

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

☐

Operating

☐

Capital

Legal Name of Requesting Organization or Individual: Db:

Amount of State Funds Requested: \$ _____

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$ _____

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☐

Type of Business Entity:

☐

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

City:

State:

Zip:

Text

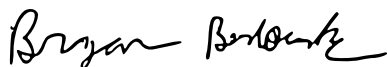
Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

Date Signed



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: NA KOA MANU CONSERVATION, INC.

Issue Date: 01/14/2025

Status: **Compliant**

Hawaii Tax#: 49242439-01
New Hawaii Tax#: GE-1977714688-01
FEIN/SSN#: XX-XXX9809
UI#: No record
DCCA FILE#: 250466

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Na Koa Manu Conservation, Inc. affirms its compliance with §42F-103 Standards for the award of grants.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Yes, see below

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

A. Nā Koa Manu Conservation - Fiscal Sponsor

NKMC is a non-profit that aims to support ongoing projects in the Hawaiian conservation community by expanding their financial and personnel resources. We support and participate in on-going forest and watershed restoration efforts for the benefit of endangered, native Hawaiian bird populations and other native flora and fauna in Hawai'i. NKMC designs and implements public education initiatives to increase support for the recovery of native Hawaiian bird habitat and

the conservation of other endangered native flora and fauna. In order to increase support for locally based initiatives, we work to increase awareness of the global community to the plight of endangered species through Hawai'i by employing various forms of media.

B. ReTree Hawaii

Lā Ho'oulu Pae Moku / ReTree Hawaii was formed in late 2019 to organize a state-wide tree planting day on October 30, 2020 as part of Hawai'i's struggle to mitigate climate change. A large number of organizations have expressed their support for the project (see <https://retree-hawaii.org>). Based on the success of the first event, the participating organizations and individuals decided the project should continue but with a full month of planting events in November. Currently, plans are to focus on another month of planting in November 2025. However, the past two years the organization has supported planting activities year-round and it plans to continue to do so.

The model is one of distributed self-service, with each planting site deciding what to plant, how many, how many volunteers to accept and on which date and time. The ReTree Hawaii website allows each planting site to register and update its own events and to communicate with those who have signed up to plant with it. It also allows the public to browse upcoming planting events and sign up to participate.

The majority of the plants are sourced by the planting site hosts themselves. ReTree Hawaii provides plants to those who do not have funds of their own for plants, particularly schools, community organizations and some conservation organizations.

Our planting goals are to get 100,000 trees and other plants in the ground through the work of 10,000 volunteers day at 1,000 events during each month of November. We expect to gradually increase the numbers each year until we reach the annual goals. At this point there have been about 530 events with about 5,500 volunteers, putting a total of about 67,000 plants in the ground on all populated Hawaiian islands except Ni'ihau, and also on Kaho'olawe.

ReTree Hawaii does not currently have any paid staff, only a small number of volunteers as organizers. A half-time staff person would make it possible to reach and coordinate with a much larger number of schools and other organizations, as well as provide more educational material, to reach our goals.

2. The goals and objectives related to the request;

Goal: Increase the number of trees on all inhabited Hawaiian islands to mitigate climate change in addition to the many more immediate benefits of wider plant coverage; encourage organizations and individuals across Hawai'i to continue planting and maintaining their plants beyond the ReTree events in November 2025; increase Hawai'i's resilience to wildfires and other disasters through native plant restoration

Objective: Recruit planting sites, including:

- Use existing lists of environmental organizations, the DOE lists of school contacts and Web searches to register conservation and environmental organizations, schools, hotels and resorts, golf courses, nurseries, faith-based organizations
- Communicate the benefits of providing or expanding tree coverage and help them sign up and receive volunteers for planting events

Objective: Recruit planting volunteers, including:

- Start persistent media campaign on Earth Day to tie the climate crisis with the benefits of planting through email, social media, radio, TV and newspapers
- Contact schools, businesses and government agencies to encourage team signups for planting
- Arrange for supporting proclamations by the Governor and Mayors for the planting event

Objective: Continue flow of information about the climate crisis and about planting activities through email to participating organizations after the planting events

Objective: Follow up with planting hosts on plant survival rates after 3 months

Objective: Encourage home planting for those not able to participate at an organized planting event

Objective: Collect and present all collective and individual planting results with pictures on the website

Objective: Provide press releases with wide delivery to publicize the results of the planting events

Goal: Educate about the climate crisis through learning events at schools and other institutions as well as public outreach in many forms

Objective: Provide educational information through many channels on the causes and consequences of the climate crisis, as well as steps that can be taken in Hawai'i to mitigate and accommodate them, including:

- Assemble source material on general and Hawaii-specific causes and consequences of the climate crisis on the Web site
- Create marketing and media plan for reaching all demographics and all areas of the islands
- Regularly publish new material to expand and maintain interest in addressing the climate crisis through social media as well as TV, radio and newspapers
- Participate through on-site booths and media in Earth Day events across the state

Objective: Provide focused small group educational forums, including:

Organize small educational events in schools, organizations and businesses

Goal: Enable people of all ages and walks of life in Hawai'i to participate in Hawai'i's campaign to reach carbon neutrality (or beyond) by 2045 and to plant 100 million trees in the next ten years through organized planting events during the month of November and through home planting. The DLNR is only able to plant 50,000 trees per year, far short of its goal of 100 million trees in ten years, so community participation will be critical in reaching the goal

Objective: Reach a large number of people in all major districts of Hawai'i with information about opportunities to plant with others or at home

Objective: Provide guidance on selecting and planting trees and other plants (in the following called "trees"), with a preference for Hawaiian native trees, including:

- Create and publish Hawaiian native plant guide specific to Hawaiian water zones
- Create and publish non-native plant guide specific to Hawaiian water zones

2. The public purpose and need to be served;

Mitigating climate change is an existential challenge for Hawai'i, with the bulk of its population and infrastructure located on or very near the shoreline. Besides sea level rise and the accompanying coastal erosion and tsunami threats, climate change means more frequent and more severe weather-influenced events such as storms and wildfires.

The state of Hawai'i has established a goal of being carbon neutral or better by 2045. To the extent that energy production, transportation and the built environment cannot all be made 100% carbon-neutral by that date, any excess carbon will need to be offset by techniques that take carbon out of the atmosphere or near

environment. Planting trees is an extremely cost-effective way to offset carbon on a significant scale.

The Hawai'i DLNR announced in 2021 a goal of planting 100 million trees over the next ten years. (<https://dlnr.hawaii.gov/blog/2021/09/25/nr21-169/>) However, the DLNR says that it is only capable of planting 50,000 trees per year, far short of the goal. Additional efforts, locations and resources will be required.

Flourishing habitats for native plants protect our watersheds, which provide us with safe drinking water, prevent runoff from polluting our oceans and damaging the reefs, minimize dangerous flooding, and buffer us against harmful effects of climate change (mentioned above). Native plants are the foundation for native ecosystems, home to countless other unique native animals, such as snails, bats, birds and insects. Loss of plant life degrades precious ecosystems that sustain all life, including humans. When plant populations decline, life that depends on them also declines. Severing ecological relationships has consequences that cascade through the natural environment and into our own. Native plants, their histories and relationships with other organisms have much to teach us about how life has been and should be balanced in our islands.

The University of Hawai'i Economic Research Organization (UHERO) has estimated the value of the goods and services that a single Hawaiian Watershed provides is \$7.4 to \$14 billion dollars (The Nature Conservancy of Hawai'i, "*Last Stand, The Vanishing Hawaiian Forest*", 2008). Currently the State of Hawai'i spends less than 1% of its budget to protect all its natural resources, leading to a need for non-profit and grassroot assistance.

A study in California found that for every \$1 spent on tree planting and maintenance, urban trees deliver \$5.82 in benefits ("*Funding Trees for Health*", The Nature Conservancy, 2015).

The 2015 USDA document "*The State of California's Street Trees*" states: "**The total annual benefits provided by street trees are \$1 billion**", calculated as: "**California's 9.1 million street trees save 684 GWH of electricity annually, equivalent to the amount required to air condition 530,000 California households each year. In addition, 7.78 million metric tonnes of CO2 emissions are stored in the state's street trees. They remove and avoid 567,748 tonnes of CO2 emissions annually, equivalent to removing 120,000 cars from the road... The average annual air pollutant uptake by California's street trees is 0.64 lb.**"

The report "*Municipal forest benefits and costs in five U.S. cities*" in the Journal of Forestry, 2005, states "**Although these cities spent \$13– 65 annually per tree, benefits ranged from \$31 to \$89 per tree. For every dollar invested in management, benefits returned annually ranged from \$1.37 to \$3.09.**"

It is to be noted that the bulk of the plants in this campaign are native plants in small cones obtained at a wholesale price of approximately \$4 each, as opposed to USDA Urban Forestry projects which estimate \$65 each for sizable (two-inch diameter trunk) trees in large pots. The benefit/cost ratio is much higher for this campaign than the estimates above from activities in other cities.

3. Describe the target population to be served; and

Planting events are hosted by schools, hotels and resorts, places of worship, community organizations, home-owner associations, conservation organizations, State, County and Federal parks and reserves and many others. Volunteers include school children, business work teams, community organization teams and individuals. Many individuals also plant at home. Participants cover the full range of ethnic groups, income levels, genders and age groups of Hawai'i.

Education around the climate crisis is also directed towards all segments of the population, with a particular focus on schools.

All Hawai'i is increasingly affected by climate change through sea level rise, extreme weather events, erosion and rising temperatures. Planting trees benefits everyone in Hawai'i by mitigating the effects of climate change in the long term and by providing shade, heat protection and storm runoff reduction in the short term.

4. Describe the geographic coverage.

The goal is to have planting opportunities on all populated Hawaiian islands and on Kaho'olawe, with events in all major districts of each island. So far, we have had events on Kaho'olawe and all populated islands except for Ni'ihau.

Priority will be given to planting in areas at risk of fire or needing recovery from fire damage.

The information work combines state-wide media campaigns with focused per-island campaigns.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
The work involves:

- Creating and maintaining a web-based system for registering and discovering planting events, managing communications with hosts and volunteers, reporting the event results and making available guidance and education around the climate crisis and planting
- Researching and contacting potential organizations to support or sponsor the project
- Researching potential organizations that can host planting events
- Communication with potential planting host organizations to aid them in registering events on the website
- Contacting schools to offer educational events around the climate crisis and planting
- Developing relationships with nurseries on each island
- Estimating quantities and types of plants required on each island
- Placing orders on each island to prepare plants
- Planning specific plant deliveries to each site that does not have its own sources
- Planning and participating in Earth Day and Arbor Day events where possible on the different islands
- Establishing a pool of speakers/educators for school events with expertise in different areas of climate change and planting
- Coordinating speaker requests from schools
- Following up with planting hosts on results from planting events and on plant survival rates
- Planning and executing media campaigns for the above on conventional and social media

The central marketing elements of the project are the website <https://retree-hawaii.org> and the Facebook page <https://facebook.com/ReTreeHawaii>. Sites for planting are recruited by compiling lists of all conservation organizations, environmental organizations, schools, hotels and resorts, golf courses, nurseries, tour operators, AOAOs and faith-based organizations. Each organization receives targeted information to help with registering on the website.

Conventional marketing is through social media, printed media and radio PSAs, along with interviews in newspapers and on TV stations. Much outreach is through the networks of the dozens of participating and supporting organizations.

ReTree Hawaii maintains a pool of speakers/educators who can hold educational events about the climate crisis and about the value of planting at schools of all levels.

The website makes it easy for a planting host to see who has signed up to an upcoming event at his/her site and to communicate with the volunteers, as well as to report results and survival rates. It also makes it easy to sign up to volunteer as an individual or a group and to see and update all of his/her signups. The public can

see all future events on the website and also the results of any past events at any time.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

January 1 – January 31, 2025

Review, assess and report on results from 2024 campaign

February 1 – February 28, 2025

Plan for 2025 media campaigns, educational events and November 2025 planting events

March 1 – August 31, 2025

Recruit planting sites for November 2025, collect plant orders

April 26, 2024

Participate in Earth Day events with booths, flyers and computers for registration

April 30, 2025

Finalize plant orders for each island based on requests from planting hosts, place orders with nurseries on each island

May 1 – August 31, 2025

Ramp up media campaign around the November ReTree Hawaii campaign

September 1 – December 23, 2025

Offer and execute educational events at schools and other host sites

September 1 – October 31, 2025

Contact potential plant hosting sites by email and telephone, aid them in registering as planting sites on the website

October 1 – November 30, 2025

Continuous media campaign to reach as many people as possible with information about the climate crisis and about the upcoming planting events, and to encourage them to sign up for one or more of them, and also to plant at home and report the results on the website

November 1, 2025

Participate with flyers at Arbor Day events across the state

November 1 – November 30, 2025

Planting events across the state

December 30, 2025

Request 30-day survival rate reports from all plant hosting sites

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

All planting sites, planting events volunteers, educational events, plants provided, plants planted, pictures from planting events and home planting results are posted and managed on the website. Planting sites are contacted 30 days after November 2025 to follow up on plant survival rates, also posted through the website.

The team meets frequently during the period September 1 through December 15 to review results and make any corrections needed.

The following were the elements constraining progress in 2024:

- We had full funding for plants in Maui County but not for the other counties
- All organizers were based on Maui; it will be necessary to recruit organizers in the other counties to achieve comparable success there
- Recruiting more planting sites and volunteers is a significant, long-term effort, requiring more time than a few volunteers could collectively muster; for 2025 we are seeking funding for a half-time volunteer coordinator to help with this work

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The planting goals for ReTree Hawaii in FY 2026 are:

1,000 planting events
10,000 volunteers at planting events or at home
100,000 plants in the ground

Reports will be submitted to the GIA chair as well as posted on the website.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
32,000	45,665	26,000	20,000	123,665

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

\$20,000 Maui County Office of Economic Development
\$10,000 Individual donations
\$20,000 Private foundation grants

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

2022 Maui County Office of Economic Development \$45,000
2023 Maui County Office of Economic Development \$30,270
2023 Kaulunani \$5,000
2024 Maui County Office of Economic Development \$30,000
2025 Maui County Office of Economic Development \$20,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$7,017.82

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The two main organizers of ReTree Hawaii are Rob Weltman and Andy Fox.

Rob Weltman is president of the Maui Nui EV Association, vice president of the Kihei Community Association, board member of the Maui County Climate Action Advisory Committee, Chair of the Outings Committee of Sierra Club Maui Group, organizer of dozens of volunteer planting events for Sierra Club on Maui, planting volunteer with many of the conservation organizations on Maui; Chairperson of Sierra Club Maui Group 2016-2020. Rob Weltman was the founder of Lā Ho'oulu Pae Moku / ReTree Hawaii in 2019.

Andy Fox is Friends of Haleakalā National Park Board member, Treasurer, Service Trip Coordinator, Trip Leader and volunteer with Nursery; also volunteering with Auwahi Forest Recovery Project (focuses on planting native species in protected zones); Coral Reef Alliance volunteer (erosion control and planting primarily); Kealia Pond National Wildlife Refuge volunteer (revegetating the KPNWR with irrigation driven native plantings); Sierra Club member; Maui Nui Marine Resource Council member.

Lā Ho'oulu Pae Moku / ReTree Hawaii was formed in late 2019 with the goal of holding a state-wide planting day October 30, 2020. Despite severe limitations due to the COVID-19 restrictions and reluctance to participate in group activities, and with many organizations withdrawing due to national policies on COVID-19 safety, a state-wide event was held on October 30, 2020 and a month-long series of planting events in November, 2021 and in November, 2022 with a few events outside of the month. In 2020 there were 53 events with a total of 532 participants, putting 5,722 plants in the ground on all populated Hawaiian islands except for Ni'ihau. In 2021 there were 67 events with over 1,400 participants, putting about 11,000 plants in the ground on Kaho'olawe as well as all populated Hawaiian islands except for Ni'ihau. In 2022 there were over 70 events with about 2,000 participants, putting almost 15,000 plants in the ground. In 2023 there were 118 events with over 1,200 participants, putting almost 18,000 plants in the ground. We do not yet have reports from all 2024 planting activities, but there were over 110 events. At this point we have a large network of organizations and individuals interested in participating in planting events. We also have a network of nurseries to provide plants on all populated islands except Ni'ihau.

A Maui County grant allowed ReTree Hawaii to provide plants to all who requested them within the county, but we had very limited funds to provide plants on the other islands and had to turn down or severely limit many of them. Additional funding will allow many more sites to participate, particularly schools.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

ReTree Hawaii does not maintain facilities. Organizers do their work by computer and meet at private residences or remotely. Planting sites pick up plant orders directly from participating nurseries.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

A half-time Volunteer Coordinator (as an independent contractor position) reaches out to current and prospective planting site hosts around the state to encourage and guide them to participating in the 2025 planting events, as well as to follow up with them on the results and maintenance of the plants. The Coordinator develops material for reach-out to volunteers and the general public through conventional and social media.

The Volunteer Coordinator must be familiar with creating content for social media and be comfortable with very frequent client interaction (mostly with planting site hosts). The Coordinator tracks all progress in communications with potential sites and follows up wherever necessary. ReTree Hawaii has a CRM system to help with this.

The Volunteer Coordinator will be trained and supervised by ReTree Hawaii's Chief Organizer Rob Weltman (who has decades of managerial experience). Broad direction will be provided by the ReTree Hawaii Coordinating Committee (a small group of active volunteer organizers).

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Na Koa Manu does not employ any staff. It is run by an all volunteer board of directors as well as an ex-officio member.

President: Bryan Berkowitz
Vice President: Sarah McLane Bryan
Treasurer: Brad Eichhorst
Secretary: Sara Tekula
Director: Kelly McHugh-White
Director: Janet Lee Six
Director: Erin Johnson
Ex-officio Member: Hanna Mounce

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

None of the volunteer board members or ex-officio member receive salaries or compensation for serving on the board.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2024-25 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2024-25, but
- (b) Not received by the applicant thereafter.

ReTree Hawaii received a grant from the County of Maui for the 2025 fiscal year and anticipates receiving the grant again in the future. While sufficient for the program needs in Maui County, the funds cannot be used to support planting and education activities on the other islands. The GIA funds will allow us to achieve comparable results on the other three main islands.

We will pursue grants from the other counties as well as additional funds from private foundations and individuals to cover the costs going forward. If the GIA grant is not available after fiscal year 2026, our progress towards the 1,000/10,000/100,000 yearly goals may be delayed as we focus key personnel on sourcing other funds and using some funds to hire a grant writer.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

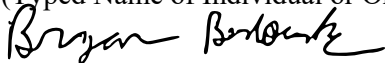
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Nā Koa Manu Conservation, Inc.

(Typed Name of Individual or Organization)



1/16/2025

(Signature)

(Date)

Bryan Berkowitz

President

(Typed Name)

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Nā Koa Manu Conservation as fiscal sponsor for Lā Ho'oulu Pae Moku / ReTree Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	28,000			
2. Payroll Taxes & Assessments	3,920			
3. Fringe Benefits	5,880			
TOTAL PERSONNEL COST	37,800			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Media production materials	10,000		2,000	
10 Education materials	5,000		3,000	
11 Outreach materials and campaigns	15,000		2,000	
12 Rental 4WD vehicles	4,000		1,000	
13 Plants	35,000		8,000	30,000
14 Tools, gloves	4,500		1,000	
15 Fiscal sponsor fee	12,365		3,000	
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	85,865		20,000	30,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	123,665		20,000	30,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	123,665			
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	20,000	Rob Weltman 808-354-0490		
(d) Total Private/Other Funds Requested	30,000	Signature of Authorized Official Date		
TOTAL BUDGET	173,665	Name and Title (Please type or print) Bryan Berkowitz, President		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2024 to June 30, 2025

Applicant: Nā Koa Manu Conservation as fiscal sponsor for Lā Ho'oulu Pae Moku / ReTree Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Volunteer Coordinator	0.5	\$28,000.00	100.00%	\$ 28,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				28,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2024 to June 30, 2025

Applicant: _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2024 to June 30, 2025

Applicant: _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025	FY: 2024-2025	FY: 2025-2026	FY: 2026-2027
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: _____

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27		10			Application for Grants

Nā Koa Manu Conservation, Inc.

Statement of Activity

January - December 2024

	TOTAL
Revenue	
Direct Public Support	
Individual Contributions	72,880.03
Organization/Business Contributions	110,169.50
Total Direct Public Support	183,049.53
Fundraising Income	3,959.70
Event Sales	1,213.58
Website Sales	6,534.46
Wholesale Sales	25,248.00
Total Fundraising Income	36,955.74
Indirect Public Support	
AmazonSmile, Network For Good, FaceBook	2,120.32
Total Indirect Public Support	2,120.32
Program Income	
Grants	676,092.14
NKMC Administrative Revenue	42,528.62
Total Program Income	718,620.76
Sales	3,750.00
Total Revenue	\$944,496.35
Cost of Goods Sold	
Cost of Goods Sold	21,830.12
Total Cost of Goods Sold	\$21,830.12
GROSS PROFIT	\$922,666.23
Expenditures	
Business Expenses	
Business Registration Fees	3.50
Total Business Expenses	3.50
Contract Services	
Accounting Fees	1,910.99
Cleaning	891.00
Graphic Design and IT	104.71
Labor	236,520.16
Other	2,520.87
Total Contract Services	241,947.73
Equipment and Vehicles	
Insurance	1,505.98
Purchase	12,563.40
Repair and Maintenance	4,315.18
Total Equipment and Vehicles	18,384.56

Nā Koa Manu Conservation, Inc.

Statement of Activity

January - December 2024

	TOTAL
Facilities	
Rent, Parking, Utilities	7,332.00
Repair, Maintenance, Construction	45,349.47
Total Facilities	52,681.47
Fees	
Bank/Paypal/Square Fees	744.80
Total Fees	744.80
Insurance	
Insurance - Liability, D and O	1,759.33
Total Insurance	1,759.33
Operations	
Admin Fees	42,528.62
Advertising	12,226.17
Books, Subscriptions, Reference	1,262.91
Field Gear	19,075.98
Fuel	99.86
Furniture	682.66
General Supplies	25,110.22
Marketing	1,885.00
Plants/Trees/Seedlings	25,227.64
Postage, Shipping	2,613.13
Printing and Copying	1,422.43
Software	1,527.73
Telephone, Telecommunications	1,003.34
Training/Education	19,987.79
Web Hosting, Internet Service	1,926.81
Total Operations	156,580.29
Other Types of Expenses	
Other Expenses	14,095.45
Taxes	542.63
Total Other Types of Expenses	14,638.08
Travel and Meetings	
Accommodations, Transportation	6,840.07
Conference Fees	1,185.00
Travel Per Diem	724.13
Total Travel and Meetings	8,749.20
Total Expenditures	\$495,488.96
NET OPERATING REVENUE	\$427,177.27
NET REVENUE	\$427,177.27

Retree Hawaii

Statement of Activity

January - December 2024

	TOTAL
Revenue	
Direct Public Support	
Individual Contributions	2,200.00
Total Direct Public Support	2,200.00
Program Income	
Grants	22,529.80
Total Program Income	22,529.80
Total Revenue	\$24,729.80
GROSS PROFIT	\$24,729.80
Expenditures	
Operations	
Admin Fees	1,236.49
Advertising	6,864.10
General Supplies	150.37
Marketing	1,885.00
Plants/Trees/Seedlings	11,281.58
Printing and Copying	47.12
Total Operations	21,464.66
Other Types of Expenses	
Other Expenses	461.21
Total Other Types of Expenses	461.21
Total Expenditures	\$21,925.87
NET OPERATING REVENUE	\$2,803.93
NET REVENUE	\$2,803.93



ReTree Hawai'i

Statement of Financial Position

As of December 31, 2024

	TOTAL
ASSETS	
TOTAL ASSETS	
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	4,213.89
Net Revenue	2,803.93
Total Equity	\$7,017.82
TOTAL LIABILITIES AND EQUITY	\$7,017.82