

Applicant Kapn Security LLC

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- ☒ 1) Hawaii Compliance Express Certificate (If the Applicant is an Organization)
- ☒ 2) Declaration Statement
- ☒ 3) Verify that grant shall be used for a public purpose
- ☒ 4) Background and Summary
- ☒ 5) Service Summary and Outcomes
- ☒ 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- ☒ 7) Experience and Capability
- ☒ 8) Personnel: Project Organization and Staffing

Tracy G. Spencer Tracy Spencer - owner 1/13/25
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:



Operating



Capital

Legal Name of Requesting Organization or Individual: Db:
Kapu Security LLC

Amount of State Funds Requested: \$180000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
SEE ATTACHMENT

Amount of Other Funds Available:

State: \$0
Federal: \$0
County: \$0
Private/Other: \$0

Total amount of State Grants Received in the Past 5
Fiscal Years:

\$0

Unrestricted Assets:

\$0

New Service (Presently Does Not Exist): ☐ Existing Service (Presently in Operation): ☒

Type of Business Entity:



501(C)(3) Non Profit Corporation



Other Non Profit



Other

Mailing Address:

47-556 Ahuimanu Road

City:

Kaneohe

State:

HI

Zip:

96744

Contact Person for Matters Involving this Application

Name:
Tracy Spencer

Title:
Owner/ Manager

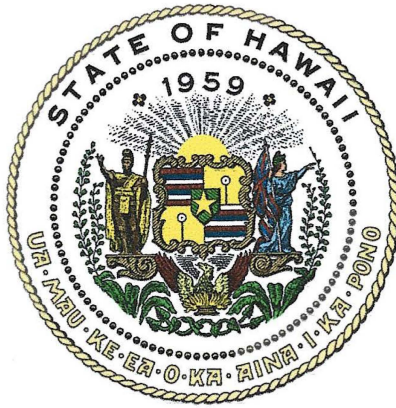
Email:
kapustrong@gmail.com

Phone:
808-798-5452

Tracy Spencer
Authorized Signature

owner / Tracy Spencer
Name and Title

1/13/25
Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that according to the records of this Department,

KAPU SECURITY LLC

was organized under the laws of the State of Hawaii on 06/20/2018 ;
that it is an existing limited liability company in good standing
and is duly authorized to transact business.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2025

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISD STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution ...").

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kapu Security LLC.

(Typed Name of Individual or Organization)

(Signature)

Tracy E. Spencer

(Date)

Owner

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Hawaii Compliance Express Certificate (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a Hawaii Compliance Express Certificate from the Comptroller of the Department of Accounting and General Services that is dated no earlier than December 1, 2024.

See attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

N/A

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kapu Security LLC. is a native Hawaiian female owned small business that was created here in Hawai'i in 2018 to serve as a service to local agricultural security business with the goal to protect local food resources and local ag equipment.

2. The goals and objectives related to the request;

Services supported by this grant will enable our business to expand coverage in the ranch, farm, and overall agriculture sectors. They include, 24 hour patrols via all terrain vehicles, motorized vehicles, drones, and on foot to deter and detect any unauthorized access or suspicious activities. Securing private property, maintaining a visible presence to enhance the overall security of the property, reporting and collaborating with law enforcement to protect agriculture via ranch and farm lands. Funding will ensure continuity of daily operations.

3. The public purpose and need to be served;

Helping to ensure that Hawaii's ranches, farms, and landscapes can operate in a safe capacity requires agriculture security from regular theft and crime that targets our State's most vulnerable economic populations: Our agricultural fields, warehouses, and farmers. Our request will help to achieve increased patrols from unauthorized or suspicious activity, maintain a visible presence of property, protect ag production facilities, flower farms, vegetable fields, lo'i kalo, loko i'a, and livestock areas, all while treating people with respect, and aloha.

4. Describe the target population to be served; and

The Target we aim to serve consists of local farmers, ranchers, and agricultural business owners in Hawai'i.

5. Describe the geographic coverage.

Current operations exist in Windward O'ahu, eventual expansion is planned throughout FY27-28.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Our scope of work entails providing security services for Hawai'i's agricultural ranches, farms, and property in its entirety. Responsibilities include patrols to detect and deter any unauthorized access or suspicious activity, securing of

property, maintaining a visible presence, and ensuring that those who trespass or commit crimes are held accountable up to and including prosecution

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Our timeline for expansion will depend on funding for this grant but our goal is to continue to provide current services as requested for our clients at this moment. However, we are hopeful to expand in both workforce and contract agreements with clients statewide by the end of FY27.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Our daily reporting, monthly evaluations and installed monitoring systems assure the productivity of services that enable us to provide effective results for our clients. As the request is for equipment and motor vehicles only, once the materials are purchased, training on proper use and maintenance of the equipment will be implemented across the organization to ensure longevity of newly purchased equipment.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

IV. Financial Budget

The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached for a-e.

- a. Budget request by source of funds ([Link](#))
- b. Personnel salaries and wages ([Link](#))
- c. Equipment and motor vehicles ([Link](#))
- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2026.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
45,000	45,000	45,000	45,000	180,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2026.

N/A

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2026 for program funding.

N/A

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2024.

N/A

Experience and Capability

Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since 2018, we have been providing agriculture security for a private corporation in windward oahu. Since then, our experience comes from the knowledge of the vast area that we cover, as we also reside in the nearby community. We collaborate with owners, employees, vendors and those in the agriculture sector to gain respect for the industry and to provide a peace of mind for their private property and assets.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Facilities are dependent on contracts secured with clients. All facilities indoor and outdoor are considered for contractual work agreements with Kapu Security LLC. Current operations include ranch facilities, ballrooms, office spaces, retail space, fishponds, and storage.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the

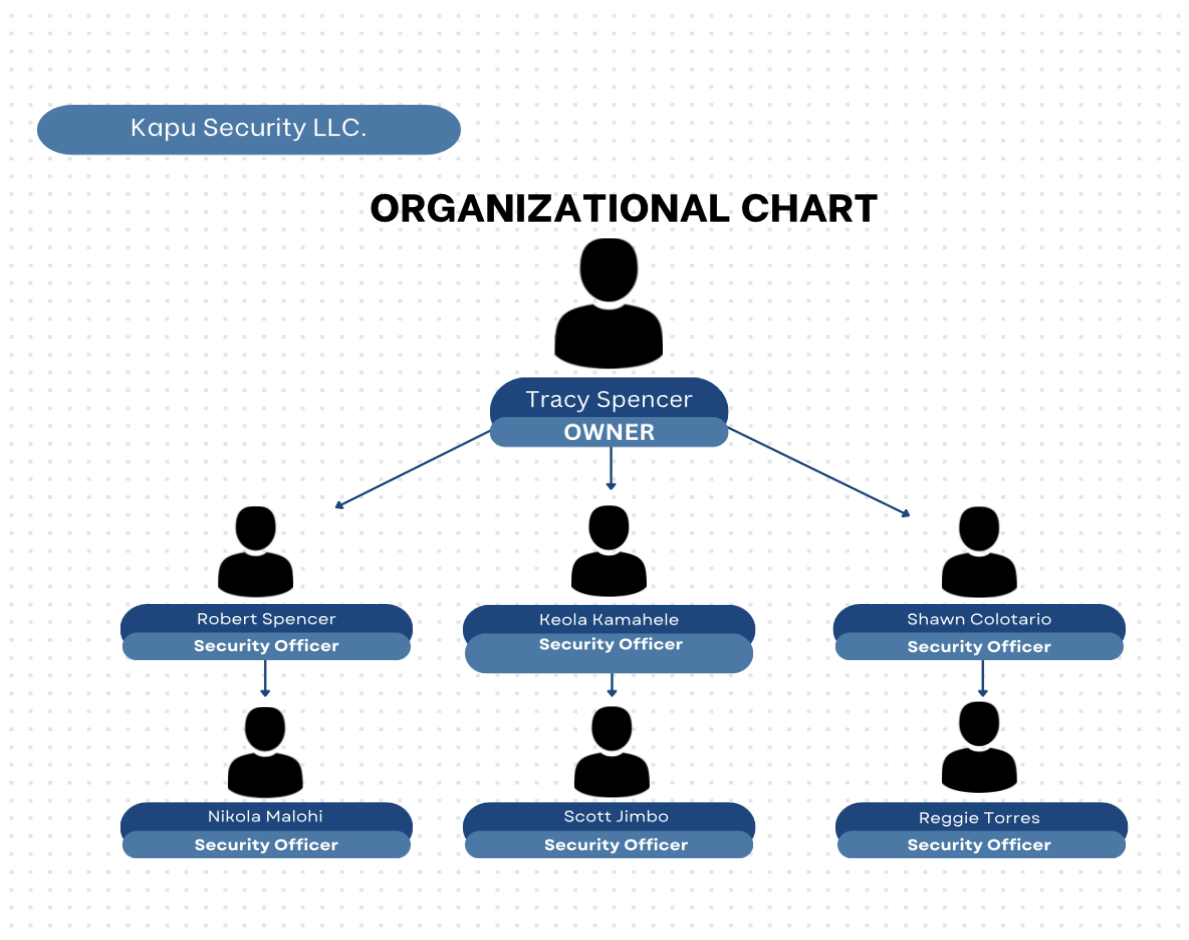
qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staffing: 8 shifts of 6 hrs each=48 hrs per day. Covering 3 posts per day. Only experienced guards who carry a State of Hawaii guard card and have at least 5 yrs of law enforcement or security experience are eligible for hire. All personnel are required to pass a background check and drug test and be CPR, AED and First Aid qualified.

Training, supervision, and administrative assistance is handled on a 1-1 basis as the owner /manager is on property during various shifts on a daily basis.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

1. Owner - \$110,000
2. Security Officer - \$37,440
3. Security Officer - \$37,440

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2026 the activity funded by the grant if the grant of this application is:

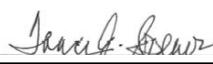
(a) Received by the applicant for fiscal year 2026, but (b) Not received by the applicant thereafter.

A plan shall be provided if the case arises.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2025 to June 30, 2026

Applicant: KAPU SECURITY LLC.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	25,000	0	0	0
D. MOTOR VEHICLE PURCHASES	155,000	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	180,000	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	180,000	PARKER K. SPENCER (808) 489-4620		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	 01/16/2025		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	180,000	TRACY E. SPENCER, OWNER		
		Name and Title (Please type or print)		

Period: July 1, 2025 to June 30, 2026

Applicant: KAPU SECURITY LLC.

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
N/A					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					
JUSTIFICATION/COMMENTS:					

Applicant: KAPU SECURITY LLC.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
DJI AIR 3 ADVANCED ALL-AROUND DRONE W/ DUAL CAMERAS	7.00	\$1,550.00	\$ 10,850.00	10850
RT29D DMR WATERPROOF LONG-RANGE BT RADIO (6 Pack)	2	\$500.00	\$ 1,000.00	1000
GARMIN MONTANA 710 GPS	7	\$650.00	\$ 4,550.00	4600
PROTECTX HI-VIS REFLECTIVE SAFETY POLO SHIRT (2 PACK)	14	\$37.00	\$ 518.00	550
ASPL 29.5" 54 LED STROBE LIGHT BAR	7	\$70.00	\$ 490.00	500
5.11 STRYKE PANT	7	\$84.00	\$ 588.00	590
DUTY SOFTSHELL JACKET	7	\$130.00	\$ 910.00	910
IMALENT MS32 FLASHLIGHT	7	\$750.00	\$ 5,250.00	6000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	37		\$ 24,156.00	25,000

JUSTIFICATION/COMMENTS:

Funds to assist with our annual operating expenses and operating costs including routine repair and maintenance of All-Terrain vehicles, drones, and high powered commercial grade two-way radios, GPS, and daily supplies (Paper, Ink, Uniforms, etc.) needed to conduct daily operations.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
2024 FORD F-150 XL TRUCK SUPERCREW CAB	2.00	\$48,610.00	\$ 97,220.00	100000
2025 SUZUKI KING QUAD 500 AXI	5.00	\$10,929.00	\$ 54,645.00	55000
			\$ -	
			\$ -	
			\$ -	
TOTAL:	7		\$ 151,865.00	155,000
JUSTIFICATION/COMMENTS: Prices are based off of the current selling price of a 2024 Ford F-150 XL SuperCrew Cab Truck and 2025 Suzuki King Quad 500 AXI accessed 1/16/2025 Justification for the request of additional funds of \$3,135 will go towards any taxes and fees associated with the purchase of the vehicles.				

Period: July 1, 2025 to June 30, 2026

Applicant: KAPU SECURITY LLC.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2023-2024	FY:2024-2025	FY:2025-2026	FY:2025-2026	FY:2026-2027	FY:2027-2028
PLANS	N/A					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
N/A						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: KAPU SECURITY LLC.

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/ Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	N/A				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
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