

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Nicole Hokoana, CEO  
PRINT NAME AND TITLE

11/14/25  
DATE

**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

☐

Operating

☒

Capital

Legal Name of Requesting Organization or Individual: Db:

Malama Na Makua A Keiki

Malama Family Recovery Center

Amount of State Funds Requested: \$ 425,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Malama Family Recovery Center is the only substance use disorder treatment program exclusively for women in Maui County, and the only program to allow pregnant and parenting women to keep their infants and children with them while in treatment. At this time, the agency is seeking funding for associated costs to repair and replace the external roof and internal ceiling, renovate an existing half-bathroom into a full, functional bathroom, and renovate an unused office space to instead be used as an additional bedroom in its Sober Living Program home.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5

Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 3,852,603.00

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:

☒

501(C)(3) Non Profit Corporation

☐

Other Non Profit

☐

Other

Mailing Address:

PO Box 791749

City:

Paia

State:

HI

Zip:

96779

Contact Person for Matters Involving this Application

Name:

Malia Bohlin

Title:

Chief Development Officer

Email:

mbohlin@malamafamilyrecovery.org

Phone:

808-442-6566

  
Authorized Signature

Nicole Hokoana, Chief Executive Officer

Name and Title

1/15/25  
Date Signed



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** Malama Na Makua A Keiki

**DBA/Trade Name:** Malama Family Recovery Center

**Issue Date:** 12/06/2024

**Status:** Compliant

Hawaii Tax#: 40442356-01  
New Hawaii Tax#: GE-0250812416-01  
FEIN/SSN#: XX-XXX3044  
UI#: XXXXXX0641  
DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Malama Na Makua A Keiki**

(Typed Name of Individual or Organization)

  
(Signature)

**Nicole Hokoana**

(Typed Name)

**12/24/24**

(Date)

**CEO**

(Title)

## **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded, these funds are to be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes in that Malama Na Makua A Keiki dba Malama Family Recovery Center (MFRC) will use the funds to renovate the roof, ceiling, bathroom, and bedroom of its Sober Living Program home, to be utilized by clients of MFRC who are also members of the general public.

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Founded in 1990 by a group of pediatricians and nurses alarmed by the number of drug-affected babies born on Maui, Malama Na Makua A Keiki, later known as Malama Family Recovery Center (MFRC), has since provided a comprehensive continuum of care to over 2,500 substance-addicted women and their children. Each year MFRC serves approximately 90 women and 30 children, newborn through age twelve.

The mission of MFRC is to provide caring, holistic substance use treatment to women and children so families can live safe, independent and healthy lives. The purpose and goal of the agency is to prevent or reduce the severity and disabling effects related to alcohol and other drug use and dependence for single, pregnant, and parenting women and their young children.

As the only substance use treatment program exclusive to women in Maui County, MFRC is designed to meet the unique needs of women struggling with addiction. Healing trauma is at the center of successful recovery for women, therefore MFRC is not only focused on providing therapeutic interventions that address the issues of substance use disorder, but also the underlying trauma caused by one's own experiences of poverty, child abuse and neglect, sexual abuse and trafficking, and other forms of family violence. In addition, broader issues of stress, intimate partner violence, and co-dependency are incorporated into treatment. Support services offered are inclusive of children, family members, significant others, and fathers of children who reside in the TLP and SLP programs.

MFRC has a proven, successful track record. The high level of expertise and experience of staff coupled with the utilization of evidence-based practices contributes to outcomes that exceed industry standards. Women served at MFRC go on to make positive lifestyle changes that include abstinence from the use of substances, improved social and familial relationships, increased coping skills, strengthened protective factors, and improved parenting skills that meet the developmental needs of their children.

MFRC is part of Maui Behavioral Health Resources, an umbrella organization of three nonprofit agencies: Malama Family Recovery Center, Aloha House, and Maui Youth & Family Services. All three agencies provide mental health and substance use treatment to Maui County while each maintaining their own non-profit status and independent missions. The three agencies merged their backroom operations in 2008 to maximize their expertise, reduce overhead costs, and eliminate service duplication. Together they provide services to almost 8,000 individuals in Maui County every year.

2. The goals and objectives related to the request;

MFRC currently houses up to 10 women and 10 children in a Sober Living Program home at 78 S. Wakea St. In Kahului, Maui. The overall goals and objectives of this funding request apply to the MFRC Sober Living Program home and are as follows:

Repair and replace the external roof.

Repair and replace the internal ceiling.

Renovate an existing half-bathroom into a full, functional bathroom.

Renovate an unused office space to instead be used as an additional bedroom.

The original construction of the home took place in 1961. Currently, the roof and ceiling are made up of materials that are in poor condition and would not withstand severe weather conditions without leaks or further damage. The repair and replacement of a new roof and ceiling will increase the long-term structural safety and integrity of the house. Renovation of the existing half-bath into a full, functional bathroom and an office space into a bedroom for 2-4 women and children will allow this program to increase its ability

to serve more participants and provide more comfortable accommodations at this location.

The concept behind the Sober Living Program is to provide safe and sober housing for women and women with children, with the length of stay, based on individual needs and the clinical assessment, ranging from 62 days to approximately 6 months. To keep families safe, MFRC needs to ensure that the physical residence is structurally sound and fully functional. Meeting the goals and objectives of this request will ensure that individuals participating in this program can live comfortably in a structurally reliable setting.

3. The public purpose and need to be served;

Substance use is a significant public health issue in Hawaii. The 2022 *Maui County Community Health Needs Assessment* reported higher rates of substance use across Maui County than the state of Hawaii. An estimated 10.8% of mothers in Maui County who had a live birth reported using illicit drugs one month before pregnancy, and 6.4% reported illicit drug use during pregnancy, reflecting the highest rates in the State of Hawaii.

*The National Institute on Drug Abuse* reports that drug, alcohol, or tobacco use during pregnancy exposes developing fetuses to serious short and long-term physical and mental health issues. Prenatal use of some drugs, including opioids, may cause a withdrawal syndrome in newborns called neonatal abstinence syndrome (NAS). Babies with NAS are at greater risk of seizures, respiratory problems, feeding difficulties, low birth weight, and death. Alcohol use during pregnancy can lead to cognitive and behavioral problems and fetal alcohol spectrum disorders. Substance use intervention is necessary to mitigate these adverse outcomes.

Children who are exposed to maternal substance use endure hardships such as poverty, parent-child separation, and high levels of stress due to insecurity of the living environment--all of which can negatively impact important stages of child development. Each year in Hawaii, approximately 500-650 children are at high risk of entering foster care because of their parent's substance use disorder (SUD). Due to their circumstances, these children are less likely to be reunified with their parents (Hawaii Journal of Health & Social Welfare).

Research has indicated that an overwhelming percentage of women incarcerated for substance related crimes have significant trauma histories such as incest, child abuse and neglect, intimate partner violence, and sexual violence. Numerous authors correlate the impact of abuse on women with the tendency to develop mental illness and coping mechanisms that involve substance use and. Unintentionally, these women place their children at risk of child abuse and neglect, intergenerational substance use, and incarceration.



Fortunately, addiction is considered a highly treatable disease, and recovery is attainable. The purpose of the MFRC Sober Living Program is to provide a safe, caring environment for single, pregnant, and parenting women who are in recovery from substance use and do not need 24-hour supervision or medical staffing yet need sober housing to maintain sobriety. At this point in their recovery process, most participants are employed and working toward rebuilding their lives, which may include healing family relationships, regaining good health, making reparations, and building their assets.

Health outcomes of future generations are strongly influenced by maternal well-being; thus, the support of pregnant and parenting women is critical in ensuring the health and safety of our keiki and future community. Pregnant and parenting women who have substance use disorders often face barriers to treatment such as a lack of access to childcare, transportation, housing, and other resources. MFRC provides accommodations to overcome these barriers as the only substance use disorder treatment program in Maui County exclusively for women, and the only program to allow pregnant and parenting women to keep their infants and children with them while in treatment. For these reasons, MFRC fills a gap in the community.

4. Describe the target population to be served; and

The target population of MFRC includes Maui County women over eighteen years old who meet the current version of the Diagnostic and Statistical Manual 5 of the American Psychiatric Association criteria for substance use disorder and the most current version of the American Society for Addiction Medicine Patient Placement Criteria (ASAM PPC-2) for admission to therapeutic living or outpatient levels of care, and their minor children.

The order of priority for admission is:

1. Pregnant IV drug users,
2. Pregnant drug users, non-IV and
3. IV drug users

Any woman who is at risk for substance use, is homeless or living in an unsafe environment, and is participating in or has completed a chemical dependency program is eligible to participate in the Sober Living Program with their minor children.

Participants of the Sober Living Program must have some completion of a residential or intensive outpatient level of substance use treatment and/or current participation in outpatient substance use treatment. Many MFRC participants have had interactions with the justice system due to their substance use, and most have little resources. Based on the eligibility requirements of the State of Hawaii's Alcohol and Drug Administration Division (ADAD) and QUEST (Medicaid managed care) insurance programs, almost 70% of participants can be verified as low to moderate income and are provided treatment by MFRC at little to no cost.

5. Describe the geographic coverage.

This program primarily supports residents of Maui County, although occasionally clients from other outer islands may participate.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

MFRC is in the planning phase to repair and replace the external roof and internal ceiling, renovate an existing half-bathroom into a full, functional bathroom, and renovate an unused office space to instead be used as an additional bedroom in its Sober Living Program home. A licensed, qualified contractor has inspected the structure and developed a cost estimate and timeline of repairs, including removal and replacement of material used in the original construction of the home. Planning for this repair involves minimal disruption to the women and children currently residing in the residence.

Currently, the roof and ceiling are in poor condition and would not withstand severe weather conditions without leaks or further damage.

Roof replacement (\$229,000) will involve removal and disposal of existing coating and corrugated metal sheets; installing new framing as needed to receive new ply sheathing; new fascia; new dry-in material; and new asphalt shingles or standing seams.

Ceiling replacement (\$145,000) will involve removal of existing materials, framing installation to receive new drywall ceiling with tape, mud, and paint included. The ceiling appears to be Canec, a material made from sugarcane waste that was treated with arsenic compounds to control termites. Canec typically poses no health risks but when damaged, rotting, or powdering, can release toxic dust similar to asbestos. Adequate PPE is necessary when working with Canec, as is testing for the presence of arsenic.

Bathroom renovation (\$41,000) will involve installation of a door to separate the bathroom from the community laundry room, the replacement of the sink, faucets, and toilet, and the addition of a full shower with a bathtub.

Office to bedroom renovation (\$10,000) will include painting, reflooring, and safety updates.

The facility is required to be state and nationally accredited and licensed by the Department of Health Office of Health Care Assurance, and therefore, staff will ensure that it meets all specifications for accessibility, safety, and staffing. Chief Operating Officer Ronald Nelson will directly supervise and have the ultimate responsibility for the success of the project.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The construction phase will begin in the last quarter of 2025, depending on final plans and any permitting requirements. We anticipate the project to be completed by June 30, 2026.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quality assurance and evaluation for the proposed capital improvement project will be accomplished by tracking success in achieving project objectives, and meeting budgets and timelines. Inspection will ensure that installation and materials meet established standards as contracted and adhere to local building codes. MFRC Chief Operating Officer Ronald Nelson will have the ultimate responsibility for the success of the project, will directly supervise the project, and will communicate with the contractor and any necessary personnel to evaluate the activities as described.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

COO Ronald Nelson will measure the effectiveness of the Capital Improvement Project using the following benchmarks, and will report on these benchmarks to the expending state agency:

- Meeting timelines as established
- Staying within the project budget as described in this application
- Completing construction activities as described

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 106,250	\$ 106,250	\$ 106,250	\$ 106,250	\$ 425,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Private Foundation Donations  
 Individual Donations  
 County of Maui, SAMSA, ADAD

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

Attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$3,852,603

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Concerning successful completion of the project, MFRC management has extensive experience in project management for the planning, design, and construction of new facilities, including working directly with architects, engineers, building contractors, the Maui County Planning Department (regarding zoning and related issues) and the Department of Public Works (for permitting). MFRC and its affiliated agencies have also demonstrated successful experience conducting capital campaigns for the construction of new facilities as well as repairs and upgrades.

#### Listing of Verifiable Experience in Capital Projects:

##### Malama Family Recovery Center

- New Facility Construction  
388 Ano Street (Total cost of project: \$1,100,000; completed in 2011)
- Remodeling of kitchen and bathrooms at two residential cottages  
388 Ano Street (Total cost of project: \$50,000; completed in 2019)
- Remodeling and repairs at residential home and cottage  
87 S. Wakea Street (Total cost of projects: \$100,000; completed in 2020)

##### Aloha House, Inc.

- New Substance Use Treatment Facility and Dormitory Construction  
4593 Ike Drive, Makawao (Total cost of project: \$800,000; completed in 1998)
- Two Dormitories on Substance Use Treatment Residential Campus  
4593 Ike Drive, Makawao (Total cost of project: \$600,000; completed in 2006)
- Construction of New Septic System  
4593 Ike Drive, Makawao (Total cost of project: \$75,000; completed in 2004)
- Remodeling of Sober Living Program buildings  
720 Onehee Street, Kahului (Total cost of project: \$445,000; completed in 2024)

### Maui Youth & Family Services

- New construction: Administrative program and services and training building 200 Ike Drive, Makawao (Total cost of project \$2,719,287; completed in 2020)

Malama Family Recovery Center and its affiliated agencies also have the following requisite resources and experience, including:

- Proven track record of providing quality behavioral health care in the Maui community for decades;
- High caliber of professional program staff and administrative staff;
- Sustainability and stability, as evidenced by repeatedly being awarded multi-year contracts and grants from many State and local government and private funding sources;
- State and national accreditation and licensing;
- Financial stability;
- Proven track record of successfully completing several capital improvement projects in recent years;
- High staff retention rates;
- Strong leadership, including a diverse Board of Directors broadly representative of the Maui community.

With regard to program implementation, and the long-term viability of the project, MFRC and its affiliated organizations have been providing behavioral health, substance use treatment, and related services since 1977. The three agencies employ a cadre of highly trained and skilled professional staff, including licensed psychiatrists, psychologists, social workers, marriage and family therapists, certified substance abuse counselors, and prevention specialists who oversee and deliver direct behavioral health care. In addition, paraprofessional staff members are trained in evidence-based practices such as Motivational Interviewing and Trauma Responsive Care. All three organizations are accredited by the Hawaii Alcohol and Drug Abuse Division and by the Commission on Accreditation of Rehabilitation Facilities. All residential homes served by the organizations are state licensed, either by the Department of Health or the Department of Human Services.

The financial strength of the three agencies in the tri-agency partnership, combined with an ongoing need in the community for the services they provide, further attest to the long-term viability of this project and the tri-agency partnership programs. Malama Family Recovery Center, along with its partner agencies Aloha House and Maui Youth & Family Services, is financially sound and has had many years of operation without running deficits.



## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Current facilities at MFRC include a residential Therapeutic Living Program home, which accommodates up to 16 women and their children at a time, a step-down treatment option in the form of two on-site cottages that house up to 10 women and their children, and two Sober Living Program homes, which each house up to 10 women and their children.

Apart from the items listed in this request, the current facilities are adequate for residential occupation by MFRC Sober Living Program participants. Considering our extensive waitlist and the anticipated growing need for substance use treatment in Maui County, repairs and renovations that enhance the long-term integrity and capacity of the SLP structure will ensure longevity of the program and its availability for women and their children for many years to come.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

MFRC CEO Nicole Hokoana has a bachelor's degree in education and a master's in counseling, specializing in marriage and family therapy. She has over a decade of experience in leadership positions and a dedicated career working in behavioral health and human services. With her supervision and leadership, MFRC has grown substantially through implementation of several new programs, expanding the agency's scope of service.

COO Ronald Nelson has a bachelor's degree in human resources and over 34 years of resource management experience. As COO of MFRC, he manages Human Resources, IT, Facilities, and organizational safety planning. He has been involved in the Society of Human Resource Management, Workforce Investment Board, Salvation Army, and the Private Industry Council. Ron will be overseeing all aspects of this work related to this project.

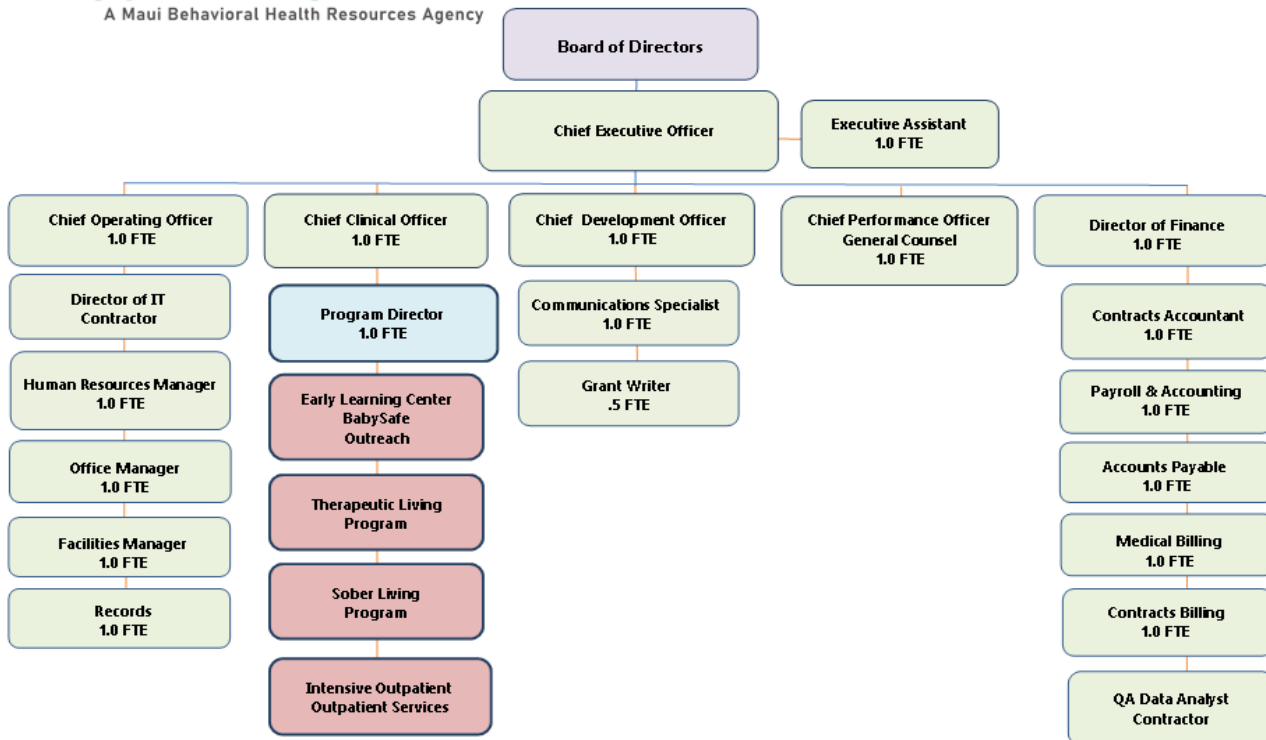
The construction work will be conducted by a qualified General Contractor and their team.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



**Organization Chart**  
**Malama Na Makua A Keiki**



Effective January 10, 2025

## 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chief Executive Officer	\$160,000 - \$180,000
Chief Operating Officer	\$90,000 - \$100,000
Chief Clinical Officer	\$90,000 - \$100,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Malama Family Recovery Center is licensed by the state Office of Healthcare Assurance as a Special Treatment Facility and is accredited by CARF, the Commission on Accreditation of Rehabilitation Facilities.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

If necessary, the organization will seek additional funds for this capital campaign from private foundations and individual donors to complete the project. The organization is also prepared to support the project with internal funds as needed.

When construction is complete, the improvements will enhance the MFRC SLP's long-term ability to house up to 12 women and 12 children at a time. There will be no increase in costs with regard to program staff, as the SLP program is self-sustaining and generates revenue through fee-

for-service agreements and insurance payments on behalf of the clients served. This will provide necessary support for program expenses. Reserve funds will be set aside to manage any needed maintenance major repairs, as would normally be required with the passage of time.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Na Makua A Keiki

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>	425,000			
<b>TOTAL (A+B+C+D+E)</b>				
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	425,000	<div style="display: flex; justify-content: space-between;"> <div> Name (Please type or print)  Malia Bohlin </div> <div> Phone  808-442-6566 </div> </div>		
(b) Total Federal Funds Requested	0	<div style="display: flex; justify-content: space-between;"> <div> Signature of Authorized Official  </div> <div> Date  11/14/25 </div> </div>		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0			
<b>TOTAL BUDGET</b>	<b>425,000</b>	Name and Title (Please type or print) Nicole Hokoana, CEO		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Na Makua A Keiki

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				0.00
<b>JUSTIFICATION/COMMENTS:</b> No personnel expenses will be generated with this project.				



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Na Makua A Keiki

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				<b>0</b>
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				<b>0</b>
<b>JUSTIFICATION/COMMENTS:</b>  No motor vehicle expense will be generated with this project.				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Malama Na Makua A Keiki

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			425000			
EQUIPMENT						
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	425,000	0	0	0
<b>JUSTIFICATION/COMMENTS:</b>						
This amount reflects costs of roof and ceiling removal and replacement, bathroom and bedroom renovation, and includes necessary materials and fixtures.						

## GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Malama Na Makua A Keiki

Contracts Total: 0

-

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Applicant: Malama Na Makua A Keiki

Federal, State, County Contracts and Other Private Grants, 2022 - 2026

CONTRACT DESCRIPTION	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)					
			FY 22	FY 23	FY 24	FY 25	*FY 26
			7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26
Substance Abuse Treatment for Women - Intensive Outpatient	County of Maui	County of Maui	\$ 92,822	\$ 92,500	\$ 92,500	\$ 142,900	142,900
Substance Abuse Treatment for Women - Therapeutic Living Program	County of Maui	County of Maui	\$ 92,822	\$ 92,500	\$ 92,500	\$ 142,900	142,900
<b>Subtotal - County of Maui Contracts</b>			<b>\$ 185,644</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>\$ 285,800</b>	<b>\$ 285,800</b>
ADAD Adult Continuum - Treatment for Women and Children	ADAD	Federal	\$ 1,000,000	\$ 1,000,000	\$ 1,150,000	\$ 1,000,000	1,000,000
SAMHSA - Culturally Integrated Maternal and Infant Mental Health Residential Treatment in Hawaii	Salvation Army/Dept. of Health	Federal	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	120,000
Dept. of Corrections - Female Offenders on Furlough	Dept. of Corrections and Rehabilitation	Federal	\$ -	\$ -	\$ -	\$ 91,000	91,000
<b>Subtotal - Federal Contracts</b>			<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,150,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>
SOH - Judiciary- Substance Abuse Outpatient Treatment	Judiciary	State of Hawaii	\$ 20,000	\$ -	\$ -	\$ -	\$ -
<b>Subtotal - State of Hawaii Contracts</b>			<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Maui United Way - Substance Abuse Treatment for Women	Private Grant	Maui Chapter	\$ 13,000	\$ 13,000	\$ 15,000	\$ 15,000	
Office of Hawaiian Affairs - Family Centered Substance Abuse Treatment Program	Private Grant	OHA	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Hawaii Community Foundation Lahaina Wildfire Grant	Hawaii Community Foundation Grant	Oahu	\$ -	\$ -	\$ 150,000	\$ -	\$ -
<b>Subtotal - Other Private Grants</b>			<b>\$ 88,000</b>	<b>\$ 13,000</b>	<b>\$ 165,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>
<b>Annual Total of all Contracts:</b>			<b>\$ 1,293,644</b>	<b>\$ 1,198,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,300,800</b>	<b>\$ 1,285,800</b>

\*FY'26 - please note we have not received contract amounts for blocks without amounts

**Malama Family Recovery Center**  
**Consolidated Statement of Financial Position**  
**as of Nov 30th, 2024**  
**with Prior Year Comparatives (unaudited)**

	Nov 2024	Nov 2023	Variance	
			\$	%
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash - checking	\$ 340,574	\$ 337,020	\$3,554	1.1%
Cash - interest bearing accounts	575,077	810,484	(235,407)	-29.0%
Accounts Receivable - net	354,996	240,011	114,985	47.9%
Prepaid Expenses	5,980	11,279	(5,299)	-47.0%
Other Assets	0	3,212	(3,212)	-100.0%
Total Current Assets	1,276,627	1,402,006	(125,379)	-8.9%
 INVESTMENTS	 2,006,784	 1,829,919	 176,864	 9.7%
 OTHER LONG-TERM ASSETS	 2,094	 5,106	 (3,012)	 -59.0%
 PROPERTY AND EQUIPMENT - Net	 1,099,040	 1,156,122	 (57,082)	 -4.9%
<b>TOTAL ASSETS</b>	<b>\$ 4,384,546</b>	<b>\$ 4,393,154</b>	<b>\$ (8,608)</b>	<b>-0.2%</b>
 <b>LIABILITIES AND NET ASSETS</b>				
Accounts Payable	\$ 3,026	\$ 4,944	(\$1,918)	-38.8%
Accrued Liabilities	138,201	273,838	(135,637)	-49.5%
Due to Affiliates	42,220	30,483	11,738	38.5%
SBA PPP Loans	0	0	0	-
Total Current Liabilities	183,448	309,265	(125,817)	-40.7%
 Deferred Compensation	 94,000	 72,407	 21,593	 29.8%
<b>TOTAL LIABILITIES</b>	<b>277,448</b>	<b>381,672</b>	<b>(104,224)</b>	<b>-27.3%</b>
 <b>NET ASSETS</b>	<b>4,107,098</b>	<b>4,011,482</b>	<b>95,616</b>	<b>2.4%</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 4,384,546</b>	<b>\$ 4,393,154</b>	<b>\$ (8,608)</b>	<b>-0.2%</b>
 Current FY Net Assets (Excess) / Deficit	 4,220,277	 3,720,220	 500,057	 13.4%
Net Assets before CFY (Excess) / Deficit	(113,179)	291,262	3,929,015	1349.0%

**NOTES:**

1. NET ASSETS INCREASED BY \$96K over prior year 11.30.2023
2. INVESTMENTS ADDED \$177k TO THIS SURPLUS over Prior Year 11.30.2023
3. Malama Transitional Living Prog. And IOP programs had YTD 5 Month combined deficit of \$207K
4. SLP Wakea Ave & 420 One Street SLP had annual 5 Month YTD gain of \$64K
5. ADAD Federal contracts revenue for month of November 2024 was estimated at \$48K for TLP/SLP-Ano Street SLP Wakea Estimated \$15K and IOP estimated revenue for month of November 2024 of \$30K