

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:

Maui Chamber of Commerce

Maui Chamber of Commerce or Maui Chamber

Amount of State Funds Requested: \$251,044

Brief Description of Request (Please attach word document to back of page if extra space is needed):

please see attached

Amount of Other Funds Available:

State: \$251,044

Federal: \$0

County: \$0

Private/Other: \$0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$0

Unrestricted Assets:

\$45,000

New Service (Presently Does Not Exist): ☐

Existing Service (Presently in Operation): ☒

Type of Business Entity:

P.T.



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

62 North Market Street, Suite 302

City:

State:

Zip:

Wailuku

HI

96793

Contact Person for Matters Involving this Application

Name:

Pamela Tumpap

Title:

President

Email:

pamela@mauichamber.com

Phone:

808-269-0141

Pamela Tumpap

Pamela Tumpap, President

1/17/25

Authorized Signature

Name and Title

Date Signed

Brief Description of Request

Sustaining the Maui Chamber of Commerce Staff and Supporting Business Recovery - The Maui Chamber of Commerce is a vital local resource for all businesses, but particularly small businesses, with a high level of microbusinesses by national standards. However, we are at critical juncture as we continue to navigate the challenges faced by our small business community. In the wake of two major disasters—the COVID-19 pandemic and the devastating Maui wildfires—our operations have been stretched thin. Despite these challenges, we have remained steadfast in our commitment to serving Maui's businesses, whether or not they could pay membership dues, as our role is not just as a membership organization, but as a vital community resource. But we need help. With the state's support, we can further our mission to help small businesses survive and thrive through these challenging times bringing in additional resources, programs and services to help. Together, we can ensure that Maui's business community has the systems and funding it needs to rebuild, recover, and thrive once again.



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: MAUI CHAMBER OF COMMERCE

DBA/Trade Name: Maui Chamber of Commerce

Issue Date: 01/17/2025

Status: Compliant

Hawaii Tax#: 20269298
New Hawaii Tax#: GE-1896753152-01
FEIN/SSN#: XX-XXX7745
UI#: XXXXXX0865
DCCA FILE#: 4783

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds (Link)
 - b) Personnel salaries and wages (Link)
 - c) Equipment and motor vehicles (Link)
 - d) Capital project details (Link) - *not applicable*
 - e) Government contracts, grants, and grants in aid (Link)
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

Pamela Tumpap

AUTHORIZED SIGNATURE

PAMELA TUMPAP, PRESIDENT 1/17/25

PRINT NAME AND TITLE

DATE

MAUI CHAMBER OF COMMERCE STATE GRANT IN AID APPLICATION

I. Certification

1. Hawaii Compliance Express Certificate

It is attached and dated after December 1, 2024.

2. Declaration Statement

It is signed and attached.

3. Public Purpose

The Maui Chamber of Commerce affirms that this grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

1. Brief Description of Maui Chamber of Commerce's Background

The Maui Chamber of Commerce has been a fixture on Maui for over 114 years and has consistently supporting small business, economic development and growth, as well as promoting our excellent small businesses. Through the Chamber's history, as the second oldest Chamber of Commerce in our state, we have long partnered with other chambers of commerce, various business alliances, and industry groups on statewide, national, and international initiatives, and business development programs.

The Maui Chamber of Commerce is at a critical juncture as we continue to navigate the challenges faced by our local business community. In the wake of two major disasters—the COVID-19 pandemic and the devastating Maui wildfires—our operations have been stretched thin. Despite these challenges, we have remained steadfast in our commitment to serving Maui's businesses, whether or not they could pay membership dues, as our role is not just as a membership organization, but as a vital community resource.

During the COVID-19 pandemic, our small team, consisting of just two people—the President and the Office Manager—played a pivotal role in supporting businesses with critical relief programs. We worked closely with former Mayor Michael Victorino to develop and implement three key initiatives. These programs included the Microenterprise Loan Program, which provided \$1.5 million in no-interest loans to small businesses; the Commercial Mortgage & Rent Relief Program, distributing \$2 million in grants; and a Farmers & Ranchers Grant Program, which allocated up to \$1.5 million in grants to support local agriculture. These efforts were vital for helping businesses recover, and our staff worked tirelessly to ensure these programs reached those in need.

However, the impacts of the pandemic and the subsequent Maui wildfires continue to challenge the local economy. Businesses, particularly those in the Lahaina area, are still

reeling from the destruction caused by the fires. Many businesses are overwhelmed with debt and have limited access to recovery funding. While the state administration has tapped the Chamber was not tapped to assist in distributing recovery funds, the resources available to businesses have been limited, with many grants not exceeding \$12,500—amounts that are insufficient to support full recovery. Furthermore, visitor numbers remain low, further impacting the industries that rely on tourism, including restaurants, retail, and hospitality.

Despite these setbacks, we have continued to provide invaluable support to businesses across the island, regardless of membership status. We have worked diligently with the SBA to assist businesses navigating SBA loans, helping them resolve issues with applications that were "stuck in the portal" or needed reprocessing due to missed deadlines. We also facilitated HTA grants that provided paid performance opportunities for musicians, benefitting both the artists and the businesses that hosted them. Additionally, we held annual events and partnered with DBEDT to bring more buyers from Japan to the Made in Maui County Festival, offering much-needed opportunities for local businesses to engage in international trade.

As the challenges persist, our membership revenue and corporate sponsorships have declined, as many corporate partners have redirected their giving to immediate health, welfare, and social services relief. Even we took an SBA EIDL loan during COVID-19. In light of these ongoing struggles, we are seeking grant support to sustain our small but dedicated staff, hire a Membership Development Director to address the increasing needs of our members, and bring in new members to strengthen the Chamber community. We also need grant writing assistance to secure additional funding for programs that will provide continued support to businesses in need, including workforce development initiatives to train the next generation of skilled workers for Maui's construction industry.

The Maui Chamber of Commerce is a vital resource for local businesses, and with your support, we will continue our mission to help businesses survive and thrive through these challenging times. Together, we can ensure that Maui's business community has the resources it needs to rebuild and recover.

2. Our Goals and Objectives Related to the Our \$251,044 Grant Request

Goals

1. Sustain the operations and staffing of the Maui Chamber of Commerce to provide critical services to micro and small businesses impacted by the COVID-19 pandemic and Maui wildfires.
2. Support small and micro businesses, with an emphasis on those in Lahaina and the most vulnerable sectors, through increased outreach and programmatic initiatives.

3. Strengthen the Chamber's capacity to secure long-term funding through targeted grant writing efforts for projects and programs benefitting the business community.

Objectives

1. Sustain Staffing Operations:

- Allocate funding to support salaries for the President and Office Manager, ensuring continuity of operations and program delivery.
- Allow current staff to focus on serving impacted businesses rather than diverting efforts to operational fundraising.

2. Expand Membership Outreach and Support:

- Hire a Membership Development Director to focus on outreach to struggling businesses, particularly in Lahaina and other wildfire-impacted areas.
- Develop and implement programs, workshops, and resources tailored to the recovery and sustainability needs of micro and small businesses.

3. Secure Additional Grant Funding:

- Outsource professional grant writing services to secure funding for recovery projects and programs that benefit local businesses and sustain the By achieving these goals, objectives, milestones, and measurements, the Maui Chamber of Commerce will sustain its vital operations and enhance its ability to serve the business community, focusing on the most vulnerable sectors and long-term economic recovery.

3. Public Purpose and Needs to be Served

Maui has faced unprecedented devastation as the island most reliant on tourism in the State of Hawaii. The dual crises of the COVID-19 pandemic and the Maui wildfires have created a profound economic and social impact on our community. COVID-19 brought prolonged shutdowns, visitor declines, and forced businesses to take on unsustainable debt just to survive. The recent wildfires, the deadliest in U.S. history, compounded these challenges with tragic loss of life, destruction of Lahaina—Maui's economic and cultural hub—and severe economic downturn across all sectors reliant on tourism.

The result is a business community in crisis, with micro and small businesses—many without financial reserves—struggling to recover. Membership dues and sponsorships that sustain the Chamber of Commerce have sharply declined, even as the demand for our services has skyrocketed. This grant will enable the Chamber to sustain operations,

provide direct outreach and support to impacted businesses, particularly in Lahaina, and secure additional funding to sustain critical recovery efforts. By addressing these needs, we aim to rebuild a resilient, sustainable economy while continuing to serve as an essential resource for Maui's business community during this pivotal time.

4. Target Population to be Served

Broadly, micro (including non-employer businesses) and small businesses, with an emphasis on Lahaina businesses and island-wide business most in need of help.

5. Describe the geographic coverage.

This program will serve small businesses throughout the island of Maui, as small businesses across the island are fighting to survive.

III. Service Summary and Outcomes

The Maui Chamber of Commerce is dedicated to providing critical support to Maui's business community as it faces the long-term impacts of the COVID-19 pandemic and the devastating wildfires. This grant will allow the Chamber to sustain its two-person staff, ensuring continuity of services during a time of unprecedented need. With a focus on outreach to the most impacted micro and small businesses, particularly in Lahaina, we will hire a Membership Development Director to provide personalized support, connect businesses to essential resources, and implement tailored recovery programs. Additionally, funds will be allocated to secure professional grant writing services to increase access to additional funding opportunities, sustaining and expanding the Chamber's programs and operations. By alleviating financial constraints, this approach enables the Chamber to focus on its core mission: rebuilding and revitalizing Maui's economy through strategic support, advocacy, and collaboration with the businesses most in need.

1. Scope of Work, Tasks and Responsibilities

The Maui Chamber of Commerce is responsible for managing all staff and reviewing progress on this grant program. Outlined below are our milestones and measurement to achieve the expected goals and outcomes.

1. Sustain Staffing Operations

- **Milestone 1:** Retain President and Office Manager with secured salaries for the next 12 months (Month 1-12). – Chamber President

- **Milestone 2:** Maintain uninterrupted delivery of essential business services and disaster recovery programs throughout the year (Month 1-12). – Chamber President & Office Manager

2. Expand Membership Outreach and Support

- **Milestone 1:** Hire Membership Development Director within the first two months of funding (Month 1-2). – Chamber President
- **Milestone 2:** Conduct outreach to at least 100 wildfire-impacted businesses, including those in Lahaina, within the first six months (Month 1-6). –Membership Development Director
- **Milestone 3:** Develop and implement two new programs or workshops focused on economic recovery and sustainability for small businesses by Month 9. – Membership Development Director
- **Milestone 4:** Increase Chamber membership by 10% over the next 12 months by engaging impacted businesses and highlighting value-added services (Month 1-12). –Membership Development Director

3. Secure Additional Grant Funding

- **Milestone 1:** Hire a professional grant writer within the first three months of funding (Month 1-3). –Chamber President & Grant Writer
- **Milestone 2:** Submit at least five grant applications to federal, state, or private funding sources within the first nine months (Month 1-9). –Chamber President & Grant Writer
- **Milestone 3:** Secure a minimum of \$500,000 in additional funding for programs and operational sustainability within the grant year (Month 1-12). –Chamber President & Grant Writer

By achieving these goals, objectives, milestones, and measurements below, the Maui Chamber of Commerce will sustain its vital operations and enhance its ability to serve the business community, focusing on the most vulnerable sectors and long-term economic recovery.

2. Projected Annual Timeline for Accomplishing The Service Results or Outcomes

Please see the timeline above connected with our Milestones.

3. Quality Assurance and Evaluation Plans

The Maui Chamber of Commerce is committed to ensuring accountability and measurable outcomes for this funding. To monitor and evaluate the effectiveness of the request, we will implement a detailed tracking system to document outreach efforts, program participation, and the impact of services provided to micro and small businesses, particularly those in Lahaina and other wildfire-impacted areas. Regular progress reports will be generated to assess milestones such as the number of businesses supported, programs delivered, and grants secured. Monthly staff meetings will evaluate performance metrics against established objectives, identify areas for improvement, and adjust strategies as needed. Feedback will be actively solicited from businesses and stakeholders to ensure services meet their evolving needs. By combining data-driven evaluation with community input, the Chamber will continuously refine its approach to maximize the benefits of this funding and drive meaningful economic recovery for Maui's business community.

4. Measurements of Success to be Reported to the State

1. Sustained Staffing Operations

- Measure 1: Retention of the President and Office Manager for 12 months.
- Measure 2: Maintain or increase the number of businesses receiving direct assistance from the Chamber compared to the prior year.

2. Membership Outreach and Support

- Measure 1: Hire a Membership Development Director by Month 2.
- Measure 2: Track outreach efforts, ensuring at least 100 impacted businesses receive direct assistance or referrals.
- Measure 3: Conduct two or more recovery programs/workshops, with participation from at least 50 small businesses.
- Measure 4: Achieve a 10% increase in membership numbers over the next 12 months.

3. Secured Grant Funding

- Measure 1: Engage a grant writer by Month 3.
- Measure 2: Submit at least five grant proposals by Month 9.
- Measure 3: Secure at least \$500,000 in funding for recovery and operational sustainability within the grant year.

IV. Financial Budget

1. Budget

Please see the attached Budget form.

2. Anticipated Quarterly Funding Requests for the Fiscal Year 2026

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$77,157.75	\$74,628.75	\$49,628.75	\$49,628.75	\$251,044

3. Listing of All Other Sources of Funding Maui Chamber of Commerce Is Seeking for Fiscal Year 2026

The Maui Chamber of Commerce has received three grants this year from the County of Maui, all through the Office Of Economic Development.

Imi Pono - Youth Contest & Internship Opports.	1/1/25-12/31/25	Maui County	\$5,000
Ann.Hawaii On The Hill-Taste of Hawaii Event	1/1/25-7/31/25	Maui County	\$12,000
Annual Mayor's Small Business Awards	1/1/25-11/30/25	Maui County	\$10,000

We are again applying for County support for this year's Maui In Maui County Festival. Last year they reduced funding by 5% to \$104,000. We plan to see the same about or a bit more if costs continue to increase this year.

Additionally, with funding for the to apply for appropriate grants under this program, our aim is to bring in \$500,000 from County, State, and Federal agencies, along with foundation funding.

4. State and Federal Tax credits it has been Granted within the prior Three Years

We have not applied for, received, nor intends to apply for any state and federal tax credits in 2026. We have only received State GET tax benefits afforded to Chambers of Commerce and Federal tax benefits customarily afforded to all 501(c)6 organizations.

5. Listing of all Federal, State, and County Government Contracts, Grants, and Grants in Aid the Maui Chamber of Commerce Has Been Granted within 3 Years Prior & Will be Receiving for Fiscal Year 2026 for Program Funding.

Past 3 Yeas of Grant Funding

2022

Imi Pono - Youth Contest & Internship Opports.	Maui County	\$5,000
Ann.Hawaii On The Hill-Taste of Hawaii Event	Maui County	\$5,000
Annual Mayor's Small Business Awards	Maui County	\$8,000
Made In Maui County Festival	Maui County	\$107,500

2023

Imi Pono - Youth Contest & Internship Opports.	Maui County	\$5,000
Ann.Hawaii On The Hill-Taste of Hawaii Event	Maui County	\$5,500
Annual Mayor's Small Business Awards	Maui County	\$8,500
Made In Maui County Festival	Maui County	\$110,000
Axis Deer	Maui County	\$29,975

2024

Imi Pono - Youth Contest & Internship Opports.	Maui County	\$5,000
Ann.Hawaii On The Hill-Taste of Hawaii Event	Maui County	\$12,000
Annual Mayor's Small Business Awards	Maui County	\$8,500
Made In Maui County Festival	Maui County	\$104,5000

For 2026, these are the known receipts. Please see Number 3 above for additional grants we plan to seek in 2026 in general and through this program.

Imi Pono - Youth Contest & Internship Opports.	1/1/25-12/31/25	Maui County	\$5,000
Ann.Hawaii On The Hill-Taste of Hawaii Event	1/1/25-7/31/25	Maui County	\$12,000
Annual Mayor's Small Business Awards	1/1/25-11/30/25	Maui County	\$10,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$58,582

V. Experience and Capability

1. Necessary Skills and Experience

The Maui Chamber of Commerce has served as a trusted advocate and resource for all business sectors in Maui County for over 114 years, demonstrating the skills, abilities, knowledge, and experience necessary to fulfill the objectives of this request. The Chamber's longstanding commitment to supporting businesses of all sizes and industries is evident in its leadership during challenging times. Over the past three years, the Chamber has successfully executed several high-impact programs, including administering the Microenterprise Loan Program, distributing \$1.5 million in no-interest loans to struggling small businesses during the pandemic; managing a \$2 million Commercial Mortgage & Rent Relief Program to aid businesses in maintaining their

operations; and implementing a \$1.5 million Farmer & Rancher Grant Program to support Maui's agricultural sector. Additionally, the Chamber has consistently delivered flagship events such as the Made in Maui County Festival, which drives economic development by showcasing local products to national and international buyers. Through these efforts and more, the Chamber has proven its ability to administer funding responsibly, design impactful programs, and support the economic recovery and resilience of Maui's business community. This extensive history and recent accomplishments position the Chamber as highly qualified to deliver the services proposed in this application.

2. Facilities

The Maui Chamber of Commerce downsized its office space at the beginning of COVID well understanding that the community and our members would be hard hit. We relocated to and remain at the Lokahi Pacific's Pono building in Wailuku, Maui, which is central to small business activity in the area. This location provides us with affordable rent, but also free access to two conference room and a meeting and training room that seats 36 for free. This facility provides parking spaces for the staff and a County parking facility very close by. So we have ample meeting space for in-person meetings and training sessions and any sizeable events, programs or trainings have always been done off-site at hotels, restaurants or other meeting room venues.

VI. Personnel: Project Organization and Staffing

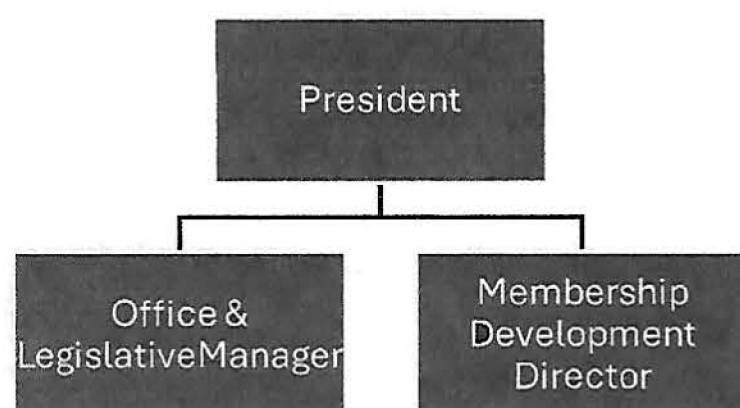
1. Proposed Staffing, Staff Qualifications, Supervision and Training

The Maui Chamber of Commerce is well-equipped to supervise, train, and provide administrative direction to effectively execute this request. Under the leadership of President Pamela Tumpap, who has nearly 19 years of experience in her role and over 30 years of supporting businesses across Maui's diverse industries, the Chamber has consistently demonstrated its ability to manage complex programs and initiatives. Pamela's expertise in working with businesses of all sizes—from startups to high-tech enterprises—has enabled the Chamber to successfully navigate challenges and implement impactful solutions. The Chamber's small but dedicated team operates with a hands-on approach, ensuring that all staff are thoroughly trained and supported to deliver high-quality services. With an established track record of administering programs such as the Annual Made In Maui County Festival, Microenterprise Loan Program, Commercial Mortgage & Rent Relief Program, and Farmer & Rancher Grants, the Chamber has the knowledge and experience to manage funding responsibly and deliver results. Pamela's leadership, coupled with the Chamber's commitment to professionalism and accountability, ensures the success of this initiative.

Amber Coutsos, the Chamber's Office & Legislative Manager, has been an integral part of the Maui Chamber of Commerce for the past eight years. She is an excellent writer and communicator with an ability strong ability to track and remember legislative outcomes from years back and help educate members on issues. She has played a vital role in supporting every program area and serves as the lead in executing key events and trainings, including the annual Made in Maui County Festival, BizMixx and Summer Celebration events, Business After Hours, and various workshops. Amber is essential to managing the Chamber's comprehensive schedule of activities, ensuring seamless coordination across the organization, and handling all grant reporting with precision and accountability. She also plays a ineegral role in working with and assisting our many partners. Her dedication and expertise are instrumental in delivering high-quality services to Maui's business community.

The Maui Chamber of Commerce is committed to hiring a Membership Development Director with the relevant experience to excel in this position and support the objectives of this grant. The ideal candidate will have a proven background in membership development, business outreach, and program implementation, with a strong understanding of the unique challenges faced by small and micro businesses in Maui. They will bring expertise in relationship-building, resource referral, and creating impactful programs tailored to business recovery and growth. This individual will also possess the skills needed to engage with diverse industries, particularly those affected by the wildfires, ensuring that the Chamber maximizes its support for members and the broader business community.

5. Organization Chart



6. Compensation

President	\$102,000
Office & Legislative Manager	\$ 70,000

VII. Other

1. Litigation

The Maui Chamber of Commerce is not party pending litigation, is not expending any upcoming litigation and has no known outstanding judgements.

2. Licensure or Accreditation

None required for the organization, however, the Maui Chamber of Commerce has been a fixture on Maui for over 114 years and has consistently supported economic development and growth, as well as promoting our excellent small businesses. Through the Chamber's history, as the second oldest Chamber of Commerce in our state, we have long partnered with other chambers of commerce, various business alliances, and industry groups on statewide, national, and international initiatives, and business development programs.

3. Private Educational Institution

The Maui Chamber of Commerce will not be using any funds under this grant request to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

If this grant application is received for fiscal year 2026 but not thereafter, the Maui Chamber of Commerce will implement a strategic plan to ensure the long-term sustainability of the activities funded. Key components of this plan include:

1. **Membership Growth and Retention:** The addition of a Membership Development Director will focus on strengthening membership recruitment and retention efforts, with an emphasis on engaging micro and small businesses. This will help increase dues revenue and build a stronger financial base.
2. **Diversified Revenue Streams:** The Chamber will enhance its focus on developing new revenue streams through expanded sponsorship opportunities, paid training programs, workshops, and fee-based events. We will also pursue partnerships with local organizations and corporations for sustained financial support.
3. **Grant and Funding Pipeline:** By outsourcing grant writing during the grant period, we aim to establish a robust pipeline of grant opportunities and secure long-term funding for recovery and resilience programs. This proactive approach will help offset operational costs beyond FY 2026.
4. **Operational Efficiency:** The Chamber will streamline its operations by leveraging technology and partnerships to reduce overhead costs and maintain high levels of service.

5. **Advocacy for Business Relief:** We will continue to work with government and private-sector partners to advocate for policies and programs that support Maui's business community, creating additional opportunities for financial and resource support.

These strategies will ensure the Chamber can sustain the activities funded by this grant, provide continued critical services to the business community, and maintain a leadership role in Maui's economic recovery.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

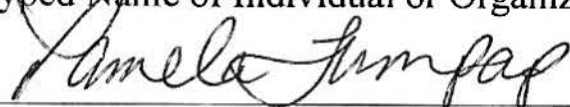
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pamela Tumpap

(Typed Name of Individual or Organization)



(Signature)

1/17/25

(Date)

Pamela Tumpap,

(Typed Name)

President

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: MAUI CHAMBER OF COMMERCE

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	163,880			
2. Payroll Taxes & Assessments	19,732			
3. Fringe Benefits	14,903			
TOTAL PERSONNEL COST	198,515			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contract Services: Grant Writing	50,000			
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	50,000			
C. EQUIPMENT PURCHASES	2,529			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	251,044			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	251,044	Pamela Tumpap 808-269-0141		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		<i>Pamela Tumpap</i> 45,674		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	251,044	Pamela Tumpap, President 1/17/25		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: MAUI CHAMBER OF COMMERCE

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
PRESIDENT		1	\$102,000.00	69.00%	\$ 70,380.00
OFFICE MANAGER & LEGISLATIVE MANAGER		1	\$70,000.00	55.00%	\$ 38,500.00
MEMBERSHIP DEVELOPMENT DIRECTOR (NEW POSITION)		1	\$55,000.00	100.00%	\$ 55,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					163,880.00

JUSTIFICATION/COMMENTS: These funds will help sustain the organization so that we can continue to focus on the heightened needs of micro and small businesses on Maui and obtaining grant funding for new and expanded ways to them vs. taking time away from the effort to sustain the Chamber. The allocated time is time spent on serving small businesses based on a 40 hour work week (not including many hours of overtime each week) after deducting any time spent education or advocacy on issues impacting businesses, our economy, housing, and other community issues at the State and County levels.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: MAUI CHAMBER OF COMMERCE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
DELL XPS 13 LAPTOP FOR NEW MEMBERSHIP DEV. DIR.	1.00	\$1,870.00	\$ 1,870.00	1870
IPHONE 14 FOR NEW MEMBERSHIP DEV. DIR.	1	\$659.00	\$ 659.00	659
			\$ -	
			\$ -	
			\$ -	
TOTAL:	2		\$ 2,529.00	2,529
JUSTIFICATION/COMMENTS This equipment is needed for the proposed new Membership Development Director as we don't currently have equipment for this new team member and these tools are essential for the position.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: MAUI CHAMBER OF COMMERCE

Contracts Total: 27,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Imi Pono - Youth Contest & Internship Opports.	1/1/25-12/31/25	Office of Econ. Dev.	Maui County	5,000
2	Ann.Hawaii On The Hill-Taste of Hawaii Event	1/1/25-7/31/25	Office of Econ. Dev.	Maui County	12,000
3	Annual Mayor's Small Business Awards	1/1/25-11/30/25	Office of Econ. Dev.	Maui County	10,000
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					