


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing


[Stephanie Ryan \(Jan 17, 2025 09:34 PST\)](#)

AUTHORIZED SIGNATURE

Stephanie Ryan, Founder & President

PRINT NAME AND TITLE

1/16/2025

DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

☒ Operating

☐ Capital

Legal Name of Requesting Organization or Individual: Db:

Oahu Society for the Prevention of Cruelty to Animals

Oahu SPCA

Amount of State Funds Requested: \$ 312,085

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Oahu SPCA was founded in 2009, based on a no-kill philosophy. The organizations mission is that every healthy, treatable animal will find a forever home. Oahu SPCA provides low-cost veterinary care including reduced fee spay and neuter services, shelter and rehabilitation programs for surrendered and abandoned animals, foster home care, and adoption services to give animals a second chance at a loving home and a good life. Oahu SPCA is requesting funding for needed veterinarian services and staffing to increase the number of stray, feral, and abandoned companion animals served across the state of Hawaii with a focus on expanding services on Oahu

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 250,000

Unrestricted Assets:

\$ 369,928.36

New Service (Presently Does Not Exist): ☐

Existing Service (Presently in Operation): ☒

Type of Business Entity:

☒ 501(C)(3) Non Profit Corporation

☐ Other Non Profit

☐ Other

Mailing Address:

823 Olive Ave.

City:

Wahiawa

State:

HI

Zip:

96786


Contact Person for Matters Involving this Application

Name:
Stephanie Ryan

Title:
President

Email:
stephanie@oahuspca.org

Phone:
808-394-3475


Stephanie Ryan, President Oahu SPCA

Authorized Signature

Stephanie Ryan, President Oahu SPCA

Name and Title

1/16/2024

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

DBA/Trade Name: OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Issue Date: 01/16/2025

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9948

UI#: XXXXXX1169

DCCA FILE#: 223897

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Society for the Prevention of Cruelty to Animals

(Typed Name of Individual or Organization)


Stephanie Ryan (Jan 17, 2025 09:34 PST)

(Signature)
Stephanie Ryan

1/16/2025

(Date)
Founder & President

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable."

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Oahu SPCA was founded in 2009, based on a no-kill philosophy. The organization's mission is that every healthy, treatable animal will find a forever home. Oahu SPCA provides low-cost veterinary care including reduced fee spay and neuter services, shelter, and rehabilitation programs for surrendered and abandoned animals, foster homecare, and adoption services to give animals a second chance at a loving home and a good life.

2. The goals and objectives related to the request;

The overall goal of this request is to increase access to low-cost veterinary care, sterilization services and expanded shelter capacity for as many animals and families as possible. To address this need Oahu SPCA is requesting funds for needed salary and fringe benefits for a new to be hired veterinarians, and for the organization's new executive director, and the director of operations and development's salary. This funding will increase the number of companion animals served on Oahu by 16% for adoption and by 32% for spay and neuter services.

The overall goals of this project are as follows: 1) Within 90 days of the grant award, Oahu SPCA will hire a new full-time veterinarian and cover his or her full-time salary and fringe benefits as well as 50% of the salary and fringe benefits for the new executive director and the existing director of operations and developments salary and fringe benefits. This operations support will allow the organization to increase the number of companion animals adopted by 16% during the one-year project period. 2) Within 120 days of the grant award, staff will have attended eight (8) additional outreach events or two (2) per month or a total of 24 events during the one year project period. Event venues will include island-wide YMCAs, pet-friendly senior living centers, and other community events including at community centers and farmers markets. This increase in outreach and education will help to promote Oahu SPCA adoption, vaccination, and sterilization services. 3) Within one year of the grant award, staff will ensure an additional 84 companion animals are adopted or 609 canines and felines total. This is a 16% increase from the previous year when 525 animals were adopted. 4) In addition, Oahu SPCA will increase sterilization services for animals by the end of the project period by 32%. Oahu SPCA will increase spay and neuter service provided from 2,473 animals to approximately 3,264 companion animals.

Research shows that companion animals make a significant difference in the lives of more than 900,000 people across the state. According to recent research, it is estimated that 64% of Oahu residents own pets, with more than twice as many dog owners as cat owners at 73% and 30%, respectively. The Oahu SPCA has a proven track record of providing needed support to these families and their family members. The organization offers the lowest cost veterinary services, including sterilization, wellness clinics, and community education, for families living throughout Oahu, Maui, Kauai, and Hawaii.

According to organization data, 37% of clients served are low-income or homeless, and 9% are transient. To meet the need for low-cost veterinarian services, Oahu SPCA is requesting funds to add an additional full-time veterinarian at 40 hours per week, and to cover 20 hours of salary and fringe benefits for the new executive director and the existing and experienced director of operations and development. The Oahu SPCA team is experienced and dedicated and will conduct outreach throughout Oahu especially at YMCAs and at senior living facilities that accept pets to increase vaccination and sterilization service for feral stray and abandoned companion animals. Oahu SPCA will also provide adoption and pet ownership education at community centers and farmers markets. Oahu SPCA clinical staff will increase the organization's ability to provide low-cost veterinary services including sterilization, which is a measurable step to eliminating animal overpopulation and abandonment due to the prohibitive costs of veterinary care.

3. The public purpose and need to be served;

Quality veterinary care is often costly and the cost in recent years has increased significantly. Expanded low-cost or no-cost sterilization and veterinary services available to the public at the Oahu SPCA provides a solution to significantly reducing the number of abandoned, relinquished and homeless animals. These services ensure that necessary and affordable veterinary care is available to all families in our community. Providing education to the community and affordable sterilization and veterinary care prevents the reproduction of unwanted animals and the numbers of abandoned animals, due to the escalating cost of veterinary services. If left unattended, these animals are capable of reproducing at exponential rates that can quickly overwhelm animal welfare agencies.

Preventing animal overpopulation will save money for the local government, nonprofits, and protect public health and the environment. This grant will provide needed staffing, supplies and equipment that will ensure program sustainability and longevity, and will contribute to a reduction in unwanted, stray, and feral animals. According to (American Pet Products Association, 2024) data, Americans spent \$150.6 billion on their pets in 2024, up 2.45% from 2023 (\$147 billion).

While Americans spend a significant amount for their budget on pet food and treats, supplies including medicine, vet care, and other services. According to recent Forbes Pet Ownership Statistics 2025 completed January 2, 2025, while two-thirds (66%) of the United States owns a pet, 42% of pet owners said they would have difficulty paying a surprise vet bill of \$999 or less without going into debt, and more than a quarter of pet owners (28%) said a vet bill of \$499 or less would cause them to go into debt.

This indicates that pet affordability is an issue for all low-income, under-resourced households. According to the 2024 data from the Aloha United Way's ALICE (Asset Limited, Income Constrained, Employed) project, 40% or approximately 580,000 households across Hawaii struggle to make ends meet. The report continues that 12% of these households were living at or below the Federal Poverty Level (FPL), and approximately 29% were ALICE households. These families earned above the FPL, but not enough to afford necessities.

Nowhere is this more evident than among families living in central Oahu. According to U.S. Census data, 2024 QuickFacts, the community of Wahiawa, where Oahu SPCA's shelter and main clinic are located, had some of the highest incidences of poverty. In Wahiawa, 17.2% of the population is living in poverty compared with 11.9% of the population in urban Honolulu, as of July 1, 2023. The number of low-income families who may abandon or euthanize their companion animals due to the high cost of veterinary care illustrates the need for Oahu SPCA to expand services. Increasing the number of full-time veterinarians and the number of outreach and education events was based on a client needs assessment that indicated more could be to be done to address feral, stray and abandoned animals across the island, including providing more convenient low-cost spay, neuter, and vaccinations services in central Oahu. To address these needs, Oahu SPCA will increase staffing and conduct additional outreach events across Oahu.

4. Describe the target population to be served; and

The target population is low-income, under-resourced families throughout the state of Hawaii, with a focus on families living in Honolulu County and specifically in the low-income community of Wahiawa.

5. Describe the geographic coverage.

Oahu SPCA will serve all clients in Honolulu County and improve access to sterilization services on the neighbor islands at partner agency Petco vaccination events. All services will target families and individuals in financial crisis due to job loss or unemployment. The program is already well established in Wahiawa. Due to the identified community need, the program will be expanding services by adding an additional onsite, full-time veterinarian to meet the demand for spay, neuter, and vaccination services. During the one year project period, Oahu SPCA will focus on increasing the number of animals adopted across the state by 16% and increasing sterilization and vaccination services by 32%. Oahu SPCA will also hold 24 outreach events or a minimum of two events each month to increase community awareness about the low-cost adoption/foster, spay, neuter, and vaccination services available at Oahu SPCA. Resources will include 24 community workshops for potential foster parents and new pet parents to reduce the feral, stray, and abandoned animal population statewide. This request will allow Oahu SPCA to hire one additional full-time veterinarian, and to cover a portion of the new executive director and director of operations and development salary to increase access to low-cost spay, neuter and vaccination services for under-resourced individual and families.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of service for this project is to hire a new full-time veterinarian and to increase outreach and education events across Oahu. The executive director will collaborate with director of operations and development to schedule two additional outreach and education events at partners including the five YMCAs on Oahu, the following senior housing units that are pet-friendly including the Plaza at Mililani, Live Well at Iwilei, and Aiea Height Senior Living. In addition, the executive director and director of operations and development will schedule events at community centers and senior centers across the island including Pauahi Recreational Center, Makena Ali'i Senior Citizens Center, Kaneohe Community & Senior Center, and Sunset Beach Recreational Center, leadership will schedule and staff these education and outreach events with knowledgeable and enthusiastic team members to improve community knowledge about the high-quality veterinary care available at Oahu SPCA and to reduce feral, stray, and abandoned animal populations in underserved communities. Oahu SPCA will ensure that 305 companion animals are fostered or adopted within six months of the award. By the end of the one-year

project period, Oahu SPCA will ensure that 609 companion animals are fostered or adopted. This will be a 16% increase in animal adoptions from the prior year. In addition, 1,632 animals will be vaccinated and sterilized within six months of award or 3,264 companion animals within one year of grant award, which will be a 32% increase.

The organization will benchmark success by hiring a new full-time veterinarian and tracking all staff time as part of this award. In addition, Oahu SPCA will track the number of animals served using Vetter and ShelterLuv clinical software. The clinic director will ensure that all data has been entered accurately, and the director of operations and development will write and report on all grant outcomes to the State of Hawaii. The director of veterinary services will be responsible for hiring an additional veterinarian provider and ensuring that weekly and monthly productivity goals are being met. The directors will report to the executive director who will provide overall program oversight. The community and island-wide benefits from the program will be evident in the number of animals and low-income families that receive low-cost veterinarian care. The most noticeable benefit will be a decrease in stray/homeless animals in the community of Wahiawa.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The annual timeline for this award will break down as follows: 1) Within 90 days of the grant award, Oahu SPCA will hire a full-time veterinarian and will cover 50% of the executive director and director of operations in their roles to increase outreach, education, adoption, foster, sterilization and vaccination services. 2) Within 120 days of the grant award, staff will have attended eight outreach events and will have scheduled two each month for the one year project period or 24 in total. Event venues will include island-wide YMCAs, pet-friendly senior living centers, and other community events including at community centers and senior centers as indicated above. This increase in outreach and education will help to promote Oahu SPCA adoption, vaccination, and sterilization services. 3) Within one year of the grant award, staff will ensure an additional 84 companion animals are adopted or fostered from the previous year for a total of 609 canines and felines total. This is a 16% increase from the previous year when 525 animals were adopted. 4) In addition, Oahu SPCA will increase sterilization and vaccination services for animals by the end of the project period by 32%. Oahu SPCA will increase spay and neuter service provided from 2,473 animals to approximately 3,264 companion animals. All spayed and neutered companion animals are also vaccinated to reduce the incidence of chronic and communicable diseases and to prevent diseases in the native Hawaiian ecosystem.

All outreach and education events will be documented via receipts, photos, and emailed reports and files. In addition, all animals served will be documented in the organization's electronic health records, known as Vetter and ShelterLuv. Qualitative success stories and photos will be requested of families to show the impact of having additional veterinarians on staff and the impact of increased and targeted outreach and education events, especially at community centers and senior center in under-resourced communities.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Oahu SPCA will use Specific, Measurable, Achievable, Realistic, Time-Framed, or SMART, outcomes to monitor, evaluate and improve results on an ongoing basis. Oahu SPCA uses Vetter and ShelterLuv clinic software to track all animal handling information.

In addition, the Oahu SPCA publishes data on animal intakes and outcomes on its website in the format established by the Asilomar Accords and Shelter Animals Count. Information on the website shows a breakdown of the incoming and outgoing animal statistics, and Oahu SPCA also publishes all data annually in the Shelter Animals Count survey.

Oahu SPCA will use the funding requested to hire an additional veterinarian and to cover 50% of the salary and fringe benefits for two existing staff. All funds will be drawn down on time and within budget. All program outcomes will be documented and shared via Vetter and ShelterLuv clinic software. Results will include reporting the number of animals served, the number of referrals from partner social service agencies, the number of outreach and educational events scheduled and attended across Oahu, and the social media outreach conducted on Facebook and Instagram as measured by likes and followers. Oahu SPCA will also report on qualitative data from clients in success stories, lessons learned, and feedback from veterinarian staff and the community. As indicated above, quantitative data on the number of animals and clients served and the animal outcomes will be measured using Vetter and ShelterLuv clinic software.

The organization will also use monthly participation numbers at all outreach and educational events to assess if social media communication and outreach strategies have been effective in increasing the number of animals spayed, neutered, vaccinated rehabilitated, and rehomed by Oahu SPCA.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application, the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

As indicated above, Oahu SPCA will measure program effectiveness by hiring staff a new full-time veterinarian and covering existing staff salaries to conduct additional outreach and education and to increase the number of companion animals served in the low-income underserved community of Wahiawa. This effort will allow Oahu SPCA to vaccinate, spay and neuter 32% more companion animals and to foster or adopt approximately 16% more companion animals annually to loving homes.

Oahu SPCA's ability to increase services will be measured by meeting the above timeline and reaching the following SMART objectives: 1) Within 90 days of the grant award, Oahu SPCA will hire a full-time to be hired veterinarian and will cover 50% of the executive director and director of operations in their roles to increase outreach, education, adoption, foster, sterilization

and vaccination services. 2) Within 120 days of the grant award, staff will have attended eight outreach events and will have scheduled two each month for the one year project period or 24 in total. Event venues will include island-wide YMCAs, pet-friendly senior living centers, and other community events including at community centers and senior centers as indicated above. This increase in outreach and education will help to promote Oahu SPCA adoption, vaccination, and sterilization services. 3) Within one year of the grant award, staff will ensure an additional 84 companion animals are adopted or fostered from the previous year for a total of 609 canines and felines total. This is a 16% increase from the previous year when 525 animals were adopted. 4) In addition, Oahu SPCA will increase sterilization and vaccination services for animals by the end of the project period by 32%. Oahu SPCA will increase spay and neuter service provided from 2,473 animals to approximately 3,264 companion animals.

Oahu SPCA will also adhere to all grant reporting requirements and will include both qualitative (i.e., client photos and stories) and quantitative data (i.e., data from Vetter and ShelterLuv, electronic health records, and clinical outcomes for all animals served.)

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$78,021.25	\$78,021.25	\$78,021.25	\$78,021.25	\$312,085

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Oahu SPCA is seeking the following funding in 2026, \$70,000 in private foundation funding. Foundations include: the Kosasa Foundation, Swinerton and Petco Foundation, Soresto Foundation, Maddie's Fund, and the Atherton Foundation. In addition, Oahu SPCA is requesting \$150,000 from the City of Honolulu to expand needed services. For \$220,000 in private foundation and city and county funding anticipated in 2026.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

Oahu SPCA received state funding in the amount of \$250,000 during the past three years. This funding was for a 2023 Operating Grant-In-Aid application. In addition, Oahu SPCA will be awarded 2025 Grant-In-Aid funding from the State. The contract will start on Feb. 1, 2025, and is in the amount of \$200,000. While Oahu SPCA was awarded a \$350,000 grant in 2021 as part of the 2022 Grant-In-Aid cycle, this funding was not received as the CIP funds were contingent on the sale of a property that Oahu SPCA was unable to secure in the final rounds of negotiation and due to the sellers demands not meeting the USDA loan requirements needed to secure the property. In addition, Oahu SPCA received \$199,825 in funding from the City & County of Honolulu for its Kupuna Project to help seniors and senior dogs be adopted in District 2. Oahu SPCA applied for continuation funding for this program in the amount of \$150,000 for 2026. Oahu SPCA is also working to secure additional funding through individual donors, private and family foundations. Besides this request in the amount of \$312,085, as indicated above, Oahu SPCA is working to secure additional funding from the city (\$150,000) and private foundations in the amount of \$220,000.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

Attached

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Oahu SPCA is an animal welfare organization that fosters or rescues companion animals. Included in its list of accomplishments is the successful rescue of 432 animals in July 2009 after the death of the owner of an animal sanctuary in Waianae, and the care of more than 90

abandoned animals recovered after 200 inhabitants were displaced from Maili Beach Park in 2010. Since the inception of the Oahu SPCA in 2009, the number of homeless animals on Oahu has decreased. As indicated above, Oahu SPCA is the first animal shelter in Hawaii with a no-kill philosophy and the mission to ensure that every healthy, treatable animal will find a forever home. Oahu SPCA operates a low-cost veterinarian clinic in Wahiawa.

Oahu SPCA's spay and neuter program offers same-day surgery, and its wellness services include vaccinations, heartworm testing, micro-chipping, ringworm prevention, ear cleaning, skin and parasite testing, flea and tick prevention, and de-worming.

To better serve the pet owner population of Honolulu County, Oahu SPCA offers wellness clinics at seven Petco stores on Oahu and additional vaccination services in Hilo, Kona, Lihue and Kahului on the weekends and weekdays. Oahu SPCA provides services at a total of 11 locations across the state.

Open to the public with below-market pricing, the Oahu SPCA clinics are an alternative to those who cannot afford private, full-service veterinarian care. Low-cost sterilization and wellness services are provided at our shelter location in Wahiawa. Oahu SPCA also serves as a shelter that provides foster-care and adoption services to the community. The organization rescues and rehabilitates all companion animals by providing all necessary surgeries, medications, and prevention services. Oahu SPCA re-homes hundreds of dogs and cats annually.

According to clinic data in 2023, 737 dogs and cats were surrendered, abandoned, or taken in by the Oahu SPCA from other organizations. Of those, 534, or approximately 73%, were adopted or returned to their owner. At the end of the year, 172 animals remained in-house. In addition, 2,473 sterilizations were performed on family pets and stray animals. Approximately 7,500 pets were treated at the Oahu SPCA's Petco Low-Cost Vaccination Clinics on Oahu, Maui, Kauai, and Hawaii. Currently, 2024 numbers are in the process of being finalized but should, conservatively, mirror Oahu SPCA's 2023 outcomes.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Oahu SPCA currently operates an animal shelter and veterinary clinic out of a 5,000 square-foot facility located at 823 Olive Avenue in Wahiawa. The facility has an exam room with two exam tables, dog kennels and training area, a large cattery room, and an outdoor play yard. The clinic offers basic preventative veterinary services and treats common illnesses like upper respiratory infections, worms, and fleas.

In addition, Oahu SPCA provides low-cost spay and neuter services to the public at the Wahiawa facility to make an impact on the homeless pet population and reduce euthanasia of animals living on the streets and/or in low-income households. Spaying and neutering saves lives and truly helps improve the native Hawaiian environment by preserving the native ecosystem. Oahu SPCA also

offers low-cost minor surgeries at the Wahiawa clinic, and as indicated above low-cost vaccination services at 11 Petco partners locations throughout the state. Funds for additional clinical staff will expand capacity and allow Oahu SPCA to meet the community's needs for additional low-cost, affordable veterinarian care.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Stephanie Ryan, Founder & President

Stephanie has extensive animal welfare experience from her work as the Founder of Oahu SPCA in 2009 and previously when she served in multiple capacities in numerous California-based animal welfare organizations. She also spent seven years in the Bay Area and developed and funded a food bank that reached six hundred families in East Oakland, South San Francisco, and inner city San Francisco each week. This was the largest food distribution network at the time. Stephanie is an architect and investor with 47 successful high-end residential and commercial projects as part of her resume. She designed, permitted, and was responsible for the financing, construction administration, materials, interiors, photography, and the sale of these projects. She designed and built the home at the apex of Mount Tiburon, across the Golden Gate Bridge, as one of her first residential projects from the ground up. She marketed and sold the home which at the time received the highest sale in Marin County. She was also a finalist in the World Trade Center Memorial Competition. With more than 20 years of experience in architecture and commercial property development, Stephanie will ensure that all staff are hired, and all equipment and supplies are purchased on time and within budget.

Adrian Preciado, Executive Director

Adrian had more than 20 years of experience as a leader at Petco in San Diego and Hawaii before joining the team at Oahu SPCA seven months ago. In his previous role, Adrian worked as an assistant manager, store leader, market leader, and general manager at several high-volume pet Petco stores and clinics. Adrian is a proven and effective leader in multi-unit and fast-paced management. Adrian has a degree from San Diego State University. Adrian has managed multiple teams and is excited to grow staffing and services available across the state with Oahu SPCA.

Natalia Feschuk, DVM, Director of Veterinary Services

Dr. Feschuk obtained a Bachelor of Science in Animal Health from the University of Alberta in 2017 and Doctor of Veterinary Medicine from the University of Calgary in 2024. While Dr. Feschuk is a recent graduate she has eight years of veterinary medicine experience including working on animal vaccinations, sterilization in Nepal in 2017 and 2019 and more than three years of experience at a 24-hour emergency hospital in Calgary, Canada stabilizing companion animals and conducting treatment plans for companion animals and their families. In addition, Dr.

Feschuk is on the Canadian Animal Task Force and has been since 2018. In this capacity she oversees and maintains patient safety and assists DVMs and now works as a DVM to assist hundreds of animals per week to obtain vaccinations and sterilization services. Dr. Feschuk oversees all clinical team members and provides leadership and oversight to Oahu SPCA's 38 staff. Dr. Feschuk will collaborate with the executive director and the director of operations and development to ensure that an additional veterinarian is hired and trained on time and within budget, and that data is adequately input into the organization's electronic health records

Jun Gun Kang, DVM, Staff Veterinarian

Jun Gu Kang earned a Bachelor of Science degree in Animal Science from Chungnam National University in 2005. In 2009, he earned his Doctor of Veterinary Medicine degree from Chungnam National University in South Korea. In 2017, he completed his Educational Commission for Foreign Veterinary Graduates (ECFVG) to transfer his DVM license to the United States. After graduation, he worked as an attending veterinarian at the Human Alliance in Ashville, North Carolina and as a Shelter Veterinarian at PSPCA in Lancaster, Pennsylvania. Dr. Kang has worked with Oahu SPCA for years. Dr. Kang is the staff veterinarian.

Kristen Hudson, Director of Operations and Development

Kristen has worked with animal welfare organizations for more than 20 years. Previously she worked at the Canine Company, Best Friends Pet Care, Riddle's Elephant Sanctuary, and Animal Eye Clinic. Kristen is a talented web designer, social media manager and is well-versed in search engine optimization, as well as corporate and individual donor stewardship. Kristen has a bachelor's in science (BS) from Pace University. Kristen will work with Dr. Feschuk to ensure that all clinical data is tabulated and that client stories, and photos are compiled, analyzed, and shared in all grant reports.

Oahu SPCA has a dedicated and qualified team to complete the hiring of additional veterinarian staff and to train this new staff member. Oahu SPCA currently has 38 committed staff, and an engaged five-member board, and various consultants to assist in the successful execution of this project. The staff outlined above are qualified to execute this project on time and within budget and to deliver on all program goals, objectives, and outcomes

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see the attached organizational chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Staff Veterinarian: \$170,019

Executive Director: \$110,240

Director of Operations and Development: \$83,200

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Oahu SPCA recently hired Adrian Preciado as the new executive director. Mr. Preciado brings a wealth of experience implementing and growing programs to meet the demands in a community, but also to create revenue through increased service lines. Once example will be implemented with this program and if funding is received both the executive director and director of operations and development Kristen Hudson will develop new partners at the 24 education and

outreach events outlined, which will create more adoption and vaccination revenue with a projected increase of 16% and 32%, respectively. In addition, as the director of operations and development, Kristen brings a wealth of digital marketing and social media management to her role. Kristen will be focused on expanding individual and corporate giving and on developing ongoing donor stewardship. In addition, the organization also hired a grant consultant to help identify and apply for additional funding from federal, state, county, city, private and family foundations. The organization is confident that with this initial investment in a new full-time veterinarian and a portion of funds going to cover 50% of two existing staff salaries, Oahu SPCA will be sustainable in 2026 and beyond with the additional low-cost clinic services provided to low-income and under-resourced communities.

The clinic will continue its growth model and continue to meet the needs of clients in Wahiawa and the surrounding communities. In addition, Oahu SPCA will continue to apply for and seek funding to increase productivity at the organization's main clinic site. This continued development will increase the numbers of people and animals served by the organization by approximately 16% for adoption and foster services and by 32% for vaccination and sterilization services. All service lines are income generating and by providing services beyond the initial investment of a veterinarian's start-up salary for one year the organization can grow the program to be self-sustaining in future years.

In addition, Oahu SPCA is fortunate to have a corporate partner, Petco Hawaii, with which Oahu SPCA operates low-cost wellness and vaccination clinics on all major Hawaiian Islands. This valued relationship as well as the support from the following agencies and corporate sponsors is a testament to the organization's longevity and sustainability. Partners include Central Pacific Bank, Raising Canes, Matsumoto's Shave Ice, Down to Earth, Swinerton, Costco, Ruby Tuesdays, Subaru, PetSmart, Khon 2 news, HawaiiUSA, ABC Stores of Hawaii, Spectrum, Aulani, Hawaii News Now, Brody's, Matson, First Hawaiian Bank, and HomeLight.


With the above partnerships and generous grant support, Oahu SPCA will continue to serve the community and will remain sustainable and solvent. These partnerships are expected to continue and to grow in 2026 and beyond. Finally, grant support from the State would enable Oahu SPCA to add additional clinic staff and fund existing staff salaries needed to expand programs and services for low-income individuals and families.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant:

Oahu SPCA

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	266,739			
2. Payroll Taxes & Assessments				
3. Fringe Benefits @17%	45,346			
TOTAL PERSONNEL COST	312,085			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	312,085			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	312,085	Stephanie Ryan 808 349-3475		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 Stephanie Ryan (Jan 17, 2025 09:34 PST) Jan. 16, 2025		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	312,085	Stephanie Ryan, President Oahu SPCA Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Oahu SPCA

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Staff Veterinarian, To Be Hired	1	\$170,019.00	100.00%	\$ 170,019.00
Executive Director, Adrian Preciado	0.5	\$110,240.00	50.00%	\$ 55,120.00
Director of Operations and Development, Kristen Hudson	0.5	\$83,200.00	50.00%	\$ 41,600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				266,739.00
JUSTIFICATION/COMMENTS: Oahu SPCA is requesting the salary for a new full-time veterinarian. The salary for full-time, veterinarian is \$170,019 annually or approximately \$81.74 per hour x 2080 hours. The organization is also requesting funds for 50% of the executive directors salary. The executive directors annual salary is \$110,240 or \$53 per hour x 1040, which is \$55,120. Oahu SPCA is also requesting 50% of the salary for the director of operations and development. The director of operations and development annual salary is \$83,400 or \$40 per hour x 1040, which is \$41,600. The total requests for funds is \$170,019 +\$55,120+\$41,600, which is \$266,739				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Oahu SPCA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Oahu SPCA

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	N/A					
LAND ACQUISITION	N/A					
DESIGN	N/A					
CONSTRUCTION	N/A					
EQUIPMENT	N/A					
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable. Oahu SPCA is applying for Operating Support, not a capital project.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Oahu SPCA

Contracts Total: 649,825

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Grant-in-Aid 2023	July 1, 2023 to June 30, 2024	State of Hawaii Department of	State of Hawaii	250,000
2	Grant-in-Aid Fund City and County of Honolulu	Oct. 1, 2023 to Sept. 30, 2025.	Department of Community Services	City & County of Honolulu	199,825
3	Grant-in-Aid 2025	Feb. 1, 2025 to Jan. 31, 2026	Office of Community Services	State of Hawaii	200,000
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Oahu SPCA
Balance Sheet
As of December 31, 2024

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1002 9816-CPB	110,111.09
Cash on hand	107.30
PayPal Bank	1,028.42
Total Bank Accounts	\$ 111,246.81
Accounts Receivable	
11000 Accounts Receivable	119,928.36
Total Accounts Receivable	\$ 119,928.36
Other Current Assets	
Prepaid Assets	7,675.50
Total Other Current Assets	\$ 7,675.50
Total Current Assets	\$ 238,850.67
Fixed Assets	
15000 Furniture and Equipment	107,420.07
18660 Accumulated Depreciation	-107,998.93
18690 Machinery & Equipment	54,621.98
Vehicles	6,000.00
Total Fixed Assets	\$ 60,043.12
Other Assets	
18680 Construction in progress	0.00
2021 CIP	202,501.00
Total 18680 Construction in progress	\$ 202,501.00
18795 Debt Issuance Costs - Asset	8,050.00
18800 Accumulated Amortization - Debt Issuance Costs	-8,050.00
Other Receivable - recovery of deposit	250,000.00
Total Other Assets	\$ 452,501.00
TOTAL ASSETS	\$ 751,394.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	36,816.21
Total Accounts Payable	\$ 36,816.21
Total Current Liabilities	\$ 36,816.21
Long-Term Liabilities	
SBA Loan	435,889.00
Total Long-Term Liabilities	\$ 435,889.00
Total Liabilities	\$ 472,705.21
Equity	
32000 Unrestricted Net Assets	203,740.19
Net Income	74,949.39
Total Equity	\$ 278,689.58
TOTAL LIABILITIES AND EQUITY	\$ 751,394.79



Organizational Chart

