

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

☐

Operating

☐

Capital

Legal Name of Requesting Organization or Individual: DbA:

Amount of State Funds Requested: \$ _____

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$ _____

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☐

Type of Business Entity:

☐

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

City:

State:

Zip:

Contact Person for Matters Involving this Application

Name:

Title:

Email:

Phone:



Authorized Signature

Name and Title

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing



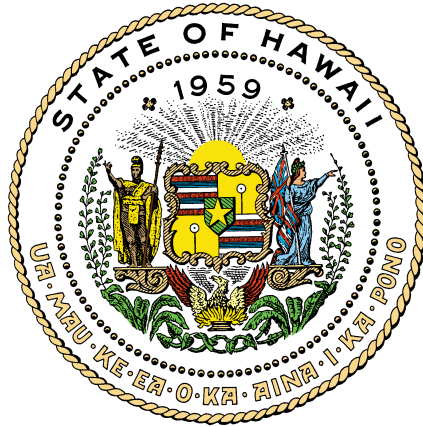
AUTHORIZED SIGNATURE

Melanie Rule, CEO

PRINT NAME AND TITLE

1/17/2025

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs
of the State of Hawaii, do hereby certify that

MALAMA PONO HEALTH SERVICES

was incorporated under the laws of Hawaii on 10/16/1987 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization)


(Signature)

(Date)

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Malama Pono Health Services warrants that it has read Section 42F-102, Hawaii Revised Statutes, and has made every effort to comply with its requirements in this application.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Malama Pono Health Services' (MPHS) mission is to provide individualized, compassionate health care services and education to meet the evolving needs of those on Kauai. The organization was founded in 1986 as Kauai's first HIV care center, marking the beginning of its legacy in addressing critical health needs on the island. Initially focused on providing care and support for individuals living with HIV, the organization has grown exponentially to meet the diverse health challenges of the community.

Over the years, MPHS has expanded its services to include comprehensive STD testing and treatment, helping to prevent the spread of infections and educate the public about sexual health. The organization's robust HIV case management program ensures that

individuals living with HIV have access to essential resources, medication, and emotional support.

In addition, MPHS has developed a tobacco cessation program, providing personalized guidance and resources to help individuals quit smoking and improve their overall health. Recognizing the complexity of healthcare accessibility, MPHS also offers insurance assistance to guide clients through enrollment processes and ensure they have coverage for necessary medical care.

Women's health is a cornerstone of the organization's services. MPHS provides women's wellness and reproductive health care, offering routine screenings, family planning, and counseling in a safe, inclusive environment. To support Kauai's LGBTQ community, MPHS offers dedicated transgender services, including hormone therapy, counseling, and a range of affirming care tailored to individual needs.

The organization has also partnered with schools and community providers to offer youth physicals, ensuring young individuals can meet their health requirements for sports participation or school enrollment.

With a commitment to health equity, MPHS continuously adapts to the evolving needs of Kauai's diverse population, emphasizing culturally competent care, education, and advocacy. The requested grant will enable the organization to further expand its outreach, enhance its women's clinic, grow its transgender services, strengthen case management support, and address behavioral health challenges, ensuring comprehensive care for all residents.

2. The goals and objectives related to the request;

Objective 1: Expand access to comprehensive women's health services by increasing clinic availability and staff capacity.

Objective 2: Integrate gender-affirming care into the Women's Wellness Clinic to serve transgender and nonbinary individuals.

Objective 3: Provide supportive programming to empower women and transgender individuals in addressing social determinants of health.

Objective 4: Foster community engagement and advocacy to address systemic barriers to care.

Specific activities will include one-on-one support for transgender individuals and women, with a focus on navigation services to link them to health insurance, comprehensive healthcare, and reproductive health services. Transgender individuals will receive guidance with transition-related care, assistance in accessing legal documentation, and peer-to-peer support to

promote emotional well-being during the ongoing COVID-19 pandemic. Women will benefit from expanded access to wellness exams, cancer screenings, contraception counseling, and prenatal referrals.

3. The public purpose and need to be served;

The public purpose of this project is to improve health equity and access to comprehensive care for underserved populations on Kauai, with a focus on women and transgender individuals. Kauai's rural nature and geographic isolation create significant barriers to healthcare, particularly for Native Hawaiian, Pacific Islander, and LGBTQ communities, who face disproportionate challenges related to health disparities, economic instability, and systemic inequities.

This project addresses these needs by expanding the Women's Wellness Clinic at Malama Pono Health Services, increasing availability of essential services such as reproductive health care, cancer screenings, gender-affirming care, and wellness exams. By hiring a second nurse practitioner, the clinic will extend its operating hours, reduce wait times, and serve more individuals in need.

The need for culturally competent and inclusive healthcare is particularly urgent for Kauai's diverse population. Many women on the island lack access to routine and preventive care, while transgender individuals often struggle to find affirming services and cannot afford to fly to Oahu in order to secure medical needs.

By addressing these gaps, the project serves the public by promoting healthier individuals and communities, reducing health disparities, and fostering a more inclusive healthcare environment that meets the unique needs of Kauai's residents.

4. Describe the target population to be served; and

The target population for this project includes women and transgender individuals on the island of Kauai, with a focus on underserved and marginalized communities.

Women: The project will serve women who face barriers to accessing comprehensive reproductive and preventive healthcare. This includes Native Hawaiian and Pacific Islander women, who are disproportionately impacted by social determinants of health such as economic instability, geographic isolation, and limited access to healthcare services. Many of these women lack regular access to wellness exams, cancer screenings, and contraception counseling, leaving significant gaps in their health and well-being.

Transgender Individuals: The project will also target transgender and nonbinary individuals who experience unique challenges in obtaining gender-affirming care and other essential health services. Many transgender individuals on Kauai face stigma, discrimination, and limited availability of affirming providers, leading to unmet healthcare

needs. This includes access to hormone therapy, legal documentation assistance, and mental health support.

Demographics: The target population is diverse, encompassing Native Hawaiian, Pacific Islander, Asian, immigrant, and LGBTQ communities. These groups are often underserved due to systemic inequities, economic challenges, and a lack of culturally competent and inclusive healthcare options.

5. Describe the geographic coverage.

The geographic area served by this project is the island of Kauai, the northernmost of the main Hawaiian Islands. Despite its beautiful appearance, the island faces unique challenges in healthcare access due to its isolated location, dispersed population, and limited medical infrastructure.

Kauai spans approximately 562 square miles and is home to a population of just over 73,000 residents, with many living in rural communities spread across the island's varied terrain. These communities include larger towns like Lihue, Kapa'a, and Waimea, as well as smaller, more remote areas where transportation and healthcare services can be difficult to access.

The population of Kauai is highly diverse, comprising Native Hawaiians, Pacific Islanders, Asians, and a growing number of immigrants. This diversity underscores the need for culturally competent and inclusive healthcare services. Additionally, the island faces a significant gap in resources for underserved groups, such as LGBTQ individuals, women, youth, and those experiencing socioeconomic hardship.

Kauai's geographic isolation also limits residents' access to specialized healthcare services that are more readily available on larger islands or the mainland. Many individuals rely on local organizations, like Malama Pono Health Services, to bridge these gaps and provide critical care in areas such as HIV treatment, STD testing, women's health, and youth physicals.

This project aims to address these challenges by enhancing access to vital healthcare services across Kauai, focusing on outreach to rural areas and underserved populations to ensure equitable healthcare for all residents

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

As an existing program, the Women's Wellness Clinic at Malama Pono Health Services is poised to expand its scope and capacity upon the execution of this grant proposal. The clinic's team has established strong relationships within the community, ensuring a seamless expansion of services and minimal barriers to reaching and serving the target populations. The proposed timeline includes structured monthly and quarterly activities that are measurable, achievable, and time-sensitive.

Objective 1: Expand access to comprehensive women's health services by increasing clinic availability and staff capacity.

By the end of the grant period, the Women's Wellness Clinic will:

- a. Hire a second nurse practitioner to provide women's health services on the three days currently not covered, increasing clinic accessibility to meet growing demand.
- b. Expand reproductive health services, including routine wellness exams, contraception counseling, prenatal referrals, and cervical and breast cancer screenings, ensuring access to care for underserved women on Kauai.
- c. Conduct at least 100 health consultations and screenings per quarter, with a focus on providing culturally competent care to Native Hawaiian and Pacific Islander women who experience disproportionate barriers to healthcare access.

Objective 2: Integrate gender-affirming care into the Women's Wellness Clinic to serve transgender and nonbinary individuals.

By the end of the grant period, the clinic will:

- a. Provide gender-affirming medical services such as hormone therapy, referrals for surgical consultations and hair removal guidance, to at least 25 transgender and nonbinary individuals.

b. Offer case-managed support for gender-affirming care, including assistance with navigating insurance for medical services and applications for legal identity documentation (e.g., name changes, birth certificate updates).

c. Conduct quarterly outreach to transgender individuals in rural and underserved areas to ensure awareness of and access to the expanded clinic services.

Objective 3: Provide supportive programming to empower women and transgender individuals in addressing social determinants of health.

By the end of the grant period, the Women's Wellness Clinic will:

a. Host at least 4 workshops (one per quarter) focusing on financial literacy, life skills, and healthcare navigation to empower women and transgender individuals to maintain access to housing, medical care, and other essential services.

b. Facilitate peer counseling and support groups for women and transgender individuals to address issues such as reproductive health, gender-affirming care, and mental health.

c. Partner with local organizations to provide educational sessions on topics like menopause, gender transition, and reproductive health, targeting at least 75 attendees annually.

Objective 4: Foster community engagement and advocacy to address systemic barriers to care.

By the end of the grant period, the clinic will:

a. Engage at least 10 community members, including women and transgender individuals, to participate in discussions with policymakers about the healthcare needs of underserved populations.

b. Participate in public events such as health fairs, Women's History Month activities, and LGBTQ+ visibility events.

c. Collaborate with local and state organizations to promote health equity and increase awareness of the clinic's services through public campaigns and outreach efforts.

This expansion will strengthen the clinic's role as a critical resource for women and transgender individuals on Kauai, providing holistic, inclusive, and accessible care while addressing systemic inequities in healthcare delivery.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

Malama Pono's unrestricted funds balance as of December 31, 2024 was \$39,105.82

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for

providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Malama Pono has been the sole HIV case management and testing services provider on Kauai for over 35 years. MPHS has built a rapport with many organizations and government agencies in the community throughout its lifespan, creating a robust network of care. Currently, the organization offers various services within this program, including testing for gonorrhea, chlamydia, syphilis, HIV, Hepatitis C, and Hepatitis B. All testers are certified by the State of Hawaii and trained in harm reduction and motivational interviewing techniques. Moreover, all prevention staff are Certified Medical Assistants, and the Clinical Manager is a Certified Nursing Assistant and Certified Professional Coder (CPC). Lastly, MPHS finds it imperative to incorporate best practices whenever possible and provides additional training to staff to accomplish this task. This history of service demonstrates the organization's ability to adapt to evolving community needs and maintain a high standard of culturally competent care.

Over the past three years, MPHS has successfully implemented several programs that are directly relevant to the services proposed in this application:

1. **Women's Wellness Clinic Expansion:** MPHS has provided comprehensive reproductive healthcare services, including wellness exams, cancer screenings, contraception counseling, and referrals for prenatal care. The clinic has built strong relationships with local providers, ensuring continuity of care and access to critical health services for underserved women.
2. **Transgender Care Services:** MPHS has offered hormone therapy for many years and is the only provider of these services on Kauai. The program's success is rooted in its inclusive approach and its partnerships with local and off-island specialists.
3. **Community Outreach and Education:** MPHS has conducted health education workshops and outreach events focused on addressing social determinants of health, such as housing instability, food insecurity, and healthcare access. These efforts have directly impacted over 500 community members annually.

The organization's demonstrated expertise in delivering women's and transgender health services, combined with its ability to effectively manage outreach and community-based programs, makes MPHS uniquely suited to execute the proposed project. The staff's cultural competence, deep understanding of local health challenges, and strong partnerships with healthcare providers and community organizations further position MPHS as an appropriate and capable service provider for this initiative. All projects and services provided by MPHS are well-documented, with verifiable outcomes and community impact data available upon request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

MPHS' clinic is located at 4370 Kukui Grove Street, Suite 115, Lihue, HI 96766. This space is 2,486 square feet and in a central island location which provides easier access for patients. The office is also conveniently situated on the Kauai Bus Route, allowing patients an alternative transportation option. The office space provides an optimum layout that increases production and communication among team members. The format of this location includes three exam rooms, a clinical lab, a reception area, a break room, a conference room, and four individual offices. The agency also has a separate office down the hall for HIV case management and a food pantry for MPHS clients living with HIV. This office provides a private setting for HIV clients to receive services without being worried about being identified as HIV positive by the community. Lastly, this facility is very cost-effective and leased by MPHS for ten years.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

MPHS' team embodies demographic diversity, including racial and sexual minorities and members with lived experience with drug use and criminal legal system involvement. Supervisors facilitate day-to-day operations of our programs and mentor our team of case managers, outreach workers, counselors, patient navigators and staff.

MPHS CEO, Melanie Rule, is a seasoned healthcare professional with over 15 years of dedicated experience. She built a long-standing career with Summa Health Systems in Akron, Ohio where she helped spearhead Summa's inaugural LGBTQ Educational Summit, pioneering inclusive practices. After stepping into a challenging position during a change in multiple leadership positions, she has brought back many community partnerships and has developed a strong strategic plan to move Malama Pono forward for the next five years.

Director of Clinical Services, Melisse Camelo, is a Certified Nursing Assistant and Certified Professional Coder (CPC). She manages the daily activities of our Women's Wellness and STD Clinic: program effectiveness, progress toward S.M.A.R.T. goals, professional development, maintains oversight of the budget, and orders clinical equipment and supplies to fill patient needs. Furthermore, Melisse Camelo oversees medical billing and coding for the Women's Wellness Clinic and is trained in the tobacco cessation program.

Brandi Bartholomew is a licensed independent nurse practitioner. She is responsible for managing health problems and coordinating health care for patients in accordance with State and Federal rules and regulations. She performs diagnoses and treatment of illnesses and carries out health-risk assessments, routine checkups, screening tests and immunization, and counseling for our Women's Wellness Clinic. She also provides hormone injections for our transgender patients.

Malama Pono staff are well-known, highly regarded, and deeply connected to the Kauai community. Each has a personal understanding of the range of issues, obstacles, and challenges faced by the community and those with a Native Hawaiian or Pacific Islander cultural background.

MPHS expects and encourages staff to participate actively in all relevant training opportunities. These fall into four categories: internal training provided on a specific topic by an appropriately experienced staff member; in-service training wherein a representative from another organization or program orients or trains the staff on a particular issue (i.e. AIDS Education & Training Center, the YWCA, and training to deal safely with potentially violent clients); locally organized offsite or virtual group training attended by a number of organizations; and virtual national trainings. Trainings are a key competent to ensure all staff are kept up-to-date and on the cutting edge of providing exemplary services to individuals experiencing hardships.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President/CEO: \$75,000

Director of Clinical Services: \$65,000

Director of Client Services: \$60,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Malama Pono is not a party to any pending litigation and is not subject to any outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All Nurse Practitioners are board certified and trained in Women's Health and Transgender care. All clinic staff require certification as an HIV/HCV Tester and Counselor with the Harm Reduction Branch of the State Department of Health.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

MPHS is not sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but

(b) Not received by the applicant thereafter.

Malama Pono Health Services (MPHS) is committed to sustaining the expanded Women's Wellness Clinic and its gender-affirming care services beyond fiscal year 2026, even if grant funding is not renewed. The following sustainability plan outlines strategies to ensure the continued success and impact of the program:

1. Diversified Funding Sources

- Increased Grant Applications: MPHS will actively pursue other local, state, federal, and private foundation grants focused on women's health, LGBTQ+ health services, and rural healthcare access. The organization has a proven track record in securing funding from diverse sources, which will be leveraged for this program.
- Philanthropic Donations: MPHS will strengthen its donor engagement efforts by cultivating relationships with individual donors and corporate sponsors. Specific fundraising campaigns will be launched to support women's wellness and gender-affirming care, including annual giving drives and targeted appeals.
- Fundraising Events: The organization will expand its calendar of fundraising events, such as benefit walks, community health fairs, and galas, with a portion of proceeds earmarked for sustaining the clinic's operations.

2. Community Partnerships

- Collaborations with Local Providers: MPHS will deepen partnerships with local healthcare providers and other community health centers, to share resources, reduce costs, and maintain service continuity.
- Partnering with State Programs: MPHS will continue collaborating with the Department of Health and other state agencies to integrate clinic services into existing healthcare initiatives and maximize available resources.

3. Revenue Generation

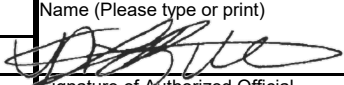
- Sliding Scale Fee Model: MPHS will implement or expand a sliding-scale fee system for clinic services, ensuring affordability while generating revenue to cover operational costs.
- Insurance Billing: The organization will expand its capacity to bill Medicaid, Medicare, and private insurance for eligible services, including reproductive health care and gender-affirming care.

By leveraging these strategies, MPHS will ensure that the expanded Women's Wellness Clinic and gender-affirming care services continue to meet the health needs of Kauai's underserved populations well beyond fiscal year 2026.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Pono Health Services

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	134,720			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	134,720			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	11,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	30,000			
5. Staff Training				
6. Supplies - Medical	20,000			
7. Telecommunication	4,280			
8. Utilities				
9. Uninsured Care				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	65,280			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Melanie Rule 808-246-9577		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1/16/2025		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET		Melanie Rule, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Pono Health Services

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Nurse Practitioner		0.6	\$68,640.00	100.00%	\$ 68,640.00
Nurse Practitioner		0.4	\$45,760.00	50.00%	\$ 22,880.00
Director of Clinical Services		1.0	\$65,000.00	20.00%	\$ 13,000.00
Accountant		1.0	\$52,000.00	10.00%	\$ 5,200.00
Gender Affirming Care Case Manager		1.0	\$50,000.00	50.00%	\$ 25,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					134,720.00
JUSTIFICATION/COMMENTS:					

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Pono Health Services

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Malama Pono Health Services

Contracts Total: 531,864

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	DOH Integrated Services	7/1/2024-6/30/2025	DOH Harm Reduction	State	\$448,684.00
2	Ryan White HIV/AIDS Services Part B	4/1/2024-3/31/2025	Health Resources & Services Administration (HRSA)	US	\$83,180.00
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Agency Organization Chart

