Fees	0	0	0	75,000
12. Promotion, Advertising, Fundraising	0	0	0	0
13. Accounting, Payroll, Contractor Services	0	0	0	57,000
14. Mileage and Parking	0	0	5,000	9,900
15. Subscriptions, Dues, Membership	0	0	0	1,000
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	79,975	0	31,015	313,680
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	200,000	0	150,000	966,292
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Mele Pepa Latu		808-469-6800
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	150,000			1/20/2026
(d) Total Private/Other Funds Requested	966,292	Signature of Authorized Official		Date
TOTAL BUDGET	1,316,292	Mele Pepa Latu, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2026 to June 30, 2027

Applicant: Aloha Harvest

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Operations Manager	1.00	\$62,000.00	30.00%	\$ 18,600.00
Program Manager	1.00	\$62,000.00	20.00%	\$ 12,400.00
Safety and Compliance Coordinator	1.00	\$55,125.00	20.00%	\$ 11,025.00
Driver	1.00	\$51,000.00	50.00%	\$ 25,500.00
Driver	1.00	\$51,000.00	50.00%	\$ 25,500.00
Executive Director	1.00	\$100,000.00	20.00%	\$ 20,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				113,025.00
JUSTIFICATION/COMMENTS: Funds requested above will be used for the workforce to support this phase of the Food Rescue and Redistribution program, expanding organizational capacity and scaling the impact of our mission. This includes new positions and existing roles that will have adjusted/expanded scope of responsibilities.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2026 to June 30, 2027

Applicant: Aloha Harvest

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
(none)			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: Not applicable				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
(none)			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: Not applicable				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2026 to June 30, 2027

Applicant: Aloha Harvest

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2024-2025	FY:2025-2026	FY:2026-2027	FY:2026-2027	FY:2027-2028	FY:2028-2029
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS: <p style="text-align: center;">Not Applicable</p>						

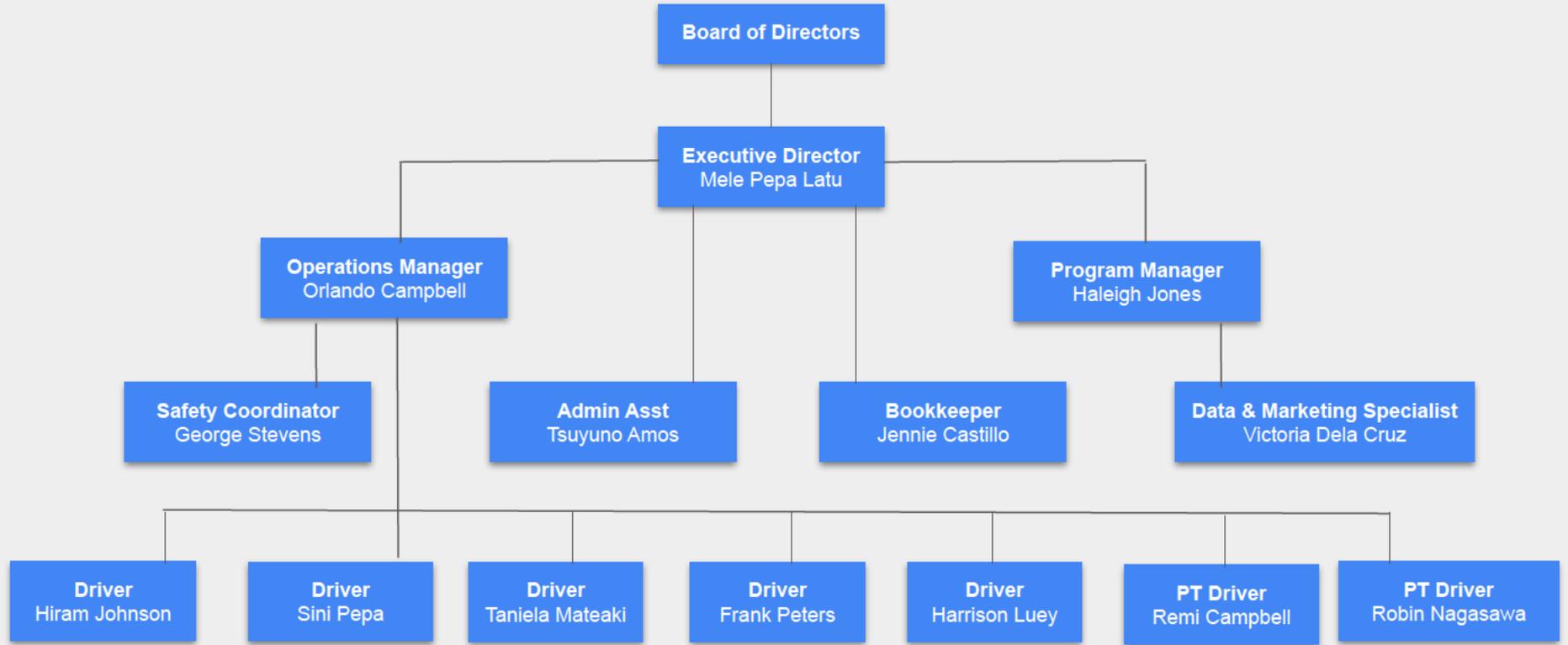
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: **Aloha Harvest**

Contracts Total: 913,823

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	City GIA FY2025	7/1/2024-6/30/2026	DHS	Honolulu	150,000
2	State GIA FY2025	7/1/2024-6/30/2025	DHS	State	100,000
3	USDA NIFA Community Food Project	7/1/2023-6/30/2026	USDA	U.S.	373,823
4	State GIA FY2026	7/1/2025-6/30/2026	DHS	State	140,000
5	City GIA FY2026	7/1/2025-6/30/2026	DHS	Honolulu	150,000
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

ALOHA HARVEST Organizational Chart



Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Mele Pepa Latu, Executive Director
PRINT NAME AND TITLE

1/21/2026
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: ALOHA HARVEST

DBA/Trade Name: ALOHA HARVEST

Issue Date: 11/24/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:

UI#: No record

DCCA FILE#: 116372

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information