



Meals on Wheels
The Thirtieth Legislature
FY 2026 Grant-In-Aid
January 17, 2025

Lanakila Pacific
1809 Bachelot Street
Honolulu, HI 96817

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:

Lanakila Pacific

Amount of State Funds Requested: \$ 149,620.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

This FY 2026 grant-in-aid application aims to enhance Lanakila Pacific Meal on Wheels ability to address food insecurity amongst seniors and adults with disabilities in our community. This grant will help Lanakila Pacific Meals on Wheels offset the cost of necessary supplies to ensure the 5,600 meals each week are safely packaged for delivery and maintain its quality during transit to homebound seniors and adults with disabilities. Additionally, Lanakila Pacific will establish a new on-site food pantry at the Bachelot office (Honolulu) and in Wahiawa. The Lanakila Pantry will provide an accessible source of nutritious food, ensuring that seniors and adults with disabilities in need have consistent access to healthy food.

Amount of Other Funds Available:

State: \$ 149,620.00

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$ 3,653,139.56

Unrestricted Assets:

\$ 30,671,928.00

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

1809 Bachelot Street

City:

Honolulu

State:

HI

Zip:

96817

Contact Person for Matters Involving this Application

Name:

Rona Yagi Fukumoto

Title:

President & CEO

Email:

rfukumoto@lanakilapacific.org

Phone:

(808)356-8569


Authorized Signature

Rona Yagi Fukumoto

Name and Title

1.17.2025

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Rona Yagi Fukumoto, President & CEO
PRINT NAME AND TITLE

January 17, 2025
DATE



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: LANAKILA PACIFIC

DBA/Trade Name: LANAKILA PACIFIC

Issue Date: 01/13/2025

Status: **Compliant**

Hawaii Tax#: 20274422-01
New Hawaii Tax#: GE-0137879552-01
FEIN/SSN#: XX-XXX3922
UI#: XXXXXX5529
DCCA FILE#: 8009

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Lanakila Pacific

(Typed Name of Individual or Organization)


(Signature)

January 17, 2025

(Date)

Rona Yagi Fukumoto

President & CEO

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

Please see attached for Lanakila Pacific's Certificate of Vendor Compliance from Hawaii Compliance Express.

2. Declaration Statement

Lanakila Pacific has attached its declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

Lanakila Pacific will use this grant for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

1. Name of Organization: Lanakila Pacific

2. Public Purpose for the Grant

This FY 2026 grant-in-aid application aims to enhance Lanakila Pacific Meals on Wheels ability to address food insecurity amongst seniors and adults with disabilities. This grant will help Lanakila Pacific offset the cost of necessary supplies to ensure the meals are safely packaged for delivery to homebound seniors and adults with disabilities. Additionally, Lanakila Pacific will establish an onsite food pantry to support active, food insecure seniors and individuals with disabilities who are ineligible for home delivered meals.

3. Services to be Supported by the Grant;

Lanakila Meals on Wheels knows the importance of healthy food for older adults and the impact it can have on their overall health. Nearly 1 in 3 households in Hawaii are food insecure, meaning they lack reliable access to enough nutritious food. This issue is particularly pressing for seniors and adults with disabilities as they face additional challenges such as fixed income, health problems, and limited mobility.

Lanakila Meals on Wheels is the only island-wide meal service provider for homebound seniors and individuals with disabilities on Oahu, delivering approximately 5,600 meals each week.

The Lanakila Kitchen prepares all meals for the Lanakila Meals on Wheels in a certified, industrial kitchen that is regularly inspected and approved by the USDA, Department of Environmental Services and State Department of Health, following all state and local laws and regulations regarding safe food handling, food storage, and food preparation.

All meals are USDA-compliant. The menus reflect familiar local flavors and are certified annually by a Registered Dietician to ensure compliance with the Dietary Guidelines for Older Americans.

As part of our mission, Lanakila Pacific recruits, hires, trains and provides ongoing employment of people with disabilities in competitively paid positions in food service, grounds maintenance, custodial, and customized apparel/screen printing positions. Lanakila Pacific serves as a leader in accessibility, reasonable accommodations, and creating an inclusive work environment where people with disabilities contribute and prosper.

Funding through the grant-in-aid will provide the necessary supplies to enable Lanakila Pacific Meals on Wheels to continue to safely provide meals. Lanakila Pacific also aims to establish an onsite pantry of fresh and frozen foods and non-perishable canned goods for active seniors and adults with disabilities who are ineligible for home delivered meals. This will strengthen Lanakila Pacific's purpose, allowing employees with disabilities to develop skills and participate in feeding Oahu's homebound seniors and individuals with disabilities.

4. The target group

Lanakila Meals on Wheels target population to be served through this proposal are food insecure seniors and adults with disabilities and frail and homebound seniors and individuals with disabilities on the island of Oahu. Meals are delivered straight to the doorstep of homebound seniors and individuals with disabilities at-risk for health issues related to poor diet due to factors such as lack of financial resources or inability to access food. Food will also be available to active seniors and individuals with disabilities who are ineligible for other meal programs (e.g., home delivered meals)

5. The cost of the grant and the budget.

Lanakila Pacific's budget for the proposed grant-in-aid is \$149,620.00 to purchase supplies to safely store and deliver meals to the seniors and adults with disabilities. Lanakila Pacific Meals on Wheels delivers frozen meals in quantities of 3-21 frozen meals per week. The meals are plated on food certified trays which are compartmentalized so foods do not mix and impermeable so liquids do not soak through. The trays are heat sealed with a plastic film so they can be easily opened and stacked for storing and carrying. To make it easier for the volunteer drivers delivering the meals and the seniors receiving the meals to carry, the frozen meals and side items (i.e., milk, fruit, bread) are tied in a plastic

bag. Refrigerators and freezers are needed to open the new food pantry at our Bachelot (Honolulu) and Wahiawa locations.

Quantity	Description	Cost	Total
350	Plastic bags for frozen meals, fruits and drinks. 1,000 bags per case.	\$0.05	\$17,500.00
345,200	Food Safe trays and film cover	\$0.35	\$120,120.00
4	2 chest freezers and 2 stand alone refrigerators	\$3,000.00	\$12,000.00
		total	\$149,620.00

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Lanakila Pacific is a Hawaii-based 501(c)(3) that has served Oahu's community for over 85 years. Founded in 1939 as a vocational rehabilitation and training program for people recovering from tuberculosis, the agency has evolved through different models of service. Today, Lanakila Pacific is a family of programs and services that enable adults with disabilities, ranging from cognitive, physical, and age-related challenges, to reach their goals and potential, while building independence and promoting community inclusion.

In 1971, Lanakila Pacific established its Lanakila Meals on Wheels department to provide services to vulnerable older adults. What started with a food truck outside of Aala Park, has expanded to include 1) home delivery of meals and fresh produce; 2) community-based, in-person and virtual, congregate dining meals and recreation; and 3) nutrition and SNAP education. Lanakila Meals on Wheels is the only island-wide home delivered meal provider.

2. The goals and objectives related to the request;

To address food insecurity for seniors and adults with disabilities, Lanakila Pacific will open a food pantry. Nonperishable items will be readily available with fresh and frozen foods to be distributed weekly. Fifty seniors or adults with disabilities will receive fresh produce and non-perishable food from the pantry weekly.

Lanakila Meals on Wheels will deliver over 300,000 meals annually. Plastic bags are used to group meals together for easy delivery. Frozen meals are packaged by counts of 3 to 9 depending on the individual orders. Meals are delivered to the doorstep of the participating seniors and adults with disabilities.

3. The public purpose and need to be served;

Lanakila Pacific's proposed 2024 grant-in-aid will be used for public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This application will be used to purchase 2 refrigerators and 2 freezers (one set for Bachelot site and set for Wahiawa site) for the food pantry. It will also cover the food safe trays and plastic film needed for the meals, along with a one-year supply of plastic bags needed to group the Meals on Wheels order together for delivery and to help the seniors and individuals with disabilities easily carry the food items from the door to their kitchen.

With the majority of Lanakila Meals on Wheels funding restricted for meals and support services, necessary supplies such as the food safe trays and heat sealable film covers and plastic bags may seem like “just supplies,” but they are essential for meal delivery. These items become an additional expense that the program must cover by generating extra revenue.

4. Describe the target population to be served; and

Lanakila Meals on Wheels target population to be served through this proposal are food insecure seniors and adults with disabilities and are frail and homebound seniors and individuals with disabilities on the island of Oahu. Meals are delivered straight to the doorstep of homebound seniors and individuals with disabilities at-risk for health issues related to poor diet due to factors such as lack of financial resources or inability to access food.

5. Describe the geographic coverage.

Lanakila Pacific's Food Pantry will be located at 1809 Bachelot Street in Honolulu and 330 Walker Street in Wahiawa to serve seniors and adults with disabilities in the Liliha and Wahiawa area. Lanakila Meals on Wheels is the only island-wide home delivered meal provider delivering approximately 5,600 meals weekly on the island of Oahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.

Lanakila Pacific's Food Pantry will be open 5-days a week, Monday-Friday from 10:00 am – 2:00 pm except for Holidays. Located at 1809 Bachelot Street in Honolulu and 330 Walker Street in Wahiawa. Fresh produce pick up will be once a week and snacks, nonperishable, and frozen food will be available during regularly scheduled hours. Lanakila Pacific staff will be responsible for the tracking and reporting on food distributed.

Lanakila Meals on Wheels is open 5-days a week, Monday – Friday, from 7:00 am – 3:00 pm. Located at 1809 Bachelot Street, the Lanakila Kitchen has the capacity and equipment to prepare, store, and deliver meals in accordance with food safety standards.

Kapiolani Community College, Culinary Institute of the Pacific has developed culturally tailored, "local style" recipes to reflect our island heritage. These include local favorites such as Kalua Turkey and Cabbage, Chicken Long Rice and Port Tofu. Lanakila Kitchen's menu plan includes 70-90% of its produce coming from local farms, including vegetables from Kunia and Sumida Farms. Whenever possible, local proteins are used, such as beef from Kua'aina Ranch, and locally caught fish. Menus are recertified annually by a Registered Dietician to ensure compliance with the Dietary Guidelines for Older Americans.

The hot and cold items are packed separately, ensuring hot food is delivered at least 140 degrees F or higher and cold food at 45 degrees F or lower. Meals are provided in disposable, biodegradable compartmental trays. In addition to providing hot and frozen meals, Lanakila Meals on Wheels offer chopped, minced, and pureed textures for anyone who has difficulty chewing or swallowing. Should a senior or individual with disabilities have a dietary restriction for a medical reason, or just personal preference, we are able to accommodate him/her by providing a substitute meal. All frozen meals are properly labeled, including the type of meal, the date, and the instructions for reheating.

Lanakila Meals on Wheels maintain vehicles of different size capacities to navigate the wide range of neighborhoods and streets on Oahu. We have two refrigerated vans with 1,120 cubic square foot capacities to allow us to transport meals over long distances. Twelve meal distribution locations throughout Oahu where volunteer drivers pick-up meals to be delivered. This makes it convenient for the volunteers and ensures the safe temperature and quality of the meals

throughout the delivery. Each delivery route is limited in size to no more than two hours, to ensure there is time to socialize with the seniors or individuals with disabilities and have a wellness check-in at each stop.

Volunteers use a smartphone app to access their route information, confirm delivery of meals, and communicate any changes in condition or messages from the seniors or individuals with disabilities. Staff receive delivery information in real time and follow up appropriately.

Lanakila Meals on Wheels utilizes a customized management information system for ordering, packing, delivering, and reporting information related to meals and the meal recipients. If there are any changes in a senior or individual with disabilities' health or social situation, the senior or individual with disabilities can be referred to the appropriate resource. Lanakila Meals on Wheel reports all significant changes in the seniors' or individual with disabilities' ability to self-care and their environment to the appropriate funding source (i.e., Elderly Affairs Division, Medicaid Health Plans) and follows their guidelines for situations on when to terminate a senior or individual with disabilities if the senior or individual with disabilities is regularly not available/does not want to accept the meal, or if the personal safety of the person/delivery vehicle is jeopardized during the delivery of the meal.

The Lanakila Meals on Wheels has a robust volunteer program that screens for eligibility, trains, evaluates, and shows appreciation for the volunteers. Approximately 150 volunteers are scheduled per week to support twelve meal distribution locations and deliver an average of 5,600 meals across the island of Oahu.

At the start of their service, each senior receives a program orientation and a copy of our Participant Handbook. During the orientation, staff review how to safely store and reheat the meals along with Lanakila Meals on Wheels confidentiality, grievance, termination, voluntary contributions policies, and contact information for questions or concerns.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The purchase of the 2 refrigerators, 2 freezers, handleless plastic bags, food safe compartmental trays and heat sealed film will be a one-time purchase. Purchasing the bags, food safe compartmental trays and film cover in one order will allow Lanakila Pacific to take advantage of a bulk purchase lowering the cost per item.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Lanakila Pacific is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). The Lanakila Kitchen prepares all meals in a certified, industrial kitchen that is regularly inspected and approved by the USDA, Department of Environmental Services and State Department of Health, following all state and local laws and regulations regarding safe food handling, food storage, and food preparation.

All meals are USDA-compliant. The menus reflect familiar local flavors and are certified annually by a Registered Dietician to ensure compliance with the Dietary Guidelines for Older Americans.

Both staff and volunteers go through a comprehensive screening before they are approved to work in the program. This includes an interview, background check, sex-offender check, and traffic abstract—if the person is driving. Lanakila Meals on Wheels is also able to rely on staff from other Lanakila Pacific departments to provide additional support.

Lanakila Meals on Wheels solicits regular feedback in the form of independent, anonymous, phone satisfaction surveys. All surveys are reviewed by Lanakila Meals on Wheels Director, along with Lanakila's Director of Organization Effectiveness and the President & CEO. The feedback is used to guide Lanakila Meals on Wheels in making updates to our program services.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

During the first quarter of the grant award, quotes will be obtained from different vendors for the 2 freezers, 2 refrigerators, plastic bags, and food safe compartmentalized trays with heat sealable film covers.

By the beginning of the second quarter Lanakila Pacific will purchase all items using the approved quotes and items will be used during food packaging and meal deliveries.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$149,620.00			\$149,620.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

Approximate Amount to be Requested	Funder
\$149,620.00	State of Hawaii – GIA Pending

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

A list of required information is included in the Attachments on the provided form: "Government Contracts, Grants, and/or Grants in Aid."

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$5,130,000.00

V. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Lanakila Pacific has 85 years of experience providing services for people with challenged lives on Oahu. Lanakila Pacific's staff have the necessary skills to successfully accomplish the goals set out in this proposal. This is evidenced by our continuous credentialing by national oversight organizations and the State of Hawaii.

Then Commission on Accreditation of Rehabilitation Facilities (CARF) has continuously accredited Lanakila Pacific since 1976 and was most recently reaccredited in December 2022 for three years (the highest level at which an organization may be accredited) in the areas of Community Integration, Employee Development Services, and Employment Skills Training Services.

The organization has first-hand, daily experience employing people with disabilities in competitively paid positions in food service, grounds maintenance, custodial, and customized apparel/screen printing positions.

By supporting the recruitment, hiring, training and ongoing employment of people with disabilities within Lanakila Pacific, Lanakila Pacific serves as a leader in accessibility, reasonable accommodations and creating an inclusive work environment where people with disabilities contribute and prosper.

Related Projects or Contract for the Most Recent Three Years

Contract # & Contract Period	Contracting Agency, Contact Information	Title and Brief Description
MA-DCS-2300056 12/5/2022 – 12/31/2024	City & County of Honolulu Dept. of Community Services- EAD Jenna Yugawa 925 Dillingham Boulevard, Ste. 200 Honolulu HI 96817 Phone: (808)768-7710	Services for older adults through home delivered meals, nutrition education – informational resources and congregate dining meals
MA-DCS-2500030 1/1/2025 – 12/31/2025		
DHS-19-SNAP-0004 10/1/2018 - 9/30/2024	State of Hawaii, Department of Human Services, Ginet Hayes 1010 Richards Street, Ste. 512 Honolulu, HI 96813	Supplemental Nutrition Assistance Program outreach services
DHS-24-SNAP-0031		

10/1/2024-9/30/2025	Phone: (808)586-5722 Email: ghayes@dhs.hawaii.gov	
90INNU0034-01-00 9/1/2021- 8/31/2024	Administration for Community Living, Sean Lewis, (202)795-7384; sean.lewis@acl.hhs.gov	Congregate Meal Program

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Lanakila Meals on Wheels and Lanakila Kitchen operate out of Lanakila Pacific's main office on Bachelot Street, in Liliha. The 34,000 square foot facility is leased from the state and houses administrative offices as well as its core programs. The building meets ADA requirements, complies with safety and code specifications, and includes visual alarms for the deaf and hearing impaired.

The Lanakila Meals on Wheels' office is 1,748 square feet and the meal packing area is 649 square feet. The Lanakila Kitchen is over 2,000 square feet and has an additional 3,940 square feet in freezer, reefer, dry storage and equipment storage space. The kitchen is equipped with 65-gallon steam kettles, tilt skillets, convection ovens, flattops, convection steamers, 65-quart stand-up mixers, walk-in freezers/refrigerators, and back-up generators. Lanakila Kitchen has the capacity to produce over 5,000 meals a day and typically store 18-days' worth of prepared meals for emergency response purposes. Producing meals in-house allows Lanakila Pacific to ensure the quality and nutritional value of our meals. Lanakila prioritizes using locally sourced produce and has optimized our production to take advantage of economies of scale.

The Lanakila Meals on Wheels Director works closely with Facilities' Maintenance Director to ensure all equipment is properly maintained.

In 2024, the Lanakila Pacific Building on Bachelot street has been renovated to support emergency efforts. The Federal Emergency Management Agency

(FEMA) grant funds replaced the roof and sealed entrances to the facility to withstand strong winds and flooding. As a backup, Lanakila Pacific also connected its cold storage units to a diesel-powered generator. The work ensures that the Lanakila Kitchen can continue to operate and provide the meals to the Lanakila Meals on Wheels Program who will deliver to homebound seniors each week.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Organizationally, Lanakila Pacific is governed by two Board of Directors. The Lanakila Pacific Center Board establishes policy for the organization, and the Lanakila Pacific Foundation Board is responsible for fundraising and managing funds to maintain perpetuity. Rona Yagi Fukumoto, President & CEO, has over 20 years of experience at the executive level and 26 years of experience working with individuals with disabilities and disadvantaged populations. She has a master's degree in public administration and is responsible for overseeing the organization.

The Lanakila Meals on Wheels Director, Lori Lau is responsible for the overall oversight of the department. She has over 18 years of experience serving vulnerable populations across the State of Hawaii, including 16 years of progressive management experience. Since taking over in 2016, Lori has transformed the program into a vibrant, multi-service department.

The Lanakila Pacific Food Service Director, Reid Yasunaga worked at local restaurants including Tanaka of Tokyo and John Dominis. Most recently working in management at corporate entities Dave & Buster's, California Pizza Kitchen and Hilton Waikiki Beach Hotel. Reid oversees two sites in the Food Service department, Lanakila Kitchen and Hale Aina Dining Facility at Joint Base Pearl Harbor Hickam. The Lanakila Kitchen provides job training for adults with disabilities, provides meals that serve seniors through the Lanakila Meals on Wheels program, Military Personnel, Department of Education sites and private child-care facilities.

The Lanakila Pacific's Director of Food Service is responsible for department oversight; Food Service Manager is responsible for menu planning and quality control, and the Kitchen Supervisors provide going training of staff. Cooks and Prep Cooks are responsible for producing the meals, and administrative staff are responsible for inventory, tracking orders and scheduling production.

2. Organization Chart

Please see attachments for organizational chart

3. Compensation

President & CEO	\$189,625
Chief Financial Officer	\$153,000
VP of Facilities & People	\$129,182

VII. Other

1. Litigation

No litigation at this time.

2. Licensure or Accreditation

Please see attached for CARF Accreditation and Department of Health placard.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

Lanakila Pacific understands the limited nature of government funding and should the Lanakila Meals on Wheels program be awarded for the fiscal year 2026 grant-in-aid, but not thereafter, Lanakila Pacific's plan for sustainability includes fundraising, in-kind support, grants, mission driven entrepreneurship.

Lanakila Pacific created Lanakila Pacific Foundation whose primary responsibility is raise funds to support Lanakila Pacific's mission and vision to embody self-sufficiency and inspire inclusive communities where people of all ages and abilities are empowered to find meaningful employment, live independently and thrive in spirit.

Fundraising

Lanakila Pacific's fundraising strategy concentrates on donor acquisition, renewing and upgrading current donors. Solicitation methods include direct mail, face-to-face solicitation, online fundraising, and special events.

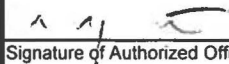
In-kind Support

Lanakila Pacific has solicited and received a wide range of in-kind donations to support programs, including office furniture and food and beverages, as well as donations of services such as professional consulting.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: Lanakila Pacific

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	149,620	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	149,620			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	149,620			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	149,620	Kathy Nishimoto (808)356-8552		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1.17.2025		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	149,620	Rona Yagi Fukumoto, President & CEO		
		Name and Title (Please type or print)		

Period: July 1, 2025 to June 30, 2026

Applicant: Lanakila Pacific

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Lanakila Pacific

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Lanakila Pacific

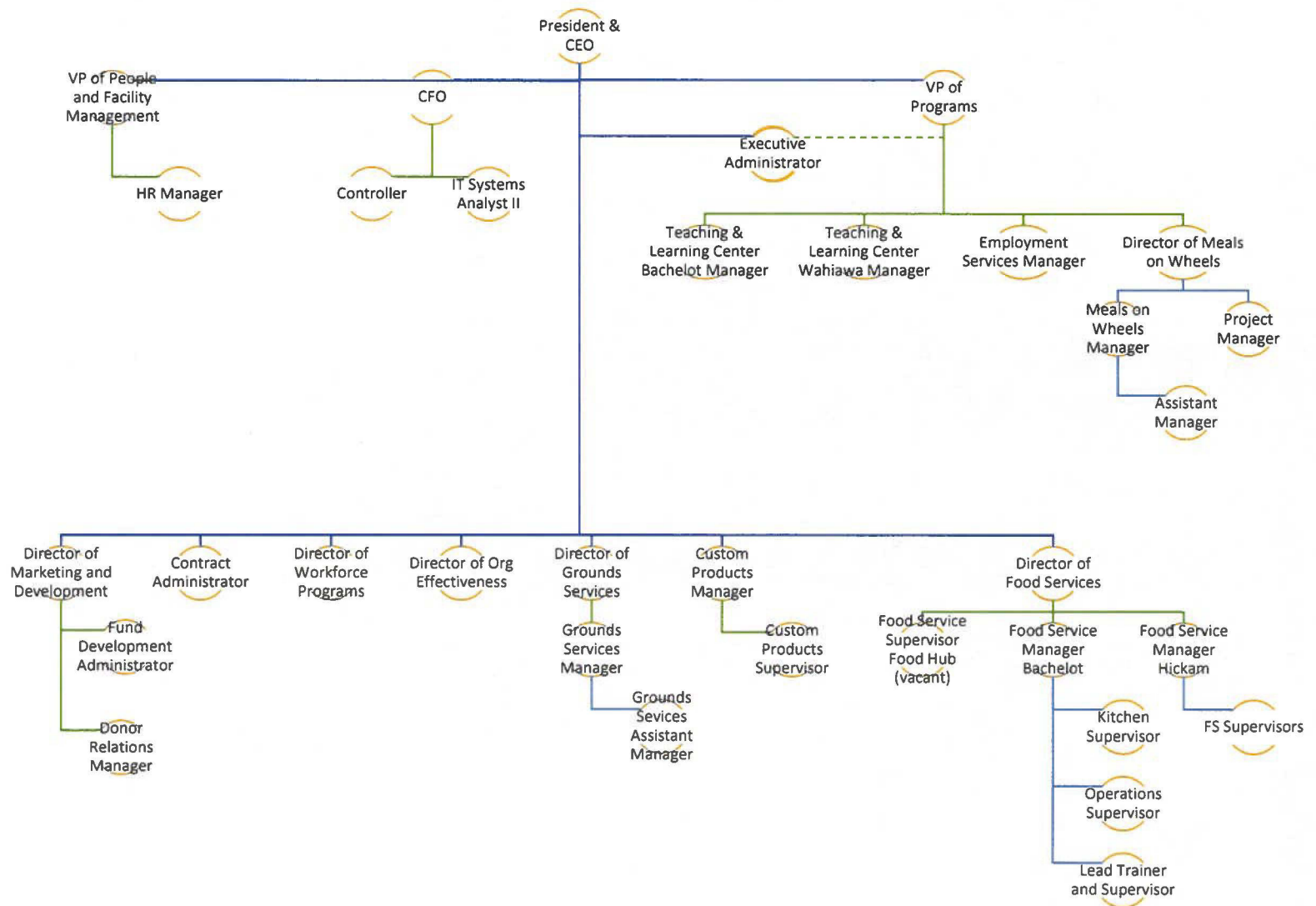
FY25 Contracts Total: \$8,498,994.56

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	HiEMA Building Retrofitting (CIP)	12/03/2021 - 08/18/2024	Dept. of Homeland Security - FEMA	Federal	FY23 - \$270,000.00 FY24 - \$1,907,160.00
2	Elderly Services - Home Delivered Meals, Congregate Dining, Nutrition Education	MA-DCS-2100027 10/01/2019 - 09/30/2024 MS-DCS 2500030 11/25/2024 - 09/30/2026	DCS - Elderly Affairs Division	Honolulu	Fee for Service
3	Agency Provided Trips - TLC	07/01/2019 - 07/30/2025	Department of Transportation Services	Honolulu	Fee for Service
4	Employment Training Services for High School Students with Disabilities	10/1/2024 - 09/30/2026	DHS - Division of Vocational Rehabilitation	Honolulu	Fee for Service
5	Employment Training Services for Adults with Disabilities	08/1/2023-09/30/2026	DHS - Division of Vocational Rehabilitation	Honolulu	Fee for Service
6	Medicaid Program - Developmental Disability Waiver	Indefinite	DOH - Developmental Disabilities Division	State	Fee for Service
7	Grounds Maintenance - NOAA	01/01/2023 - 12/31/2027	Dept. of Commerce - NOAA	Federal	FY23 - \$169,036.80 FY24 - \$171,971.57 FY25 - \$181,206.10
8	Grounds Maintenance - Tripler, Wheeler, AMR	04/15/2022 - 04/14/2027	Department of Defense - Army	Federal	FY23 - \$982,639.52 FY24 - \$983,341.44 FY25 - \$996,205.72
10	Food Services - Hale Aina Dining Facility	04/01/2020 - 03/31/2025	Department of Defense - Navy	Federal	FY21 - \$1,503,295.32 FY22 - \$1,512,714.00 FY23 - \$1,522,295.00 FY24 - \$1,532,345.64 FY25 - \$1,542,573.60

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
11	Grounds Maintenance - JBPHH	10/01/2020 - 09/30/2025	Department of Defense - Navy	Federal	FY21 - \$288,074.16 FY22 - \$295,462.89 FY23 - \$297,234.82 FY24 - \$299,479.78 FY25 - \$301,319.14
12	Grounds Maintenance - HiARNG	09/01/2020 - 8/31/2025	DOD - Hawaii Army National Guard	State	FY21 - \$321,460.00 FY22 - \$323,063.00 FY23 - \$160,000.00 FY24 - \$384,000.00 FY25 - \$280,452.00
13	SNAP Outreach Services	10/01/2020 - 09/30/2024 (new contract was awarded but it has not be executed.)	OHS - Benefit, Employment & Support Service Division	State	FY21 - \$76,643.96 FY22 - \$78,559.44 FY23 - \$114,212.39 FY24 - \$118,544.00
14	Vocational and Work Adjustment Training Services	10/1/2020 - 09/30/2024	DHS - Vocational Rehabilitation	State	FY21 - \$336,000.00 FY22 - \$446,000.00 FY23 - \$446,000.00 FY24 - \$335,000.00
15	Evaluation and Training	10/01/2020 - 09/30/2024	DHS - Vocational Rehabilitation	State	FY21 - \$48,067.16 FY22 - \$88,564.44 FY23 - \$92,717.00
16	Coalition Approach to Congregate Meal Program	09/01/2021 - 08/31/2024	Dept of Health & Human Services - American Community Living	Federal	FY22 - \$300,000.00 FY23 - \$300,000.00 FY24 - \$300,000.00

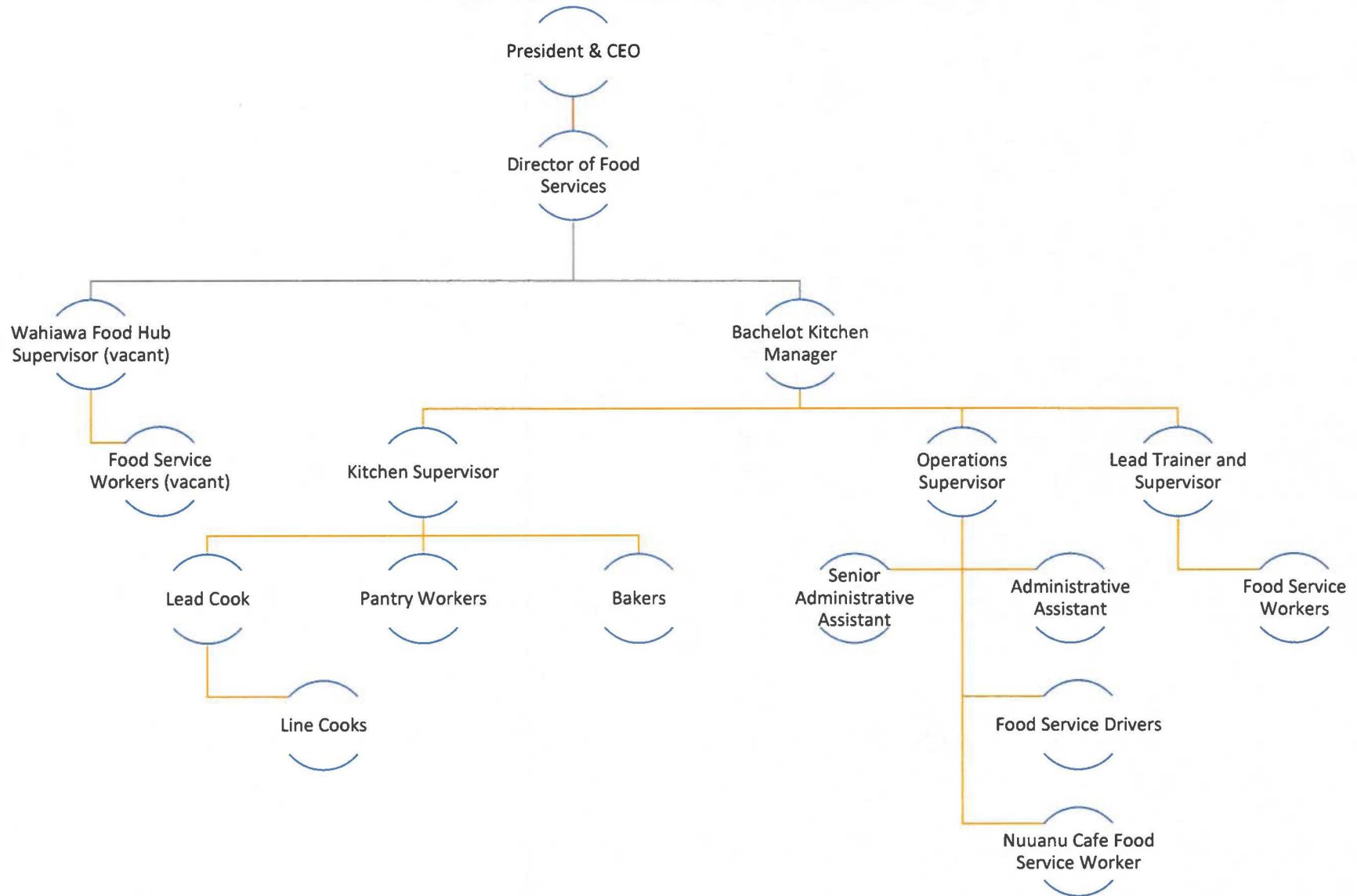
Lanakila Pacific Organizational Chart

Management Team 11.25.24



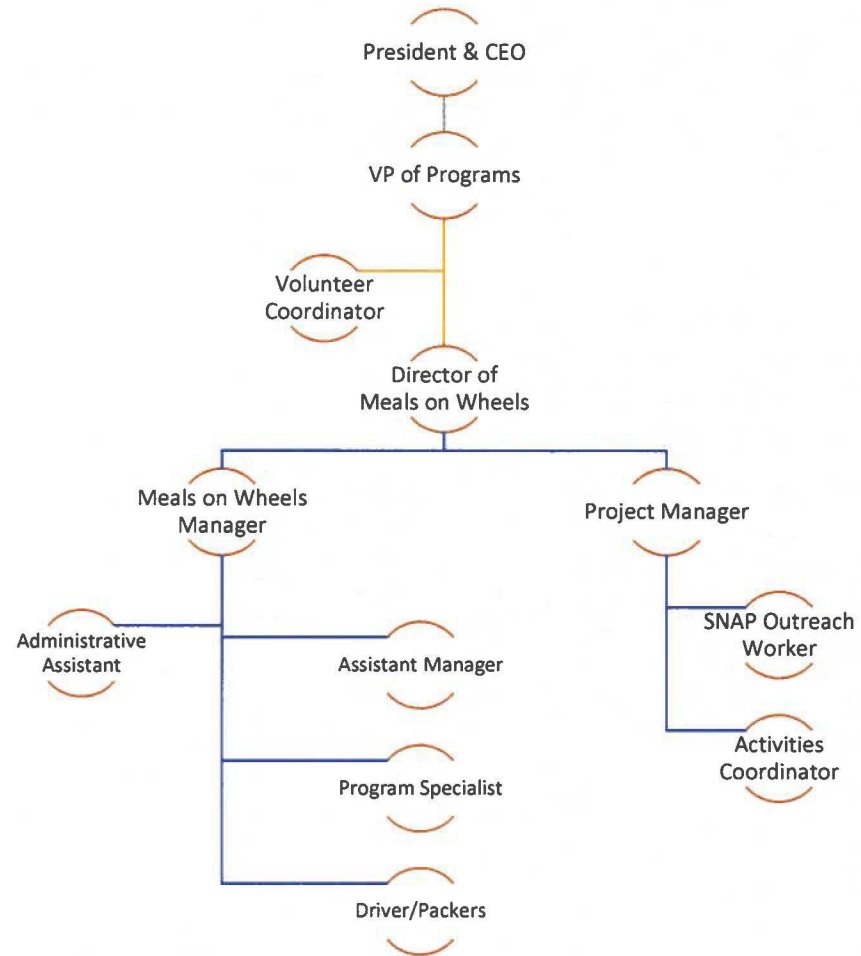
Lanakila Pacific Organizational Chart

Lanakila Kitchen 11.25.24



Lanakila Pacific Organizational Chart

Senior Services 11.25.24



December 14, 2022

Rona Fukumoto
Lanakila Pacific
1809 Bachelot Street
Honolulu, HI 96817

Dear Ms. Fukumoto:

It is my pleasure to inform you that Lanakila Pacific has been issued CARF accreditation based on its recent survey. The Three-Year Accreditation applies to the following program(s)/service(s):

Community Integration
Employee Development Services
Employment Skills Training Services

This accreditation will extend through November 30, 2025. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to standards.

Please note that the enclosed accreditation report identifies no recommendations. This accomplishment is achieved on only 3 percent of CARF surveys.

The accreditation report is intended to support a continuation of the quality improvement of your organization's program(s)/service(s). It contains comments on your organization's strengths as well as any consultation.

Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation and encourages your organization to make its accreditation known throughout the community. Communication of the accreditation to your referral and funding sources, the media, and local and federal government officials can promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

Your organization's complimentary accreditation certificate will be sent separately. You may order additional certificates from Customer Connect (<https://customerconnect.carf.org>).

If you have any questions regarding your organization's accreditation, you are encouraged to seek support from John Hannon by email at jhannon@carf.org or telephone at (888) 281-6531, extension 7198.

CARF encourages your organization to continue fully and productively using the CARF standards as part of its ongoing commitment to accreditation. CARF commends your organization's commitment and consistent efforts to improve the quality of its program(s)/service(s) and looks forward to working with your organization in its ongoing pursuit of excellence.

Sincerely,

A handwritten signature in black ink, reading "Brian J. Boon, Ph.D." in a cursive script.

Brian J. Boon, Ph.D.
President/CEO

Enclosures

State of Hawaii
Department of Health - Food Safety Program

PASS

LANAKILA KITCHEN

FACILITY NAME

1809 Bachelot St. Honolulu, HI 96817

FACILITY ADDRESS

This facility was inspected by the State of Hawaii Department of Health - Retail Food Safety Branch in accordance with the Hawaii Administrative Rules, Food Safety Code and passed the inspection conducted on:

04/02/2024

Date

by



Agent of the Department of Health

A COPY OF THE MOST RECENT INSPECTION
REPORT IS AVAILABLE FOR REVIEW AT:

hi.healthinspections.us/hawaii/



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OF HEALTH AND SHALL NOT BE REMOVED, COPIED OR ALTERED IN ANY WAY
Hawaii Administrative Rules Section 11-60-9(b)

