

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing



Nicholas Hughey,
Executive Vice President

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

1/16/2025

DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:

Waianae District Comprehensive Health and Hospital Board, Waianae Coast Comprehensive Health Center

Amount of State Funds Requested: \$ 1,000,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Waianae Coast Comprehensive Health Center (WCCHC) is dedicated to providing comprehensive healthcare services to all, regardless of their ability to pay. As the sole provider of essential medical services on the Waianae Coast, WCCHC is a vital lifeline for this medically underserved community. In recent years, rising violence—including gun violence, stabbings, and mass casualty events—has heightened safety concerns. While WCCHC has increased its investment in security measures by 235% since 2019, additional resources are urgently needed to protect patients, staff, and visitors. WCCHC seeks funding to implement critical initiatives, including hiring additional security personnel to provide comprehensive coverage, conducting staff training to prepare for emergency scenarios, expanding surveillance and monitoring systems to enhance safety, and strengthening campus infrastructure. These critical investments will create a secure and safe environment that ensures the uninterrupted delivery of essential healthcare services for the Waianae Coast and surrounding West Oahu communities of Kapolei, Ewa and Waipahu.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 20,887,701

Unrestricted Assets:

\$ 28,000,000

New Service (Presently Does Not Exist): ☒ Existing Service (Presently in Operation): ☐

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

86-260 Farrington Hwy

City:

Waianae

State:

HI

Zip:

96792

Contact Person for Matters Involving this Application

Name:
Nicholas Hughey

Title:
Executive Vice President

Email:
nhughey@wcchc.com

Phone:
808-697-3457

Authorized Signature

Nicholas Hughey, Executive Vice President

Name and Title

1/16/2025

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: Waianae District Comprehensive Health and Hospital Board, Incorporated

DBA/Trade Name: WAIANAE COAST COMPREHENSIVE HEALTH CENTER

Issue Date: 01/08/2025

Status: Compliant

Hawaii Tax#: 20289842-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX8164

UI#: XXXXXX1247

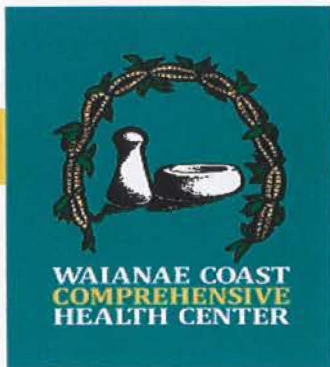
DCCA FILE#: 308985

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



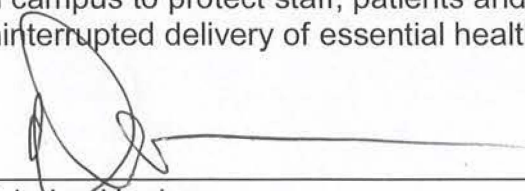
HEALING · LEARNING · INNOVATION

Declaration Statement

Waianae District Comprehensive Health and Hospital Board, Incorporated dba Waianae Coast Comprehensive Health Center (WCCHC) maintains compliancy with the "Standards for the award of grants and subsidies" under Section 42F-103, Hawaii Revised Statutes. WCCHC is approved by the Department of Health and Human Services/Health Resources and Services Administration to operate as a Federally Qualified Health Center; has been incorporated since May 6, 1969 and was designated as a nonprofit organization by the Internal Revenue Service in January 25, 1972. WCCHC adheres to a discrimination policy committed to promoting workplace inclusion in all demographic areas and prohibits discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, and disability. WCCHC agrees to use state funds only for the established activities of the grant awarded and will not use state funds for entertainment or lobbying activities. WCCHC will grant full access to our records, reports, files, and other related documents for the purposes of monitoring, measuring of effectiveness, and ensuring the proper expenditure of the grant. WCCHC attests to having bylaws/policies that describe the manner in which the activities awarded by the grant shall be conducted or provided. WCCHC has a governing board of 20 members who have no material conflict of interest and serve without compensation.

Public Purpose

In recent years, the Waianae Coast has experienced a troubling uptick in violence, including incidents involving gunshots, stabbings, mass casualty events, and workplace violence. These alarming trends have placed an increased burden on the health center's operations and heightened the urgency for robust security measures. Since 2019, WCCHC's security services have expanded by 235% in response to these growing safety concerns. To address this urgent need, WCCHC is seeking Grant-in-Aid (GIA) funding to implement targeted strategies aimed at improving safety and security on campus to protect staff, patients and facilities. These efforts will ensure the uninterrupted delivery of essential health services to the Waianae Coast community.


Nicholas Hughey
Executive Vice President

1/16/2025

Date

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

See attached.

2. Declaration Statement

See attached.

3. Public Purpose

See attached.

II. Background and Summary

1. Brief Description of the Applicant's Background

The Waianae Coast Comprehensive Health Center (WCCHC), established in 1972, opened its doors with one doctor and five staff. This past year, WCCHC proudly celebrated its 52nd anniversary as the oldest and second largest of 14 community health centers in Hawaii and the largest private employer on the Waianae Coast. WCCHC currently employs over 650 staff who work throughout its main campus in Waianae and seven satellite clinics in Waianae, Nanakuli, Kapolei, Ewa, and Waipahu, six school-based sites on the Waianae Coast, and at various other business and program sites throughout West Oahu.

WCCHC is a vital safety-net health provider serving the medically underserved in West Oahu. In 2023, WCCHC served 35,495 patients, the majority being Native Hawaiian (48%), followed by Asian and other Pacific Islanders (28%), and Caucasians (12%).

Data shows that 71% of patients are at 100% of the federal poverty level or below, 3% are uninsured, and 60% received coverage under Med-QUEST, Hawaii's Medicaid program. Of the total number of patients served, 2% identified as homeless.

WCCHC's services include 24-hour emergency care, laboratory and imaging services; primary medical care (adult medicine, family practice, pediatric health, women's health, LGBTQ health); specialty services (dermatology, endocrinology, gender affirming care, general surgery, nephrology, obstetrics/gynecology, ophthalmology, orthopedics, osteopathic manipulation, podiatry, vascular care, wound care); walk-in clinics; school-

based health clinics; behavioral health (substance abuse treatment and pain management); dental; vision; pharmacy; social services (case management, homeless outreach, transportation, patient assistance services); women, infants & children (WIC) program; health promotion services (nutrition counseling, integrative weight management, food distributions, keiki and kupuna pantries, farmers' markets, food subscription programs, tobacco cessation program, and community wellness programs); Native Hawaiian healing (lomilomi, lā'au lapa'au, ho'oponopono, cultural workshops) and more.

WCCHC is proud to be a training hub for future healthcare professionals, offering a wide range of comprehensive programs, including a Medical School, residencies in Family Medicine, Behavioral Health (Psychology Internship & Fellowship), Nurse Practitioner, and Pediatric Dentistry. WCCHC also provides training opportunities for Community Health Workers, Patient Service Representatives, Medical Assistants, and Nursing students, as well as partnerships with local universities for clinical rotations and internships. Additionally, WCCHC hosts medical, dental, pharmacy, psychology, public health and health admin students for rural and community health practicums. These programs are designed to nurture the next generation of healthcare providers from the community for the community, equipping them with the skills and experience needed to serve underserved populations with compassion and excellence.

WCCHC fulfills its mission by delivering high-quality healthcare services to those who seek care, regardless of their ability to pay, and by actively working to improve the overall health and well-being of our community.

2. **Goals and Objectives Related to the Request**

The Waianae Coast Comprehensive Health Center (WCCHC) is steadfast in its mission to provide comprehensive healthcare services to the West Oahu community, ensuring access to care for all, regardless of their ability to pay. **As the only provider of essential medical services on the Waianae Coast, WCCHC is a critical lifeline for this vulnerable and medically underserved population.**

Yet, fulfilling this mission has been increasingly challenging due to the alarming rise in violence on the Waianae Coast and throughout West Oahu. Recent years have seen a troubling surge in incidents, including gunshots, stabbings, mass casualty events, homicides, and workplace violence. These realities have placed an unprecedented strain on WCCHC's operations, underscoring the urgent need for enhanced safety and security measures. Since 2019, the health center's security-related expenditures have increased by 235%, reflecting our commitment to protecting patients, staff, and visitors.

To address this urgent need, WCCHC is seeking funding to enhance safety and security measures across its main campus in Waianae and satellite campuses throughout West Oahu.

The primary goals and objectives of this funding request include:

Enhancing Security Leadership and Oversight

- **Leadership Oversight:** Assemble a highly skilled security leadership team committed to safeguarding WCCHC's facilities and operations. This team, comprising the Senior Director of Facilities Operations, Security Operations Director, and Security Manager, provides strategic direction, oversees daily operations, and ensures the efficiency and effectiveness of all security systems.
- **Special Duty Contract Services:** Add 24/7 security coverage for WCCHC's main campus and satellite locations, fostering a secure and protected environment for patients, staff, and visitors.

Staff Training for Safety and Preparedness

- **Active Shooter/Active Assailant Training:** Equip staff to respond effectively to potential active shooter scenarios and emergency situations.
- **Workplace Violence Prevention Training:** Provide comprehensive training to all staff to recognize, prevent, and respond to workplace violence.
- **Crisis Intervention Training:** Build staff capacity in verbal de-escalation techniques to manage critical incidents effectively.

Expanding Surveillance and Monitoring Capabilities

- **Enhanced Video Surveillance Systems:** Install additional cameras to expand the surveillance footprint, improving monitoring capabilities, real-time threat detection, and incident response.
- **Advanced Security Monitoring Systems:** Install a more sophisticated system for proactive management and swift incident response through upgraded technology.

Fortifying Campus Infrastructure and Mobility

- **Strengthening Vulnerable Areas:** Target high-risk zones, including van loading areas, to improve overall campus safety and ensure a secure environment for patients and staff.

- **Additional Door Access Controls:** Secure more entry points and protect restricted areas to prevent unauthorized access.
- **Remote Guard Watch Trailer:** Deploy a mobile security solution to monitor high-risk zones, provide targeted coverage, and enhance overall campus security.
- **Additional Security Patrol Carts:** Improve mobility and ensure comprehensive security coverage across WCCHC's campuses.

These strategic investments will enable WCCHC to proactively address escalating security challenges, protect its facilities, staff, and patients, and maintain the uninterrupted delivery of critical healthcare services to the Waianae Coast community.

3. **Public Purpose and Need to Be Served**

The Waianae Coast Comprehensive Health Center (WCCHC) is the sole provider of essential medical services to the Waianae Coast community, serving a population that faces significant socioeconomic and safety challenges. Recent years have seen an alarming rise in violence on the Waianae Coast, including gun violence, stabbings, homicides, mass casualty events, and workplace violence. With Waianae's crime rate among the highest in Hawaii, these incidents have placed an increased burden on WCCHC's operations, creating an urgent need for enhanced safety measures to protect patients, staff, and visitors.

In addition to community violence, WCCHC has faced an increase in workplace violence incidents, particularly affecting frontline healthcare workers who are often the first point of contact for distressed individuals. To address these growing threats and ensure the safety of its workforce, WCCHC has implemented several key security initiatives in recent years, including:

Infrastructure Enhancements

- **Entry-Point Guard Station:** Strengthening entry-point security to better control and monitor access to the main campus.
- **EVOLV Weapon Detection System:** Deployed advanced technology at the entrance of our Emergency Department to identify and prevent weapons from entering, ensuring safety for staff and patients.

Leadership and Personnel

- **Security Director:** Hired and appointed a dedicated professional to oversee security operations and develop strategies for emerging safety concerns.
- **Expanded Security Personnel:** Increased the presence of trained security staff across the main campus and satellite clinics to deter criminal activity and ensure rapid response to incidents.
- **Security Committee:** Established a dedicated security committee, including experts from each department, that meets monthly to evaluate safety protocols, address emerging threats, and ensure alignment with organizational security goals.

Training and Preparedness

- **Comprehensive Staff Training:** Provided employees with essential knowledge and skills to respond effectively to active shooter and active assailant scenarios, workplace violence, and other emergencies.

These measures are essential to safeguarding the health center's facilities and ensuring the uninterrupted delivery of high-quality healthcare services. As the only primary healthcare provider in the region, WCCHC is a critical lifeline for the community, offering care to all individuals regardless of their ability to pay.

Investing in enhanced security infrastructure and operations not only addresses immediate safety concerns but also ensures WCCHC can continue to fulfill its mission of serving as a trusted and safe healthcare resource for the Waianae Coast and surrounding communities. Protecting the safety of frontline workers and patients at both the main campus and satellite clinics is vital to maintaining the health center's capacity to serve effectively and compassionately.

4. Target Population to be Served

The Waianae Coast is an economically distressed community of 51,965 that has yielded poor healthcare outcomes. The State of Hawaii Primary Care Needs Assessment Data Book Tracker states the following:

- 22.4% of the population has an annual income less than 100% of the federal poverty level, the highest on Oahu (8.7%) and second highest in the State (9.9%);

- 34.3% of Waianae households are receiving SNAP/Cash or other forms of public assistance, the highest rate on Oahu (9.7%) and the second highest in the State (11.1%);
- The average per capita income is \$21,084, making it the lowest on Oahu (\$35,202) and the third lowest in the State (\$34,035);
- 55.0% of the children in households are receiving assistance, the highest on Oahu (22.4%) and the second highest in the State (25.3%);
- 7.2% of adults aged 25 and older do not have a high school diploma, the second highest on Oahu (8.3%) and the State (8.2%).

WCCHC provides care to 35,495 patients through its comprehensive healthcare network across West Oahu. This includes the main campus in Waianae, seven satellite clinics in Waianae, Nanakuli, Kapolei, Ewa, and Waipahu, six school-based health centers on the Waianae Coast, and a 24-hour emergency room, ensuring accessible healthcare for the communities it serves.

5. Geographic Coverage

The Waianae Coast Comprehensive Health Center (WCCHC) primarily serves the Waianae Coast, where 64% of our patient population resides. Our secondary service areas extend to Kapolei, Ewa, and Waipahu. At the heart of our services is our main campus in Waianae, where we are dedicated to enhancing security efforts to safeguard this vital healthcare lifeline for our community.

III. Service Summary and Outcomes

1. Scope of Work, Tasks, and Responsibilities

WCCHC's Chief Administrative Officer, Sr. Director of Facilities Operations, and Security Operations Director work collaboratively with contracted security services to implement and maintain robust security measures across all campuses. This leadership team ensures that all security systems are routinely tested, properly maintained, and consistently updated to remain effective and aligned with WCCHC's mission of providing a safe and secure environment for patients, staff, and visitors. They also coordinate closely with law enforcement, community partners, and regulatory agencies to address ongoing safety concerns and proactively adapt to emerging threats, ensuring a comprehensive and responsive approach to security.

2. Projected Annual Timeline

TYPE	PROJECT TIMELINE	IMPLEMENTATION TIMELINE
PERSONNEL	Security Team <ul style="list-style-type: none">• Senior Director of Facilities Operations• Security Operations Director• Security Manager	July 2025 & continuing year round
PERSONNEL	Special Duty Security Contract Services - (108 hours/ week)	July 2025 & continuing year round
TRAINING	Employee Training <ul style="list-style-type: none">• Active Shooter & Active Assailant• Workplace Violence & Prevention• Crisis Intervention	July 2025 – January 2026
EQUIPMENT	Remote Guard Watch Trailer	July 2025 & continuing year round
EQUIPMENT	Security Monitoring Equipment	July 2025 & continuing year round
EQUIPMENT	Door Access Controls – 6 Locations	July 2025 – October 2025
VEHICLE	Security Patrol Vehicles – 3 Carts	August 2025
EQUIPMENT	Video Surveillance System – 77 Cameras	August 2025 – October 2025

See attached for detailed proposal.

3. Quality Assurance and Evaluation Plans

WCCHC has an active and robust quality improvement and compliance program. Quality and performance improvement activities of WCCHC represent an integrated multidisciplinary effort by all its employees, including:

Medical providers, clinical and non-clinical management, mid-management, and program managers are active in addressing quality management components at WCCHC through the following: Peer Review Committee; Quality Improvement Committee; Compliance and Risk Management Committees; Adult Medicine, Pediatrics and Women's Health Specialty Committees; Disaster Preparedness Committee; Health and Safety Committee; Clinical Leadership Team; and the Executive Leadership Team.

Improvement of the overall organization is addressed through the Quality Improvement Committee, the Executive Leadership Team, and the Board of Directors.

4. Measure(s) of Effectiveness

The effectiveness of this project will be measured by its ability to enhance security across all WCCHC campuses through the successful implementation of advanced technologies, infrastructure improvements, and comprehensive staff training. Key performance indicators will include expanded surveillance coverage, increased physical security measures, and the number of staff successfully trained in active assailant and emergency response protocols. Additionally, the project's success will be assessed by a measurable reduction in reported security incidents, strengthened collaborations with local law enforcement and emergency response agencies, and the completion of all project milestones within the designated timeline, ensuring a safer environment for patients, staff, and visitors.

IV. Financial

1. Budget

WCCHC is requesting \$1,000,000 to enhance and sustain its security measures, which are essential to ensuring the safety of our patients, staff, and the broader community. As the sole primary healthcare provider on the Waianae Coast, WCCHC is committed to maintaining a secure environment that deters security incidents and supports uninterrupted access to care.

The requested funds are allocated as follows:

- **\$463,600 - Equipment Investment to Strengthen Surveillance Footprint**
 - **Additional Video Surveillance Camera System:** To enhance monitoring capabilities across WCCHC's main campus, improve documentation and analysis of security incidents, and provide coverage for unmonitored areas.

- **Additional Door Access Controls:** To regulate additional entry points and strengthen the protection of restricted and unmonitored areas, thereby bolstering overall campus security.
- **Additional Security Monitoring Systems:** To enable more real-time tracking, proactive management, and swift response to potential threats throughout the entire campus.
- **Adding Remote Guard Watch Trailer:** A mobile and adaptable security solution that enhances visibility, provides targeted monitoring of specific areas, and ensures quick responses to incidents throughout the campus.
- **\$419,400 - Personnel Investment for Comprehensive Security**
 - **Senior Director of Facilities Operations:** Oversees the integration of security measures into facility management, ensuring alignment with all applicable regulations and operational standards.
 - **Security Operations Director:** Develops and manages the overall security strategy, ensuring system effectiveness and the protection of WCCHC facilities.
 - **Security Manager:** Coordinates daily security operations, manages personnel, and oversees incident response to maintain a safe environment.
 - **Special Duty Security Contract Services:** Provides additional staffing to ensure consistent 24/7 security coverage at WCCHC's main campus and satellite locations.
- **\$72,000 – Staff Training Investment for Safety and Preparedness**
 - **Active Shooter/Active Assailant Training:** Preparing staff for potential active shooter scenarios and emergency responses.
 - **Crisis Intervention Training:** Building staff capacity to de-escalate and manage critical incidents effectively.
 - **Workplace Violence and Prevention Training:** Equipping staff with strategies to recognize, prevent, and respond to workplace violence.
- **\$45,000 – Motor Vehicle Investment for Increased Security Mobility**
 - **3 Security Patrol Carts:** To enhance mobility and coverage for security patrols across WCCHC's campuses.

These strategic investments will ensure WCCHC can address increasing security challenges, safeguard its facilities, and maintain a safe, welcoming environment for the community.

Detailed budget forms are attached.

2. Anticipated Quarterly Funding for FY 2026

The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000

3. Source of Funding Seeking for FY 2026

WCCHC is committed to pursuing additional funding opportunities for security enhancements through federal, state, and city programs, as well as grants, to ensure the safety and well-being of the public and the community it serves.

4. State and Federal Tax Credits

WCCHC is not, and will not, be pursuing tax credits for any current projects.

5. Prior Three Years and FY 2026 Program Funding

WCCHC did not receive any funding for our security efforts.

6. Balance of Unrestricted Current Assets

As of November 30, 2024, WCCHC had \$28 million in unrestricted current assets. The federal Health Resources and Services Administration (HRSA), the agency overseeing the community health center program under which WCCHC is funded, expects a health center to maintain cash on hand to cover an equivalent of two months of operating expenses.

V. Experience and Capability

1. Necessary Skills and Experience

WCCHC is a non-profit community health center that has served the community for 52 years. The growth of the physical plant and programmatic aspects of the health center over the past 52 years demonstrates its experience and ability to plan and manage financial resources and capital development activities. WCCHC has a strong and tenured facilities, planning, and design project management team that has successfully completed multiple construction, renovation, and safety-related initiatives.

2. Facilities

WCCHC operates out of its main center in Waianae, seven satellite clinics in Waianae, Nanakuli, Kapolei, Ewa, and Waipahu, as well as six school-based sites along the Waianae Coast and additional business and program locations.

WCCHC's 16-plus acre main campus is centrally located on the Waianae Coast, with land leased from the State Department of Land and Natural Resources and the Department of Hawaiian Home Lands. Permanent structures have been constructed or renovated through funding from federal, state, city, and private foundation grants, ensuring a comprehensive healthcare and administrative infrastructure.

The main upper campus, where the Emergency Medical Services Building is located, sits on land managed by the Department of Land and Natural Resources. This area houses primary care clinics, specialty clinics, behavioral clinics, a dental clinic, imaging, a laboratory, a pharmacy, case management and outreach services, WIC, a dining facility, the Native Hawaiian Healing Center, and administrative and information technology functions.

Key security features of the campus include a recently installed security guard station, which provides controlled access to the site. However, the surveillance camera system currently covers only 50% of the campus, leaving critical areas vulnerable. Additionally, the campus includes motor pools for vehicle operations, which require enhanced security measures to prevent unauthorized access and ensure safe operations.

Given the scale and complexity of WCCHC's operations, as well as the increasing safety challenges faced by the community, further investment in security infrastructure is essential to safeguard patients, staff, and facilities while ensuring the uninterrupted delivery of vital healthcare services.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

WCCHC's security efforts are managed by the Sr. Director of Facilities Operations and the Security Director, both of whom bring extensive experience in facility and security management.

The Sr. Director oversees security infrastructure improvements, while the Security Director manages daily operations, supervises staff, and conducts risk assessments. Security staff receive regular training on handling emergencies, including active assailant situations and workplace violence, ensuring they are well-prepared to respond

effectively. Supervision and clear oversight ensure a safe and secure environment across all WCCHC campuses.

2. Organization Chart

See attached for the organizational chart.

3. Compensation

Position	Salary
President/Chief Executive Officer	\$360,000 - \$440,000
Emergency Department Director	\$300,000 - \$380,000
Senior Behavioral Health Clinical Director	\$260,000 - \$340,000

VII. Other

1. Litigation

WCCHC has no pending litigations or outstanding judgments against the agency.

2. Licensure or Accreditation

All security officers employed under this program hold a State of Hawaii Guard License, a personal license managed by their respective employers. This ensures all personnel meet the state's regulatory standards for providing security services. Additionally, the Security Operations Director and Security Manager also maintain active State of Hawaii Guard Licenses, reinforcing our commitment to compliance, safety, and operational excellence.

3. Private Educational Institutions

The grant request is to support enhanced security measures at WCCHC. WCCHC is a federally qualified community health center. Funding will not support or benefit a sectarian or non-sectarian private education institution.

4. Future Sustainability Plan

WCCHC is committed to strengthening and sustaining its security measures by actively seeking grant funding and other financial support. These efforts will enable the organization to maintain robust safety protocols, enhance infrastructure, and ensure the continued protection of patients, staff, and visitors across all campuses. Through ongoing investment in security, WCCHC aims to provide a safe environment that supports its mission of delivering accessible, high-quality healthcare services to the community.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae Coast Comprehensive Health Center

(Typed Name of Individual or Organization)

(Signature)

Nicholas Hughey

(Typed Name)

1/16/2025

(Date)

Executive Vice President

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Waianae Coast Comprehensive Health Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	180,168			
2. Payroll Taxes & Assessments	18,017			
3. Fringe Benefits	26,815			
TOTAL PERSONNEL COST	225,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	72,000			
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contract Services - Special Duty Security	194,400			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	266,400			
C. EQUIPMENT PURCHASES	463,600			
D. MOTOR VEHICLE PURCHASES	45,000			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	1,000,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,000,000	Charmaine Salomon (808) 697-3193		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	1/16/2025		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	1,000,000	Nicholas Hughey, Executive Vice President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Waianae Coast Comprehensive Health Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Security Operations Director	1.00	\$87,550	100.00%	\$ 87,550
Security Manager	1.00	\$60,868	100.00%	\$ 60,868
Senior Director of Facilities	1.00	\$127,000	25.00%	\$ 31,750
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$ 180,168
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Waianae Coast Comprehensive Health Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Video Surveillance System - Cameras	77	\$5,000	\$385,000	\$385,000
Remote Guard Watch Trailer	1	\$22,200	\$22,200	\$22,200
Door Access Controls	6	\$8,000	\$48,000	\$48,000
Security Monitoring Equipment	1	\$8,400	\$8,400	\$8,400
TOTAL:	85		\$463,600	\$463,600
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Security Patrol Carts	3	\$15,000	\$45,000	\$45,000
TOTAL:	3		\$45,000	\$45,000
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Waianae Coast Comprehensive Health Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Waianae Coast Comprehensive Health Center

Contracts Total: 20,887,701

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Optimizing Virtual Care	03/01/22-06/30/24	HRSA	Federal	2,000,000
2	Security Gate/Parking Expansion	09/15/21-09/14/24	HRSA	Federal	925,689
3	School Based Expansion	05/01/22-04/30/25	HRSA	Federal	400,000
4	Teaching Health Center Planning	12/01/21-11/30/24	HRSA	Federal	472,834
5	Community Health Center Operations	02/01/25-01/31/26	HRSA	Federal	3,990,277
6	Community Health Center UDS+	02/01/24-01/31/25	HRSA	Federal	47,748
7	Integrated Substance Use Disorder Training Pr	07/01/23-06/30/25	HRSA	Federal	1,072,500
8	Early Childhood Development	09/01/23-08/31/25	HRSA	Federal	400,000
9	Bridge Funding	09/01/23-12/31/24	HRSA	Federal	22,873
10	Nurse Practitioner Residency	08/01/23-07/31/25	HRSA	Federal	1,393,451
11	Opioid-Impacted Family Support	09/30/24-08/31/25	HRSA	Federal	600,000
12	Expanded Hours	12/01/24-11/30/25	HRSA	Federal	500,000
13					
14	USDA Waianae Ohana Produce Prescription	09/01/20-08/31/25	USDA National Institute of Food and Agriculture	Federal	499,479
15	USDA Waianae Ohana Produce Prescription - Expanded	06/15/21-06/14/25	USDA National Institute of Food and Agriculture	Federal	431,250
16	Primary Care	07/01/19-06/30/25	State of Hawaii Department of Health	State	Rate Schedule
17	Emergency Room Subsidy	07/01/24-06/30/28	State of Hawaii Department of Health	State	5,872,000
18	GIA Op - Emergency Medical Services	07/01/23-06/30/24	State of Hawaii Legislature	State	1,000,000
19	GIA Capital - Teaching Health Center (pending contract)	07/01/23-06/30/24	State of Hawaii Legislature	State	100,000
20	City and County of Honolulu CDBG - Kupuna Pantries	06/01/23-05/31/25	City and County of Honolulu	State	1,009,600
21	GIA - City and County Ka Ike Ola	11/01/24-10/31/25	City and County of Honolulu	State	150,000
22					
23					
24					



WAIANAE COAST COMPREHENSIVE HEALTH CENTER

WAIANAE DISTRICT COMPREHENSIVE HEALTH AND HOSPITAL BOARD, INCORPORATED DBA WAIANAE COAST COMPREHENSIVE HEALTH CENTER ORGANIZATIONAL CHART

