



**KŌKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES**

2239 N. SCHOOL STREET ♦ HONOLULU, HAWAI'I 96819 ♦ TEL: 808-791-9400 ♦ FAX: 808-848-0979 ♦ [www.kkv.net](http://www.kkv.net)

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# **KŌKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES**

## **GRANT-IN-AID APPLICATION**


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**Submitted to the Hawaii State Legislature  
January 16, 2025**

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

  
David Derauf (Jan 14, 2025 13:46 HST)  
AUTHORIZED SIGNATURE

Dr. David Derauf, CEO  
PRINT NAME AND TITLE

JANUARY 15, 2025  
DATE


# SECTION 3

Final Audit Report

2025-01-14

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**THE THIRTIETH LEGISLATURE**  
**APPLICATION FOR GRANTS**  
**CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: DbA:

Kokua Kalihi Valley Comprehensive Family Services

KKV

Amount of State Funds Requested: \$ 229,108

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Kalihi stands on the brink of transformation, with numerous development projects planned in the coming years. Many residents have expressed concerns about the future of their families and kūpuna, as they already face significant barriers related to the social determinants of health.

GIA funds will support KKV's Family Strengthening, Elder Care, Hui Hoaka, and Medical-Legal Partnership for Children programs. These initiatives will offer Kalihi families and kūpuna comprehensive wraparound social determinants of health assessments, wraparound support, financial and legal education and resources, Kūpuna support, and Family Strengthening services. Kūpuna support will include case management, exercise classes, and wraparound support, while Family Strengthening services will focus on education and supply distribution for families. Together, these programs aim to enhance financial literacy, foster social cohesion, and promote self-sufficiency, equipping residents to navigate both the challenges and opportunities of a redeveloping community.

Amount of Other Funds Available:

State: \$ 58,945

Federal: \$ 0

County: \$ 61,915

Private/Other: \$ 198,284

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 11,073,688

Unrestricted Assets:

\$ 13,847,442

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☐

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

2239 N. School Street

City:

Honolulu

State:

HI

Zip:

96819

Contact Person for Matters Involving this Application

Name:

Amber Burgos

Title:

Grants Coordinator

Email:

aburgos@kkv.net

Phone:

808-269-9991

 Jan 16, 2025 13:47 HST

Authorized Signature

Dr. David Derauf, CEO

Name and Title

January 15, 2025

Date Signed









# 2 Cover Page (1)

Final Audit Report

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## **CERTIFICATIONS**

- Hawaii Compliance Express
- Declaration Statement Pursuant to Chapter 42 (Page 5)
- Public Purpose Verification



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name:** KOKUA KALIHI VALLEY (COMPREHENSIVE FAMILY SERVICES)

**DBA/Trade Name:** KOKUA KALIHI VALLEY (COMPREHENSIVE FAMILY SERVICES)

**Issue Date:** 01/09/2025

**Status:** **Compliant**

Hawaii Tax#: 20291036-02  
New Hawaii Tax#: GE-0948938752-01  
FEIN/SSN#: XX-XXX9797  
UI#: XXXXXX5469  
DCCA FILE#: 22208

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Kokua Kalihi Valley Comprehensive Family Services**

(Typed Name of Individual or Organization)

  
david d derauf (Jan 14, 2025 09:55 HST)

(Signature)

**david d derauf**

(Typed Name)

**01/15/2025**

(Date)

**CEO**

(Title)



# 3b Page5 Chapter 42 keep as PDF

Final Audit Report

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## **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

- a) The name of the requesting organization or individual;

Kokua Kalihi Valley Comprehensive Family Services (KKV)

- b) The public purpose for the grant;

The purpose of the project will be to improve the community's health, economic, and social outcomes given the various redevelopment and housing initiatives set to reshape the community within the next 4 years. These redevelopment projects include: the relocation of the Oahu Community Correctional Center and redevelopment of the 16-acre site; the construction of three rail transit stations; the transformation of Kuhio Park Homes from low-rise to mid-rise buildings by November 2026; the redevelopment of Dillingham Plaza into a hub for food systems and creative industries; and the creation of a mile-long recreational area along the Kapālama Canal. Kalihi-Pālama is also projected to experience the highest growth in new housing across O'ahu after 2025.

Our project will assess and address the evolving SDOH needs of Kalihi residents to equip residents with the tools to navigate the opportunities and challenges of a redeveloping community.

- c) The services to be supported by the grant;

GIA funds will support KKV's Family Strengthening, Elder Care, Hui Hoaka, and Medical-Legal Partnership for Children programs. These initiatives will offer Kalihi families and kūpuna comprehensive wraparound social determinants of health assessments, wraparound support, financial and legal education and resources, Kūpuna support, and Family Strengthening services. Kūpuna support will include case management, exercise classes, and wraparound support, while Family Strengthening services will focus on education and supply distribution for families.

- d) The target group:

KKV serves the ahupua'a of Kalihi, the most densely populated new immigrant community in the State of Hawaii. Ninety-two percent of KKV patients are from Native Hawaiian, Pacific Islander, and Asian backgrounds, with over half best served in a language other than English. Kalihi faces significant socioeconomic challenges that deeply impact the health and well-being of residents. In the City and County of Honolulu Public Health Trends report, Kalihi-Pālama and Kalihi Valley ranked as the first and third most economically disadvantaged areas in Honolulu (this designation is based on age, education, employment, income, and poverty), with food insecurity rampant—reporting the highest number of households in Honolulu participating in food assistance programs in 2021. Resident incomes, especially those of Kalihi's 4 public housing developments, do not keep up with the cost of living. Over 60% of KKV's patients are at or below 100% of Federal Poverty Guidelines. KKV patients often face limited economic

opportunity, cultural dislocation, family and community violence, low educational attainment, housing instability, language barriers, and insufficient access to healthy food and health insurance.

While all of the Kalihi community will be the primary beneficiaries of this project, KKV is particularly interested in the impact this project will have on the following populations: older adults aged 65 years and older; families living in nearby public housing units; and school-aged children.


e) The cost of the grant and the budget.

The total project budget is \$379,018. KKV requests \$229,108 from the state: \$203,108 for personnel; \$6,000 for supplies; and \$20,000 for the MLPC contract.

Further, the undersigned authorized representative certifies that this statement is true and correct to best of the applicant's knowledge.

Kokua Kalihi Valley Comprehensive Family Services

*Name of Organization*

  
David Deraut (Jan 15, 2025 16:04 HST)

*Signature*

Chief Executive Officer

*Title*

January 15, 2025

*Date*






# 3c. Public Purpose Verification

Final Audit Report

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## **Application for Grants (Narrative)**

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.'

Attached

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Attached

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Kōkua Kalihi Valley Comprehensive Family Services (KKV) is a community health center with the mission to work toward healing, reconciliation, and the alleviation of suffering in Kalihi through strong relationships that honor culture and foster health and harmony. KKV was founded in 1972 in direct response to a community-identified gap in health services among Kalihi's primarily low-income and new-immigrant residents. For the last 53 years, KKV has provided residents of Kalihi with a broad array of comprehensive and holistic health care spanning all stages of life and facets of family health, including dental, medical, perinatal, family planning, women's health, nutrition, education, WIC services, immunization, STD/HIV services, transportation, language interpretation, outreach, youth services, microenterprise, legal, and community advocacy and other social services. Our 260+ staff fluent in 26 languages care for and engage over 11,000 people annually out of

nine locations across the neighborhood, including two public housing communities, a municipal park, health clinics, an elder center, and a 100-acre nature preserve named Ho'oulu 'Āina. In 1989, KKV was designated a Federally Qualified Health Center (FQHC), and serves a Medically Underserved Area (MUA) and a Health Professional Shortage Area (HPSA) for Primary Care, Mental Health, and Dental Care, as designated by the U.S. Public Health Service.

At KKV, we operate on the understanding that health is influenced not just by biology or individual behavior but also by the environment, socioeconomic conditions, cultural context, and societal roles. This perspective aligns with the widely accepted framework of the **Social Determinants of Health (SDOH)**, which identifies social, economic, and environmental factors as critical determinants of health outcomes. Recognizing the unique and multifaceted needs of Kalihi's community, KKV has embraced an integrated approach that combines medical services with innovative social service programs addressing SDOH barriers. These programs include:

**Elder Care (EC)**— KKV started its Elder Care program in 1999 and, in 2024 alone, served 2000+ seniors with a focus on keeping them healthy and living at home. EC provides holistic case management, crisis intervention, an array of health maintenance programs including a successful weekly exercise program, transportation assistance, caregiver respite and support, and medical, dental, and behavioral health services. The EC program is led by Merlita Compton, KKV's Elder Care Director who created the program and has guided its innovations and expansion for 20 years. Ms. Compton has her certificate in gerontology and a Master's in Public Health from the University of Hawai'i, and speaks Ilocano, Tagalog, and English.

**Hui Hoaka (HH)**— KKV established Hui Hoaka in March 2020 in response to the COVID 19 outbreak. Since its inception, the program has evolved into a dual-purpose initiative, functioning as 1) a wraparound support hub, distributing food and other household supplies; 2) a data and research branch. Hui Hoaka employs Community Health Workers who collect data on the community during their interactions distributing essential supplies and services. Since March 2020, Hui Hoaka has served over 11,000 members of the community. The program is led by Co-Directors Megan Inada and Lalo Kalahela, who bring a combined 20 years of experience working closely with the Kalihi community.

**Economic Agency (EA)**— Ea is a subprogram under the Hui Hoaka department dedicated to increasing household economic sustainability, accessing public and private benefits, and enhancing financial literacy within our community. For the last 5 years, Ea has delivered educational courses based on critical financial needs identified within our community. These topics include job readiness, budgeting, and entrepreneurship. In addition to its educational efforts, the program provides financial support, such as rental and emergency assistance, assistance with accessing benefits, and linkages to housing, food, health care, and financial support. To date, Ea has distributed over \$308,000 in emergency financial aid.

**Family Strengthening (FS)**— KKV's Family Strengthening program is a subprogram of KKV's Maternal Child Health Department. The program focuses on fostering parent resilience, building social connections, enhancing parents' knowledge of child



development, and promoting nurturing practices to support children's social and emotional growth through engaging activities and tools. Since 1973, KKV has provided comprehensive services tailored to the unique needs of women, children, and families. Today, the Family Strengthening program serves over 1,000 families annually. The Maternal Child Health Department is led by Raenelle Bras, who brings over 20 years of expertise in family health to her leadership role.

***The Medical-Legal Partnership for Children (MLPC)***— In 2009, KKV established a partnership with the University of Hawai'i called the Medical Legal Partnership for Children. Through this contract, attorneys are available on-site at KKV to provide legal assistance and education to the community. The department receives over 130 requests for legal assistance annually and opens over 100 cases each year mainly pertaining to evictions, rent adjustment, immigration, family law, and legal rights for public housing residents. The program's legal director Dina Shek brings over a decade of experience as a community organizer, educator, and advocate for social and community justice.

2. The goals and objectives related to the request;

Kalihi is on the brink of significant transformation, with numerous commercial, transportation, housing and other development projects planned over the coming years. During community listening sessions at the Towers at Kuhio Park (also known as KPT), many residents have voiced concerns about the future well-being of their families and kūpuna, who are already facing substantial health and socioeconomic challenges. KKV seeks Grant in Aid funding to support our Elder Care, Family Strengthening, Medical-Legal Partnership for Children, and Hui Hoaka programs. This funding will enable us to address emerging challenges, equipping Kalihi residents with the financial, legal, and social tools to thrive amidst rapid and anticipated changes in their community, relating to rail, housing, and overall development.

**Goal:** To foster financial and legal literacy, social cohesion, and self-sufficiency among Kalihi residents, preparing them to navigate the challenges and opportunities of a redeveloping community.

**Objectives:**

- a. Increase Hui Hoaka/Ea's capacity to deliver wraparound services (rental aid, household supplies, food support, etc..) and assess Kalihi residents for SDOH-related needs.
- b. Engage kupuna in case management services, exercise courses, and wraparound support services to enable them to safely age in place through the Elder Care program (EC).
- c. Expand Family Strengthening's in-home visits, family-strengthening workshops, and school supply distributions for families with school-aged children.
- d. Provide financial literacy education and resources to Kalihi families through Hui Hoaka/Ea.
- e. Strengthen MLPC's reach by providing legal counseling to Kalihi families.



3. The public purpose and need to be served;

The purpose of the project is to improve health, economic, and social outcomes among current Kalihi households facing potentially negative impacts of economic, transportation, and housing redevelopment in Kalihi over the next 4 years. These redevelopment projects include: the relocation of the Oahu Community Correctional Center and redevelopment of the 16-acre site; the construction of three rail transit stations; the transformation of Kuhio Park Homes from low-rise to mid-rise buildings by November 2026; the redevelopment of Dillingham Plaza into a hub for food systems and creative industries; and the creation of a mile-long recreational area along the Kapālama Canal. Kalihi-Pālama is also projected to experience the highest growth in new housing across O'ahu after 2025.

While these redevelopments promise infrastructure and housing improvements, they also pose significant risks for current residents of our community. Most members of our community are from Asian, Native Hawaiian, and Pacific Islander (ANHPI) backgrounds and already grapple with the enduring impacts of colonization, war, and foreign influences that have disrupted ancestral lands, traditional lifestyles, and communal health practices. These disruptions have led to significant cultural disconnection, lifestyle changes, and systemic marginalization, resulting in high rates of chronic disease, poverty, and other interconnected social determinants of health barriers. Kalihi experiences some of the most significant health, social, and economic disparities in Hawai'i, heightened by mistrust of Western institutional systems, cultural misalignment, and feelings of anxiety and shame associated with seeking public assistance in the community. Many residents delay accessing support until issues reach a critical point, further exacerbating cycles of poor health, social instability, and economic hardship.

Our residents must grapple with dual pressures of navigating immediate challenges, while adapting to the profound changes reshaping our community's social, economic, and cultural fabric. At a 2023 community session at the Towers at Kuhio Park, residents voiced anxiety over ambiguous redevelopment plans for low-rise housing, expressing fears of being uprooted and disconnected from their community. Residents also expressed fears of reduced access to essential services due to strained community resources, social and cultural disconnection from a rapidly shifting neighborhood fabric, and the loss of recreational areas for keiki and kupuna. In 2024, residents of KPT low-rise housing protested a rushed move-out timeline and the limited availability of housing relocation options. Growing community violence, such as the gang-related shooting of a 23-year-old KPT resident in May 2024, reflects—as well as exacerbates—the growing upheaval our community faces as we navigate an uncertain future.

Kalihi stands at a critical crossroad. Our project will assess and address the evolving SDOH needs of Kalihi residents to equip residents with the tools to navigate the opportunities and challenges of a redeveloping community. Our strategy involves a three-step process of 1) *Assessment*, 2) *Intervention*, and 3) *Interaction*. *Assessment* (Hui Hoaka's SDOH assessments, EC case management) ensures KKV services remain responsive and effective by identifying persistent and emerging needs upon the changing environment. *Intervention* (Hui Hoaka wraparound support, MLPC legal support, Ea/Hui Hoaka financial agency support, FS supply distribution and workshops, EC case management and exercise courses) supports high-risk groups with public services tailored

to commonly voiced concerns (e.g. wrap around and financial support for exacerbated rates of economic insecurity, legal support for housing instability). *Interaction* addresses concerns surrounding the loss of community hubs by providing physical spaces for community gatherings.

The chart below outlines each step of our strategy, the subsequent services, and the purpose of each step.

	SERVICES	PURPOSE
<b>ASSESSMENT</b>	<ul style="list-style-type: none"> <li>Hui Hoaka SDOH Assessments</li> <li>Elder Care case management evaluations</li> <li>Family Strengthening SDOH Assessments</li> </ul>	<ul style="list-style-type: none"> <li>KKV ensures services remain responsive and effective by identifying persistent and emerging needs in a changing environment.</li> <li>KKV identifies families and kupuna who are most affected by community changes.</li> <li>KKV increases feelings of social cohesion by providing a channel for residents to voice their concerns.</li> </ul>
<b>INTERVENTION</b>	<ul style="list-style-type: none"> <li>Hui Hoaka wraparound SDOH support services</li> <li>MLPC legal support</li> <li>EA Financial Education</li> <li>Family Strengthening supply distribution and Family Strengthening workshops</li> <li>Elder Care case management and exercise courses</li> </ul>	<ul style="list-style-type: none"> <li>Hui Hoaka's wraparound support will address exacerbated rates of economic insecurity and increasing SDOH barriers.</li> <li>MLPC will provide housing support and legal assistance for families with housing and other family law needs.</li> <li>EA will provide food, economic and benefits assistance and financial education to mitigate challenges from rising costs of living in Kalihi.</li> <li>Family Strengthening will increase social cohesion by equipping families with the toolsets/resources to support children.</li> <li>Elder Care will support Kalihi kupuna with social, economic, caregiver, health care, and SDOH needs, including wraparound case management and exercise classes.</li> </ul>
<b>INTERACTION</b>	<ul style="list-style-type: none"> <li>Elder Care services are conducted at KKV's Gulick Elder Center</li> <li>Family Strengthening and Ea workshops are conducted at KKV's Main Clinic</li> </ul>	<ul style="list-style-type: none"> <li>KKV provides physical locations for kupuna and families to sustain connections.</li> </ul>



4. Describe the target population to be served;

KKV serves the ahupua'a of Kalihi, the most densely populated new immigrant community in the State of Hawaii. Among Kalihi's greatest assets are its diversity of ethnic groups and the strong ties that are fostered within each group. Ninety-two percent of KKV patients are from Native Hawaiian, Pacific Islander, and Asian backgrounds, with over half best served in a language other than English. For many of Kalihi's indigenous and newly immigrated communities, identity is tightly embedded within culture, which provides a sense of purpose, belonging, and stability despite physical life changes. During a 2023 community listening session, residents highlighted their strong resilience and ability to uplift one another as the community's key strength.

Despite the community's resilience and cultural strengths, Kalihi faces significant socioeconomic challenges that deeply impact the health and well-being of residents. In the City and County of Honolulu Public Health Trends report, Kalihi-Pālama and Kalihi Valley ranked as the first and third most economically disadvantaged areas in Honolulu (this designation is based on age, education, employment, income, and poverty), with food insecurity rampant: Kalihi had the highest number of households in Honolulu participating in food assistance programs in 2021. Resident incomes, especially those of Kalihi's 4 public housing developments, do not keep up with the cost of living. Over 60% of KKV's patients are at or below 100% of Federal Poverty Guidelines. KKV patients often face limited economic opportunity, cultural dislocation, family and community violence, low educational attainment, housing instability, language barriers, and insufficient access to healthy food and health insurance.

While all of the Kalihi community will be the primary beneficiaries of this project, KKV is particularly interested in the impact this project will have on the following populations:

- **Older adults aged 65 years and older:** KKV's Elder Care program currently serves over 2,000 seniors, with approximately 95% classified as low-income and among those with the greatest social need. During KPT listening sessions, residents expressed significant concerns about kūpuna, emphasizing the importance of spaces that foster social interaction and support daily routines. Rising cost of living in Kalihi, including negative impacts of redevelopment, loom as threats among our kūpuna, potentially displacing them from long-established homes and disrupting the vital social connections and routines essential to their physical, mental, and emotional well-being. Our project will provide kūpuna with a space to sustain connections and access essential and health resources.
- **Families living in nearby public housing units:** KKV serves families living in Hawai'i's largest public housing complexes, including the Towers at Kuhio Park and Kalihi Valley Homes, which are home to significant populations of Micronesian and Samoan residents. These communities face unemployment rates as high as 23%, with 20% of adults lacking education beyond the 9th grade. Families in these housing units experience elevated exposure to gang-related activity, neighborhood and domestic violence, housing instability, and limited access to essential supplies and services. With significant redevelopment planned for the Towers at Kuhio Park, our project delivers comprehensive SDOH support services to these families, through Family Strengthening, Hui Hoaka/Ea, Elder Services, and MLPC.
- **School-aged Children:** KKV has a long-standing partnership with all Kalihi elementary schools, Dole Middle School, and Farrington High School. Truancy rates are much



higher and reading literacy is significantly lower in Kalihi public schools compared to the state average. Our Family Strengthening program in particular aims to promote school participation, academic success, and the health of school-aged children, offering workshops on building socially cohesive, healthy households and effective parenting strategies and distributing essential supplies like school materials and household goods. Our Hui Hoaka/Ea program and MLPC provide household level SDOH and legal support for families with school-aged children.

5. Describe the geographic coverage.

KKV's service area includes zip code 96819, a densely populated region encompassing both urban and residential zones. This zip code aligns with the historic ahupua'a, or Hawaiian land division, known as Kalihi, which means "the edge" in Hawaiian. The harbor in this region served as the entry point for tens of thousands of Asian immigrants who arrived to work on sugar plantations. Kalihi is geographically divided by the H1 highway, which was constructed between 1959 and 1986, creating two distinct areas: the mountainous "mauka" region of Kalihi Valley and the coastal "makai" region. The longitudinal boundaries of the community extend from the interior areas of the valley downward to the ocean. Public housing projects and the more densely populated, lower-income areas of Kalihi Valley are located near the freeway. Higher income households in the service area are located in the upper areas of the valley. KKV's service area is home to 55,000 residents across 21.89 square miles.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

KKV offers the following services to address community concerns of intensified SDOH barriers during and after Kalihi's redevelopment. These concerns were raised during our 2023 and 2024 KPT listening sessions. We will improve the community's health, economic, and social outcomes through the following package of services:

- **Wrap-Around Support Services & Assessment:** KKV's Hui Hoaka program will focus on outreach, wraparound support, and data collection, assessing patients through talk-story/surveys to evaluate needs and connect families to KKV's comprehensive resources (primary care, cultural services, behavioral health, legal advocacy, financial assistance, housing support, and many more SDOH programs). Community Health Workers (CHWs) will engage patients through KKV's culturally grounded "talk-story" approach, building trust, gathering data, and conducting follow-up.
- **Legal Support:** Through the Medical-Legal Partnership for Children, KKV will provide legal advocacy and education through attorneys, with the support of doctors, at KKV's Wellness Center. Recent cases have focused on assisting families in navigating challenges related to the KPT housing redevelopment, family law, and other housing issues.
- **Financial Agency Support:** KKV's Ea (a subprogram under Hui Hoaka) will offer



SDOH support, including assistance with benefits enrollment and access and referral and follow up for housing, food, and essential goods, along with four-week courses on financial topics, including job readiness and financial literacy. These courses are led by Ea staff and CHWs in multiple languages, who provide personalized support to participants.

- **Family Strengthening Support:** KKV's Family Strengthening (FS) department will distribute essential supplies (household goods and school supplies) through home visits, community events, and on-site services at KKV's main clinic. FS Workshops will support healthy family foundations, covering topics like school enrollment and rule-setting.
- **Kūpuna Support:** KKV's Elder Care (EC) program will deliver triweekly exercise classes online and at Gulick elder center, food and supply distribution, educational courses, medical and mental health check-ins. Case Managers will foster relationships with kūpuna, monitoring their well-being, and connecting kūpuna to necessary SDOH support.

The table below outlines the project's tasks and the corresponding responsible parties.

	Tasks	Responsible
<b>Recruitment, Assessment and Enrollment</b>	<ol style="list-style-type: none"> <li>1. Recruit eligible participants for each program (Hui Hoaka/Ea, Elder Care, Family Strengthening, and MLPC) through community events, home visits, and warm hand-offs from KKV's array of programs.</li> <li>2. Participants will undergo appropriate assessment of their SDOH needs on an ongoing basis. Typical methods of assessment include talk-story-style interviews and SDOH surveys.</li> <li>3. Enrollment forms will be distributed and completed as needed.</li> </ol>	Hui Hoaka CHWs; Elder Care Case Managers; MCH Outreach Worker
<b>Implementation</b>	<p><b>Hui Hoaka/Ea</b></p> <ul style="list-style-type: none"> <li>• Provide ongoing culturally based wraparound services to meet patient needs (e.g., food assistance, housing assistance, job readiness).</li> <li>• Host ten job readiness and financial literacy workshops in December, June, and August.</li> </ul> <p><b>MLPC</b></p> <ul style="list-style-type: none"> <li>• Maintain an on-site presence at KKV 3-5 days per week to meet with clients and process warm hand-offs from KKV providers and staff.</li> </ul> <p><b>MCH Family Strengthening</b></p> <ul style="list-style-type: none"> <li>• Assess families for SDOH needs through talk-story.</li> <li>• Distribute supplies to families with young children/children on the way.</li> <li>• Conduct family strengthening workshops 2x</li> </ul>	<p>Hui Hoaka CHWs</p> <p>MLPC Director</p> <p>MCH Family Strengthening Coordinator; MCH Family Strengthening Outreach</p>

	<p>a month.</p> <p><b>Elder Care</b></p> <ul style="list-style-type: none"> <li>• Offer three weekly exercise classes (Monday, Wednesday, and Friday).</li> <li>• Provide ongoing case management to all participants, including comprehensive assessment of client needs.</li> </ul>	<p>Specialist</p> <p>Elder Care Case Managers</p>
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Each program director will be responsible for overseeing activities for each respective program. The Hui Hoaka director will be responsible for overseeing the overall effectiveness of the project as a combined package of services, including tracking improvements in health, social, and economic outcomes as relevant to this proposal.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

***Ongoing Starting June 1, 2025***

- Participants are recruited for each program on an ongoing basis. Staff attend community events, facilitate warm hand-offs, and conduct home visits regularly.
- Enrollment forms are distributed and completed on an ongoing basis.
- Hui Hoaka staff conduct SDOH assessments continuously.
- Hui Hoaka staff deliver wraparound support as requested on an ongoing basis.
- MLPC maintains an on-site presence 3–5 days per week at the KKV main clinic on an ongoing basis.
- MCH staff conduct family strengthening workshops weekly.
- MCH staff distribute SDOH support supplies upon request on an ongoing basis.
- Elder Care offers three exercise classes per week on an ongoing basis.
- Elder Care provides case management to all participants on an ongoing basis, either during their attendance at Gulick or through home visits.
- Requests for wraparound support, exercise class attendance, referrals to other KKV SDOH programs, case management participation, and MLPC cases are logged and tracked on an ongoing basis as they occur.
- Success metrics are tracked through talk-story interviews on an ongoing basis.
- Listening sessions are conducted at KPT on an ongoing basis.

***Periodic Activity***

- **August 2025, December 2025, June 2026:** Ea hosts weekly financial literacy workshops (one per week).
- **June 2026:** Assessments for each program are reviewed to evaluate success metrics.
- **June 2026:** Data logs are reviewed to confirm that outcomes have been achieved.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

For the past decade, KKV has sustained a dedicated Research and Evaluation (R&E) team which moved under the Hui Hoaka department in 2020 and is composed of eight



full-time staff members, including five specialists in program evaluation across the organization. This team supports all programs in designing effective strategies for defining and assessing outcomes and service quality. Within this proposal, research specialists from Hui Hoaka will collaborate with program directors from each department to: 1) Ensure the success of planned data collection methods; 2) Organize, analyze, and evaluate data to measure progress toward success metrics; 3) Uphold KKV's commitment to culturally appropriate practices throughout the data collection and evaluation process; and 4) Identify opportunities for improvement to enhance project outcomes. See Attachment A for more details on our research methodology, evaluation, and improvement processes for the project. Also see the table below for our methods for evaluating and monitoring the project's outcomes and results.

#### **Project Plan for Monitoring and Evaluation**

<b>Tasks</b>	<b>Results</b>	<b>Outcomes</b>	<b>Measures of Effectiveness</b>	<b>Who is Responsible?</b>
SDOH Assessments	400 individuals encountering SDOH barriers will be assessed to pinpoint their needs	70% of families will be able to identify and navigate KKV's SDOH support services to meet their current and evolving needs.	Each assessment is recorded in Hui Hoaka's log.  Follow-up is conducted with families after receiving SDOH assessments. Staff records insights from talk-story interviews in Hui Hoaka's story-catching database.	Hui Hoaka staff
Wraparound Support	400 families experiencing SDOH challenges will receive comprehensive wrap-around support, including food assistance, care coordination, household supplies, rental aid, and enabling services	60% of families will experience feelings of increased self sufficiency  70% of families will be able to identify and navigate KKV's SDOH support services to meet their current and evolving needs	Track resources/services distributed by recording instances in Hui Hoaka's log.  Staff records insights from talk story in Hui Hoaka's data management system. Staff specifically seek narratives reflecting changes in perspectives on self-sufficiency and knowledge of KKV's resources/services.	Hui Hoaka staff
Financial Literacy Cohorts	15 individuals will engage in financial literacy learning cohorts	60% of families will experience feelings of increased self sufficiency  70% of families will be able to identify and navigate KKV's SDOH support	Track participation through sign-in sheets.  Group discussions, talk story, and surveys (before and after) workshops gauge feelings of self-sufficiency.	Hui Hoaka staff



		services to meet their current and evolving needs		
Kupuna Support	350 kupuna will engage in case management services, exercise courses, and wraparound support services.	70% of kupuna will report an increase in feelings of social cohesion 70% of kupuna will be able to identify and navigate KKV's SDOH support services to meet their current and evolving needs	Monitor exercise class attendance, referrals to other KKV SDOH programs, and participation in on-site elder care services like medical and food support Talk story and group discussions track changes in social cohesion.	Elder care Staff
Family Strengthening	170 families will receive support through in-home visits, family-strengthening workshops, and school supply distributions	60% of families will experience feelings of increased self sufficiency 70% of families will report an increase in feelings of social cohesion	Track requests for and distribution of supplies through FS log. Track FS workshop participation through a log. Assess improvement in family cohesion and self-sufficiency through talk-story, group discussions, and surveys at the end of workshops.	Family Strengthening Staff
Legal Counseling & Education	100 families will receive legal assistance, ranging from counseling to education, from MLPC.	60% of families will experience feelings of increased self sufficiency 70% of families will be able to identify and navigate KKV's SDOH support services to meet their current and evolving needs	Monitor open cases and case outcomes through MLPC log	MLPC Staff

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The achievement of the project's objectives will be indicated through the following:

- A. Total number of Kalihi residents who receive SDOH assessments to pinpoint their needs.
- B. Total number of Kalihi residents who receive wrap-around support, including food assistance, care coordination, household supplies, rental aid, and enabling services.
- C. Total number of Kalihi residents engaged in financial literacy cohorts.
- D. Total number of kupuna who receive case management services.
- E. Total number of kupuna who participate in at least 1 exercise course.
- F. Total number of Kalihi families who receive through in-home visits, direct relief support items (household goods, school supplies, other essentials), and family strengthening workshops.
- G. Number of family members who engage in family strengthening workshops.
- H. Number of family members who receive legal assistance, ranging from counseling to education, from MLPC.

#### **IV. Financial**

##### **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

See attached documents for budget.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$57277	\$57277	\$57277	\$57277	229108

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

City and County of Honolulu GIA - \$149,910

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>CONTRACT VALUE</b>
TANF)- AfterSchool and Summer Programs to Serve Students in 6th to 12th Grade	Awarded - awaiting final contract	DHS/BESSD	210,000
Kaulunani: Urban and Community Forestry Program	May 20, 2024 - March 31, 2027	DLNR	200,000
USDA Farm to School Implementation Project	07/22/2024-06/30/2026	USDA Food and Nutrition Service	99,960
Health Promotion, Support Groups, Transportation, Personal Care	01/01/2025-12/31/2025	City and County of Honolulu - EAD	396,270
Grants for Arts: Papa Heals	01/01/2025-13/31/2026	NEA	15,000
Health Center Extended Hours	12/01/2024- 11/30/25	HRSA	1,000,000
Health Center Basic Grant	04/01/2024- 03/31/2025	HRSA	3,199,712
TANF/ Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening	01/01/25-12/31/25	DHS	400,000
Reproductive Health Care and Support Services	1/1/24-6/30/25	Department of Health	117,610.50
GIA - Elder Care Emergency Food Pantry and Farm Support Program	7/1/24-6/30/24	Hawaii, DHS - 2024 Legislative session	150,000.00
Kupuna Care Transportation - Individual Rides	3/2/23-9/30/24	City and County of Honolulu	65,000.00
Kupuna Care Personal Care Services	3/2/23-9/30/24	City and County of Honolulu	85,731.00
Title III-E Caregiver Support - Caregiver Support Groups	3/2/23-9/30/24	City and County of Honolulu	30,620.15
Title III-D Disease Prevention & Health Promotion	3/1/23-9/30/24	City and County of Honolulu	47,878.78
USDA ROOTS Food Hub Online	9/30/22-9/29/25	US Department of Agriculture (USDA)	248,257.63
Fostering Access, Rights And Education (FARE Grant Program	9/15/22-3/31/24	Department of Labor	337,849
Cultural Programs for Youth & Families	7/1/22-3/30/23	DHS-Office of Youth Services	405,000.00



Fostering Access, Rights And Education (FARE Grant Program)	9/15/22-3/31/24	US Department of Labor, Employment and Training Administration (DOL/ETA)	337,849.00
Title III Transportation	3/30/21-9/30/23	EAD	175,400
Breast and Cervical Cancer Control Program	6/30/21-6/31/22	DOH-Family Health Services Division	70,000
Reproductive Health Care and Support Services	7/1/21-6/30/23	DOH-Women, Infants and Children Services Branch	179,033
HA_Forestry - La MauiOla Project	8/1/21-6/30/24	USDA	150,000
Kalihi Food Prescription Pilot Program	6/15/21-6/14/24	USDA/ NIFA	560,317
GIA CIP	10/1/21-9/30/22	Department of Labor	350,000
HA_Forestry - La MauiOla Project	8/6/21-6/30/24	US Department of Agriculture (USDA)	150,000.00
Kuyas Stand Up, Speak Out	10/1/20-9/30/23	DOJ - Office on Violence Against Women	350,000.00
GusNIP Grant Project (DA BUX Incentive)	9/1/20-8/31/23	USDA	498,105
DOH-Primary Care	7/1/16-6/30/25	DOH-Family Health Services Division	650,150
Resource and Technical Development	open	Department of Health	48,500
Elderly Oral Health Assessment	ongoing	State Oral Health Program	2,400
Optional Breastfeeding Peer Counselor Services	through 9/30/2023	Department of Health	50,000
Special Supplemental Nutrition Program for Women, Infants, and Children	through 9/30/2023	Department of Health	284,400
Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening Services	through 12/31/2022	Department of Human Services	250,000
Special Supplemental Nutrition Program for Women, Infants, and Children	through 9/30/2023	Department of Health	284,400
WIC Infrastructure	thru 9/30/22	DOH-Family Health Services Division	3,075

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

\$13,847,442. KKV adheres to standards established by the US Health Resources and Services Administration, which expects Federally-Qualified Community Health Centers to retain 6 months of operating costs in reserve. Our current annual operating budget is in excess of \$27 million.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As a Federally Qualified Health Center (FQHC) since 1989, KKV has the necessary experience and systems in place to manage the proposed project. KKV's administrative and accounting resources include a Board of Directors that represents the community served; an Executive Director (M.D., MPH) who has worked at KKV for 30+ years; a Chief Operations Officer (MA) with over 10 years of experience overseeing public health programs; and a Chief Financial Officer (BBA) with more than 12 years of combined finance and accounting experience.

As a community-based health organization, KKV has a broad mixture of skills and experiences needed to meet the needs of residents in the Kalihi community and implement the proposed project:

- **Collaborative Partnerships** – KKV has been actively involved in the social networks of Kalihi throughout its history. For all services in the community, KKV has worked side-by-side with churches, schools, community groups, and both non-profit and government entities in Kalihi in response to the need for appropriate and accessible health care. We have formal partnerships with all levels of government.
- **Cultural and Linguistic Competency** – One of the hallmarks of KKV's service to Kalihi residents has been employing staff fluent in the languages spoken within Kalihi. The majority of staff at KKV reflect the same multi-cultural, multi-linguistic backgrounds as the residents being served. KKV employees are fluent in 26+ Asian and Pacific Island languages/dialects.
- **On-Going Assessment of Community Needs** – KKV conducts on-going needs assessments in the community to best understand what services are lacking and most sorely needed. KKV was established through this process including (historically) a KKV-operated a Shelter for Abused Spouses and Children, which was the first in the state (1978); a Laotian Resource Center (1979); and Youth Gang Prevention programs (1991). In 1996-1997, a comprehensive needs assessment



conducted throughout Kalihi Valley documented the overwhelming desire for elder care services, providing the basis for KKV's Elderly Services program established a few years later. Since 2015, listening sessions have been conducted to gather insights and perspectives directly from the community, resulting in the establishing of KKV's food hub Returning to our Roots. Efforts to assess community needs in light of the upcoming redevelopment have included KKV-led collaborative initiatives with the Local Initiatives Service Corporation and the Islander Institute. Most recently, these sessions culminated in the creation of a community-based redevelopment framework recently released to the public and entitled "The Economic Values of Kalihi: A Framework for Averting Gentrification". This document emerged from a process that emphasized holding space for dialogue and ideas contributed by diverse Kalihi community members over seven community meals and more than a dozen one-to-one interviews.

- **Financial Management** – KKV must maintain administrative and fiscal staffing that can ensure all operations are aligned with federal and state standards. KKV's twelve-member Board of Directors oversees our financial position. We have an eight-member accounting team that monitors all financial transactions, including all grant expenditures. Annually, KKV undertakes a single audit that is comprised of a consolidated statement of financial position the related statements of activities, functional expenses, and cash flows. KKV's management is responsible for the preparation and fair presentation of all financial statements in accordance with generally-accepted accounting principles; this includes the design, implementation, and maintenance of strong internal controls relevant to the preparation and presentation of consolidated financial statements free from material misstatement.

Experience executing the services proposed in the project includes:

- **Wraparound Support:** Since the COVID outbreak of March 2020, KKV patients had a low COVID-19 death rate despite high infection rates in Kalihi, which we attribute in part to the efforts of Hui Hoaka. Hui Hoaka has delivered over 3000+ care packages and 2330+ meals; and delivered 12,000+ prevention deliveries of food to high-risk community members. Hui Hoaka has assessed SDOH needs and provided services to 11,000+ community members. In 2022, the program was the winner of the SDOH Academy Innovations Showcase Competition of the US Health Resources and Services Administration, the primary funder of the nation's 1,400+ community health centers.
- **Legal Support:** The Medical Legal Partnership for Children was created in April of 2009 through planning with the National Center for Medical-Legal Partnership. The department receives over 130 requests for legal assistance annually and opens over 100 cases each year, mainly pertaining to evictions, rent adjustment, immigration, family law, and legal rights.
- **Financial Support:** Since 2020, Ea (a subprogram of Hui Hoaka) has delivered a series of financial literacy and job readiness workshops annually. The program has also provided over \$308,000 in emergency financial assistance to community members and assisted thousands of families with accessing public benefits and SDOH support.
- **Family Support:** KKV has provided FS support for more than 25 years. The department serves over 1,185+ parents and children annually through supply distribution and family strengthening workshops. In 2023, the program distributed 5000+ wraparound support items (school supplies, SDOH support) for families.



- **Elder Care:** KKV has delivered case management, exercise programs, and wrap around support for seniors at Gullick Elder Center for the last 23 years. The program has grown to serve over 2,000+ seniors annually. KKV's exercise program and case management services have exceeded Elder Affairs Division contract requirements for the last 23 years.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

MCH (Family Strengthening) and Hui Hoaka activities will take place at KKV's Main Clinic, while MLPC activities will be hosted at KKV's Wellness Center. All elder care activities will be conducted at KKV's Gulick Elder Center. Each of these facilities is owned and regularly maintained by KKV to ensure they remain in excellent condition.

**Main Clinic and Wellness Center** – These facilities are situated across a small street from one another, both within a quarter-mile of Kuhio Park Terrace and Kalihi Valley Homes, the largest and third-largest public housing complexes in Hawaii. Approximately 60% of KKV's patients reside in these housing communities. A bus stop directly in front of the Main Clinic provides access to Honolulu and nearby cities, and KKV offers van services for patients requiring transportation to either location. Both facilities are fully ADA compliant.

**Gulick Elder Center** – The facility has two floors, a large kitchen, an emergency food/supplies pantry, and exam rooms for medical and behavioral health services. Located one mile from KKV's Main Clinic, the Gulick Elder Center is supported by KKV's shuttle service, which runs regularly between the Main Clinic, satellite locations, and three public housing complexes five days a week. Services can be accessed through walk-ins or by appointment. The facility is ADA compliant.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Supervision:** Each service within the project is overseen by experienced project directors, collectively bringing over 70 years of supervisory expertise. To ensure effective departmental oversight, project directors participate in weekly management meetings to review and maintain high standards of performance. Additionally, each project manager undergoes an annual evaluation to assess and improve their effectiveness in meeting organizational goals.

**Training:** A significant training for this project is *Pathways*, a 30 hour, five-part, two month curriculum that brings cohorts of 15 to 20 staff together cross departmentally for a) programmatic integration; b) training on the impact of personal, cultural and historical trauma on our patient population; c) orientation of Pilinaha (KKV's Four Connections Indigenous Framework to Health); d) program rotations (12 hours of embedded rotations in various clinical and SDOH programs other than the program of the particular participant); and e) evaluation and reflection. This training ensures that all staff are well-equipped with the necessary skills and aligned values to effectively serve Kalihi residents and refer to other KKV programs with understanding and existing relationships.

All staff involved in this project are experienced employees who have completed the required trainings to successfully carry out the tasks outlined. KKV employs a full-time Training and Education Specialist responsible for keeping staff updated on best practices and ensuring compliance with training requirements. Additionally, staff participate in regular training sessions tailored to community and organizational needs, as identified by the Training and Education Specialist in dialogue with coordinators, management and navigators.

**Eldercare Staff in this request:**

Maie Iosia, Community Case Manager, who has an Associates in Human Services and Certification of Competence as a Community Health Worker. She will monitor senior patients, provide case management, conduct SDOH assessments, collect and correlate data, and make referrals across programs.

Josie May Sagisi, Community Case Manager, Certified Chronic Disease Self-Management Program Master Trainer. She will provide case management, comprehensive SDOH assessment, outreach, and health education services. She will also assist clients in adapting to specific activities and routines including exercise and meals.

**Maternal Child Health Staff in this request:**

Sihla Jain, Family Strengthening Outreach Specialist, who has an Associates in general business and Elementary Education. With 16 years of experience as a peer educator in KKV's Family Strengthening department, Sihla will lead outreach efforts to engage families in the program. She will design and facilitate Family Strengthening Workshops, gather and analyze data, distribute essentials and supplies, and coordinate cross-referrals as needed to provide comprehensive support for participants.

Diana M. Peterson, Family Strengthening Programs Coordinator, who has a Masters in Communication. Diana brings seven years of experience in outreach and program development within the Kalihi community. In this role, she will connect with families, assess their SDOH needs, and provide the necessary supplies and resources to address those needs. She will also play a key role in fostering family engagement and encouraging participation in the Family Strengthening Workshops.

**Hui Hoaka Staff in this Request:**

Today Maddison, Hui Hoaka Community Health Worker. Today brings over 12 years of experience in human services and outreach, specializing in working with ANHPI



populations. She will engage with families to assess their SDOH needs, connect them with wraparound services, and conduct follow-ups to ensure they receive the necessary care and support. Fluent in Marshallese and originally from the Marshall Islands, Evelyn has a deep understanding of the challenges faced by many newly immigrated families in Kalihi, enabling her to provide culturally informed and compassionate assistance. Evelyn Sowas, Hui Hoaka Community Health Worker, Associates of Arts in Office Administration. brings over 10 years of experience as a Community Health Worker. She will focus on recruiting families from the community to participate in Ea's financial literacy classes and will assist in developing the program curriculum. A native of Micronesia and fluent in Chuukese, Evelyn possesses a deep understanding of the challenges and aspirations faced by many of our patients.

#### **Administrative Staff in this Request**

Erdenechingmeg Begzsuren, CPA, holds a Bachelor's degree in Accounting and Economics and brings over 20 years of expertise in finance and accounting. She will oversee all financial aspects of the contract, including expense management, funding allocation, and the preparation of financial reports.

See the attached resumes for more information.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached organization chart.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

CEO – \$306,400

Medical Director – \$254,584

Physician – \$193,142

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

### **2. Licensure or Accreditation**



The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

KKV has been in operation since 1972. We have sustained our work through the support of many individuals, foundations, and partners, as well as the dedication and creativity of the local community and staff. KKV maintains a diverse mix of funding streams, including government (34%), private foundations (17%), program service/patient revenue fees (30%), pharmacy (16%) and individual donations, special events, and earned income including product sales (3%). KKV maintains a grant department with 3 full-time staff with a combined 50+ years of experience in fundraising and grant writing. KKV has a strong history of securing grant funding from a diverse range of funders to successfully sustain and grow its community and SDOH programs over decades. KKV also has long-time established relationships with key funders in Elder Care, Family Strengthening, and other relevant sectors. For example, KKV has a 20-year-long relationship with the Honolulu Office of Elderly Affairs, in which we have continuously exceeded expectations. KKV will continue to actively nurture these relationships, as well as steward new connections across our diverse community programs that attract a wide array of funders.

We are confident in our ability to sustain the program beyond the grant period. GIA funding is essential for expanding our efforts to better serve the community during 2025-2026, a critical period of development for Kalihi, as described above. With relocations already underway due to the redevelopment of KPT low-rise units, this support will enable us to address the community's evolving needs immediately.

## **Budget Attachments**

- Page 6 – Budget Request
- Page 7 – Budget Justification Personnel
- Page 8 – Budget Justification Equipment
- Page 9 – Budget Justification Capital Improvement
- Page 10 – Government Contracts, Grants, and GIAs

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant:

Kokua Kalihi Valley

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	148,233		92,846	
2. Payroll Taxes & Assessments	16,691		11,169	
3. Fringe Benefits	38,184		23,566	
TOTAL PERSONNEL COST	203,108		127,581	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	6,000		4,440	
7. Telecommunication			389	
8. Utilities				
9. Contractual Services (MLPC)	20,000		10,000	
10. Indirect Expenses			7,500	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	26,000		22,329	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
<b>TOTAL (A+B+C+D+E)</b>	<b>229,108</b>		<b>149,910</b>	
<b>SOURCES OF FUNDING</b>		Budget Prepared By: Amber Burgos <span style="float: right;">808-269-9991</span> Name (Please type or print) <span style="float: right;">Phone</span> 		
(a) Total State Funds Requested	229,108	Signature of Authorized Official <span style="float: right;">Date</span> 1/15/2025		
(b) Total Federal Funds Requested				
(c) Total County Funds Requested	149,910	Chief Financial Officer Name and Title (Please type or print)		
(d) Total Private/Other Funds Requested				
<b>TOTAL BUDGET</b>	<b>379,018</b>			



## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Kokua Kalihi Valley

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Elder Care Community Case Manager 1	1	\$34,612.53	50.00%	\$ 17,306.27
Elder Care Community Case Manager 2	1	\$43,233.21	50.00%	\$ 21,616.61
Family Strengthening Coordinator	1	\$56,155.30	50.00%	\$ 28,077.65
Family Strengthening Outreach Specialist	1	\$56,506.21	50.00%	\$ 28,253.11
Hui Hoaka Community Health Worker 1	1	\$35,378.00	50.00%	\$ 17,689.00
Hui Hoaka Community Health Worker 2	1	\$39,381.53	50.00%	\$ 19,690.77
Accountant 1	1	\$62,400.00	25.00%	\$ 15,600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				148,233.39
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: Kokua Kalihi Valley

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Kokua Kalihi Valley

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS			N/A			
LAND ACQUISITION			N/A			
DESIGN			N/A			
CONSTRUCTION			N/A			
EQUIPMENT			N/A			
TOTAL:			N/A			
JUSTIFICATION/COMMENTS:						



## GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: \_\_\_\_\_Kokua Kalihi Valley Comprehensive Family Services\_\_\_\_\_ Contracts Total: 11,402,518

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Temporary Assistance for Needy Families (TANF) - AfterSchool and Summer Programs to Serve Students in 6th to 12th Grade	Awarded - awaiting final contract	DHS/BESSD	State	210,000
2	Kaulunani: Urban and Community Forestry Program	May 20, 2024 - March 31, 2027	DLNR	State	200,000
3	USDA Farm to School Implementation Project	07/22/2024-06/30/2026	USDA Food and Nutrition Service	Federal	99,960
4	Health Promotion, Support Groups, Transportation, Personal Care	01/01/2025-12/31/2025	City and County of Honolulu, Elderly Affairs Division	City	396,270
5	Grants for Arts: Papa Heals	01/01/2025-13/31/2026	NEA	Federal	15,000
6	Health Center Extended Hours	12/01/2024-11/30/26	HRSA	Federal	1,000,000
7	Health Center Basic Grant	04/01/2024-03/31/2025	HRSA	Federal	3,199,712
8	Temporary Assistance for Needy Families (TANF)/ Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening Services	01/01/25-12/31/25	DHS	State	400,000
9	Reproductive Health Care and Support Services	1/1/24-6/30/25	Department of Health	State	117,610.50
10	GIA - Elder Care Emergency Food Pantry and Farm Support Program	7/1/24-6/30/24	State of Hawaii, Department of Human Services - 2024 Legislative session	State	150,000.00
11	Kupuna Care Transportation - Individual Rides	3/2/23-9/30/24	City and County of Honolulu	City	65,000.00
12	Kupuna Care Personal Care Services	3/2/23-9/30/24	City and County of Honolulu	City	85,731.00
13	Title III-E Caregiver Support - Caregiver Support Groups	3/2/23-9/30/24	City and County of Honolulu	City	30,620.15
14	Title III-D Disease Prevention & Health Promotion	3/1/23-9/30/24	City and County of Honolulu	City	47,878.78
15	USDA ROOTS Food Hub Online	9/30/22-9/29/25	US Department of Agriculture (USDA)	Federal	248,257.63

16	Fostering Access, Rights And Education (FARE Grant Program)	9/15/22-3/31/24	Department of Labor	Federal	337,849
17	Cultural Programs for Youth & Families	7/1/22-3/30/23	DHS-Office of Youth Services	State	405,000.00
18	Fostering Access, Rights And Education (FARE Grant Program)	9/15/22-3/31/24	US Department of Labor, Employment and Training Administration (DOL/ETA)	Federal	337,849.00
19	Title III Transportation	3/30/21-9/30/23	EAD	State	175,400
20	Breast and Cervical Cancer Control Program	6/30/21-6/31/22	DOH-Family Health Services Division	State	70,000
21	Reproductive Health Care and Support Services	7/1/21-6/30/23	DOH-Women, Infants and Children Services Branch	State	179,033
22	HA_Forestry - La MauiOla Project	8/1/21-6/30/24	USDA	Federal	150,000
23	Kalihi Food Prescription Pilot Program	6/15/21-6/14/24	USDA/ NIFA	Federal	560,317
24	GIA CIP	10/1/21-9/30/22	Department of Labor	State	350,000
25	HA_Forestry - La MauiOla Project	8/6/21-6/30/24	US Department of Agriculture (USDA)	Federal	150,000.00
26	Kuyas Stand Up, Speak Out	10/1/20-9/30/23	Department of Justice (DOJ) - Office on Violence Against Women	Federal	350,000.00
27	GusNIP Grant Project (DA BUX Incentive)	9/1/20-8/31/23	USDA	Federal	498,105
28	DOH-Primary Care	7/1/16-6/30/25	DOH-Family Health Services Division	State	650,150
29	Resource and Technical Development	open	Department of Health	Hawaii	48,500
30	Elderly Oral Health Assessment	ongoing	State Oral Health Program	State	2,400
31	Optional Breastfeeding Peer Counselor Services	through 9/30/2023	Department of Health	Hawaii	50,000
32	Special Supplemental Nutrition Program for Women, Infants, and Children	through 9/30/2023	Department of Health	Hawaii	284,400
33	Positive Youth Development, Teen Pregnancy Prevention and Family Strengthening Services	through 12/31/2022	Department of Human Services	Hawaii	250,000
34	Special Supplemental Nutrition Program for Women, Infants, and Children	through 9/30/2023	Department of Health	Hawaii	284,400
35	WIC Infrastructure	thru 9/30/22	DOH-Family Health Services Division	State	3,075

## **Other Attachments**

- Attachment A
- Resumes
- Organization Chart



## Assesment Processs

### Methods of Collecting Data

**"Talk-story"**  
A culturally-appropriate data extraction method fit to Asian, Native Hawaiian, and Pacific Islander culture akin to qualitative interviews.  
Method will be used across all programs.

**Group Discussions**  
Group discussions facilitated by program staff include questions designed to uncover progress toward project's objectives.  
Method will be used by EA/Hui Hoaka, Elder Care, and Family Strengthening.

**Referrals and Requests**  
• Requests for wraparound support (e.g. financial and legal assistance).  
• Direct Aid distributed to participants.  
• Cross-programmatic referrals to participants  
Method will be used across all programs.

**Cases Opened and Outcomes**  
The number of cases received by MLPC, as well as the status of each case.  
Method will be used by MLPC

**Program Attendance**  
Method will be used by all programs

**Surveys**  
Distribute surveys at the end of workshops to measure changes in participants.  
Method will be used by Family Strengthening and EA/Hui Hoaka

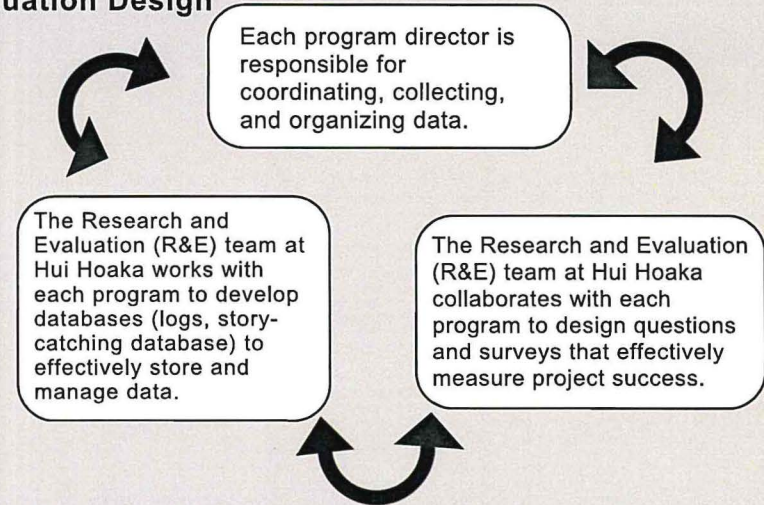
**Story-catching Database**  
Program staff will be responsible for recording all qualitative data ("talk-story," group discussions) in a story-catching database.

**Logs**  
Program staff will be responsible for recording data in a log. "Logs" are excel spreadsheets.

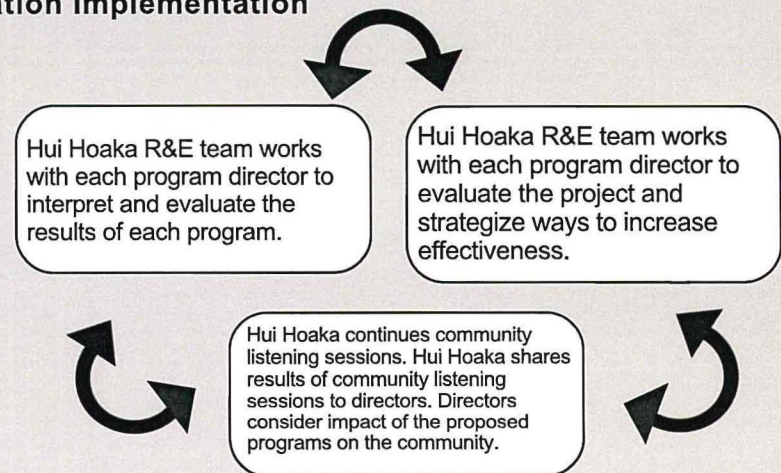
### Methods of Organizing Data

## Evaluation Methodology

### Evaluation Design



### Evaluation Implementation



# Maie Iosia

## COMMUNITY CASE MANAGEMENT

Honolulu, HI | 808-485-7672 | miosia@kkv.net

### Experience

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#### Community Case Manager (Kokua Kalihi Valley Comprehensive Family Services Elder Care Clinic) 03/2024- Current

- Achieved successful case closures by consistently monitoring progress, adjusting care plans as needed, and providing crucial support throughout the process
- Maintained exacting standards of professionalism and ethical conduct in all aspects of case management practice to promote the best possible outcomes for clients
- Organize weekly distribution bags that include basic nutritional needs and fresh produce to be delivered to client homes or for pick up at elder care clinic.
- Maintained logs, records or files and maintained strict confidentiality of all patients and employee information in compliance with HIPAA regulations.
- Maintained updates of statistical and demographic information as required for EAD and UDS
- Monitor and assists team about client care management plan
- Aids coordination to the array of services that are available for case managed clients
- Provides adequate support and tools needed to help improve clients' lives
- Conducts intakes for clients. Enters client specific data and prepares program reports
- Answer incoming calls, take messages, and relay office and clinic memos.
- Assists Elder Care Program Director on special projects as they arise such as Grant proposals
- Collects, correlates, completes data and forms and update data for necessary reports
- Manages Devices by setting them up for the virtual Tele- Exercise Health Promotion program
- Assists team with home visits

#### Family Caregiver (Aloha Care) 06/2021- 03/2024

- Managed household tasks efficiently, creating a clean and organized living environment conducive to patient wellbeing
- Improved patient care by developing personalized care plans and maintaining detailed records of daily activities
- Cleaned house, ran errands, managed laundry, and completed weekly grocery shopping.
- Coordinated healthcare appointments for patients, ensuring timely access to necessary medical services
- Assisted patients with physical therapy exercises, promoting improved mobility and overall health outcomes

### Education

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Honolulu Community College Expected to Graduate 09/2026

Major: Human Services (associates of applied science)



**Kapiolani Community College 07/2023**

Certificate of Competence: Community Health Worker

**Farrington High School 05/2021**

High School Diploma

## **Skills & abilities**

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- Multicultural Sensitivity
- Service Planning
- Teamwork and Collaboration
- Problem solving abilities
- Active Listening
- Written and verbal Communication
- Client Advocacy
- Referral Management
- Communication
- Reliability
- Certified in CPR
- Adaptability and Flexibility

## **Josie May Sagisi**

91-1511 Pahika St. Ewa Beach HI 96706

808-258-4657

Jfsagisi@gmail.com

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### **Objective**

To obtain a position as a Community Case Manager and Community Health Education dedicated to the health and well-being of the older adults and the community as an integral team member; to use my health education and training, in addition to my interpersonal skills in providing the highest quality of care with respect and excellence.

### **Skills**

- Leads Health Promotion exercise program (Mondays-Wednesdays-Fridays 8-10 A.M)
- Organize weekly distribution bags that include basic nutritional needs and fresh produce to be delivered to client homes or for pick up at elder care clinic.
- Develops a care plan/service plan and explores options for clients.
- Knowledge of the appropriate treatment referrals and consultation coordination
- Consult and coordinate with healthcare team members to assess, plan, implement and evaluate patient care plans
- Performs home visits
- Assess the needs of individuals, families and communities including assessment of individual's home or environment to identify potential health or safety problems
- Incorporates health maintenance and disease management
- Documents Case management and outreach activities using the standard reporting and charting procedures
- Communicates with the healthcare team facilitates and maintains communication with individuals or their representatives, other team members and providers to ensure wellness and optimum health.
- Answers telephones, take messages and relays office and clinic memos
- Serve as an advocate for clients, ensuring that their rights, preferences, and best interests are upheld in interactions with healthcare providers, social services, and other agencies.
- Educate clients and their families about accessible resources and services, empowering them to make informed decisions and actively engage in their own care and well-being.

- Assists community case manager team with care management, monitors health care outcomes and makes every effort to provide support and guidance to problem solving
- Monitors and conducts health screenings/testing for the patient or new clients
- Monitors and conducts new patient assessments
- Monitors and conducts patient reassessments every six months

## **Work Experience**

### **Community Case Manager/Health Promotion and Education Group Leader** Kokua Kalihi Valley Comprehensive Family Services (KKV), Honolulu, Hawaii (July 2016 - Present)

Serving as a Community Case Manager/Health Promotion and Education Leader managing the health education and promotion program as part of the health maintenance on elder clients including crisis intervention, advocacy nutrition, screening, treatment, and program activities. Provides patient education and promotion, counseling on various facets of chronic illness including lifestyle changes and promotion, self-care, and routine health care maintenance. Provide orientation to clients prior to joining the tele-exercise and in person exercise. Monitor and assists Community Case manager Team with care management, monitors health care outcomes and makes every effort to provide support and guidance to problem- solving. Promotes effective utilization of services by coordinating care provided by KKV providers and makes referrals as appropriate to other medical providers, community agencies, community resources and any other potential services the kupuna may need.

### **COMMUNITY CASE MANAGER**

Kokua Kalihi Valley Comprehensive Family Services (KKV), Honolulu, Hawaii  
(Oct 2007- Present)

Provide outreach and case management services to clients to ensure that KKV residents receive comprehensive health and social services. Helps provide an array of services to help clients and their families cope with complicated situations in the most effective way possible, thereby achieving a better quality of life. Help clients to find resources and facilitate connection with services. Advocates on behalf of a client to obtain needed services; also maintains communication with the client to evaluate whether the plan is effective in meeting the client's goals. Coordinate and manage a full range of primary care services (home visits to assess client needs, information about the availability of services, health education, supportive guidance,



crisis intervention, and advocacy. Coordinating Health Maintenance Program (health education, socialization, exercise, and community engagement activities).

## **Professional Certifications/ Education**

- **Stanford Chronic Disease Self-Management Program**  
Healthy aging partnership- Empowering Elders Project  
January 1, 2008
- **Certificate of attendance**  
St. Francis Hospice Bereavement Services  
June 28, 2011
- **Certificate of Completion**  
Enhance Fitness New Instructor Training  
June 29, 2012
- **Nurse Aide**  
CNA Program, Healthcare Training and Career Consultant, Inc.,  
2130 N. King Street Honolulu, Hawaii, 96819  
September 2013-October 2013
- **Certificate of Attendance**  
Fall Prevention Consortium and Department of Health at  
October 16. 2014
- **Health and wellness in an aging society course completion**  
The University of Southern California Davis School of Gerontology  
February 29, 2016
- **Kapi 'Olani Community College Continuing Education**  
Kupuna at Home, Dementia and Alzheimer's disease Program, Caregiver  
Training Program, Personal Care
- **Certificate of completion**  
Fundamentals of Gerontology at the University of Southern California Davis  
School of Gerontology  
September 20, 2016
- **Community Health Worker**  
Kapiolani Community College  
May 22- September 1, 2017
- **Basic Medical Terminology Course, 31/10/2013**

- **Blood Borne Pathogens**, 09/20/2013
- **Infection Control Course**, 09/20/2013
  
- **Certificate of Completion**  
Fitour Primary Group Exercise Instructor  
November 16, 2021
  
- **Certificate Of Completion**  
Dementia Capability Training  
July 8, 2022

## **SIHLA JAIN**

### **Education:**

College of Micronesia **Third Year in Elementary Education 2001-2003 Kolonia Pohnpei FSM**

College of Micronesia **AS in General Business 1990-1993 Kolonia, Pohnpei FSM**

Pics High School/ **High School Diploma 1986-1990 Kolonia, Pohnpei FSM**

### **Experience:**

#### **Kokua Kalihi Valley**

Peer Educator: November 2010 to Present

- \* Provide education and support to children and their families
- \* Assist Parenting Project Coordinator with programs at KKV focused on family strengthening; i.e. -play and learn groups, parenting classes, Ohana Play and Learn family-friendly wait areas, Linapuni Elementary School, community collaboration, resource and information.
- \* Provide interpretation for families as needed.
- \* Provide Health Education to women in the Kalihi Community.

#### **McDonalds: Cashier: February 2009-2010**

- \* Provide customer service
- \* Take orders
- \* Provided cash, closeout and balance drawer
- \* Help maintain and cleaning up the store

#### **Kahaumanu Elementary school Tutor: March 2010-Sept 2011**

- \* Provided tutoring with 2<sup>nd</sup> to 5<sup>th</sup> grade students in language arts and math.
- \* Assisted them with their homework
- \* Coordinated students on the play ground
- \* Help cleaning up the school facilities



**Saint Paul Christian School: Jan-2008- 2009** Elementary-Middle-High School Teacher  
language arts

**Dededo, Guam USA**

- \* Prepared course objectives and outlines for course of study.
- \* Followed curriculum guideline and requirements of privately run school.
- \* Prepared, administered and corrected tests, recording results.
- \* Assigned lessons, corrected papers and listened to oral presentations.

**Sekere Elementary School: Grade 2 Classroom Teacher: August 1997-May 2008**

- \* Taught classes, presented lectures, conducted workshops and participated in other activities to further educational program.
- \* Adapted course curriculum and complexity to age and interest of students.
- \* Planned and presented programs for elementary and preschool children.
- \* Combined recreational activities with teaching methods geared to age groups.

**Pohnpei Catholic School: Tutoring/ Assistant Librarian: 1995-1997**

- \* Graded homework and test, using answer sheets and recorded results.
- \* Distributed teaching materials to students such as textbooks, workbooks, paper and pencils.
- \* Maintained order within school and on school grounds.
- \* Evaluated success of courses, based on number and enthusiasm of persons participating.

# Diena Peterson

2129 Kalena Drive Apt. #3E Honolulu, Hawaii 96819

Mobile: (808) 861-7660

Email: [diena@hawaii.edu](mailto:diena@hawaii.edu)

## **Professional Profile**

- Initiated and successfully formed our Family Strengthening Program's first Chuukese Children's book for ages 0-5 years old.
- Completed a four-day Suicide Awareness Training with the Sources of Strength Program at the University of Hawai'i and became provisionally certified as a trainer (March 2023).
- Maintained a healthy partnership with the Aloha Diaper Bank for the last three years supplying families with clean diapers and wipes.
- Three years' experience in coordinating community popups in Kam IV Housing and Kuhio Park Terrace ensuring families have access to programs within and outside of Kokua Kalihi Valley (KKV).
- Member of KKV's EA (Economics Assistance) supporting and advocating for families in need of rental/housing, and utility assistance.
- Responsible for arranging appointments for clients in need of legal advice with our Medical Legal Partnership team.
- Responsible for recording and reporting data every month on supply distributions, program activities, outreach, etc.
- Responsible for managing budget sheets with multiple grants included and purchasing needed items to restock inventory for the Family Strengthening Program.
- Hosted and facilitated the Waiwai Program and the Parent Talk Story workshops in both the main clinic and Kaluaopalena Garden.
- Participants of community events where we provide books, backpacks, and activity packs (not limited to) for children between the ages of 0-10 years old.
- Responsible for coordinating the planning and implementation of the KKV's Family Strengthening and Parenting Program, which focuses on incorporating the unique cultural resiliencies, values and practices of Native Hawaiian & Pacific Islander (NHP1) communities; and providing navigational support for social determinants of health (SDOH) needs.
- Responsible for improving the continuum of services for pregnant women, parents, families, and young children, and for building a family-friendly clinic and medical home.
- Conducted two community surveys among Kokua Kalihi Valley residents and Kokua Kalihi Valley to identify challenges common among families and mothers with young children.
- Supported vaccine clinics in various locations and assisted in distributing Covid-19 Home Test Kits.
- Care Advocate/ Navigator for Kokua Kalihi Valley's Hui Hoaka Covid Response Team packing meals for the elderly and Covid positive families in quarantine.
- Completed a six-week training for the Contact Tracing Program with the University of Hawai'i (UH), West Oahu (September 2020).
- Assisted in planning and collecting data for the Lumina Project Grant at UH Manoa, 2019.
- Three years' experience as a college coach, tutor, and a mentor to high school students in Hawaii.
- 5 years' experience in performing excellent customer service in tourism and hospitality.
- Assisted and advised Pacific Islander (PI) students in completing admissions applications.
- Assisted and directed Pacific Islander students in completing financial aid applications.
- Communicated and provided support to DOE high school teachers and staff with regards to opportunities available at UH for Pacific Islanders and other ethnic minorities.
- Provided support for parents of minority students on information and opportunities to support their children's academic success.
- Developed and presented college readiness and financial aid information at parent workshops.
- Provided support and edited freshmen's applications for scholarships and grants.
- Led the production of video at the conclusion of Pasefika Passion Pipeline (3P) community events.
- Communicated with community leaders to set up appointments for 3P outreach and college awareness presentations at various ethnic PI communities.
- Prepared and produced power-point presentations for presentations at DOE schools and at parent workshops.



## **EDUCATION**

- Master of Arts degree in Communications at UH Manoa, Hawai'i, Dec 2020
- Bachelor of Arts in Communication, University of Hawaii at Manoa, Hawaii, May 2017
- Associate of Arts in Liberal Arts, Honolulu Community College, Hawaii, May 2015
- Diploma, W.R. Farrington High School, Honolulu, Hawaii, May 2012

## **EXPERIENCE**

2021-Present:

*Parenting Project Coordinator, Kokua Kalihi Valley 2239 N School St, Honolulu, HI 96819*

As a Parenting Project Coordinator, I support our team of 3 in the Family Strengthening Program. The Family Strengthening Program is best known for supporting families with young children through early childhood education, books, backpacks, diapers and wipes, baby bags, stroller sets, cribs, etc. A great part of my job includes connecting with families and addressing social determinants of health. We try to alleviate the causes of stress by providing on-the-go resources and often utilize our referral system to connect families with internal and external programs such as WIC, Behavioral Health, Family Planning, Eligibility, SNAP, etc. We've connected families to food and cleaning supplies with our Hui Hoaka team and have also worked closely with Catholic Charities, The Council of Native Hawaiian Advancement, and Hawaiian Electric to ensure families stay housed with electricity. Part of our kuleana (job/duty) is to advocate on behalf of our families to provide them quality care and service. Part of providing quality care is being able to engage in a talk-story. The talk-story approach has been a very successful part of our outreach in which we gather stories that hold much value.

2020-2021:

*Training Program Assistant, Kokua Kalihi Valley 2239 N School St, Honolulu, HI 96819*

As a program assistant, I am responsible for creating an online and PDF intake form to screen and gather patient information to better assist them during this COVID-19 pandemic. I have assisted in phone screenings and follow-up calls and connecting patients to appropriate programs. My duties are not limited to, but expands into gathering and organizing data through Excel. With grants received under the CARES ACT, we are able to deliver meals, produce boxes, baby supplies, cleaning supplies, and dry goods to families who have been affected by COVID-19. I have assisted in monitoring and taking account of all meals incoming and outgoing. Part of my job also includes driving which requires a clear driving record. This has allowed me to assist the Maternal Child Health (MCH) program in delivering to families without transportation making it much easier for families to receive supplies to get them through these difficult times. My duties also include budgeting funds for other needed supplies requested by new or returning mothers such as diapers, car seats, strollers, baby clothes, etc. My job allowed me to assist in bridging other programs in the MCH department creating a stronger support system that will better serve our patients. Along with other staff members, we partnered with the Salvation Army in 2020 and received an abundant amount of toys to support families during the holiday season. I have been introduced to the Aloha Diaper Bank and have supported the partnership by providing needed data, placing and picking up bulk diaper orders, and maintaining KKV inventory to provide clean diapers for our community. I have assisted in other areas of Kokua Kalihi Valley such as Ho'oulu Aina with gardening and delivering meals to our kupuna (elderly) community and assisted with the coordination and flow of the vaccine clinic. I am currently a member of the 2021 Retreat Committee and have assisted all participating groups in establishing materials needed for their self-care activities. I am currently assisting the EA (Economics Assistance) team in applying families for Rental and Utility Assistance and have developed a system in tracking their progress through reminder phone calls, texts, emails, in-person visits including document scanning and submissions. Lastly and not limited to, I have coordinated and led a Community Survey for the Maternal Child Health Department to improve overall services to better care for community members and to initiate a deeper connection with patients to understand their stories. Responsibilities included the recruitment of 109 Kokua Kalihi Valley patients, communication among all MCH programs, community outreach, story gathering, data collection and coding, weekly reminders, monthly follow-up meetings, and staff appreciation.

2018- 2020:

*Sales Person, Pearl Factory- Hawai'i's Original Pearl in the Oyster, 2335 Kalakaua Avenue, Honolulu, HI 96815*

I worked as a sales person at Pearl Factory. My duties and responsibilities encompassed the daily balancing of the accounts, perform shift change procedures, record and document inventory, perform cashier duties, re-edit and void ticket sales,



transfer incoming and outgoing items, restock jewelry cases, answer phone calls, organize and maintain a clean and safe working environment, meet biweekly quotas, and perform excellent teamwork skills. I also possess great skills in verbal and written communications.

2016-2018:

*Outreach Worker, Pasefika Passion Pipeline, University of Hawaii at Mānoa, 2600 Campus Road. Honolulu, HI 96822*

As an Outreach Worker for the Pasefika Passion Pipeline (3P) program, I was able to give back to my Kalihi community as well as my alma-mater, Farrington High School. I was a tutor, mentor, and assisted students in editing their essays and scholarship applications to help provide funds for college education. Since some of 3P college outreach was focused on the Kalihi communities, I was able to communicate with community leaders from both KPT and KIV housing inviting parents and guardians of students to participate in our many community outreach and college awareness presentations. During summer bridge programs at Honolulu CC and Leeward CC, I was able to work closely with incoming freshmen in helping them to complete enrollment, financial aid applications, and scholarship applications for various non-profit and other community sources of financial support.

## **VOLUNTEER SERVICES**

2020-Present

Providing donations and resources to the community through community popups, Kokua Kalihi Valley, Kalihi.

2007-Present:

Young Adult Youth Coordinator Assistant, Our Lady of the Mount Church, Kalihi.

2009

Summer Fun Junior Leader, Kalihi Valley District Park

2009-Present

Feeding of our Brothers and Sisters at the Kaka'ako Shelter, Our Lady of the Mount Parish

2011

Beach Clean Up, Farrington High School

2014

Community Volunteer- Suicide Prevention Walkathon, Alamoana Beach Park

2015-Present

Ho'oulu 'Aina Clean Up and Fellowship partnered with the University of Hawai'i, Kalihi Valley

2017-Present:

Coach/Mentor: Pasefika Passion Pipeline (3P), Office of Multicultural Student Services, UH Manoa

2018

Dream Weekend Bash Crew Member and Customer Service Rep, Aloha Stadium

2018-2019

Photographer Assistant- Campaign of Republican Andria Tupola Running for Governor 2018

2019-2021

Community Outreach- Supply Distribution Among Kalihi's Vulnerable Population

## **TECHNOLOGY SKILLS**

Microsoft Word, Excel, Google Docs, Google Slides, Google Forms, Google Drive, Prezi, Keynote, E-Portfolios, Emails, Voice Recording, Navigating and utilizing various apps for academic purposes, Data Transfers, Flash Drive and Hard Drive Usage, Utilizing of Social Media to share important information and opportunities to inform community, members, Fully Vaccinated (Covid-19).

## **HOBBIES**

My favorite hobby is spending time with my family and my fiancé. We enjoy singing and always look forward to karaoke nights. I have six nieces and nephews who all have their own personalities and often are my favorite entertainers. I have 2 fur babies that I enjoy taking to the park. I also enjoy playing volleyball and basketball because these were sports I played in high school. Last but not least, I have a great passion for helping people through outreach. I have a dream of establishing an outreach team to support our vulnerable communities especially our homeless population. I have gathered and stored donations for families that are in need of basic clothing supplies such as clothes, footwear, car seats, strollers, blankets, etc.

## **INTERESTS**

I am passionate about helping others, especially those with a deep connection to Kalihi. I hope to make a difference in the Kalihi area to help families strive and break generational cycles. I wish to provide needed resources for people of all ages, and strengthen the relationship between the community and Kōkua Kalihi Valley's Comprehensive Center. Part of one's struggle is not knowing what resources are available and I hope to be the community connector that would connect people to the right place and build a stronger community in support of each other.

## **REFERENCES**

### **Dr. Tina Tauasosi**

University of Hawai'i at Mānoa

Contact: (808) 631-5689

Email: [tauasosi@hawaii.edu](mailto:tauasosi@hawaii.edu)

### **Ropati Liua**

Our Lady of the Mount Youth Coordinator

Contact #: (808) 202-9164

Email: [ropati1985@gmail.com](mailto:ropati1985@gmail.com)

### **Samalaulu Chrissy Lam Yuen**

Assistant 3P Coordinator, Office of Multicultural Student Services, University of Hawaii at Mānoa

Contact #: (808) 723-5542

Email: [slamyuen@hawaii.edu](mailto:slamyuen@hawaii.edu)

### **Dr. Kelly Bergstrom**

University of Hawaii at Mānoa, Communications Department

Contact: (808) 256-3905

Email: [kelly.bergstrom@hawaii.edu](mailto:kelly.bergstrom@hawaii.edu)

Today Maddison  
1711 Republican Street, Apt A  
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(808) 397-8517  
[tmaddison@kkv.net](mailto:tmaddison@kkv.net)

**Qualifications:**

- Proficient in English
- Proficient in Marshallese language
- Able to understand and communicate among Marshallese patients and medical staff

**Education:**

Marshall Islands High School, Majuro Atoll, Marshall Islands 1969-1972

**Experience:**

- Kokua Kalihi Valley Comprehensive Family Services 2020 - present
  - Marshallese Community Health Worker & Medical Interpreter
  - Works with various departments in interpretation for appointments and programming
  - Conducts outreach within Kalihi community
- Honolulu Medical Group 1995-2000
  - Marshallese interpreter
  - Works with the care coordinator
- Welfare Courthouse 1998-1999
  - Marshallese interpreter
  - Helping children that were turned down
- Susannah Wesley 1997-1998
  - After-school program volunteer
  - Assisting Marshallese students focus on school: homework, other school activities
- Majuro Marshall Island 1971-1973
  - Doctor's Marshallese interpreter

**Skills:**

- Language: Marshallese
- Communication: strong verbal communication skill with the Marshallese community
- Outreach: Connecting Marshallese community to other resources and community events
- Ability to work with multicultural staff and client populations
- Willingness to provide support, encouragement, and motivation to community members and patients



Evelyn Sowas  
2280 Kalaunu St. 27A  
Honolulu HI, 96819  
(808) 230-1974  
Esowas@kkv.net

**Qualifications:**

- Proficient in English
- Proficient in Chuukese language
- Able to understand and communicate among Chuukese patients and medical staff

**Education:**

Chuuk High School	1971-1975
North Florida College	1975 – 1977
Associate of Arts, Office Administration	

**Experience:**

Kokua Kalihi Valley Comprehensive Family Services	2016 - present
<ul style="list-style-type: none"><li>• Chuukese Community Health Worker &amp; Medical Interpreter (currently)<ul style="list-style-type: none"><li>◦ Conducts outreach within Kalihi community. Works with various departments in interpretation for clinical appointments and cohort programming</li></ul></li><li>• Pacific Voices - Assistant Coordinator (formerly)<ul style="list-style-type: none"><li>◦ Assist in planning and programing specifically for Chuukese youth groups</li></ul></li></ul>	
Home care	2007 – 2009
<ul style="list-style-type: none"><li>• Patient care assistant<ul style="list-style-type: none"><li>◦ Assisting in elderly care</li></ul></li></ul>	
Chuuk State Department of Education	1995-2006
<ul style="list-style-type: none"><li>• Classroom Teacher<ul style="list-style-type: none"><li>◦ Teach students basic academic, social, and other formative skills in public and private schools at the elementary level</li></ul></li></ul>	

**Skills:**

- Language: Chuukese
- Communication: strong verbal communication skill with the Chuukese community
- Outreach: Connecting Chuukese community to other resources and community events
- Ability to work with multicultural staff and client populations in medical and social aspects
- Willingness to provide support, encouragement, and motivation to community members and patients

References available upon request

# **Erdenechimeg Begzsuren**

212 Pinegate Circle, Apt 10, Chapel Hill, NC 27514  
952-292-5384 erdenechimeg@gmail.com

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## **RELATED WORK EXPERIENCES**

**Senior Accountant**  
Proliance LLC.,

Apr 2013 - Aug 2015  
Ulaanbaatar, Mongolia

- Performed bank reconciliations, account reconciliations between the general ledger and subsidiary ledgers, and between the general ledger and financial statements.
- Prepared monthly closing entries.
- Reviewed detailed analyses of fixed asset general ledger accounts and depreciation expenditure on a monthly, quarterly, and annual basis.
- Prepared corporate tax and property tax reports.
- Organized monthly financial reports.
- Prepared presentations regarding financial statements and planning.
- Performed other tasks required by the Accounting Manager.

**Accountant**  
Proliance LLC.,

Feb 2011 - March 2013  
Ulaanbaatar, Mongolia

- Monitored receivables and payables of multiple pharmacy locations.
- Lead the inventory management of the pharmacies, conducted monthly inventory count, and monitored inventory balances.
- Executed payroll of over 30 employees and posted them to payroll journal entries on the accounting systems.
- Prepared social security and withholding tax reports to respective authorities.
- Prepared value added tax reports.
- Monitored cash flow and petty cash use.
- Worked on Diamond Accounting System (software)

**Payment Specialist**  
German based Fiscal Agent, GFA International Consulting Group

Sep 2007 - Jan 2011  
Ulaanbaatar, Mongolia

- Coded invoices and prepared travel advances, expense reports, vouchers, checks, and other similar documents in adherence to procedural standards.
- Scanned, filed, and maintained vendors and employee's records and documents.
- Prepared and managed all invoices on a daily basis and submitted them for approval.
- Prepared and processed weekly payments, which included wires, checks, credit cards, and automated payments.
- Managed and verified expense reports and ensured their compliance with all policies and procedures.
- Oversaw all vendor correspondences via email or phone and verified and reconciled all vendor statements.
- Maintained and updated all accounts payable data as well as ensured accuracy in general ledgers.
- Attached corresponding POs to incoming invoices along with all supporting documents.
- Prepared full cycle and semi-monthly payroll for over 100 employees for approval.

## **OTHER WORK EXPERIENCES**

**Stockperson at Merchandise Support Team**  
Nordstrom Rack, Renaissance Center

Sep 2019 - Current  
Durham, NC

- Processed merchandise flow.
- Completed markdowns in a timely manner.
- Ordered reticketing merchandise as needed.
- Provided general support to the store including setting up special events and relocation of fixtures.

**Stockperson at Stock Team**  
Nordstrom Rack, Mall of America

Apr 2017 - July 2019  
Bloomington, MN

- Completed all inventory processes and ensured merchandise is properly checked in and is accurately ticketed.
- Kept the stockrooms and sales floor organized, re-stocked and tidy.

- Provided general support to the store including set up for special events, markdowns, and relocation of fixtures

## **EDUCATION AND CERTIFICATIONS**

### **Accounting Clerk Certificate**

Minneapolis Community and Technical College (29 credits)

Aug 2017 - May 2019

Minneapolis, Minnesota

### **Certified Public Accountant**

Mongolian Institute of Certified Public Accountants

2013

Ulaanbaatar, Mongolia

### **BA in Accounting and Economics**

Mongolian State University of Agriculture

Sep 1989 - May 1993

Ulaanbaatar, Mongolia

## **SKILLS**

- QuickBooks (college course completed)
- MS Excel and MS office suite software (MS Word, Outlook, and Power Point)
- Multi-tasking and organizational skills
- Experience working with tight deadlines
- Capable of wearing many hats
- Independent and detail oriented

## **AWARDS**

Customer Service All-Star for the 1st quarter of 2019 and Driver of the Month for the January of 2020 by the management teams at Nordstrom Rack.



