

PROFESSIONAL EXPERIENCE

ADMINISTRATION

Partner July 2014 - December 2021
Culture Flow International LLC, Honolulu, HI

Consultant and Interim President August 2016 - February 2017
Japan-America Society of Hawaii, Honolulu, HI

President July 2012 - June 2014
Japan-America Institute of Management Science, Honolulu, HI

Executive Vice President/Chief Operating Officer July 2007 - July 2012
Japan-America Institute of Management Science, Honolulu, HI

Vice President for Academic Affairs July 1996 - June 2007
Japan-America Institute of Management Science, Honolulu, HI

Involved in JAIMS' strategic planning and policy making and responsible for management of JAIMS' academic programs, activities, and services including curricula and program development, internship coordination (for Japan-focused and China-focused MBA programs), intercultural seminars, student and alumni affairs, and special projects. Served as liaison and resource for overseas cultural and business opportunities.

Senior Director of Academic Affairs September 1988 - June 1996
Japan-America Institute of Management Science, Honolulu, HI

Responsible for the day-to-day management of JAIMS' academic programs, activities, services and personnel (including affiliate faculty).

Executive Assistant to the President (Assistant Professor) July 1986 - September 1988
Oregon Institute of Technology, Klamath Falls, OR

Responsible for special projects, analytical studies, committee management, and affirmative action. Served as the President's liaison with internal and external constituencies, and represented the President in his absence.

Acting Assistant Director of Development July 1986 - June 1987
Oregon Institute of Technology, Klamath Falls, OR

Assisted the Acting Director in carrying out the responsibilities of the Office of Development. Facilitated programs and activities of the Oregon Tech Foundation.

Special Assistant to the Chancellor October 1979 - October 1981
University of Hawaii at Manoa, Honolulu, HI

Served as the Chancellor's liaison with internal and external constituencies, special projects coordinator, and legislative relations coordinator.

Program Assistant June 1977 - October 1979

Bureau of Student Activities/Campus Center

University of Hawaii at Manoa, Honolulu, HI

Advised the Associated Students of the University of Hawaii, the Campus Center Board, Graduate Student Organization, and campus clubs. Coordinated summer session programs.

TEACHING

Professor Practitioner and Vice-Chair of Student Services April 2005 - July 2007

University of Tsukuba MBA-IB Program, Tokyo, JAPAN

Courses: Coaching

American Management and Society

Internships in U.S. and China

Instructor 1988 - 2007

Japan-America Institute of Management Science, Honolulu, HI

Courses: Issues for Global Managers

Seminar on Intercultural Management and Communication

International Human Resource Management

Independent Directed Research

Visiting Instructor Summer 1986

Division of Educational Policy and Management

University of Oregon, Eugene, OR

Course: Educational Program Evaluation and Research

RESEARCH

Research Associate January 1986 - June 1986

Division of Educational Policy and Management

University of Oregon, Eugene, OR

Conducted salary study of Oregon teachers (K-12, Community Colleges, State System of Higher Education).

Research Assistant June 1984 - March 1985

Organizational Studies Division

National Center for Higher Education Management Systems, Boulder, CO

EDUCATION

Ph.D. University of Oregon

Major Field: Higher Education Administration

Dissertation: Budgetary Reallocation as a Management Strategy in Higher Education

M.Ed. University of Hawaii at Manoa

Major Field: Student Personnel Administration

B.A. University of Hawaii at Manoa

Major Field: Speech Communication

PROFESSIONAL CONTRIBUTIONS/ACCOMPLISHMENTS

Member, Regents Candidate Advisory Council of the University of Hawaii, 2014 - present

Member, Board of Governors, Japanese Cultural Center of Hawaii, 2013 - present

Member, Board of Directors, Japan-America Society of Hawaii, 2011 - 2016

Member, President's Advisory Council, TransPacific Hawaii College, 2006 - 2008

President, Japanese Women's Society of Honolulu, 2005 - 2007

Member, Board of Directors, StarFestival Inc., 2003 - 2007

Member, Board of Trustees, Goto of Hiroshima Foundation, 2002 - 2007

Chair of the Board of Directors, Japanese Cultural Center of Hawaii, 2000 - 2001

Member, Board of Directors, Aloha United Way, 1996 - 2000

Member, Hospitality Committee, International Symposium of Japan-America Societies, 1995

Member, Advisory Board, Center for Interpretation and Translation, University of Hawaii, 1994 - 1996

Director, Founder Region Fellowship, Soroptimist International of Americas, 1994 - 1996

President, Soroptimist International of Honolulu, HI, 1992 - 1993 and 1993 - 1994

Chair, Women's Caucus, American Association for Higher Education, Washington, D.C. 1988, 1989

HONORS

Leadership America, 1997

Fellow, Laurel Society, Soroptimist International of the Americas, 1996

Fellow, Soroptimist International of the Americas, Founder Region, 1994

Who's Who Among Asian Americans, 1994, 1995

Outstanding Young Women of America, 1986, 1987