

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db a:

Oahu Hawaiian Canoe Racing Association Hawaii

Amount of State Funds Requested: \$ 900,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Oahu Hawaiian Canoe Racing Association (OHCRA) seeks funding to expand its Kukulu Canoe Building Program, a groundbreaking initiative dedicated to preserving traditional Hawaiian canoe building through hands-on learning, workforce development, and cultural stewardship. Building on its successful first year and backed by \$900,000 in committed grant funds, OHCRA aims to sustain and grow the program. Key goals include employing master builders full-time, increasing apprenticeships, establishing a dedicated warehouse and educational center, and addressing the maintenance of 82 koa canoes statewide. This program strengthens cultural preservation, fosters workforce development, and engages communities across Hawai'i.

Amount of Other Funds Available:

State: \$ 900,000

Federal: \$ 900,000

County: \$ 150,000

Private/Other: \$ 315,700

Total amount of State Grants Received in the Past 5

Fiscal Years: 2024

\$ 150,000

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist): ☒

Existing Service (Presently in Operation): ☐

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

PO Box 22807

City:

State:

Zip:

Honolulu, HI 96823-2807

Contact Person for Matters Involving this Application

Name:

Ikaika Rogerson

Title:

Treasurer

Email:

finance@ohcra.com

Phone:

(808) 330-4994



Authorized Signature

Ikaika Rogerson, Treasurer

Name and Title

1/07/2025

Date Signed

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Ikaika Rogerson, OHCRA Treasurer

PRINT NAME AND TITLE

1/7/2025

DATE



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** O'AHU HAWAIIAN CANOE RACING ASSOCIATION HAWAII

**Issue Date:** 01/07/2025

**Status:** **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX2050

UI#: No record

DCCA FILE#: 240316

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

## Declaration of Compliance

In accordance with Section 42F-103, Hawaii Revised Statutes, we hereby affirm that the grant application submitted by the Oahu Hawaiian Canoe Racing Association Hawaii (OHCRA) complies with all applicable laws, rules, and regulations governing the use of funds requested through the State of Hawai'i Grant-In-Aid program.

Oahu Hawaiian Canoe Racing Association Hawaii certifies that the funds sought will be utilized exclusively for public purposes as defined under Section 42F-103 and will not be used for purposes prohibited by law, including political or sectarian activities. Furthermore, we affirm that we will adhere to all reporting, accountability, and expenditure requirements as outlined by the statute and any additional guidance provided by the granting authority.

By signing below, we affirm the accuracy and completeness of this declaration and understand that any deviation from the compliance standards may result in the termination of the grant award and potential legal or financial consequences.

Authorized Representative

A handwritten signature in black ink, reading "Ikaika Rogerson". The signature is written in a cursive, flowing style.

Ikaika Rogerson

Treasurer

Oahu Hawaiian Canoe Racing Association Hawaii

Signed on 1/7/2025

## **Application for Grants**

If any item is not applicable to the request, the applicant should enter “not applicable”.

### **I. Certification – Please attach immediately after cover page**

#### **1.1 Hawaii Compliance Express Certificate (If the Applicant is an Organization) -**

**If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2023.**

ATTACHED

#### **1.2 Declaration Statement - The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).**

ATTACHED

#### **1.3 Public Purpose**

**The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).**

O'ahu Hawaiian Canoe Racing Association (OHCRA) will use the GIA grant funding for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. For more information on how OHCRA fulfills this requirement, see the “public purpose and need to be served” section II number 3.

**II. Background and Summary - This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:**

**2.1 A brief description of the applicant's background;**

As an established 501(c)(3) nonprofit organization, the O'ahu Hawaiian Canoe Racing Association (OHCRA) has been a pillar of the Hawaiian canoe racing community for over four decades. With a proven history of organizing and conducting canoe paddling racing events, OHCRA has earned recognition as a leader in perpetuating Hawaiian cultural traditions and competitive watersports. This extensive background equips OHCRA with the expertise and resources to sustain and advance Hawaii's canoe racing legacy.

OHCRA has experienced significant growth, boasting 22 member clubs that include 18 active, 1 associate and 3 affiliate clubs. The association supports 3,800 active paddlers and 4,300 recreational paddlers, highlighting its expansive reach and strong foothold within the paddling community. Representing 35% of the Hawaiian Canoe Racing Association's (HCRA) total membership, OHCRA continues to set the standard for participation and engagement in the sport.

As the largest canoe racing association in the state, OHCRA hosts more races annually than any other association in Hawaii. Its ability to successfully manage large-scale events underscores its logistical expertise, dedicated volunteer network, and commitment to maintaining safety, sportsmanship, and professionalism. OHCRA's adherence to established rules and procedures ensures the highest level of organization at every event.

Further elevating its stature, OHCRA owns and organizes two of the world's most prestigious canoe races—the Molokai Hoe and Na Wahine O Ke Kai. These internationally acclaimed races are often referred to as the "canoe paddling Olympics" and draw competitors and spectators from around the globe. Successfully managing these high-profile events demonstrates OHCRA's exceptional capabilities in logistics, promotion, participant engagement, and overall race production.

The management of 22 clubs and thousands of paddlers highlights OHCRA's organizational capacity and dedication to promoting Hawaii's cultural and athletic heritage. The association's ability to handle the planning, coordination, and execution of numerous events year-round serves as a testament to its expertise, reliability, and unwavering commitment to the sport of Hawaiian canoe paddling.

**2.2 The goals and objectives related to the request;**

The Oahu Hawaiian Canoe Racing Association (OHCRA) is proud to build upon the success of the first-year launch of the Kukulu Canoe Building Pilot Program. This groundbreaking initiative has already demonstrated its potential to revitalize and preserve the art of traditional Hawaiian canoe building through hands-on learning, workforce development, and cultural stewardship. With \$900,000 in committed grant funds, OHCRA now seeks full matching support to expand and sustain the program into its second year to address the urgent need for preservation and growth.

Kukulu Canoe Building Program: This program is dedicated to revitalizing and preserving the art of traditional Hawaiian canoe building through hands-on learning, workforce development, and cultural stewardship. By engaging master builders and cultural practitioners, the Kukulu

Program will ensure the transfer of critical knowledge and skills, addressing the immediate needs of canoe maintenance, repair, and production.

**GOALS:**

- Sustain and expand the Kukulu Canoe Building Program into a second year.
- Transition two master builders to full-time employment.
- Increase the number of apprentices from 3 part-time to 8 full-time positions, enhancing workforce development.
- Establish a dedicated warehouse facility with an educational training center, creating spaces for apprenticeships, cultural events, and community engagement.
- Address the maintenance backlog of 82 koa canoes statewide, ensuring preservation and functionality.
- Provide storage and protection for canoes entrusted to OHCRA, including those from canoe clubs and Bishop Museum.
- Revitalize the tradition of canoe building, preserving cultural practices and skills before they are lost.

**OBJECTIVES:**

- Successfully operate and expand the Kukulu Program, strengthening the pipeline of apprentices and master builders.
- Reduce or eliminate the backlog of canoe repairs and maintenance.
- Ensure the continuity of canoe building knowledge by transferring skills from aging master craftsmen to younger generations.
- Enhance Hawaii's reputation as a global leader in traditional canoe building practices through workshops, cultural preservation events, and expanded outreach.
- Provide new employment and training opportunities, reinforcing OHCRA's role as a workforce development leader in Hawaii.

This focused approach positions OHCRA to sustain the Kukulu Canoe Building Program as a cornerstone of cultural preservation and workforce development. It ensures the continuation of Hawaii's rich canoe building traditions while addressing critical maintenance needs and expanding educational opportunities for future generations.

**2.3 The public purpose and need to be served;**

This program is dedicated to revitalizing and preserving the art of traditional Hawaiian canoe building through hands-on learning, workforce development, and cultural stewardship. By engaging master builders and cultural practitioners, the Kukulu Program will ensure the transfer of critical knowledge and skills, addressing the immediate needs of canoe maintenance, repair, and production.

Cultural Preservation: The Kukulu Program actively supports the preservation of Hawaii's indigenous cultural heritage by providing a structured initiative to teach and perpetuate the traditional art of canoe building. This effort ensures that rare and irreplaceable knowledge is passed down from master craftsmen to future generations, safeguarding a cornerstone of Hawaiian identity.

Education and Workforce Development: Through hands-on apprenticeships, the program educates and trains new craftsmen, equipping them with technical skills essential to constructing and maintaining koa canoes. These skills are not only culturally significant but also

provide opportunities for sustainable employment and vocational growth within Hawaii's indigenous community.

Community Engagement and Collaboration: The program serves as a cultural hub, engaging canoe clubs, schools, and community organizations to foster collaboration, promote cultural pride, and encourage active participation. This inclusive approach strengthens community bonds and instills respect for traditional Hawaiian practices.

Environmental Sustainability: By emphasizing traditional building techniques that utilize natural materials, the Kukulu Program promotes eco-friendly practices. It highlights sustainable resource management and provides an alternative to modern, less sustainable construction methods, reflecting Hawaii's commitment to environmental stewardship.

Economic and Cultural Tourism Impact: The program has the potential to attract cultural tourism, providing economic benefits while educating visitors about indigenous Hawaiian traditions. Demonstrations, events, and exhibitions can create new opportunities for public engagement and tourism growth, benefiting both local communities and Hawaii's broader economy.

## **2.4 Target Population**

Individuals across the state of Hawaii that are interested in learning the art of Hawaii canoe building and indirectly servicing the current 82 koa canoes across the state that need regular maintenance.

## **2.5 Describe the geographic coverage**

The state of Hawaii.



**III. Service Summary and Outcomes - The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:**

**3.1 Describe the scope of work, tasks and responsibilities;**

OHCRA will approach the scope of work with a dual-pronged approach—combining the Canoe Maintenance Facility and Kukulu Apprenticeship Program—ensures that Hawaii's canoe-building traditions are preserved, perpetuated, and expanded, safeguarding this vital aspect of Hawaiian culture for future generations.

Canoe Maintenance Facility (CMF): Establish a Canoe Maintenance Facility to provide a centralized location for traditional canoe building, repair, and preservation efforts, supporting the 82 koa canoes statewide. The facility will serve as a hub for master builders and apprentices to preserve and pass on cultural knowledge while addressing the urgent backlog of repairs.

Tasks:

1. Identify and secure a dedicated warehouse facility on Oahu suitable for canoe construction and maintenance.
2. Conduct inspections and obtain necessary permits to ensure compliance with safety and building regulations.
3. Equip the facility with tools, safety systems, and storage solutions to support canoe building and repair activities.
4. Develop the space to include classrooms and meeting areas for hands-on training and educational programs.
5. Establish storage areas to protect koa canoes entrusted to OHCRA for maintenance and safekeeping.
6. Source traditional materials, such as koa wood, and modern materials required for canoe construction.
7. Hire staff, including two full-time master builders and support personnel, to lead facility operations.
8. Create maintenance and safety protocols to sustain facility operations.
9. Launch community outreach to engage canoe clubs, cultural practitioners, and schools in programming.
10. Organize a facility grand opening and showcase the program's mission to the broader community.

Kukulu Apprenticeship Program (KAP): Expand the apprenticeship program to preserve the Indigenous Hawaiian art of canoe building through formalized education and hands-on training.

Tasks:

1. Recruit 3 additional and increase hours for current 3 full-time apprentices to participate in the program, focusing on skill development and cultural knowledge transfer.
2. Provide hands-on training with master builders, covering traditional and modern canoe construction techniques.
3. Implement a mentorship program to pair apprentices with master craftsmen for guidance and skill reinforcement.
4. Develop and deliver classroom lessons on Hawaiian history, cultural significance, and the role of canoes in voyaging and navigation.

5. Introduce safety protocols and tool-handling procedures to ensure workplace safety.
6. Conduct workshops and cultural events to engage the community and showcase apprentice projects.
7. Evaluate apprentice progress through regular assessments and feedback sessions.
8. Organize canoe launches and ceremonies to celebrate program milestones and completed projects.
9. Establish partnerships with educational institutions and cultural organizations to expand outreach.
10. Create a digital archive documenting traditional canoe-building techniques and practices for future generations.

### **3.2 Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

Projected Annual Timeline:

#### Quarter 1:

- Secure warehouse facility lease and complete inspections.
- Begin facility renovations and equipment purchases.
- Recruit and onboard apprentices and staff.
- Launch initial training and orientation programs.

#### Quarter 2:

- Complete facility setup, including tools and safety systems.
- Start hands-on canoe construction and maintenance activities.
- Conduct workshops and community outreach programs.

#### Quarter 3:

- Continue apprentice training and mentorship programs.
- Host cultural preservation events and demonstrations.
- Evaluate apprentice progress and refine curriculum.

#### Quarter 4:

- Complete restoration and maintenance of backlog koa canoes.
- Celebrate program milestones with community events.
- Assess program outcomes and develop plans for sustainability and expansion.

### **3.3 Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and Quality Assurance and Evaluation Plan:**

OHCRA will implement a robust quality assurance and evaluation plan to monitor, evaluate, and improve the results of the Kukulu Program. Key strategies include:

1. Regular Progress Reports: Monthly updates documenting project milestones, apprentice training progress, and facility operations.
2. Performance Reviews: Quarterly evaluations of apprentices and staff to assess skill development, task completion, and cultural knowledge retention.
3. Surveys and Feedback: Collect feedback from participants, master builders, and community partners to refine programming and identify areas for improvement.
4. External Assessments: Engage third-party evaluators to review program effectiveness, cultural preservation efforts, and workforce development outcomes.

5. Data Tracking: Maintain detailed records of apprentice participation, completed projects, and repaired or restored canoes.
6. Sustainability Planning: Develop recommendations based on evaluation data to ensure long-term program viability and scalability.
7. Reporting and Transparency: Provide detailed reports to stakeholders and funders, demonstrating progress and impact.

**3.4 List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

Quality Assurance and Evaluation Plan:

1. OHCRRA will implement a comprehensive quality assurance and evaluation plan to monitor, evaluate, and improve program outcomes. Key components include:
2. Monthly Progress Reports: Track project milestones, apprentice training hours, and completed tasks.
3. Quarterly Reviews: Assess apprentice skill development, master builder performance, and program activities.
4. Participant Feedback: Collect surveys and feedback from apprentices, master builders, and community members to identify areas for improvement.
5. External Evaluations: Engage third-party evaluators to measure program effectiveness and cultural impact.
6. Data Tracking: Maintain records of canoe repairs, construction progress, and apprentices' skill acquisition.
7. Continuous Improvement: Use evaluation findings to refine curriculum, adjust staffing, and enhance operations.
8. Final Assessment: Provide a comprehensive report on outcomes, lessons learned, and recommendations for long-term sustainability.

## **IV. Financial**

### **Budget**

**4.1 The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

**4.1.1. Budget request by source of funds ([Link](#))**

Total Request: \$900,000 (Matching committed grant funds).

**4.1.2. Personnel salaries and wages includes fringe benefits ([Link](#))**

- Master Builders (2 FTE): \$320,000. (\$120,300 Base Salary /\$39,699 Payroll Tax, Assessments & Fringe Benefits)
- Apprentices (6 FTE): \$450,000. (\$56,390 Base Salary/\$18,608 Payroll Tax, Assessments & Fringe)

**4.1.3. Equipment and motor vehicles ([Link](#)) - None**

**4.1.4. Capital project details ([Link](#))**

**4.1.5. Government contracts, grants, and grants in aid ([Link](#))**

- 2024 State GIA - \$150,000
- DOI - Kapapahuliau Grant - \$500,000
- 2025 Kukuluola Grant (HTA) - \$15,000

**4.2 The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Grand Total
\$350,000.00	\$200,000.00	\$200,000.00	\$150,000.00	\$900,000.00

Q1: \$350,000 (Facility lease, renovations, personnel onboarding, and initial training).

Q2: \$200,000 (Facility setup, safety systems, and hands-on training activities).

Q3: \$200,000 (Training, mentorship programs, and cultural events).

Q4: \$150,000 (Maintenance backlog, program wrap-up, and reporting).

**4.3 The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.**

Private Foundations	- \$350,000 (pending/forecasted 2026)
City & County GIA	- \$150,000 (pending/forecasted 2026)
State GIA	- \$900,000 (pending/forecasted 2026)
Federal Grant	- \$900,000 (pending/forecasted 2026)
HTA SEP	- \$200,000 (pending/forecasted 2026)
Corporate Sponsorships	- \$400,000 (pending/forecasted 2026)
Program Service Activities	- \$370,000 (pending/forecasted 2026)


**4.4 The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

- 4.5 The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.**
- 4.6 The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.**

# BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Oahu Hawaiian Canoe Racing Association Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	578,947		80,000	140,000
2. Payroll Taxes & Assessments	69,474			16,800
3. Fringe Benefits	121,579			29,400
<b>TOTAL PERSONNEL COST</b>	<b>770,000</b>		<b>80,000</b>	<b>186,200</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				8,500
2. Insurance				85,000
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	100,800			16,000
5. Staff Training				20,000
6. Supplies	29,200	900,000	70,000	
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>130,000</b>	<b>900,000</b>	<b>70,000</b>	<b>129,500</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>900,000</b>	<b>900,000</b>	<b>150,000</b>	<b>315,700</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	900,000	Ikaika Rogerson (808) 330.4994 <small>Name (Please type or print) Phone</small>		
(b) Total Federal Funds Requested	900,000	 <small>Signature of Authorized Official Date</small>		
(c) Total County Funds Requested	150,000			
(d) Total Private/Other Funds Requested	315,700			
<b>TOTAL BUDGET</b>	<b>2,265,700</b>	Ikaika Rogerson / Treasurer OHCRA <small>Name and Title (Please type or print)</small>		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Oahu Hawaiian Canoe Racing Association Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Master Builder (A)	1	\$160,000.00	100.00%	\$ 160,000.00
Master Builder (B)	1	\$160,000.00	100.00%	\$ 160,000.00
Apprentice (A)	1	\$75,000.00	100.00%	\$ 75,000.00
Apprentice (B)	1	\$75,000.00	100.00%	\$ 75,000.00
Apprentice (C)	1	\$75,000.00	100.00%	\$ 75,000.00
Apprentice (D)	1	\$75,000.00	100.00%	\$ 75,000.00
Apprentice (E)	1	\$75,000.00	100.00%	\$ 75,000.00
Apprentice (F)	1	\$75,000.00	100.00%	\$ 75,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				770,000.00

**JUSTIFICATION/COMMENTS:** The proposed salaries for 2 full-time Master Builders and 6 full-time Apprentices reflect comparable wages appropriate for Hawaii and align with industry standards for artisans and apprentices in industry fields. Master Builders bring decades of experience in traditional Hawaiian canoe building, koa wood craftsmanship, and cultural preservation, justifying their compensation as highly skilled cultural stewards and technical experts. Apprenticeships provide essential workforce development, offering hands-on training in traditional methods while earning a salary comparable to carpenter apprentice positions in the industry today. These competitive wages ensure the program is accessible to diverse participants, attracting and retaining top talent while fostering the next generation of skilled craftsmen and cultural practitioners, critical to the success and sustainability of the Kukulu Program.

Applicant: Oahu Hawaiian Canoe Racing Association Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:



Applicant: Oahu Hawaiian Canoe Racing Association Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Oahu Hawaiian Canoe Racing Association Hawaii

Contracts Total: \$665,000.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	2024 State GIA	2/1/2025-12/31/2025	State of Hawaii	State	\$150,000.00
2	DOI - Kapapahuliau Grant	11/1/2024-10/31/2029	Department of the Interior	Federal	\$500,000.00
3	2025 Kukuoluola Grant	1/1/2025-6/30/2025	Hawaii Tourism Authority	State	\$15,000.00
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

## **V. Experience and Capability**

**5.1 Necessary Skills and Experience** - The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

OHCRA has over 40 years of experience as the largest and most established canoe racing organization in Hawaii, managing cultural programming, race logistics, and large-scale events. The association has a proven track record of implementing educational and preservation initiatives, including its successful launch of the Kukulu Canoe Building Pilot Program.

OHCRA's recent work includes:

- Successful management of the inaugural Kukulu Program, training apprentices and engaging master builders in the preservation of traditional canoe-building techniques.
- Coordination of the Molokai Hoe and Na Wahine O Ke Kai, internationally recognized races that showcase Hawaii's canoe culture.
- Collaborations with local and state agencies, including the Department of Land and Natural Resources, to secure permits and manage restoration projects.
- Securing over \$1,100,000 in funding support for cultural preservation and workforce development programs.
- Partnerships with canoe clubs, museums, and educational institutions to promote cultural education and outreach.

OHCRA's staff and board include experienced professionals in nonprofit management, event production, and Hawaiian cultural preservation, supported by partnerships with master builders who bring decades of canoe-building expertise. This combination of organizational capacity, cultural knowledge, and community engagement uniquely positions OHCRA to deliver the proposed services effectively.

**5.2 Facilities** - The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

OHCRA is actively working to secure a warehouse space on Sand Island, adjacent to Keehi Lagoon, where OHCRA's racing activities take place. This location is ideal as it allows the boat refurbishment and production activities to be safely conducted near the waterline, enabling water testing and adjustments as needed. The facility will also serve as a central hub for apprentices, master builders, and community engagement programs, ensuring accessibility and operational efficiency.

## **VI. Personnel: Project Organization and Staffing**

### **6.1 Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

The program's staffing structure includes two full-time master builders and six full-time apprentices.

Master Builders (2 FTE): Highly skilled craftsmen with extensive experience in traditional Hawaiian canoe building, including decades of hands-on practice and expertise in koa woodwork. They will lead training programs, mentor apprentices, oversee repairs, and manage production timelines.

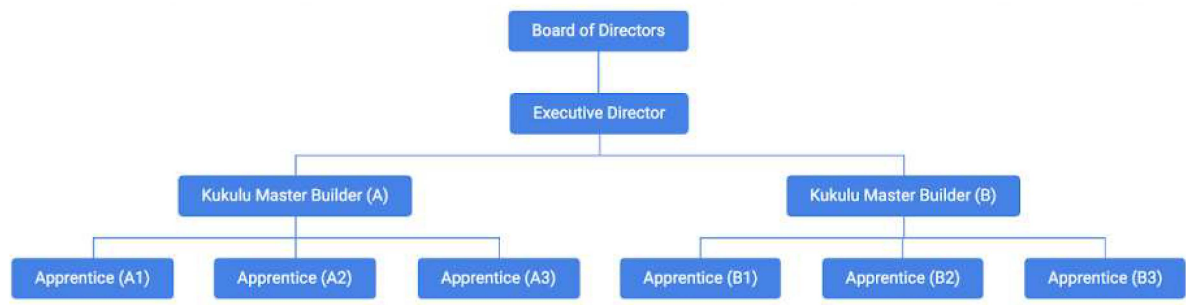
Apprentices (6 FTE): Selected individuals with backgrounds in woodworking, craftsmanship, or cultural studies. Apprentices will receive formal training and mentorship to develop their skills, ensuring the continuation of traditional practices.

Administrative Oversight: OHCRA's executive leadership will oversee the program, including hiring, budgeting, compliance, and reporting. A program coordinator will manage daily operations, scheduling, and progress tracking.

#### **Training Plan:**

- Initial Orientation: Safety protocols, cultural significance, and program objectives.
- Hands-On Workshops: Techniques for construction, maintenance, and restoration.
- Mentorship: Pairing with master builders for one-on-one learning.
- Evaluation: Regular progress assessments and skill development tracking.
- Certification: Completion certificates for apprentices meeting program milestones.

**6.2 Organization Chart - The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**



**6.3 Compensation - The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.**

Executive Director - \$140,000 + Benefits  
Kukulu Program Director - \$70,000 + Benefits  
Program Administrator - \$35,000 (P/T)

## **VII. Other**

**7.1 Litigation** - The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

**7.2 Licensure or Accreditation** - The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

**7.3 Private Educational Institutions** - The applicant shall specify whether the grant will be used to support or benefit a sectarian or nonsectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable

**7.4 Future Sustainability Plan** - The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

**7.4.1. (a) Received by the applicant for fiscal year 2026, but**

**7.4.2. (b) Not received by the applicant thereafter.**

To ensure the sustained success of the Oahu Hawaiian Canoe Racing Association (OHCRA) beyond FY 2025-26, a multifaceted plan has been developed to focus on: financial sustainability; program integration; and community engagement.

1. Develop fee-for-service models, including educational workshops and canoe-building demonstrations, to generate revenue.
2. Establish donor programs and crowdfunding campaigns targeting supporters of cultural preservation.
3. Build a Resilient Organizational Structure
  - Evaluate and optimize the organizational structure for efficiency and sustainability.
  - Develop leadership pipelines, mentorship programs, and succession plans to ensure a smooth transition in key positions.
  - Invest in professional development for staff and volunteers to enhance skills and adaptability.
4. Utilize earned income from canoe maintenance and repair services to sustain operations.
5. Create a Legacy Fund
  - Establish a dedicated Legacy Fund to safeguard OHCRA's long-term financial health.
  - Encourage ongoing donations and endowments to this fund, creating a sustainable source of income for future activities.
  - Use the Legacy Fund strategically to support new initiatives, address emerging needs, and invest in the organization's growth.

6. Collaborate with cultural institutions and educational organizations to secure joint funding opportunities.
7. Empower Local Leadership
  - Nurture local leadership within OHCRA, empowering community members to take on active roles in program management, administration, and advocacy.
  - Implement mentorship programs that allow experienced leaders to guide and support emerging leaders within the organization.
8. Measure and Communicate Impact
  - Establish a robust system for monitoring and evaluating the impact of OHCRA's programs.
  - Regularly communicate the organization's achievements, success stories, and community im

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Oahu Hawaiian Canoe Racing Association Hawaii**

(Typed Name of Individual or Organization)



(Signature)

**1/7/2025**

(Date)

**Ikaika Rogerson**

(Typed Name)

**Treasurer**

(Title)