

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

 Mabel Ferreira Fujimochi 1/16/25
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE
Chief Executive Officer



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

DBA/Trade Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Issue Date: 12/16/2024

Status: **Compliant**

Hawaii Tax#: 40397488
New Hawaii Tax#: GE-1914978301-01
FEIN/SSN#: XX-XXX2851
UI#: XXXXXX6940
DCCA FILE#: 12814

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

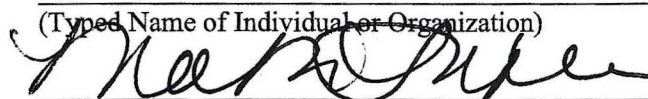
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

MaBel Ferreiro Fujiuchi

(Typed Name of Individual or Organization)

 1/16/25

(Signature)

(Date)

CEO

MABEL FERREIRO FUJIUCHI

(Typed Name)

(Title)

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

☐ Operating

☒ Capital

Legal Name of Requesting Organization or Individual: Db:

Kauai Economic Opportunity, Incorporated

Amount of State Funds Requested: \$ 320,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

KEO seeks to repair several properties used to house individuals who are homeless or face challenges related to disabilities. These properties require essential improvements to provide safe and temporary living conditions.

As many of the homes and facilities are older, the necessary repairs include termite treatment, roof replacement or repairs, painting, furnishing with items like beds, tables, chairs, and appliances, as well as plumbing and electrical upgrades. Additional work includes repairing windows, walls, and floors, addressing lead abatement, and completing other critical maintenance tasks to ensure the properties are habitable and secure.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$ 1,395,000.00

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist): ☒ Existing Service (Presently in Operation): ☐

Type of Business Entity:

☒ 501(C)(3) Non Profit Corporation

☐ Other Non Profit

☐ Other

Mailing Address:

2804 Wehe Road

City:

Lihue

State:

HI

Zip:

96766

Contact Person for Matters Involving this Application

Name:

MaBel Ferreira Fujiuchi

Title:

Chief Executive Officer

Email:

keo@keoinc.org

Phone:

(808)245-4077

MaBel Ferreira Fujiuchi MaBel Ferreira Fujiuchi
Authorized Signature Name and Title
Chief Executive Officer

1/14/25

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Kauai Economic Opportunity, Incorporated (KEO) is a Community Action Agency statutorily designated by the Office of Economic Opportunity Act of 1965, and is a Private Non Profit Agency chartered in the State of HI in 1965 and has a 501c3 designation by the IRS. It has operated in the State of HI, the County of Kauai addressing the needs of the poverty population in various initiatives. It serves approximately 4,000 individuals annually.
2. The goals and objectives related to the request;
KEP requests a Grant in Aid to fund five (5) electric powered vehicles to replace aged gasoline powered vehicles to be used to deliver homebound meals to approximately 150 medically referred clients, 148 preschool aged children, approximately 25 elderly in a Food Security Program, up to 38 private enrolled individuals with nutritional needs. KEO received a legislative appropriation of

\$75,000.00 last year for one vehicle, requested 5 vehicles and is requesting for four vehicles with this application

3. The public purpose and need to be served; There are many in our community that can sustain some form of independence should nutrition needs be maintained. This is the purpose of delivered meals. Lack of basic nutrition breeds deterioration in life and therefore succumbing to illness and dependency.
4. Describe the target population to be served; The target population consists of Medically frail and in need as referred by medical providers, children, homeless, elderly in congregate dining and in Food Security programs and others in need of nutrition. The target population may include approximately 360 individuals receiving approximately 7,000+ meals per month.
5. Describe the geographic coverage. The geographic coverage is island wide-all communities and towns.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities; this request is to upgrade the service delivery of home delivered and congregate meals to various participants as identified in II.4. It will provide a more efficient and environmentally attentive delivery system by replacing the current aged gasoline powered vehicles owned by KEO used daily to deliver meals.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service; The purchase of the electric vehicles and installation of the charging apparatus and stations should be accomplished within the first 6 months of the award.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

KEO will monitor the upgrade and cost of the operations of the vehicles for the first year on a quarterly basis. Quality is predicted as there will be minimal need for repairs, if at all, and the quality of operations should improve substantially reducing the gasoline charges which now cost approximately \$1,700.00 to

\$2,000.00 per month plus repairs from approximately \$300.00 to several thousands per month.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The level of effectiveness that will be reported to the State agency will include that is required by the expending agency. In the least, Keo expects to report services provided, eg. # of meals delivered, number of miles traveled, costs of the electricity consumed and repairs if any. The reporting depicted here will provide the State Agency the total services provided and costs (which could be compared to the prior year's cost) and therefore provide a measure of effectiveness. The information could also be compared to accepted scientific studies of energy consumption and savings.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$320,000.00				\$320,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: KAUAI ECONOMIC OPPORTUNITY, INC.

BUDGET CATEGORIES		Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST					
1. Salaries					
2. Payroll Taxes & Assessments					
3. Fringe Benefits					
TOTAL PERSONNEL COST					
B. OTHER CURRENT EXPENSES					
1. Airfare, Inter-Island					
2. Insurance					
3. Lease/Rental of Equipment					
4. Lease/Rental of Space					
5. Staff Training					
6. Supplies					
7. Telecommunication					
8. Utilities					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
TOTAL OTHER CURRENT EXPENSES					
C. EQUIPMENT PURCHASES		4,500			
D. MOTOR VEHICLE PURCHASES		315,500			
E. CAPITAL					
TOTAL (A+B+C+D+E)		320,000			
SOURCES OF FUNDING			Budget Prepared By:		
(a) Total State Funds Requested		320,000	MaBel Ferreiro Fujiuchi 808 245.4077		
(b) Total Federal Funds Requested		0	Name (Please type or print) Phone		
(c) Total County Funds Requested		0			
(d) Total Private/Other Funds Requested		0	Signature of Authorized Official Date		
TOTAL BUDGET		320,000	MaBel Ferreiro Fujiuch Chief Executive Officer Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2025 to June 30, 2026

Applicant: Kauai Economic Opportunity, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2025 to June 30, 2026

Applicant: KAUAI ECONOMIC OPPORTUNITY, INC.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Electric Charging Stations	4.00	\$1,250.00	\$ 5,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	4		\$ 5,000.00	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Electric Powered Cargo Vehicles	4.00	\$78,875.00	\$ 315,500.00	315500
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	4		\$ 315,500.00	315,500
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2025 to June 30, 2026

Applicant: Kauai Economic Opportunity, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:			\$320,000.00			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: KAUAI ECONOMIC OPPORTUNITY, INC.

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
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22					
23					
24					
25					
26					
27					
28					

KEO received an appropriation of \$75,000.00 for one vehicle and one charger last year, and needs four more vehicles and charges as per this

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

None.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.
\$516,873

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kauai Economic Opportunity, Incorporated has provided many services, primarily for those in need within the County of Kauai for the past 60 years, has administered Federal, State of Hawaii,, County of Kaai and private funds exceeding 180,000,000.00. KEO's experiences have included direct human services, construction, property management and many other services.

In the most recent three years, KEO has provided Housing and Homeless Services in direct specific needs along with providing shelter and housing accommodations; Meals delivery to Medically referred, Elderly Nutrition, Elderly Food Security, Pre School Programs and participants, Elderly Day Care and Health Center, private clientele; Energy and Weatherization Services to eligible individuals and families; Mediation Services for the Fifth Circuit and community at large; Persons in Need Services towards various needs; COVID 19 Education and Mitigation Services; among others.

Although starting January 01, 2024 we will continue to provide the meals delivery to all mentioned in the paragraph above except the Elderly Nutrition Home Delivered meals due to KEO's shortage of staff, we continue to serve all of the others preparing and delivering approximately at least 7,000+ meals per month and as much as 9,000 meals per month.

Beyond these human services, KEO has acquired property, executed construction projects, managed those projects, including property management, acquired equipment for all projects, including vehicles over the 60 years in operation.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

This request does not request funding for facilities per se. However, the storage of the vehicles will be at the Food Service/Kitchen facilities where it will receive the food for delivery. The charging stations will be housed at the existing Food Service/Kitchen and the KEO Administrative Offices.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

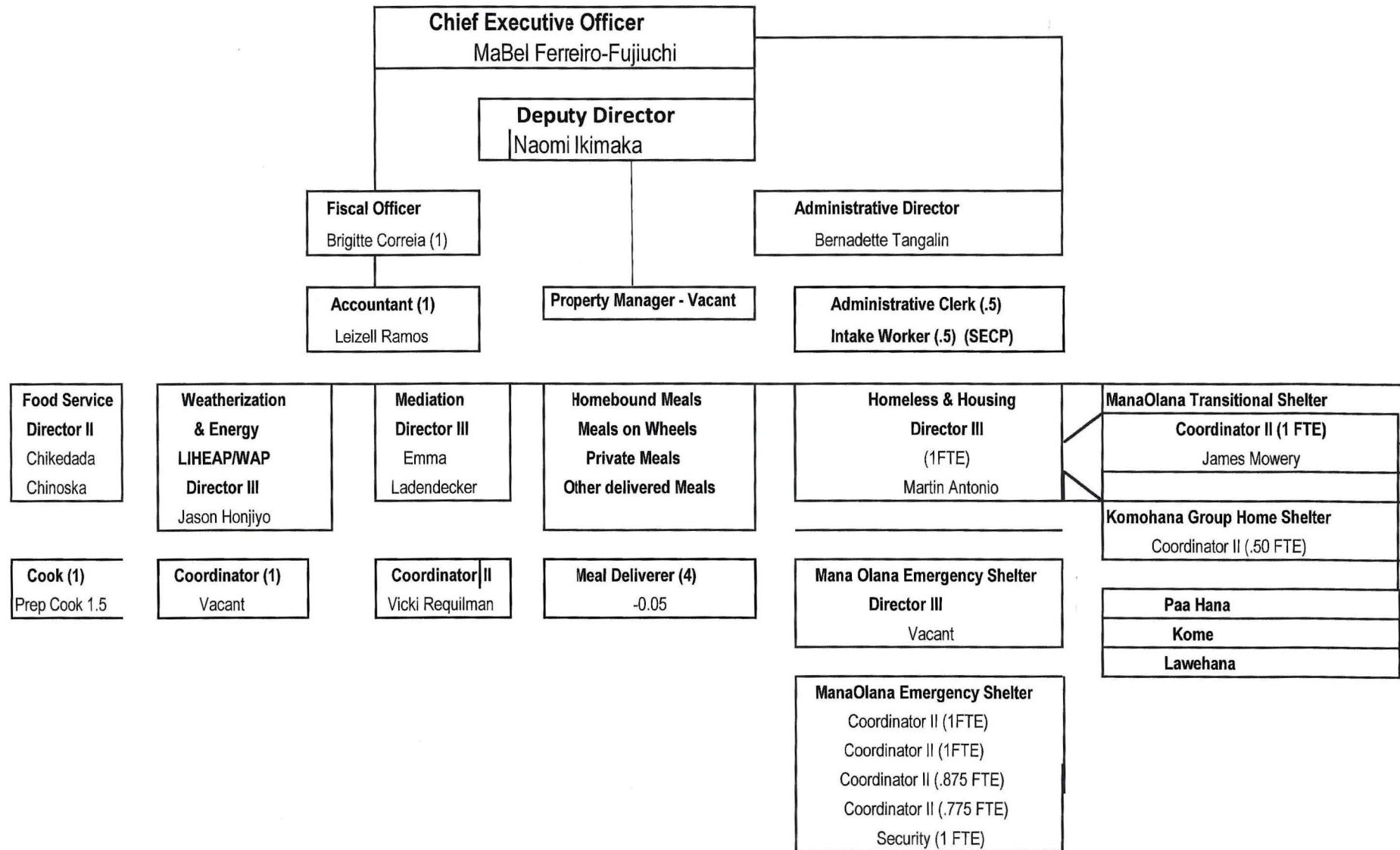
No staffing is requested in this proposal.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Not Applicable

KEO BOARD OF DIRECTORS



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chief Executive Officer	\$117,485
Fiscal Officer	\$ 95,742
Director III	\$ 65,936

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Non-Pending

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None required

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

NA

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2026, but
- (b) Not received by the applicant thereafter.

This is a one time request for the electric vehicles and charging apparatus. KEO will maintain the vehicles going forward.