

STATE OF HAWAI'I | KA MOKU'ĀINA O HAWAI'I DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES | KA 'OIHANA LOIHELU A LAWELAWE LAULĀ

OFFICE OF ENTERPRISE TECHNOLOGY SERVICES | KE'ENA HO'OLANA 'ENEHANA

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

July 14, 2025

The Honorable Ronald D. Kouchi President of the Senate and Members of the Senate Thirty-Third State Legislature State Capitol, Room 409 Honolulu, Hawaii 96813 The Honorable Nadine K. Nakamura Speaker and Members of the House of Representatives Thirty-Third State Legislature State Capitol, Room 431 Honolulu, Hawai'i 96813

Aloha Senate President Kouchi, Speaker Nakamura, and Members of the Legislature:

Pursuant to HRS section 27-43.6, which requires the Chief Information Officer to submit applicable independent verification and validation (IV&V) reports to the Legislature within ten days of receiving the report, please find attached the report the Office of Enterprise Technology Services received for the State of Hawai'i, Department of Health, BHA ADAD INSPIRE-PLUS Case Management Solution Project.

In accordance with HRS section 93-16, this report may be viewed electronically at http://ets.hawaii.gov (see "Reports").

Sincerely,

Christine M. Sakuda Chief Information Officer State of Hawai'i

Attachments (2)



State of Hawaii Department of Health INSPIRE-Plus Project

Monthly IV&V Report

June 2025

- Work Product 5: IV&V Report
- Work Product 7: Risk Identification Report
- Work Product 10: Status Report



Executive Summary – June 2025

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Major activities in June:

- The Iteration 4 demo session was held on June 18 with good participation and feedback from users.
- A "soft code freeze" date of June 6, 2025, was established for the project (no changes to MVP).
- Data Migration exercises began and revealed few difficulties.
- Participants were identified to participate in the Data Validation activities.
- The Iteration 5 Plan was delivered by RSM to ADAD on June 19, 2025 identifying the User Stories to be completed during the final Iteration (finish date August 18, 2025.)

Executive Summary – June 2025 - continued

- TMS updated the IV&V Management Plan (V 3.1) and submitted it on June 25, 2025 to show additional IV&V Work Product deliveries for Year 2 of our contract.
- TMS reviewed and analyzed ADAD's draft User Account Provisioning Policy and Procedure and submitted a report with recommended changes and enhancements to ADAD on June 25, 2025.
- RSM revised their Schedule health rating at Green since the soft code freeze went into effect June 6, 2025.
- ✓ The project health remains Satisfactory / Green overall for June.



INSPIRE-Plus Project Health / Performance (WP 5)

Assessment of Project Overall

April 2025	May 2025	June 2025

Project Areas / Task Groups

	April 2025	May 2025	June 2025
Project Management			
Budget			
Schedule / Milestones			
Scope			
Requirements			
Staffing			



INSPIRE-Plus Project Health / Performance (WP 5)



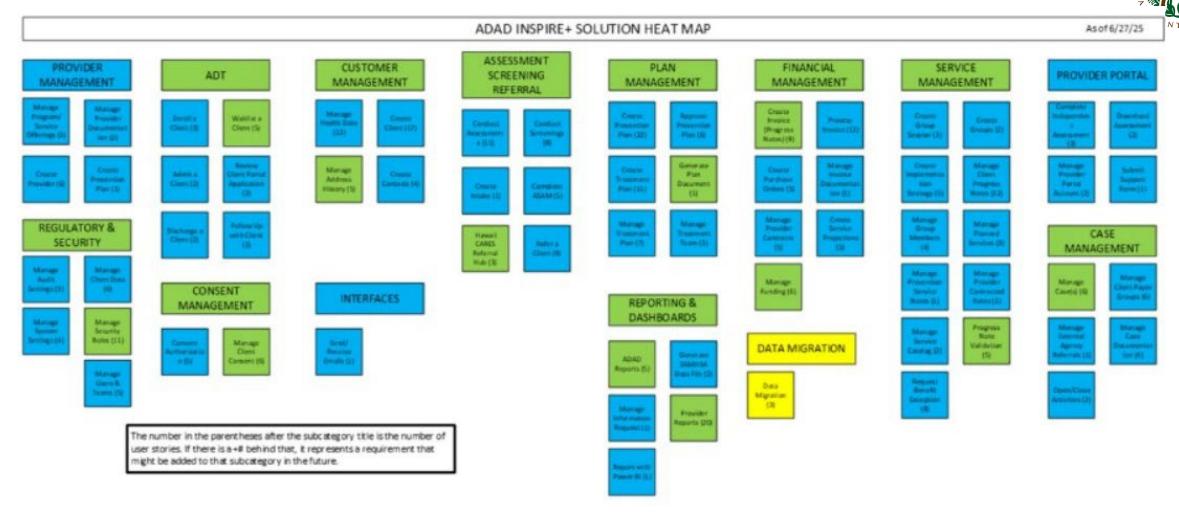
Project Areas / Task Groups (continued)

	April 2025	May 2025	June 2025
Design			
Configuration & Development			
Testing			
Interfaces & Data Conversion			
Integration			
Solution Deployment			



INSPIRE-Plus Development Progress

As of 6/27/2025



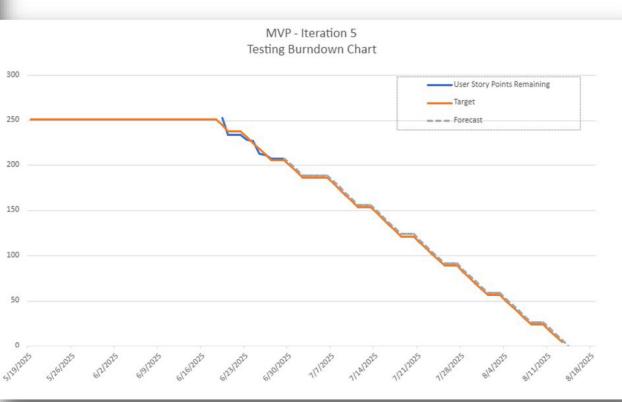


INSPIRE-Plus User Story Points Burndown Charts

as of 6/30/2025







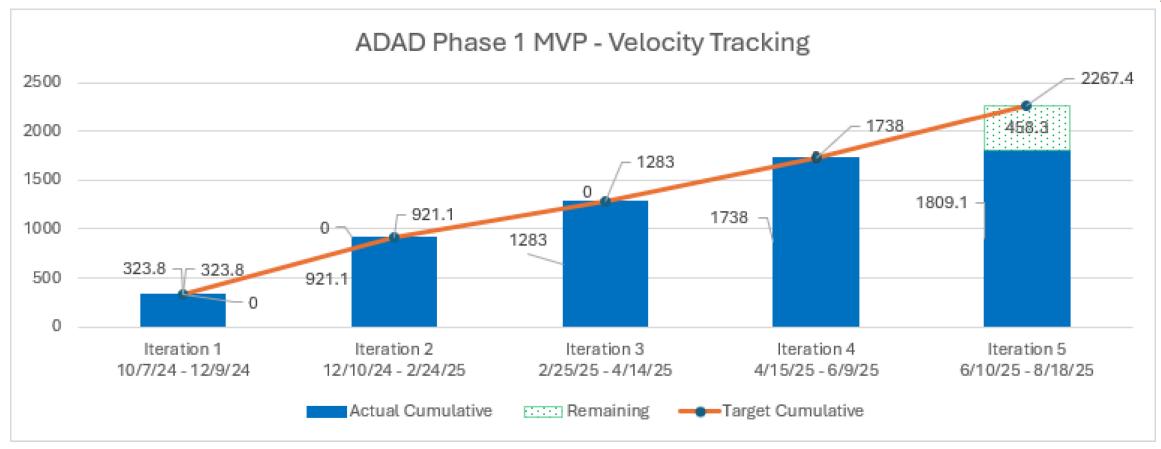
Graphs from RSM



INSPIRE-Plus User Story Points

6/27/2025





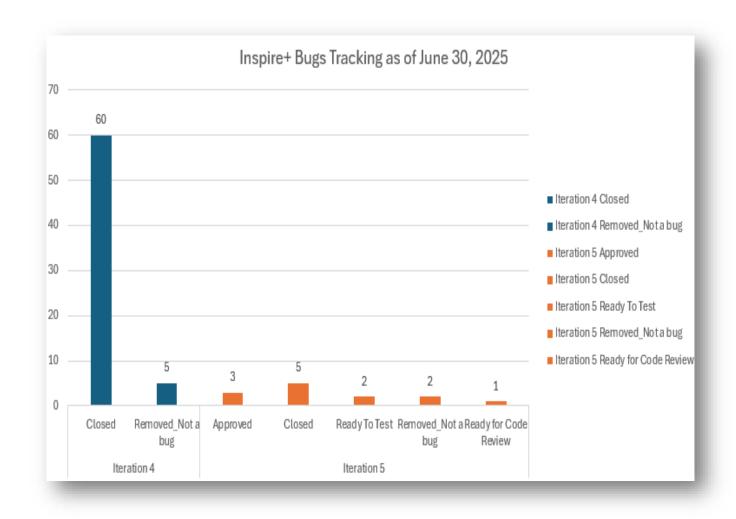


Graph from RSM

INSPIRE-Plus Project Bug Count



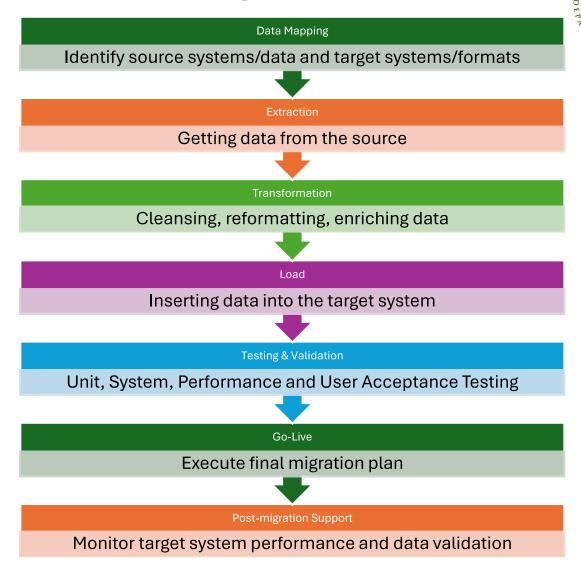
- The monthly bug tracking chart reflects the status of bug management across several iterations, totaling 213 identified items.
- Iterations 1, 2, 3 and 4 are now fully resolved
- Iteration 5 bugs are being actively worked on.
- No indication of any recurring bugs.





INSPIRE-Plus Data Conversion and Migration Process

- Successfully completed the mock data migration this period, clearing the path for User Acceptance Testing (UAT).
- Iteration 5 Data Migration:
 Preparation is continuing for the 175 user story points included in this iteration.





INSPIRE-Plus Data Mapping Progress

as of 6/30/2025

Excel Data Map - Need to Meet with ADAD Finance Multiple Questions/Fields Remain to Field Complete Mapping Very Few Fields/Questions Remain to Complete Field Mapping Field Mapping is Complete



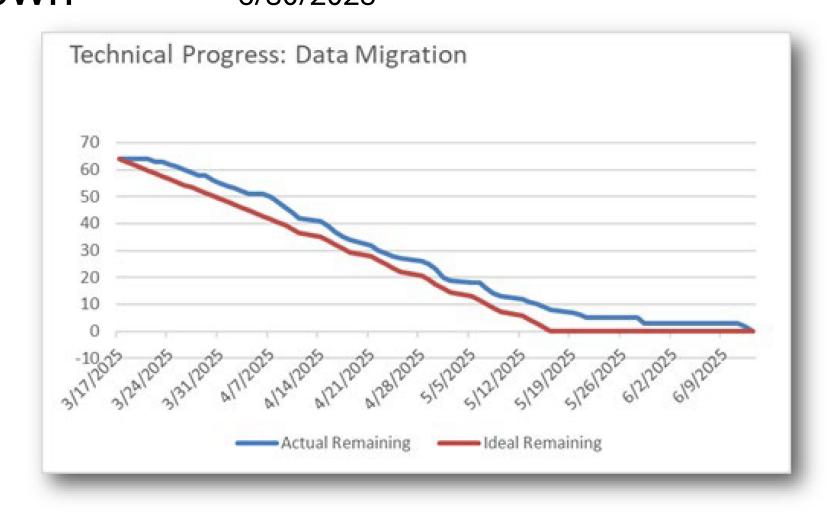
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		ALC: NO.		The second second	feeres L
	A CONTRACTOR OF THE PARTY OF TH		MANAGEMENT IN	7 ping	Development
Target Table	✓ Data Load	~ F	hase vi	Progress ~	Progress ~
Client	ETL Conversion from WITs to II	NSPIRE+	1	100%	100%
Funding Source	ETL Conversion from WITs to II	NSPIRE+	1	100%	100%
Service	ETL Conversion from WITs to II	VSPIRE+	1	100%	100%
Provider	ETL Conversion from WITs to II	NSPIRE+	1	100%	100%
Branch/Office	ETL Conversion from WITs to II	NSPIRE+	1	100%	100%
Level of Care	ETL Conversion from WITs to II	VSPIRE+	2	100%	100%
Case	ETL Conversion from WITs to II	NSPIRE+	2	100%	100%
Intake	ETL Conversion from WITs to II	NSPIRE+	2	100%	100%
Client Contact	ETL Conversion from WITs to II	NSPIRE+	2	100%	100%
Contact	ETL Conversion from WITs to II	VSPIRE+	2	100%	100%
Diagnosis Code	Excel Data Import		2	100%	100%
Provider Contract	ETL Conversion from WITs to II	NSPIRE+	2	100%	100%
Facility	ETL Conversion from WITs to II	NSPIRE+	2	100%	100%
Funding Award	Excel Data Import		2	100%	100%
Level of Care Determination	ETL Conversion from WITs to II	VSPIRE+	3	100%	100%
DENS-ASI	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
ADAD Assessment	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Consent	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Medication	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Diagnosis	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Allergy	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Contract Period	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Contract Funding Source	ETL Conversion from WITs to II	VSPIRE+	3	100%	100%
Branch Funding Allocation	Excel Data Import		3	100%	100%
Purchase Order	Excel Data Import		3	100%	100%
Prevention Plan	ETL Conversion from WITs to II	VSPIRE+	3	100%	100%
Service Rate	ETL Conversion from WITs to II	NSPIRE+	3	10096	100%
Facility Staff	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Facility Program	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Facility Language	ETL Conversion from WITs to II	VSPIRE+	3	100%	100%
Screening (DAST-10)	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%
Screening (CAGE-AID)	ETL Conversion from WITs to II	NSPIRE+	3	100%	100%

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arget Table	Data Load Pha			velopment
Client Payor Group	ETL Conversion from WITs to INSPIRE+	3	100%	100%
Screening (BH/BI)	ETL Conversion from WITs to INSPIRE+	3	100%	100%
Disclosed Record	ETL Conversion from WITs to INSPIRE+	4	100%	100%
Provider Referral	ETL Conversion from WITs to INSPIRE+	4	100%	100%
Purchase Order Funding Allocation	Excel Data Import	4	100%	100%
Group	ETL Conversion from WITs to INSPIRE+	- 4	100%	100%
Planned Strategy	ETL Conversion from WITs to INSPIRE+	4	100%	100%
Outcome	ETL Conversion from WITs to INSPIRE+	4	100%	100%
Problem/Related Behavior	ETL Corversion from WITs to INSPIRE+	4	100%	100%
Factor/Condition	ETL Corversion from WITs to INSPIRE+	4	100%	100%
Program Enrollment	ETL Corversion from WITs to INSPIRE+	4	100%	100%
Funding Award Amendment	Excel Data Import	5	100%	100%
Indicator Measure	ETL Corversion from WITs to INSPIRE+	5	100%	100%
Provider Group	ETL Conversion from WITs to INSPIRE+	5	100%	100%
Treatment Plan	ETL Corversion from WITs to INSPIRE+	5	100%	100%
Group Member	ETL Corversion from WITs to INSPIRE+	6	100%	100%
Expenditure Detail	ETL Corversion from WITs to INSPIRE+	7	100% N/	A
Progress Note (Implementation Strate	egr) ETL Conversion from WITs to INSPIRE+	6	100%	100%
Progress Note (Group Session)	ETL Conversion from WITs to INSPIRE+	6	100%	100%
Group Session Attendee	ETL Corversion from WITs to INSPIRE+	6	100%	100%
Provider Group Members	ETL Corversion from WITs to INSPIRE+	6	100%	100%
Treatment Team Member	ETL Corversion from WITs to INSPIRE+	6	100%	100%
Needs	ETL Conversion from WITs to INSPIRE+	6	100%	100%
Goals	ETL Conversion from WITs to INSPIRE+	6	100%	100%
Objectives	ETL Conversion from WITs to INSPIRE+	6	100%	100%
Intervention	ETL Conversion from WITs to INSPIRE+	6	100%	100%
Treatment Team Group	ETL Corversion from WITs to INSPIRE+	6	100%	100%
Provider Invoice	ETL Corversion from WITs to INSPIRE+	7	100%	100%
Household	ETL Corversion from WITs to INSPIRE+		100%	100%
Household Member	ETL Corversion from WITs to INSPIRE+		100%	100%
Plan Service	ETL Corversion from WITs to INSPIRE+		100%	100%
Substance Use	ETL Corversion from WITs to INSPIRE+		100%	100%
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INSPIRE-Plus Data Migration Development (ETL) Burndown 6/30/2025

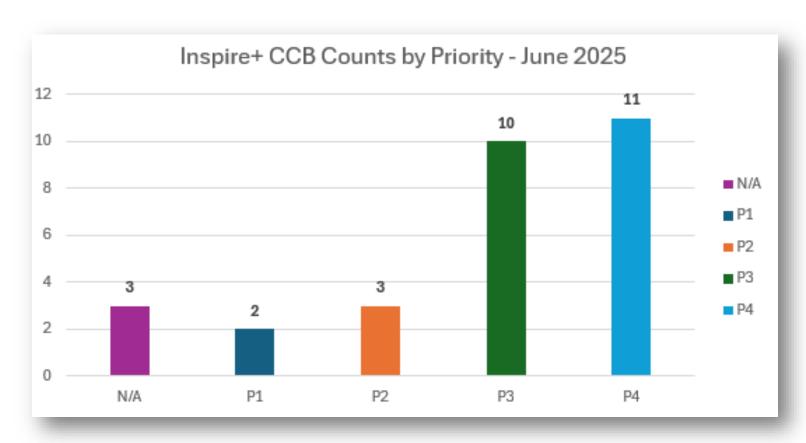






INSPIRE-Plus Change Requests

as of 6/30/2025





 2 new Priority1's were identified after the code freeze.



Monthly IV&V Report: New Findings & Major Updates (WP 5) - June 2025

No.	Туре	Category	Date: Title. Description	Priority	Source	Significance	Recommendation
202505	Preliminary Concern	User Adoption	6/27/25: User Provisioning SOP in progress. 5/30/25: Update/Create Standard Operating Procedures. RSM noted that new or updated SOPs must be created in time for Go-Live to incorporate INSPIRE+ system use	2	IV&V Meeting with RSM	Prior to cut-over end user training will occur. The new SOPs will be related to the training, and will also be needed for new staff after the system is in production.	Ensure SOP activities are included in ADAD's schedule so the deadline is not missed. ✓ ADAD responded that they have begun working on this activity and once access to the UST environment is available, they will be able to complete the SOPs.
202505	Preliminary Concern	Configuration & Development	6/27/25: RSM will review backlog and make initial recommendations on post-Go-Live development. 5/30/25: Backlog Grooming RSM noted that User Stories not part of MVP need to be prioritized to identify User Stories for Post Go-Live Releases.	2	IV&V Meeting with RSM	Throughout the project, work begins on the next iteration before it is officially kicked off, rather than having resources sit idle. This will also apply to post-Go-Live development work - RSM will begin this work as soon as Iteration 5 is complete (August 2025) and need to know what to work on for future releases, so the backlog needs to be prioritized.	Ensure this is included in ADAD's schedule so the deadline is not missed. ✓ RSM noted that a Prioritization field was created in ADO during the INSPIRE project for this purpose. ✓ ADAD responded that as User Stories were moved out of MVP they were prioritized at a high level. The 6/6/25 Soft Freeze will free up resources to work on this activity.



Monthly IV&V Report: New Findings & Major Updates (WP 5) - June 2025

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No.	Туре	Category	Date: Title. Description	Priority	Source	Significance	Recommendation
202505 03	Preliminary Concern	Testing	6/27/25: Data Validation participants have been identified; Lead for both activities have been identified. 5/30/25: Identify ADAD Leads for Data Validation and UAT. RSM brought up their concern that ADAD still needs to identify the specific people for the Data Validation and UAT tasks.	2	IV&V Meeting with RSM	The ADAD resources need to get the training for these activities on their schedule, and ensure they understand their roles and responsibilities prior to the start of the activities. (At least 1 Lead for Data Validation and UAT; about 7 roles for UAT, with 2-3 people per role)	Identify Leads as soon as possible so they can work with RSM to understand what is needed and identify who will perform the Validation and Testing. ✓ ADAD responded that the UAT Manager has been tentatively identified, with two others identified as potential Leads. ✓ Some participants have volunteered, and the ADAD PM is working on detailing the needs to share with program managers.
202503	Preliminary Concern	Schedule	6/27/25: Schedule has moved to GREEN; soft code freeze eff. 6/6/25. CLOSED 5/30/25: Continuing to monitor. 4/30/25: No change; progress continues to be monitored closely. 3/28/25: Development delays. Potential delays if information gathering is not timely for User Story clarification.	2	IV&V Meeting with RSM	While not causing delays at this time, as implementation nears there is less flexibility in the schedule to move development tasks (User Stories) to later Iterations while waiting for information needed to complete current User Stories.	Continue monitoring schedule closely.

Monthly IV&V Report: New Findings & Major Updates (WP 5) - June 2025

No.	Туре	Category	Date: Title. Description	Priority	Source	Significance	Recommendation
202504 -01	N/A	Risk/Issue Management	6/27/25: RSM has the following on their RAID Log: • 1 Risk Open	N/A	Bi-weekly Issues Meeting	This is informational only; RSM and ADAD continue to manage and mitigate the Risks and work	IV&V continues to monitor progress and risk mitigation during project meetings.
			10 Action Items Open0 Issues6 Decisions awaiting information			to resolve the Decisions and Action Items that are open. The Risks are shown on the next slide.	

As of June 27, 2025, there are no IV&V Findings of Priority 1. The team continues to address concerns in a timely manner and has been meeting the deadlines for decisions and action items.



Monthly IV&V Risk Identification Report (WP 7) - June 2025

Newly Identified Risks and/or Issues

Number	Date Identified	Risk or Issue	Brief Description	Priority (1 High, 5 Low)	Mitigation & Progress
			No new Risks or Issues in June 2025.		

Updates to Existing Risks and/or Issues

Number	Risk or Issue	Brief Description and Date of Update	Probability (1 Low, 5 High)	Mitigation Recommendation
R-3	Risk	ADAD fiscal team has concerns about being able to meet financial data migration requirements on schedule. 5/30/25: RSM continues to work closely with ADAD Fiscal team and progress is being made. 6/27/25: All information has been provided; CLOSED	1	Prioritize data within last 3 years then work on older data.
R-5	Risk	Possibility of missing drop-dead dates on outstanding action items. 6/27/25: RSM and IV&V are monitoring due dates closely; thus far none have been missed.	2	Monitor closely and remove roadblocks.
R-6	Risk	Auto-deletion of inactive SharePoint sites as standard practice by ETS. 6/27/25: Policy is understood; risk CLOSED .	2	Site owners are documented and will be notified prior to any site deletion.
R-7	Risk	ADAD Finance Team expressed concerns about go-live being mid-contract year. 6/27/25: No longer a concern; CLOSED .	3	



The risks on this page are taken from RSM's RAID Log, and updated here by IV&V.

Monthly IV&V Risk Identification Report (WP 7) - June 2025

Decisions and Action Items from Monthly Risk Management Meetings



Date	Decision	Project Area	Approved By

Date	Action Item	Owner	Due Date
N/A	N/A	N/A	N/A

TMS is participating in the Bi-weekly Issues meeting facilitated by the SI vendor; no additional Risk Management meetings are deemed necessary at this point in the project. Any decisions or action items for IV&V-identified risks would be included here.







Meetings Attended / SI Activities Observed	
ADAD Daily Scrum	6/2, 6/3 6/4, 6/6, 6/9, 6/10, 6/11, 6/12, 6/13, 6/16, 6/17, 6/20, 6/23, 6/24, 6/25, 6/26, 6/27, 6/30
ADAD Twice Weekly Issues Meeting	6/2, 6/4, 6/9, 6/16, 6/23, 6/25, 6/30
ADAD Weekly Program Status Meeting	6/3, 6/10, 6/17, 6/24
BHA IT Solution Projects Steering Committee Meeting	6/20
Ad-Hoc Change Network Meeting - Project Alaka'I – UAT and Data Migration/Validation Overview	6/3
ADAD Data Migration: Excel Templates Update	6/12
Iteration 4 Demo Sessions	6/18
Discuss INSPIRE+ Design for US 40220 & 40222	6/25
Iteration 4 Survey Results Review Session	6/27
RSM Project Director & IV&V Project Manager meeting	6/27



Monthly IV&V Status Report (WP 10) - June 2025

RSM Artifact Reviews by IV&V (WP-9)



RSM Artifact Name	Date Reviewed
ADAD Burndown and Testing Logs (in and after Daily Scrum meetings)	Throughout the month
Risks, Issues, Assumptions, Decisions (RAID) Log (in and after Twice-weekly Issues meetings)	Throughout the month
ADAD – Weekly Status Reports (in and after Weekly Status meetings)	Throughout the month
OCM Materials (e.g. Surveys, Plans, Communication pieces, etc.)	Throughout the month
Iteration 4 Demo and associated Deliverables and Work Products	6/18 – 6/27/2025

IV&V Additional Work Products Submitted

IV&V Work Product Name	Date Submitted
IV&V Management Plan Update #2	6/25/2025
INSPIRE-Plus IV&V Assessment & Recommendations: User Account Provisioning	6/25/2025



Monthly IV&V Status Report (WP 10) - June 2025

Planned Activities and Deliverable Reviews for <u>July</u>

Description	Planned Start	Comments
Observe ADAD Daily Scrums	7/1/2025	IV&V attends as available; reviews documentation
Attend ADAD Twice Weekly Issues Meetings	7/7/2025	IV&V attends as available; reviews documentation
Attend ADAD Weekly Program Status Meetings	7/1/2025	IV&V attends all; reviews documentation
Attend Project Alaka'I – OCM Recurring Meetings	7/2/2025	Weekly Meeting; IV&V attends as available; reviews documentation as needed
Attend ADAD – OCM Touchpoints	7/10/2025	Bi-weekly meeting with ADAD Project Director; IV&V attends as available; reviews related documentation
Attend Steering Committee Meeting	7/8/2025	Present Monthly IV&V Reports
Attend other project meetings as appropriate	7/1/2025	



INSPIRE-Plus Project Health / Performance Trend (WP 5)

Project Health Trend	Oct-24	Nov-24	Dec-24	lan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Assessment of Project Overall	03(24	1101 24	0024		00 20	Tial 20	Apr 20	Tidy 20	
	0-1-04	N 04	D 04	L OF	F-1-05	M 05	A 05	M 05	Jan. 05
Project Areas / Task Groups	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Project Management	<u> </u>	<u> </u>	•		•	•	•		
Budget									
Schedule / Milestones						\triangle	\triangle	\triangle	
Scope									
Requirements									
Staffing									
Design									
Configuration & Development									
Testing									
Interfaces & Data Conversion	\rightarrow		\rightarrow	\rightarrow					
Integration	\rightarrow		\Diamond	\rightarrow	\Diamond	\rightarrow			
Solution Deployment	\rightarrow	\rightarrow							
Total Open Findings	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Preliminary Concerns	2	2	1	1	1	2	1	2	1
Risk - Low	0	1	0	1	0	0	0	0	0
Risk - Medium	0	0	0	0	1	0	0	0	0
Risk - High	0	0	0	0	0	0	0	0	0
Issue - Low	0	0	0	0	0	0	0	0	0
Issue - Medium	0	0	0	0	0	0	0	0	0
Issue - High	0	0	0	0	0	0	0	0	0





Ratings Definitions



Risks

Impact
How severe would the outcomes be if the risk occurred?

Probability What is the likelihood the risk will happen?

	Insignificant 1	Minor 2	Significant 3	Major 4	Severe 5
5 Almost Certain	Medium 5	High 10	Very high 15	Extreme 20	Extreme 25
4 Likely	Medium 4	Medium 8	High 12	Very high 16	Extreme 20
3 Moderate	Low 3	Medium 6	Medium 9	High 12	Very high 15
2 Unlikely	Very low 2	Low 4	Medium 6	Medium 8	High 10
1 Rare	Very low 1	Very low 2	Low 3	Medium 4	Medium 5



Ratings Definitions



IV&V Findings

Indicator	Priority	Description	Criteria		
1	Priority 1	Concerns and Observations ranked as Priority 1 are those that IV&V expects will yield significant opportunities for improvement or corrective action for the HANA project.	Critical that the Project resolve immediately and that pose a significant threat or impact to the project.		
2	Priority 2	Concerns and Observations ranked as Priority 2 are those that IV&V expects will yield moderate opportunities for improvement or corrective action for the HANA project.	Essential that the Project resolve as soon as possible and that pose a moderate threat or impact to the project.		
3	Priority 3	Concerns and Observations ranked as Priority 3 are those that IV&V expects will yield minor opportunities for improvement or corrective action for the HANA project and are focused primarily on conforming to existing standards or processes.	Important that the Project resolve within a reasonable timeframe, given other project priorities, and that pose a minor or limited threat or impact to the project.		

Task Group Measurement Criteria

Legend for Task Group Assessment										
	Satisfactory – No corrective actions necessary. All life cycle activities conform to requirements. Standards, practices and conventions are satisfactory. Risks or issues may exist and contain appropriate mitigation or resolution steps and the project is adequately addressing them. The current risk to the project and software quality is low.		Caution – There may be a need for corrective action now or quite soon. Some life cycle activities are not in alignment with requirements. Standards, practices and conventions may require process improvement to achieve desired outcomes. Risks or issues are often not identified or contain stale mitigation or resolution steps. The current risk to the project and software quality is moderate.		Critical – Escalated for immediate action. Many life cycle activities are not in alignment with requirements. Many standards, practices and conventions require corrective action to achieve desired outcomes. Risk mitigation is not effective or issue resolution is not timely. Critical processes are not effective and are resulting in delays or rework. The current risk to the project and software quality is significant.		Not enough data is available to make a determination about project health.			



INSPIRE-Plus Development Progress - Legend

Heat Map on previous slide





Blue: Development and functional testing complete



 Green: Requirements are known with no new requests identified as a Priority 1. No open significant issues (i.e., no Severity 1 or 2 defects).
 Development and testing not yet complete, but on schedule.



 Yellow: Requirements are known with at least one new request identified as a Priority 1 OR there is at least one open significant issue (i.e., Severity 1 or 2 defect). Development and testing timeline risk is medium or low.



 Red: Requirements are unclear or unknown, with at least one new request identified as a Priority 1 that requires further discovery OR there is more than one significant issue (i.e., Severity 1 or 2 defect). Development and testing timeline risk is high.



INSPIRE-Plus Change Control Board (CCB)



Change Request Priority Levels

P1 Critical application functionality

P2 Important application functionality

P3 Increased Efficiency application functionality

P4 Nice-to-Have application functionality



INSPIRE-Plus Project Summary



TMS is providing IV&V services to the State of Hawaii Department of Health, Alcohol and Drug Abuse Division (ADAD) for the Behavioral Health Administration's (BHA) Information Technology Solution Project (INSPIRE-Plus) to meet State and Federal requirements. IV&V is for all of the Design, Development & Implementation (DDI) phase of the INSPIRE-Plus solution for the ADAD.

The associated prior INSPIRE Project was designed to replace the legacy databases and information systems of the Developmental Disabilities Division (DDD) and the Child and Adolescent Mental Health Division (CAMHD). This INSPIRE-Plus Project is intended to replace the legacy databases and information systems of the ADAD.

The Solution is planned to deliver seamless and transparent care information via shared technology solutions and secure data sharing. Striving to implement an integrated service delivery approach, the Solution will encompass program eligibility and enrollment; case processing; service delivery; and healthcare services payment processing, with a foundation of data sharing and analysis for efficient, metrics-driven quality care across programs.

This Project has two Phases or Increments. Phase 1 has 5 Iterations (sprints) for verification and validation. The Solution will be implemented after Phase 1, with functionality added to in Phase 2.



Mahalo Nui





